



VIRGINIA BEACH CITY PUBLIC SCHOOLS

CHARTING THE COURSE

School Board Services

Trenace B. Riggs, Chair
District 1 – Centerville

Carolyn D. Weems, Vice Chair
District 9

Beverly M. Anderson
At-Large

Kathleen J. Brown
District 10

Michael R. Callan
District 6

David Culpepper
District 8

Jennifer S. Franklin
District 2 – Kempsville

Victoria C. Manning
At-Large

Staci R. Martin
District 4

Kimberly A. Melnyk
District 2

Jessica L. Owens
District 3 – Rose Hall

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting Proposed Agenda **Tuesday, March 28, 2023**

Holland Road Annex
2323 Holland Road
Virginia Beach, VA 23453
(757) 263-1000

Public seating is available, and members of the public will also be able to observe the School Board Meeting through livestreaming on schoolboard.vbschools.com/meetings/live, broadcast on VBT Channel 47, and on Zoom through the link below.

Attendee link: https://us02web.zoom.us/join/wn_m-tgckp6rlyalqht59kpxw Call-in (301) 715-8592 ID 859 1721 2046

The School Board's expectations regarding decorum, order and public comments can be found in School Board Bylaws [1-47](#) and [1-48](#). Public comment is always welcome by the School Board through their group e-mail account at SchoolBoard@VBCPSboard.com or by request to the Clerk of the School Board at (757) 263-1016. Requests for accommodations should be discussed with the Clerk of the Board by 9:00 a.m. on March 27, 2023.

- 1. Administrative, Informal, and Workshop (Holland Road Annex – Einstein Lab (Band/Room 603) 4:00 p.m.**
 - A. School Board Administrative Matters and Reports
 - B. Website Update
 - C. High School Scheduling Update
 - D. School Hours for 2023-2024 – Transportation Recommendations
 - E. Forecast of Regular School Board Meeting Agenda Topics FY 23 4th Quarter
- 2. Closed Session (as needed)**
- 3. School Board Recess 5:30 p.m.**
- 4. Formal Meeting (Holland Road Annex – School Board Room/Auditorium) 6:00 p.m.**
- 5. Call to Order and Roll Call**
- 6. Moment of Silence followed by the Pledge of Allegiance**
- 7. Student, Employee and Public Awards and Recognition**
 - A. Virginia Interscholastic Athletic Administrators Association Outstanding Service Award
 - B. Friend of NAFIS (National Association of Federally Impacted Schools) Award
 - C. VHSL Class 6 Boys Swimming 500 Yard Freestyle State Champion – Ocean Lakes High School
 - D. VHSL Class 5 Girls Basketball State Champions – Princess Anne High School
- 8. Adoption of the Agenda**
- 9. Superintendent's Report (second monthly meeting)**
- 10. Approval of Meeting Minutes**
 - A. March 7, 2023, Special School Board Meeting **Added 03/24/2023**
 - B. March 14, 2023, Regular School Board Meeting **Added 03/27/2023**



11. Public Comments (until 8:00 p.m.)

The School Board will hear public comments at the March 28, 2023, School Board Meeting. Citizens may sign up to speak by completing the [online form here](#) or contacting the School Board Clerk at 263-1016 and shall be allocated three (3) minutes each. Sign up for public speakers will close at noon on March 28, 2023. Speakers will be provided with further information concerning how they will be called to speak. In person speakers should be in the parking lot of the Holland Road Annex, 2323 Holland Road, Virginia Beach, Virginia 23453 by 5:45 p.m. March 28, 2023. Speakers signed up to address the School Board through Zoom or by telephone should be signed into the School Board Meeting by 5:45 p.m. All public comments shall meet School Board Bylaws, 1-47 and 1-48 requirements for Public Comment and Decorum and Order.

12. Information

- A. Interim Financial Statements – February 2023
- B. Local Special Education Annual Plan – Application and Report for the Virginia Department of Education
- C. Policy Review Committee (PRC) Recommendations:

Amendments

- 1. Bylaw 1-28/Committee, Organizations and Boards – School Board Assignments
- 2. Bylaw 1-32/Adoption, Amendment, Repeal or Suspension - Policies
- 3. Appendix B/School Board Standing Rules/Time and Place for Regular Meetings
- 4. Policy 4-5/Criminal Charge Filed Against an Employee: Notification of Superintendent
- 5. Policy 4-10/ Conditions of Employment
- 6. Policy 4-22/ Drug and Alcohol Testing of Motor Vehicle Drivers
- 7. Policy 4-34/ Personnel Protection from Assault/Other Acts
- 8. Policy 4-35/ Salaries and Compensation
- 9. Policy 4-55/ Leave With/Without Pay for Family and medical Purposes
- 10. Policy 4-56/ Duties and Responsibilities of Professional Teaching Staff

Adoption

- 11. Policy 4-27/ Gifts to Staff Members
- 12. Policy 4-43/ Payment to Estate of Deceased Employees

Repeal

- 13. Policy 2-48/ Salaries and Compensation (to be removed and renumbered Policy 4-35)
- 14. Policy 4-21/ Payment to Estate of Deceased Employees (to be removed and renumbered Policy 4-43)
- 15. Policy 4-41/ Personnel Protection from Assault/Other Acts (to be removed and renumbered Policy 4-34)
- 16. Policy 4-75/ Conditions of Employment (to be removed and renumbered Policy 4-10)
- 17. Policy 7-37/ Gifts to Staff Members (to be removed and renumbered Policy 4-27)

13. Return to public comments if needed

14. Consent Agenda

- A. Resolutions:
 - 1. Mathematics Awareness Month
 - 2. National Month of the Military Child
 - 3. School Library Media Month and National Library Week
 - 4. Student Leadership Week
 - 5. Virginia School Boards Association Business Honor Roll

15. Action

- A. Personnel Report / Administrative Appointments Updated 03/29/2023
- B. Policy Review Committee (PRC) Recommendation:
 - 1. Policy 5-29/Awards for Achievement/Class Rank/Honor Designations

16. Committee, Organization or Board Reports

17. Return to Administrative, Informal, Workshop or Closed Session matters

18. Adjournment



Subject: Website Update **Item Number:** 1B

Section: Administrative, Informal, and Workshop **Date:** March 28, 2023

Senior Staff: Natalie Allen, Chief Communications and Community Engagement Officer

Prepared by: Jason Nichols, Public Relations Coordinator

Presenter(s): Natalie Allen, Chief Communications and Community Engagement Officer and Jason Nichols, Public Relations Coordinator

Recommendation:

That the School Board be given the opportunity to learn more about the decision making process for the new VBSchools.com websites. One of the primary functions of the Department of Communications and Community Engagement (DCCE) is to effectively communicate to internal and external stakeholders. The new division website will allow the department to achieve the mission of supporting and communicating the division's goals, strategic information, education initiatives and student and staff success to the entire VBPCS community.

Background Summary:

DCCE launched a new division website, school board website, along with 87 new school websites with a new software company. We now have a single point of access to all 89 websites, allowing for more effective maintenance, consistent branding and messaging, and division resources that are ADA compliant. All school websites will be maintained and monitored by division webmasters and which will allow us to publish new information quickly and uniformly.

Source:

Finalsite

Budget Impact:

N/A



Subject: High School Scheduling Update **Item Number:** 1C

Section: Workshop **Date:** March 28, 2023

Senior Staff: Matthew D. Delaney, Chief Schools Officer

Prepared by: Matthew D. Delaney, Chief Schools Officer

Presenter(s): Matthew D. Delaney, Chief Schools Officer,
Walter Brower, Senior Executive Director of High Schools,
Robert Jamison, Executive Director of Student Support Services

Recommendation:

That the School Board receive an update on the high school scheduling model.

Background Summary:

The School Board approved a new high school scheduling model to begin in the 2022-23 school year. The goal of the schedule is to maximize opportunities for students while optimizing the utilization of staff. Building leaders and central support staff continue to work on developing a schedule that meets these goals. The Board will receive an update on the positive impact of the new schedule, challenges to implementation and adjustments that have been made to address the challenges.

Source:

N/A.

Budget Impact:

NA



Subject: School Hours for 2023-2024 – Transportation Recommendations **Item Number:** 1D

Section: Workshop **Date:** March 28, 2023

Senior Staff: Jack Freeman, Chief Operations Officer, Department of School Division Services

Prepared by: James T. Lash, Executive Director of Transportation and Fleet Management Services

Presenter(s): James T. Lash, Executive Director of Transportation and Fleet Management Services

Recommendation:

That the School Board receive recommendations from the Office of Transportation and Fleet Management Services regarding school hours and bell times and how changes would impact students, schools, bus drivers and buses.

That the School Board receive an update about Virginia Beach City Public Schools assisting with transportation for Something in the Water.

Background Summary:

This presentation will address historical reasoning for changing school hours and bell times.

Source:

School Board Regulation 6-13.1.

Budget Impact:

TBD



Forecast of Regular School Board Meeting Agenda Topics FY 23

Subject: Fourth Quarter – April, May, June 2023 **Item Number:** 1E

Section: Workshop **Date:** March 28, 2023

Senior Staff: Donald E. Robertson, Jr., Ph.D., Chief of Staff

Prepared by: Donald E. Robertson, Jr., Ph.D., Chief of Staff

Presenter(s): Aaron C. Spence, Ed.D., Superintendent

Recommendation:

That the School Board receive the Administration's forecast of agenda topics to be presented at School Board meetings during the fourth quarter, April, May, June, of the 2022-2023 school year.

Background Summary:

Every quarter (July, August, September; October, November, December; January, February, March; April, May, June) topics are discussed by Senior Staff members or recommended by School Board members to be presented at School Board Meetings.

Source:

Budget Impact:



Subject: School Board Recognitions **Item Number:** 7A-D

Section: Student, Employee and Public Awards and Recognitions **Date:** March 28, 2023

Senior Staff: Natalie Allen, Chief Communications and Community Engagement Officer

Prepared by: David Schleck, Public Relations Coordinator

Presenter(s): Carolyn Weems, Vice Chair

Recommendation:

That the School Board recognize the outstanding accomplishments of those receiving the March 28, 2023, School Board recognitions. These designated achievements should not be taken lightly as they fall within a listing of criteria that require achievements including a national or state-level win in a competition, event, or achievement. Examples would be those of National Merit Finalists, taking first place for a state-level sports competition, or other similar meritorious examples. This meeting we will recognize:

1. Virginia Interscholastic Athletic Administrators Association Outstanding Service Award
2. Friend of NAFIS (National Association of Federally Impacted Schools) Award
3. VHSL Class 6 Boys Swimming 500 Yard Freestyle State Champion – Ocean Lakes High School
4. VHSL Class 5 Girls Basketball State Champions – Princess Anne High School

Background Summary:

That the School Board allow time during School Board meetings to recognize students and/or staff who have accomplished notable recognitions that fit within the parameters of the School Board recognition criteria.
Recognition Criteria:

1. Achievement of first or second place in national competitions/events.
2. Achievement of national recognition for outstanding achievements, i.e., National Merit Finalists.
3. Achievement of first place in regional (multi-state) competitions/events.
4. Achievement of first place in state competitions/events.
5. Achievements beyond the scope of regular academics/activities and/or job performance.

Source:

Utilizing data from submissions made to the Department of Communications and Community Engagement, which have been approved by school principals or department heads recognizing a notable achievement from a student or staff member fitting the Board recognition parameters.

Budget Impact:

None.



Subject: Approval of Minutes **Item Number:** 10A-B

Section: Approval of Meeting Minutes **Date:** March 28, 2023

Senior Staff: N/A

Prepared by: Regina M. Toneatto, School Board Clerk

Presenter(s): Regina M. Toneatto, School Board Clerk

Recommendation:

That the School Board adopt the following set of minutes as presented:

- A. March 7, 2023 Special School Board Meeting
- B. March 14, 2023 Regular School Board Meeting

Note: Supporting documentation will be provided to the School Board under separate copy and posted to the School Board website.

Background Summary:

N/A

Source:

Bylaw 1-40

Budget Impact:

N/A



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School Board Special Meeting MINUTES

Tuesday, March 7, 2023

Holland Road Annex
2323 Holland Road
Virginia Beach, VA 23453
(757) 263-1000

SPECIAL MEETING OF THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH

1. ***Call to Order and Verbal Roll Call:*** Chair Riggs convened the special meeting at 5:00 p.m. on the 7th day of March 2023 and announced in accordance with the Schedule of School Board Meetings approved by the School Board at their January 10, 2023 Organizational/Regular Meeting, and pursuant to Bylaw 1-46, and *Virginia Code* § 2.2-3707, the School Board will hold a special meeting on Tuesday, March 7, 2023, at 5:00 p.m., at the Holland Road Annex, 2323 Holland Road, Virginia Beach, Virginia 23453 in the Einstein Lab. The purpose of this special meeting is for the School Board to discuss and take action on the: (1) Schools Operating Budget for Fiscal Year 2023-24; and (2) Capital Improvement Program (CIP) Fiscal Year 2023-24 through Fiscal Year 2028-29.
Chair Riggs stated members of the public will be able to observe the special School Board meeting through livestreaming on schoolboard.vbschools.com/meetings/live, broadcast on VBT Channel 47, and on Zoom; welcomed members of the public both in person and online.
In addition to Superintendent Spence, the following School Board members were present in the Holland Road Annex/Einstein Lab: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Franklin, and Ms. Martin. The following School Board members were attending via Zoom: Mr. Culpepper (travel for work/Oregon), Ms. Manning (personal reason/Florida), Ms. Melnyk (personal reason/South Carolina), and Ms. Owens (personal reason/Hawaii).
2. ***Moment of Silence followed by the Pledge of Allegiance***
3. ***Adoption of the Agenda:*** Chair Riggs called for any modifications to the agenda as presented. Hearing none, Chair Riggs called for a motion to approve the agenda as presented. Ms. Anderson made the motion, seconded by Ms. Martin. With discussion, Chair Riggs called for a vote. The School Board Clerk announced the motion passed unanimously, 11-0-0.
4. ***Action:***
 - A. ***Resolution Regarding School Operating Budget for Fiscal Year 2023-24:*** Chair Riggs called for a motion to approve the resolution regarding school operating budget for fiscal year 2023-24. Ms. Franklin made the motion, seconded by Ms. Brown. A brief discussion followed regarding the budget; positive aspects of budget (pay increases, step pay increase, new pay scale); moving in right direction; wellness day; employees to feel valued; thanks to administrative staff for their hard work preparing budget. After the discussion, Ms. Anderson read the following resolution:

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Budget Resolution

WHEREAS, the mission of Virginia Beach City Public Schools (VBCPS), in partnership with the entire community, is to empower every student to become a life-long learner who is a responsible, productive and engaged citizen within the global community; and

WHEREAS, the School Board of the City of Virginia Beach has adopted a comprehensive strategic plan and school improvement priorities to guide budgetary decisions; and

WHEREAS, the School Board has studied the proposed FY 2023/24 Operating Budget in view of state and federal requirements, the strategic plan, priorities, community expectations, competitive compensation for employees, and the best educational interests of its students; and

WHEREAS, the proposed FY 2023/24 Operating Budget adjusts the Instructional Experience-based Step Pay Scale to provide 1.5% between each step consistently throughout the structure without adjusting the entry rate, and adds an experience step for all eligible employees on the scale, per the recommendation of the division's compensation study consultants; and

WHEREAS, the proposed FY 2023/24 Operating Budget adjusts the Unified Experience-based Step Pay Scale to provide a 1% adjustment for pay grades 0-14 and a 1.5% adjustment for pay grades 15 and above, and adds an experience step for all eligible employees on the scale; per the recommendation of the division's compensation study consultants; and

WHEREAS, the proposed FY 2023/24 Operating Budget establishes a new pay grade on the Unified Experience-based Step Pay Scale, Professional Level II, for Behavior Intervention Specialists, School Psychologists, Occupational Therapists, Physical Therapists, and School Social Workers, per the recommendation of the division's compensation study consultants; and

WHEREAS, the proposed FY 2023/24 Operating Budget upgrades identified positions currently on pay grade 5 of the Unified Experience-based Step Pay Scale, which includes Bus Assistants, Cafeteria Assistants, Custodian I, and Fleet Shop Helper, to pay grade 7, which is closer to meeting the \$15.00 Virginia Minimum Wage requirement by 2026, and realigns other positions impacted by said move, per the recommendation of the division's compensation study consultants; and

WHEREAS, the City/School Revenue Sharing Policy provides 46.75% of certain general fund revenues to meet obligations of the School Board of the City of Virginia Beach; and

WHEREAS, the total funds requested for the FY 2023/24 Operating Budget from the City of Virginia Beach to the School Board of the City of Virginia Beach are \$512,950,115, and

WHEREAS, the debt service payment is estimated to be \$50,071,611 leaving a balance of \$462,878,504 to allocate between the Operating Budget and the Capital Improvement Program (CIP); and

NOW, THEREFORE, BE IT

RESOLVED: That the \$462,878,504 be allocated as follows: \$460,878,504 to the FY 2023/24 Operating Budget, and \$2,000,000 to Schools' Pay-As-You-Go (PAYGO) for the CIP; and be it

FURTHER RESOLVED: That federal funds of \$13,500,000, state funds of \$451,994,592, and other local funds of \$3,968,341 be added to the FY 2023/24 Operating Budget, bringing it to a total of \$930,341,437; and be it

FURTHER RESOLVED: That \$333,591 of the School Reserve Special Revenue fund be added to the FY 2023/24 Operating Budget, bringing the total to \$930,675,028; and be it

FURTHER RESOLVED: That the School Board of the City of Virginia Beach requests a Lump Sum Appropriation of \$930,675,028 from the City Council of Virginia Beach for the School Board FY 2023/24 Operating Budget; and be it

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FURTHER RESOLVED: That the School Board of the City of Virginia Beach requests an appropriation of \$208,666,087 for categorical grants and other special revenue funds comprised of categorical grants in the amount of \$142,411,540; Green Run Collegiate in the amount of \$4,363,929; and other special revenue funds in the amount of \$61,890,618; and be it

FURTHER RESOLVED: That the School Board of the City of Virginia Beach requests a Lump Sum Appropriation of \$1,139,341,115, for the total of all funds (\$930,675,028 for the Operating Budget plus \$208,666,087 for categorical grants and other special revenue funds); and be it

FINALLY RESOLVED: That a copy of this Resolution be spread across the official minutes of this School Board, and the Clerk of the School Board is directed to deliver a copy of this Resolution to the Mayor, each member of the City Council, the City Manager, and the City Clerk.

Adopted by the School Board of the City of Virginia Beach this 7th day of March 2023.

Without further discussion, Chair Riggs called for a vote to approve the resolution regarding school operating budget for fiscal year 2023-24 as presented. The School Board Clerk announced the motion passed unanimously, 11-0-0.

- B. Resolution Regarding Capital Improvement Program (CIP) for Fiscal Year 2023-24 through Fiscal Year 2028-29:
Chair Riggs called for a motion to approve the resolution regarding Capital Improvement Program (CIP) for fiscal year 2023-24 through fiscal year 2028-29. Ms. Martin made the motion, seconded by Ms. Franklin. A discussion followed regarding the costs for school replacement projects (Princess Anne High School, Bettie F. Williams, Bayside High School); explanation of data and costs; inflation numbers; cost per square footage; amount of funding per year in the CIP; PPEA; design-bid-build model; replacements and modernizations; age of buildings; size and scope of projects; conservative costs for projects.

Mr. Culpepper made a substitute motion to substitute last year's CIP data for those three specific projects into this year's CIP; Ms. Manning seconded the substitute motion. Mr. Culpepper restated the substitute motion to substitute for these three projects, Princess Anne High School, Bettie F. Williams, and Bayside High School, the numbers contained within last year's CIP into this year's CIP (Princess Anne High School \$162,650,000; Bettie F. Williams \$68,387,500; Bayside \$197,700,000)

The discussion continued regarding total cost of projects and six year appropriation; funding of projects; review and approve projects in the future; design-bid-build model; challenging position – long time to vet; value of tax payer dollars; square footage for buildings; purpose of using last year's numbers; scope of projects; cost of inflation; estimates; needs of buildings (shelters, classroom size); CIP funding/lottery funds; level funding and increasing inflation; inflation rates; challenge – funding not increasing and inflation is increasing; price per square foot; underserved neighborhoods; design process of schools; size of schools; impact of inflation; life span of buildings; funding goals for CIP; funding for school construction; PPEA; comparison of project figures from last year and this year; vote on CIP annually; shared concerns of cost over the various meetings.

Without further discussion, Chair Riggs called for a vote on the substitute motion made by Mr. Culpepper; Mr. Culpepper restated the motion – I moved to substitute the numbers offered as the total for these three schools, Princess Anne High School, Bettie F. Williams, and Bayside High School, the number they were proposed in the PPEA that are identical to the CIP approved from last year into this year's CIP. After Mr. Culpepper restated the substitute motion, Chair Riggs called for a vote on the substitute motion. The School Board Clerk announced there were four (4) ayes in favor of the substitute motion: Ms. Brown, Mr. Culpepper, Ms. Manning, and Vice Chair Weems. There were seven (7) nays opposed to the substitute motion: Chair Riggs, Ms. Anderson, Mr. Callan, Ms. Franklin, Ms. Martin, Ms. Melnyk, and Ms. Owens. The substitute motion did not pass, 4-7-0.

Without further discussion, Chair Riggs asked Ms. Anderson to read the resolution. Ms. Anderson read the following resolution:

FY 2023/24 - FY 2028/29 Capital Improvement Program Budget Resolution

WHEREAS, the mission of Virginia Beach City Public Schools, in partnership with the entire community, is to empower every student to become a life-long learner who is a responsible, productive, and engaged citizen within the global community; and

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WHEREAS, the School Board of the City of Virginia Beach has adopted a comprehensive strategic plan and school improvement priorities to guide budgetary decisions; and

WHEREAS, the primary funding sources for the Capital Improvement Program (CIP) are charter bonds, public facility revenue bonds, and reversion funding; and

WHEREAS, the City/School Revenue Sharing Policy provides 46.75% of certain general fund revenues to meet obligations of the School Board of the City of Virginia Beach; and

WHEREAS, the City/School Revenue Sharing Policy allocates funds first to Debt Service, while the balance is used for the Operating Budget and the CIP; and

WHEREAS, \$2,000,000 will be allocated to Schools' Pay-As-You-Go (PAYGO) for the CIP;

WHEREAS, the School Board has comprehensively reviewed all sources of funding, projected various scenarios and prioritized the needs of the Operating and CIP budgets.

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach adopts a CIP program of \$735,426,061 (as shown on the attached School Board Funding Summary and Project Summary Alternative A dated March 7, 2023), and be it

FINALLY RESOLVED: That a copy of this Resolution be spread across the official minutes of this School Board, and the Clerk of the School Board is directed to deliver a copy of this Resolution to the Mayor, each member of the City Council, the City Manager, and the City Clerk.

Adopted by the School Board of the City of Virginia Beach this 7th day of March 2023.

Chair Riggs called for a vote to approve the resolution for the capital improvement program for fiscal year 2023-24 through fiscal year 2028-29 as presented. The School Board Clerk announced there were seven (7) ayes in favor to approve the resolution for the capital improvement program for fiscal year 2023-24 through fiscal year 2028-29 as presented: Chair Riggs, Ms. Anderson, Mr. Callan, Ms. Franklin, Ms. Martin, Ms. Melnyk, and Ms. Owens. There were four (4) nays opposed to the resolution: Vice Chair Weems, Ms. Brown, Mr. Culpepper, and Ms. Manning. The resolution passed, 7-4-0.

5. **Adjournment:** Chair Riggs adjourned the meeting at 6:38 p.m.



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School Board Regular Meeting MINUTES
Tuesday, March 14, 2023

Holland Road Annex
2323 Holland Road
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1. **Administrative, Informal, and Workshop:** Chair Riggs convened the Administrative, Informal, and Workshop session at 4:00 p.m. on the 14th day of March 2023 and announced members of the public will be able to observe the School Board meeting through live streaming on schoolboard.vbschools.com/meetings/live, broadcast on VBT Channel 47, and on Zoom; welcomed members of the public both in person and online.

In addition to Superintendent Spence, the following School Board members were present in the Holland Road Annex/Einstein Lab: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens (arrived at 4:03 p.m.)
 - A. **School Board Administrative Matters and Reports:** Chair Riggs mentioned the VSBA Spring Networking Forum on April 24 at 5:00 p.m.; information about the event was passed to the School Board members; shared Virginia Beach is seeking input on future election systems, City of Virginia Beach will be holding listening sessions – March 25 through April 1, Chair Riggs will send information to the School Board members, information is on the City of Virginia Beach website, direct mailing will also be sent; Ms. Owens had questions regarding a concern at a high school, Ms. Lannetti, School Board Attorney provided brief information regarding the Title IX complaint and investigation. Chair Riggs mentioned changes to the agenda regarding removing agenda item 14B – Resolution for Opioid Settlement Class Action Suit, resolution passed in February and was sufficient, as per the Attorney General, and the addition of agenda item 15B – The Ad Hoc Workforce Development Committee; see agenda item #8 – Adoption of the Agenda.
 - B. **Advancement Via Individual Determination (AVID):** James Smith, Ed.D., Senior Executive Director, Middle Schools, Department of School Leadership, and Natalie Meiggs, Coordinator of Military Connect and Academy Support Program provided the School Board information regarding the Advancement Via Individual Determination (AVID) Program in Virginia Beach City Public Schools (VBCPS); Dr. Smith provided an overview of the presentation and introduced Ms. Meiggs; Ms. Meiggs continued the presentation and mentioned WICOR (writing, inquiry, collaboration, organization, and reading); shared a video on the AVID Program; AVID alignment to *Compass to 2025* strategic action agenda connection: advancing educational equity, using integrated systems of support, creating future-ready students; reviewed the AVID College and Career Readiness Framework (CCR); what students need: rigorous academic preparedness, opportunity knowledge, student agency; what educators do: insist on rigor, break down barriers, align the work, advocate for students; reviewed framework for future ready students; reviewed how AVID accelerates learning: helps educators take collective action, sets rigorous expectations, nurtures collaboration, establishes a supportive and open culture, enables high engagement, fosters student agency; AVID coaching and certification schoolwide domains: instruction, systems, leadership, culture; provided an overview of the timeline of AVID in VBCPS; mentioned there are four AVID National Demonstration schools are located in Virginia, with Great Neck Middle School and Salem Middle School representing VBCPS; AVID Professional Learning Workshop (APLW) a two-day training that provides high-engagement professional learning and resources for classroom teachers and building leaders; Ms. Meiggs introduced Mr. Dwight Robinson and Mrs. Laura Willey, both VBCPS AVID Coaches and certified as a National AVID Trainer; teachers and students shared their personal experiences of the AVID program.

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The presentation continued with questions and comments regarding the program – elective course; goal to spread program school-wide; praise for program; number of students in the classes; WICOR strategies; training for teachers; AVID in elementary schools; praise for student speakers; excited about the program; ways to promote program.

- C. **Mental Health Task Force Update:** Robert Jamison, Executive Director, Office of Student Support Services, provided the School Board an update from the Mental Health Task Force; overview of the presentation topics (current needs and challenges, organizational structure of the Mental Health Task Force, updates on progress and accomplishments, and next steps); reviewed current needs and challenges; shared data from the American Academy of Pediatrics; shared data for suicide risk assessment totals for VBCPS; introduced Stephanie Osler, LCSW, Director of the mental health division at Children’s Hospital of The King’s Daughters (Norfolk, VA): Ms. Osler shared the following data: Virginia Beach is the largest referral source for CHKD, about 30% of outpatient referrals come from Virginia Beach, Emergency Department – more children in mental health crisis than in a medical crisis, in October opened inpatient psychiatric unit with 24 beds open out of 60 beds, with 30% coming from Virginia Beach; CHKD partnership with VBCPS to help support students.

Mr. Jamison continued the presentation; discussed task force members and community partners; mention School Board members, Ms. Weems and Ms. Owens, for being on the task force; thanked all participating members; reviewed organizational structure – identified barriers impacting mental health: access, awareness, identification, and stigma; provided information on the Mental Health Task Force recommendations for each area (access, awareness, identification, stigma); reviewed Mental Health Task Force work teams and departments/offices; work team progress – access: return to School Plan of Action meeting tool, Student Support Services response team protocol, VB Child and Youth Behavior Health and VBCPS Rapid Response Program, CHKS and VBCPS Bridge Program, Care Solace is a new feature coming to VBCPS that navigates the mental health care system to find available providers matched to specific needs; work team progress – awareness: coffee with the Counselor at Bettie F. Williams, community presentations at Old Donation School, conversations with student groups about mental health, Consolidated Benefits – BeWell on Tour, hosting student interns from the Legal Studies Academy; work team progress – identification: professional learning opportunities, Securly Update, increase available staff to support students and schools (10 elementary student support specialists, three additional behavior intervention specialist for the 2023-24 SY, contracting psychological services to expand capacity to serve; work team progress – stigma: assess the current state of resources available to students, staff, and families addressing stigma, determine the scope of the needs around stigma, continue to share information on available resources; shared story on the impact of the Mental Health Task Force; next steps: continue efforts, meet with Old Dominion University Department of Counseling & Human Services – discuss plan to promote ODU Wellness Counseling Clinic, coordinate Family and Student Wellness Expo, report outcomes at the School Board retreat in July.

The presentation continued with questions and comments regarding work of the task force; referral process; helping students; BeWell program; EAP (Employee Assistance Program); messaging system - Snapcom; sharing information on resources available; thanks for wonderful work.

2. ***Closed Session:*** There was no closed session during the Administrative, Informal, and Workshop session.
3. ***School Board Recess:*** Chair Riggs adjourned the Administrative, Informal, and Workshop session at 5:33 p.m.
4. ***Formal Meeting (Holland Road Annex – School Board Room/Auditorium) 6:00 p.m.***
5. ***Call to Order and Roll Call:*** Chair Riggs convened the meeting of the School Board at the Holland Road Annex, School Board Room/Auditorium at 6:00 p.m. on the 14th day of March 2023 and welcomed members of the public both in person and online.

In addition to Superintendent Spence, the following School Board members were present: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens.

6. ***Moment of Silence followed by the Pledge of Allegiance***

7. ***Student, Employee and Public Awards and Recognition***

- A. **VHSL Individual State Wrestling Champions:** The School Board recognized Yuta Otero, a student at Landstown High School, who is a Region 6A State Wrestling Champion. The School Board also recognized First Colonial High School students, Thomas Stofka and Colin Pedersen, who are Region 5A State Wrestling Champions.
- B. **2023 VHSL Scholastic Bowl State Champions:** The School Board recognized the Princess Anne High School Scholastic Bowl Team for winning the 2023 VHSL Scholastic Bowl State Championship.

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8. **Adoption of the Agenda:** Chair Riggs noted the following modification to the agenda as presented: adding agenda item 15B – Ad Hoc Workforce Development Committee and item 14B – Resolution for Opioid Settlement Class Action Suit to be removed (see agenda item #1A); Chair Riggs called for any additional modifications to the agenda. Without any further modifications, Chair Riggs called for a motion to adopt the agenda as amended. Ms. Anderson made the motion, seconded by Ms. Brown. Without discussion, Chair Riggs called for a vote to approve the agenda. The School Board Clerk announced the motion passed unanimously, 11-0-0.
9. **Superintendent's Report:** There was no report presented at the meeting.
10. **Approval of Meeting Minutes**
 - A. **February 21, 2023, Special School Board Meeting:** Chair Riggs called for any modifications to the February 21, 2023 special School Board meeting minutes as presented. Hearing none, Chair Riggs called for a motion to approve the February 21, 2023 minutes as presented. Ms. Franklin made the motion, seconded by Ms. Martin. Without discussion, Chair Riggs called for a vote to approve the February 21, 2023 minutes as presented. The School Board Clerk announced the motion passed unanimously, 11-0-0.
 - B. **February 28, 2023, Regular School Board Meeting:** Chair Riggs mentioned the February 28, 2023 regular School Board meeting minutes were updated to note the meeting adjournment time as 1:02 a.m. not p.m. Chair Riggs called for any additional modifications to the February 28, 2023 regular School Board meeting minutes as updated on March 13 and presented. Hearing none, Chair Riggs called for a motion to approve the February 28, 2023 minutes as presented. Ms. Melnyk made the motion, seconded by Mr. Callan. Without discussion, Chair Riggs called for a vote to approve the February 28, 2023 minutes as presented. The School Board Clerk announced there were ten (10) ayes in favor of the motion: Chair Riggs, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens. There was one (1) abstention: Vice Chair Weems – left the meeting early due to a family emergency. The motion passed, 10-0-1.
11. **Public Comments (until 8:00 p.m.)**

Chair Riggs announced the School Board will hear public comments until 8:00 p.m. on matters relevant to Pre-K – 12 public education in Virginia Beach and the business of the School Board and School Division. Chair Riggs mentioned information regarding speaker process and submitting comments via group email. There were sixteen (16) in person speakers (including twelve (12) student speakers) and two (2) online speakers (including one (1) student speaker); topics discussed were VDOE Model Policy; preferred student name and pronoun; rights of transgender students; fear of change; human rights; parental rights; equity among students; respect for transgender students; bullying; Policy 6-65; rating system of books; library books; mental health; transparency; FOIA requests; valedictorian and salutatorian; and academic excellence.

