



AGENDA INDEX FOR THE
SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Education
Multi-Purpose Room
Indian Springs High School
650 N. Del Rosa Dr.
San Bernardino, California

DR. BARBARA FLORES
Board Member

ABIGAIL ROSALES-MEDINA
President

YOSELIN MAYORAL
Student Board Member

MICHAEL J. GALLO
Board Member

GWEN DOWDY-RODGERS
Vice President

CAZZMIRR MIDDLETON
Student Board Member

DR. MARGARET HILL
Board Member

DALE MARSDEN, Ed.D.
Superintendent

JHUNELYN PARAFINA
Student Board Member

DANNY TILLMAN
Board Member

GREGORY WEIDLER
Student Board Member

SCOTT WYATT, Ed.D.
Board Member

Board Meetings are streamed live at <https://www.youtube.com/user/SanBdoCitySchools/>

October 16, 2018

Estimated Times

SESSION ONE

1.0 Opening 5:30 pm

1.1 Call to Order

1.2 Pledge of Allegiance to the Flag

1.3 Adoption of Agenda

1.4 Inspirational Message – Dr. Scott Wyatt

SESSION TWO

2.0 Special Presentation(s) 5:35 pm

2.1 Outstanding Student Awards

2.2 Resolution Supporting the Schools and Local Communities Funding Act

2.3 Resolution in Recognition of National School Psychology Week

2.4 Resolution in Recognition of Substitute Educators Day

2.5 Resolution in Recognition of Veterans Day

*All indicated times are approximate. The actual time for any item is dependent upon the amount of time required for prior items.

SESSION THREE

3.0 Closed Session **6:15 pm**

As provided by law, the Board will meet in Closed Session for consideration of the following:

Anticipated Litigation

Conference with legal counsel pursuant to paragraph (2) or (3) of Subdivision (d) of Government Code 54956.9

Number of Cases: Two

Existing Litigation

Conference with legal counsel, pursuant to paragraph (1) of subdivision (d) of Government Code 54956.9

Number of Cases: One

#CI-18-19-07

Conference with Labor Negotiator

District Negotiator: Perry Wiseman

Employee Organization: California School Employees Association
Communications Workers of America
San Bernardino School Police Officers Association
San Bernardino Teachers Association

Public Employee Appointment

Title: Elementary School Principal

Public Employee Discipline/Dismissal/Release

Student Matters/Discipline

Superintendent's Evaluation

SESSION FOUR

4.0 Action Reported from Closed Session **6:45pm**

SESSION FIVE

5.0 Student Board Members' Comments **6:50 pm**

SESSION SIX

6.0 Public Comments **7:00 pm**

This is the time during the agenda when the Board of Education is prepared to receive comments from members of the public on any matter within its subject matter jurisdiction. If you wish to address the Board, please complete a "Request to Address the Board of Education" form located in the Multi-Purpose Room, Indian Springs High School, prior to the start of the Board Meeting.

Board of Education Meeting
October 16, 2018

Any person wishing to make complaints against District employees is asked to file the appropriate complaint form prior to this meeting. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because these comments are made at a public meeting.

SESSION SEVEN

7.0 *Student Achievement* **8:00 pm**

7.1 Overview of the State's Accountability Model, Part II

SESSION EIGHT

8.0 *Reports and Comments* **8:45 pm**

8.1 Report by San Bernardino Teachers Association

8.2 Report by California School Employees Association

8.3 Report by Communications Workers of America

8.4 Report by San Bernardino School Police Officers Association

8.5 Comments by Board Members

8.6 Comments by Superintendent and Staff Members

SESSION NINE

9.0 *Consent Calendar* **9:30 pm**

BOARD OF EDUCATION

9.1 Approval of Minutes

9.2 Compensation for School Board Member

DEPUTY SUPERINTENDENT

9.3 Ratification of the Consulting Services Agreement with Mary Bevernick Educational Consulting, Boulder Creek, CA, to Provide Consulting Services for New Special Education Director

BUSINESS SERVICES

9.4 Acceptance of Gifts and Donations to the District

9.5 Agreement with Delores B. Lindsey and Randall B. Lindsey, Escondido, CA, to Provide Culturally Proficient Customer Service

9.6 Amendment No. 1 to the Master Services Agreements for Mechanical, Electrical and Plumbing Consulting Services

9.7 Amendment No. 2 to the Professional Service Agreement with Best Best & Krieger, Attorneys at Law, Riverside, CA, to Provide Legal Services to the District

Board of Education Meeting
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- 9.8 Amendment No.2 to the Professional Services Agreement with John Sergio Fisher & Associates, Inc. to Provide Architectural and Engineering Services for the Indian Springs High School Performing Arts Center
- 9.9 Bid No. NSB 2018-19-4, Food Packaging Equipment
- 9.10 Commercial Warrant Register for Period September 1 – 15, 2018
- 9.11 Food Service Agreement with Our Lady of the Assumption School

CONTINUOUS IMPROVEMENT

- 9.12 Agreement and Payment for Course of Study Activities - Continuous Improvement
- 9.13 Agreement with Young Women Empowerment Foundation, San Bernardino, CA, to Provide the Empowered 2 Excel Program to Students at Arroyo Valley High School

DISTRICT POLICE

- 9.14 Ratification of Business and Inservice Meeting - District Police

EDUCATIONAL SERVICES

- 9.15 Agreement and Payment for Course of Study Activities - Educational Services
- 9.16 Consultant Services Agreement with The Desertsong Group, Highland, CA, for Leadership Development for Students at Barton and Hunt Elementary Schools
- 9.17 Renewal of the Agreement with California State University, San Bernardino, CA, to Participate in the Federal Work Study Program America Reads/Counts

HUMAN RESOURCES

- 9.18 Agreement and Payment for Course of Study Activities - Human Resources
- 9.19 Extended Field Trip, San Geronio High School, Jobs for America's Graduates National Student Leadership Academy, Washington, D.C.

