

PERSONNEL COMMISSION MEETING
SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION, COMMUNITY ROOM

AGENDA

May 3, 2017

5:30 P.M.

I. Call to Order

- A. The meeting was called to order at _____.
- B. Pledge of Allegiance
- C. Roll-Call
 - Commissioner Valerie Dixon, Chairperson Present _____
 - Commissioner Michael Salazar, Vice Chairperson Present _____
 - Commissioner George Bohn, Member Present _____

II. Approval of Agenda

Moved: _____ Seconded _____
Discussion: _____
Vote: Dixon: _____ Salazar: _____ Bohn: _____

III. Public Comments

- Note*
- 1. The public may address the Commission on any matter pertaining to the Personnel Commission that is not on the agenda. The Commission may not discuss or take action on an issue not on the agenda, except to ask questions or refer matters to staff. The public may address items on the agenda when such items are being considered. (Government Code 45954.3)
 - 2. Each speaker may speak only once.
 - 3. A five (5) minute time limit will be allotted to each speaker, unless extended by the Chairperson.
 - 4. A **Request to Speak** form must be completed before the meeting is called to order and submitted to the Chair in order to speak.

IV. Action Items

A. REVISED BUDGET PROPOSAL 2017-2018

A public hearing on the proposed budget is scheduled for May 17, 2017. Members of the public, representatives from collective bargaining units, employees of the district, executives and managers of the district, and members of the Governing Board may comment on the proposed budget at this time.

Moved: _____ Seconded _____
Discussion: _____
Vote: Dixon: _____ Salazar: _____ Bohn: _____

B. The commission will consider approving Eligibility List(s). It is moved that the commission ratify Eligibility List(s) for:

- | | |
|---|---------------|
| 1. Accountant | Exam # 17-013 |
| 2. Bilingual Community Relations Worker II – Parent Involvement | Exam # 17-010 |
| 3. Instructional Assistant (Special Day Class) | Exam # 17-016 |
| 4. Instructional Tutor – LH/PH | Exam # 17-017 |

Moved: _____ Seconded _____
Discussion: _____
Vote: Dixon: _____ Salazar: _____ Bohn: _____

C. The commission will consider approving the following recruitments:

- | | | |
|--------------------------------------|--------------------|-----------------------|
| 1. Energy and Sustainability Manager | Dual Certification | 04/26/2017-05/23/2017 |
| 2. Grant Manager | Dual Certification | 04/26/2017-05/23/2017 |

Moved: _____ Seconded _____
Discussion: _____
Vote: Dixon: _____ Salazar: _____ Bohn: _____

D. It is recommended that the Personnel Commission approve the CODESP membership for fiscal year 2017-2018. The cost for membership is \$2050.00.

Moved: _____ Seconded _____
Discussion: _____
Vote: Dixon: _____ Salazar: _____ Bohn: _____

E. It is recommended that the Personnel Commission approve the CSPCA membership for fiscal year 2017-2018. The cost is \$1,200.00.

Moved: _____ Seconded _____
Discussion: _____
Vote: Dixon: _____ Salazar: _____ Bohn: _____

F. It is recommended that the Personnel Commission approve the Lanier Copy Machine SD Lanier MP C6850 membership for Maintenance Agreement from July 1, 2017 through June 30, 2018, not to exceed \$3,500.00.

Moved: _____ Seconded _____
Discussion: _____
Vote: Dixon: _____ Salazar: _____ Bohn: _____

G. It is recommended that the Personnel Commission approve the NEOGOV Insight Enterprise Software License. The cost is \$19,088.08 with (12% discount) for fiscal year 2017-2018.

Moved: _____ Seconded _____
Discussion: _____
Vote: Dixon: _____ Salazar: _____ Bohn: _____

H. It is recommended that the Personnel Commission approve the Advertising Subscription for NEOGOV 2017-2018, for governmentjobs.com for the amount of \$4,950.00.

Moved: _____ Seconded _____
Discussion: _____
Vote: Dixon: _____ Salazar: _____ Bohn: _____

I. It is recommended that the Personnel Commission approve the Biddle Online TestGenious Annual Subscription for 2017-2018 for the amount of \$14,438.00.

