

**AGENDA INDEX FOR THE**  
**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT**

**Regular Meeting of the Board of Education**  
**Community Room**  
**Board of Education Building**  
**777 North F Street**  
**San Bernardino, California**

**ABIGAIL MEDINA**  
Vice President

**DR. BARBARA FLORES**  
Board Member

**MICHAEL J. GALLO**  
Board Member

**KRISTIAN BACARRO**  
Student Board Member



**DR. MARGARET HILL**  
President

**DALE MARSDEN, Ed.D.**  
Superintendent

**ISABEL CHOLBI**  
Student Board Member

**GWENDOLYN RODGERS**  
Board Member

**DANNY TILLMAN**  
Board Member

**SCOTT WYATT, Ed.D.**  
Board Member

**DANIELLE QUEZADA**  
Student Board Member

**March 7, 2017**

**Estimated Times**

**SESSION ONE**

- |            |                                                  |                |
|------------|--------------------------------------------------|----------------|
| <b>1.0</b> | <b><i>Opening</i></b>                            | <b>5:30 pm</b> |
| 1.1        | <u>Call to Order</u>                             |                |
| 1.2        | <u>Pledge of Allegiance to the Flag</u>          |                |
| 1.3        | <u>Adoption of Agenda</u>                        |                |
| 1.4        | <u>Student Board Member Swearing In Ceremony</u> |                |

**SESSION TWO**

- |            |                                     |                |
|------------|-------------------------------------|----------------|
| <b>2.0</b> | <b><i>Administrative Report</i></b> | <b>5:35 pm</b> |
| 2.1        | <u>Second Interim Report/Budget</u> |                |

**SESSION THREE**

- |            |                                                 |                |
|------------|-------------------------------------------------|----------------|
| <b>3.0</b> | <b><i>Student Achievement</i></b>               | <b>6:15 pm</b> |
| 3.1        | <u>Local Control Accountability Plan Update</u> |                |

\*All indicated times are approximate. The actual time for any item is dependent upon the amount of time required for prior items.

**SESSION FOUR**

**4.0 Public Comments**

**7:00 pm**

This is the time during the agenda when the Board of Education is prepared to receive comments from members of the public on any matter within its subject matter jurisdiction. If you wish to address the Board, please complete a “Request to Address the Board of Education” form.

When recognized, please step to the microphone at the podium, give your name, and limit your comments to five minutes. The time limit for public comment on any one topic is 30 minutes.

Any person wishing to make complaints against District employees is asked to file the appropriate complaint form prior to this meeting. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because these comments are made at a public meeting.

**SESSION FIVE**

**5.0 Administrative Presentation**

**8:00 pm**

**5.1 Family Engagement Centers**

**SESSION SIX**

**6.0 Reports and Comments**

**8:30 pm**

**6.1 Report by San Bernardino Teachers Association**

**6.2 Report by California School Employees Association**

**6.3 Report by Communications Workers of America**

**6.4 Report by San Bernardino School Police Officers Association**

**6.5 Report by San Bernardino School Managers**

**6.6 Comments by Board Members**

**6.7 Board Committee Reports**

**6.8 Comments by Superintendent and Staff Members**

**SESSION SEVEN**

**7.0 Consent Calendar**

**9:15 pm**

*(When considered as a group, unanimous approval is advised.)*

**BOARD OF EDUCATION**

**7.1 Approval of Minutes**

***BUSINESS SERVICES***

- 7.2 Acceptance of Gifts and Donations to the District
- 7.3 Agreement with Demetrius Williams dba 21<sup>st</sup> Century Vending Co., Fontana, CA, to Provide Non-School Sites/Staff Snack Vending Service Option
- 7.4 Consultant Services Agreement with Michael Bishop & Associates, Inc., Long Beach, CA, to Provide Support and Advisement to the District
- 7.5 Closure of School Facility Program Project
- 7.6 Commercial Warrant Register for Period February 1 - 15, 2017
- 7.7 Agreement with Management & Communication Consultants (MC2), San Carlos, CA, to Conduct a Custodial Operations Assessment
- 7.8 Bid No. F17-06, Athletic Complex Upgrades at Cajon HS
- 7.9 Bid No. 16-10, Window Coverings and Stage Curtains Repair and/or Replacement - Districtwide
- 7.10 Notice of Completion, Purchase Order No. 670355, Bid No. 15-08 Requirements Contract for HVACR Services, Repairs, and Installations – Districtwide
- 7.11 Resolution for the Professional Development Center to be Declared a “Non-School” Building Pursuant to Title 24, California Code of Regulations, Part 1, Group 1, Section 4-310

***EDUCATIONAL SERVICES***

- 7.12 Agreement with American Red Cross, Chicago, IL, to Provide Certifications as Part of the Medical Health Pathway Curriculum at Curtis Middle School
- 7.13 Charter Renewal Petition for Casa Ramona Academy for Technology, Community and Education
- 7.14 Charter Renewal Petition for Newman Leadership Academy
- 7.15 Ratification of the Consultant Services Agreement with Lindsey Gunn, Ph.D., Oxford, MS, to Facilitate a Series of Sessions to Gather Input from Students, Parents and Community Members
- 7.16 Ratification of the Sponsorship with San Bernardino Community College District, San Bernardino Valley College, San Bernardino, CA, for Pacific High School Students to have Concurrent Enrollment for Certification as a Heavy Diesel Mechanic
- 7.17 Request to Enter into a Software License Agreement with The Princeton Review, Los Angeles, CA, to Provide Online Tutoring