STUDENT SERVICES

- 9.20 Business and Inservice Meetings - Student Services
- 9.21 Ratification and Approval of Payment for Course of Study Activity - Student Services
- 9.22 Expulsion of Student(s)
- 9.23 Student(s) Recommended for Suspension or Expulsion (Excluding Mandatory Offenses), but Remanded to Youth Court for Other Means of Correction.
- 9.24 Student(s) Recommended for Suspension, but Remanded Back to School Sites or had Suspensions Reduced, Due to Errors of Due Process, Lack of Evidence, and/or Availability of Other Means of Correction
- 9.25 Student(s) Recommended for Expulsion, but Remanded Back to the School Sites Due to Errors of Due Process, Lack of Evidence and/or Availability of Other Means of Correction
- 9.26 Petition to Expunge, Rescind, or Modify Youth Court or Expulsion

Board of Education Meeting
October 16, 2018

SESSION TEN

10.0 *Action Items* **9:35 pm**

- 10.1 Personnel Report #8, Dated October 16, 2018
- 10.2 Board On-Going Initiatives
- 10.3 Board Top 10
- 10.4 Board Follow Up
- 10.5 Future Agenda Items

SESSION ELEVEN

11.0 *Summary of Board Requests* **9:40 pm**

SESSION TWELVE

12.0 *Adjournment* **9:45 pm**

At the May 1, 2018 Board Meeting, the 2018-19 Board of Education Meeting Calendar was adopted. The next regular meeting of the Board of Education of the San Bernardino City Unified School District will be held on Tuesday, November 6 at 5:30 p.m. in the Multi-Purpose Room, Indian Springs High School, 650 N. Del Rosa Dr., San Bernardino.

The District is committed to provide equal access to individuals with a disability to open and public meetings. For information on the availability of disability-related aids or services to enable any person with a disability to participate in a public meeting and/or to request reasonable accommodations, please contact:

Affirmative Action Office
777 North F Street
San Bernardino, CA 92410
(909) 381-1122
(909) 381-1121 fax
Office Hours: Monday - Friday, 8 a.m.-4:30 p.m.

Requests for reasonable accommodations must be received by the Affirmative Action Office no later than five working days before the public meeting so that an interactive process can be effectuated to determine an effective accommodation that would best serve the needs of the individual with a disability.

Posted: October 12, 2018

Board of Education Meeting
October 16, 2018



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SESSION ONE

- 1.0** ***Opening*** **5:30 pm**
- 1.1 Call to Order
- 1.2 Pledge of Allegiance to the Flag
- 1.3 Adoption of Agenda
- 1.4 Inspirational Message – Dr. Scott Wyatt

SESSION TWO

- 2.0** ***Special Presentation(s)*** **5:35 pm**
- 2.1 Outstanding Student Awards
(Prepared by Communications/Community Relations)

The Board of Education is pleased to honor students, parents, volunteers, and staff from Alessandro, Anton, Arrowhead and Barton elementary schools. The Board wishes to recognize these individuals for their outstanding accomplishments.

*All indicated times are approximate. The actual time for any item is dependent upon the amount of time required for prior items.

2.2 Resolution Supporting the Schools and Local Communities Funding Act
(Prepared by Communications/Community Relations)

WHEREAS since Proposition 13 passed in 1978, California school funding has experienced limitations in what was once the main source of school funding, the property tax; and

WHEREAS California schools face many challenges in providing an equitable education for students with differences in language, income, parental education level, and other factors; and

WHEREAS the Schools and Local Communities Funding Act will provide billions in yearly funding for public schools and other vital needs;

THEREFORE, BE IT RESOLVED that the San Bernardino City Unified School District Board of Education supports the Schools and Local Communities Funding Act.

2.3 Resolution in Recognition of National School Psychology Week
(Prepared by Communications/Community Relations)

WHEREAS the Board of Education of the San Bernardino City Unified School District joins others across the state and nation in recognizing National School Psychology Week, which is November 12 to 16, 2018; and

WHEREAS children's mental health is linked to their learning and development, and school psychologists foster and deliver mental health services and academic support that lower barriers to teaching and learning;

THEREFORE, BE IT RESOLVED that the Board of Education encourages all District schools to set aside November 12-16, 2018, as National School Psychology Week and acknowledge the contributions that school psychologists make each day.

2.4 Resolution in Recognition of Substitute Educators Day
(Prepared by Communications/Community Relations)

WHEREAS substitute educators are a vital part of the education profession, providing a balanced education for students; and

WHEREAS the Board of Education of the San Bernardino City Unified School District joins others around the nation in recognizing Friday, November 16, 2018, as Substitute Educators Day;

THEREFORE, BE IT RESOLVED that the Board of Education encourages all District schools to set aside Friday, November 16, 2018, to acknowledge the contributions substitute employees make to our students and our schools.

2.5 Resolution in Recognition of Veterans Day
(Prepared by Communications/Community Relations)

WHEREAS November 11, 1918, marked the end of World War I, and in 1938, Congress passed a bill to dedicate November 11 to the cause of world peace, and following War II, the day became Veterans Day; and

WHEREAS on Veterans Day, all citizens should pause, reflect, and honor our veterans, past and present, our MIAs, and those brave Americans whose service and sacrifice enable us to enjoy peace and freedom in the greatest nation in the world, the United States of America;

THEREFORE, BE IT RESOLVED that the Board of Education hereby expresses its gratitude, appreciation, and respect for the service of veterans and members of the United States Armed Forces and encourages all District schools to undertake educational activities that commemorate the history and contributions of our nation's veterans.

SESSION THREE

3.0 *Closed Session* 6:15 pm

As provided by law, the Board will meet in Closed Session for consideration of the following:

Anticipated Litigation

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District Negotiator: Perry Wiseman

Employee Organization: California School Employees Association
Communications Workers of America
San Bernardino School Police Officers Association
San Bernardino Teachers Association

Public Employee Appointment

Title: Elementary School Principal

Public Employee Discipline/Dismissal/Release

Student Matters/Discipline

Superintendent's Evaluation

8.5 Comments by Board Members

Individual Board members may wish to share a comment, concern, and/or observation with other Board members and/or staff about a topic not on the agenda. In addition, individual Board members may wish to suggest items to be scheduled on a future agenda.

