

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION MEETING**

777 N F Street  
Personnel Commission Office – Portable B

**MINUTES  
May 6, 2019**

**A. PRELIMINARY FUNCTIONS**

1. Call to Order

The regular meeting of the Personnel Commission was called to order at 5:30 p.m. in the Personnel Commission office, Portable B.

2. Pledge of Allegiance

3. Roll Call

Members Present: Ms. Dixon, Chairperson  
Mr. Michael Salazar, Vice Chairperson  
Mr. George Bohn, Member

Staff Present: Ms. Gladys Byrd, Personnel Director  
Ms. Irma Garcia, Senior Personnel Analyst  
Ms. Nersidalia Garcia, Secretary III (Bilingual)

4. Ms. Dixon moved to approve the agenda as submitted. Mr. Bohn second the motion. Motion carried.

5. Approval of Minutes

Ms. Dixon moved to approve the minutes from the April 16, 2019 Personnel Commission meeting. Mr. Salazar second the motion. Motion carried.

**B. PUBLIC COMMENTS**

None

**C. CONSENT ACTION ITEMS**

Ms. Dixon moved to approve all items listed under consent action items. Mr. Bohn second the motion. Motion carried.

**D. ACTION ITEMS**

1. Ms. Dixon moved to approve the proposed budget for 2019-2020, as submitted. Mr. Salazar second the motion.

Discussion: Ms. Byrd informed the Commission that she received new changes for the budget from the Fiscal Services department. The difference was based on the 4% salary increase; the operating budget is \$3,000 more than before.

Motion carried.

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2. Ms. Dixon moved to approve the First Reading to the revised Personnel Commission Rule(s) for the following:
  - a. Definition of transfer
  - b. 10.1.12 Additional hours and/or months
  - c. 11.1.1.1 Definition of Transfer
  - d. 11.1.8 Submission for Request for Transfer.Mr. Bohn second the motion. Motion carried.

**E. INFORMATION ITEMS AND REPORTS**

None

**F. DISCUSSION**

The next Personnel Commission Meeting will be held on June 6, 2019, at 5:30 pm., in the Personnel Commission Office, 777 N. F Street, San Bernardino, CA 92410, Portable #B. Mr. Salazar shared that he will not be present. The meeting date will remain.

**G. COMMENTS FROM PERSONNEL COMMISSIONERS:**

None

**H. CLOSED SESSION**

The Commission adjourned to closed session at 5:38 p.m.

The Commission reconvened into open session at 8:59 p.m. and reported on the following action(s) taken in closed session:

The Commission agreed to hire applicants 1, 2, and 3 for Associate Personnel Analyst.

The Commission agreed to hire applicant 1 for Senior Personnel Analyst position.

**I. ADJOURNMENT:**

The Commission adjourned the meeting at 9:00 p.m.