***HUMAN RESOURCES***

- 7.18 Agreement with Sharon S. Caballero, Sapello, NM, to Design/Formalize the District’s Development of the Grow Your Own Teacher Plan
- 7.19 Memorandum of Understanding with California Baptist University (CBU), Riverside, CA, to Offer Reduced Tuition Rates to District Employees
- 7.20 Quarterly Williams Site Visitations Report Summary from San Bernardino County

Superintendent of Schools

**STUDENT SERVICES**

- 7.21 Bid No. 16-03, High-Density Storage System for Athletic Uniforms & Equipment
- 7.22 Business and Inservice Meetings - Student Services
- 7.23 Extended Field Trip, Arroyo Valley High School, CORE Academy Camping Trip, Cedar City, UT
- 7.24 Extended Field Trip, Arroyo Valley High School, Cross Country Team Camping, Cedar City, UT
- 7.25 Extended Field Trip, Arroyo Valley High School, JROTC Cadet Leadership Challenge Camp, Fort Irwin, CA
- 7.26 Extended Field Trip, Community Day School, Camp Cedar Falls Trip, Angelus Oaks, CA
- 7.27 Payment for Course of Study Activities - Student Services
- 7.28 Ratification of the Agreement with the University of Redlands, CA, for the School of Education's Student Success Partnership to Provide Tutoring Services to Foster Students at Four Treatment Centers
- 7.29 Student(s) Recommended for Suspension, but Remanded Back to School Sites or had Suspensions Reduced, Due to Errors of Due Process, Lack of Evidence, and/or Availability of Other Means of Correction
- 7.30 Student(s) Recommended for Expulsion, but Remanded Back to the School Sites Due to Errors of Due Process, Lack of Evidence and/or Availability of Other Means of Correction
- 7.31 Lift of Expulsion of Student(s)
- 7.32 Petition to Expunge, Rescind, or Modify Expulsion

**SESSION EIGHT**

- 8.0 **Action Items** **9:20 pm**
- 8.1 Personnel Report #16, Dated March 7, 2017
- 8.2 2017 California School Boards Association Delegate Assembly Election
- 8.3 Second Period Interim Financial Report as of January 31, 2017

**SESSION NINE**

- 9.0 **Closed Session** **9:25 pm**  
As provided by law, the Board will meet in Closed Session for consideration of the following:

**Anticipated Litigation**

Conference with legal counsel pursuant to paragraph (2) or (3) of Subdivision (d) of Government Code 54956.9  
Number of Cases: One

**Existing Litigation**

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Conference with legal counsel, pursuant to paragraph (1) of subdivision (d) of  
Government Code 54956.9  
Number of Cases:

**Conference with Labor Negotiator**

District Negotiator: Perry Wiseman  
Employee Organization: California School Employees Association  
Communications Workers of America  
San Bernardino School Police Officers Association  
San Bernardino Teachers Association

**Public Employee Appointment**

Title: Director, Secondary Education  
Middle School Principal

**Public Employee Discipline/Dismissal/Release**

Certificated Non-Reelects

**Student Matters/Discipline**

**SESSION TEN**

**10.0** *Action Reported from Closed Session* **9:55 pm**

**SESSION ELEVEN**

**11.0** *Adjournment* **10:00 pm**

At the May 17, 2016 Board Meeting, the 2016-17 Board of Education Meeting Calendar was adopted. The next regular meeting of the Board of Education of the San Bernardino City Unified School District will be held on Tuesday, March 21, at 5:30 p.m. in the Community Room of the Board of Education Building, 777 North F Street, San Bernardino.

The District is committed to provide equal access to individuals with a disability to open and public meetings. For information on the availability of disability-related aids or services to enable any person with a disability to participate in a public meeting and/or to request reasonable accommodations, please contact:

Affirmative Action Office  
777 North F Street  
San Bernardino, CA 92410  
(909) 381-1122  
(909) 381-1121 fax  
Office Hours: Monday - Friday, 8 a.m.-4:30 p.m.

Requests for reasonable accommodations must be received by the Affirmative Action Office no later than five working days before the public meeting so that an interactive process can be effectuated to determine an effective accommodation that would best serve the needs of the individual with a disability.

Posted: March 3, 2017

Board of Education Meeting  
March 7, 2017

**AGENDA FOR THE**  
**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT**

**Regular Meeting of the Board of Education**  
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**ABIGAIL MEDINA**  
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Student Board Member



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President

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**DANNY TILLMAN**  
Board Member

**SCOTT WYATT, Ed.D.**  
Board Member

**DANIELLE QUEZADA**  
Student Board Member

**March 7, 2017**

**Estimated Times**

**SESSION ONE**

**1.0 Opening** **5:30 pm**

Call to Order

Pledge of Allegiance to the Flag

Adoption of Agenda

Student Board Member Swearing In Ceremony

**SESSION TWO**

**2.0 Administrative Report** **5:35 pm**

**2.1 Second Interim Report/Budget**  
(Prepared by Business Services)

Jayne Christakos, Chief Business Officer, Business Services will present the 2016-17 Second Interim Report.