Moved: _____ Seconded _____
Discussion: _____
Vote: Dixon: _____ Salazar: _____ Bohn: _____

J. The commission will consider approving the minutes for April 20, 2017.

Moved: _____ Seconded _____
Discussion: _____
Vote: Dixon: _____ Salazar: _____ Bohn: _____

V. Commissioner's/Director's Comments

VI. Closed Session:

The commission adjourned into closed session at _____ pursuant to Government Code Section 54957 to discuss:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Personnel Commission Director
Personnel Analyst

2. Consideration of appointment, employment, dismissal, or evaluation of an employee.
ID # 17-19194414
ID # 17-20458985

The commission reconvened into open session at _____ and announced the following action taken in closed session.

Adjournment:

The commission adjourned the meeting at _____.

April 5, 2017

Bulletin No. 17-039

TO: Chief Business Official and Personnel Commission Chair Person
San Bernardino City USD
Victor Valley Union High School District

SUBJECT: **2017-2018 PERSONNEL COMMISSION BUDGET**

The procedure for adopting the annual budget of the Personnel Commission in a merit system district is outlined below in conformance with Education Code 45253.

1. The Commission shall prepare an annual budget for its own office which, upon the approval of the County Superintendent of Schools, shall be included by the governing board in the regular budget of the school district.
2. The budget shall be prepared for a public hearing by the Commission to be held not later than May 30 of each year, or a date agreed upon between the Governing Board and the Personnel Commission to coincide with the process of adoption of the school district budget.
3. The Commission shall forward a copy of its proposed budget to the governing board indicating the time, date, and place for the public hearing of the budget, and shall invite board and district administration representatives to attend and present their views. The Commission shall fully consider the views of the governing board prior to adoption of its proposed budget.
4. The Commission shall then forward its proposed budget to the County Superintendent of Schools for action.

Attached is the “2017-18 Personnel Commission Budget” form to complete your 2017-18 budget. Please return two copies to Lupe Saldivar of this office no later than June 1, 2017.

If your hearing is in conjunction with the district’s Adopted Budget Certification, and it is agreed upon by the Governing Board and the Personnel Commission, please advise us of that date as soon as possible. After approval, one signed copy will be returned to you.

Sincerely,

Ted Alejandre
County Superintendent of Schools
Thomas G. Cassida, Jr.
Director
Business Advisory Services

TGC:ls

Attachment: “2017-18 Personnel Commission Budget” Form

2017-2018 PERSONNEL COMMISSION BUDGET

DISTRICT San Bernardino City Unified School District

Please complete the following Account Code Information:

FUND	RESOURCE	PROGRAM	FUNCTION	OBJECT	SCHOOL	MANAGEMENT
01	0000	0000	7490		842	071

Please submit the completed budget on or before June 1, 2017 to SBCSS- Business Advisory Services, 760 E. Brier Dr., San Bernardino, CA 92408, Attention: Lupe Saldivar.

	COLUMN 1 2016-17 ADOPTED BUDGET	COLUMN 2 2016-17 ACTUAL OR ESTIMATED	COLUMN 3 2017-18 BUDGET
2000 CLASSIFIED SALARIES:			
District Administrative Personnel	\$76,882.00	\$81,523.00	\$102,618.00
Commission Members	3,600.00	\$1,768.00	\$3,600.00
Director	\$132,477.00	\$151,905.00	\$145,373.00
Secretaries/Clerks	209,497.00	\$221,923.00	\$212,684.00
Clerical and sub Other: 2340 – sub management	\$20,000.00 \$20,943.00	\$25,049.00 \$ 0	\$20,000.00 \$20,000.00
SUBTOTAL (2000):	\$463,399.00	\$482,168.00	\$504,275.00
3000 EMPLOYEE BENEFITS:			
3100 STRS			
3200 PERS	\$57,740.00	\$62,851.00	\$79,675.00
3300 OASDI/ARS/MEDICARE	\$43,128.00	\$34,084.00	\$38,577.00
3400 Health and Welfare	\$84,194.00	\$60,654.00	\$95,291.00
3500 Unemployment Insurance	\$221.00	\$221.00	\$252.00
3600 Workers' Compensation Insurance	\$7,876.00	\$8,304.00	\$8,976.00
3700 Other Benefits	\$9713.00	\$10,032.00	\$10,896.00
SUBTOTAL (3000):	\$202,872.00	\$176,146.00	\$223,667.00

