

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION MEETING**

777 N F Street  
Personnel Commission Office – Portable B

**MINUTES  
October 4, 2018**

**A. PRELIMINARY FUNCTIONS**

1. Call to Order

The regular meeting of the Personnel Commission was called to order at 5:30 p.m. in Personnel Commission Office, Portable #B.

Members Present: Ms. Valeria Dixon, Chairperson  
Mr. Michael Salazar, Vice Chairperson  
Mr. George Bohn, Member  
Ms. Gladys Byrd, Director  
Ms. Irma Garcia, Personnel Analyst  
Ms. Nersidalia Garcia, Secretary III

2. Welcome to the Public

3. Approval of Agenda

It was moved by Ms. Dixon, seconded by Mr. Salazar, motion carried to approve the agenda for the October 4, 2018 Personnel Commission regular meeting.

4. Approval of the Regular Meetings Minutes

It was moved by Ms. Dixon, seconded by Mr. Bohn, motion carried to approve the minutes from the September 6, 2018 Personnel Commission regular meeting.

**B. COMMENTS**

There were no comments

**C. INFORMATION ITEMS AND REPORTS**

1. Ms. Dixon moved to table items number C (1) and C (2) until the next meeting November 1, 2018, Mr. Salazar second the motion. Motion carried.

**D. CONSENT ACTION ITEMS**

It was moved by Ms. Dixon and seconded by Mr. Bohn to approve the Consent Items listed for Ratification of recruitments, Ratification of Eligibility List(s) and certification as submitted. Motion carried.

**E. ACTION ITEMS**

1. California School Personnel Commission Association (CSPCA) 2018 Merit Academy on the dates of: 1/12/19, 2/23/19, 3/23/2019, 4/27/2019, 3/18/19. It was moved by Ms. Dixon, to approve

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*In compliance with Government Code §54957.5, any public records, which can be disclosed, related to an open session item on the agenda that have been submitted to the Commission are available for public inspection in the Personnel Commission office during normal business hours, no sooner than 72 hours prior to the meeting. A copy of a previous month's agenda and attachments may be requested by email communication to the Director at any time.*

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Leslie Holmes to attend CSPCA 2019 Merit Academy at Poway USD and seconded by Mr. Salazar, Motion carries.

2. First Reading of Revisions to Commission Rules 21.1.6 and Second Reading to the revisions A-K Ms. Byrd explained the process for clarification. It was moved by Ms. Dixon and seconded by Mr. Salazar, to approve the first reading of revisions to Chapter 21.1.6 and second reading revisions for Personnel Commission Rules A-K. motion carried.
3. Next Personnel Commission Meeting  
It is moved by Ms. Dixon and seconded by Mr. Salazar, motion carried for the next Personnel Commission meeting is scheduled to be held on Thursday, November 1, 2018, at 5:30 p.m., in the Personnel Commission Office, 777 North F. Street, San Bernardino, California, 92410, Portable B.

**E. PERSONNEL COMMISSION COMMENTS**

Ms. Dixon expressed her concerns on the incident on Lankershim Elementary School, there was a derogatory letter passed around targeting the principal and two other staff members on October 2, 2018. She commended Dr. Marsden, Superintendent for his leadership in taking immediate and appropriate action. She was able to attend the morning session meeting with parents and community, participated in the after action meeting and gave important input. Ms. Dixon encouraged for all to support our leadership and cabinet as they go through this process. She asked to uplift the staff members who were affected. It is our job as commissioners to hire the best employees. She stated that she has zero tolerance for hate based on race, religion and other choices, that is not for us to judge. She encouraged anyone that would like to attend the meeting for Lankershim today at 6:00 p.m.

**F. CLOSED SESSION**

Ms. Dixon moved to table closed session until next meeting on November 1, 2018 at 5:30 p.m. and Mr. Salazar second the motion. Motion carried.

**G. ADJOURNMENT**

The Commission adjourned the meeting at 5:43 p.m.