\*All indicated times are approximate. The actual time for any item is dependent upon the amount of time required for prior items.

**SESSION THREE**

**3.0 *Student Achievement* 6:15 pm**

**3.1 Local Control Accountability Plan Update**

Kennon Mitchell, Assistant Superintendent, Educational Services, will present an update of the Local Control Accountability Plan.

**SESSION FOUR**

**4.0 *Public Comments* 7:00 pm**

This is the time during the agenda when the Board of Education is prepared to receive comments from members of the public on any matter within its subject matter jurisdiction. If you wish to address the Board, please complete a “Request to Address the Board of Education” form.

When recognized, please step to the podium, give your name, and limit your comments to five minutes or less. The time limit for public comment on any one topic is 30 minutes.

Any person wishing to make complaints against District employees is asked to file the appropriate complaint form prior to this meeting. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because these comments are made at a public meeting.

**SESSION FIVE**

**5.0 *Administrative Presentation* 8:00 pm**

**5.1 Family Engagement Centers  
(Prepared by Student Services)**

The Family Engagement Office will provide an update on the services, programs and activities that have been provided throughout our Family Engagement Centers.

**SESSION SIX**

**6.0 *Reports and Comments* 8:30 pm**

**6.1 Report by San Bernardino Teachers Association**

**6.2 Report by California School Employees Association**

**6.3 Report by Communications Workers of America**

**6.4 Report by San Bernardino School Police Officers Association**

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6.5 Report by San Bernardino School Managers

6.6 Comments by Board Members

Individual Board members may wish to share a comment, concern, and/or observation with other Board members and/or staff about a topic not on the agenda. In addition, individual Board members may wish to suggest items to be scheduled on a future agenda.

6.7 Board Committee Reports

6.8 Comments by Superintendent and Staff Members

The Superintendent and other members of the management staff may discuss events and future activities significant to the school district.

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**SESSION SEVEN**

**7.0 Consent Calendar**

**9:15 pm**

*(When considered as a group, unanimous approval is advised.)*

Certain items of business require review and approval by the Board of Education. Other items are for information and review only. Therefore, the following items are grouped as a consent list for receipt and approval. When members have questions about items included in the consent calendar, these items are pulled out of the group and considered separately.

It is recommended that the following resolutions be adopted:

***BOARD OF EDUCATION***

**7.1 Approval of Minutes**

(Prepared by Superintendent’s Office)

BE IT RESOLVED that the Minutes of the Board of Education Meeting held on January 24, 2017 be approved as presented.

***BUSINESS SERVICES***

**7.2 Acceptance of Gifts and Donations to the District**

(Prepared by Business Services)

BE IT RESOLVED that the Board of Education acknowledges receipt of the following gifts or donations:

<b>SITE</b>	<b>DONOR</b>	<b>DONATION AND PURPOSE</b>	<b>AMOUNT</b>
Mt. Vernon Elementary School	Lifetouch National School Studios, Eden Prairie, MN	To support field trips	\$172.91
Pacific High School	Thinkwise Federal Credit Union, San Bernardino, CA	To support student activities	\$400.00
Serrano Middle School	Coca Cola, New Castle, DE	To support the school	\$229.81
Roosevelt Elementary School	Scholarship AMERICA, Saint Peter, MN	To support field trips	\$700.00
Arroyo Valley High School	Navarro Engineering, Indio, CA	To support the Running Club	\$250.00
Cajon High School	Jese Llavona, Mukilteo, WA	To support the field trip to Knott’s Berry Farm	\$4,000.00

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SITE	DONOR	DONATION AND PURPOSE	AMOUNT
Cajon High School	Earl Smith, Apple Valley, CA	To support the field trip to Knott's Berry Farm	\$500.00

The acceptance of these donations meets all requirements of Board Policy 3290, Gifts, Donations, Grants, and Bequests.

Requester: Various

Approver: Chief Business Officer, Business Services

7.3 Agreement with Demetrius Williams dba 21<sup>st</sup> Century Vending Co., Fontana, CA, to Provide Non-School Sites/Staff Snack Vending Service Option  
 (Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves entering into an agreement with Demetrius Williams dba 21<sup>st</sup> Century Vending Co., Fontana, CA, to provide non-school sites/staff snack vending service option, at-will, at no cost to the District, effective March 8 - June 30, 2017. This agreement may be extended one (1) fiscal year at a time up to a total of three (3) years, as in the best interest of the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said agreement and any related documents.

Requester: Director, Nutrition Services

Approver: Chief Business Officer, Business Services

7.4 Consultant Services Agreement with Michael Bishop & Associates, Inc., Long Beach, CA, to Provide Support and Advisement to the District  
 (Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves entering into a consultant services agreement with Michael Bishop & Associates, Inc., Long Beach, CA, to provide support and advisement to the Administrator of Facilities, Maintenance & Operations, and other identified director-level personnel, support the enhancement of the leadership capacity of Business Services management team, assist in developing high-quality collaboration of Business Services, and participate in the review of departmental systems and role functions of facility planning, effective March 8, 2017 – June 30, 2018. The total cost, not to exceed \$25,000.00 will be paid from the Unrestricted General Fund – Business Services, Account No. 068.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

Requester/Approver: Chief Business Officer, Business Services

7.5 Closure of School Facility Program Project  
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves the School Facilities Project identified be closed to further activity and related Sub Funds in Fund 35. The following Project has been closed or reduced to costs incurred by the California Department of General Services, Office of Public School Construction.