	COLUMN 1 2016-17 ADOPTED BUDGET	COLUMN 2 2016-17 ACTUAL OR ESTIMATED	COLUMN 3 2017-18 BUDGET
4000 BOOKS AND SUPPLIES:			
4200 Other Books	\$3,000.00		\$2,000.00
4300 Other Supplies	\$4,000.00		\$4,000.00
Literature/Periodicals			
Printing and Forms			\$4,000.00
Office Supplies	\$7,000.00	\$7,000.00	\$10,000.00
Miscellaneous	\$7,000.00	\$14,884.00	\$2,000.00
Other:	\$4,000.00	\$4,000.00	
SUBTOTAL (4000):	\$25,000.00	\$25,884.00	\$22,000.00
5000 SERVICES, OTHER OPERATING EXPENSES			
5200 Travel, Conference & Other Reimbursement	\$15,000.00	\$23,651.00	\$27,000.00
Mileage	\$1,400.00	\$532.00	\$2,000.00
Conference			
Other	\$400.00	\$428.00	\$1,000.00
5300 Dues and Memberships	\$5,500.00	\$4,890.00	\$6,000.00
5500 Utilities and Housekeeping Services			
Telephone			
Other	\$5,000.00	\$42.00	
5600 Rentals, Leases, Repairs			
Advertising			
Machine Maintenance Contracts	\$4,000.00	\$3,500.00	\$5,000.00
Consultants	\$15,000.00		\$15,000.00
5700 Inter-Program Services (Printing, Repairs)	\$15,500.00	\$1,148.00	\$9,000.00

	COLUMN 1 2016-17 ADOPTED BUDGET	COLUMN 2 2016-17 ACTUAL OR ESTIMATED	COLUMN 3 2017-18 BUDGET
Other	\$5,000.00		\$5,000.00
5800 Other Services and Expenditures	\$15,000.00	\$26,572.00	\$30,000.00
Advertising	\$20,000.00	\$7,450.00	\$10,000.00
Consultants	\$15,000.00		\$15,000.00
Other	\$10,000.00		\$5,000.00
SUBTOTAL (5000):	\$126,800.00	\$68,213.00	\$130,000.00
6000 CAPITAL OUTLAY			
6400 Equipment (Audio Visual Equipment)	\$3,715.00		\$3,715.00
6500 Equipment Replacements	\$5,000.00		\$5,000.00
SUBTOTAL (6000):	\$8,715.00	\$ 0	\$8,715.00
TOTAL EXPENDITURES	\$826,786.00	\$752,411.00	\$898,657.00

Certification

I, Personnel Commission Chairman, hereby certifies that in accordance with Education Code section 45253, a public hearing was held on **May _____ 2017**, following which this budget was adopted by the Personnel Commission of the **San Bernardino City Unified School District**. I further certify that the Personnel Commission has discharged all of its responsibilities in accordance with Education Code Section 45253.

The District's Chief Business Official certifies to above budget being completely and accurately reflected in District's Adopted Budget.

PERSONNEL COMMISSION CHAIRMAN
(Signature)

APPROVED BY: _____ *(Signature)*
SAN BERNARDINO COUNTY
SUPERINTENDENT OF SCHOOL

Date : _____

Date : _____

DISTRICT CHIEF BUSINESS OFFICIAL *(Signature)*

Date: _____

Exam #	17-010	Exam Title	BILINGUAL COMMUNITY RELATIONS WORKER II (PARENT INVOLVEMENT)			
Posting Dates		Date Terminated	# Eligible	# Ranks	# Applied	# Meeting MQ's
Opened	Closed					
2/22/2017	3/21/2017	5/4/2018	10	6	186	25

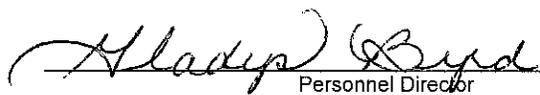
I certify that these eligibility lists are based upon examination requirements completed and compiled in accord with Article 6, commencing with section 45240 of the California Education Code and the Rules and Regulations of the Personnel Commission.