8.6 Comments by Superintendent and Staff Members

The Superintendent and other members of the management staff may discuss events and future activities significant to the school district.

Board of Education Meeting
October 16, 2018

SESSION NINE

9.0 Consent Calendar

9:30 pm

(When considered as a group, unanimous approval is advised.)

Certain items of business require review and approval by the Board of Education. Other items are for information and review only. Therefore, the following items are grouped as a consent list for receipt and approval. When members have questions about items included in the consent calendar, these items are pulled out of the group and considered separately.

It is recommended that the following resolutions be adopted:

BOARD OF EDUCATION

9.1 Approval of Minutes

(Prepared by Superintendent's Office)

BE IT RESOLVED that the Minutes of the Board of Education Meeting held on September 4, 2018 be approved as presented.

9.2 Compensation for School Board Member

(Prepared by Superintendent's Office)

Board Member Michael Gallo was ill and unable to attend the October 2, 2018 School Board meeting. Using District Board Policy No. 9250 and Education Code 35120(a) as a guideline, it is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves compensation for Board Member Michael Gallo for the October 2, 2018 School Board meeting.

Requester/Approver: Superintendent

DEPUTY SUPERINTENDENT

9.3 Ratification of the Consulting Services Agreement with Mary Bevernick Educational Consulting, Boulder Creek, CA, to Provide Consulting Services for New Special Education Director

(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves ratifying a consulting services agreement with Mary Bevernick Educational Consulting, Boulder Creek, CA, to provide the new Director of Special Education/Special Education Local Plan Area (SELPA) consulting services at a cost of \$800.00 per day, effective September 26 - December 31, 2018. The cost, not to exceed \$36,800.00, will be paid from the Unrestricted Continuous Improvement Fund -Account No. 037.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

Requester: Assistant Superintendent, Continuous Improvement

Approver: Deputy Superintendent

BUSINESS SERVICES

9.4 Acceptance of Gifts and Donations to the District
 (Prepared by Business Services)

BE IT RESOLVED that the Board of Education acknowledges receipt of the following gifts or donations:

SITE	DONOR	DONATION AND PURPOSE	AMOUNT	VALUE
Indian Springs High School	DonorsChoose.org, San Francisco, CA	4 - ASICS Gel Running Shoes, 14 - NIKE Air Zoom Pegasus, and 4 - ASICS GT-2000 Running Shoes provided to support the cross country and track teams		\$2,647.00
Pacific High School	Thinkwise Credit Union, San Bernardino, CA	To support the Hero Program	\$200.00	
Middle College High School	Thinkwise Credit Union, San Bernardino, CA	To support the Key Club	\$600.00	
Kimbark Elementary School	Champion Breed Athletics, Ontario, CA	To sponsor a student to attend a camp	\$230.00	
Arroyo Valley High School	Cardenas Market, Rialto, CA	Snacks and drinks for after school senior meetings		\$152.29
Serrano Middle School	Coca Cola, Rosemont, IL	To support ASB	\$171.83	

The acceptance of these donations meets all requirements of Board Policy 3290, Gifts, Donations, Grants, and Bequests.

Requester: Various

Approver: Chief Business Officer, Business Services

9.5 Agreement with Delores B. Lindsey and Randall B. Lindsey, Escondido, CA, to Provide Culturally Proficient Customer Service
 (Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves entering into an agreement with Delores B. Lindsey and Randall B. Lindsey, Escondido, CA, to provide two, 2-hour sessions of professional learning experiences on culturally proficient educational practices to approximately 450 Nutrition Services Department personnel on December 14, 2018. The cost, not to exceed \$8,000.00 payable at \$4,000.00 per session for two sessions, will be paid from Restricted Nutrition Services Fund 92.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

Requester: Director, Nutrition Services

Approver: Chief Business Officer, Business Services

9.6 Amendment No. 1 to the Master Services Agreements for Mechanical, Electrical and Plumbing Consulting Services
(Prepared by Facilities/Operations)

BE IT RESOLVED that the Board of Education approves amending the master services agreement approved November 3, 2015, Agenda No. 8.20, with the below selected firms to provide mechanical, electrical and plumbing consulting services for new construction and modernization projects. The amendment will extend the ending date to allow completion of required services for current projects, effective January 1 – December 31, 2019. All other terms and conditions remain the same.

- PBS Engineers, Glendora, CA
- P2S Engineering, Inc., Long Beach, CA
- IMEG Corp., Ontario, CA, formally TTG Engineers, Ontario, CA
- Maroko & Shwe, Inc., Burbank, CA
- BSE Engineering, Inc., San Diego, CA

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign said Amendment No. 1.

Requester: Director, Facilities Planning and Development

Approver: Chief Business Officer, Business Services

9.7 Amendment No. 2 to the Professional Service Agreement with Best Best & Krieger, Attorneys at Law, Riverside, CA, to Provide Legal Services to the District
(Prepared by Facilities/Operations)

BE IT RESOLVED that the Board of Education approves amending the professional service agreement approved on October 17, 2017, Agenda Item No. 6.3, with Best Best & Krieger, Attorneys at Law, Riverside, CA, to represent and provide advice and counsel concerning the planning, acquisitions, and potential litigation for District real property needs for the District. This amendment is to extend the agreement through December 31, 2019 and to include additional professional services from Overland Pacific & Cutler, LLC, Riverside, CA, for acquisitions, appraisals and relocation assistance services. Original agreement was \$50,000.00; Amendment No. 1 added additional services for \$55,000.00. Amendment No. 2 is for \$75,000.00, for a total combined amount of not to exceed \$180,000.00 and will be paid from Funds 01, 21 and 40. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign said Amendment No. 2.

Requester: Director, Facilities Planning and Development
Approver: Chief Business Officer, Business Services

9.8 Amendment No.2 to the Professional Services Agreement with John Sergio Fisher & Associates, Inc. to Provide Architectural and Engineering Services for the Indian Springs High School Performing Arts Center
(Prepared by Facilities/Operations)

BE IT RESOLVED that the Board of Education approves amending the professional services agreement approved on August 18, 2015, Agenda Item No. 8.15, with John Sergio Fisher & Associates, Inc. (JSFA). This amendment is for additional services to provide design studies on canopies, exterior and interior renderings and Revit model revisions for the Indian Springs High School Performing Arts Center. The cost, not to exceed \$72,062.60, will be paid from Funds 21, 25, and 40. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign said Amendment No. 2.