The Public Comments ended at 7:01 p.m.
12. **Information:** There were no items under information.
13. **Return to public comments if needed:** As noted under agenda item #11, Public Comments ended at 7:01 p.m.
14. **Consent Agenda:** Chair Riggs read the following items on the Consent Agenda:
 - A. **Policy Review Committee (PRC) Recommendations:** That the School Board approve Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain bylaws and policies as reviewed by the PRC at its February 9, 2023, meeting.
 1. **Policy 2-1/Management Plan/Goals and Objectives:** The PRC recommended scrivener's changes.
 2. **Policy 2-2/Definition:** No recommended changes.
 3. **Policy 2-5/Superintendent: Qualifications:** The PRC recommended scrivener's changes.
 4. **Policy 2-6/Superintendent: Recruitment and Selection Procedures:** The PRC recommended scrivener's changes.
 5. **Policy 2-7/Superintendent: Appointment/Term of Office/Oath/Compensation:** No recommended changes.
 6. **Policy 2-8/Superintendent: Powers/Duties/Responsibilities:** No recommended changes.
 7. **Policy 2-9/Superintendent: Evaluation:** No recommended changes.
 8. **Policy 2-10/Superintendent: Vacancy in Office/Acting Superintendent/Fines/Suspension/Separation/Conditions of Employment:** The PRC recommended scrivener's changes.
 9. **Policy 2-13/Job Descriptions:** The PRC recommends adding language to make the job description available to the public.
 10. **Policy 2-14/Organizational Structure:** No recommended changes.
 11. **Policy 2-19/Administrative Action in Absence of Policy:** No recommended changes.

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12. Policy 2-20/Review of Administrative Decisions/Board Requests of Administrators: No recommended changes.
 13. Policy 2-33/Coordinators: Title IX/Section 504/ADA: Amended to reflect current language.
 14. Policy 7-49/Organizations Eligible to Use Facilities: The PRC recommended changes to reflect addition of Girl Scouts and the change in the Boy Scouts' Organizational name.
- B. Resolution for Opioid Settlement Class Action Suit: The item was removed from the agenda; see agenda item #1A - School Board Administrative Matters and Reports and agenda item #8 – Adoption of the agenda.

After reading the items on the Consent Agenda, Chair Riggs called for any objections to the Consent items. Mr. Culpepper mentioned an error in Policy 7-49 – paragraph B1, change in punctuation; scrivener's change will be made before publishing the policy. Without any further concerns, Chair Riggs called for a motion to approve the items on the Consent Agenda. Mr. Culpepper made the motion, seconded by Ms. Melnyk. Without any recusals, Chair Riggs called for a vote to approve the Consent Agenda. The School Board Clerk announced the motion passed unanimously, 11-0-0.

15. Action

- A. Personnel Report / Administrative Appointments: Chair Riggs called for a motion to approve the March 14, 2023 personnel report and administrative appointments. Ms. Owens made the motion, seconded by Ms. Melnyk that the School Board approve the appointments and the acceptance of the resignations, retirements, and other employment actions as listed on the March 14, 2023 personnel report along with administrative appointments as recommended by the Superintendent. Without discussion or any recusals, Chair Riggs called for a vote to approve the March 14, 2023 personnel report and administrative appointments. The School Board Clerk announced the motion passed unanimously, 11-0-0. Superintendent Spence introduced the following: Tiffany L. Jacobs, Assistant Director, Maintenance Services, Office of Facilities and Maintenance Services as Grants Manager, Office of Budget Development.
- B. Ad Hoc Workforce Development Committee: Note, item added during Adoption of the Agenda – see agenda item #8) Before Chair Riggs read the motion, Ms. Anderson called for a point of order to request a copy of the motion for all the School Board members.

The School Board recessed at 7:10 p.m. and reconvened at 7:14 p.m.

Chair Riggs made the following motion, I move that the School Board appoint the following Ad Hoc Committee in accordance with Bylaw 1-28 (E)(b) AD HOC WORKFORCE DEVELOPMENT COMMITTEE. The purpose of the Ad Hoc Workforce Development Committee is to prepare a report to the School Board and the City Council regarding the needs of the City of Virginia Beach for current and future workforce development. The Ad Hoc Workforce Development Committee will complete its work and send its report to the School Board and the City Council by April 1, 2024. The Ad Hoc Committee will be chaired by School Board member, Carolyn Weems. One additional School Board member and one alternate School Board member will also be appointed by the School Board to serve on the Ad Hoc Committee. The City Council may appoint two City Council members and one alternate City Council member as Committee members. The School Board members and City Council members will appoint School or City staff members as well as members of the community with relevant experience to serve on the Ad Hoc Committee. All members will serve without remuneration.

Ms. Franklin seconded the motion. Chair Riggs opened the floor for discussion. A discussion followed with questions and comments regarding the motion; getting motion in advance; preparation of meeting notice for pre-planning meeting; need School Board to vote on committee; discussion on committee back in January; upcoming meeting to discuss parameters of the committee; for transparency posting meeting information; FOIA and posting meeting notice; mention of Bylaw 1-28; trying to be transparent with the School Board regarding the committee; the need for the committee; need clarity on logistics and goals of committee; serving on the committee; support for the committee; what are the needs of the school and city; determination for committee to be an Ad Hoc Committee; purpose of preliminary meeting with Vice Chair Riggs and Vice Mayor; mention of the General Advisory Council for Technical and Career Education; clarification on voting for the appointment of School Board members to the committee; motion tonight was just to start the Ad Hoc Committee.

Ms. Anderson called a point of order regarding appointing people and the Chair to the committee, did not like how information was presented, if there is a need for this committee, purpose of the Ad Hoc Committee; not a political issue; problem with getting information/motion today; unclear of purpose of Ad Hoc Committee; Ms. Owens made a substitute motion that if we're going to vote today that we vote to include the rest of the members on this committee, Ms. Anderson seconded the substitute motion.

Chair Riggs stated she would pull her motion and asked for Ms. Franklin to concur, in order to bring it back at the next meeting with the people that will be on the committee; Ms. Franklin agreed.

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Vice Chair Weems stated for clarification, it would be the School Board members not the City Council members. Ms. Manning called for a point of order regarding the motion on the floor; Ms. Owens stated she would withdraw her motion and Ms. Anderson agreed. Chair Riggs restated she is going to withdraw her motion tonight and Ms. Franklin agreed. Mr. Culpepper called for a point of order regarding since debate has started that requires leave of entire board and requires a vote; Chair Riggs restated the motion is to withdraw the Ad Hoc Workforce Development Committee, to withdraw that vote for tonight and to bring it back at the next meeting, Ms. Franklin seconded the motion. Chair Riggs called for a vote. The School Board Clerk announced there were nine (9) ayes in favor of the motion to withdraw: Chair Riggs, Vice Chair Weems, Ms. Anderson, Mr. Callan, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens. There were two (2) nays opposed to the motion to withdraw: Ms. Brown, and Mr. Culpepper. The motion passed, 9-2-0.

Chair Riggs made a motion to withdraw the entire move that the School Board appoint the following Ad Hoc Committee in accordance with Bylaw 1-28, Ms. Franklin seconded the motion. A discussion followed regarding withdrawing the motion; committee not completely set-up; need to collaborate with City Council; use resources to benefit students; may not come back to the School Board; allow to go forward with committee – brief organizational meeting on Monday.

Ms. Manning made a substitute motion that we adopt the Ad Hoc Workforce Development Committee with Ms. Weems as Chair as presented to us in the document in front of us, Ms. Melnyk seconded the substitute motion. A discussion followed regarding process to apply to be on the committee; mention of Bylaw 1-28; resubmit interest to School Board Chair; clarification on wording in motion regarding chair of committee; approving a committee without knowing who the members will be; mention of presentation to City Council by Dr. Lockett; need to move forward with committee; share outcome of meeting.

Ms. Melnyk requested Ms. Manning amend her substitute motion to reflect the proposed chair, to put that language in; Ms. Manning mentioned the bylaws require that the Ad Hoc Committee is recommended by the Chair and then the Board votes on it; Chair Riggs restated the substitute motion to bring back this Ad Hoc Workforce Development Committee to approve it tonight, noted Ms. Melnyk seconded the substitute motion. Chair Riggs called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the substitute motion: Chair Riggs, Vice Chair Weems, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens. There was one (1) nay opposed to the substitute motion: Ms. Anderson. The substitute motion passed, 10-1-0.

- 16. Committee, Organization or Board Reports:** Ms. Brown mentioned Green Run High School's NJROTC won first place in the area 5 competition and will be going to Nationals, and are looking for donations for the trip to Nationals which can be dropped off at Green Run High School; Ms. Franklin mentioned the Community Advisory Committee for Gifted Education had a meeting last Monday, members are sharing site reports from visiting different schools, next meeting is scheduled for April 3 from 6:30 p.m. to 8:00 p.m.; Ms. Anderson mentioned the flyer shared with the School Board members regarding the Sister Cities event on March 24, event on March 25 at Red Wing Park celebrating Miyazaki, Japan, event on March 26 at the Norwegian Lady at the beach; Vice Chair Weems mentioned the Mental Health Task Force meeting yesterday, mentioned the BeWell Program, Employee Assistance Program, Life's A Beach podcast, Snapcom, are resources available to employees, mentioned opioid education and curriculum – speaking panel of community members, made 31 presentations in our middle and high schools about opioids and substance use disorder.
- 17. Return to Administrative, Informal, Workshop or Closed Session matters:** At 8:12 p.m., Vice Chair Weems made a motion, seconded by Ms. Franklin that the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraph 1, 2, 7, and 8, as amended, to deliberate on the following matters:
1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.
 2. Discussion or consideration of admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record concerning any student of any public institution of higher education in the Commonwealth or any state school system. However, any such student, legal counsel and, if the student is a minor, the student's parents or legal guardians shall be permitted to be present during the taking of testimony or presentation of evidence at a closed meeting, if such student, parents, or guardians so request in writing and such request is submitted to the presiding officer of the appropriate board.

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7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
Namely to discuss:
 - A. Employee request for reimbursement of legal fees
 - B. Pending student matters
 - C. Consultation with legal counsel regarding participation in a procurement matter, probable litigation and pending litigation matters

The School Board Clerk announced there were ten (10) ayes in favor of the motion to recess into Closed Session: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, and Ms. Owens. The motion passed, 10-0-0.

At 8:15 p.m., the School Board recessed into Closed Session in the Einstein Lab.

Individuals present for discussion in the order in which matters were discussed:

- B. Pending student matters: School Board members: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Martin, Ms. Melnyk, and Ms. Owens; Kamala H. Lannetti, School Board Attorney; Superintendent Spence; Regina M. Toneatto, Clerk of the Board.
Note: Ms. Manning recused herself and left the Closed Session at 8:21 p.m. David Din, Chief Information Officer stepped into the Closed Session at 8:22 p.m. and left at 8:23 p.m.

Ms. Manning returned to the Closed Session at 8:25 p.m.

- A. Employee request for reimbursement of legal fees: School Board members: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens; Kamala H. Lannetti, School Board Attorney; Superintendent Spence; Regina M. Toneatto, Clerk of the Board.
- C. Consultation with legal counsel regarding participation in a procurement matter, probable litigation and pending litigation matters: School Board members: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens; Kamala H. Lannetti, School Board Attorney; Superintendent Spence; Regina M. Toneatto, Clerk of the Board.

The School Board reconvened at 9:06 p.m.

Certification of Closed Session: Vice Chair Weems read the Certification of Closed Meeting:

WHEREAS, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

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Vice Chair Weems made the motion, seconded by Ms. Melnyk. Chair Riggs called for a vote. The School Board Clerk announced the motion for Certification of Closed Session passed unanimously, 11-0-0.

Chair Riggs read the following resolution:

**RESOLUTION
REGARDING PAYMENT OF EMPLOYEE LEGAL FEES
Barbara Rogers**

WHEREAS: That on April 1, 2022, a VBCPS school bus driver was charged with assault and battery of a minor student; and

WHEREAS: That the charge against the bus driver was dismissed by the Virginia Beach General District Court on July 26, 2022 and the charge was later expunged from the bus driver's criminal record by the Circuit Court October 24, 2022; and

WHEREAS: That the bus driver and her attorney are seeking payment of legal fees in accordance with Policy 2-59 in the amount of \$1,514.00 in legal fees and costs incurred in defending this charge and having her criminal record expunged; and

WHEREAS: That School Board Policy 2-59 allows the School Board to pay an employee's legal fees incurred as a result of a lawsuit filed against the employee in their official capacity and provided that the lawsuit is later dismissed against the employee.

NOW, THEREFORE, be it:

RESOLVED: That the School Board authorizes payment of the employee's legal fees and costs in the amount of \$1,514.00;

FURTHER RESOLVED: That the Clerk is directed to send a copy of this Resolution to the bus driver, the bus driver's attorney, School Board Attorney, the Chief Financial Officer, the Director of Business Services, and the Chief Human Resources Officer who is directed to place a copy of this Resolution in the employee's personnel file.

Adopted by the School Board of the City of Virginia Beach, Virginia this 14th day of March 2023.

Chair Riggs made the motion, seconded by Ms. Melnyk. Without discussion, Chair Riggs called for a vote. The School Board Clerk announced the motion about the resolution regarding payment of employee legal fees passed unanimously, 11-0-0.

18. Adjournment: Chair Riggs adjourned the meeting at 9:11 p.m.

Respectfully submitted:

Regina M. Toneatto, Clerk of the School Board

Approved:

Trenace B. Riggs, School Board Chair



Subject: Interim Financial Statements – February 2023 **Item Number:** 12A

Section: Information **Date:** March 28, 2023

Senior Staff: Crystal M. Pate, Chief Financial Officer

Prepared by: Daniel G. Hopkins, Director of Business Services

Presenter(s): Crystal M. Pate, Chief Financial Officer
Daniel G. Hopkins, Director of Business Services

Recommendations:

It is recommended that the School Board review the attached financial statements.

Background Summary:

Pursuant to Section 22.1-115 of the Code of Virginia, as amended, and other applicable sections, the enclosed Interim Financial Statements are presented.

Source:

Section 22.1-115 of the Code of Virginia, as amended

Budget Impact:

None



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

INTERIM FINANCIAL STATEMENTS
FISCAL YEAR 2022-2023
FEBRUARY 2023

The financial statements include the following:

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The financial statements are reported on a cash basis; however, the financial statements include encumbrances (e.g., purchase orders, construction contracts) and reflect the option-payroll (e.g., 10-month employees starting in September electing to be paid over 12-months (i.e., includes the appropriate amount of the July and August salary payments due)) on a monthly basis (September through June). This salary accrual is reflected in each appropriate salary line item within each cost center and fund for reporting and budgetary control purposes.

School Operating Fund

The School Operating Fund makes up the general operating fund of the School Board. The general fund is used to account for all of the financial resources (except those accounted for in the below funds) that support the Instruction; Administration, Attendance and Health; Pupil Transportation; Operations and Maintenance; and Technology categories.

School Operating Fund Revenues (pages B1, B3-B4)

Revenues realized this month totaled **\$79.5 million**. Of the amount realized for the month, **\$40.7 million** was realized from the City, **\$10.3 million** was received in state sales tax, and **\$28.2 million** was received from the Commonwealth of Virginia for Basic School Aid, Standards of Quality (SOQ) entitlements, and other State revenue.

School Operating Fund Expenditures (page B1)

The percent of the total current fiscal year budget expended and encumbered through this month was **62.12%**. The percent of expenditures and encumbrances to the total actual expenditures and encumbrances for the same period in FY 2022 was **62.86%**, and FY 2021 was **61.53%**. Please note that **\$25,591,033** of the current year budget is funded by the prior year fund balance for encumbrances.

Athletics Fund (page B5)

The Athletics Fund accounts for the revenues and expenditures associated with the middle and high school athletic programs. This fund has realized **\$52,849** (including **\$35,800** in basketball receipts, **\$1,707** in gymnastics receipts, and **\$6,145** in wrestling receipts) this month or **99.9%** of the estimated revenue for the current fiscal year compared to **97.3%** of FY 22 actual. Expenditures totaled **\$590,614** for this month. This fund has incurred expenditures and encumbrances of **73.5%** of the current fiscal year budget compared to **61.2%** of the FY 22 actual. Please note that **\$685,490** of the current year budget is funded by the prior year fund balance for encumbrances.

Cafeterias Fund (page B6)

The Cafeterias Fund accounts for the revenues and expenditures associated with the school cafeteria operations of the School Division. The fund realized **\$3,500,402** (includes **\$1,756,594** from the federal government for National School Lunch Program) this month or **48.4%** of the estimated revenue for the current fiscal year compared to **59.0%** of the FY 22 actual. Expenditures totaled **\$3,442,318** for this month. This fund has incurred expenditures and encumbrances of **49.1%** of the current fiscal year budget compared to **51.6%** of the FY 22 actual. Please note that **\$2,237,274** of the current year budget is funded by the prior year fund balance (**\$1,746,509**) and prior year fund balance for encumbrances (**\$490,765**).

Textbooks Fund (page B7)

The Textbooks Fund accounts for the financing and acquisitions of textbooks used in the School Division. The fund realized **\$416,667** (includes **\$412,515** from the Department of Education) this month or **66.5%** of the estimated revenue for the current fiscal year compared to the **65.9%** of the FY 22 actual. Expenditures totaled **\$71,095** for this month. This fund has incurred expenditures and encumbrances of **82.9%** of the budget for the current fiscal year compared to **84.4%** of the FY 22 actual. Please note that **\$2,007,046** of the current year budget is funded by the prior year fund balance (**\$1,859,296**) and prior year fund balance for encumbrances (**\$147,750**).

Risk Management Fund (page B8)

The Risk Management Fund accounts for and provides insurance and the administration thereof for the School Division. The fund realized **\$24,993** in revenue (includes **\$18,153** in interest) this month. Expenses for this month totaled **\$293,821** (includes **\$73,453** in Motor Vehicle insurance premiums and **\$125,148** in Worker's Compensation payments).

Communication Towers/Technology Fund (page B9)

The Communication Towers/Technology Fund accounts for the rent receipts relating to the communication towers constructed on School Board property. The fund realized **\$58,039** in revenue (includes **\$4,161** in tower rent–Cox High, **\$40,167** in tower rent–Landstown High, **\$6,373** in tower rent–Tech Center, and **\$2,434** in tower rent–Woodstock Elementary) this month or **99.3%** of the estimated revenue for the current fiscal year compared to **109.3%** of FY 22 actual. Please note that **\$284,000** of the current year budget is funded by the prior year fund balance.

Grants Fund (pages B10-B12)

The Grants Fund accounts for certain private, Commonwealth of Virginia, and Federal grants (with matching local funds, if required). A total of **\$7,977,789** in expenditures was incurred for various grants this month.

Health Insurance Fund (page B13)

The Health Insurance Fund accounts for the health insurance program and the administration thereof for the City and School Board employees. Revenues for this month totaled **\$11,876,099** (including City and School Board (employer and employee) premium payments). Expenses for this month totaled **\$11,201,750**. This includes medical and prescription drug claim payments for City and School Board employees.

Vending Operations Fund (page B14)

The Vending Operations Fund accounts for the receipts and expenditures relating to the soft drink vending operations in the School Division. Revenues for the current fiscal year total **\$66,145** or **105.0%** of the estimated revenue for the current fiscal year compared to **87.2%** of FY 22 actual. Please note that **\$6,000** of the current year budget is funded by the prior year fund balance.

Instructional Technology Fund (page B15)

The Instructional Technology Fund accounts for the financing and acquisitions of instructional technology to assist in the integration of Technology into the K-12 curriculum. The fund realized **\$21,266** in revenue (interest) this month. Expenses for the current fiscal year total **\$48,362**. Please note that **\$611,696** of the current year budget is funded by the prior year fund balance (**\$560,840**) and prior year fund balance for encumbrances (**\$50,856**).

Equipment Replacement Fund (page B16)

The Equipment Replacement Fund accounts for the financial resources provided for an equipment replacement cycle for selected capital equipment for schools and central offices. The fund realized **\$642** in revenue (interest) this month. Expenses for the month totaled **\$6,824**. Please note that **\$400,899** of the current year budget is funded by the prior year fund balance (**\$372,300**) and prior year fund balance for encumbrances (**\$28,599**).

Capital Projects Funds (page B17)

The Capital Projects Funds accounts for the financial resources used for the construction of major capital facilities (e.g., schools). A total of **\$2,647,290** in expenditures was incurred for various school capital projects this month. This includes **\$712,995** for Lynnhaven Middle School Expansion project and **\$892,445** for HVAC Renovation and Replacement Phase III projects, and **\$102,848** for Phone System Replacement.

Green Run Collegiate Charter School Fund (page B18)

The Green Run Collegiate Charter School Fund accounts for the revenues and expenditures of this public charter school. The School Board is acting in the capacity of a third-party administrator/fiscal agent for all of the public charter school's financial transactions in compliance with School Board Policies and Regulations. The fund realized **\$4,363,929** in revenue for the current fiscal year (from School Operating Fund) or **100.0%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **57.1%** of the current year fiscal year budget compared to **54.1%** of FY 22. Please note that **\$1,421** of the current year budget is funded by the prior year fund balance for encumbrances.

VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

REVENUES

FEBRUARY 2023

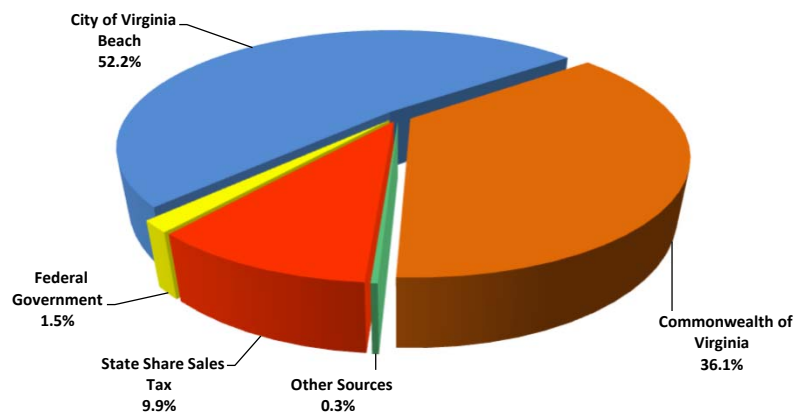
BY MAJOR SOURCE	FISCAL YEAR	(1) BUDGET	(2) ACTUAL THROUGH JUNE	(3) ACTUAL THROUGH MONTH	% OF (3) TO (1)	TREND *
COMMONWEALTH OF VIRGINIA	2023	334,908,997	<-----	205,931,002	61.49%	A
	2022	317,437,827	296,840,759	184,963,898	58.27%	
	2021	297,791,599	295,922,940	184,612,699	61.99%	
STATE SALES TAX	2023	91,767,957	<-----	62,008,473	67.57%	A
	2022	81,922,118	98,227,243	58,582,989	71.51%	
	2021	79,209,739	87,120,778	51,032,265	64.43%	
FEDERAL GOVERNMENT	2023	13,500,000	<-----	10,906,294	80.79%	A
	2022	13,500,000	17,115,879	10,997,788	81.47%	
	2021	13,500,000	18,243,225	15,114,026	111.96%	
CITY OF VIRGINIA BEACH	2023	484,473,810	<-----	321,649,915	66.39%	A
	2022	467,563,377	467,563,377	308,837,665	66.05%	
	2021	460,646,169	460,496,169	304,511,461	66.11%	
OTHER SOURCES	2023	3,182,803	<-----	2,956,505	92.89%	A
	2022	3,132,803	4,747,277	2,577,271	82.27%	
	2021	3,082,803	2,578,886	1,445,446	46.89%	
SCHOOL OPERATING FUND TOTAL	2023	927,833,567	<-----	603,452,189	65.04%	A
	2022	883,556,125	884,494,535	565,959,611	64.05%	
	2021	854,230,310	864,361,998	556,715,897	65.17%	

* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE

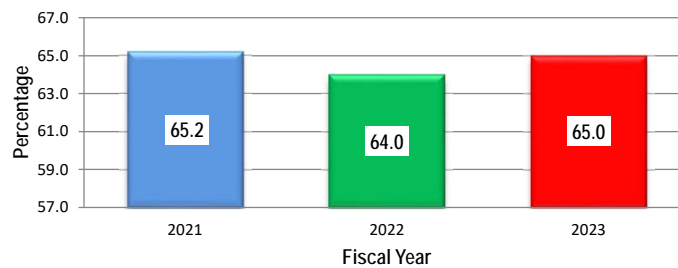
VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

A 2

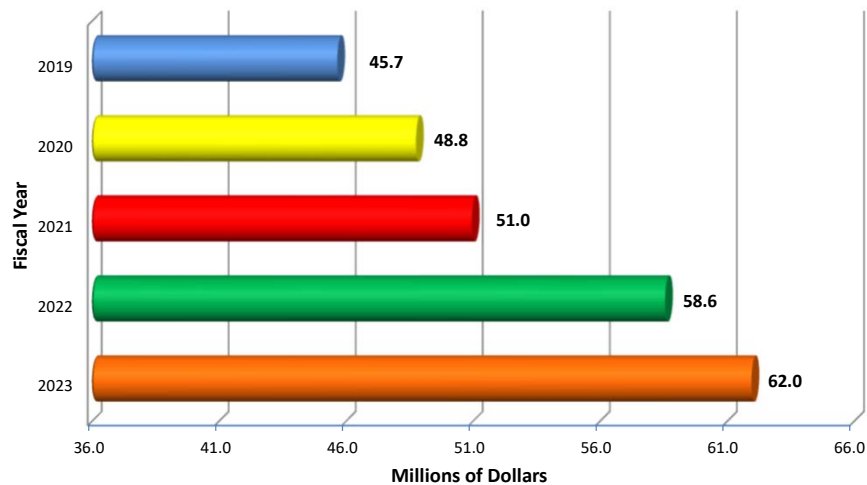
Fiscal Year 2023 Revenue Budget by Major Source



School Operating Fund Revenue
Percentage of Actual to Budget/Actual as of February 28, 2023



State Sales Tax Revenue through February 28, 2023



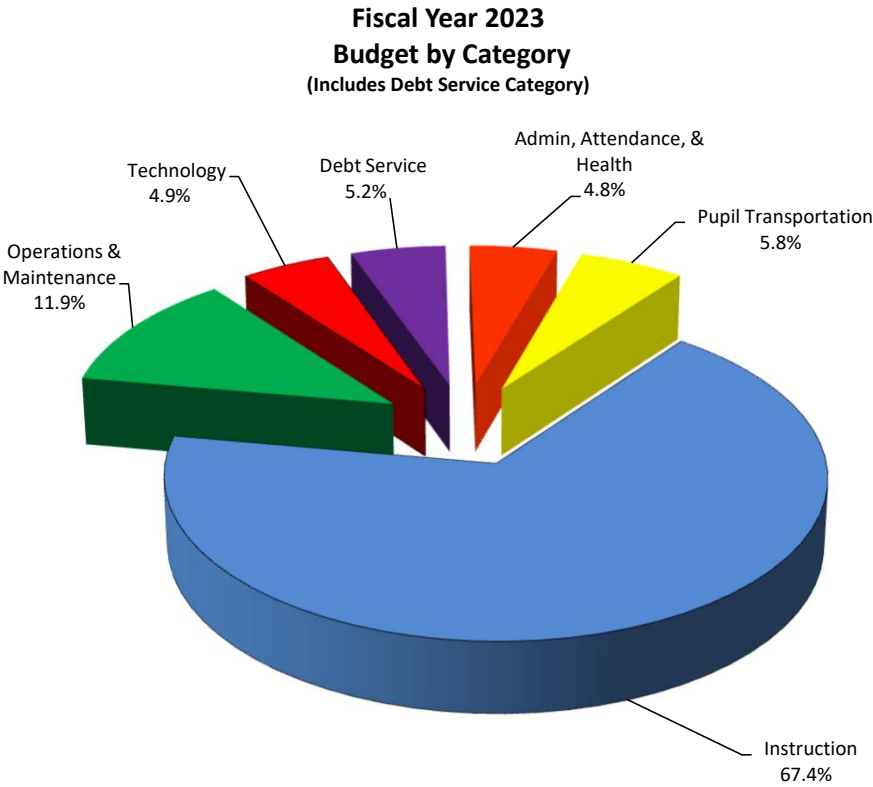
VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

EXPENDITURES/ENCUMBRANCES

FEBRUARY 2023

BY UNIT WITHIN CATEGORY	FISCAL YEAR	(1) BUDGET	(2) ACTUAL THROUGH JUNE	(3) ACTUAL THROUGH MONTH	% OF (3) TO (1)	TREND *
INSTRUCTION	2023	642,396,721	<-----	389,211,868	60.59%	A
CATEGORY	2022	614,402,062	604,384,659	380,830,151	61.98%	
	2021	586,718,111	580,254,096	364,743,151	62.17%	
ADMINISTRATION,	2023	45,705,106	<-----	25,337,634	55.44%	A
ATTENDANCE & HEALTH	2022	39,967,923	37,191,274	23,985,473	60.01%	
CATEGORY	2021	39,954,023	37,155,488	23,061,901	57.72%	
PUPIL TRANSPORTATION	2023	54,970,314	<-----	37,443,572	68.12%	A
CATEGORY	2022	57,952,661	56,231,592	42,367,437	73.11%	
	2021	53,105,367	51,195,223	26,863,622	50.59%	
OPERATIONS AND	2023	113,473,282	<-----	74,859,385	65.97%	A
MAINTENANCE	2022	111,720,045	109,086,784	69,291,022	62.02%	
CATEGORY	2021	99,258,335	98,132,773	60,609,434	61.06%	
TECHNOLOGY	2023	46,745,523	<-----	34,288,136	73.35%	A
CATEGORY	2022	45,370,400	45,104,048	30,002,493	66.13%	
	2021	40,931,369	40,273,374	29,228,471	71.41%	
SCHOOL OPERATING FUND	2023	903,290,946	<-----	561,140,595	62.12%	A
TOTAL	2022	869,413,091	851,998,357	546,476,576	62.86%	
(EXCLUDING DEBT SERVICE)	2021	819,967,205	807,010,954	504,506,579	61.53%	
DEBT SERVICE	2023	50,133,654	<-----	33,457,146	66.74%	A
CATEGORY	2022	49,442,812	45,696,047	31,251,177	63.21%	
	2021	47,630,328	45,227,006	33,799,173	70.96%	

* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE



VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

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	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
ELEMENTARY CLASSROOM	182,127,945	16,997,290	106,562,368	52,658	75,512,919	58.5%
MIDDLE CLASSROOM	66,185,069	6,397,195	38,023,899	1,158,715	27,002,455	59.2%
HIGH CLASSROOM	87,138,496	8,451,706	50,340,940	99,751	36,697,805	57.9%
SPECIAL ED CLASSROOM	104,388,500	7,953,428	64,589,724	264,269	39,534,507	62.1%
TECH AND CAREER ED CLASSROOM	20,064,487	1,730,297	10,971,368	51,272	9,041,847	54.9%
GIFTED CLASSROOM	16,111,364	1,531,991	9,833,480	15,527	6,262,357	61.1%
ALTERNATIVE EDUCATION CLASSROOM	6,570,945	571,431	3,453,532	409	3,117,004	52.6%
REMEDIAL ED CLASSROOM	9,736,853	963,449	6,068,241		3,668,612	62.3%
SUMMER SCHOOL CC	1,600,057		1,136,570		463,487	71.0%
SUMMER SLIDE	269,005			379	268,626	0.1%
ADULT ED	2,231,886	216,287	1,248,625	11,063	972,198	56.4%
GUIDANCE	21,699,531	1,999,379	13,373,357	391	8,325,783	61.6%
STUDENT SERVICES	755,763	70,796	501,650		254,113	66.4%
SOCIAL WORKERS SCHOOL	4,411,084	447,234	2,946,126		1,464,958	66.8%
HOMEBOUND	415,783	10,474	71,941		343,842	17.3%
TEACHING AND LEARNING	21,701,798	1,493,712	14,300,309	104,054	7,297,435	66.4%
INSTRUCTIONAL PROF GROWTH AND INNOVATION	1,269,529	204,601	655,254		614,275	51.6%
OFFICE OF DIVERSITY EQUITY AND INCLUSION	547,834	43,245	258,799		289,035	47.2%
STUDENT LEADERSHIP	1,908,129	347,615	1,457,566		450,563	76.4%
SCHOOL LEADERSHIP	2,433,902	162,386	1,554,719	31,200	847,983	65.2%
STUDENT ACTIVITIES	8,944,524	346,283	7,589,123	20,619	1,334,782	85.1%
SPECIAL ED SUPPORT	4,701,175	395,572	2,876,842	627	1,823,706	61.2%
TECH AND CAREER ED SUPPORT	1,117,973	93,685	723,781	3,315	390,877	65.0%
GIFTED ED SUPPORT	2,644,454	211,352	1,546,047	154	1,098,253	58.5%
ALTERNATIVE ED SUPPORT	2,839,781	243,807	1,766,382	10,718	1,062,681	62.6%
LIBRARY MEDIA SUPPORT	14,325,838	1,439,484	8,576,263	164,861	5,584,714	61.0%
OFFICE OF PRINCIPAL-ELEMENTARY	29,499,781	2,567,867	19,468,790	27,181	10,003,810	66.1%
OFFICE OF PRINCIPAL-MIDDLE	12,407,793	1,034,419	8,090,656	1,432	4,315,705	65.2%
OFFICE OF PRINCIPAL-HIGH	13,611,278	1,122,300	8,717,277	12,428	4,881,573	64.1%
OFFICE OF PRINCIPAL-TECH AND CAREER ED	736,164	64,071	477,128	88	258,948	64.8%
TOTAL INSTRUCTION	642,396,721	57,111,356	387,180,757	2,031,111	253,184,853	60.6%
ADMIN., ATTENDANCE, AND HEALTH CATEGORY:						
BOARD AND GOVT SERVICES	455,273	36,792	303,857	38,709	112,707	75.2%
LEGAL SERVICES	1,327,300	144,715	818,465		508,835	61.7%
OFFICE OF SUPERINTENDENT	1,273,484	92,511	788,213		485,271	61.9%
MEDIA AND COMMUNICATIONS	2,613,116	201,852	1,471,595	5,285	1,136,236	56.5%
HUMAN RESOURCES SCHOOL	6,344,179	504,769	3,646,637	1,290	2,696,252	57.5%
PROFESSIONAL GROWTH AND INNOVATION	1,091,679	91,781	673,410		418,269	61.7%
CONSOLIDATED BENEFITS	2,606,985	206,781	1,579,257	105,177	922,551	64.6%
PLANNING INNOVATION AND ACCOUNTABILITY	2,621,359	181,571	1,267,340	14,042	1,339,977	48.9%
BUDGET AND FINANCE	8,611,706	423,633	3,880,590	4,889	4,726,227	45.1%
INTERNAL AUDIT	535,541	31,969	272,365		263,176	50.9%
PURCHASING SERVICES	1,229,990	80,064	753,157	765	476,068	61.3%
HEALTH SERVICES	9,094,760	843,012	5,186,649	818	3,907,293	57.0%
PSYCHOLOGICAL SERVICES	7,342,821	596,862	4,191,109		3,151,712	57.1%
AUDIOLOGICAL SERVICES	556,913	42,924	333,394	621	222,898	60.0%
TOTAL ADMIN., ATTENDANCE, AND HEALTH	45,705,106	3,479,236	25,166,038	171,596	20,367,472	55.4%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

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	FY 2023	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING	PERCENT
	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE	OBLIGATED
PUPIL TRANSPORTATION CATEGORY:						
TRANSPORTATION MANAGEMENT	4,388,986	252,886	2,341,115		2,047,871	53.3%
VEHICLE OPERATIONS	32,390,199	2,415,709	20,192,940	4,347,873	7,849,386	75.8%
VEHICLE OPERATIONS-SPECIAL ED	9,301,943	719,163	5,579,762	704,064	3,018,117	67.6%
MONITORING SERVICES-SPECIAL ED	3,719,332	286,244	1,745,163		1,974,169	46.9%
VEHICLE MAINTENANCE	5,169,854	329,884	2,532,655		2,637,199	49.0%
TOTAL PUPIL TRANSPORTATION	54,970,314	4,003,886	32,391,635	5,051,937	17,526,742	68.1%
OPERATIONS AND MAINTENANCE CATEGORY:						
SCHOOL DIVISION SERVICES	348,980	28,221	223,985		124,995	64.2%
FACILITIES AND MAINTENANCE SERVICES	57,499,266	3,600,208	36,910,692	2,881,255	17,707,319	69.2%
CUSTODIAL SERVICES SCHOOL	32,181,829	2,572,296	18,378,721	484,980	13,318,128	58.6%
GROUNDS SERVICES	4,929,962		3,697,471		1,232,491	75.0%
VEHICLE SERVICES	4,282,205	163,750	3,163,090	265,005	854,110	80.1%
SAFE SCHOOLS	10,871,389	1,059,807	6,520,684	8,976	4,341,729	60.1%
DISTRIBUTION SERVICES	2,165,341	146,575	1,242,833	524	921,984	57.4%
TELECOMMUNICATIONS CC	1,194,310	46,122	979,390	101,779	113,141	90.5%
TOTAL OPERATIONS AND MAINTENANCE	113,473,282	7,616,979	71,116,866	3,742,519	38,613,897	66.0%
TECHNOLOGY CATEGORY:						
ELEMENTARY CLASSROOM	1,787,304	124,914	671,768	1,070,761	44,775	97.5%
MIDDLE CLASSROOM	298,659	18,389	267,372	108,026	(76,739)	125.7%
HIGH CLASSROOM	374,243	19,440	343,779	57,983	(27,519)	107.4%
SPECIAL ED CLASSROOM	204,089	3,375	211,887	11,716	(19,514)	109.6%
TECH AND CAREER ED CLASSROOM	904,021	10,574	886,301	17,647	73	99.9%
GIFTED CLASSROOM	442,799	6,280	344,601	61,329	36,869	91.7%
ALTERNATIVE EDUCATION CLASSROOM	273,504		262,455	11,049		100.0%
REMEDIAL ED CLASSROOM	18,061		51,937		(33,876)	287.6%
SUMMER SCHOOL CC	10,527				10,527	
ADULT ED	131,134	420	87,388		43,746	66.6%
GUIDANCE	35,087	120	39,789		(4,702)	113.4%
SOCIAL WORKERS SCHOOL	13,084	481	9,515		3,569	72.7%
HOMEBOUND	43,110	11,032	19,529		23,581	45.3%
TEACHING AND LEARNING	252,176	6,943	517,206		(265,030)	205.1%
INSTRUCTIONAL PROF GROWTH AND INNOVATION	31,719				31,719	
OFFICE OF DIVERSITY EQUITY AND INCLUSION	9,471		6,143		3,328	64.9%
STUDENT LEADERSHIP	9,168	235	7,208		1,960	78.6%
SCHOOL LEADERSHIP	58,062		40,501	1,195	16,366	71.8%
STUDENT ACTIVITIES	819	340	9,685		(8,866)	1182.5%
SPECIAL ED SUPPORT	27,589	1,091	20,471		7,118	74.2%
TECH AND CAREER ED SUPPORT	14,954	360	15,163	1,580	(1,789)	112.0%
GIFTED ED SUPPORT	37,184	2,849	197,237	11,960	(172,013)	562.6%
ALTERNATIVE ED SUPPORT	169,583	5,679	34,172	41,875	93,536	44.8%
LIBRARY MEDIA SUPPORT	547,305	759	508,464	6,323	32,518	94.1%
OFFICE OF PRINCIPAL-ELEMENTARY	244,826	3,518	249,618	8,309	(13,101)	105.4%
OFFICE OF PRINCIPAL-MIDDLE	117,134	2,128	135,181	1,003	(19,050)	116.3%
OFFICE OF PRINCIPAL-HIGH	74,078	10,760	104,587	961	(31,470)	142.5%
OFFICE OF PRINCIPAL-TECH AND CAREER ED	911		380		531	41.7%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

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	FY 2023	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING	PERCENT
TECHNOLOGY CATEGORY:	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE	OBLIGATED
INSTRUCTIONAL TECHNOLOGY SUPPORT	16,104,598	995,065	8,426,225	9,094	7,669,279	52.4%
BOARD AND GOVT SERVICES	13,198	1,005	11,637	420	1,141	91.4%
LEGAL SERVICES	183,978		93,569		90,409	50.9%
OFFICE OF SUPERINTENDENT	12,612	5	5,655		6,957	44.8%
MEDIA AND COMMUNICATIONS	434,402	12,391	601,560	237	(167,395)	138.5%
HUMAN RESOURCES SCHOOL	290,488	365	289,325	5,485	(4,322)	101.5%
PROFESSIONAL GROWTH AND INNOVATION	150,373	747	137,955	60	12,358	91.8%
CONSOLIDATED BENEFITS	176,730	4,492	111,337	4,564	60,829	65.6%
PLANNING INNOVATION AND ACCOUNTABILITY	445,956	41	183,613	72,246	190,097	57.4%
BUDGET AND FINANCE	363,413	22,560	179,793	11	183,609	49.5%
INTERNAL AUDIT	10,386		7,141		3,245	68.8%
PURCHASING SERVICES	248,769	62,425	419,213	125,510	(295,954)	219.0%
OFFICE OF TECHNOLOGY	1,182,500	95,482	691,658	5,318	485,524	58.9%
HEALTH SERVICES	806				806	
PSYCHOLOGICAL SERVICES	32,335	10,583	14,985		17,350	46.3%
TRANSPORTATION MANAGEMENT	66,708		64,133		2,575	96.1%
VEHICLE OPERATIONS	337,529	20,357	212,852	81,427	43,250	87.2%
VEHICLE OPERATIONS-SPECIAL ED	106,381	6,428	67,031	25,714	13,636	87.2%
VEHICLE MAINTENANCE	38,961	1,368	28,586	118	10,257	73.7%
SCHOOL DIVISION SERVICES	3,842	1	4,478		(636)	116.6%
FACILITIES AND MAINTENANCE SERVICES	1,193,086	2,006	752,930	398,212	41,944	96.5%
CUSTODIAL SERVICES SCHOOL	20,064	61	6,154		13,910	30.7%
VEHICLE SERVICES	92,869	5,556	66,396	22,222	4,251	95.4%
SECURITY AND EMERGENCY MANAGEMENT	783,496	1,800	184,235	586,863	12,398	98.4%
DISTRIBUTION SERVICES	57,129	83	48,243		8,886	84.4%
TELECOMMUNICATIONS CC	10,008				10,008	
TECHNOLOGY MAINTENANCE	18,254,305	957,904	11,223,740	2,664,137	4,366,428	76.1%
TOTAL TECHNOLOGY	46,745,523	2,430,412	28,874,781	5,413,355	12,457,387	73.4%
TOTAL SCHOOL OPERATING FUND (EXCLUDING DEBT SERVICE)	903,290,946	74,641,869	544,730,077	16,410,518	342,150,351	62.1%
DEBT SERVICE CATEGORY:	50,133,654	4,607,398	33,457,146		16,676,508	66.7%

Virginia Beach City Public Schools
Interim Financial Statements
School Operating Fund Summary
For the period July 1, 2022 through February 28, 2023

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Revenues :

	Budget	% of Total	Actual	Unrealized	Percent Realized
Source:					
Commonwealth of Virginia	334,908,997	36.10%	205,931,002	(128,977,995)	61.49%
State Share Sales Tax	91,767,957	9.89%	62,008,473	(29,759,484)	67.57%
Federal Government	13,500,000	1.45%	10,906,294	(2,593,706)	80.79%
City of Virginia Beach	484,473,810	52.22%	321,649,915	(162,823,895)	66.39%
Other Sources	3,182,803	0.34%	2,956,505	(226,298)	92.89%
Total Revenues	927,833,567	100.00%	603,452,189	(324,381,378)	65.04%
Prior Year Local Contribution*	25,591,033				
	<u>953,424,600</u>				

Expenditures/Encumbrances:

	Budget	% of Total	Actual	Unencumbered	Percent Obligated
Category:					
Instruction	642,396,721	67.38%	389,211,868	253,184,853	60.59%
Administration, Attendance and Health	45,705,106	4.79%	25,337,634	20,367,472	55.44%
Pupil Transportation	54,970,314	5.77%	37,443,572	17,526,742	68.12%
Operations and Maintenance	113,473,282	11.90%	74,859,385	38,613,897	65.97%
Technology	46,745,523	4.90%	34,288,136	12,457,387	73.35%
Debt Service	50,133,654	5.26%	33,457,146	16,676,508	66.74%
Total Expenditures/Encumbrances	<u>953,424,600</u>	100.00%	<u>594,597,741</u>	<u>358,826,859</u>	62.36%

* Fiscal Year 2021-2022 encumbrances brought forward into the current year.

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL OPERATING FUND
BALANCE SHEET
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

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ASSETS:

CASH	(32,779,893)
DUE FROM GENERAL FUND	123,905,046
DUE FROM THE COMMONWEALTH	1,713,113
PREPAID ITEM	43,692

TOTAL ASSETS	<u>92,881,958</u>
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LIABILITIES:

CHECKS PAYABLE	479,228
WIRES PAYABLE	4,607,399
ACH PAYABLE	39,359
ACCOUNTS PAYABLE-SCHOOLS	116,363
SALARIES PAYABLE-OPTIONS	32,860,305
FICA PAYABLE-OPTIONS	2,499,147
TOTAL LIABILITIES	<u>40,601,801</u>

FUND EQUITY:

FUND BALANCE	1,424,158
ESTIMATED REVENUE	(927,833,567)
APPROPRIATIONS	953,424,600
ENCUMBRANCES	16,410,518
RESERVE FOR ENCUMBRANCES	(16,410,518)
EXPENDITURES	(578,187,223)
REVENUES	603,452,189
TOTAL FUND EQUITY	<u>52,280,157</u>

TOTAL LIABILITIES AND FUND EQUITY	<u>92,881,958</u>
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VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

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	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	YR-TO-DATE REALIZED
COMMONWEALTH VRS RETIREMENT	26,615,056	2,203,176	17,721,252	(8,893,804)	66.6%	15,518,076
SOCIAL SECURITY	11,406,452	944,211	7,594,811	(3,811,641)	66.6%	6,650,600
GROUP LIFE	790,546	65,442	526,375	(264,171)	66.6%	460,933
BASIC SCHOOL AID	201,994,078	15,447,793	130,817,345	(71,176,733)	64.8%	115,369,552
REMEDIAL SUMMER SCHOOL	146,415	33,651	50,477	(95,938)	34.5%	16,826
VOCATIONAL EDUCATION	2,183,413	180,013	1,452,702	(730,711)	66.5%	1,272,689
GIFTED EDUCATION	2,070,478	171,473	1,378,718	(691,760)	66.6%	1,207,245
SPECIAL EDUCATION	19,311,914	1,597,895	12,857,463	(6,454,451)	66.6%	11,259,568
PREVENTION, INTERVENTION AND REMEDIATION	4,856,212	402,533	3,234,248	(1,621,964)	66.6%	2,831,715
COMPENSATION SUPPLEMENT	11,853,631	1,125,445	7,336,862	(4,516,769)	61.9%	6,211,417
SPECIAL EDUCATION HOMEBOUND	78,046	6,872	13,744	(64,302)	17.6%	6,872
SUPPLEMENTAL LOTTERY PER PUPIL ALLOCATION	15,263,862	2,767,123	4,150,685	(11,113,177)	27.2%	1,383,562
FOSTER CARE	377,067			(377,067)		
SPECIAL ED-REGIONAL TUITION	5,257,273			(5,257,273)		
CAREER AND TECH ED-OCCUPATIONAL	398,204			(398,204)		
ENGLISH AS A SECOND LANGUAGE	2,134,724	137,895	1,363,152	(771,572)	63.9%	1,225,257
AT-RISK	10,107,666	890,062	6,148,268	(3,959,398)	60.8%	5,258,206
K-3 PRIMARY CLASS SIZE REDUCTION	5,328,516	974,180	1,461,270	(3,867,246)	27.4%	487,090
OTHER STATE FUNDS	14,735,444	1,227,954	9,823,630	(4,911,814)	66.7%	8,595,676
TOTAL FROM COMMONWEALTH OF VIRGINIA	<u>334,908,997</u>	<u>28,175,718</u>	<u>205,931,002</u>	<u>(128,977,995)</u>	61.5%	<u>177,755,284</u>
STATE SHARE SALES TAX	91,767,957	10,339,738	62,008,473	(29,759,484)	67.6%	51,668,735
TOTAL FROM STATE SHARE SALES TAX	<u>91,767,957</u>	<u>10,339,738</u>	<u>62,008,473</u>	<u>(29,759,484)</u>	67.6%	<u>51,668,735</u>
IMPACT AID PUBLIC LAW 874	9,935,191	18,927	4,441,888	(5,493,303)	44.7%	4,422,961
IMPACT AID SPECIAL ED			453,147	453,147		453,147
IMPACT AID DEPT OF DEFENSE	1,500,000		2,857,287	1,357,287	190.5%	2,857,287
DEPT. OF THE NAVY NJROTC	100,000		121,262	21,262	121.3%	121,262
DEPT OF DEFENSE SPECIAL ED			2,253,058	2,253,058		2,253,058
MEDICAID REIMB-MEDICAL	1,964,809		726,474	(1,238,335)	37.0%	726,474
MEDICAID REIMB-TRANSPORTATION			53,178	53,178		53,178
TOTAL FROM FEDERAL GOVERNMENT	<u>13,500,000</u>	<u>18,927</u>	<u>10,906,294</u>	<u>(2,593,706)</u>	80.8%	<u>10,887,367</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

B 4

	<u>FY 2023 ESTIMATED</u>	<u>MONTH'S REALIZED</u>	<u>YR-TO-DATE REALIZED</u>	<u>UNREALIZED REVENUES</u>	<u>PERCENT REALIZED</u>	<u>YR-TO-DATE REALIZED</u>
CITY OF VIRGINIA BEACH-LOCAL CONTRIBUTION	483,071,090	40,649,680	320,472,369	(162,598,721)	66.3%	279,822,689
TRANSFER FROM SCHOOL RESERVE FUND	667,182	56,293	442,008	(225,174)	66.2%	385,715
CITY OF VIRGINIA BEACH-CONSOLIDATED BEN	735,538		735,538		100.0%	735,538
TOTAL TRANSFERS	<u>484,473,810</u>	<u>40,705,973</u>	<u>321,649,915</u>	<u>(162,823,895)</u>	66.4%	<u>280,943,942</u>
RENT OF FACILITIES SCHOOLS	450,000	14,006	178,379	(271,621)	39.6%	164,373
TUITION CHARGES	20,811			(20,811)		
TUITION REGULAR DAY	100,000	9,767	68,478	(31,522)	68.5%	58,711
TUITION GEN ADULT ED	142,839			(142,839)		
TUITION VOCATIONAL ADULT ED	169,750			(169,750)		
TUITION LPN PROGRAM	25,575		300	(25,275)	1.2%	300
TUITION SUMMER SCHOOL	700,000		609,854	(90,146)	87.1%	609,854
TUITION DRIVERS ED	322,125		103,742	(218,383)	32.2%	103,742
COLLEGE NIGHT FEES			18,835	18,835		18,835
PLANETARIUM FEES		(350)	389	389		739
VENDING OPERATING RECEIPTS			317	317		317
DONATION			500	500		500
STOP ARM ENFORCEMENT	400,000	115,472	606,562	206,562	151.6%	491,090
SALE OF SALVAGE MATERIALS	12,000	15,061	57,484	45,484	479.0%	42,423
REIMB SYSTEM REPAIRS		4,660	9,975	9,975		5,315
LOST AND STOLEN-TECHNOLOGY		731	7,024	7,024		6,293
DAMAGED-TECHNOLOGY		14,485	64,488	64,488		50,003
LOST AND DAMAGED-CALCULATORS			1,957	1,957		1,957
LOST AND DAMAGED-HEARTRATE MONITORS			123	123		123
SALE OF CAPITAL ASSETS AND VEHICLES	15,000		181,831	166,831	1212.2%	181,831
SALE OF SCHOOL BUSES			31,757	31,757		31,757
MISCELLANEOUS REVENUE	224,703		106,892	(117,811)	47.6%	106,892
INDIRECT COST-GRANTS	600,000	97,717	907,618	307,618	151.3%	809,901
TOTAL FROM OTHER SOURCES	<u>3,182,803</u>	<u>271,549</u>	<u>2,956,505</u>	<u>(226,298)</u>	92.9%	<u>2,684,956</u>
TOTAL SCHOOL OPERATING FUND	<u>927,833,567</u>	<u>79,511,905</u>	<u>603,452,189</u>	<u>(324,381,378)</u>	65.0%	<u>523,940,284</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL ATHLETICS FUND
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

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ASSETS:		LIABILITIES:	
CASH	1,949,549	CHECKS PAYABLE	23,928
		ACH PAYABLE	420
		TOTAL LIABILITIES	<u>24,348</u>
		FUND EQUITY:	
		FUND BALANCE	
		ESTIMATED REVENUE	(5,478,274)
		APPROPRIATIONS	6,163,764
		ENCUMBRANCES	292,483
		RESERVE FOR ENCUMBRANCES	(292,483)
		EXPENDITURES	(4,237,439)
		REVENUES	5,477,150
		TOTAL FUND EQUITY	<u>1,925,201</u>
TOTAL ASSETS	<u>1,949,549</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>1,949,549</u>

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2022 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	5,000	2,191	22,741	17,741	454.8%	312.4%
BASKETBALL	120,000	35,800	129,615	9,615	108.0%	34.0%
FOOTBALL	250,000		306,104	56,104	122.4%	91.8%
GYMNASTICS	4,000	1,707	4,296	296	107.4%	65.3%
WRESTLING	13,000	6,145	16,184	3,184	124.5%	
SOCCER	42,000			(42,000)		69.6%
MIDDLE SCHOOL	65,000	7,006	14,842	(50,158)	22.8%	45.2%
TRANSFER FROM SCHOOL OPERATING	4,974,274		4,974,274		100.0%	100.0%
OTHER INCOME	5,000		9,094	4,094	181.9%	565.2%
TOTAL REVENUES	<u>5,478,274</u>	<u>52,849</u>	<u>5,477,150</u>	<u>(1,124)</u>	99.9%	97.3%
PYFB-ENCUMBRANCES	<u>685,490</u>					
TOTAL REVENUES AND PYFB	<u>6,163,764</u>					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2022 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	2,787,930	313,103	1,995,624		792,306	71.6%	68.1%
FRINGE BENEFITS	213,274	24,146	153,973		59,301	72.2%	68.3%
PURCHASED SERVICES	1,282,029	182,776	1,026,117	905	255,007	80.1%	38.9%
VA HIGH SCHOOL LEAGUE DUES	51,250	500	24,235		27,015	47.3%	45.2%
ATHLETIC INSURANCE	190,000		185,164		4,836	97.5%	88.7%
MATERIALS AND SUPPLIES	1,307,736	70,089	708,272	291,578	307,886	76.5%	63.5%
CAPITAL OUTLAY	331,545		144,054		187,491	43.4%	64.1%
TOTAL	<u>6,163,764</u>	<u>590,614</u>	<u>4,237,439</u>	<u>292,483</u>	<u>1,633,842</u>	73.5%	61.2%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL CAFETERIAS FUND
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

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ASSETS:		LIABILITIES:	
CASH	19,372,465	CHECKS PAYABLE	1,849
CASH WITH CAFETERIAS	11,335	ACH PAYABLE	338
FOOD INVENTORY	354,221	SALARIES PAYABLE-OPTIONS	695,083
FOOD-USDA INVENTORY	406,005	FICA PAYABLE-OPTIONS	53,240
SUPPLIES INVENTORY	207,786	UNEARNED REVENUE	643,820
		TOTAL LIABILITIES	1,394,330
		FUND EQUITY:	
		FUND BALANCE	17,752,748
		ESTIMATED REVENUE	(37,013,146)
		APPROPRIATIONS	39,250,420
		ENCUMBRANCES	310,905
		RESERVE FOR ENCUMBRANCES	(310,905)
		EXPENDITURES	(18,949,671)
		REVENUES	17,917,131
		TOTAL FUND EQUITY	18,957,482
TOTAL ASSETS	20,351,812	TOTAL LIABILITIES AND FUND EQUITY	20,351,812

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 22 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	75,000	19,163	133,484	58,484	178.0%	45.9%
SERVICE CHARGES	11,864,445	923,438	4,901,398	(6,963,047)	41.3%	2.3%
USDA REBATES FROM VENDORS	600,000	80,031	353,400	(246,600)	58.9%	78.2%
TOTAL LOCAL REVENUE	12,539,445	1,022,632	5,388,282	(7,151,163)	43.0%	5.7%
SCHOOL BREAKFAST INITIATIVE	50,000			(50,000)		
SCHOOL LUNCH	280,000			(280,000)		
SCHOOL BREAKFAST	220,000	79,506	119,259	(100,741)	54.2%	37.3%
TOTAL REVENUE FROM COMMONWEALTH	550,000	79,506	119,259	(430,741)	21.7%	14.9%
SCHOOL BREAKFAST PROGRAM	5,790,785	603,557	2,780,119	(3,010,666)	48.0%	72.2%
NATIONAL SCHOOL LUNCH PROGRAM	15,632,916	1,756,594	9,212,517	(6,420,399)	58.9%	108.8%
USDA COMMODITIES	2,000,000			(2,000,000)		
CHILD AND ADULT CARE FOOD PROGRAM	350,000	38,113	171,808	(178,192)	49.1%	47.1%
USDA SUMMER FEEDING PROGRAM	150,000		228,897	78,897	152.6%	504.6%
OTHER FEDERAL REVENUE			16,249	16,249		
TOTAL REVENUE FROM FEDERAL GOV'T	23,923,701	2,398,264	12,409,590	(11,514,111)	51.9%	91.8%
TOTAL REVENUES	37,013,146	3,500,402	17,917,131	(19,096,015)	48.4%	59.0%
PRIOR YEAR FUND BALANCE (PYFB)	1,746,509					
PYFB-ENCUMBRANCES	490,765					
TOTAL REVENUES AND PYFB	39,250,420					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 22 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	13,612,194	1,125,426	6,962,399		6,649,795	51.1%	53.4%
FRINGE BENEFITS	5,559,441	447,268	2,586,931		2,972,510	46.5%	47.2%
PURCHASED SERVICES	578,751	62,999	303,425	234,412	40,914	92.9%	46.0%
OTHER CHARGES	50,698	5,174	37,054		13,644	73.1%	8.9%
MATERIALS AND SUPPLIES	18,002,282	1,734,240	8,366,284	42,739	9,593,259	46.7%	52.5%
CAPITAL OUTLAY	1,447,054	67,211	693,578	33,754	719,722	50.3%	42.1%
TOTAL	39,250,420	3,442,318	18,949,671	310,905	19,989,844	49.1%	51.6%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL TEXTBOOKS FUND
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

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ASSETS:		LIABILITIES:	
CASH	4,360,871	TOTAL LIABILITIES	
PREPAID ITEMS	573,736		
		FUND EQUITY:	
		FUND BALANCE	5,193,647
		ESTIMATED REVENUE	(5,039,936)
		APPROPRIATIONS	7,046,982
		ENCUMBRANCES	221,842
		RESERVE FOR ENCUMBRANCES	(221,842)
		EXPENDITURES	(5,619,430)
		REVENUES	3,353,344
		TOTAL FUND EQUITY	4,934,607
TOTAL ASSETS	4,934,607	TOTAL LIABILITIES AND FUND EQUITY	4,934,607

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	2022 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	29,483	4,152	30,369	886	103.0%	70.8%
LOST AND DAMAGED	27,000		4,832	(22,168)	17.9%	102.1%
TOTAL LOCAL REVENUE	56,483	4,152	35,201	(21,282)	62.3%	87.1%
DEPT OF EDUCATION	4,983,453	412,515	3,318,143	(1,665,310)	66.6%	65.6%
TOTAL REVENUE-COMMONWEALTH	4,983,453	412,515	3,318,143	(1,665,310)	66.6%	65.6%
TOTAL REVENUES	5,039,936	416,667	3,353,344	(1,686,592)	66.5%	65.9%
PRIOR YEAR FUND BALANCE (PYFB)	1,859,296					
PYFB-ENCUMBRANCES	147,750					
TOTAL REVENUES AND PYFB	7,046,982					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	2022 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	93,997	7,908	67,213		26,784	71.5%	65.7%
FRINGE BENEFITS	36,102	3,381	23,716		12,386	65.7%	59.7%
MATERIALS AND SUPPLIES	6,916,883	59,806	5,528,501	221,842	1,166,540	83.1%	84.9%
TOTAL	7,046,982	71,095	5,619,430	221,842	1,205,710	82.9%	84.4%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL RISK MANAGEMENT FUND
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

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ASSETS:

CASH	18,181,346
PREPAID ITEM	271,671
TOTAL ASSETS	<u>18,453,017</u>

LIABILITIES:

CHECKS PAYABLE	15,371
ACCOUNTS PAYABLE	49,459
EST CLAIMS/JUDGMENTS PAYABLE	<u>11,120,619</u>
TOTAL LIABILITIES	<u>11,185,449</u>

FUND EQUITY:

RETAINED EARNINGS	4,355,785
ENCUMBRANCES	378,320
RESERVE FOR ENCUMBRANCES	(378,320)
EXPENSES	(6,333,584)
REVENUES	<u>9,245,367</u>
TOTAL FUND EQUITY	<u>7,267,568</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>18,453,017</u>

REVENUES:

	<u>MONTH'S REALIZED</u>	<u>YR-TO-DATE REALIZED</u>
INTEREST ON BANK DEPOSITS	18,153	131,635
RISK MANAGEMENT CHARGES		8,995,919
INSURANCE PROCEEDS	6,840	113,459
MISCELLANEOUS REVENUE		<u>4,354</u>
TOTAL REVENUES	<u>24,993</u>	<u>9,245,367</u>

EXPENSES:

	<u>MONTH'S EXPENSES</u>	<u>YR-TO-DATE EXPENSES</u>	<u>OUTSTANDING ENCUMBRANCES</u>
PERSONNEL SERVICES	34,547	269,851	
FRINGE BENEFITS	12,665	91,720	
OTHER PURCHASED SERVICES	44,847	551,596	378,150
FIRE AND PROPERTY INSURANCE		3,222,314	
MOTOR VEHICLE INSURANCE	73,453	664,416	
WORKER'S COMPENSATION	125,148	1,126,834	
GENERAL LIABILITY INSURANCE		198,260	
MISCELLANEOUS	324	80,001	
MATERIALS AND SUPPLIES	<u>2,837</u>	<u>128,592</u>	<u>170</u>
TOTAL	<u>293,821</u>	<u>6,333,584</u>	<u>378,320</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL COMMUNICATION TOWERS/TECHNOLOGY FUND
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

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ASSETS:		LIABILITIES:	
CASH	4,976,903	DEPOSITS PAYABLE	<u>75,000</u>
		TOTAL LIABILITIES	<u>75,000</u>
		FUND EQUITY:	
		FUND BALANCE	4,105,770
		ESTIMATED REVENUE	(516,000)
		APPROPRIATIONS	800,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	<u>512,133</u>
		TOTAL FUND EQUITY	<u>4,901,903</u>
TOTAL ASSETS	<u>4,976,903</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>4,976,903</u>

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2022 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	16,000	4,904	33,305	17,305	208.2%	97.1%
RENT-WIRELESS COMMUNICATION	500,000			(500,000)		
TOWER RENT-BAYSIDE HIGH			27,500	27,500		
TOWER RENT-COX HIGH		4,161	172,610	172,610		
TOWER RENT-FIRST COLONIAL HIGH			35,265	35,265		
TOWER RENT-LANDSTOWN HIGH		40,167	83,073	83,073		
TOWER RENT-TALLWOOD HIGH			51,819	51,819		
TOWER RENT-TECH CENTER		6,373	97,364	97,364		
TOWER RENT-WOODSTOCK ELEM		2,434	11,197	11,197		
TOTAL REVENUES	<u>516,000</u>	<u>58,039</u>	<u>512,133</u>	<u>(3,867)</u>	99.3%	109.3%
PRIOR YEAR FUND BALANCE (PYFB)	<u>284,000</u>					
TOTAL REVENUES AND PYFB	<u>800,000</u>					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2022 PERCENT OBLIGATED
EXPENDITURES:							
MATERIALS AND SUPPLIES	<u>800,000</u>				<u>800,000</u>		
TOTAL	<u>800,000</u>				<u>800,000</u>		

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL GRANTS FUND
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

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Revenues :

	FY 2023 Estimated	Month's Realized	Yr-To-Date Realized	Unrealized Revenues	Percent Realized
Source:					
Commonwealth of Virginia	22,999,621	1,629,897	6,527,509	(16,472,112)	28.4%
Federal Government	153,990,498	6,553,495	18,423,318	(135,567,180)	12.0%
Other Sources	621,507	264,519	371,674	(249,833)	59.8%
Transfers from School Operating Fund	9,431,542	(9,312)	9,301,724	(129,818)	98.6%
Total Revenues	187,043,168	8,438,599	34,624,225	(152,418,943)	18.5%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL GRANTS FUND
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