Madip Byrd Director 4/25/17 Date

Exam #	17-016	Exam Title		Instructional Assistant (SDC)		
Posting Dates		Date Terminated	# Eligible	# Ranks	# Applied	# Meeting MQ's
Opened	Closed					
3/8/2017	4/4/2017	5/4/18	68	21	215	158

**Merge with exam #16-039

I certify that these eligibility lists are based upon examination requirements completed and complied in accord with Article 6, commencing with section 45240 of the California Education Code and the Rules and Regulations of the Personnel Commission.


 Personnel Director

4/26/2017
 Date

Exam #	17-017	Exam Title	INSTRUCTIONAL TUTOR (LEARNING HANDICAPPED/PHYSICALLY HANDICAPPED)			
Posting Dates		Date Terminated	# Eligible	# Ranks	# Applied	# Meeting MQ's
Opened	Closed					
3/8/2017	4/4/2017	5/4/2018	49	25	120	95

*To be merged with exam # 16-038

I certify that these eligibility lists are based upon examination requirements completed and complied in accord with Article 6, commencing with section 45240 of the California Education Code and the Rules and Regulations of the Personnel Commission.

Madeys Beyn Director 4/27/17 Date



CODESP

Once again it is time for us to update our records and send out invoices. To assist us in planning for next year, we require members to complete an Intent to Continue Services shown below. It is also available at www.codesp.com under Join CODESP/ Public-School/COE & College Districts.

This past year we have continued to update our products and services, including making improvements to our Interview Builder. If you haven't yet, review the Tutorial and start your interview question search. We have also created or updated over 2,000 new multiple-choice items. We currently have over 33,000 multiple choice items and over 12,000 interview questions available.

At this time we request that our members update their list of CATS Users who have access to the secure areas of our website, including the agency's test and interview libraries. If you are a CODESP Admin Contact, login into our site and go to the Users and Agency areas in the left-hand margin of the website. Review the information for accuracy. Under Status change any employees who should no longer have access to Inactive. Disable is used for temporary access denial. Access should only be granted to those in HR who work with test materials. All usernames must include a last name.

To view your invoice from CODESP for \$2,050.00, or to download a PDF copy for your records, click the link below:

<https://codesp.hr.freshbooks.com/view/36rEavNzi8TThX3T>

Our current address is in the top left corner of the invoice. If you have not already, please update our address in your records or forward the address to the appropriate person.

Please copy the information from the Intent language below into an email and send it to codesp@codesp.com as soon as possible to let us know if you will continue to be a CODESP member.

Intent to continue Service

– YES, we plan to continue services for the 2017 – 2018 program year beginning July 1, 2017. We will submit approval for payment as soon as possible. 2017 Mid-Year Members are contractually obligated to rejoin CODESP for a full year for 2017 - 2018.

– We are undecided at this time but will know by: _____ (add date)

– Our agency will NOT be renewing membership for 2017 – 2018 and we will cease to use CODESP test materials on June 30, 2017.

Reason for not rejoining:

– Budget cuts

– Do not use CODESP services/products

– Do not have enough information on products/services

– Other:

Thank you,

CODESP

codesp@codesp.com

www.codesp.com

Continued use of CODESP test materials is not allowed if membership is discontinued.



Annual Association Dues Invoice

Invoice #64-2017-18

Date: April 9, 2017

Bill To:	Send Payment To:
San Bernardino CUSD 777 North F Street San Bernardino, CA 92411 Director: Gladys Byrd Gladys.byrd@sbcusd.k12.ca.us (909) 381-1280	Jennie Batiste 681 Daniel Dr. Santa Maria, CA 93454 jenniebatiste2@gmail.com (805) 714-6455

Please pay by check payable to CSPCA and include a copy of this invoice.