Requester: Director, Facilities Planning and Development
Approver: Chief Business Officer, Business Services

9.9 Bid No. NSB 2018-19-4, Food Packaging Equipment
(Prepared by Business Services)

BE IT RESOLVED that Bid No. NSB 2018-19-4, Food Packaging Equipment, advertised on August 16, 2018, and August 23, 2018, in The Sun, Black Voice, and El Chicano newspapers, and opened on September 6, 2018, at 11:00 a.m. be awarded to the lowest responsive/responsible bidder meeting District specifications. The cost will be paid from Restricted Nutrition Services Fund 92.

BE IT ALSO RESOLVED that Bid No. NSB 2018-19-4, Food Packaging Equipment, be awarded to the lowest responsible bidder, AmeriPak, Warrington, PA as follows:

Bidder	Total Bid
AmeriPak Warrington, Pennsylvania	\$595,333.80
The Platinum Packaging Group Paramount, California	\$700,828.20

BE IT FURTHER RESOLVED that the District may use this bid, based on unit prices awarded, to purchase additional items as needed throughout the initial one-year term of the bid and any extensions made in accordance with the terms and conditions of the bid,

not to exceed three (3) years total award, as in the best interest of the District.

Requester: Director, Nutrition Services
Approver: Chief Business Officer, Business Services

9.10 Commercial Warrant Register for Period September 1 – 15, 2018
(Prepared by Business Services)

BE IT RESOLVED that the Commercial Warrant Register for period September 1 - 15, 2018, be ratified and/or approved.

Requester: Director, Accounting Services
Approver: Chief Business Officer, Business Services

9.11 Food Service Agreement with Our Lady of the Assumption School
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves entering into a meal program food service agreement with Our Lady of the Assumption School, effective October 17, 2018 - June 30, 2019. This standardized agreement may be extended by mutual written consent one (1) fiscal year at a time up to a total of three (3) years, subject to the terms and conditions agreed upon by the parties by June 30 of each year. Written notice of changes to terms and conditions may include, but not be limited to, price changes, location(s) and number/style of meals served. **There is no cost to the District.** District meal pricing schedule for family and/or box style is as follows:

2018/2019	Breakfast	Student Lunch	Supper	Snack	Adult Lunch
Reimbursable or Non-Reimbursable	\$2.30	\$3.45	\$3.45	\$1.15	\$3.95

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign said agreement and any related documents.

Requester: Director, Nutrition Services
Approver: Chief Business Officer, Business Services

CONTINUOUS IMPROVEMENT

9.12 Agreement and Payment for Course of Study Activities - Continuous Improvement
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves the following:

Dr. Martin Luther King Jr. Middle School requests Board of Education approval to enter into an agreement to utilize StuntMasters Inc., Gilbert, AZ, for a BMX Impact Motivational Assembly, “Healthy Habits Tour” presentation that will focus on healthy

habits in conjunction with Red Ribbon Week activities to 701, seventh - eighth grade students on October 31, 2018. This presentation empowers youth with a message of fun, safety, and health and will focus on bike safety, Physical Science, drug awareness, character building, positive behavior, goal setting, anti-bullying and friendship. The total cost, not to exceed \$680.00, will be paid from Dr. Martin Luther King Jr. Middle School Account No. 204. **Requester: Site**

Requester: Principal, Dr. Martin Luther King Jr. Middle School
Approver: Assistant Superintendent, Continuous Improvement

BE IT FURTHER RESOLVED that the Board of Education approves the following:

Shandin Hills Middle School requests Board of Education approval to utilize Wheels of Freestyle Inc., San Diego, CA, for a School Big Air BMX Show presentation to 140, sixth - eighth grade CAPS students on October 25, 2018. This assembly is to capture the attention of students with an extreme sports team (BMX Show) that will deliver an inspirational and motivating message about anti-bullying, anti-drug, foundations of success and the importance of proper nutrition. The total cost, not to exceed \$1,097.00, will be paid from Shandin Hills Middle School CAPS Account No. 459. **Requester: Site**

Requester: Principal, Shandin Hill Middle School
Approver: Assistant Superintendent, Continuous Improvement

9.13 Agreement with Young Women Empowerment Foundation, San Bernardino, CA, to Provide the Empowered 2 Excel Program to Students at Arroyo Valley High School
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves entering into an agreement with Young Women Empowerment Foundation, San Bernardino, CA, to provide the Empowered 2 Excel (E2E) Student Cultural Diversity, Wellness, Academic and Career Enrichment Program to 25 students at Arroyo Valley High School at a cost per student of \$500.00, effective October 17, 2018 – June 30, 2019. The E2E Program targets students that are at-risk of dropping out of school because of disruptive behaviors. The program helps to develop new habits and skills through supportive strategies that increase the students' cultural, well-being, academic and career choices that build resiliency to help students remain in school in order to ultimately establish a college or career goal by graduation. The cost, not to exceed \$12,500.00 will be paid from the Unrestricted General Fund – Targeted School Support for Progress, Account No. 243. **Requester: Site**

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

Requester: Principal, Arroyo Valley High School
Approver: Assistant Superintendent, Continuous Improvement

DISTRICT POLICE

9.14 Ratification of Business and Inservice Meeting - District Police
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves the ratification of attendance and participation of three District employees and the following individuals in a scheduled business and inservice meeting:

To attend the Battle of Badges, Explorer Competition, September 29, 2018 in Pasadena, CA. The total cost, including meals and mileage per District guidelines, not to exceed \$335.00, will be paid from District Police Account No. 079.