B 11

	<u>FY 2023</u> <u>APPROPRIATIONS</u>	<u>MONTH'S</u> <u>EXPENDITURES</u>	<u>YR-TO-DATE</u> <u>EXPENDITURES</u>	<u>OUTSTANDING</u> <u>ENCUMBRANCES</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>PERCENT</u> <u>OBLIGATED</u>
2 REVOLUTIONS	17,717				17,717	
ADULT BASIC EDUCATION	363,595	24,655	253,182		110,413	69.6%
ALGEBRA READINESS	2,927,336	38,925	340,950	719,426	1,866,960	36.2%
ARP BEFORE & AFTER SCHOOL	424,536		37,500	112,500	274,536	35.3%
ARP HOMELESS GRANT II	366,158	7,026	42,156		324,002	11.5%
ARP HOMELESS I	50,000	2,173	16,502		33,498	33.0%
ARP MENTOR TEACHER	39,258				39,258	
ARP SUMMER LEARNING	234,895				234,895	
ARP UNFINISHED LEARNING	1,747,782			136,000	1,611,782	7.8%
ARPA BONUS PAYMENTS	6,472,855		6,472,855			100.0%
ARPA ESSER III	70,717,816	2,538,313	26,628,136	9,108,729	34,980,951	50.5%
ASIA SOCIETY CONFUCIUS CLASSROOMS NETWORK	991				991	
BAYPORT FOUNDATION	250,000				250,000	
BUS DRIVER INCENTIVE	27,365		27,365			100.0%
CAREER & TECH ED STATE EQUIP ALLOC	77,278		77,278			100.0%
CAREER SWITCHER PROG MENTOR REIMB	11,725				11,725	
CARES ACT ESSER	1,857,737		1,855,456	1,841	440	100.0%
CARES ESSER CLEANING SUPPLIES	1,536		1,519		17	98.9%
CARES ESSER FACILITIES AND PPE	325				325	
CARES ESSER INS DELIVERY SUPPORT	4,266		4,258		8	99.8%
CARES ESSER SE UNIVERSAL SCNR	674		674			100.0%
CARES ESSER SPED SRVC'S SUPPORT	118,016		116,756		1,260	98.9%
CARES GEER VISION	88,644		88,644			100.0%
CARL PERKINS	1,191,363	77,170	702,918	62,965	425,480	64.3%
CDC VA DEPT OF HEALTH-OEPI	2,569,500	2,796	2,142,275		427,225	83.4%
COPS SCHOOL VIOLENCE PREVENTION	518,700				518,700	
CORRECTIONS ED & OTHER INSTITUTIONALIZED	1,098				1,098	
CRRSA ACT ESSER II	2,671,895	57,008	1,729,094	184,568	758,233	71.6%
CTE SPECIAL STATE EQUIP ALLOC	60,498		60,498			100.0%
DODEA SPANISH IMMERSION	330,227	20,249	165,047	12,918	152,262	53.9%
EARLY READING INTERVENTION	6,792,996	239,323	1,118,445	163	5,674,388	16.5%
GENERAL ADULT ED	30,993	5,714	22,358		8,635	72.1%
HAMPTON ROADS COMMUNITY FOUNDATION	47,495			47,495		100.0%
HAMPTON ROADS WORKFORCE COUNCIL - ALC	150,000	7,613	65,613		84,387	43.7%
HAMPTON ROADS WORKFORCE COUNCIL - STEM (OSY)	150,100	8,115	62,586		87,514	41.7%
HVAC CSLFRF	13,016,072			2,490,000	10,526,072	19.1%
INDUSTRY CERT EXAMINATIONS	67,632		67,632			100.0%
INDUSTRY CERT EXAMINATIONS STEM-H	25,397	3,200	20,505		4,892	80.7%
ISAEP	65,622	7,853	31,189	1,378	33,055	49.6%
JAIL EDUCATION PROGRAM	341,926	13,649	107,204		234,722	31.4%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL GRANTS FUND
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

B 12

	FY 2023 <u>APPROPRIATIONS</u>	MONTH'S <u>EXPENDITURES</u>	YR-TO-DATE <u>EXPENDITURES</u>	OUTSTANDING <u>ENCUMBRANCES</u>	REMAINING <u>BALANCE</u>	PERCENT <u>OBLIGATED</u>
JUVENILE DETENTION HOME	1,834,783	102,188	703,352	3,141	1,128,290	38.5%
LEARNING LOSS INSTRUCTIONAL SUPPORTS	76,812		62,805	3,752	10,255	86.6%
MCKINNEY VENTO	164,668	1,766	41,897	3,705	119,066	27.7%
NATIONAL BOARD CERTIFICATION INCENTIVE	350,000	350,000	350,000			100.0%
NEW TEACHER MENTOR	34,768				34,768	
NJROTC	70,500				70,500	
POSITIVE BEHAVIOR INTERVENTIONS & SUPPORT	47,869		15,927		31,942	33.3%
POST 9/11 GI BILL	4,720				4,720	
PRE-K - GRADE 2 ACTIVE LEARNING	30,172				30,172	
PRESCHOOL - IDEA SECTION 619	900,117	50,401	281,420	420	618,277	31.3%
PROJECT GRADUATION	149,787	4,555	52,611		97,176	35.1%
PROJECT HOPE - CITY WIDE SCA	2,454				2,454	
RACE TO GED	65,191	11,844	52,408		12,783	80.4%
RECRUITMENT & RETENTION SUPPORT	30,000		9,689		20,311	32.3%
RESERVE FOR CONTINGENCY	2,107,194				2,107,194	
SCHOOL SECURITY EQUIPMENT	239,452		163,513	75,939		100.0%
SCHOOL SECURITY OFFICER PROGRAM	562,485	9,885	9,885		552,600	1.8%
SCHOOL-BASED HEALTH WORKFORCE	322,969	157,637	229,279		93,690	71.0%
STARTALK	112,649		107		112,542	0.1%
TECHNOLOGY INITIATIVE	7,983,928	404,779	1,867,246		6,116,682	23.4%
TITLE I PART A	18,865,614	1,128,601	8,229,649	481,055	10,154,910	46.2%
TITLE I PART D SUBPART 1	110,070	2,293	14,461		95,609	13.1%
TITLE I PART D SUBPART 2	486,159	11,947	144,831		341,328	29.8%
TITLE II PART A	2,807,433	164,681	1,016,776		1,790,657	36.2%
TITLE III PART A LANGUAGE ACQUISITION	393,124	12,800	130,151		262,973	33.1%
TITLE IV PART A	1,927,639	65,556	517,405	8,505	1,401,729	27.3%
TITLE IV PELL	50,060		11,365		38,695	22.7%
TITLE VI-B IDEA SECTION 611	21,383,134	1,585,852	9,512,135	21,357	11,849,642	44.6%
TITLE VI-B IDEA SECTION 611 ARP	3,470,796	155,911	287,268	330,883	2,852,645	17.8%
TITLE VI-B IDEA SECTION 619 ARP	253,775	30,036	31,503	154,831	67,441	73.4%
VA HUMANITIES BENEATH THE SURFACE	4,905				4,905	
VA PRESCHOOL INITIATIVE	7,703,411	657,847	3,851,908		3,851,503	50.0%
VISSTA	648,833				648,833	
WORKPLACE READINESS	15,678	15,428	15,678			100.0%
TOTAL SCHOOL GRANTS FUND	<u>187,043,168</u>	<u>7,977,789</u>	<u>69,861,864</u>	<u>13,961,571</u>	<u>103,219,733</u>	<u>44.8%</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL BOARD/CITY HEALTH INSURANCE FUND
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

B 13

ASSETS:		LIABILITIES:	
CASH	80,346,629	CHECKS PAYABLE	2,137
		WIRES PAYABLE	5,959
		AP GENERAL	282
		ACCOUNTS PAYABLE-HRA	4
		ACCOUNTS PAYABLE-HSA	(4,516)
		UNEARNED REVENUE	2,818,376
		EST CLAIMS-JUDGMENTS PAYABLE	7,613,000
		TOTAL LIABILITIES	<u>10,435,242</u>
		FUND EQUITY:	
		RETAINED EARNINGS	71,928,178
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENSES	(102,432,158)
		REVENUES	<u>100,415,367</u>
		TOTAL FUND EQUITY	<u>69,911,387</u>
TOTAL ASSETS	<u>80,346,629</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>80,346,629</u>

	MONTH'S REALIZED	YEAR-TO-DATE REALIZED
REVENUES:		
INTEREST ON BANK DEPOSITS	78,794	535,082
EMPLOYEE PREMIUMS-CITY	1,032,833	8,378,149
EMPLOYER PREMIUMS-CITY	3,574,204	32,852,336
EMPLOYEE PREMIUMS-SCHOOLS	774,604	9,942,807
EMPLOYER PREMIUMS-SCHOOLS	6,414,868	48,701,749
COBRA ADMINISTRATIVE FEE-CITY	487	3,085
COBRA ADMINISTRATIVE FEE-SCHOOLS	309	2,159
TOTAL REVENUES	<u>11,876,099</u>	<u>100,415,367</u>

	MONTH'S EXPENSES	YEAR-TO-DATE EXPENSES	OUTSTANDING ENCUMBRANCES
EXPENSES:			
SALARIES AND BENEFITS	256,020	3,230,705	
HEALTH CLAIMS AND OTHER EXPENSES-CITY	4,075,264	40,139,015	
HEALTH CLAIMS AND OTHER EXPENSES-SCHOOLS	6,870,466	59,062,438	
TOTAL EXPENSES	<u>11,201,750</u>	<u>102,432,158</u>	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL VENDING OPERATIONS FUND
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

B 14

ASSETS:		LIABILITIES:	
CASH	235,972	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	163,815
		ESTIMATED REVENUE	(63,000)
		APPROPRIATIONS	69,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	12
		REVENUES	66,145
		TOTAL FUND EQUITY	235,972
TOTAL ASSETS	<u>235,972</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>235,972</u>

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	2022 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS			129	129		
VENDING OPERATIONS RECEIPTS	63,000		66,016	3,016	104.8%	84.6%
TOTAL REVENUES	63,000		66,145	3,145	105.0%	87.2%
PRIOR YEAR FUND BALANCE (PYFB)	6,000					
TOTAL REVENUES AND PYFB	<u>69,000</u>					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	2022 PERCENT OBLIGATED
EXPENDITURES:							
SCHOOL ALLOCATIONS	58,280				58,280		
MATERIALS AND SUPPLIES	10,520	(12)	(12)		10,532	-0.1%	-1.7%
PURCHASED SERVICES	200				200		
TOTAL	<u>69,000</u>	<u>(12)</u>	<u>(12)</u>		<u>69,012</u>	-0.1%	-0.3%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL INSTRUCTIONAL TECHNOLOGY FUND
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

B 15

ASSETS:		LIABILITIES:	
CASH	1,426,044	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	723,591
		ESTIMATED REVENUE	
		APPROPRIATIONS	611,696
		ENCUMBRANCES	3,894
		RESERVE FOR ENCUMBRANCES	(3,894)
		EXPENDITURES	(48,362)
		REVENUES	139,119
		TOTAL FUND EQUITY	1,426,044
TOTAL ASSETS	<u>1,426,044</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>1,426,044</u>

REVENUES:	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
INTEREST ON BANK DEPOSITS		21,266	139,119	139,119	%
TOTAL REVENUES		<u>21,266</u>	<u>139,119</u>	<u>139,119</u>	
PRIOR YEAR FUND BALANCE (PYFB)	560,840				
PYFB-ENCUMBRANCES	<u>50,856</u>				
TOTAL REVENUES AND PYFB	<u>611,696</u>				

EXPENDITURES:	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
PURCHASED SERVICES	9,817		9,109	708		100.0%
MATERIALS AND SUPPLIES	588,569		25,943	3,186	559,440	4.9%
CAPITAL OUTLAY	<u>13,310</u>		<u>13,310</u>			100.0%
TOTAL	<u>611,696</u>		<u>48,362</u>	<u>3,894</u>	<u>559,440</u>	8.5%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL EQUIPMENT REPLACEMENT FUND
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

B 16

ASSETS:		LIABILITIES:	
CASH	645,621	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	299,052
		ESTIMATED REVENUE	
		APPROPRIATIONS	400,899
		ENCUMBRANCES	62,455
		RESERVE FOR ENCUMBRANCES	(62,455)
		EXPENDITURES	(59,025)
		REVENUES	4,695
		TOTAL FUND EQUITY	645,621
TOTAL ASSETS	645,621	TOTAL LIABILITIES AND FUND EQUITY	645,621

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
REVENUES:					
INTEREST ON BANK DEPOSITS		642	4,695	4,695	%
TOTAL REVENUES		642	4,695	4,695	
PRIOR YEAR FUND BALANCE (PYFB)	372,300				
PYFB-ENCUMBRANCES	28,599				
TOTAL REVENUES AND PYFB	400,899				

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
PURCHASED SERVICES	1,213		15,504	57,062	(71,353)	5982.4%
MATERIALS AND SUPPLIES	394,224	6,824	38,059	5,393	350,772	11.0%
CAPITAL OUTLAY	5,462		5,462			100.0%
TOTAL	400,899	6,824	59,025	62,455	279,419	30.3%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
CAPITAL PROJECTS
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

B 17

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PROJECT-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
601001-RENOV-REPLACMT-ENERGY MGMT II	13,175,000	80,973	426,869	8,347,815	1,456,575	3,370,610	74.42%
601002-TENNIS COURT RENOVATIONS II	1,800,000	910	263,079	1,484,467	163,127	152,406	91.53%
601005-JOHN B DEY ES MODERNIZATION	28,040,076		14,529	27,667,127		372,949	98.67%
601006-THOROUGHGOOD ES REPLACEMENT	32,470,000			32,426,266	25,997	17,737	99.95%
601007-PRINCESS ANNE MS REPLACEMENT	77,238,759		276,100	76,811,127	81,646	345,986	99.55%
601013-RENOV & REPLACE-REROOFING PHASE II	35,025,639		140	35,021,821	3,818		100.00%
601015-PRINCESS ANNE HS REPLACEMENT	123,062,277			14,000		123,048,277	0.01%
601016-ENERGY PERFORMANCE CONTRACTS PHASE II	32,500,000		2,852,448	28,549,042	632,809	3,318,149	89.79%
601017-RENOV & REPLACE-GROUND PH III	16,437,887	90,936	1,398,599	11,754,457	339,875	4,343,555	73.58%
601018-RENOV & REPLACE-HVAC PH III	39,708,316	892,445	5,673,869	25,925,930	5,294,073	8,488,313	78.62%
601019-RENOV & REPLACE-REROOFING PH III	22,150,000	271,941	1,956,269	13,885,333	6,220,436	2,044,231	90.77%
601020-RENOV & REPLACE - VARIOUS PH III	16,125,000	240,959	4,693,390	10,902,810	2,942,134	2,280,056	85.86%
601021-PLAZA ANNEX-LASKIN ROAD ADDITION	13,750,000		11,579	13,592,635	106,257	51,108	99.63%
601022-ELEMENTARY PLAYGROUND EQUIPMENT REP	2,584,737	53,119	303,878	1,318,561		1,266,176	51.01%
601023-STUDENT DATA MANAGEMENT SYSTEM	12,187,001	42,827	42,827	12,183,527		3,474	99.97%
601025-SCHOOL HR-PAYROLL	9,196,000			8,867,573		328,427	96.43%
601026-LYNNHAVEN MIDDLE SCHOOL EXPANSION	13,850,000	712,995	5,041,279	7,959,018	5,103,807	787,175	94.32%
601027-RENOV & REPLACE-SAFE SCHOOLS IMPROVEMENTS	600,000	8,872	171,550	569,067	11,767	19,166	96.81%
601028-B F WILLIAMS ES-BAYSIDE 6TH REPLACEMENT	19,000,000			16,000		18,984,000	0.08%
601029-BAYSIDE HIGH SCHOOL REPLACEMENT	15,396,675			14,000		15,382,675	0.09%
601030-REPLACEMENT PAYROLL SYSTEM	4,382,407					4,382,407	
601031-SCHOOL BUS & FLEET REPLACEMENT	7,713,000		775,079	801,209	6,587,439	324,352	95.79%
601032-PHONE SYSTEM REPLACEMENT	7,266,223	102,848	2,355,256	2,355,256	1,880,273	3,030,694	58.29%
601999-PAYROLL ALLOCATION		148,465	305,015	305,015		(305,015)	
TOTAL CAPITAL PROJECTS	543,658,997	2,647,290	26,561,755	320,772,056	30,850,033	192,036,908	64.68%

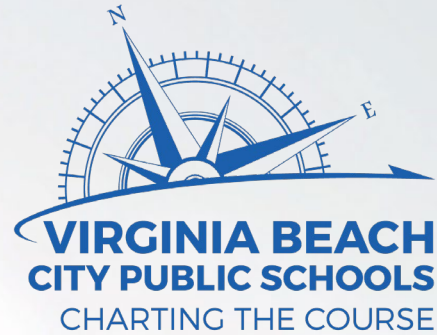
VIRGINIA BEACH CITY PUBLIC SCHOOLS
GREEN RUN COLLEGIATE CHARTER SCHOOL
JULY 1, 2022 THROUGH FEBRUARY 28, 2023

B 18

ASSETS:		LIABILITIES:	
CASH	2,075,845	SALARIES PAYABLE-OPTIONS	178,026
		FICA PAYABLE-OPTIONS	13,619
		TOTAL LIABILITIES	<u>191,645</u>
		FUND EQUITY:	
		FUND BALANCE	
		ESTIMATED REVENUE	(4,363,929)
		APPROPRIATIONS	4,365,350
		ENCUMBRANCES	13,342
		RESERVE FOR ENCUMBRANCES	(13,342)
		EXPENDITURES	(2,481,150)
		REVENUES	4,363,929
		TOTAL FUND EQUITY	<u>1,884,200</u>
TOTAL ASSETS	<u>2,075,845</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>2,075,845</u>

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	2022 PERCENT REALIZED
REVENUES:						
TRANSFER FROM GENERAL FUND	<u>4,363,929</u>	<u></u>	<u>4,363,929</u>	<u></u>	100.0%	100.0%
TOTAL REVENUES	<u>4,363,929</u>	<u></u>	<u>4,363,929</u>	<u></u>	100.0%	100.0%
PYFB-ENCUMBRANCES	<u>1,421</u>	<u></u>	<u></u>	<u></u>		
	<u>4,365,350</u>					

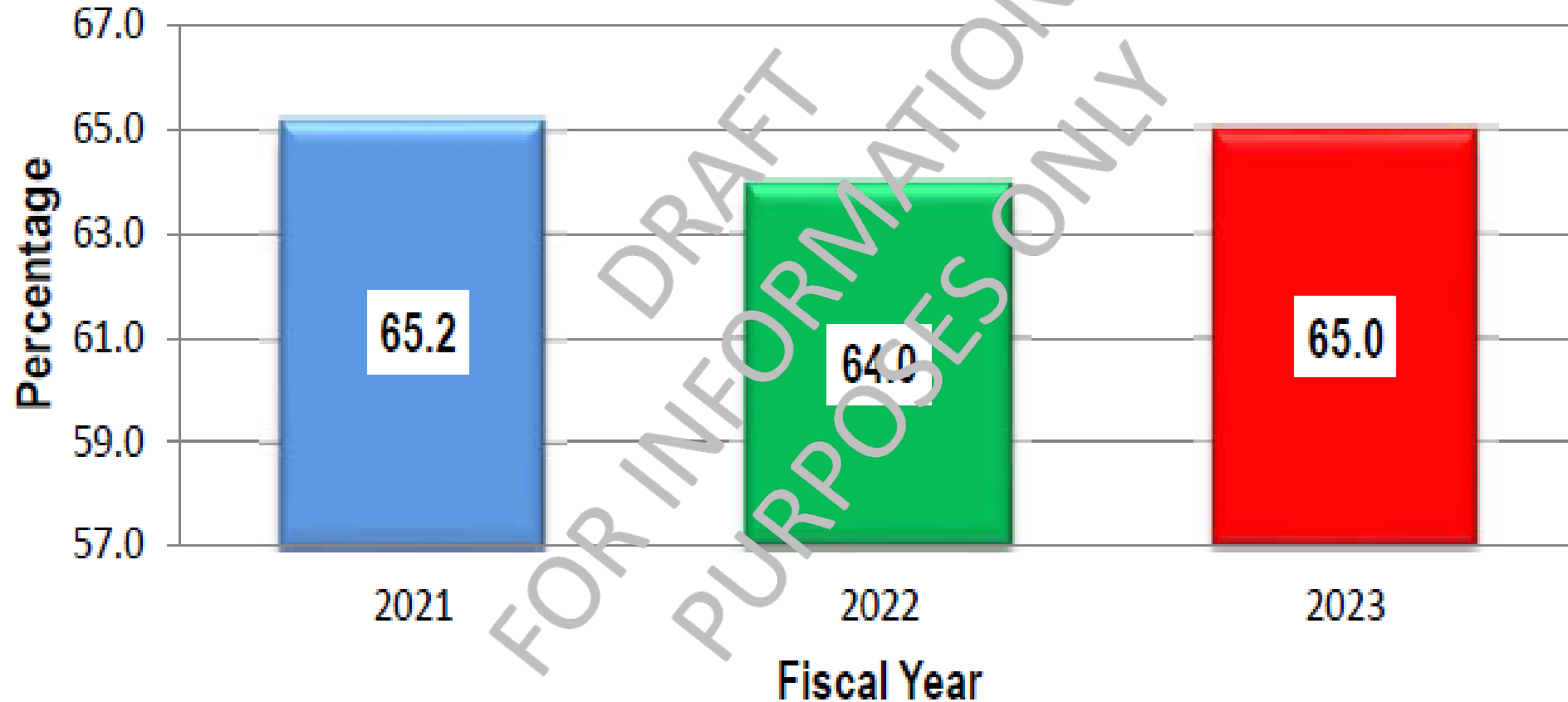
	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	2022 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	2,653,113	253,890	1,592,891		1,060,222	60.0%	58.8%
FRINGE BENEFITS	918,668	93,627	566,864		351,804	61.7%	56.8%
PURCHASED SERVICES	416,422	333	181,274		235,148	43.5%	42.5%
OTHER CHARGES	77,339	321	58,857		18,482	76.1%	40.2%
MATERIALS AND SUPPLIES	<u>299,808</u>	<u>2,784</u>	<u>81,264</u>	<u>13,342</u>	<u>205,202</u>	31.6%	27.3%
TOTAL	<u>4,365,350</u>	<u>350,955</u>	<u>2,481,150</u>	<u>13,342</u>	<u>1,870,858</u>	57.1%	54.1%



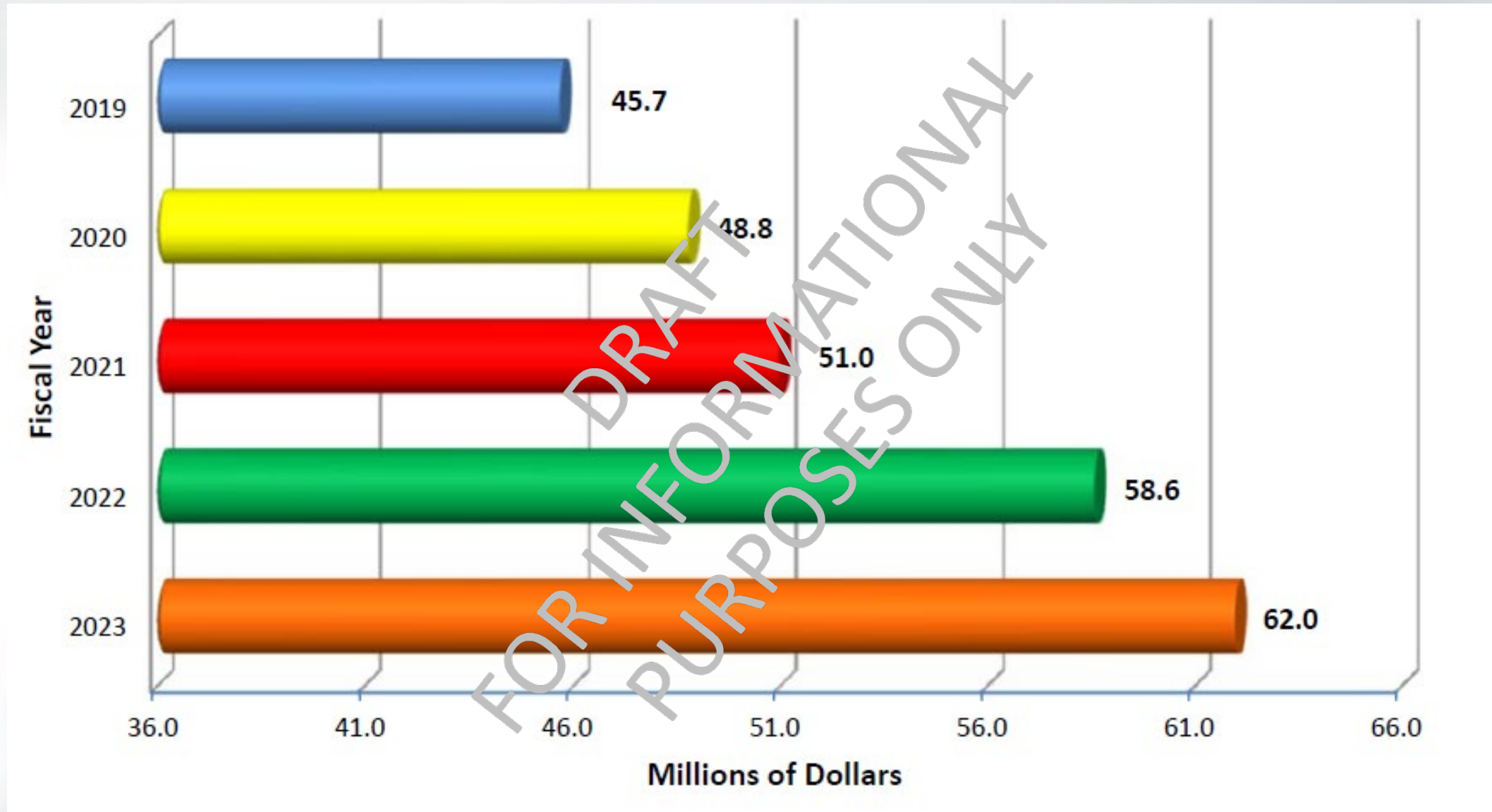
A Presentation to the School Board

By: The Department of Budget and Finance, Office of Business Services
Tuesday, March 28, 2023

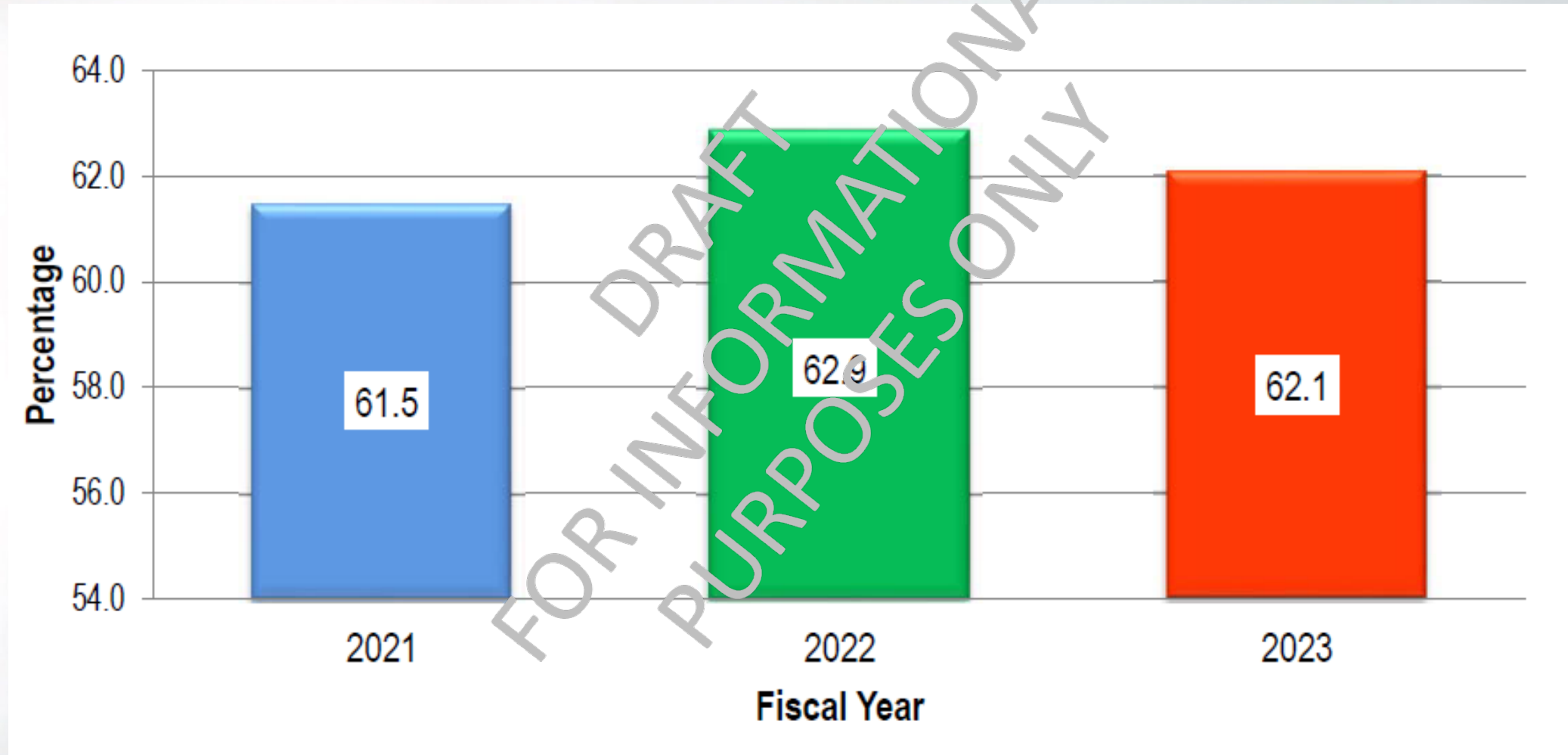
School Operating Fund Revenue Percentage of Actual to Budget as of February 28, 2023



State Sales Tax Revenue through February 28, 2023



School Operating Fund Expenditures/Encumbrances Percentage of Actual to Budget as of February 28, 2023





Subject: Local Special Education Annual Plan **Item Number:** 12B

Section: Information **Date:** March 28, 2023

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Dept of Teaching and Learning

Prepared by: Roni Myers-Daub, Ed.D., Executive Director of Programs for Exceptional Children

Presenter(s): Roni Myers-Daub, Ed.D., Executive Director of Programs for Exceptional Children

Recommendation:

That the School Board reviews the 2023-24 Special Education Annual Plan/Part B Flow-Through Application.

Background Summary:

All school divisions in Virginia are required to establish eligibility for funding under the *Individuals with Disabilities Education Improvement Act (IDEA)*. IDEA and the implemented federal and state regulations require that each local school division, in providing for the education of students with disabilities within its jurisdiction, have in effect policies and procedures that are consistent with the Virginia Department of Education's (VDOE) policies and procedures. These policies and procedures have been established in accordance with IDEA. For this and the last several application periods, all submissions have been made via electronic transmission. All assurances are aligned with the provisions in *The Regulations Governing Special Education Programs for Children with Disabilities in Virginia*. As required, the VBCPS Special Education Advisory Committee (SEAC) reviewed this document with the Policy Subcommittee in February 2023, and as a whole Committee, during March 2023.

This current Special Education Annual Plan contains no substantive changes to policies or procedures. Only those changes (e.g., implementation of prior approved funding proposals, proposed budgets for 611 and 619) required in an application for new funding have been made. The Special Education Annual Plan, when approved by the School Board, assures the school division's compliance with federal and state regulations pertaining to students with disabilities.

Source:

Individuals with Disabilities Education Improvement Act – 2004

Regulations Governing Special Education Programs for Children with Disabilities in Virginia – January 25, 2010

Budget Impact:

Approval of the Special Education Annual Plan/Part B Flow-Through Application by the School Board and the Virginia Department of Education is a prerequisite for the receipt of federal funds requested in the Part VI-B Flow-Through Application.



VIRGINIA DEPARTMENT OF EDUCATION
DIVISION OF SPECIAL EDUCATION AND STUDENT SERVICES

Local Special Education Annual Plan/Part B Flow-Through Application and Report
2023-2024

Division and Contact Information - to be Completed by School Division

Division Applicant Name (Legal Name of Agency)	LEA	Questions regarding this plan should be directed to:
VA BEACH CITY PUBLIC SCHOOLS	Number	128 Roni Myers-Daub, Ed.D.
Mailing Address (Street, City or Town, Zip Code)	UEI	TSSMKRRRZTZ
2512 George Mason Drive, Virginia Beach, VA 23456		

Phone (ext): (757) 263-2400
Numbers Only

Fax: (757) 263-2067
Numbers Only

Region: 2

E-mail: roni.myers-daub@vbschools.com

SUPERINTENDENT'S CERTIFICATION

For the purpose of implementing the provisions of the Individuals with Disabilities Education Improvement Act of 2004 (IDEA), I certify that throughout the period of the 2023-2024 grant award, this School Division will comply with the requirements outlined in each of the following:

- (1) Part B of IDEA, including the eligibility requirements of Section 613;
- (2) The IDEA federal implementing regulations, dated October 13, 2006, and revised April 9, 2007, and December 31, 2008, at 34 C.F.R. Part 300 et seq.; and
- (3) Virginia's "Regulations Governing Special Education Programs for Children with Disabilities in Virginia," at 8 VAC 20-81 et seq., effective January 25, 2010, and any revisions.