<u>Project Number</u>	<u>Fund and Resource</u>	<u>Reason</u>
57/67876-00-103	35-9796 Cajon High	Completed and Closed

Requester: Director, Fiscal Services

Approver: Chief Business Officer, Business Services

7.6 Commercial Warrant Register for Period February 1 - 15, 2017  
(Prepared by Business Services)

BE IT RESOLVED that the Commercial Warrant Register for period February 1 - 15, 2017, be ratified and/or approved.

Requester: Director, Accounting Services

Approver: Chief Business Officer, Business Services

***Facilities/Operations***

7.7 Agreement with Management & Communication Consultants (MC2), San Carlos, CA, to Conduct a Custodial Operations Assessment  
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves entering into an agreement with Management & Communication Consultants (MC2), San Carlos, CA, to conduct a four day and three evening operational review, effective March 8 – 16, 2017. MC2 will examine equipment, paperwork, data, documentation, interview personnel, and observe employees at work at 15 District sites. Upon completion of the observation, MC2 will prepare a report summarizing their findings and recommendations to enhance cleaning services. The total cost, not to exceed \$6,995.00, will be paid from the Unrestricted General Fund – Maintenance and Operations, Account No. 80

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

Requester: Director, Maintenance and Operations

Approver: Chief Business Officer, Business Services

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7.8 Bid No. F17-06, Athletic Complex Upgrades at Cajon HS  
 (Prepared by Facilities/Operations)

BE IT RESOLVED Bid No. F17-06, Athletic Complex Upgrades at Cajon HS, be awarded to the lowest responsible and responsive bidder meeting the specifications based on the Base Bid. The bid was advertised on February 9, 2017 and February 16, 2017, in the El Chicano, Precinct Reporter and The Sun newspapers. Bids were opened on February 28, 2017, at 2:00 p.m. The cost will be paid from Funds 01 and 40.

<b>Contractor</b>	<b>Base Bid</b>
Environmental Construction, Inc. Woodland Hills, CA	\$ 2,091,780.00
Byrom-Davey, Inc. San Diego, CA	\$ 2,190,675.00
Harik Construction, Inc. Glendora, CA	\$ 2,347,000.00
PCN3, Inc. Los Alamitos, CA	\$ 2,490,000.00
SJD&B, Inc. Rancho Cucamonga	\$ 2,532,256.00
Horizons Construction Co. Int'l, Inc. Orange, CA	\$ 2,615,000.00
Los Angeles Engineering, Inc. Covina, CA	\$ 2,664,328.00
Ohno Construction Company Fontana, CA	\$ 2,735,000.00
C.S. Legacy Construction, Inc. Pomona, CA	\$ 2,961,066.00
Dalke & Sons Construction, Inc. Riverside, CA	\$ 3,135,680.00

<u><b>Contractor</b></u>	<u><b>Base Bid</b></u>
Environmental Construction, Inc. 21550 Oxnard St., Suite 1050 Woodland Hills, CA 91367	\$ 2,091,780.00
<b>Add Alternate No. 1</b>	<b>\$ <u>39,850.00</u></b>
<b>TOTAL</b>	<b>\$ <u>2,131,630.00</u></b>

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign said agreement for bid awarded.

Requester: Director, Facilities Planning and Development  
 Approver: Chief Business Officer, Business Services

7.9 Bid No. 16-10, Window Coverings and Stage Curtains Repair and/or Replacement - Districtwide  
 (Prepared by Business Services)

BE IT RESOLVED that Bid No. 16-10, Window Coverings and Stage Curtains Repair and/or Replacement - Districtwide, was advertised on January 10 and January 17, 2017, and was opened on February 9, 2017, at 11:00 a.m. The District received only one bid response. Cost will be paid by various funds on an as-required basis.

BE IT ALSO RESOLVED that Bid No. 16-10, Window Coverings and Stage Curtains Repair and/or Replacement – Districtwide, be awarded to Carmen’s Custom Drapery the lowest responsive/responsible bidder meeting District specifications based on the lowest overall line price, as follows:

1	Install new 1” alum. mini blinds (complete system)	\$ 7.30 per sq. ft.
2	Remove 1” alum. mini blinds (complete system)	\$ .40 per sq. ft.
3	Install new 2” alum. mini blinds (complete system)	\$ 8.40 per sq. ft.
4	Remove 2” alum. mini blinds (complete system)	\$ .40 per sq. ft.
5	Repair 1” or 2” headrails and/or operating components	\$35.00 per sq. ft.
6	Install new roll down shade, mounting hardware, headbox, fascia, and manually operated components	\$ 7.20 per sq. ft.
7	Repair existing stage curtain fabric	\$ .50 per sq. ft.
8	Remove existing stage curtain (for replacement)	\$ .20 per sq. ft.
9	Remove existing stage curtain (cleaning and reinstall)	\$ 2.50 per sq. ft.
10	Install new stage curtain (only)	\$ 4.20 per sq. ft.
11	Repair existing stage curtain track system	\$ 4.00 per L.F.
12	Install new track system (only) for stage curtain	\$33.00 per L.F.
13	Repair existing vertical blind head rails and/or operating Components	\$1.00 per sq. ft.
14	Remove existing vertical blinds’ system entirely (for replacement)	\$ .30 per sq. ft.
15	Service Rate for miscellaneous repairs not listed above	\$27.50 per hour
	Total composite bid	\$131.90