Dues Year	Number of Classified Employees	Dues Amount
2017-18	1,957	\$1,200.00

Please update any information for your district or Personnel Commissioners so we may update our records.

	Board Appointee	Employee Appointee	Joint Appointee
Name	Valarie Dixon	George Bohn	Michael Salazar
Address	1912 W. Magnolia Ave. San Bernardino, CA 92404	2484 Cymbidium Court Highland, CA 92346	1759 Lomas Privadas Dr. San Bernardino, CA 92404
Phone/Email	909- 238-4316 vkd801@aol.com	909.862.8340 steamn2@att.net	909-838-0289 sbmike13@aol.com
Year Appointed	2013	2014	2009

Thank you for your continued membership with CSPCA.



Sales Order

Governmentjobs.com, Inc.
300 Continental Blvd
Suite 565
El Segundo CA 90245

Date 10/16/2017
Number SO5677
Due Date
Terms Net 30
P.O. No.

Bill To

Gladys Byrd
San Bernardino City USD, (CA)
777 North F Street B
San Bernardino CA 92410
United States

Item	Description	Period Covered	Amount
IE - Renewal	Insight Enterprise Software License (12% Discount)	11/16/2017 - 11/15/2018	19,088.08
Total			\$19,088.08

HIGHLIGHTS

Test On-Site or Remotely

High-fidelity computer-based work-sample tests available in both online and installed software formats.

Reach Applicants Wherever They Have a PC

TestGenius allows employers to cast a broad net, delivering tests directly to applicants through a web browser, to anyone, anywhere in the world.

Superior Online Test Security

Use local, confirmatory testing (optional) to ensure that your applicants took their own tests remotely.

Maximize Test Defensibility and

Minimize Legal Exposure

TestGenius tests are the most defensible because they are locally-validated for your positions in your own work environment.

One Annual Fee Covers It All

No “per test” charges, and no “per seat” licensing limitations, unlimited internet-based and locally-installed testing sessions.

Custom Test Writer

Develop custom tests with your own content

TEST PACKAGES

Office & Computer Skills:

- Keyboarding / Data Entry
- Microsoft Applications (Excel, Outlook, PowerPoint, Word)
- Customer Service
- Contact Center Testing
- Clerical Skills (Filing, Formatting, Proofreading, Spelling)
- Financial Recordkeeping & Management
- Legal / Medical Professional
- Soft Skills (Video-Situational Judgment Test)

Core Skills:

- Math Skills
- Computer Skills
- Language Arts
- Reading Comprehension

SBCUSD PC AGENDA 05/03/2017



- Word Use & Vocabulary
- Business Correspondence
- Accounting Oriented Math
- Basic Accounting Principles
- Public Sector Accounting Principles
- Industrial Measurement
- Mechanical Comprehension

Emergency Services Dispatcher Skills:

- Computerized Data Entry
- Multi-Tasking / Advanced Decision Making
- Oral Comprehension (Call Summarization)
- Cross Referencing
- Frequency of Information/Probability Determination
- Map Reading / Geographic Directions
- Memory Recall (Short Term)
- Memory Recall (Long Term) & Inductive Reasoning
- Numerical Ability
- Perceptual Ability
- Reading Comprehension
- Sentence Clarity
- Spelling
- Vocalization Summary

www.TestGenius.com

Biddle Online TestGenius

Customer:

Bill To:

San Bernardino City Unified School District <u>Mail Software To:</u>	<u>Attention To:</u> <u>Address:</u> <u>Phone:</u> <u>Email:</u>
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<u>Quote Date:</u> 3/31/2017 <u>Valid To:</u> 05/15/2017 <u>Requested Service Date:</u> TBD	<u>Initial Term:</u> 12 Months with annual renewal option
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Order Summary:

<u>Line</u>	<u>Description</u>	<u>Annual Recurring Cost</u>
1.0	Biddle Online TestGenius Annual Subscription	\$14,438.00
Order Total:		\$14,438.00

NEOGOV will offer standard integrations with Biddle Consulting Group for TestGenius. Once the integration is enabled, your tests will be set-up automatically in Insight. Applicants are downloaded automatically to your Biddle software so they are ready for testing. As soon as the applicant completes their test, their overall score for the test will be updated automatically in NEOGOV. Licensed Biddle products can be installed on your organization's PCs or servers with unlimited seat licenses. Products will be available for online testing as well. Each product comes with a standard end user license agreement and is available as an annual subscription. This integration will be provided as a real-time web service. TestGenius includes online testing platform license, plus access to OPAC, C4, ENCOUNTER, ExamIn, AutoGOJA, and Online TVAP.