I certify that this school division has developed local policies and procedures for the provision of special education and related services, which are kept current, and which ensure compliance with the requirements of, and any revisions to the IDEA, its federal implementing regulations, and the Virginia Board of Education's regulations.

I certify that all students, including those who may be placed in regional programs by this agency, are afforded all assurances as delineated in this document.

Finally, I certify that this Annual Plan/Flow-Through Application for Part B Funds under the provisions of IDEA, was approved by the School Board on

Date

Date

Division Superintendent (Signature)

Aaron C. Spence, Ed.D.

Typed Name

ANNUAL PLAN/PART B FLOW-THROUGH APPLICATION POLICY STATEMENTS
(continued on next page)

This LEA assures that it has in effect policies, procedures, and programs which have been established and administered to comply with the IDEA, and its federal implementing regulations, including 34 CFR §§ 300.201-300.213, and which are consistent with the policies and procedures that VDOE has established in accordance with IDEA, and its federal implementing regulations, including 34 CFR §§ 300.101–300.163, and 300.165–300.174, to ensure each of the following:

- A free appropriate public education will be available for each child with disabilities, ages two to 21, inclusive.
- All children, ages two to 21, inclusive, residing in the LEA who have disabilities and need special education and related services, who have not been parentally-placed in a private or home school, are identified, located, evaluated, and placed in an appropriate educational program.
- An individualized education program (IEP) will be maintained for each child with a disability, as required.
- To the maximum extent appropriate, children with disabilities will be educated with children who are nondisabled in the Least Restrictive Environment.
- Children with disabilities and their parents or guardians are guaranteed procedural safeguards in the process of identification, evaluation, educational placement, or the provision of a free appropriate public education, including the right to access dispute resolution options.
- Surrogate parents will be appointed, when appropriate, to act as advocates to serve the education interest of children, ages two to 21, inclusive, who are suspected of being or are determined to be disabled.
- Testing and evaluative materials used for the purpose of classifying and placing children with disabilities are selected and administered so as not to be racially or culturally discriminatory.
- The confidentiality of personally identifiable information, that is collected, maintained, or used under IDEA, shall be protected.
- Children with disabilities, who are participating in Part C early intervention programs, and who will be participating in Part B preschool programs, will experience a smooth and effective transition between the programs.
- All children, ages two to 21, inclusive, who have disabilities and need special education and related services, and who are parentally-placed in a private school or home school, that is located within the geographic boundaries of the LEA, are identified, located, evaluated and provided services, in accordance with the results of a timely and meaningful consultation process.
- Homeless children with disabilities will be served in accordance with the requirements of the *McKinney-Vento Homeless Assistance Act*.
- Special education and related service personnel, including paraprofessionals, are appropriately and adequately prepared and trained, and measurable steps will be taken to recruit, hire, train, and retain highly qualified personnel to provide special education and related services to children with disabilities.
- Valid and reliable data is submitted to the VDOE, as requested, including data regarding the performance goals and indicators established by the VDOE to determine the progress of children with disabilities, and the performance of the LEA toward targets outlined in Virginia's State Performance Plan.
- Policies and procedures will be in effect that are designed to prevent the inappropriate overidentification, underidentification, or disproportionate representation by race and ethnicity of children as children with disabilities, including children with disabilities with a particular impairment.

ANNUAL PLAN/FLOW-THROUGH APPLICATION POLICY STATEMENTS
(continued on next page)

- Children with disabilities are not required to obtain prescription medication as a condition of attending school, receiving an evaluation, or receiving special education and related services.
- Children with disabilities are given the right to participate in the state assessment system.
- There will be ongoing parent consultation.
- Funding will be used to develop and implement coordinated early intervening educational services, as required.
- Children with disabilities who attend charter schools are provided services in the same manner as other children with disabilities who attend public schools.
- Instructional materials will be provided to children with a visual impairment or other print disabilities in a timely manner.
- Efforts will be made to cooperate with the United States Department of Education (USED) to ensure the linkage of records pertaining to migratory children with disabilities.
- All documents relating to the LEA's eligibility under IDEA will be made available to the public.

SUBMISSION STATEMENT (continued on next page)

Under the provisions of the Individuals with Disabilities Education Improvement Act of 2004 (IDEA), and its federal implementing regulations, at 34 C.F.R. Part 300 et seq., a local educational agency, that desires to receive funds under the Act, must provide the following assurances:

1. The local educational agency shall be responsible for (1) the control of funds provided under Part B of the Act; (2) title to property acquired with those funds; and (3) the local educational agency will administer such funds and property.
2. The local educational agency shall maintain records that show that where Part B funds are used to supplement existing services or to provide additional services to meet special needs, those services shall be at least comparable to services provided to other children with disabilities in the local educational agency with state and local funds.
3. The local educational agency application and all pertinent documents related to such application, including all evaluations and reports relative to the application, shall be made available for public inspection.
4. The local educational agency shall maintain records showing that Part B funds are used to supplement and, to the extent practicable, increase the level of state and local funds expended for the education of children with disabilities. Part B funds shall, in no case, be used to supplant local and state funds.
5. The funds provided under Part B of the Act shall be used to employ only those professional personnel who meet appropriate State standards. In addition, all other professional personnel employed, such as therapists, etc., shall be properly licensed.
6. The Virginia Department of Education assumes rights to all materials and/or products developed in this project, including equipment purchased with Part B funds.
7. No person shall, on the grounds of race, color, national origin, sex, disabling condition or age, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant received financial assistance under the provisions of the Act.
8. The local educational agency shall provide students enrolled in private schools an opportunity to participate in programs funded through Part B of IDEA.
9. The local educational agency will ensure that projects involving construction, are consistent with overall State plans for the construction of school facilities. In developing plans for construction, due consideration will be given to excellence of architecture and design and to compliance with standards prescribed under Section 504 of the Rehabilitation Act of 1973 and subsequent amendments in order to ensure that facilities constructed with the use of Federal funds are accessible to, and usable by, individuals with disabilities.
10. The local educational agency has adopted effective procedures for acquiring and disseminating to teachers and administrators participating in Part B programs significant information from educational research, demonstrations, and similar projects, and for adopting, where appropriate, promising educational practices developed through such projects.
11. The local educational agency will ensure that none of the funds expended under Part B programs will be used to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization.
12. Except when used to provide Comprehensive Coordinated Early Intervening Services or Coordinated Early Intervening Services, the local educational agency will ensure that funds expended under Part B of IDEA will only be used for the costs which are directly attributable to the education of children with disabilities, and which exceed the average annual per student expenditure during the preceding year as computed in accordance with 34 C.F.R. § 300.202, Appendix A of the IDEA federal implementing regulations, and as documented using the Web-based application.

SUBMISSION STATEMENT (continued from previous page)

13. The local educational agency will ensure that funds expended under Part B of IDEA will not be used to reduce the level of expenditures made from local funds below the amount expended for the education of children with disabilities from state or local funds during the preceding fiscal year, in accordance with 34 C.F.R. §§ 300.203 to 300.205 of the IDEA federal implementing regulations, and as documented using the web-based application.
14. The school division will ensure that, in accordance with 34 C.F.R. § 300.133, and Appendix B of the IDEA federal implementing regulations, during the grant award period, a proportionate share of the school division's Section 611 subgrant will be set aside to be expended for children with disabilities, ages 3 through 21, who are parentally-placed in a private school within the school division, and a proportionate share of its Section 619 subgrant will be set aside to be expended for children with disabilities, ages 3 through 5, who are parentally-placed in a private school within the school division. This school division further assures that if it has not expended for equitable services all of its set-aside funds by the end of the fiscal year for which it was appropriated, the school division will obligate any remaining funds for one additional year to provide special education and related services to children with disabilities who are parentally placed in a private school within the school division. Actual proportionate set-aside amounts will be submitted using the web-based application.
15. The local educational agency shall maintain records demonstrating compliance with the provisions of IDEA and its federal implementing regulations, including each of the assurances outlined above, and afford the Virginia Department of Education access to those records that it may find necessary to ensure the correctness and verification of the information required under this Act.
16. The local educational agency certifies this application as a material representation of its compliance with the following provisions of Education Department General Administrative Regulations (EDGAR), as applicable: 34 CFR Part 82 § 82.110—New Restrictions on Lobbying; 34 CFR Part 85 § 85.105 and § 85.110—Governmentwide Debarment and Suspension (Nonprocurement); and 34 CFR Part 84 §§ 84.200 through 84.230, and 84.300 – “Governmentwide Requirements for Drug-Free Workplace” (Grants). In addition the LEA certifies this application complies with 2 CFR, Part 200 Uniform Guidance, as

School Division:

VA BEACH CITY PUBLIC SCHOOLS

Division Number:

128

**IDENTIFICATION OF BARRIERS AND DESCRIPTIONS OF
STEPS TO OVERCOME THEM IN ACCORDANCE
WITH PROVISIONS IN SECTION 427 OF
THE GENERAL EDUCATION PROVISIONS ACT**

Applicants for federal assistance are required under Section 427 of the General Education Provisions Act (GEPA), enacted as a part of the Improving America's Schools Act of 1994 (P.L. 103-382) to include in its application a description of the steps in addressing equity concerns and full participation of students, teachers and other program beneficiaries with special needs in designing their federally-assisted projects or activities. The legislation highlights six characteristics that describe broad categories of persons or groups that may more frequently encounter barriers to participation. The characteristics are: Gender, Race, National Origin, Color, Disability, and Age.

Choose One:

☒

Division has no barriers

☐

Division has barriers (Please provide explanation in the space provided)

**OTHER
FACTORS
THAT MIGHT
LIMIT
PARTICIPA-
TION**

2023-2024 SPECIAL EDUCATION IN LOCAL AND REGIONAL JAILS

Each local school division with a regional or local jail in its jurisdiction shall establish an interagency agreement with the sheriff or jail administrator responsible for the operation of the jail. The interagency agreement shall address staffing and security issues associated with the provision of special education and related services in the jail. It is suggested that you review your agreement annually.

Interagency Agreement

Name of Local or Regional Jail:
Virginia Beach Correctional Center (VBCC)

1. Is there a local or regional jail located within the geographic boundaries of your school division?

Yes

Please complete question 2

2. Has the interagency agreement between your school division and the jail been revised since the submission of your most recent annual plan?

No

Your existing Interagency Agreement will remain in effect until revisions are made, you do not need to submit it

Instructions for Using drop box

**REPORT ON IMPLEMENTATION
OF THE 2021-2022 ANNUAL PLAN**

Submit a report indicating the extent to which the annual plan for the 2021-2022 school year has been implemented (*Code of Virginia*, Section 22.1-215). (Maximum capacity of each text box is 975 characters.)

VBCPS utilized Title VI-B funds to implement the activities as described in the prior application for grant funds as approved by VDOE. Monies were used to employ teachers, teacher assistants, social workers, an interpreter specialist, behavior intervention specialists, and instructional specialists. These individuals provided direct services and support to students with disabilities (SWDs) eligible for special education services and to SWDs eligible for related services under the Individual Service Plan (ISP) instruction to students parentally-placed in private schools when a Free and Appropriate Education (FAPE) was not at issue.

The Annual Plan for 2021-2022 in VBCPS was fully implemented as intended, submitted, and approved.

VBCPS utilized Part B, Section 619 funds to implement the activities as described in the prior application for grant funds as approved by VDOE. Monies were used to employ teachers and an instructional specialist. These individuals provided direct services and support to students in the Preschool Assessment Center to determine if the students are eligible for special education services. Monies were used to purchase 2 printers for preschool classrooms to print instructional materials, toner for existing printers for approximately 75 preschool classes, and additional instructional materials as needed. Monies were used to fund the attendance of 10 preschool teachers at the VAAEYC annual conference for professional development.

The Annual Plan for 2021-2022 in VBCPS was fully implemented as intended, submitted, and approved.

Maintenance of Effort

The Virginia Department of Education (VDOE) is required by federal regulation to ensure all school divisions in Virginia comply with §300.203 of the Individuals with Disabilities Education Act (IDEA), which mandates that school divisions meet a maintenance of effort (MOE) obligation. This regulation requires school divisions to spend at least the same amount from at least one of the following sources: (i) local funds; (ii) state plus local funds; (iii) local per capita; or (iv) state plus local per capita for a current school year on the delivery of special education and related services, as were spent for the most recent fiscal year (i.e. 2021 - 2022) for which the information is available, subject to the Subsequent Years rule.

34 CFR §300.203(a) requires that in order for an LEA to be eligible for an IDEA Part B subgrant for the upcoming fiscal year, the LEA must budget, in each subsequent year, at least the same amount that it actually spent for the education of children with disabilities in the most recent fiscal year for which information is available, subject to the Subsequent Years rule. When establishing eligibility, an LEA is **not** required to use the same method it used to meet compliance standard in the most recent fiscal year for which the information is available. An LEA can change methods to establish eligibility from one year to the next, as long as the division uses the same method for calculating the amount it spent in the comparison year for which it is establishing eligibility.

Provide the total local and the total state plus local expenditure budget and per capita amount for the school division's total special education program for the years designated below. The projected/estimated expenditure budget amounts provided must come from the district's 2023-2024 preliminary budget, and must be reviewed and confirmed by the division's fiscal's office.

Local		Local plus State	
School Year 2023-2024 (estimated/projected)		School Year 2023-2024 (estimated/projected)	
Dollar \$	105,381,224.00	Dollar \$	135,844,634.00
School Year 2023-2024 (estimated/projected)		School Year 2023-2024 (estimated/projected)	
Per Capita	12,416.78	Per Capita	16,006.20

If an LEA determines that the budget above did not meet the eligibility standard in any of the four methods for which the information is available, an LEA is allowed to consider Exceptions under §300.204 and Adjustments to MOE under §300.205 to the extent the information is available. These exceptions and adjustments must also be taken in the intervening year (i.e., SY2022-2023) and that the LEA reasonably expect to take these exceptions and adjustments in the year it is budgeting (i.e., SY2023-2024). Please describe which allowable exceptions will be used and provide the corresponding dollar amount.

http://www.doe.virginia.gov/special_ed/grants_funding/index.shtml

NOTE: The Dec. 1, 2022 Child Count totals should be used to compute the per capita amounts. The Child Count should be adjusted to exclude students funded through CSA. Insert Refer to X report to confirm the MOE child count. Also, the budgeted amount must be based on the division's preliminary budget and must be within the same level of effort or higher amount to meet the MOE eligibility requirements by using either dollar or per capita amounts. Division's budgeting the same exact amount it spent in the comparable year (i.e., the year it met its MOE requirement) may be requested to provide additional documentation.

2023-2024 SPECIAL EDUCATION CCEIS/CEIS AND PROPORTIONATE SET ASIDE

Each local school division shall ensure Comprehensive Coordinated Early Intervening Services (CCEIS) and Coordinated Early Intervening Services (CEIS) and Proportionate Set-aside (PSA) requirements have been addressed.

If your answer is "yes" to question 1A or 1B, the annual CCEIS/CEIS Plan will be required. Please provide a preliminary budget by object code below; budget must not exceed 15 percent of the Part B allocation used under the 611 and 619 sections of the application. The annual CEIS application will be requested to be completed in OMEGA at a later time.

1A Is your school division required to set aside 15 percent of Part B funds for Comprehensive Coordinated Early Intervening Services?

Select Yes or No

No

1B Is your school division voluntarily setting aside up to 15 percent of Part B funds for Coordinated Early Intervening Services?

Click here if you need additional information about allowable expenditures

Select Yes or No

No

2. Is your school division required to set aside funds for parentally-placed students in private schools or students identified during child find?

Select Yes or No

Yes

If no, explain why the division is not required and if yes, explain how funds will be used. The actual budget will be determined when the division submits its data in the Proportionate Set-Aside (speced-PSA) application. Amounts entered here are estimates.

The set-aside funds for parentally-placed students will be used to support direct speech/language (SLI) services to students identified as needing such. Direct services are those that have been agreed upon through the collaborative consultation meeting as required. This consultation meeting occurred on 2/28/2023; SLI services as noted in the Individual Service Plans (ISPs) for eligible students will continue in 2023-24. Should set-aside funds exceed required costs, they will be used as in prior years to purchase materials and equipment for eligible home-schooled or parentally-placed students with disabilities.

Please explain how funds will be used and enter proposed budget amounts in PSA Columns below.

EXPENDITURE ACCOUNTS	OBJECT CODE	Section 611		Section 619	
		(D) CCEIS/CEIS	(E) Proportionate Set-Aside	(D) CCEIS/CEIS	(E) Proportionate Set-Aside
Personal Services	1000		305,166.80		
Employee Benefits	2000		99,736.00		
Purchased Services	3000				
Internal Services	4000				
Other Services	5000		2,083.00		
Materials / Supplies	6000				
Capital Outlay	8000				
TOTAL PROPOSED BUDGET		0.00	406,985.80	0.00	0.00

For additional instructions for completing this section of the Annual Plan/Part B Flow-Through Application, please review Section F of the "LEA Instructions" tab.

VIRGINIA DEPARTMENT OF EDUCATION
PART B, SECTION 611 (Flow-Through Funds)
GRANT PERIOD: JULY 1, 2023 – SEPTEMBER 30, 2025
Joint Applications Only!

For joint applications, please select the Fiscal Agent below, and provide the requested contact information.

If this is not a joint application move directly to the next section below.

Fiscal Agent:

Joint Application Project

Director:

Mailing Address of Project

Director:

Phone:

E-mail:

LEA Code:

If this is a joint application and allocations are to be combined into a single award issued to the fiscal agent designated above, list participating LEAs and the amounts to be combined into a single award. Note: All participating agencies must still complete the remainder of this tab.

Participating Agency Name	Code Number	Amount Released
Total Amount to be issued to Fiscal Agent:		\$0.00

PROPOSED USE OF PART B, SECTION 611 FUNDS
GRANT PERIOD: JULY 1, 2023 – SEPTEMBER 30, 2025

In narrative format, please provide a description and budget outline of all personnel (i.e., teachers, instructional assistants, administrators, clerical, support personnel, and others) to be supported in whole or in part with IDEA, Part B, Section 611 grant funds (with proposed amounts and FTEs).

For the period of this 2023-24 annual plan funds received will be used to continue the employment of the following personnel: special education teachers (approximately 120.8), special education teacher assistants (approximately 131.5), social workers (approximately 5.5), behavior intervention specialists (approximately 3.0), one (1) interpreter specialist, and one (1) instructional specialist. The approximate cost of salaries, wages for substitutes, and benefits for staff to be employed 100% through the Title VI-B funds is included in the 1000 and 2000 lines of the budget as noted. The set-aside funds are also noted in the 1000 and 2000 lines to account for the speech/language therapy services to be provided through ISPs. Federal verifications of the federally-funded staff are completed twice per year as required.

In a narrative format, please provide a detailed description and budget outline of all additional activities, goods and services to be supported with IDEA, Part B, Section 611 grant funds.

Remaining funds from 611 will be used to meet the indirect costs of grant operation activities. Professional development activities and Parent Support and Information Center (PSIC) activities will be supported through the Title VI-B as warranted.

**Virginia Department of Education
SPECIAL EDUCATION FEDERAL PROGRAM
PROPOSED GRANT BUDGET**

Part B, Section 611, Flow-Through Funds (July 1, 2023-September 30, 2025)

Complete column C, by allocating PROPOSED grant funds to object code categories 1000 through 8000. A description of the object code categories is available on the VDOE's website. Refer to the instruction tab for the Web address. In determining appropriate assignment of items to object codes, applicants are strongly encouraged to consult with the individual(s) within the LEA who have responsibility for completing the Annual School Report – Financial Section.

List all equipment items costing five thousand dollars (\$5,000) or more and also list inventory items costing less than \$5,000 that will be tracked, including I-pads, computers, cameras, etc., to be purchased with grant funds, and provide information on proposed out-of-state/country travel to be supported with grant funds.

(A) EXPENDITURE ACCOUNTS	(B) OBJECT CODE	(C) Budget	(D) CEIS	(E) Proportionate	(F) Total Budget
Personal Services	1000	10,583,546.01	0.00	305,166.80	10,888,712.81
Employee Benefits	2000	4,646,040.46	0.00	99,736.00	4,745,776.46
Purchased Services	3000	10,000.00	0.00	0.00	10,000.00
Internal Services	4000		0.00	0.00	0.00
Other Services	5000	304,791.73	0.00	2,083.00	306,874.73
Materials / Supplies	6000		0.00	0.00	0.00
Capital Outlay	8000		0.00	0.00	0.00
TOTAL PROPOSED BUDGET		15,544,378.20	0.00	406,985.80	15,951,364.00

Proposed Equipment: List items costing \$5,000 or more. Also list inventory items costing less than \$5,000 that will be tracked, including I-pads, computers, cameras, etc.

None at this time.

Proposed Out-of State/Country Travel (destination, purpose, estimated cost, number of people):

Funds in 3000 and 5000 categories to support professional development (registration, travel, lodging, and meals) for approximately 4 specialists to attend one out-of-state assistive technology conference in either Florida (ATIA Conference) or Minnesota (Closing the Gap Conference). These conferences provide hands-on opportunities for the specialists to test and evaluate advanced technology equipment to assist special needs students as well as provide CEUs. The estimated cost would be \$10,000 for 4 specialists.

School Division:

VA BEACH CITY PUBLIC SCHOOLS

Division Number:

128

For additional instructions for completing this section of the Annual Plan/Part B Flow-Through Application, please review Section F of the "LEA Instructions" tab.

**VIRGINIA DEPARTMENT OF EDUCATION
PROPOSAL SUMMARY
PART B, SECTION 619 (EARLY CHILDHOOD SPECIAL EDUCATION GRANT)
GRANT PERIOD: JULY 1, 2023 – SEPTEMBER 30, 2025**

ECSE Contact Person:

Wendee Long

Title:

Early Childhood Special Education Teacher

Mailing Address:

641 Carriage Hill Road, Suite 200, Virginia Beach, VA 23452

Phone:

(757) 263-2800

E-mail:

wendee.long@vbschools.com

Joint Applications Only!

For joint applications, please select the Fiscal Agent below, and provide the requested contact information.

If this is not a joint application move directly to the next section below.

Fiscal Agent:

LEA Code:

Joint Application Project

Director:

Mailing Address of Project

Director:

Phone:

E-mail:

If this is a joint application and allocations are to be combined into a single award issued to the fiscal agent designated above, list participating LEAs and the amounts to be combined into a single award. Note: All participating agencies must still complete the remainder of this tab.

Participating Agency Name	Code Number	Amount Released

Total Amount to be issued to Fiscal Agent:

\$0.00

PART B, SECTION 619 (EARLY CHILDHOOD SPECIAL EDUCATION GRANT)
GRANT PERIOD: JULY 1, 2023 – SEPTEMBER 30, 2025

In narrative format, please provide a description and budget outline of all personnel (i.e., teachers, instructional assistants, administrators, clerical, support personnel, and others) to be supported in whole or in part with IDEA, Part B, Section 619 grant funds (with proposed budget amounts and FTEs).

Early Childhood Section 619 funds for the 2023-24 period of the annual plan will be used to continue the employment of three (3) Early Childhood Special Education (ECSE) teachers and one (1) instructional specialist in the division's Preschool Assessment Center (PAC). Program support is offered in the division's diagnostic classroom as well.

In narrative format, please provide a detailed description and budget outline of all additional activities, goods and services to be supported with IDEA, Part B, Section 619 grant funds.

Remaining Part B, Section 619, Early Childhood Special Education funds will be used to meet the indirect costs of grant operation activities, professional development activities, as well as for the purchase of some materials and equipment required for students.

School Division:

VA BEACH CITY PUBLIC SCHOOLS

Division Number:

128

Virginia Department of Education
PART B, SECTION 619 (EARLY CHILDHOOD SPECIAL EDUCATION GRANT) APPLICATION
PROPOSED GRANT BUDGET

Part B, Section 619, Preschool Funds (July 1, 2023-September 30, 2025)

Complete column C, by allocating PROPOSED grant funds to object code categories 1000 through 8000. A description of the object code categories is available on the VDOE's website. Refer to the instruction tab for the Web address. In determining appropriate assignment of items to object codes, applicants are strongly encouraged to consult with the individual(s) within the LEA who has responsibility for completing the Annual School Report – Financial Section.

List all equipment items costing five thousand dollars (\$5,000) or more, and also list inventory items costing less than \$5,000 that will be tracked, including I-pads, computers, cameras, etc., to be purchased with grant funds, and provide information on proposed out-of-state/country travel to be supported with grant funds.

(A) EXPENDITURE ACCOUNTS	(B) OBJECT CODE	(C) Budget	(D) CEIS	(E) Proportionate Set-aside	(F) Total Budget
Personal Services	1000	369,902.78	0.00	0.00	369,902.78
Employee Benefits	2000	134,535.46	0.00	0.00	134,535.46
Purchased Services	3000	7,400.00	0.00	0.00	7,400.00
Internal Services	4000		0.00	0.00	0.00
Other Services	5000	10,536.76	0.00	0.00	10,536.76
Materials / Supplies	6000	15,000.00	0.00	0.00	15,000.00
Capital Outlay	8000		0.00	0.00	0.00
TOTAL PROPOSED BUDGET		537,375.00	0.00	0.00	537,375.00

Proposed Equipment: List items costing \$5,000 or more. Also list inventory items costing less than \$5,000 that will be tracked, including I-pads, computers, cameras, etc.

Two printers to be placed in two separate preschool classrooms (one printer per classroom).

Proposed Out-of State/Country Travel (destination, purpose, estimated cost, number of people):

Funds in 3000 and 5000 categories to support professional development (registration, lodging, and meals) within Virginia for approximately 10 ECSE teachers.



2023-2024

Special Education Annual Plan/Part B Flow-Through Application and Report

By: The Department of Teaching and Learning
Tuesday, March 28, 2023

Annual Review

Required by:

- Individuals with Disabilities Education Act of 2004 (IDEA 2004)
- VDOE *Regulations Governing Special Education Programs for Children with Disabilities in Virginia* (effective Jan. 25, 2010)

Reviewed by:

- Local special education advisory committee (SEAC)
- Local school board



Assurances



- A Free Appropriate Public Education (FAPE) will be available.
- An Individualized Education Program (IEP) will be maintained.
- Children with disabilities will be educated with children without disabilities to the maximum extent appropriate.
- Policies and procedures are designed and maintained to prevent over-identification, or disproportionate representation by race and ethnicity of children with disabilities.

Components of Application

- **Local Jail Education Program (JEP)**

Special education services provided to incarcerated youth at the Virginia Beach Correctional Center

- **Maintenance of Effort (MOE)**

Same local/state levels of funding as the previous year



Components of Application

- **Proportionate Set-Aside (PSA)**

Proportionate amount of federal funds for students with disabilities in parentally-placed private schools or home-schooled

- **Title VI-B Grant Funds**

- *Personnel*
- *Materials and supplies*
- *Professional development*



2023-24 Proposed Part B Section 611 & 619 Budget

Category	Section 611 Budget	Section 619 Budget
Personnel Salaries	10,888,712.81	369,902.78
Fringe Benefits	4,745,776.46	134,535.46
Indirect Costs (administrative costs)	306,874.73	10,536.76
Professional Development	10,000.00	7,400.00
Materials/Supplies		15,000.00
Total	15,951,364.00	537,375.00

SEAC Review and Input

Ms. Dodie McGuire

Chair

Special Education Advisory Committee (SEAC)

FOR DRAFT INFORMATION ONLY
FOR INFORMATION PURPOSES ONLY



2023-2024

Special Education Annual Plan/Part B Flow-Through Application and Report

By: The Department of Teaching and Learning
Tuesday, March 28, 2023



Subject: Policy Review Committee Recommendations Item Number: 12C1-17

Section: Information Date: March 28, 2023

Senior Staff: Donald E Robertson, Ph.D., Chief of Staff

Prepared by: Victoria Manning, PRC Chair, Kamala Lannetti, School Board Attorney

Presenter(s): Kamala Lannetti, School Board Attorney

Recommendation:

That the School Board approve Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain bylaws and policies as reviewed by the PRC at its March 9, 2023 meeting.

Background Summary

Amendments

1. **Bylaw 1-28 Committees, Organizations and Boards- School Board Member Assignments-** the PRC recommends amending the Bylaw to add the Mental Health Task Force and the Access Tidewater Foundation.
2. **Bylaw 1-32 Adoption, Amendment, Repeal or Suspension- Policies-** the PRC recommends amending Bylaw 1-32 (C)(3) to add language that was adopted by the School Board in 2021 but failed to be incorporated into the posted Bylaw.
3. **Appendix B School Board Standing Rules-** the PRC recommends amending Section D (5) to add that recognitions will be done at the first and second monthly meetings.
4. **Policy 4-5 Criminal or Child Protective Services Charges/Findings Filed Against Employee: Notification of Superintendent-** the PRC recommends amendments to the Policy regarding employee notification of CPS investigations and findings.
5. **Policy 4-10 Conditions of Employment-** the PRC recommends adopting Policy 4-10 which is the current Policy 4-75 and repealing Policy 4-75 for ease of reference.
6. **Policy 4-22 Drug and Alcohol Testing of Employees Holding a Commercial Driver's License-** the PRC recommends Amendments to the Policy regarding scrivener's changes and removing the Editor's Notes.
7. **Policy 4-34 Personnel Protection from Assault/Other acts-** the PRC recommends adopting Policy 4-34 which is currently Policy 4-41 and repealing Policy 4-41.
8. **Policy 4-35 Salaries and compensation-** the PRC recommends repealing Policy 2-48 and adopting it as Policy 4-35 under the Personnel section for ease of reference.
9. **Policy 4-55 Leave With/Without Pay for Family and Medical Purposes-** the PRC recommends amending the Policy to remove Section B Regulation References and removing the A title from the formatting as well as amending the language to designate the Superintendent or designee as the person responsible for ensuring compliance.
10. **Policy 4-56 Duties and Responsibilities of Professional Teaching Staff-** the PRC recommends amendments to remove regulatory references and to update links to policies that have been renumbered.

Adoption

11. **Policy 4-27 Gifts to Staff Members-** the PRC recommends repealing current Policy 7-37 and adopting it as new Policy 4-27 which moves the Policy under the Personnel section for ease of reference.
12. **Policy 4-43 Payment to the Estate of Deceased Employees: Earned/Accrued Leave-** the PRC recommends adopting Policy 4-43 which is currently Policy 4-21 and repealing Policy 4-21.

Repeal

13. **Policy 2-48 Salaries and Compensation** – the PRC recommends repealing this Policy and adopting it as Policy 4-35 under the Personnel section, for ease of reference.



Subject: Policy Review Committee Recommendations **Item Number:** 12C1-17 cont.

Section: Information **Date:** March 28, 2023

Senior Staff: Donald E Robertson, Ph.D. , Chief of Staff

Prepared by: Victoria Manning, PRC Chair, Kamala Lannetti, School Board Attorney

Presenter(s): Kamala Lannetti, School Board Attorney

- 14. Policy 4-21 Payment to the Estate of Deceased Employees: Earned/Accrued Leave-** the PRC recommends adopting Policy 4-43 which is currently Policy 4-21 and repealing Policy 4-21.
- 15. Policy 4-41 Personnel Protection from Assault/Other Acts-** the PRC recommends repealing Policy 4-41 and renumbering it as Policy 4-34.
- 16. Policy 4-75 Conditions of Employment-** the PRC recommends repealing Policy 4-75 and adopting it as Policy 4-10 for ease of reference.
- 17. Policy 7-37 Gifts to Staff Members-** the PRC recommends repealing current Policy 7-37 and adopting it as new Policy 4-27 which moves the Policy under the Personnel section for ease of reference.

Source:

Code of Virginia, 1950, as amended, § 22.1-253.12:7 School Board Policies.
Policy Review Committee Meeting of March 9, 2023

Budget Impact: None

SCHOOL BOARD BYLAWS

Committees, Organizations and Boards – School Board Member Assignments

The School Board utilizes committees, boards, and other organizations (hereinafter "Committee") to accomplish both internal and external goals. School Board Members may be assigned to represent the School Board's interest on any such Committee. School Board Members have no individual authority when serving in these assignments and may only exercise the authority specifically authorized by the School Board. The School Board recognizes the following types of Committees: a) Standing School Board Committees; b) Joint School Board/City Council Committees; c) Ad Hoc School Board Committees; d) School Division Standing Committees with School Board Liaisons; and e) Outside Committees.