BE IT ALSO RESOLVED that the District reserves the right to purchase more than or less than the quantity indicated as needed throughout the initial one-year term of the bid, with the option to extend annually, not to exceed five years total, effective March 8, 2017.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

Requester: Director, Maintenance and Operations  
 Approver: Chief Business Officer, Business Services

7.10 Notice of Completion, Purchase Order No. 670355, Bid No. 15-08 Requirements Contract for HVACR Services, Repairs, and Installations – Districtwide  
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education authorizes filing a Notice of Completion for the work completed under Bid No. 15-08 Requirements Contract for HVACR Services, Repairs, and Installations – Districtwide; Purchase Order No. 670355 awarded to the following:

ACCO Engineered Systems  
6446 E. Washington Blvd.  
Commerce, CA 90040-0000

BE IT FURTHER RESOLVED that Margaret Hill, President, Board of Education, be authorized to execute the Notice of Completion.

Requester: Director, Maintenance and Operations  
Approver: Chief Business Officer, Business Services

7.11 Resolution for the Professional Development Center to be Declared a “Non-School” Building Pursuant to Title 24, California Code of Regulations, Part 1, Group 1, Section 4-310  
(Prepared by Facilities/Operations)

BE IT RESOLVED, that the Board of Education accepts and acknowledges that the below applies to the Professional Development Center (PDC) located at 4030 Georgia Blvd, San Bernardino, CA 92407.

Pursuant to Title 24, California Code of Regulations (CCR), Part 1, Group 1, Section 4-310, the Board of Education of the San Bernardino City Unified School District hereby acknowledges the following:

(1) the Board of Education acknowledges that the PDC is a District-wide administrative building on a site separate from school sites.

(2) the Board of Education acknowledges that the PDC shall not be used for school purposes and no pupils or teachers will be permitted to use or enter the said building for said purposes or be subjected to a hazard resulting from its collapse.

(3) the Board of Education acknowledges that the PDC is designed, constructed, and inspected in compliance with the provisions of Parts 2, 3, 4, 5, 6, 9, 10, 11, and 12, Title 24, CCR as adopted by the Building Standards Commission.

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March 7, 2017

(4) the Board of Education acknowledges that the District Superintendent or designee shall send a copy of the adopted and signed resolution to the Division of the State Architect.

Requester: Interim Director, Facilities Planning and Development  
Approver: Chief Business Officer, Business Services

### ***EDUCATIONAL SERVICES***

- 7.12 Agreement with American Red Cross, Chicago, IL, to Provide Certifications as Part of the Medical Health Pathway Curriculum at Curtis Middle School  
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves entering into an agreement with American Red Cross, Chicago, IL, to provide CPR certification, use of an Automated External Defibrillator (AED), and first aid certification as part of the Medical Health Pathway Curriculum, effective March 8 – June 30, 2017. The total cost, not to exceed \$4,500.00 will be paid from the Restricted General Fund – Elementary Secondary Education Act Title I, Account No. 501. **Requester: Site**

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

Requester: Principal, Curtis Middle School  
Approver: Assistant Superintendent, Educational Services

- 7.13 Charter Renewal Petition for Casa Ramona Academy for Technology, Community and Education  
(Prepared by Educational Services)

BE IT RESOLVED that the Board of Education accepts the charter renewal petition of Casa Ramona Academy for Technology, Community and Education (CRATCE) thereby beginning the 60-day timeline for either approval or denial.

On February 24, 2017, Mrs. Esther Estrada of the CRATCE submitted a charter renewal petition to the Charter School Operations Department for official receipt by the Governing Board.

Consent by the Board initiates the timelines outlined by Education Code §47605(b). Within 30 days of official receipt by the Governing Board, a Public Hearing will be held, and within 60 days of official receipt by the Board, the authorizer shall either approve or deny the petition.

Requester: Director, Charter School Operations  
Approver: Assistant Superintendent, Educational Services

7.14 Charter Renewal Petition for Newman Leadership Academy  
(Prepared by Educational Services)

BE IT RESOLVED that the Board of Education accepts the charter renewal petition of Newman Leadership Academy (NLA) thereby beginning the 60-day timeline for either approval or denial.

On February 24, 2017, Mr. Rikke Van Johnson of NLA submitted a charter renewal petition to the Charter School Operations Department for official receipt by the Governing Board.

Consent by the Board initiates the timelines outlined by Education Code §47605(b). Within 30 days of official receipt by the Governing Board, a Public Hearing will be held, and within 60 days of official receipt by the Board, the authorizer shall either approve or deny the petition.