Valeria Ibarra Marvin Martinez Steven Miller Alfredo Perez
(Explorers, District Police)

Requester/Approver: Chief of Police, District Police

EDUCATIONAL SERVICES

9.15 Agreement and Payment for Course of Study Activities - Educational Services
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves the following:

Bob Holcomb Elementary School requests Board of Education approval to enter into an agreement to utilize StuntMasters Inc., Gilbert, AZ, for two “BMX Impact Show” assemblies to 630, Kindergarten - sixth grade students on October 24, 2018. This action sports assembly promotes motivation and education and also focuses on health, fitness, and drug awareness for Red Ribbon Week. The shows also discuss and demonstrate bicycle safety, “the Spokes of Character,” and Physical Science. The total cost, not to exceed \$1,275.00, will be paid from Bob Holcomb Elementary School ASB Account.

Requester: Site

Bob Holcomb Elementary School requests Board of Education approval to utilize Bellajohn Theatricals, Pasadena, CA, for two “Coming to America” assemblies to 200, third – fourth grade students on October 26, 2018. This educational school musical theatre presentation documents immigration through Ellis Island and beyond; and connects to several of our IB units of study including: Where We Are in Place and Time, an inquiry to explorations and migrations of humankind, Who We Are. The total cost, not to exceed \$600.00, will be paid from Bob Holcomb Elementary School ASB Account. **Requester: Site**

Requester: Principal, Bob Holcomb Elementary School
Approver: Assistant Superintendent, Educational Services

9.16 Consultant Services Agreement with The Desertsong Group, Highland, CA, for Leadership Development for Students at Barton and Hunt Elementary Schools
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves entering into the consultant services agreement with The Desertsong Group, Highland, CA, for leadership development for 25 students at Barton Elementary and 25 students at Hunt Elementary at a cost \$180.00 per student, for a cost of \$36,000.00 per site, for approximately 114 sessions that will be held three days per week, effective October 17, 2018 – June 28, 2019. The leadership initiative will merge training and development opportunities to empower students to create their own opportunities for life success through contributing to their community as young leaders guided by mentors dedicated to expanding their horizons. The cost, not to exceed \$72,000.00, will be paid from the Unrestricted General Fund – Targeted School Support for Progress, Account No. 243.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

Requester: Director, Department of Equity and Targeted Student Achievement
Approver: Assistant Superintendent, Educational Services

9.17 Renewal of the Agreement with California State University, San Bernardino, CA, to Participate in the Federal Work Study Program America Reads/Counts
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves renewing the agreement with California State University, San Bernardino, CA, to participate in the Federal Work Study Program America Reads/Counts, effective October 17, 2018 – June 30, 2019. CSUSB students participating in the program will provide instructional support to approximately thirty (30) District students to increase reading practice and comprehension and math skills at a cost per student of \$450.00. CSUSB students will not exceed 20 instructional hours per week. The cost, not to exceed \$13,500.00 will be paid from the Unrestricted General Fund – Local Control Accountability Plan (LCAP)-Account No. 419.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

Requester: Director, Equity and Targeted Student Achievement
Approver: Assistant Superintendent, Educational Services

HUMAN RESOURCES

9.18 Agreement and Payment for Course of Study Activities - Human Resources
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves the following:

Ramona-Alessandro Elementary School requests Board of Education approval to enter into an agreement to utilize StuntMasters Inc., Gilbert, AZ, for a BMX Impact Motivational Assembly, Spokes of Character “Showtime” presentation, with an emphasis on Red Ribbon Week, being drug free to 640, Kindergarten - sixth grade students on October 26, 2018. This presentation focuses on character building, bicycle safety, Physical Science, drug awareness, positive behavior, goal setting, and anti-bully or friendship. They focus on the body and the mind. The total cost, not to exceed \$850.00, will be paid from Ramona-Alessandro Elementary School INAP Account No. 205. **Requester: Site**

Requester: Principal, Ramona-Alessandro Elementary School
Approver: Assistant Superintendent, Human Resources

BE IT FURTHER RESOLVED that the Board of Education approves the following:

Cesar Chavez Middle School requests Board of Education approval to enter into an agreement to utilize StuntMasters Inc., Gilbert, AZ, for two BMX Impact Motivational Assemblies, “Healthy Habits Tour” presentation that will focus on healthy habits in conjunction with Red Ribbon Week activities to 1,222 sixth - eighth grade students on October 31, 2018. This presentation focuses on character building, bicycle safety, Physical Science, drug awareness, positive behavior, goal setting, anti-bully and friendship, and also empowers youth with a message of health, safety, and fun. The total cost, not to exceed \$1,147.50, will be paid from Cesar Chavez Middle School INAP Account No. 204. **Requester: Site**

Requester: Principal, Cesar Chavez Middle School
Approver: Assistant Superintendent, Human Resources

BE IT FURTHER RESOLVED that the Board of Education approves the following:

Emmerton Elementary School requests Board of Education approval to utilize the Redlands Bowl Performing Arts, Redlands, CA, for the Kalama Brothers, Ryan and Kai, to perform two assemblies to 264, Kindergarten - first grade students; and to 264, second - thirds grade students on October 24, 2018. The Kalama Brothers are talented musicians originally from Hawaii. This presentation will give students an introduction to multi-culture experience of Hawaiian music. **There is no cost to the District. Requester: Site**

Requester: Principal, Emmerton Elementary School
Approver: Assistant Superintendent, Human Resources

- 9.19 Extended Field Trip, San Geronio High School, Jobs for America's Graduates National Student Leadership Academy, Washington, D.C.
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves the extended field trip for 10 San Geronio High School students and 1 District employee, to attend the Jobs for America's Graduates (JAG) National Student Leadership Academy at Capitol Hill, Washington, D.C., from November 14 - 18, 2018. This conference gives students the opportunity to practice and compete in areas of public speaking, employability and math skills, and project based learning. This is tied to JAG competencies of job survival and leadership and self-development. The cost of the trip, not to exceed \$19,244.54, including meals and lodging, will be paid from San Geronio High School JAG Grant Account No. 332. Transportation provided by air and shuttle, not to exceed \$7,750.00 will be paid from San Geronio High JAG Grant Account No. 332. No student will be denied participation due to financial constraints. Names of the students are on file in the Business Services office. **Requester: Site**

Requester: Principal, San Geronio High School
Approver: Assistant Superintendent, Human Resources

STUDENT SERVICES

- 9.20 Business and Inservice Meetings - Student Services
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves the attendance and participation of the following individual in a scheduled business and inservice meeting:

To attend the 30th Annual National Association for the Education of Homeless Children and Youth (NAEHCY) Conference, October 27 - 30, 2018 in Anaheim, CA. The total cost including meals and mileage per District guidelines, not to exceed \$1,500.00, will be paid from the Specialized Programs Account No. 419.