A. General matters

1. Creation

The School Board may determine that certain School Division objectives require longer term study and analysis, and/or ongoing oversight. In such cases where concerns lend themselves to a committee approach, committees comprised of School Board Members either alone or in conjunction with members of the School Administration, other public bodies, or public organizations, and/or the public-at-large may be created by the School Board. The School Board shall describe the objectives of any such Committee in its minutes or other writing and provide it to the Committee.

2. Authority

Any such Committee shall have only such authority to bind the School Board as is expressly granted and shall have only such powers as the School Board has expressly granted or which, by implication, are reasonably necessary to accomplish the stated purpose(s).

3. Assignments

Unless otherwise specified, the School Board Chair in consultation with the Vice Chair will recommend to the School Board School Board Members and others to be assigned to Committees. The School Board by majority vote will appoint School Board Committee Members by July 1st of each year. Assignments may be reviewed in January of each year or when otherwise necessary. Each School Board Member should be assigned to at least one (1) Committee. Appointment to a Committee should take into consideration, but not be limited to, the following (the order of considerations does not indicate priority of considerations) equitable distribution of Committee assignments among School Board Members; expressed interests of School Board Members; experience of School Board Member; a School Board Member's training, education and/or experience with the purpose of the committee; continuity of service and historical knowledge; availability for meetings; the need for diversity; the needs of the School Board; and other good and just cause.

Should one or more representatives of the School Board be needed to attend a Committee meeting

prior to the School Board's adoption of Committee assignments, the Chair is authorized to temporarily appoint School Board Members to that Committee. Assignments to a Committee are effective until June 30th of each year or until such time as the School Board appoints new Committee Members, whichever is later.

The School Board is authorized to appoint alternates to Committees, should the School Board Member assigned require another School Board Member to substitute. In the absence of an alternate or when an alternate is unavailable, the Chair may assign another School Board Member to represent the School Board at a Committee meeting.

4. Individual Authority

Individual School Board Members appointed to any Committee shall have no authority to bind the School Board on any matter unless such authority is expressly granted by the School Board.

5. Reports

Assigned School Board Members shall report to the School Board on Committee activities when and in the format designated by the School Board.

6. Committee Chair

The Committee Chair will be chosen by the Members of the Committee unless otherwise specified. For the purposes of electing a Committee Chair, the most senior School Board Member attending the first meeting of the fiscal year (starting July 1st) (or the most senior assigned staff member attending the

meeting if a School Board Member is not present at the first meeting) shall conduct the election of the Committee Chair. Until such time as a new Committee Chair is elected, the current Committee Chair may continue to serve as the Committee Chair so long as the Committee Chair remains appointed to that Committee. If the Committee Chair is no longer on the School Board, the most senior School Board Member on the Committee will serve as the Chair until a new chair is elected. All School Board created Committees shall be chaired by an assigned School Board Member unless the Committee structure specifically requires that another person be the Committee Chair. When choosing a Committee Chair, the following shall be considered: a) continuity of membership; b) expressed interest of assigned School Board Members; c) diversity of membership; and d) needs of the School Board Committee.

7. Roles and Responsibilities of the Committee Chair

The Committee Chair shall have the responsibility for: a) presiding over the meetings or designating another Committee Member to preside in the Chair's absence; b) setting the direction for and establishing norms and protocols that allow for appropriate function and in an efficient manner; c) provide guidance and communicate expectations to other Committee Members; d) ensure that relevant, timely and effective decisions are executed and that all Committee Members are provided the opportunity to participate in the decision making process; e) ensure compliance with applicable law, bylaw, policy and regulation; f) ensure that appropriate notices are made, agendas and supporting materials are

provided and that minutes of the meetings are kept if so required by law; g) contact new committee members; h) should try to maintain the agreed upon scheduled for Committee meetings and give consideration to the availability of Committee Members before changing the meeting date, time or location.

8. School Board Standing Committees will follow the School Board Standing Committee Procedures set forth in School Board Bylaw Appendix C.

B. Committee Meetings

1. Notices of Meetings by Committee Chair

The Committee Chair or the assigned staff member shall provide the School Board Clerk notice of the date, time, and location of Committee meetings so that the School Board Clerk or assigned staff member can give the public notice of meetings consistent with applicable law. The Committee Chair or the assigned staff member shall make available to the public, upon request, nonexempt agenda materials furnished to Members for the meeting as required by the Virginia Freedom of Information Act and other applicable law. Committee Meetings will be held in locations accessible to the public.

2. Public Access

Committee Meetings shall be open to the public but may be closed for all or a portion of the Meeting as permitted by the Virginia Freedom of Information Act and other applicable law or regulation. The Committee Chair or assigned staff member will make arrangements for any persons needing

accommodations or other services to access the Committee Meetings.

3. Rules of Order

School Board Committees may, but are not required to, follow the Standing Rules and the Special Rules of Order.

C. School Board Standing Committees

The Committees listed below shall be considered Standing Committees of the School Board:

1. Internal Audit Committee

The Internal Audit Committee consists of three to four Members, including two or three Members of the School Board and one or more citizens of the City of Virginia Beach to serve as the third and/or fourth Member.

The Internal Audit Committee assists the full School Board in considering internal and external audit matters, including the timely reporting to the School Board of material actions or inactions of school employees that could lead to charges of malfeasance in office by School Board Members or School Division employees or agents. The School Board has established the Department of Internal Audit, which reports directly to the Internal Audit Committee, and through the Internal Audit Committee, to the full School Board, as more particularly set forth in Policy 3-96 and the Internal Audit Charter.

2. Policy Review Committee

The School Board Policy Review Committee (PRC) will consist of three School Board Members. The School Board, at its discretion, may appoint a citizen to serve as a voting member. The School Board Attorney, the Chief of Staff and other staff members appointed by the Superintendent will serve as liaisons to the PRC but will not be voting members.

The responsibilities of the PRC will be to consider input from the public, students, staff, the school administration, or other stakeholders and advise the School Board and the Superintendent concerning the need to amend, adopt, repeal, and/or merge by-laws, policies and applicable regulations.

3. Planning and Performance Monitoring Committee

The Planning and Performance Monitoring Committee will consist of three School Board Members. The Superintendent and other staff members assigned by the Superintendent will serve as liaisons to the Committee but will not be voting members. The purpose of the Committee will be to provide transparent oversight of School Division resources and processes to ensure effective and efficient operations in support of the School Division's vision, mission and strategic goals as well as coordinating School Board Member engagement in strategic and operational planning, including budget development by:

- a. Planning responsibilities will include, but not be limited to:

- 1) ~~1)~~ updating the strategic and operational planning/budgeting process and calendars;
- 2) ~~2)~~ establishing annual operating priorities and targets/goals to guide budget development;
- 3) ~~3)~~ identifying operational issues deserving special attention in the next year's budget (e.g., unmet needs, transportation, compensation, building safety);
- 4) ~~4)~~ identifying and prioritizing opportunities for significant innovation in particular areas;

b. Performance Monitoring responsibilities will include, but not be limited to:

- 1) ~~1)~~ recommending key planning "products" to the full School Board for review and approval (e.g., updates to the vision/mission statement, new strategic plan, the annual budget);
- 2) ~~2)~~ working with the School Administration in updating the content and format of performance reports being sent to the School Board (e.g., student testing, program evaluation calendar and reporting, strategic plan/navigational marker reporting);

- 3) ~~3)~~ reviewing performance reports, identifying issues and opportunities; and
- 4) ~~4)~~ assisting with presentation of performance reports at regular School Board Meetings.

4. Governance Committee

The Governance Committee will consist of the School Board Chair and the Chairs of the Internal Audit Committee, the Policy Review Committee, and the Planning and Performance Monitoring Committee. Additionally, one other School Board Member will be appointed by the School Board Chair and approved by the School Board to also serve on the Committee. The Chair of the Governance Committee will be the Chair of the School Board. The Superintendent and the School Board Attorney will serve as the liaisons to the Committee but will not be voting members. The Governance Committee will be responsible for the following:

- a. building and monitoring the School Board-Superintendent working relationship and addressing relationship issues as they occur, including approval of routine matters related to the Superintendent's contract and employment, initially addressing issues and concerns regarding the Superintendent's conditions of employment, and communication with the School Board concerning such matters;

- b. developing procedures and an evaluation instrument for the Superintendent's evaluation;
- c. developing and presenting to the School Board annual goals for the Superintendent;
- d. establishing School Board- Superintendent communication and interaction guidelines and monitoring compliance with such guidelines;
- e. planning strategic and/or operational retreats at which values and vision statements will be updated (as needed), environmental trends will be assessed, and strategic issues will be identified and analyzed;
- f. identifying training and educational opportunities for School Board Members to become better informed about School Board governance issues and public education matters and monitoring an annual budget to fund such opportunities;
- g. coordinating School Board self-evaluation procedures, instruments and training;
- h. developing guidelines for effective communication of School Board Committee work to the School Board, the School Administration, and the public;
- i. developing long range agenda forecasts for School Board consideration;

- j. reviewing and responding to complaints or concerns regarding School Board Members and developing procedures for handling such complaints;
- k. Establish protocol and procedures, subject to review by the School Board, regarding School Board Meetings and other matters relating to the School Board;
- l. Developing the School Board Attorney contract, job description and evaluation. Handling the annual evaluation process of the School Board Attorney, monitoring the needs and work of the Department of Legal Services; and
- m. such other duties assigned to the Governance Committee by the School Board.

5. Legislative Committee

The Legislative Committee will consist of three School Board Members, School Board Attorney, the School Board's Legislative Consultant and those staff members appointed by the Superintendent who will serve as liaisons to the Committee but will not be voting members. The Legislative Committee is responsible for the development of the School Board's proposed annual legislative package. The legislative package, priorities and positions shall be based upon input from the School Board and the Superintendent. The Legislative Committee is also responsible for developing the School Board's regional legislative position and for acting as the

School Board's liaison to the Virginia General Assembly as well as other publicly elected bodies.

6. Building Utilization Committee

The Building Utilization Committee (BUC) will consist of three School Board Members. The Superintendent may assign appropriate staff members to assist the BUC in its review but such staff members will not be voting members. The BUC will annually review enrollment projections and impact on optimal building utilization. At its discretion, the BUC may invite input from PTAs or other community groups directly impacted by any recommendation from the BUC.

7. Student Discipline Committees

Three Committees of the School Board shall be appointed to hear student discipline cases as needed. Each Committee shall consist of three (3) voting School Board Members and one (1) nonvoting School counselor. Each Member of a Committee, excluding the School counselor, has authority to make motions and vote on that Committee. Each Committee shall meet to determine cases dealing with expulsions and long-term suspensions as set forth in School Board policy or regulation. A unanimous decision of a Committee consisting of three School Board Members regarding long-term suspensions and expulsions is final. If a Committee's decision is not unanimous, or if the decision is made by a Committee of less than three (3) School Board Members, the decision of the Committee may be appealed to the full School Board. If only two School Board Members are present for a Committee

hearing, the School Counselor may vote in place of the School Board Member, however any decision in which a School Counselor has cast a vote may be appealed to the School Board for a hearing.

D. Joint Standing School Board and City Council Committees/Boards

The Committees listed below shall be considered Joint Standing Committees of the School Board and the City Council. The Chair shall seek approval from the School Board for all Member appointments to such Committees. The Chair shall take into consideration the experience of the School Board Members, their interest in membership, diversity of membership and continuity of membership on a Committee. The Chair of each Joint Standing School Board/City Council Committee shall be selected by the Committee Members unless otherwise specified.

1. CIP/Modernization Review Committee

The School Board Chair will appoint, and the School Board will approve two School Board Members and one alternate to serve on the Committee. The School Board Chair will appoint the Committee Chair.

E. School Board Ad Hoc Committees

A School Board Ad Hoc Committee and Ad Hoc Committee Chair shall be proposed by the School Board Chair and appointed by the School Board, as the need arises, to carry out a specified task, at the completion of which - that is, on presentation of its final report to the School Board, such Ad Hoc Committee will automatically cease to exist. An Ad Hoc Committee shall have those powers designated by the School

Board. The following Committee(s) are designated School Board Ad Hoc Committee(s):

1. Ad Hoc School Site Selection Committee

The School Site Selection Committee is an Ad Hoc School Board Committee that is appointed as needed to assist the School Board in considering proposals for new school sites.

2. Other Ad Hoc Committees as needed.

F. School Division Standing Committees with School Board Member Liaisons

If requested by the Superintendent or as set forth by Policy, the School Board may assign School Board Members to serve as Members of School Division Standing Committees. Voting rights of School Board Members serving as liaisons are determined by the Committee. The Superintendent shall provide a list of all such Liaison positions to the School Board by June 1st of each year.

1. The following Committees are designated as School Division Standing Committees with School Board Members assigned as Liaisons:

- a. Equity Council

The Equity Council addresses issues related to diverse populations and how the organizational climate contributes to fostering: greater student achievement; effective communication across all levels and with the greater community; honoring and listening to all voices; providing focused opportunities discussion,

feedback, input and support to the implementation of Compass to 2025 and future School Board goals; reporting on all aspects of diversity and equity with a special focus on students of color; resources and support to further the work educational equity within the School Division. The Superintendent will designate a staff member to serve as the Chair of the Equity Council. No more than two (2) School Board Members will be assigned as liaisons to the Equity Council.

b. 403 b Plan Oversight Committee

~~b.c.~~ Mental Health Taskforce – no more than two School Board Members will be assigned as liaisons to the Mental Health Taskforce.

G. Outside Committees, Organizations or Boards

The School Board Chair will recommend, and the School Board will approve School Board Members to represent the School Board on Outside Committees. In those instances, School Board Members have authority to bind the School Board for the limited purpose for which the Outside Committee exists. The Superintendent shall provide a list of all Outside Committees to the School Board by June 1st of each year. The School Board Chair will recommend, and the School Board shall appoint School Board Members to such Committees by majority vote. Outside Committees include, but are not limited to:

1. Green Run Collegiate Charter Board
2. Governor's School for the Arts;

3. Mayor's Committee for Persons with Disabilities;
4. SECEP - Southeastern Cooperative Educational Program;
5. VSBA - Virginia School Board Association Delegate Assembly;
6. Hampton Roads Educational Telecommunications Association (HRETA) WHRO Educational Advisory Committee;
7. Sister Cities Association of Virginia Beach;
- ~~8.~~ Deferred Compensation Board:
- ~~8.9.~~ Access Tidewater College Foundation; and
- ~~9.10.~~ Virginia Beach Human Rights Commission

Related Links

School Board Bylaws [Appendix A](#)

School Board Bylaws [Appendix C](#)

School Board [Policy 3-96](#)

School Board [Internal Audit Charter](#), as amended.

Adopted by School Board: July 21, 1992

Amended by School Board: April 19, 1994

Amended by School Board: January 3, 1995

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: August 7, 2001

Amended by School Board: August 21, 2001

Amended by School Board: May 28, 2002

Amended by School Board: August 6, 2002

Amended by School Board: July 15, 2008

Amended by School Board: December 2, 2008
Amended by School Board: December 15, 2015
Amended by School Board: August 2, 2016
Amended by School Board: June 11, 2018
Amended by School Board: February 12, 2019
Amended by School Board: November 12, 2019
Amended by School Board: January 28, 2020
Amended by School Board: June 23, 2020
Amended by School Board: February 23, 2021
Amended by School Board: September 28, 2021
Amended by School Board: December 13, 2022
Amended by School Board: April 2023

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Larrick

SCHOOL BOARD BYLAWS

Adoption, Amendment, Repeal or Suspension - Policies

A. Approval for Content/Sufficiency

When policies are submitted to the School Board for consideration, they shall first have been reviewed by a member of the School Administration designated by the Superintendent and familiar with or responsible for the aspect of school operations affected by the policy. The proposed adoption, amendment, repeal or suspension will have the signature of the person submitting the amendment. In the event the policy is recommended by School Administration, the administrator reviewing the policy shall sign the policy "approved for content" and date the signature. The Superintendent or designee may also represent to the School Board or a committee thereof that the policy is approved for content. Approving for content indicates that the School Administration agrees that the policy is workable for the School Division.

Before a policy is presented to the School Board for adoption, it shall be submitted to School Board Attorney for legal review and, if the School Board Attorney finds it is legally sufficient, the School Board Attorney shall sign the policy as "legally sufficient" and date the signature. When the School Board Attorney signs a policy as "legal sufficient", the School Board Attorney is certifying that the policy complies with applicable law, policy and regulation but is not indicating approval for content of the policy from an educational or business standpoint.

All policies will be submitted to the Policy Review Committee for review and recommendation before being submitted to the School Board for approval.

B. Format for Presentation

When policy revisions are submitted to the School Board for consideration, the draft presented shall show previous policy language proposed to be eliminated by strike-outs and proposed new language by underlining in order that language to be eliminated and added is clear. The Superintendent or designee is authorized to make scrivener's changes to any Bylaw or policy or regulation when a mistake or grammatical error or formatting style is evident and such changes do not materially affect the content of the Bylaw or policy or regulation and will inform the Policy Review Committee of such Bylaw or policy changes.

C. Adoption, Amendment, and Repeal

Requests to adopt, amend or repeal a policy that are not sent to the Policy Review Committee for review should be submitted to School Board Members and to the Superintendent or designee in writing prior to the School Board meeting at which such proposed action will be reviewed or discussed. A vote for adoption shall take place at a subsequent meeting of the School Board unless the School Board by a majority vote moves to approve the policy at that meeting. A majority vote of the School Board Members present at the meeting will be needed for the adoption, amendment, or repeal of a policy.

1. Requests to adopt, amend or repeal a policy should be submitted to the Policy Review Committee for review or to the School Board Members and to the Superintendent or designee in writing prior to the

School Board meeting at which such proposed action will be reviewed or discussed.

2. A vote for adoption, amendment or repeal, shall take place at a subsequent meeting of the School Board. A majority vote of the School Board Members present at the meeting will be needed for the adoption, amendment, or repeal of a policy.
3. The School Board may adopt, amend, or repeal a policy at the same meeting when first presented if there is ~~by~~ an affirmative vote of seven of the School Board Members if there are eleven School Board Members present at the meeting or an affirmative vote of a majority plus one.

D. Suspension

Policies may be suspended in whole or in part by the School Board upon a majority vote of the School Board Members present at the meeting when, prior to the start of the Informal/Workshop session of the Meeting or the Formal Meeting if there is no scheduled Informal/Workshop session, eight hours' notice of the proposed suspension has been provided in writing or upon a unanimous vote of the School Board Members present at the meeting when no such written notice has been given.

Legal Reference

Code of Virginia § 22.1-253.13:7, as amended. Standard 7. Policy manual.

Code of Virginia § 22.1-78, as amended. Bylaws and regulations.

Code of Virginia § 22.1-253.13:7, as amended. Standard 7. School board policies

Adopted by School Board: July 21, 1992
Amended by School Board: August 17, 1999
Amended by School Board: February 20, 2001
Amended by School Board: December 2, 2008
Amended by School Board: August 2, 2016
Amended by School Board: September 28, 2021
Amended by School Board: October 26, 2021
Amended by School Board: December 13, 2022

Amended by School Board: April 2023

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Larrabee

SCHOOL BOARD STANDING RULES

A. Time and Place for Regular Meetings

Regular meetings of the School Board will generally be held on the second and fourth Tuesdays of each month, or on the dates and times designated by the School Board and as thereafter modified. The School Board reserves the right to change the date, time, or location of a previously noticed meeting upon compliance with applicable notice requirements set forth in the Virginia Freedom of Information Act. In person meetings of the School Board will take place in the School Administration Building unless otherwise specified by the School Board. When applicable, School Board meetings may be held electronically or telephonically. The School Board reserves the right to meet at other times, dates, and places upon proper notification to the public.

B. Administrative, Informal, Workshop and Closed Session Sections of Regular Meetings

On Regular Meeting days, the School Board will generally convene prior to the Formal Agenda to address Administrative, Informal, Workshop, and/or Closed Session matters. The School Board reserves the right to adjust the time for such matters but will generally begin at 4:00 p.m. prior to the Formal Agenda start time. The School Board Chair or designee, with the consensus of the School Board Members present, may move, or continue matters until after the Formal Agenda, or to another date.

C. School Board Recess

It is the School Board's practice to recess at 5:30 p.m. or sooner to prepare for the start of Formal Agenda. The School Board Chair, with

the consensus of the School Board Members present, may alter the time for recess or not recess prior to the Formal Agenda start time and may recess the Regular meeting at other times.

D. Formal Meeting

Agendas for Regular Meetings of the School Board will generally follow the format set forth below. The School Board reserves the right to alter the Agenda when the Agenda is adopted or at any time during the Meeting by majority vote of the School Board Members present at the Meeting at the time of the vote. The Order of the Formal Meeting will be:

1. Call to Order and Roll Call 6:00 p.m.
2. Moment of Silence followed by the Pledge of Allegiance
3. Student, Employee and Public Awards and Recognition (see Bylaw 1-39)
4. Adoption of the Agenda
5. Superintendent's Monthly Report (second monthly meeting) and recognitions (first and second monthly meetings)
6. Approval of Meeting Minutes
7. Public Comments until 8:00 p.m.

At this time, the School Board will hear public comment on items in accordance with School Board Bylaw 1-47 Public Comments or as otherwise set forth by the School Board for this Meeting. The School Board may suspend Public Comments to handle other matters on the Agenda and resume Public Comments later in the meeting.

8. Information

- a. Interim Financial Statements – [month year]
(second monthly meeting)
- b. Policy Review Committee Recommendations
- c. Presentations regarding matters relevant to the
School Board and the School Division

9. Return to public comments if needed

10. Consent Agenda

- a. Commemorative Resolutions
- b. Policy Review Committee Recommendations
- c. Religious exemptions
- d. Other matters as determined appropriate for
Consent approval.

11. Action

- a. Personnel Report / Administrative
Appointments
- b. Matters requiring action by the School Board

12. Committee, Organization or Board Reports

- a. School Board Members appointed to represent
the School Board on committees, organizations
or boards may briefly present updates on the
work of their committee, organization, or
board.

13. Return to Administrative, Informal, Workshop or Closed
Session matters if necessary.

14. Adjournment

Related Links

School Board [**Bylaw 1-18**](#)

School Board [**Bylaw 1-37**](#)

School Board [**Bylaw 1-39**](#)

School Board [**Bylaw 1-40**](#)

Adopted by the School Board: February 20, 2001

Amended by the School Board: July 3, 2001

Amended by the School Board: July 2, 2002

Amended by the School Board: July 1, 2003

Amended by the School Board: July 6, 2004

Amended by the School Board: July 5, 2005

Amended by the School Board: July 8, 2006

Amended by the School Board: July 12, 2007

Amended by the School Board: December 2, 2008

Amended by the School Board: August 18, 2015

Amended by School Board: August 2, 2016

Amended by School Board: October 10, 2017

Amended by School Board: March 27, 2018

Amended by School Board: September 9, 2020

Amended by School Board: May 11, 2021

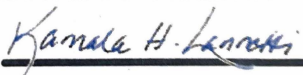
Amended by School Board: June 22, 2021

Amended by School Board: September 28, 2021

Reviewed by School Board: December 13, 2022

[**Amended by School Board: April 2023**](#)

APPROVED AS TO
LEGAL SUFFICIENCY



PERSONNEL

Criminal or Child Protective Services Charges/Findings Filed Against Employee: Notification of Superintendent

A. Employee Notification to Superintendent/Designee

When any School Board employee, whether full-time or part-time, permanent, or temporary, has been charged by summons, warrant, indictment or information with the commission of any felony or misdemeanor; ~~or~~ is the subject of a Department of Social Services (Child Protective Services or equivalent organization) investigation into an allegation of child abuse or neglect ~~or a Department of Social Services (Child Protective Services or equivalent organization); or~~ receives a founded disposition of child abuse or neglect by the Department of Social Services (Child Protective Services or equivalent organization), that employee shall notify the Superintendent/Designee of the charge, investigation, or finding.

The notification to the Superintendent/Designee shall be in writing and shall be accompanied by the name and address of the complainant, date of the alleged offense and a copy of the summons, warrant, indictment, information, ~~or~~ other document served upon the employee notifying the employee of the charge, investigation, or finding. The written notification to the Superintendent/Designee from the employee shall be delivered to the Superintendent/Designee as soon as practical, and in no event later than the first working day following the service of the summons, warrant, indictment, ~~or~~ information upon the employee.

The employee is responsible for providing any updates or changes in charges, court proceedings, or appeals processes and must provide a final disposition regarding the felony, misdemeanor, or CPS matter.

Failure of the employee to give the Superintendent/Designee written notice, as set forth above, may be cause for discipline up to and including dismissal.

B. Superintendent Notification to School Board and Commonwealth's Attorney

The Superintendent/Designee shall inform the School Board and the Commonwealth's Attorney in writing of any notification of the felony arrest of a School Board employee which is provided by the employee or which is provided to the Superintendent by a state official or agency or a local law-enforcement agency pursuant to § 19.2-83.1 of the Code of Virginia, as amended.

C. Federal Bureau of Investigation Background Check

The Superintendent/designee may require any employee identified pursuant to this Policy (other than those being investigated for child abuse or neglect or the subject of a founded disposition of child abuse or neglect) or pursuant to § 19.2-83.1 of the Code of Virginia, as amended to submit to a Federal Bureau of Investigation (FBI) background investigation.

The Superintendent shall develop a procedure to ensure that all employees identified pursuant to this Policy undergo an FBI background investigation as required by § 22.1-296.2(B) of the Code of Virginia.

D. Assistance of Local Authorities

The Superintendent shall request that the Virginia Beach Police Department, the Virginia Beach City Attorney and the Virginia Beach Commonwealth's Attorney, and the Department of Social Services notify the Chief Human Resources Officer upon the conviction of an employee for any felony or misdemeanor offense or upon an employee becoming the subject of a Department of Social Services founded disposition of child abuse or neglect.

Editor's Note:

~~*See School Board Policy 2-48 Salaries and Compensation;
School Board Policy 4-56 background checks for licensed personnel; and
School Board Policy 4-75 Conditions of Employment.*~~

Legal Reference

Code of Virginia § 19.2-83.1, as amended. Report of arrest of school employees and adult students for certain offenses.

Code of Virginia § 22.1-296.1, as amended. Data on convictions for certain crimes and child abuse and neglect required; penalty.

Code of Virginia § 22.1-296.2, as amended. Fingerprinting required; reciprocity permitted.

Code of Virginia § 22.1-296.4, as amended. Child abuse and neglect data required.

For access to criminal records see Code of Virginia §§ 19.2-388, 19.2-389 and 19.2-389.1, as amended.

Related Links

School Board [Policy 2-48](#)

School Board [Policy 4-56](#)

School Board ~~[Policy 4-75](#)~~[Policy 4-7510](#)

Adopted by School Board: October 15, 1996

Amended by School Board: March 17, 1998

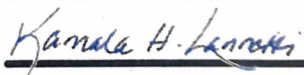
Amended by School Board: February 15, 2000

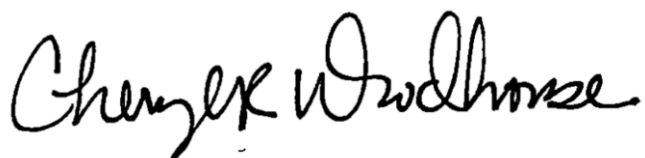
Scrivener's Amendments: March 6, 2015

Amended by School Board: October 10, 2017

[Amended by School Board: April 2023](#)

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PERSONNEL

Conditions of Employment

A. General qualifications

All applicants and employees must meet or exceed the necessary knowledge, skills, essential functions, and abilities to perform the functions of the job sought or hired for as outlined in the position's job description. All positions require the basic ability to read/understand/speak English.

Employees are subject to all conditions of the employment contract, notification, or agreement including any special covenants or other conditions imposed by the School Board or state or federal agencies.

B. Licensed Employees

All applicants or employees are responsible for providing evidence of required licensure, certification, or other qualifications for their positions. Employees shall be required to provide proof of baccalaureate degree, major, concentration, or graduate degrees, and field of discipline. Educational transcripts are required as evidence of eligibility for Virginia Licensure.

Failure to maintain required licensure, certification, or other qualifications will constitute a breach of any employment contract or agreement with the School Board that adversely affects the business and operations of the School Division. An applicant may be subject to the withdrawal of an employment ~~offer~~offer, or an employee may be disciplined up to and including termination for failing to maintain licensure, certification, or other qualifications.

1. Instructional personnel whose positions require licenses issued by the Virginia Department of Education will be issued annual probationary contracts until they have met the criteria

for a continuing contract. Licensed instructional personnel who have met the criteria for a continuing contract with the School Board will receive a continuing contract their first year of eligibility and will receive employment notification/assignment forms each following school year unless their continuing contracts are otherwise terminated.

2. Assistant ~~p~~Pincipals, ~~p~~Pincipals, and ~~s~~Supervisors/~~c~~Coordinators who require licenses in accordance with Virginia Department of Education Regulations will receive annual probationary contracts until they meet the criteria for a continuing contract in their positions.
3. The School Board may enter into written employment agreements/contracts with other individuals when the School Board determines that such an arrangement is beneficial to the School Division.

C. Non-licensed Employees

All non-licensed employees will be given an employment notification upon hire and will receive annual employment notifications thereafter. Non-licensed employees with employment agreements or annual assignments do not have a guarantee of employment and remain at-will employees.

D. Substitute Employees

The Superintendent or designee is authorized to employ substitutes for certain certified and classified ~~personnel~~ positions at an hourly rate established by the School Board as published in the Annual Compensation Plan. Persons employed as substitute teachers must have a minimum of thirty (30) credit hours of college study. In an emergency, the Superintendent or designee may approve the employment of substitute teachers who do not meet this requirement, but who are otherwise competent to perform the needed service, at least twenty-one (21) years of age, and hold a high school diploma or a general education development (GED) certificate.

Qualifications for other categories of substitute employees will be determined by the Superintendent or designee and will be in accordance with applicable law, regulation, and Virginia Board of Education regulations as applicable.

Substitute employees shall be employed and paid on an hourly basis and for a minimum of two (2) hours. They shall not be given a contract. Substitute employees shall receive no leave benefits (e.g., sick leave, annual leave, and personal reasons leave) or other employee benefits except for the Employee Assistance Program, Tax-Sheltered Accounts 403(b), the Deferred Compensation 457 plan, and health coverage if deemed eligible as defined by the *Employer Mandate of the Patient Protection and Affordable Care Act*.

E. Coaching or Extracurricular Sponsorship Contracts

Coaching contracts or extracurricular activity sponsorship contracts shall be separate and apart from annual or continuing contracts or employment agreements. Termination of the coaching contract or extracurricular activity sponsorship contract may occur at any time. Such termination shall not constitute cause for the termination of the annual or continuing contract or employment agreement.

Individuals shall not perform any coaching duties or extracurricular activities without a valid, signed contract on file with the Department of Human Resources.

F. Conditions of Work

The Superintendent or a designee shall establish work schedules, provisions for absences and other conditions of work in keeping with School Board policy, ~~regulation~~regulation, and guidance.

G. Background Check Required

The Superintendent or designee shall require that all employees, whether full-time or part-time, permanent, or temporary, submit to fingerprinting and provide personal descriptive information to obtain criminal history record information for the purpose of screening

individuals who accept employment or re-employment with the School Division. For the purpose of this Regulation, re-employment refers to a break in service of six (6) or more months.

The Superintendent or designee shall forward the personal descriptive information through the Central Criminal Records Exchange to the Federal Bureau of Investigation for the purpose of obtaining criminal history record information regarding such employee.

The Superintendent or designee shall require that any applicant who is offered or accepts employment or re-employment requiring direct contact with students provide written consent and the necessary personal information to obtain a search of the registry of founded complaints of child abuse and neglect maintained by the Virginia Department of Social Services. The Superintendent or designee shall thereafter request a search of the records of the Virginia Department of Social Services to be conducted for each such applicant.

The Superintendent or designee shall ensure compliance with Code of Virginia § 19.2-392.02, as amended. The School Division will require that each employee, whether full-time or part-time, ~~permanent~~permanent, or temporary, certify that the employee has not been: 1) convicted of any violent felony set forth in the definition of a barrier crime, any crime of moral turpitude, or any offense involving the sexual molestation, physical or sexual abuse or rape of a child; and 2) has not been the subject of a founded case of child abuse and neglect.

Substitute employees may be permitted to work pending the results of the Federal Bureau of Investigation background investigation and Virginia Department of Social Services search of the registry of founded complaints if the following conditions are met:

1. The School Division has successfully completed a state and local police background check for the individual; and
2. The School Division has successfully completed a check of the sex offender website and the sex offender and crimes against minors registry for the individual; and

3. The School Division requires the individual to serve in the presence of an employee who has successfully completed the Federal Bureau of Investigation background investigation and the Department of Social Services search of the registry of founded complaints.

H. Health Requirements

All persons selected for employment shall submit a certificate signed by a licensed physician stating they ~~are-is~~are free of communicable tuberculosis.