Requester: Director, Charter School Operations

Approver: Assistant Superintendent, Educational Services

7.15 Ratification of the Consultant Services Agreement with Lindsey Gunn, Ph.D., Oxford, MS, to Facilitate a Series of Sessions to Gather Input from Students, Parents and Community Members  
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves ratification of the consultant services agreement with Lindsey Gunn, Ph.D., Oxford, MS, to facilitate a series of six sessions designed to gather relevant thoughts, feelings, and opinions from students, parents and community members on the school experience, aspirations for the future, school leaders that have influenced them, and other topics, and collaborate with staff in designing session frameworks and in analyzing results, effective March 3 – June 30, 2017. Dr. Gunn will also facilitate an evening session with the District's Board, cabinet, and city council. The total cost, not to exceed \$34,000.00 will be paid from the Unrestricted General Fund – Local Control Accountability Plan (LCAP), Account No. 419.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

Requester: Director, Categorical Programs

Approver: Assistant Superintendent, Educational Services

- 7.16 Ratification of the Sponsorship with San Bernardino Community College District, San Bernardino Valley College, San Bernardino, CA, for Pacific High School Students to have Concurrent Enrollment for Certification as a Heavy Diesel Mechanic  
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves ratification of the sponsorship with San Bernardino Community College District, San Bernardino Valley College, San Bernardino, CA, for 18 Pacific High School students to have concurrent enrollment to attend the introductory class for certification as a heavy diesel mechanic at a cost per student of \$41.00, effective January 24 – May 25, 2017. The total cost, not to exceed \$738.00 will be paid from the Unrestricted General Fund – Career Pathway, Account No. 417. **Requester: Site**

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

Requester: Principal, Pacific High School  
Approver: Assistant Superintendent, Educational Services

- 7.17 Request to Enter into a Software License Agreement with The Princeton Review, Los Angeles, CA, to Provide Online Tutoring  
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves entering into an agreement with The Princeton Review, Los Angeles, CA, to provide Online Tutoring for up to 843 students and implementation & training for staff at Indian Springs High School effective March 8 – June 30, 2017. The fee, not to exceed \$35,595.00, will be paid from the Restricted General Fund – NCLB Title I PI School Support, Account No. 524

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

Requester: Director, Categorical Programs  
Approver: Assistant Superintendent, Educational Services

***HUMAN RESOURCES***

- 7.18 Agreement with Sharon S. Caballero, Sapello, NM, to Design/Formalize the District's Development of the Grow Your Own Teacher Plan  
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves entering into an agreement with Sharon S. Caballero, Sapello, NM, to design and formalize the District's development of the Grow Your Own teacher plan which includes multiple pathways to success as well as intent contracts for students to return to the District as teachers, effective March 8 – December 31, 2017. Ms. Caballero will also assist with leveraging all higher education and community partners in the development and implementation of the Grow Your Own teacher plan including local community groups and District parent groups. The cost, \$1,200.00 per day, for a not to exceed total cost of \$40,000.00 will be paid from the Unrestricted General Fund – Onboarding, Account No. 096.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

Requester/Approver: Assistant Superintendent, Human Resources

- 7.19 Memorandum of Understanding with California Baptist University (CBU), Riverside, CA, to Offer Reduced Tuition Rates to District Employees  
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves entering into a memorandum of understanding with California Baptist University, Riverside, CA to offer the University's courses at a reduced tuition rate to District employees, effective March 8, 2017 – March 7, 2020. CBU shall waive application fees and offer a 10% tuition scholarship to eligible District employees who attend classes online, at CBU's main campus, or at a CBU Education Service Center. CBU shall waive application fees and offer a 30% tuition scholarship to District employees who participate in a cohort hosted at the District's facility or a fully online cohort. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

Requester: Director, Human Resources Certificated  
Approver: Assistant Superintendent, Human Resources

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7.20 Quarterly Williams Site Visitations Report Summary from San Bernardino County Superintendent of Schools  
(Prepared by Human Resources)

BE IT RESOLVED that the Board of Education approves the findings of the Second Quarterly Report for the 2016/17 from San Bernardino County Superintendent of Schools.

California Education Code section 1240 requires that County Superintendent visit all deciles 1-3 schools (Williams schools currently based on the 2012 Academic Performance Index [API] identified in our county and report to our district the results of County Schools findings on a quarterly basis. The instructional materials sufficiency reviews and facilities inspections were conducted during the first quarter of the 2016/17 fiscal year as part of the Williams site visitations and the findings were reported in October 2016.

Williams Settlement Legislation  
Quarterly Report Summary

Quarterly Williams Site Visitations Report Summary

For submission to school district governing board and county office of education.