Vicki Lee
(Homeless Liaison, A.T.L.A.S.)

Requester: Director, Specialized Programs
Approver: Assistant Superintendent, Student Services

- 9.21 Ratification and Approval of Payment for Course of Study Activity - Student Services
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves the ratification for the following:

Cajon High School requests Board of Education approval for Stephen Amundson, Tulare, CA, to provide Leadership Development Day – Four Seasons of School Culture, for

leadership training classes to 40, ninth - twelfth grade students on July 23, 2018. This presentation will help the student leaders set goals and cast a vision for the upcoming school year. The total cost, not to exceed \$2,500.00, will be paid from Cajon High School INAP Account No. 203. **Requester: Site**

Requester: Principal, Cajon High School
Approver: Assistant Superintendent, Student Services

Youth Services

9.22 Expulsion of Student(s) (Prepared by Youth Services)

BE IT RESOLVED that the Board of Education accepts and adopts the recommendation and findings of the Hearing Panel, based on a review of the Panel's finding of facts and recommendations, and orders the expulsion of the following student(s) with the birth date(s) as listed below in accordance with the Board rules and regulations and in compliance with Education Code Section 48900:

***(S) 09/13/2002 ***(S) 07/29/2001 *(S) 10/21/2003**

*The Board does hereby order the enforcement of the expulsion suspended for a period of not more than one calendar year. The suspension of the enforcement of the expulsion order is deemed appropriate for the rehabilitation of the pupil, per Education Code section 48917.

**The Board does hereby expel the pupil for a period of one semester, and does hereby order the enforcement of the expulsion suspended for the following semester, allowing him/her to be considered for re-enrollment in the district under suspended expulsion as deemed appropriate for the rehabilitation of the pupil, per Education Code section 48917.

(S) A stipulated expulsion is a process whereby the pupil and his/her family acknowledge responsibility for the behavior leading to the recommendation for expulsion by the school administration, and waive their right to a hearing by admitting to the facts in support of an expulsion recommendation. The pupil and his/her family stipulate the facts of the case as presented by the school, accepting one of the following consequences: ***(S)** suspended expulsion, *****(S)** expulsion one semester, suspended expulsion one semester, **(S)** expulsion two semesters.

(YC) *Youth Court* is a SBCUSD program for youth who have committed education code violations 48900 or 48915 offenses (excluding mandatory offenses) for which they could be given an expulsion, but are instead given the option of appearing before a jury of their peers to explore the factors contributing to the education code violation (s) ensuring that students understand who were impacted by their actions, and what needs to be done to repair the harm caused by their actions as well as to address other contributing factors that led to the decisions made.

- 9.23 Student(s) Recommended for Suspension or Expulsion (Excluding Mandatory Offenses), but Remanded to Youth Court for Other Means of Correction.
(Prepared by Youth Services)

BE IT RESOLVED that the Board of Education accepts and adopts the recommendation and findings of facts of Youth Services and orders the suspension or expulsion of the following student(s) with the birth date(s) as listed below in accordance with the Board rules and regulations and in compliance with Education Code Section 48900:

07/21/2002 07/22/2003 09/11/2002 08/09/2003

Education Code Section 48915 (a) states, “Principal or the Superintendent of the schools shall recommend a pupil’s expulsion, unless the principal or superintendent finds and so reports in writing to the governing board that expulsion is inappropriate, due to the particular circumstance, which should be set out in the report of the incident”. The student(s) identified below were found to have committed a violation of Education Code Section 48900 for which a referral for expulsion is mandated; however, the principal found that due to particular circumstances, expulsion is inappropriate.

- 9.24 Student(s) Recommended for Suspension, but Remanded Back to School Sites or had Suspensions Reduced, Due to Errors of Due Process, Lack of Evidence, and/or Availability of Other Means of Correction
(Prepared by Youth Services)

BE IT RESOLVED that the following student(s) were recommended for suspension, but suspension is deemed inappropriate based on due process errors, insufficient evidence, and/or the availability of other means of correction in compliance with Education Code Section 48900. Therefore, although they were recommended for suspension, the suspension was reversed or modified.

07/21/2003 09/03/2008 12/03/2007 08/14/2008 04/02/2003 02/06/2006
08/02/2002 10/01/2007

- 9.25 Student(s) Recommended for Expulsion, but Remanded Back to the School Sites Due to Errors of Due Process, Lack of Evidence and/or Availability of Other Means of Correction
(Prepared by Youth Services)

BE IT RESOLVED that the following student(s) were recommended for expulsion, but expulsion is deemed inappropriate based on due process errors, insufficient evidence, and/or the availability of other means of correction in compliance with the Education Code section 48900. Therefore, although they were recommended for expulsion, the expulsion is not granted:

08/16/2003 04/01/2003 12/07/2007 03/15/2011 07/12/2009

9.26 Petition to Expunge, Rescind, or Modify Youth Court or Expulsion
(Prepared by Youth Services)

BE IT RESOLVED that the Board of Education authorizes the expulsion and/or Youth Court modification, expungement or rescinding of the following student(s) with the birth date(s) as indicated below, to schools of the San Bernardino City Unified School District in accordance with the Board rules and regulations and in compliance with Education Code Section 48900:

03/23/2004 10/06/2003

Education Code 48917, Section (e) states: upon satisfactory completion of the rehabilitation assignment of a pupil, the governing board shall reinstate the pupil in a school of the district and may also order the expungement of any or all records of the expulsion proceedings.

Education Code 48213 states: that a student can be excluded from attendance pursuant to Section 120230 of the Health and Safety Code or Section 49451 of this code if a principal or his designee determines that the continued presence of the child would constitute a clear and present danger to the life, safety, and health of a pupil or school personnel. The governing board is not required to send prior notice of the exclusion to the parent or guardian of the pupil. The governing board shall send a notice of the exclusion as soon as is reasonably possible after the exclusion.