I. Probationary Periods

1. Instructional: Although contracts for probationary instructional personnel are issued for one (1) year only, the first three (3) years of a person's employment shall be considered a probationary period for new personnel. In calculating a probationary year of service, the first year is defined as 160 or more actual days worked. The remaining probationary years of service shall be defined as 180 or more actual days worked during one school year.
 - a. All probationary employees, except those with prior successful teaching experience, shall be provided with a mentor teacher during their first year. Further, probationary employees will be given extra supervision and assistance in adjusting to their new positions, and particular attention will be given to a continuing evaluation of their efficiency.
 - b. Probationary teachers shall annually be evaluated using the procedures developed by the School Board. The Superintendent shall consider each annual evaluation of a probationary employee in the nonrenewal process. If a teacher's annual performance evaluation during the probationary

period is unsatisfactory, the School Board shall not reemploy such teacher.

- c. Teachers who have attained continuing status in another public school division in Virginia shall serve a probationary period of no less than one (1) year and not to exceed two (2) years in the School Division before attaining continuing contract status. Such probationary period shall be a part of the initial contract.

- 2. Non-instructional: All employees, other than those subject to §§ 22.1-303 and 22.1-294 of the Code of Virginia, as amended, shall serve an eighteen-month probationary period.

Legal Reference

Immigration Reform and Control Act of 1986, as amended.

Code of Virginia § 22.1-296.1, as amended. Data on convictions for certain crimes and child abuse and neglect required; penalty.

Code of Virginia § 22.1-296.2, as amended. Fingerprinting required; reciprocity permitted.

Code of Virginia § 22.1-296.4, as amended. Child abuse and neglect data required.

Code of Virginia § 19.2-389, as amended. Dissemination of criminal history record information.

Code of Virginia § 19.2-390.1, as amended. Sex Offender and Crimes Against Minors Registry; maintenance; access.

Code of Virginia § 19.2-392.02, as amended. National criminal background checks by businesses and organizations regarding employees or volunteers providing care to children and the elderly.

Virginia State Police Sex Offender and Crimes Against Minors Registry.

Related Links

School Board [Policy 4-1](#)

School Board [Policy 4-5](#)

School Board [Policy 4-12](#)

School Board [Policy 4-56](#)

School Board Regulation [Policy 4-57.1](#)

Adopted by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: March 21, 2000

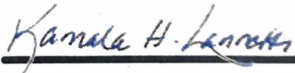
Amended by School Board: December 4, 2017

Amended by School Board: February 25, 2020

Amended by School Board: December 7, 2021

[Amended by School Board: April 2023](#)

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PERSONNEL

Drug and Alcohol Testing of Employees Holding a Commercial Driver's License

The Superintendent or designee shall promulgate regulations setting forth the procedures of complying with this Policy and applicable federal or state law and regulations and shall ensure that copies of this Policy and applicable regulations are provided to each employee subject to this Policy.

A. Applicability

In compliance with the Omnibus Transportation Employee Testing Act of 1991, and Regulations of the Federal Highway Administration, contained in 49 CFR Parts 40 and 382, *et. al.*, as amended, all employees and applicants who hold or are required to hold a commercial driver's license (CDL) as a condition of employment, shall comply with this Policy.

B. Prohibitions

The manufacture, distribution, dispensation, possession, consumption, use, or sale of alcohol or illegal drugs or the unauthorized use of prescription drugs is strictly prohibited on School Board property.

No employee shall report to work, perform assigned duties, engage in School Division business in the school community, or participate in an activity involving students while the employee has detectable amounts of alcohol, illegal drugs, unauthorized prescription drugs, or illegal drug metabolites in ~~his or her~~their system.

Whether the employee has alcohol, illegal drugs, unauthorized prescription drugs, or illegal drug metabolites in ~~his or her~~their system shall be determined in accordance with medically established standards for measuring detectable amounts of these substances.

1. Alcohol concentration: No driver shall report for duty or remain on while having a detectable amount of alcohol of 0.02 breath alcohol concentration (BAC) or higher in ~~his or her~~their system or while under the influence of or impaired by alcohol.
2. Alcohol possession: No driver shall be on duty or operate a commercial motor vehicle while the driver possesses ~~alcohol,~~ unless alcohol unless the alcohol is manifested and transported as part of a shipment.
3. On-duty and pre-duty use: No driver shall use alcohol while performing safety-sensitive ~~functions, or~~functions or perform safety-sensitive functions within four (4) hours after using alcohol.
4. Refusal to submit to tests: No driver shall refuse to submit to an alcohol or controlled substance test. An employee's refusal to submit to a drug or alcohol test immediately when requested will be considered the same as a positive test result. An employee's refusal includes, but is not limited to, failure to appear for testing for any reason, leaving the testing site without prior permission from VBCPS, or failure to complete and sign an authorization and consent form.
5. Controlled substances use: No driver shall report for duty or remain on duty when the driver uses any controlled substance, except when the use is pursuant to the instructions of a physician who has advised the driver that the substance does not adversely affect the driver's ability to safely operate a commercial motor vehicle. No driver shall report for duty, remain on ~~duty~~duty, or perform a safety-sensitive function, if the driver tests positive for controlled substances.

C. Testing for safety-sensitive position

Testing for safety-sensitive positions shall include:

1. Pre-Employment
2. Post-Accident

3. Random
4. Reasonable Suspicion - Note: reasonable suspicion testing applies to all VBCPS employees (see Regulation 4-~~10.227.1~~ ~~and Regulation 4-27.2~~)
5. Return-to-Duty

D. Consent

Each employee subject to this Policy will sign a certificate of acceptance and consent to disclosure form acknowledging receipt of the policy and regulations and consenting to the disclosure by ~~their~~his/her former employer of information on the employee's alcohol tests with a concentration result of 0.04 or greater, positive controlled substances test results, and refusals to be tested, within the preceding two years.

Legal Reference

U.S. Department of Transportation, Title 49, Part 40-Procedures for Transportation Workplace Drug and Alcohol Testing Programs: 49 CFR Part 40 in its entirety; Federal Motor Carrier Safety Administration DOT, regulation, 49 CFR, Subpart A: Controlled Substances and Alcohol Use and Testing; section 382.101-382.605, as amended.

Code of Virginia §§ 54.1-3400, *et seq.*, as amended.

Editor's Note

~~See School Board Regulation 4-22.1 for Drug and Alcohol Testing of Employees Holding a Commercial Driver's License.~~

~~See School Board Regulation 4-27.1 for Use of Alcohol and Drugs/Tobacco Products.~~

~~See School Board Regulation 4-27.2 for Drug-free Workplace.~~

Related Links

School Board [Regulation 4-22.1](#)

School Board ~~Regulation 4-27.1~~[Regulation 4-27.110.2](#)

School Board ~~Regulation 4-27.2~~

Adopted by School Board: December 6, 1994

Amended by School Board: October 23, 2018

Amended by School Board:- -April-,2023

APPROVED AS TO
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Kamala H. Lennetti

Cheryl Woodhouse

PERSONNEL

Personnel Protection from Assault/Other Acts

Employees who have suffered an assault in connection with their employment shall immediately make a written report of the circumstances thereof to their principal or immediate superior and shall make supplemental written reports attaching copies of any summons, complaint, process, information, indictment, notice or demand served upon them in connection with such assaults within five (5) days after they have been served ~~therewith, and~~therewith and reporting the final disposition of any such proceedings.

Such reports shall be forwarded to the Virginia Department of Education through the Superintendent's office as mandated by the legal reference to this Policy. Copies of these reports shall be submitted to the Superintendent or designee.

In the event civil or criminal proceedings are brought against the employee, the School Board will comply with any reasonable request by the employee for information in the School Board's possession not privileged by law or School Board policies and/or regulations and relevant to the incident reported.

If criminal or civil proceedings are brought against an employee alleging that the employee committed an assault in connection with his/her employment, such employee, after making the reports described above, may request the School Board's assistance in the preparation of the employee's defense. Upon receipt of such request, the School Board will instruct its attorney to consult with the employee's legal counsel in the preparation of the employee's defense, insofar as the interests of the employee and the School Division are not conflicting. Nothing in this Policy shall prejudice any action that the School Board might otherwise take regarding the employee's employment status.

Adopted by School Board: January 19, 1982

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: October 4, 2016

Amended by School Board: April, 2023

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Kamala H. Larrick

Cheryl Woodhouse

ADMINISTRATION PERSONNEL

Salaries and Compensation

Salary and compensation will be determined by the School Board in the Compensation Plan or as otherwise determined by the School Board. Regulations governing salaries will be promulgated by the Superintendent.

No base compensation/salary rate will be paid unless contained in the Compensation Plan (except as outlined below) developed annually by the Superintendent in accordance with the current operating budget, School Board directives, or written regulations promulgated by the Superintendent; ~~or, or~~ such compensation is separately submitted to and approved by the School Board.

The Superintendent or ~~his/her~~ designee is authorized to provide a salary and/or benefit options which addresses compression, ~~equity~~equity, and competition for individuals with critical knowledge, skills, and expertise; provided the given base salary is within the approved Compensation Plan developed ~~annually, and~~annually ~~and~~ is in accordance with the current operating budget.

Appropriate written notification of such actions where the base salary is beyond the pay range shall be made by the Superintendent or ~~his/her~~ designee to the School Board.

Editor's Note

~~*See School Board Regulation 2-48.1, Salary Adjustments for Promotions/Demotions.*~~

Related Links

School Board ~~Regulation 2-48.1~~Policy 2-54

Adopted by School Board: October 20, 1992

Amended by School Board: September 15, 1998

Amended by School Board: March 21, 2000

Amended by School Board: June 11, 2002
Amended by School Board: May 9, 2006
Amended by School Board: November 9, 2010
Amended by School Board: December 3, 2013
Amended by School Board: December 4, 2017

Amended by School Board: April 2023

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Kamala H. Larrick

PERSONNEL

Leave With/Without Pay for Family and Medical Purposes

~~A. Family Medical Leave~~

The School Board designates the Superintendent or designee to ensure all medical desires that the School Division's family medical leave plans comply with the Family Medical Leave Act of 1993, as amended.

~~B. Regulation References~~

~~Implications of Family Medical Leave Act can be found in the following Regulations: Sick Leave 4-45.1, Sick Leave Banks 4-45.2, Leave for Long-Term Illness or Injury of an Employee or Family Member 4-53.4, Donation of Leave 4-54.1, Disability Programs for Employees in the VRS Hybrid Plan, and Family and Medical Leave 4-55.1.~~

Legal Reference

Family Medical Leave Act, 29 U.S.C. § 2602, *et seq.*, as amended.

Related Links

School Board [Regulation 4-45.1](#)

School Board [Regulation 4-45.2](#)

School Board [Regulation 4-53.445.6](#)

School Board [Regulation 4-54.145.7](#)

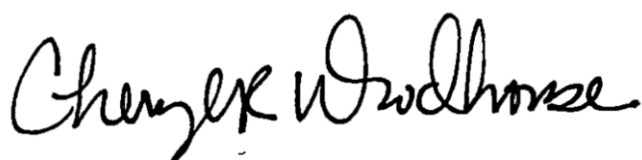
School Board [Regulation 4-55.1](#)

Adopted by School Board: March 15, 1994

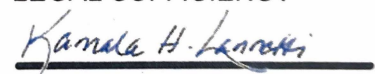
Amended by School Board: October 18, 2016

Amended by School Board: February 27, 2018

Amended by School Board: April –2023



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PERSONNEL

Duties and Responsibilities of Professional Teaching Staff

Virginia Beach City Public Schools shall employ and seek to retain only the most highly skilled teachers available.

Teachers are charged with effectively delivering the approved curriculum to students. In addition, teachers are responsible for carrying out all tasks ancillary to instruction, as well as performing other non-instructional duties assigned by the principal or the principal's designee, in a quality manner. Among other things, teachers are responsible for implementing a constructive system of classroom management; establishing a positive classroom atmosphere and environment; and acting in the best interests of students.

All teachers shall comply with the policies, regulations, and requirements of federal and state law, the Virginia Department of Education, the School Board; the Superintendent and the Superintendent's designee; and the principal and the principal's designee.

Teachers shall be mindful that they are role models to students and shall conduct themselves accordingly. In addition, as respected professionals, teachers represent not only their school, but also the School Division in their interactions with parents and other members of the community. Therefore, teachers shall present themselves in a professional manner while at school or attending to other official duties, as well as whenever officially representing their school or the division.

A. Responsibilities Professional Teaching Staff

The professional teaching staff shall be responsible for providing instruction that is educationally sound in an atmosphere of mutual respect and courtesy, which is conducive to learning and in which all students are expected to achieve the objectives of the Standards of Learning for the appropriate grade level or discipline. A teacher's primary focus shall be students' academic achievement, as well as

students' physical and emotional well-being while under the teacher's care. Therefore, the staff shall:

1. Regularly consult with and/or keep the principal apprised of matters relating to student achievement as well as other important matters;
2. Strive to improve professional skills on a continual basis through reflection, self-awareness, and self-assessment, and as otherwise recommended;
3. Be well versed and up-to-date on the School Board's approved curriculum, on instructional best practices, on current instructional technologies, and the appropriate and effective use of the same in the classroom; and
4. Use appropriate behavioral management techniques with students. In addition to responsibilities set forth above, teachers shall be mindful of students' age, gender, culture, socioeconomic status, religious viewpoint, and other differences, and shall approach controversial and/or sensitive topics in a manner that is consistent with approved curriculum. Teachers shall work in a collegial manner as a member of a team of educational professionals who make students and their needs the central focus, and shall strive at all times to create and maintain an atmosphere of mutual respect and professional courtesy especially but not only while in the presence of students.

B. Duty to Treat Students with Dignity and Respect

The professional teaching staff shall promote the health, safety, and well-being of students by establishing and maintaining appropriate verbal, physical, emotional, and social boundaries. This includes:

1. Always interacting with students with transparency and in appropriate settings;

2. Communicating with students in a clear, respectful, and culturally sensitive manner;
3. Engaging in physical contact with students only when there is a clearly defined purpose that benefits the student and focuses on the safety and well-being of students;
4. Acknowledging there are no circumstances that allow teachers to engage in friendships or romantic or sexual relationships with students.

C. Duty to Enhance Students' Academic Achievement

Professional teaching staff have the duty to ensure:

1. The School Board-approved curriculum is implemented in an effective manner, which includes teaching the curriculum in a way that is relevant to students and strengthens skills in all subjects;
2. All students have access to a curriculum that is delivered in a manner to address the differentiated needs of students through the use of varied materials and activities suited to their individual interests and abilities;
3. Students are informed of the achievement expected;
4. Students are assessed on the approved curriculum and promptly informed of their progress;
5. Lessons are designed to assist students in acquiring the division's learning objectives;
6. Instructional methods, strategies and programs are implemented effectively;
7. Individual and group student achievement data is monitored on a regular and continual basis to assess learning, needs of students, and equity in access to the curriculum;

8. Student achievement and other relevant data are used to modify a teacher's instructional methods and strategies;
9. Students are disciplined in a way that is equitable and, to the extent possible, helps students improve their ability to monitor and improve their behavior;
10. Instruction is delivered in a way that is cognizant of the division's identified core values;
11. Parents are regularly apprised of their children's academic performance as well as other relevant information;
12. Parents are responded to in a timely manner; and
13. Available professional development and other opportunities are used to improve skills on an ongoing basis.

The performance of each teacher including, but not limited to, the degree to which the teacher has met the expectations set forth in this policy shall be evaluated by the principal or the principal's designee pursuant to the School Division's approved performance evaluation timeline and standards.

Editor's Note

~~*See School Board Policy 4-62 for evaluation of probationary teachers.*~~

~~*See School Board Policy 4-75 for conditions of employment.*~~

Legal Reference

Code of Virginia § 22.1-298.1, as amended. Regulations governing licensure.

Virginia Standards for Professional Practice of Teachers effective July 1, 2012.

Related Links

School Board [Policy 4-62](#)

School Board ~~[Policy 4-75](#)~~ [Policy 4-10](#)

Adopted by School Board: October 21, 1969

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: November 3, 1998

Amended by School Board: March 21, 2000

Amended by School Board: April 1, 2003

Amended by School Board: August 20, 2013

Amended by School Board: November 27, 2018

Amended by School Board: April ,2023

APPROVED AS TO
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Kamala H. Larrick

Cheryl Woodhouse

COMMUNITY RELATIONS PERSONNEL

Gifts to Staff Members

A. Generally

1. No employee or officer shall solicit or accept money or other things of value for services performed within the scope of ~~his or her~~their official duties, except the compensation, expenses or other remuneration paid by the School Board. This prohibition shall not apply to the acceptance of special benefits that may be authorized by law.
2. Employees and officers also shall ~~also~~-not:
 - a. Offer or accept any money or other thing of value for or in consideration of obtaining employment, appointment, or promotion of any person with the School Board;
 - b. Offer or accept any money or other thing of value for, or in consideration of, the use of ~~his or her~~their public position to obtain a contract for any person or business with the School Board;
 - c. Use for ~~his or her~~their own economic benefit, or that of another party, confidential information that ~~he or she~~they haveyes acquired by reason of ~~his~~their public position and which is not available to the public;
 - d. Accept any money, loan, gift, favor, service, or business or professional opportunity that reasonably tends to influence ~~him or her~~them in the performance of ~~his or~~their official duties. This subdivision shall not apply to any political contribution actually used for political campaign or constituent service purposes and reported as required by law;

- e. Accept any business or professional opportunity when ~~he or she~~they knows ~~that~~ there is a reasonable likelihood that the opportunity is being afforded to him or her~~them~~ to influence ~~him~~them in the performance of ~~their~~his official duties;
- f. Accept a gift from a person who has interests that may be substantially affected by the performance of the officer's or employee's official duties under circumstances where the timing and nature of the gift would cause a reasonable person to question the officer's or employee's impartiality in the matter affecting the donor.
- g. Accept gifts from sources on a basis so frequent as to raise an appearance of the use of ~~his~~their public office for private gain; and
- h. These prohibitions shall not be construed to prohibit or apply to the acceptance of an award or payment in honor of meritorious or exceptional services performed by the employee or officer and made by an organization exempt from federal income taxation pursuant to the provisions of Section 501(c)(3) of the Internal Revenue Code.

B. Gifts by Students

The School Board discourages students from giving gifts to members of the staff. The School Board recommends that students and parents who wish to express high regard for a staff member's efforts use notes and letters of appreciation.

C. Gifts from Public Monies

Public monies may not be used to purchase gifts of any kind. Awards of recognition are not considered gifts.

D. State and Local Government Conflict of Interests Act- application

Employees and officers remain subject to the provisions of the Virginia State and Local Government Conflict of Interests act and should not accept or solicit any gifts or opportunities that would be prohibited under the Act.

Legal Reference

Virginia State and Local Government Conflict of Interests Act, Code of Virginia § 2.2-3100, *et seq.*, as amended.

Related Links

School Board [Policy 3-2](#)

School Board [Policy 4-23](#)

Adopted by School Board: October 20, 1992

Amended by School Board: August 19, 2014

Amended by School Board: May 12, 2020

Amended by School Board: April —,2023

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lannetti

Cheryl Woodhouse

PERSONNEL

Payment to the Estate of Deceased Employees: Earned/Accrued Leave

The School Board shall pay to the estate of a deceased employee all earned and accrued sick/annual leave. All front-loaded leave would be evaluated and pro-rated based on length of employment.

Adopted by School Board: October 21, 1969

Amended by School Board: October 15, 1974

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: January 23, 2018

Amended by School Board: June 13, 2022

Amended by School Board: April-, 2023

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lencioni

Cheryl Woodhouse

ADMINISTRATION

Salaries and Compensation

Salary and compensation will be determined by the School Board in the Compensation Plan or as otherwise determined by the School Board. Regulations governing salaries will be promulgated by the Superintendent. No base compensation/salary rate will be paid unless contained in the Compensation Plan (except as outlined below) developed annually by the Superintendent in accordance with the current operating budget, School Board directives, or written regulations promulgated by the Superintendent; or, such compensation is separately submitted to and approved by the School Board.

The Superintendent or his/her designee is authorized to provide a salary and/or benefit options which addresses compression, equity and competition for individuals with critical knowledge, skills, and expertise; provided the given base salary is within the approved Compensation Plan developed annually, and is in accordance with the current operating budget.

Appropriate written notification of such actions where the base salary is beyond the pay range shall be made by the Superintendent or his/her designee to the School Board.

Editor's Note

See School Board Regulation 2-48.1, Salary Adjustments for Promotions/Demotions.

Related Links

School Board **Regulation 2-48.1**

~~Adopted by School Board: October 20, 1992~~
~~Amended by School Board: September 15, 1998~~
~~Amended by School Board: March 21, 2000~~
~~Amended by School Board: June 11, 2002~~
~~Amended by School Board: May 9, 2006~~
~~Amended by School Board: November 9, 2010~~
~~Amended by School Board: December 3, 2013~~
~~Amended by School Board: December 4, 2017~~

Repealed by School Board: April 2023

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lencioni

PERSONNEL

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~~Amended by School Board: January 23, 2018~~

~~Amended by School Board: June 13, 2022~~

Repealed by School Board: April 2023

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lennetti

Cheryl Woodhouse

PERSONNEL

Personnel Protection from Assault/Other Acts

~~Employees who have suffered an assault in connection with their employment shall immediately make a written report of the circumstances thereof to their principal or immediate superior and shall make supplemental written reports attaching copies of any summons, complaint, process, information, indictment, notice or demand served upon them in connection with such assaults within five (5) days after they have been served therewith, and reporting the final disposition of any such proceedings.~~

~~Such reports shall be forwarded to the Virginia Department of Education through the Superintendent's office as mandated by the legal reference to this Policy. Copies of these reports shall be submitted to the Superintendent or designee.~~

~~In the event civil or criminal proceedings are brought against the employee, the School Board will comply with any reasonable request by the employee for information in the School Board's possession not privileged by law or School Board policies and/or regulations and relevant to the incident reported.~~

~~If criminal or civil proceedings are brought against an employee alleging that the employee committed an assault in connection with his/her employment, such employee, after making the reports described above, may request the School Board's assistance in the preparation of the employee's defense. Upon receipt of such request, the School Board will instruct its attorney to consult with the employee's legal counsel in the preparation of the employee's defense, insofar as the interests of the employee and the School Division are not conflicting. Nothing in this Policy shall prejudice any action that the School Board might otherwise take regarding the employee's employment status.~~

~~Adopted by School Board: January 19, 1982~~

~~Amended by School Board: August 21, 1990~~

~~Amended by School Board: July 16, 1991~~

~~Amended by School Board: July 13, 1993 (Effective August 14, 1993)~~

~~Amended by School Board: October 4, 2016~~

Repealed by School Board: April 2023

APPROVED AS TO
LEGAL SUFFICIENCY

Kamela H. Lencioni

Cheryl Woodhouse

PERSONNEL

Conditions of Employment

A. General qualifications

~~All applicants and employees must meet or exceed the necessary knowledge, skills, essential functions, and abilities to perform the functions of the job sought or hired for as outlined in the position's job description. All positions require the basic ability to read/understand/speak English.~~

~~Employees are subject to all conditions of the employment contract, notification or agreement including any special covenants or other conditions imposed by the School Board or state or federal agencies.~~

B. Licensed Employees

~~All applicants or employees are responsible for providing evidence of required licensure, certification, or other qualifications for their positions. Employees shall be required to provide proof of baccalaureate degree, major, concentration, or graduate degrees, and field of discipline. Educational transcripts are required as evidence of eligibility for Virginia Licensure.~~

~~Failure to maintain required licensure, certification, or other qualifications will constitute a breach of any employment contract or agreement with the School Board that adversely affects the business and operations of the School Division. An applicant may be subject to withdrawal of an employment offer or an employee may be disciplined up to and including termination for failing to maintain licensure, certification, or other qualifications.~~

- ~~1. Instructional personnel whose positions require licenses issued by the Virginia Department of Education will be issued annual probationary contracts until they have met the criteria~~

~~for a continuing contract. Licensed instructional personnel who have met the criteria for a continuing contract with the School Board will receive a continuing contract their first year of eligibility and will receive employment notification/assignment forms each following school year unless their continuing contracts are otherwise terminated.~~

~~2.—Assistant Principals, Principals, and Supervisors/Coordinators who require licenses in accordance with Virginia Department of Education Regulations will receive annual probationary contracts until they meet the criteria for a continuing contract in their positions.~~

~~3.—The School Board may enter into written employment agreements/contracts with other individuals when the School Board determines that such an arrangement is beneficial to the School Division.~~

~~C.—Non-licensed Employees~~

~~All non-licensed employees will be given an employment notification upon hire and will receive annual employment notifications thereafter. Non-licensed employees with employment agreements or annual assignments do not have a guarantee of employment and remain at will employees.~~

~~D.—Substitute Employees~~

~~The Superintendent or designee is authorized to employ substitutes for certain certified and classified personnel at an hourly rate established by the School Board as published in the Annual Compensation Plan. Persons employed as substitute teachers must have a minimum of thirty (30) credit hours of college study. In an emergency, the Superintendent or designee may approve the employment of substitute teachers who do not meet this requirement, but who are otherwise competent to perform the needed service, at least twenty-one (21) years of age, and hold a high school diploma or a general education development (GED) certificate.~~

~~Qualifications for other categories of substitute employees will be determined by the Superintendent or designee and will be in accordance with applicable law, regulation and Virginia Board of Education regulations as applicable.~~

~~Substitute employees shall be employed and paid on an hourly basis and for a minimum of two (2) hours. They shall not be given a contract. Substitute employees shall receive no leave benefits (e.g., sick leave, annual leave, and personal reasons leave) or other employee benefits except for the Employee Assistance Program, Tax-Sheltered Accounts 403(b), the Deferred Compensation 457 plan and health coverage if deemed eligible as defined by the Employer Mandate of the Patient Protection and Affordable Care Act.~~

~~E.—Coaching or Extracurricular Sponsorship Contracts~~

~~Coaching contracts or extracurricular activity sponsorship contracts shall be separate and apart from annual or continuing contracts or employment agreements. Termination of the coaching contract or extracurricular activity sponsorship contract may occur at any time. Such termination shall not constitute cause for the termination of the annual or continuing contract or employment agreement.~~

~~F.—Conditions of Work~~

~~The Superintendent or a designee shall establish work schedules, provisions for absences and other conditions of work in keeping with School Board policy, regulation and guidance.~~

~~G.—Background Check Required~~

~~The Superintendent or designee shall require that all employees, whether full time or part time, permanent or temporary, submit to fingerprinting and provide personal descriptive information to obtain criminal history record information for the purpose of screening individuals who accept employment with the School Division.~~

~~The Superintendent or designee shall forward the personal descriptive information through the Central Criminal Records Exchange to the~~

~~Federal Bureau of Investigation for the purpose of obtaining criminal history record information regarding such employee.~~

~~The Superintendent or designee shall require that any applicant who is offered or accepts employment requiring direct contact with students provide written consent and the necessary personal information to obtain a search of the registry of founded complaints of child abuse and neglect maintained by the Virginia Department of Social Services. The Superintendent or designee shall thereafter request a search of the records of the Virginia Department of Social Services to be conducted for each such applicant.~~

~~The Superintendent or designee shall ensure compliance with Code of Virginia § 19.2-392.02, as amended. The School Division will require that each employee, whether full-time or part-time, permanent or temporary, certify that the employee has not been: 1) convicted of any violent felony set forth in the definition of a barrier crime, any crime of moral turpitude, or any offense involving the sexual molestation, physical or sexual abuse or rape of a child; and 2) has not been the subject of a founded case of child abuse and neglect.~~

~~Substitute employees may be permitted to work pending the results of the Federal Bureau of Investigation background investigation and Virginia Department of Social Services search of the registry of founded complaints if the following conditions are met:~~

- ~~1.—The School Division has successfully completed a state and local police background check for the individual; and~~
- ~~2.—The School Division has successfully completed a check of the sex offender website and the sex offender and crimes against minors registry for the individual; and~~
- ~~3.—The School Division requires the individual to serve in the presence of an employee who has successfully completed the Federal Bureau of Investigation background investigation and the Department of Social Services search of the registry of founded complaints.~~

~~H. Health Requirements~~

~~All persons selected for employment shall submit a certificate signed by a licensed physician stating they are is free of communicable tuberculosis.~~

~~I. Probationary Periods~~

~~1. Instructional: Although contracts for probationary instructional personnel are issued for one (1) year only, the first three (3) years of a person's employment shall be considered a probationary period for new personnel. In calculating a probationary year of service, the first year is defined as 160 or more actual days worked. The remaining probationary years of service shall be defined as 180 or more actual days worked during one school year.~~

~~a. All probationary employees, except those with prior successful teaching experience, shall be provided with a mentor teacher during their first year. Further, probationary employees will be given extra supervision and assistance in adjusting to their new positions, and particular attention will be given to a continuing evaluation of their efficiency.~~

~~b. Probationary teachers shall annually be evaluated using the procedures developed by the School Board. The Superintendent shall consider each annual evaluation of a probationary employee in the nonrenewal process. If a teacher's annual performance evaluation during the probationary period is unsatisfactory, the School Board shall not reemploy such teacher.~~

~~c. Teachers who have attained continuing status in another public school division in Virginia shall serve a probationary period of no less than one (1) year and not to exceed two (2) years in the School~~

~~Division before attaining continuing contract status. Such probationary period shall be a part of the initial contract.~~

~~2.—Non-instructional: All employees, other than those subject to §§ 22.1-303 and 22.1-294 of the Code of Virginia, as amended shall serve an eighteen-month probationary period.~~

Legal Reference

~~Immigration Reform and Control Act of 1986.~~

~~Code of Virginia § 22.1-296.1, as amended. Data on convictions for certain crimes and child abuse and neglect required; penalty.~~

~~Code of Virginia § 22.1-296.2, as amended. Fingerprinting required; reciprocity permitted.~~

~~Code of Virginia § 22.1-296.4, as amended. Child abuse and neglect data required.~~

~~Code of Virginia § 19.2-389, as amended. Dissemination of criminal history record information.~~

~~Code of Virginia § 19.2-390.1, as amended. Sex Offender and Crimes Against Minors Registry; maintenance; access.~~

~~Code of Virginia § 19.2-392.02, as amended. National criminal background checks by businesses and organizations regarding employees or volunteers providing care to children and the elderly.~~

~~Virginia State Police Sex Offender and Crimes Against Minors Registry.~~

Related Links

~~School Board **Policy 4-1**~~

~~School Board **Policy 4-5**~~

~~School Board **Policy 4-12**~~

~~School Board **Policy 4-56**~~

~~School Board Regulation **Policy 4-57.1**~~

~~Adopted by School Board: July 13, 1993 (Effective August 14, 1993)~~

~~Amended by School Board: March 21, 2000~~

~~Amended by School Board: December 4, 2017~~

~~Amended by School Board: February 25, 2020~~

~~Amended by School Board: December 7, 2021~~

Repealed by School Board: April 2023

APPROVED AS TO
LEGAL SUFFICIENCY

Kamela H. Lencioni

Cheryl Woodhouse

COMMUNITY RELATIONS

Gifts to Staff Members

A. Generally

1. ~~No employee or officer shall solicit or accept money or other things of value for services performed within the scope of his or her official duties, except the compensation, expenses or other remuneration paid by the School Board. This prohibition shall not apply to the acceptance of special benefits that may be authorized by law.~~
2. ~~Employees and officers shall also not:~~
 - a. ~~Offer or accept any money or other thing of value for or in consideration of obtaining employment, appointment, or promotion of any person with the School Board;~~
 - b. ~~Offer or accept any money or other thing of value for or in consideration of the use of his or her public position to obtain a contract for any person or business with the School Board;~~
 - c. ~~Use for his or her own economic benefit or that of another party confidential information that he or she has acquired by reason of his public position and which is not available to the public;~~
 - d. ~~Accept any money, loan, gift, favor, service, or business or professional opportunity that reasonably tends to influence him or her in the performance of his or official duties. This subdivision shall not apply to any political contribution actually used for political campaign~~

~~or constituent service purposes and reported as required by law;~~

- ~~e.—Accept any business or professional opportunity when he or she knows that there is a reasonable likelihood that the opportunity is being afforded him or her to influence him in the performance of his official duties;~~
- ~~f.—Accept a gift from a person who has interests that may be substantially affected by the performance of the officer's or employee's official duties under circumstances where the timing and nature of the gift would cause a reasonable person to question the officer's or employee's impartiality in the matter affecting the donor.~~
- ~~g.—Accept gifts from sources on a basis so frequent as to raise an appearance of the use of his public office for private gain; and~~
- ~~h.—These prohibitions shall not be construed to prohibit or apply to the acceptance of an award or payment in honor of meritorious or exceptional services performed by the employee or officer and made by an organization exempt from federal income taxation pursuant to the provisions of Section 501(c)(3) of the Internal Revenue Code.~~

~~B.—Gifts by Students~~

~~The School Board discourages students from giving gifts to members of the staff. The School Board recommends that students and parents who wish to express high regard for a staff member's efforts use notes and letters of appreciation.~~

~~C.—Gifts from Public Monies~~

~~Public monies may not be used to purchase gifts of any kind. Awards of recognition are not considered gifts.~~

~~D. State and Local Government Conflict of Interests Act application~~

~~Employees and officers remain subject to the provisions of the Virginia State and Local Government Conflict of Interests act and should not accept or solicit any gifts or opportunities that would be prohibited under the Act.~~

Legal Reference

~~Virginia State and Local Government Conflict of Interests Act, Code of Virginia § 2.2-3100, *et seq.*, as amended.~~

Related Links

~~School Board Policy 3-2~~

~~School Board Policy 4-23~~

~~Adopted by School Board: October 20, 1992~~

~~Amended by School Board: August 19, 2014~~

~~Amended by School Board: May 12, 2020~~

Repealed by School Board: April 2023

APPROVED AS TO
LEGAL SUFFICIENCY

Kamela H. Lencioni

Cheryl Woodhouse



Subject: Resolution: Mathematics and Statistics Awareness Month Item Number: 14A1

Section: Consent Date: March 28, 2023

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Angela L. Seiders, Executive Director of Secondary Teaching and Learning

Presenter(s): Angela L. Seiders, Executive Director of Secondary Teaching and Learning

Recommendation:

That the School Board of the City of Virginia Beach adopt the attached resolution recognizing the month of April as Mathematics and Statistics Awareness Month.