District Name: San Bernardino City Unified School District

Quarter covered by this report: Second Quarter

Areas	Number of Findings Received in Quarter	Number of Findings Resolved	Number of Findings Unresolved (Quarter)	Number of Findings Unresolved (Historic)
Instructional Materials	0	0	0	0
School Facilities	0	0	0	0
Teacher Assignments	0	0	0	0
Totals	0	0	0	0

Requester/Approver: Assistant Superintendent, Human Resources

***STUDENT SERVICES***

7.21 Bid No. 16-03, High-Density Storage System for Athletic Uniforms & Equipment  
(Prepared by Business Services)

BE IT RESOLVED that Bid No. 16-03, High-Density Storage System for Athletic Uniforms & Equipment to be installed at San Bernardino High School, was advertised on January 5, 2017 and January 12, 2017, and was opened on February 2, 2017, at 11:00 a.m. All costs will be charged Unrestricted General Fund – Local Control Accountability Plan (LCAP), Account No. 419

BE IT ALSO RESOLVED that bids were received as follows:

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<u>Bidder</u>	<u>Total Bid Amount</u>	<u>Terms</u>
AADS Office Solutions, Int'l, LLC Tempe, AZ	\$20,809.83	NET 30 DAYS
Datum Storage Solutions Emigsville, PA	\$21,354.61	NET 30 DAYS
McMurray Stern Santa Fe Springs, CA	\$34,740.00	NET 30 DAYS
Yamada Enterprises Huntington Beach, CA	\$29,432.53	NET 30 DAYS

BE IT ALSO RESOLVED that Bid No. 16-03, High Density Storage System for Athletic Uniforms & Equipment, be awarded to AADS Office Solutions, Int'l, LLC, lowest responsible bidder meeting District specifications as follows:

<u>Bidder</u>	<u>Total Bid Amount</u>	<u>Terms</u>
AADS Office Solutions, Int'l, LLC Tempe, AZ	\$20,809.83	NET 30 DAYS

BE IT ALSO RESOLVED that the District reserves the right to purchase more than or less than the quantity indicated, exercising unit price escalation or decrease in accordance with the bid specifications, at the sole discretion of the District, throughout the initial one-year term of the bid, and all extensions, not to exceed five years total, effective March 8, 2017. **Requester: Site**

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

Requester: Principal, San Bernardino High School  
 Approver: Assistant Superintendent, Student Services

7.22 Business and Inservice Meetings - Student Services  
 (Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves the attendance and participation of the following individuals in scheduled business and inservice meetings:

To attend the 3<sup>rd</sup> Annual Foster and Homeless Youth Services Summit, March 16, 2017 in Riverside, CA. The total cost, including meals and mileage per District guidelines, not to exceed \$145.42, will be paid from the Foster Youth and Homeless Education Account No. 419.

Vicki Lee (Homeless Liaison, Foster Youth and Homeless Education)

Requester: Principal-on-Assignment, Foster Youth and Homeless Education  
Approver: Assistant Superintendent, Student Services

BE IT FURTHER RESOLVED that the Board of Education approves the ratification of attendance and participation of the following individuals in scheduled business and inservice meetings:

To attend the California League of High Schools (CLHS) Region 10 Educator of the Year Awards Dinner held on January 13, 2017 in Ontario, CA. The total cost, including meals and mileage per District guidelines, not to exceed \$80.00, to be paid from San Bernardino High School Account No. 203. **Requester: Site**

Tony Olivarez                      Melinda Gutierrez-Pope  
(Student Representatives, San Bernardino High School)

Requester: Principal, San Bernardino High School  
Approver: Assistant Superintendent, Student Services

- 7.23 Extended Field Trip, Arroyo Valley High School, CORE Academy Camping Trip, Cedar City, UT  
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves the extended field trip for 21 Arroyo Valley High School students and 3 District employees, to attend the CORE Academy camping trip at Cedar Canyon Campground, Cedar City, UT, from June 5 - 10, 2017. Students involved in CORE academy take a series of environmental courses that pertain to the conservation and distribution of public lands and their management. This trip will allow students to experience the benefits of our National Parks and see how they are managed. The cost of the trip, not to exceed \$3,120.00, including meals and lodging, will be paid from Arroyo Valley High School ASB Account and donations from community partners. Transportation provided by America's Xpress Rent-A-Car, not to exceed \$1,546.95, will be paid from Arroyo Valley High School ASB Account. No student will be denied participation due to financial constraints. Names of the students are on file in the Business Services office. **Requester: Site**

Requester: Principal, Arroyo Valley High School  
Approver: Assistant Superintendent, Student Services

- 7.24 Extended Field Trip, Arroyo Valley High School, Cross Country Team Camping, Cedar City, UT  
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves the extended field trip for 10 Arroyo Valley High School students, 1 District employee and 1 chaperone, to attend the

Cross Country Team Camp at Cedar Canyon Campground, Cedar City, UT, from June 5 - 9, 2017. Students will be able to experience a week long cross-country training program, hike trails, learn about the environment, physically prepare the team for the upcoming season, and develop teamwork and leadership skills through team bonding activities. The cost of the trip, not to exceed \$3,500.00, including meals and lodging, will be paid from Arroyo Valley High School ASB Account. Transportation provided by America's Xpress Rent-A-Car, not to exceed \$1,400.00, will be paid from Arroyo Valley High School ASB Account. No student will be denied participation due to financial constraints. Names of the students are on file in the Business Services office. **Requester: Site**

Requester: Principal, Arroyo Valley High School  
Approver: Assistant Superintendent, Student Services