<u>Customer</u> Signature: _____ Print Name: _____ Title: _____ Date: _____	<u>NEOGOV, Inc.</u> Signature: _____ Print Name: _____ Title: _____ Date: _____
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PERSONNEL COMMISSION MEETING
SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION OFFICE, PORTABLE #B

MINUTES

April 20, 2017

I. CALL TO ORDER

- A. A moment of silence was held for the incident at North Park on April 10, 2017. The meeting was called to order at 5:30 p.m. by Commissioner Dixon.
- B. Pledge of Allegiance
- C. Roll-Call
 - 1. Commissioner Valeria Dixon, Chairperson
 - 2. Commissioner Michael Salazar, Vice – Chairperson
 - 3. Commissioner George Bohn, Member

II. APPROVAL OF AGENDA

Ms. Dixon moved to approve the agenda as submitted. Mr. Salazar seconded.

Motion carried.

III. PUBLIC COMMENTS

Jasminne Munoz Turrubiartes appealed the removal of her name from the Public Safety Dispatcher eligibility list.

Ms. Dixon stated to Ms. Munoz Turrubiartes that Ms. Byrd or Ms. Garcia would be notifying her in writing or by telephone.

Israphan Tuchinda appealed the removal of his name from the School Police Officer eligibility list.

Mr. Kenny Wilson, Labor Relations Representative, introduced himself to the commissioners and stated that he is working very closely with Ms. Byrd and her team. He stated that he has been a labor representative for 26 years. He also mentioned that he is pro-merit.

He is very proud of the staff from North Park, the staff did everything to help the students safety. He is looking forward on building relationships with the team as we move forward. Thank you very much.

IV. ACTION ITEMS

A. RATIFYING ELIGIBILITY LIST(S).

Motion was made by Ms. Dixon and seconded by Mr. Bohn to approve the following eligibility list(s).

- | | |
|--|---------------|
| 1. Bilingual Secretary II (Spanish Only) | Exam # 16-103 |
| 2. Cafeteria Worker | Exam # 16-105 |
| 3. Community Resource Worker | Exam # 17-008 |
| 4. Delivery Driver/Warehouse Worker | Exam # 17-005 |
| 5. Education Assistant III (SI) | Exam # 17-009 |
| 6. Floor Covering Mechanic | Exam # 16-107 |
| 7. HVACR Mechanic | Exam # 16-087 |
| 8. Occupational Therapist | Exam # 17-002 |
| 9. School Police Officer | Exam # 17-004 |
| 10. Senior Cafeteria Worker | Exam # 17-007 |

Motion carried.

B. RECRUITMENTS.

Motion was made by Ms. Dixon, and seconded by Mr. Salazar to open the following recruitments:

- | | | |
|---------------------------------------|------------------|-----------------------|
| 1. Accountant | Open/Promotional | 03/08/2017-04/04/2017 |
| 2. Account Analyst | Open/Promotional | 04/19/2017-05/16/2017 |
| 3. Attendance Technician | Open/Promotional | 03/08/2017-04/04/2017 |
| 4. Bilingual Transportation Scheduler | Open/Promotional | 03/29/2017-04/25/2017 |
| 5. Cafeteria Worker | Open/Promotional | 04/05/2017-05/02/2017 |
| 6. Campus Security Officer I | Open/Promotional | 03/08/2017-04/04/2017 |
| 7. Carpenter | Open/Promotional | 03/29/2017-04/25/2017 |
| 8. Food Worker Trainee | Open | 04/05/2017-05/02/2017 |
| 9. Help Desk Technician | Open/Promotional | 03/08/2017-04/04/2017 |
| 10. Instructional Assistant (SDC) | Open/Promotional | 03/08/2017-04/04/2017 |
| 11. Instructional Tutor – LH/PH | Open/Promotional | 03/08/2017-04/04/2017 |
| 12. Lead Carpenter | Open/Promotional | 03/29/2017-04/25/2017 |
| 13. Lead School Police Dispatcher | Open/Promotional | 04/05/2017-05/02/2017 |
| 14. Lifeguard | Open/Promotional | 04/19/2017-05/16/2017 |
| 15. Public Safety Dispatcher | Open/Promotional | 03/08/2017-04/04/2017 |

