

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
REGULAR PERSONNEL COMMISSION MEETING
TELECONFERENCE**

MINUTES

October 1, 2020 at 5:30 p.m.

A. PRELIMINARY FUNCTIONS:

1. Call to Order

The regular meeting of the Personnel Commission was called to order at 5:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Members Present: Ms. Valeria Dixon, Chairperson
Mr. Michael Salazar, Vice Chairperson
Mr. George Bohn, Member

Staff Present: Ms. Irma Garcia, Personnel Director
Ms. Nersidalia Garcia, Secretary III

4. Approval of Agenda

Ms. Dixon moved to approve the agenda. Mr. Bohn second the motion. Motion carried.

5. Approval of Minutes

Ms. Dixon moved to approve the minutes from the September 3, 2020 Personnel Commission meeting. Mr. Bohn second the motion. Motion carried.

B. PUBLIC COMMENTS:

Miguel Villalobos, CSEA representative, publicly endorsed Mr. George Bohn on behalf of CSEA Chapter 183 for another three (3) year term as Commissioner. Mr. Villalobos thanked the Commission for the opportunity to speak and looks forward to greater working relationships between CSEA and the Personnel Commission.

C. CLOSED SESSION:

The Commission adjourned to closed session at 5:37 p.m. to discuss:

1. Consideration of legal matters coming within the purview of the attorney/client relationship.
2. Consideration of appointment, employment, dismissal, or evaluation of an employee.

The Commission reconvened to open session at 6:32 p.m. and reported on the following action(s) taken in closed session:

- a. Application #20-100101 - denied
- b. Application #20-100102 - denied
- c. Application #20-100103 - denied
- d. Application #20-100104 - denied

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D. CONSENT ACTION ITEMS:

Ms. Dixon moved to approve all matters listed under Consent Action Items. Mr. Salazar second the motion. Motion carried.

E. INFORMATION ITEMS AND REPORTS:

1. Application Workshop –

Ms. Irma Garcia informed the Commission that staff will be conducting a virtual format application workshop to provide some clarity to our process. Ms. Dixon suggested to post it on the Personnel Commission website, the CSEA newsletter, and to find out from communications department to see if it can post it on the daily What's Happening page. Ms. Dixon also suggested to record the application workshop so participants may review any time. Mr. Salazar was pleased with the idea.

2. Essential Positions –

Ms. Irma Garcia shared with the Commission the status of current essential positions.

3. Conducting Tests –

Ms. Irma Garcia informed the Commission about a recent office space assessment in terms of testing onsite while following safety guidelines. Ms. Garcia commended staff for their hard work.

F. DISCUSSION:

The next Personnel Commission meeting will be held on November 12, 2020 at 5:30 pm. via Teleconference.

G. COMMENTS FROM PERSONNEL COMMISSIONERS:

Mr. Salazar thanked staff for doing a great job during these challenging times.

Ms. Dixon thanked the Communications department for livestreaming the meetings and thanked staff for the hard work.

H. ADJOURNMENT:

The Commission adjourned the meeting at 6:48 p.m.