Board of Education Meeting
October 16, 2018

SESSION TEN

10.0 Action Items

9:35 pm

10.1 Personnel Report #8, Dated October 16, 2018
 (Prepared by Human Resources)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that Personnel Report #8, dated October 16, 2018, which contains actions such as hiring, retirements, resignations, promotions, and terminations involving certificated, classified, and other employees in the categories of noon duty aides, recreational supervisors, substitute employees, and others, be ratified and/or approved as presented. Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

10.2 Board On-Going Initiatives

These are items the Board has deemed require periodic progress updates.

Initiative	Assigned to	Action
SBCUSD Welcoming Resource Center (Centralized Services Facility)	L. Perez	Quarterly Updates: 07/24/18 COMPLETED 10/16/18 COMPLETED 01/22/19 04/23/19
African American Student Achievement	K. Mitchell	Biannual Updates: 10/16/18 04/23/19
Mental Health	L. Perez	Quarterly Updates: 09/18/18 COMPLETED 12/04/18 03/12/19 06/18/19
Grading Practices Committee Dashboard	K. Mitchell	Quarterly Updates: 07/24/18 COMPLETED 01/22/19 04/23/19
Citations Database	J. Paulino	Monthly Updates: 07/24/18 COMPLETED 09/18/18 COMPLETED 10/16/18 11/06/18 12/04/18
Safe Routes to School	J. Paulino	Quarterly Updates: 12/04/18 03/12/19 06/18/19
Family Engagement Strategic Plan	L. Perez	Quarterly Updates: 08/21/18 COMPLETED 11/06/18 02/19/19 05/21/19

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Later Start Times for Secondary Sites	H. Vollkommer	Quarterly Updates: 12/04/18 03/12/19 06/18/19
Counseling Reports (with specific data sets; strategies to meet student needs)	L. Perez	Quarterly Updates: 08/21/18 COMPLETED 11/06/18 02/19/19 05/21/19

10.3 Board Top 10

Items, once completed, will be removed from the list and may not require further updates.

	Date of Request	Question/Request	Requested by	Assigned to	Anticipated Completion Date/Remarks/Action
1	02/18/14	Create Programs of Excellence at other schools (ex: Richardson) to eliminate lottery waiting and that will include additional components	Mrs. Medina Mrs. Rodgers	K. Mitchell H. Vollkommer	03/16-03/18: Focus Group preparing Action Steps
2	05/16/17	Provide information regarding Arrowhead Grove and potential changes to Sierra HS and Roberts ES	Mr. Gallo	K. Mitchell H. Vollkommer	10/16/18
3	02/20/18	Engagement of Student Internships w/District's Operations departments	Mr. Gallo	K. Mitchell	10/16/18
4	04/17/18	From Student Achievement Pres, 4/17/18: ELPI & Reclassification/Multilingual Initiative: Data by grade and school Academic Indicators: (English/Language Arts, Math)	Dr. Flores	K. Mitchell	01/08/19 Student Achievement Presentation
5		TBD			
6		TBD			
7		TBD			
8		TBD			
9		TBD			
10		TBD			

10.4 Board Follow Up

Items, once completed, will be removed from the list. As decided by the Board, items from this list will be moved to the Top 10 list as needed.

	Date of Request	REQUESTS/QUESTIONS FOR FOLLOW UP	Requested By
BUSINESS SERVICES – MRS. CHRISTAKOS			
1	10/02/18	Provide watering schedules (compliance with restrictions)	Mrs. Rodgers
2	10/02/18	Provide information on reports of running out of food and HS students not having enough time to eat	COMPLETED
3	10/02/18	Clarify how the Empty Seat program works	Mrs. Rodgers
4	09/18/18	Develop a process for establishing a budget for Board "wish list"	Dr. Hill

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	Date of Request	REQUESTS/QUESTIONS FOR FOLLOW UP	Requested By
5	09/18/18	Check the gating system at San Bernardino HS	Mrs. Rodgers
6	09/18/18	Establish/advertise the “go to” staff at schools for Chromebooks	Mr. Tillman
7	08/21/18	Review school murals policy for possible revision (students’ painting)	Dr. Flores
8	08/07/18	Explore a District-wide recycling program	Mrs. Medina
9	08/07/18	Explore shade structure needs at school sites	Dr. Flores
10	07/24/18	Add potential cost of middle school gyms to Facilities Master Plan	Mrs. Rodgers
COMMUNICATIONS – MRS. BARDERE			
1	09/04/18	Explore possibility of mailing out Community Report Card with students’ report cards; consider a new name for the report card; ensure students are aware of new report card/data	Mr. Gallo Dr. Wyatt Ms. Parafina Ms. Middleton
COMMUNITY ENGAGEMENT – MRS. ONTIVEROS			
1	09/18/18	Pursue Generation Go internship opportunities for students	Mr. Tillman
2	08/07/18	Clarify process for communicating with parents/students regarding SB Promise with CSUSB	Mrs. Rodgers
CONTINUOUS IMPROVEMENT – DR. MONÁRREZ			
1	09/18/18	Maximize career pathway/A-G opportunities for Special Ed students	Mrs. Medina
2	09/04/18	Provide update, including areas for growth, on the Special Education Summer Internship program	Mr. Gallo
DEPUTY SUPERINTENDENT – DR. VOLLKOMMER			
EDUCATIONAL SERVICES – DR. MITCHELL			
1	10/02/18	Provide information re: progression/continuity of Dual Immersion programs	Mrs. Rodgers
2	09/18/18	Public Hearing: K12 Textbook/Instruction Materials. Capture recommendations for English Learner and Special Education next year	Dr. Flores Mrs. Medina
3	09/18/18	Re: SB2735. What funds are associated with it and determine how to support MS/HS English learners, including Remedial Math placement	Dr. Flores Mrs. Medina
4	09/18/18	Explore “enhancements” to PE program	COMPLETED
5	09/18/18	Review PE uniform loaner program at MS/HS levels	Mr. Tillman
6	09/18/18	Explore ZSpace vendor program (possible career pathway)	Mr. Gallo
7	09/18/18	Take deeper look at Ds/Fs reporting to include class level	Mr. Gallo
8	09/18/18	Conduct a similar WestEd study (like Special Ed) for EL students	Dr. Flores
9	09/04/18	Inform and explain the state’s new accountability model (icons) to parents	COMPLETED
10	09/04/18	Provide update on AB2635 re: lowest performing student subgroup(s)	Mrs. Rodgers
11	09/04/18	Provide update re: transitional programs (e.g: 6-7, 8-9 grades)	Mrs. Rodgers
12	08/07/18	Prepare mediated structure matrix for all schools (like Curtis & Cole)	Dr. Flores
13	08/07/18	Mechanism to measure growth of individual students	Mr. Gallo
14	07/24/18	Update on Richardson/waiting list schools	Mr. Tillman Dr. Wyatt
15	07/24/18	Submit proposal for African-American Taskforce for CLSBA Conf.	Dr. Flores
16	07/24/18	Develop matrix of internal instructional programs, including Career Pathways	Mr. Gallo
17	06/19/18	Provide other expenditures from 17-18 for professional development and other line items (e.g. Safety, English Learners, etc.)	COMPLETED
18	07/10/18 06/05/18	Provide year-end report on Charter schools based on 16 elements Provide annual Charter schools report	Dr. Flores
19	07/24/18	Include District and CTE budgets, as well as needs	COMPLETED

