

SPECIAL PERSONNEL COMMISSION MEETING
SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION OFFICE, PORTABLE B
AGENDA

September 14, 2015

11:00 A.M.

I. CALL TO ORDER

- A. The meeting was called to order at _____.
- B. Pledge of Allegiance
- C. Roll-Call
 - Commissioner Valerie Dixon, Chairperson Present _____
 - Commissioner Michael Salazar, Vice Chairperson Present _____
 - Commissioner George Bohn, Member Present _____

II. APPROVAL OF AGENDA

Moved: _____ Seconded _____
Discussion: _____
Vote: Dixon: _____ Salazar: _____ Bohn: _____

III. PUBLIC COMMENTS

NOTE: Public comments are limited to agenda item(s).
Each speaker may speak only once.
A five (5) minute time limit will be allotted to each speaker, unless extended by the Chairperson.
A *Request to Speak* form must be completed before the meeting is called to order and submitted to the Chair in order to speak.

IV. ACTION ITEMS

- A. The commission will consider ratifying Eligibility List(s). It is moved that the commission ratify Eligibility List(s) for:
 - 1. Attendance Assistant Exam # 15-113
 - 2. Bilingual Education Assistant III/SI Exam # 15-097
 - 3. Bilingual Instructional Assistant (TA) Exam # 15-085
 - 4. Computer Operations Technician Exam # 15-100
 - 5. Instructional Assistant SDC Exam # 15-090
 - 6. Nutrition Services Business Manager Exam # 15-110
 - 7. Nutrition Specialist Exam # 15-111
 - 8. Payroll Technician Exam # 15-093
 - 9. Speech-Language Assistant Exam # 15-105
- B. The commission will consider extending the eligibility list for an additional year.
Campus Security Officer II, (Exam #14-062) 4 eligible ranks

Moved: _____ Seconded _____
Discussion: _____
Vote: Dixon: _____ Salazar: _____ Bohn: _____

VI. ADJOURNMENT

The commission adjourned the meeting at _____.

Exam #		15-113		Exam Title		ATTENDANCE ASSISTANT		
Posting Dates				Date Terminated	# Eligible	# Ranks	# Applied	# Meeting MQ's
Opened	Closed							
7/29/2015	8/25/2015			9/14/16	34	15	649	56

I certify that these eligibility lists are based upon examination requirements completed and complied in accord with Article 6, commencing with section 45240 of the California Education Code and the Rules and Regulations of the Personnel Commission.

Mary Byrd Director 9/9/15 Date

Exam #	15-097	Exam Title		Bilingual Education Assistant III (Severe Impairments)		
Posting Dates		Date Terminated	# Eligible	# Ranks	# Applied	# Meeting MQ's
Opened	Closed					
7/15/2015	8/11/2015	9/14/16	8	6	64	16

** Merged with exam #15-006-2

I certify that these eligibility lists are based upon examination requirements completed and complied in accord with Article 6, commencing with section 45240 of the California Education Code and the Rules and Regulations of the Personnel Commission.

Gladys Byrd
 Personnel Director

9/10/2015
 Date

Exam #	15-085	Exam Title	BILINGUAL INSTRUCTIONAL ASSISTANT (TA)			
Posting Dates		Date Terminated	# Eligible	# Ranks	# Applied	# Meeting MQ's
Opened	Closed					
6/17/2015	7/14/2015	9/14/16	59	0	221	160

I certify that these eligibility lists are based upon examination requirements completed and complied in accord with Article 6, commencing with section 45240 of the California Education Code and the Rules and Regulations of the Personnel Commission.

Gladys Byrd Director 9/8/15 Date

Exam #	15-100	Exam Title					COMPUTER OPERATIONS TECHNICIAN
Posting Dates		Date Terminated	# Eligible	# Ranks	# Applied	# Meeting MQ's	
Opened	Closed						
7/15/2015	8/11/2015	9/14/16	18	9	74	30	

I certify that these eligibility lists are based upon examination requirements completed and complied in accord with Article 6, commencing with section 45240 of the California Education Code and the Rules and Regulations of the Personnel Commission.

 _____
Director

 _____
Date

Exam #	15-090	Exam Title		Instructional Assistant (SDC)		
Posting Dates		Date Terminated	# Eligible	# Ranks	# Applied	# Meeting MQ's
Opened	Closed					
6/24/2015	7/21/2015	9/14/16	49	18	218	153

** Merged with exam #15-010-1

I certify that these eligibility lists are based upon examination requirements completed and compiled in accord with Article 6, commencing with section 45240 of the California Education Code and the Rules and Regulations of the Personnel Commission.


 Personnel Director

9/10/2015
 Date

Exam #	15-110	Exam Title	NUTRITION SERVICES BUSINESS MANAGER			
Posting Dates		Date Terminated	# Eligible	# Ranks	# Applied	# Meeting MQ's
Opened	Closed					
7/22/2015	8/18/2015	9/14/16	5	3	26	7

I certify that these eligibility lists are based upon examination requirements completed and complied in accord with Article 6, commencing with section 45240 of the California Education Code and the Rules and Regulations of the Personnel Commission.

Melody Lopez

 Director

9/10/15

 Date

Exam #	15-111	Exam Title	NUTRITION SPECIALIST			
Posting Dates		Date Terminated	# Eligible	# Ranks	# Applied	# Meeting MQ's
Opened	Closed					
7/22/2015	8/18/2015	9/14/16	3	3	13	2


* Merged with Exam # 15-088, expiration date of 9/2/2016, eligibles and ranks included above

I certify that these eligibility lists are based upon examination requirements completed and compiled in accord with Article 6, commencing with section 45240 of the California Education Code and the Rules and Regulations of the Personnel Commission.

M. L. Syed Director 9/4/15 Date

Exam #	15-093	Exam Title	PAYROLL TECHNICIAN			
Posting Dates		Date Terminated	# Eligible	# Ranks	# Applied	# Meeting MQ's
Opened	Closed					
7/8/2015	8/4/2015	9/14/16	6	5	164	58

I certify that these eligibility lists are based upon examination requirements completed and complied in accord with Article 6, commencing with section 45240 of the California Education Code and the Rules and Regulations of the Personnel Commission.


9/4/15
 Director Date

Exam #	15-105	Exam Title	SPEECH-LANGUAGE ASSISTANT			
Posting Dates		Date Terminated	# Eligible	# Ranks	# Applied	# Meeting MQ's
Opened	Closed					
7/15/2015	8/11/2015	9/14/16	3	3	15	7

I certify that these eligibility lists are based upon examination requirements completed and complied in accord with Article 6, commencing with section 45240 of the California Education Code and the Rules and Regulations of the Personnel Commission.

Madip Byrd

 Director

9/10/15

 Date