Motion carried.

C. ELIGIBILITY LIST TO FILL VACANCIES:

It was moved by Ms. Dixon and seconded by Mr. Bohn to certify eligibility list to fill vacancies for:

From: Community Resource Worker To: Bilingual Community Resource Worker

Motion carried.

D. CLASSIFICATION REVISIONS:

It was moved by Ms. Dixon and seconded by Mr. Bohn to approve the new classification specification as submitted:

1. Energy and Sustainability Manager
2. Grant Manager

Motion carried

E. DRAFT OF PROPOSED BUDGET

It was moved by Ms. Dixon and seconded by Mr. Salazar to set the public hearing for the Proposed Budget for 2017-2018 the first meeting is May 3, 2017 and the final one is for May 17, 2017.

Motion carried.

F. PURCHASE DELL LAPTOPS:

It was moved by Ms. Dixon and seconded by Mr. Bohn to approve the purchase of 30 Dell Laptops not to exceed \$20,000.

Ms. Byrd stated the need for more computers for testing capabilities. She also informed the commissioners that Dr. Wiseman would help us purchase more laptops for testing.

Motion carried.

G. PURCHASE OF COMPUTER CHARGING CART

It was moved by Ms. Dixon and seconded by Mr. Bohn to approve the purchase of a Computer Charging cart for the Dell laptops not to exceed \$2,000.

Motion carried.

H. SMART T.V.

It was moved by Ms. Dixon and seconded by Mr. Salazar to approve the purchase of a 50” Smart T.V., not to exceed \$1,000.

Motion carried.

I. MINUTES FEBRUARY 8, 2017:

A motion was made by Ms. Dixon and seconded by Mr. Salazar to approve the minutes for February 8, 2017.

Motion carried.

J. MINUTES MARCH 1, 2017:

A motion was made by Ms. Dixon and seconded by Mr. Salazar to approve the minutes for March 1, 2017.

Motion carried.

V. COMMISSIONER'S AND DIRECTOR'S COMMENTS:

Ms. Byrd commented that Certified Athletic Trainer would be added to the agenda for approval for the meeting on May 17, 2017.

Mr. Salazar appreciated the moment of silence that was held for the incident at North Park. He stated for the record his heart goes out to all those who were affected by the incident. The staff went above and beyond their call of duty. He also welcomed Mr. Wilson and stated that he looks forward to working with him.

Mr. Bohn commented on the North Park shooting incident, he stated after working for this district for the past 40 years, the district has always been prepared for this type of incident. He commends all district and staff for dealing with this type of situation. He stated when a teacher gets shot, all the teachers are immediately affected.

Ms. Dixon welcomed Mr. Wilson. She has been involved with the North Park incident. The staff did everything right. Both Certificated and Classified staff took care of the students. That has been conveyed over and over. The district has been very supported to the staff from North Park, anything they need or any time off, whatever they need to recover from this incident. The district will continue to do what needs to be done to protect our schools. Please keep praying for the victim's families, witnesses and for the leaders of this organization. Our condolences go out to Karen Smith's family and Jonathan Martinez's family. Nolan is doing very well. Ms. Dixon thanked everyone for coming. The meeting adjourned at 6:10 p.m. for closed session.

VI. CLOSED SESSION

The commission reconvened into open session at 7:00 p.m. with no report out from closed session.

VII. ADJOURNMENT

The commission adjourned the meeting at 7:00 p.m.