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	Date of Request	REQUESTS/QUESTIONS FOR FOLLOW UP	Requested By
	06/05/18	Provide budgets for all Career Pathways	
20	04/17/18	Review Charter schools' renewal process, including performance reviews	COMPLETED
HUMAN RESOURCES – DR. WISEMAN			
SCHOOL POLICE – CHIEF PAULINO			
1	10/02/18	Work with City on traffic issues on Pacific Avenue (w/Dr. Marsden)	Dr. Flores Dr. Wyatt
2	09/18/18	Review/remedy CSO staffing at Del Vallejo MS	Mr. Tillman
3	07/24/18	Provide ideas to decrease trespassing citations	Mrs. Rodgers
STUDENT SERVICES – DR. PEREZ			
1	08/21/18	Safe Routes to School: limit the # of safe routes to those we can manage well; make sure School Police supports efforts; work with City/contractor to ensure routes are clean; consider Meghan's Law; work with Sandals Church as partner; team recognition.	Mr. Tillman Mrs. Medina Dr. Wyatt
2	08/21/18	Explore the Give Back program	Dr. Hill
3	08/07/18	Recognize schools with significant drops in suspension rates	Dr. Flores
4	08/07/18	Report on Chronic Absenteeism	Board
5	08/07/18	Work with counselors on scheduling awareness (ex: two career pathways vs college prep)	Mrs. Rodgers
6	08/07/18	Investigate a "hybrid" program (traditional/independent study) for chronically absent students (continuation schools)	Dr. Wyatt
7	07/10/18	From Roles/Responsibilities of Counselors Presentation: a) Provide % of seniors that have been through a Career Interest Inventory (CII); what CII platform does the District Use? b) Provide % of seniors that completed FAFSA; What community partners can assist? c) Explore program used at Moreno Valley USD: Teachers as Counselors d) Consider an "all day counseling model" e) Process for rolling out new counseling model to students	Mr. Tillman Dr. Flores Dr. Hill
8	02/20/18	Create a "roving trophy" for different categories (ex: enrollment, campus beautification)	Dr. Hill

10.5 Future Agenda Items

Request	Date	W	SP	SA	AP	AR	PH
KPI: CAASPP, Part II (Local Data)	10/16/18				X		
KPI: College and Career Indicators	11/06/18			X			
1 st Interim Budget Report/LCAP Update	12/04/18				X		
KPI: English Learners Progress Indicator/Multilingual Initiative	01/08/19			X			
Career Pathways	01/22/19				X		
KPI: Grade 8/9 Math Success Rate	02/05/19			X			
Safety Update	02/19/19				X		
KPI: Third Grade Reading Proficiency	03/05/19			X			
2 nd Interim Budget Report/LCAP	03/12/19				X		
KPI: Parent Engagement	04/09/19			X			
Special Education Update	04/23/19				X		
Innovation Grant Awards	04/23/19				X		
KPI: School Climate	05/07/19			X			

Request	Date	W	SP	SA	AP	AR	PH
19-20 BOE Meeting Calendar Adoption	05/07/19					X	
Coaching Systems	05/21/19				X		
Governor's May Revise Budget Update	05/21/19					X	
KPI: Budget/LCAP	06/04/19			X			X
Annual Service Plan & Budget Requirement (SELPA)	06/04/19						X
Balances in Excess of Minimum Reserve Requirements	06/04/19						X
Fiscal Preliminary Budget/LCAP	06/04/19						X
Budget/LCAP Report/Adoption	06/18/19					X	

SESSION ELEVEN

11.0 Summary of Board Requests

9:40 pm

SESSION TWELVE

12.0 Adjournment

9:45 pm

At the May 1, 2018 Board Meeting, the 2018-19 Board of Education Meeting Calendar was adopted. The next regular meeting of the Board of Education of the San Bernardino City Unified School District will be held on Tuesday, November 6 at 5:30 p.m. in the Multi-Purpose Room, Indian Springs High School, 650 N. Del Rosa Dr., San Bernardino.

The District is committed to provide equal access to individuals with a disability to open and public meetings. For information on the availability of disability-related aids or services to enable any person with a disability to participate in a public meeting and/or to request reasonable accommodations, please contact:

Affirmative Action Office
 777 North F Street
 San Bernardino, CA 92410
 (909) 381-1122
 (909) 381-1121 fax
 Office Hours: Monday - Friday, 8 a.m.-4:30 p.m.

Requests for reasonable accommodations must be received by the Affirmative Action Office no later than five working days before the public meeting so that an interactive process can be effectuated to determine an effective accommodation that would best serve the needs of the individual with a disability.

Posted: October 12, 2018