

PERSONNEL COMMISSION MEETING
SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION OFFICE, PORTABLE #B

MINUTES

July 12, 2017

I. CALL TO ORDER

- A. The meeting was called to order at 5:30 p.m. by Commissioner Dixon.
- B. Pledge of Allegiance
- C. Roll-Call
 - 1. Commissioner Valeria Dixon, Chairperson
 - 2. Commissioner Michael Salazar, Vice Chairperson
 - 3. Commissioner George Bohn, Member

II. APPROVAL OF AGENDA

Ms. Dixon moved to approve the agenda as submitted. Mr. Bohn seconded.

Motion carried.

III. PUBLIC COMMENTS

None

IV. ACTION ITEMS

A. RATIFYING ELIGIBILITY LIST(S):

A motion was made by Ms. Dixon and seconded by Mr. Bohn, to approve the following eligibility list(s).

- | | |
|-----------------------------------|---------------|
| 1. Lifeguard | Exam # 17-028 |
| 2. Nutrition Services Supervisor | Exam # 17-031 |
| 3. Office Assistant I/Health Aide | Exam # 17-032 |
| 4. Payroll Technician | Exam # 17-033 |

Motion carried.

B. RECRUITMENTS:

A motion was made by Ms. Dixon and seconded by Mr. Salazar, to approve the following recruitments:

- | | | |
|--------------------------------|------------------|-----------------------|
| 1. Applications Architect (PC) | Open/Promotional | 06/21/2017-07/18/2017 |
| 2. Attendance Verifier | Open/Promotional | 07/05/2017-08/01/2017 |
| 3. Certified Athletic Trainer | Open/Promotional | 06/21/2017-07/18/2017 |

4. HVACR Mechanic	Open/Promotional	06/21/2017-Continuous
5. Human Resources Officer	Dual Certification	06/21/2017-07/18/2017
6. Lifeguard	Open/Promotional	06/21/2017-07/18/2017
7. Microcomputer Specialist I-PC	Open/Promotional	07/05/2017-07/25/2017
8. Public Safety Dispatcher	Open/Promotional	06/28/2017-07/25/2017
9. Speech-Language Pathology Assistant (SLPA)	Open/Promotional	06/28/2017-07/25/2017

Motion carried.

C. CERTIFICATION FROM OTHER ELIGIBILITY LISTS:

A motion was made by Ms. Dixon and seconded by Mr. Salazar, to approve the certification from other eligibility lists to fill vacancies as follows:

From:	To:
Office Assistant I (Health Aide)	Bilingual Office Assistant I (Health Aide)
Bilingual Clerk II	Clerk II

Motion carried.

D. MINUTES FOR JUNE 14, 2017:

A motion was made by Ms. Dixon and seconded by Mr. Salazar, to approve the minutes for June 14, 2017.

Motion carried.

V. COMMISSIONER’S AND DIRECTOR’S COMMENTS:

No comments

VI. CLOSED SESSION:

The commission adjourned into closed session at 5:33 p.m. The commission reconvened into open session at 5:34 p.m. There was no report out.

The commission adjourned the meeting at 5:34 p.m.