Background Summary:

Mathematics Awareness Month began in 1986 with a proclamation by President Ronald Reagan, who said in part: *Despite the increasing importance of mathematics to the progress of our economy and society, enrollment in mathematics programs has been declining at all levels of the American educational system. Yet the application of mathematics is indispensable in such diverse fields as medicine, computer sciences, space exploration, the skilled trades, business, defense and government. To help encourage the study and utilization of mathematics, it is appropriate that all Americans be reminded of the importance of this basic branch of science to our daily lives.* The designated month is set aside to recognize the importance of mathematics. Mathematical literacy is essential for citizens to function effectively in society and is an essential skill, both in the home and in the workplace. Activities planned in the schools will reinforce the focus on mathematics.

Source:

National Council of Teachers of Mathematics

Budget Impact:

None

RESOLUTION
Mathematics and Statistics Awareness Month
April 2023

WHEREAS, the National Council of Teachers of Mathematics recognizes April as Mathematics and Statistics Awareness Month; and

WHEREAS, mathematical literacy is essential for all, and the inclusion of such in mathematics education ensures a culture of equity where students are empowered by the opportunities math affords; and

WHEREAS, mathematics is an essential skill, both in life and in the workplace; and

WHEREAS, mathematical reasoning, sense making, problem solving and communication are essential skills; and

WHEREAS, the language and processes of mathematics are basic to all other disciplines; and

WHEREAS, our expanding, technologically based society demands increased awareness and competence in mathematics; and

WHEREAS, school curricula in mathematics provide the foundation for meeting the above needs.

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach designate April 2023 as Mathematics and Statistics Awareness Month in Virginia Beach City Public Schools; and be it

FURTHER RESOLVED: That the School Board of the City of Virginia Beach encourage all citizens, and especially our children and young adults, to continue mathematics studies and to understand how its application will relate to the occupations of the 21st century; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach the 28th day of March, 2023

S E A L

Trenace B. Riggs, School Board Chair

Aaron C. Spence, Ed.D., Superintendent

Attest:

Regina M. Toneatto, Clerk of the Board



Subject: Resolution: National Month of the Military Child **Item Number:** 14A2

Section: Consent **Date:** March 28, 2023

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Robert Jamison, Executive Director, Office of Student Support Services

Presenter(s): Robert Jamison, Executive Director, Office of Student Support Services

Recommendation:

That the School Board adopt a resolution in observance of April as Month of the Military Child.

Background Summary:

In an effort to recognize the family sacrifices and unique challenges that children from military families face, the Department of Defense celebrates each April as the *Month of the Military Child*. The practice began in 1986 and has gained the support of military installations worldwide and school districts worldwide.

In Virginia Beach, we have approximately 13,000 military-connected students enrolled in our public schools. This School Board resolution encourages all school staff to initiate, support and participate in special activities and events to recognize the exceptional role and unique sacrifices of our military-connected youth.

Source:

doe.virginia.gov
dodea.edu

Budget Impact:

None

RESOLUTION
National Month of the Military Child
April 2023

WHEREAS, approximately 13,000 students enrolled in Virginia Beach City Public Schools are military-connected with the majority having at least one parent serving on active duty or in the reserves of the Armed Forces; and

WHEREAS, military-connected youth and their family have unique needs and face distinct challenges due to high mobility, lengthy deployments of one or both parents and the stresses of loved ones serving in times of combat; and

WHEREAS, the school division reaffirms its commitment to providing support, resources and enriching programs to enhance the educational experiences of military-connected youth; and

WHEREAS, the Virginia Beach City Public School Board's *Compass to 2025* strategic plan creates opportunities to actively engage military-connected parents and families in supporting student achievement and outcomes for success; and

WHEREAS, April has been recognized by the Department of Defense since 1986 as the Month of the Military Child;

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach officially recognizes April as the Month of the Military Child, and be it

FURTHER RESOLVED: That the School Board of the City of Virginia Beach encourages all school staff to initiate, support and participate in special activities to recognize the exceptional role and unique sacrifices our military-connected youth make in our nation's best interest; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the city of Virginia Beach this 28^h day of March, 2023

S E A L

Trenace B. Riggs, School Board Chair

Aaron C. Spence, Superintendent

Attest:

Regina M. Toneatto, Clerk of the Board



Subject: Resolution: School Library Media Month and National Library Week **Item Number:** 14A3

Section: Consent **Date:** March 28, 2023

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Sharon L Shewbridge, Ph.D., Director, Instructional Technology

Presenter(s): Sharon L. Shewbridge, Ph.D., Director, Instructional Technology

Recommendations:

That the School Board of the City of Virginia Beach adopt the attached resolution recognizing the month of April as “School Library Media Month” and the week of April 23-29 as “National Library Week.” This year’s theme is “There’s more to the story.”

Background Summary:

The designated month is set aside to recognize the importance of school library media centers/programs. The School Board’s adoption of the resolution would signify its support of the vital role that school library media centers play in the education process and in our students’ acquisition of information literacy skills.

Source:

American Library Association

Budget Impact:

None

RESOLUTION
School Library Month
and National Library Week

WHEREAS, school libraries function as the information centers of the schools and provide for integrated, interdisciplinary, and school-wide learning activities; and

WHEREAS, school libraries provide students with innovative learning opportunities that support their growth toward future readiness as inquirers, critical thinkers, problem solvers, collaborators, and communicators.

WHEREAS, school libraries promote information literacy and the enjoyment of reading, viewing, and listening for young people of all ages and all levels of development; and

WHEREAS, school libraries provide resources and learning activities that represent a diversity of experiences, opinions, and social and cultural perspectives, supporting the concept that intellectual freedom and access to information are prerequisites to effective and responsible citizenship in a democracy; and

WHEREAS, the Virginia Beach City School Board recognizes the vital role that school libraries play in the educational process; and

WHEREAS, Virginia Beach Public Libraries and Virginia Beach school libraries have formed a unique partnership that provides for the sharing of resources and services to the mutual benefit of all patrons.

NOW, THEREFORE, BE IT RESOLVED: That the Virginia Beach City School Board reconfirm its belief in the value of the school library program and officially recognize the month of April 2023 as School Library Media Month and the week of April 23-29, 2023, as National Library Week, calling their significance to the attention of all Virginia Beach citizens; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 28th day of March 2023

S E A L

Trenace Riggs, School Board Chair

Aaron C. Spence, Ed.D., Superintendent

Attest:

Regina M. Toneatto, Clerk of the Board



Subject: Resolution: Student Leadership Week **Item Number:** 14A4

Section: Consent **Date:** March 28, 2023

Senior Staff: Mathew Delaney, Chief Schools Officer, Department of School Leadership

Prepared by: John F. Sutton, III, Coordinator, Policy and Intergovernmental Affairs, MaryAnn D. Lafler, Coordinator of Student Leadership

Presenter(s): MaryAnn D. Lafler, Coordinator of Student Leadership

Recommendation:

That the School Board approve a resolution recognizing March 26 – April 1, 2023, as Student Leadership Week.

Background Summary:

National Student Leadership Week (NSLW) is an annual theme-based week dedicated to recognizing and supporting the vital role of students, their work and how they positively impact their school and community.

Source:

Office of Student Leadership

Budget Impact:

N/A

Resolution
Student Leadership Week
March 26 – April 1, 2023

WHEREAS, Virginia Beach City Public Schools sponsors student leadership activities in order to provide students with vital experience in exercising a voice in matters of common concern, reconciling diverse interests, and selecting leaders;

WHEREAS, student leaders are a positive influence on their peers, modeling good character and scholarship in and out of the classroom, and serve as change agents to improve the overall climate and academic performance levels of their schools, their Division and their city;

WHEREAS, student leaders do not automatically develop sound leadership skills and require trained, dedicated mentors and advisers to help them develop the essential traits and characteristics of a leader and to provide the positive experiences necessary to expand their skills and foster their paths to becoming effective leaders;

WHEREAS, the support of school administrators and faculty, parents, and community members is necessary to help ensure the successful education of all emerging student leaders;

WHEREAS, School leadership Week serves as an ideal time to bring attention to the important and integral contributions that student leaders and all student activities make in our nation's schools;

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach, officially recognizes the last full week of March as "Virginia Beach City Public Schools Student Leadership Week" in support of National Student Leadership Week; and be it

FURTHER RESOLVED: That the School Board of the City of Virginia Beach encourages all citizens to seek opportunities to recognize student leaders in our schools and support their training and activities as they prepare themselves for their future stations as leaders of our city, state, and nation; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 28th day of March 2023.

SEAL

Trenace B. Riggs, School Board Chair

Aaron C. Spence, Superintendent

Attest:

Regina M. Toneatto, Clerk of the Board

Put Students First • Seek Growth • Be Open to Change • Do Great Work Together • Value Differences



Subject: Virginia School Boards Association Business Honor Roll **Item Number:** 14A5

Section: Consent **Date:** March 28, 2023

Senior Staff: Natalie Allen, Chief Communications and Community Engagement Officer

Prepared by: David Schleck, Public Relations Coordinator

Presenter(s): Natalie Allen, Chief Communications and Community Engagement Officer

Recommendation:

That the School Board approve a resolution naming ShoreBreak Pizza, Jpixx and Rubin Communications Group to the 2023 Virginia School Boards Association Business Honor Roll, showing appreciation for their ongoing support of this community's public schools. Their work has aided this community in focusing on the goal of providing the best public schools possible for every child who attends them.

Background Summary:

Local businesses have the power to shape community attitudes about public schools, and the VSBA Business Honor Roll is a way for local school divisions to recognize local businesses for their support. The Business Honor Roll helps divisions say "thank you" for their vital contributions.

Businesses large and small, corporate-owned or family-run, play a key role in supporting our communities and local schools. They contribute to our school divisions in many ways, including helping schools with in-kind or financial contributions, donating to scholarship programs, supporting extracurricular activities, offering internship opportunities, volunteering in the schools, and sponsoring field trips. This type of support is invaluable.

Source:

Virginia School Boards Association

<https://www.vsba.org/>

Budget Impact:

None

Resolution
VSBA Business Honor Roll
March 2023

WHEREAS, public schools and local businesses are an integral part of this community; and

WHEREAS, many local businesses play a crucial role in supporting our schools; and

WHEREAS, the economic health of our community, state and nation depends on a strong public school system; and

WHEREAS, collaboration between local public schools and local businesses strengthens schools and the business community alike by providing a well-trained and highly educated workforce; and

WHEREAS, an excellent public school system is vital to the quality of life in this community and fundamental to preserving a strong democratic society now and in the future;

NOW, THEREFORE, BE IT RESOLVED: That the School Board of the City of Virginia Beach names ShoreBreak Pizza, Jpizz and Rubin Communications Group to the 2023 Virginia School Boards Association Business Honor Roll, showing appreciation for their ongoing support of this community's public schools. Their work has aided this community in focusing on the goal of providing the best public schools possible for every child who attends them.

SEAL

Trenace B. Riggs, School Board Chair

Aaron C. Spence, Superintendent

Attest:

Regina M. Toneatto, Clerk of the Board



Subject: Personnel Report **Item Number:** 15A

Section: Action **Date:** March 28, 2023

Senior Staff: Mrs. Cheryl R. Woodhouse, Chief Human Resources Officer

Prepared by: Cheryl R. Woodhouse

Presenter(s): Aaron C. Spence, Ed.D., Superintendent

Recommendation:

That the Superintendent recommends the approval of the appointments and the acceptance of the resignations, retirements and other employment actions as listed on the March 28, 2023, personnel report.

Background Summary:

List of appointments, resignations and retirements for all personnel.

Source:

School Board Policy #4-11, Appointment

Budget Impact:

Appropriate funding and allocations

Personnel Report
Virginia Beach City Public Schools
March 28, 2023
2022-2023

Class	Class	Location	Effective	Employee Name	Position/Reason	College	Previous Employer
Assigned to Unified Salary Scale	Appointments - Elementary School	Bayside	3/16/2023	Aaron M Kennedy	Security Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Bettie F. Williams	3/22/2023	Tracey A Wilson	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	College Park	3/9/2023	Arie A Avery	Cafeteria Assistant, 6.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	College Park	3/20/2023	Sarah L Morgan	Cafeteria Assistant, 5.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Glenwood	3/20/2023	Brianna Hudv	Cafeteria Manager I	Not Applicable	VBPCS
Assigned to Unified Salary Scale	Appointments - Elementary School	Green Run	3/16/2023	Tomyea M Smith	Security Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Hermitage	3/16/2023	Christianne Stephens	School Administrative Associate I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Kempsville Meadows	3/20/2023	Christina L Cohen	School Office Associate II	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	King's Grant	3/20/2023	Kimberly K DeHaven-Brown	Cafeteria Assistant, 5.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Landstown	3/16/2023	Melissa D Mezzoluso	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Lynnhaven	3/9/2023	Vernon N Flowers	Physical Education Assistant	Virginia State University, VA	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Lynnhaven	3/16/2023	Michael C Purches	Security Assistant	Virginia Commonwealth Univ, VA	VBPCS
Assigned to Unified Salary Scale	Appointments - Elementary School	Lynnhaven	3/17/2023	Kelene N Williams	Physical Education Assistant, .500	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Lynnhaven	3/22/2023	Carmela V Hill	Custodian I	Not Applicable	Norfolk Public Schools, VA
Assigned to Unified Salary Scale	Appointments - Elementary School	Malibu	3/20/2023	Jillene M Amore	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Newtown	3/16/2023	Reginald D McCoy	General Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Newtown	3/20/2023	Latifa Bouberri	Cafeteria Assistant, 5.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Pembroke	3/13/2023	Muey Saalee	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Point O'View	3/9/2023	Amber E Harrod	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Point O'View	3/16/2023	Randall E Forbice	Cafeteria Assistant, 6.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Red Mill	3/16/2023	Amy E White	Physical Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Thalia	3/13/2023	Amy E Burch	School Office Associate II	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Woodstock	3/16/2023	Karen Parrish	Cafeteria Assistant, 4.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Lynnhaven	3/9/2023	Sharon Cottrell	Security Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Green Run	3/13/2023	Jessica R Matthews	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Kellam	3/9/2023	Julia E Burris	Special Education Assistant	Fairmont State College, WV	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Renaissance Academy	3/29/2023	Jamaica Norfleet	Student Support Specialist	Old Dominion University, VA	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Internal Audit	3/20/2023	Sarah H Branch	Internal Auditor	Tidewater Community College, VA	VBEA, VA
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	3/16/2023	Monet A Rex	Bus Driver, 6.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Alanton	3/8/2023	Lynnzie G Ruland	Cafeteria Assistant, 4.0 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Bayside	3/22/2023	Sheltina A Owens	Custodian II Head Night (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Bayside	3/24/2023	Dawn M Miller	School Office Associate II (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Bayside	6/30/2023	Cindy E Vecchioni	Special Education Assistant (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Holland	6/2/2023	Kodi J Austin	School Office Associate II (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Kempsville	6/30/2023	Michael R Lohr	Technology Support Technician (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Kempsville Meadows	2/23/2023	Karla N Matute	Cafeteria Assistant, 5.0 Hours (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	North Landing	3/13/2023	Jeffrey A Bradford	Security Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Bayside	3/24/2023	Jana A Green	Special Education Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Bayside	3/24/2023	Jessica Johnson	School Office Associate II (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Old Donation School	4/7/2023	Faith E D'Ambr	Physical Education Assistant, .500 (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Princess Anne	3/17/2023	Karen Hill	Cafeteria Assistant, 5.5 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Virginia Beach	3/24/2023	Joanne Erica T Aquino	Baker/Cook, 7.0 Hours (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Green Run	3/9/2023	Michael P Robles	Security Assistant (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Green Run	4/7/2023	Michael A Montoya	School Office Associate II (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Princess Anne	3/17/2023	Samantha Gossman	School Office Associate II (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	4/17/2023	Colleen M McCarron	Bus Assistant, 6.0 Hours (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Centerville	6/30/2023	Lynne F Frychik	Library/Media Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Christopher Farms	6/30/2023	Beth L O'Brian	Kindergarten Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Cooke	6/30/2023	Joann Wiggins	Custodian II Head Night	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Kempsville	6/30/2023	Jacqueline A Sawyer	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	King's Grant	6/30/2023	Dawn H White	Kindergarten Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Linkhorn Park	6/30/2023	Judy G Sullivan	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Lynnhaven	3/31/2023	Vernon T Drinkwater	General Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Middle School	Brandon	6/30/2023	Margaret C Sun	Cafeteria Assistant, 6.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Middle School	Kempsville	6/30/2023	Evelyn E Douglas	Security Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - High School	Green Run	6/30/2023	Brenda M Burford	Cafeteria Manager III	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - High School	Landstown	6/30/2023	Barbara J Riddick	Custodian II	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - High School	Princess Anne	7/1/2023	Lauren J Grey	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Department of Budget & Finance	5/31/2023	Betty H Clelland	Accounts Payable Technician	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Maintenance Services	6/30/2023	Gary Felton Sr	Plumbing Craftsman III	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Transportation and Fleet Management Services	6/30/2023	Patrick J Heinz	Transportation Area Supervisor	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Transportation and Fleet Management Services	6/30/2023	Donna J O'Reilly	Bus Driver - Special Ed	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Newtown	3/9/2023	Joshua J Hunter	School Counselor	Norfolk State University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Princess Anne	3/16/2023	Karen L Simmons	School Counselor, .600	Old Dominion University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Middle School	Independence	3/16/2023	Danielle Yeargin	Sixth Grade Teacher	Liberty University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Middle School	Larkspur	3/17/2023	Chelsey C Johnson	Health & Physical Education Teacher	Old Dominion University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - High School	Green Run	3/16/2023	Jeremy P Alexander	Mathematics Teacher	Old Dominion University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - High School	Landstown	3/13/2023	Kizzy N Mandat	Special Education Teacher	College of New Rochelle, NY	VBPCS
Assigned to Instructional Salary Scale	Appointments - High School	Renaissance Academy	3/16/2023	Devlin J Arriaza	Spanish Teacher	Norfolk Public Schools, VA	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Arrowhead	3/16/2023	Ryann K Gohlke	Fifth Grade Teacher (family)	Northcentral University, AZ	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Arrowhead	6/30/2023	Hillari K Walston	First Grade Teacher (accepted a private sector job)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Cooke	6/30/2023	Denni Jo B Berger	Fourth Grade Teacher (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Green Run	3/22/2023	Suawana T Taylor	Special Education Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	King's Grant	6/30/2023	Sarah E Muchulsky	Kindergarten Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	King's Grant	6/30/2023	Emma E Wesley	Fifth Grade Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Luxford	6/7/2023	Allison Baum	Special Education Teacher (transfer of spouse)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Parkway	6/30/2023	Michelle L Jones	Title I Resource Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Parkway	6/30/2023	Sarah C Zielasko	First Grade Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Princess Anne	6/30/2023	Taler B Pollon	Third Grade Teacher (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Red Mill	6/30/2023	Carly K Scheuer	Fourth Grade Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Rosemont	6/30/2023	Kristin Lewis	First Grade Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Shelton Park	6/30/2023	Layne E Setash	Kindergarten Teacher (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Thoroughgood	6/30/2023	Stephanie J Barbero	Fourth Grade Teacher (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Thoroughgood	6/30/2023	Casey J Schrum	Fourth Grade Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	White Oaks	6/30/2023	Imani R Moorman	Kindergarten Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Woodstock	4/7/2023	Tamara L Montoya	Fourth Grade Teacher (transfer of spouse)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Kempsville	6/30/2023	Sarah A Chappell	Special Education Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Larkspur	3/9/2023	John D Delaune	Seventh Grade Teacher (expiration of long-term leave)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Salem	6/30/2023	Nancy P Cobb	Sixth Grade Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Salem	6/30/2023	Linda K Szep	Eighth Grade Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Kempsville	3/30/2023	Latoria S Fleming	School Counselor (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Princess Anne	6/20/2023	Lamari A Edmonds	English Teacher (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Holland	6/30/2023	Debra J Bergfield	School Counselor	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Princess Anne	6/30/2023	Denise A Yarn	Special Education Teacher	Not Applicable	Not Applicable

Personnel Report
Virginia Beach City Public Schools
March 28, 2023
2022-2023

<u>Class</u>	<u>Class</u>	<u>Location</u>	<u>Effective</u>	<u>Employee Name</u>	<u>Position/Reason</u>	<u>College</u>	<u>Previous Employer</u>
Assigned to Instructional Salary Scale	Retirements - Elementary School	Three Oaks	6/30/2023	Jodi B Strack	Second Grade Teacher	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - High School	Bayside	6/30/2023	Kevin C Johnson	Instructional Technology Specialist	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - High School	Kempsville	6/30/2023	Denise D Lawson	Graduation Coach	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - High School	Kempsville	6/30/2023	Allison P Whitney	Library Media Specialist	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - High School	Technical And Career Education Center	6/30/2023	Patrick K Reed	Trade & Industrial Teacher	Not Applicable	Not Applicable
Administrative	Appointments - High School	Bayside	TBD	Kristen L Johnson	Coordinator Health Academy	Old Dominion University, VA	VBCPS



Subject: Policy Review Committee Recommendations **Item Number:** 15B1

Section: Action **Date:** March 28, 2023

Senior Staff: Donald E Robertson, Ph.D., Chief of Staff

Prepared by: Victoria Manning, PRC Chair, Kamala Lannetti, School Board Attorney

Presenter(s): Kamala Lannetti, School Board Attorney

Recommendation:

That the School Board approve Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain bylaws and policies as reviewed by the PRC at its March 9, 2023 meeting.

Background Summary

- 1) *Policy 5-29/Awards for Achievement/Class Rank/ Honor Designations* – PRC recommends adding language regarding access to class rank information and the addition of valedictorian and salutatorian designations.

Source:

Code of Virginia, 1950, as amended, § 22.1-253.12:7 School Board Policies.
Policy Review Committee Meeting of March 9, 2023

STUDENTS

Awards for Achievement/Class Rank/Honor Designations

A. Generally

The School Board approves of awards for students who achieve high academic standing, outstanding citizenship, physical expertise and other characteristics that contribute to good citizenship. The School Board, however, does not approve of giving awards to students where the basic purpose is obviously commercialism. Awards donated by non-school agencies which are recognized nationally and approved by the Superintendent or designee or the School Board may be awarded to students at appropriate ceremonies and times.

B. Honor Rolls

Students should be encouraged to reach their maximum potential in academic programs. Students who do outstanding work shall be recognized through an honor roll system.

C. Awards for Exemplary Performance

1. Students who complete the requirements for a Standard Diploma or Advanced Studies Diploma with a grade average of 4.0 or better in the required courses will receive a Board of Education seal on the diploma.
2. Students who complete the requirements for an Advanced Studies Diploma with a grade point average of 3.0 or better and successfully complete college-level coursework that will earn the student at least nine transferable college credits in Advanced Placement (AP), International Baccalaureate (IB), Cambridge, or dual enrollment courses will receive a Governor's seal on the diploma.
3. Students may receive other seals or awards for exceptional academic, vocational, citizenship, or other exemplary performance in accordance with criteria defined by the School Board or the Virginia Board of Education.

D. Honor Designations

~~Beginning with the 9th grade cohort of students (Class of 2022) entering high school in the fall of 2018, Class Rank will no longer be reported on a student's transcript or published by the school. Beginning in the 2023-24 school year, e~~Each high school will ~~be provided with a percentile rating of~~ Grade Point Averages for class rank for individual colleges, universities, scholarships or military applications that require this information or that is requested by a parent/legal guardian or student. The principal or school designee shall also provide colleges

and universities with an explanation of the Latin Honors system through the Virginia Beach City Public Schools transcript profile.

1. A student's grade point average will be computed for the following purposes:
 - a. To determine honor designations.
 - b. To determine if the student is eligible for certain diploma seals awarded by the Virginia Board of Education.
 - c. To communicate to college admission offices and other agencies designated by the adult student and/or parent/legal guardian of a minor student.
 - d. To determine class rank of individual students.
 - e. To determine the valedictorians and salutatorians for the graduating class.
2. The following honor designations will be utilized to distinguish academic achievement for graduating seniors:
 - a. A student earning a 3.0 cumulative grade point average or higher will be considered an honor graduate.
 - b. A student earning a 3.5 - 3.75 cumulative grade point average will be awarded the Cum Laude distinction.
 - c. A student earning a 3.76 - 3.99 cumulative grade point average will be awarded the Magna Cum Laude distinction.
 - d. A student earning a 4.0 and above cumulative grade point average will be awarded the Summa Cum Laude distinction.
 - e. Honor Designations will be added to the student's final transcript.
3. The designation of Valedictorian and Salutatorian will ~~not~~ be utilized. A student enrolled in a Virginia Beach City Public Schools advanced academic program who transfers to a comprehensive school during their junior or senior year, will not qualify for Valedictorian/Salutatorian. The Superintendent or designee may authorize exceptions to this subsection.
4. For the Princess Anne High School International Baccalaureate Program and the Ocean Lakes High School Math and Science Academy the Superintendent shall authorize a Valedictorian/Salutatorian, for each advanced academic program and one for the comprehensive school.

Legal Reference

Virginia Board of Education Regulations Establishing Standards for Accrediting Public Schools in Virginia, § VAC 20-131-10 *et seq.*, as amended.

Adopted by School Board: October 21, 1969

Amended by School Board: February 16, 1971

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: October 6, 1998

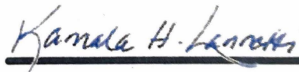
Amended by School Board: April 20, 2010

Amended by School Board: April 24, 2018

Amended by School Board: October 26, 2021

Amended by School Board: March 2023

APPROVED AS TO
LEGAL SUFFICIENCY





Subject: Closed Session **Item Number:** 17

Section: Return to Administrative, Informal, Workshop or Closed Session Matters **Date:** March 28, 2023

Senior Staff: N/A

Prepared by: Kamala H. Lannetti, School Board Attorney

Presenter(s): Aaron C. Spence, Ed.D., Superintendent; Kamala H. Lannetti, School Board Attorney

That the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraph 1, 2, 7, and 8, as amended, to deliberate on the following matters:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.
2. Discussion or consideration of admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record concerning any student of any public institution of higher education in the Commonwealth or any state school system.
7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss:

- A. Student Discrimination Complaint appeal decision
- B. Student Discrimination Complaint regarding Student Discipline hearing
- C. Status of alleged Title IX complaint investigation
- D. Consultation with legal counsel regarding participation in a procurement matter, probable litigation and pending litigation matters

Background Summary:

N/A

Source:

Code of Virginia §2.2-3711, as amended

Budget Impact:

N/A

Decorum and Order-School Board Meetings 1-48

School Board of the City of Virginia Beach
Bylaw 1-48

SCHOOL BOARD BYLAWS

Decorum and Order-School Board Meetings

A. Purpose of decorum and order during meetings

The School Board determines that decorum and order are necessary during School Board Meetings. The purposes for maintaining decorum and order are:

1. to ensure that the affairs of the School Board and School Board Committees may be conducted in an open, safe and orderly manner during meetings;
2. that all persons signed up to address the School Board during public comment sections of meetings have the opportunity to do so in an orderly and respectful manner and without being interrupted;
3. that persons in attendance may observe and hear the proceedings of the School Board without distraction and interruption;
4. that students and other young audience members who attend or watch such meetings are not subject to inappropriate language or conduct;
5. that School Board Members and School Division employees or other agents can transact the business of the School Board and the School Division with minimal disruption.

B. Limitations on addressing the School Board

Persons addressing the School Board during public comment sections of the meeting shall:

1. Limit their comments to matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division.
2. Refrain from obscenity, vulgarity, profanity, and comments or actions with the intent to incite violence or other breach of peace.
3. Comply with the time limits and other rules for public comment set forth in the agenda or Bylaws.
4. During special meetings or public hearings, the School Board may set different rules or time limits for public comments.

C. Other expressive activities during meetings

1. Public comments during meetings limited to matters relevant to public education and the business of the School Board

At regular School Board Meetings, the School Board accepts public comment during designated sections of the Meeting Agenda. The public comment sections of School Board Meetings are limited public forums for the sole purpose of accepting comments from members of the public relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division. The

School Board does not accept other forms of public comment during Meetings or at those times immediately preceding or following a Meeting.

2. Expressive activities during meetings

To maintain decorum and order and conduct the business of the School Board and the School Division during meetings, expressive activities by members of the public in meetings will be limited or prohibited. On any day that a meeting is scheduled to take place, the School Board prohibits certain expressive activity, including but not limited to the following, expressive activities:

- Petitioning, demonstrating, picketing, pamphlet distribution, conducting polls, or solicitation in the Building where the Meeting is taking place
- Displaying or using signs, posters or other items brought into the meeting room that block the view of persons in or observing the meeting or create a safety concern. Possession of such items while in the meeting location will not be prohibited.
- Use of noise making devices
- Use of excessive cheering, booing, clapping, or similar activity that disrupts the meeting, as determined by the Chair or designee.
- Calling out or making comments when not called to address the School Board
- Intimidation, harassment or threats to persons in the meeting or who are entering or departing the meeting or the location of the meeting
- Instigating or attempting to instigate confrontations or other conduct for the purpose of disrupting the meeting
- Other conduct that violates decorum and order as determined by the Chair or designee

3. School Administration Building or other locations for meetings are not open public forums for public expression

The School Administration Building (or another building or location where a meeting is scheduled to take place) its grounds and reserved parking spaces are not open for expressive activities unless a facility use request or application has been approved by the Superintendent or designees. The Superintendent or designees are authorized to designate areas of the School Administration Building (or other building or location for a meeting), the grounds and parking lots that may be considered for facility use request or application. The Superintendent or designee are authorized to develop and implement regulations and/or procedures related to such facility use requests or applications.

D. Other methods of communicating with the School Board

The School Board encourages citizens and other interested parties to communicate with the School Board regarding matters related to public education. Due to the limited time scheduled to conduct business and the need to follow approved agenda items, School Board meetings may not be conducive for all forms of communication to the School Board. Persons seeking to communicate with the School Board may contact School Board Members through other methods of communication, including SchoolBoard@VBCPSBoard.com or email individual School Board Members in addition to those provided at School Board meetings.

This Bylaw does not preclude persons addressing the School Board from delivering the School Board or its Clerk written materials including reports, statements, exhibits, letters, or signed petitions prior to or after a Meeting. While public speakers are addressing the School Board, they may not approach the School Board to hand out

items but will instead be directed to leave items with the Clerk or designee for the School Board to consider after the Meeting.

This Bylaw does not preclude persons called to address the School Board during public comment sections from using a chart, graph or other item during their public comments so long as that item does not interfere with the School Board and other persons observing the Meeting from hearing or seeing the speaker and the item does not create a safety issue or otherwise violate the decorum and order rules. Furthermore, nothing herein shall be interpreted to prohibit members of the public from communicating with the School Board or the School Administration on matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division at times other than meetings.

- E.** The Chair with the assistance of the Superintendent or their designees shall preserve decorum and order in the room where the Meeting is taking place and shall decide all questions of decorum and order during the Meeting. School Board Members may vote to overrule the Chair's or designee's decision at the time that the Chair or designee makes the decision. The Chair or designee is authorized to work with the Superintendent, designees, law enforcement and authorized agents to maintain order and decorum prior to the start of, during and immediately after any Meeting.
- F.** The School Administration, law enforcement and authorized agents will have responsibility for maintaining decorum and order outside of the Meeting room and outside of a building where a meeting will be or is taking place.
- G.** No person attending a meeting of the School Board, in any capacity, shall use, or allow to sound, any device in a manner that disrupts the conduct of business within the room in which the School Board or a Committee thereof is meeting. Notice of this restriction shall be posted outside of School Board Meeting Room and on the agenda for any School Board meeting.
- H.** At the request of the Chair or Superintendent or their designees, a city police officer or other law enforcement officer shall act as sergeant-at-arms at all School Board meetings.