7.25 Extended Field Trip, Arroyo Valley High School, JROTC Cadet Leadership Challenge Camp, Fort Irwin, CA  
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves the extended field trip for 30 JROTC students, 3 District employees and 1 chaperone, to attend the JROTC Cadet Leadership Challenge Camp in Fort Irwin, CA, from March 17 - 22, 2017. The purpose of this trip is to provide students training in leadership, discipline, physical fitness, land navigation, rappelling, water and safety aquatics, and military organization orientations in an outdoor environment. Students will have the opportunity to earn ribbons/medals/awards. The cost of the trip, not to exceed \$3,584.00, including meals and lodging, will be paid by The U.S. Army Cadet Command. Transportation by coach bus will be provided by The U.S. Army Cadet Command at no cost to the District. No student will be denied participation due to financial constraints. Names of the students are on file in the Business Services office. **Requester: Site**

Requester: Principal, Arroyo Valley High School  
Approver: Assistant Superintendent, Student Services

7.26 Extended Field Trip, Community Day School, Camp Cedar Falls Trip, Angelus Oaks, CA  
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves the extended field trip for 22 Community Day School students, 6 District employees and 19 chaperones, to attend a mountain retreat at Camp Cedar Falls, Angelus Oaks, CA, from April 14 - 15, 2017. Loma Linda University's Project Hope, Special Ops, has been partnering with secondary Community Day School to provide mentors for students for several years. Students will attend this retreat with their mentors to participate in outdoor activities. This opportunity for experiential learning will build resiliency and school connectedness among students which has shown to help students in all areas of school success. The cost of the trip, not

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to exceed \$3,880.00, including meals and lodging, will be paid from Loma Linda University Project Hope. Transportation provided by Empire Transportation Services, not to exceed \$1,470.00, will be paid from Community Day School Account No. 419. No student will be denied participation due to financial constraints. Names of the students are on file in the Business Services. **Requester: Site**

Requester: Coordinator, Alternative Programs  
Approver: Assistant Superintendent, Student Services

7.27 Payment for Course of Study Activities - Student Services  
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves the following:

Carmack Elementary School requests Board of Education approval to utilize the Aquarium of the Pacific, Long Beach, CA, for an Aquarium on Wheels assembly and an “Under the Sea” Auditorium Program to 200 Preschool - sixth grade Carmack and Harmon Elementary students and 130 State Preschool/Preschool Central general education students on April 12, 2017. This assembly/program provides an interactive experience at the school site. The “Under the Sea” Auditorium Program is developmentally appropriate for the students at Carmack/Harmon Elementary Schools in special education and the Preschool Central general education programs. The program addresses functional academic skills and allows students to participate as a larger community. The Aquarium on Wheels assembly allows time for tide pool exploration to provide a sensory experience that is wheelchair accessible. The total cost, not to exceed \$1,775.00, will be paid from Carmack Elementary School Account No. 419. **Requester: Site**

Requester: Principal, Carmack Elementary School  
Approver: Assistant Superintendent, Student Services

7.28 Ratification of the Agreement with the University of Redlands, CA, for the School of Education’s Student Success Partnership to Provide Tutoring Services to Foster Students at Four Treatment Centers  
(Prepared by Business Services)

BE IT RESOLVED that the Board of Education approves ratification of the agreement with the University of Redlands, CA, for the School of Education’s Student Success Partnership to provide tutoring to 24 foster students at four treatment centers throughout San Bernardino, effective August 1, 2016 – June 30, 2017. In addition to the tutoring, the partnership director and the tutoring Coordinator will meet with the youth to provide encouragement and informal assessment of youth’s progress. The partnership also provides college and career support including FAFSA workshops, scholarships application process, and college tours and admissions contacts. The total cost, not to

exceed \$38,530.57, will be paid from the Unrestricted General Fund – Local Control Accountability Fund (LCAP), Account No. 419.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

Requester: Principal on Assignment, Foster Youth/Homeless Education Program  
Approver: Assistant Superintendent, Student Services

**Youth Services**

- 7.29 Student(s) Recommended for Suspension, but Remanded Back to School Sites or had Suspensions Reduced, Due to Errors of Due Process, Lack of Evidence, and/or Availability of Other Means of Correction  
(Prepared by Youth Services Department)

BE IT RESOLVED that the following student(s) were recommended for suspension, but suspension is deemed inappropriate based on due process errors, insufficient evidence, and/or the availability of other means of correction in compliance with Education Code Section 48900. Therefore, although they were recommended for suspension, the suspension was reversed or modified.

**07/11/2006      05/23/2002**

- 7.30 Student(s) Recommended for Expulsion, but Remanded Back to the School Sites Due to Errors of Due Process, Lack of Evidence and/or Availability of Other Means of Correction  
(Prepared by Youth Services Department)

BE IT RESOLVED that the following student(s) were recommended for expulsion, but expulsion is deemed inappropriate based on due process errors, insufficient evidence, and/or the availability of other means of correction in compliance with the Education Code section 48900. Therefore, although they were recommended for expulsion, the expulsion is not granted:

**11/18/2003    06/07/2001    05/22/2002    07/24/2001    07/10/2003  
07/16/2001    12/03/1998    11/18/2001    10/27/1999    07/26/2001**

- 7.31 Lift of Expulsion of Student(s)  
(Prepared by Youth Services Department)

BE IT RESOLVED that the Board of Education authorizes the readmission of the following student(s), with the birth date(s) as indicated below, to schools of the San Bernardino City Unified School District in accordance with the Board rules and regulations and in compliance with the Education Code Section 48900:

**12/02/1999**

7.32 Petition to Expunge, Rescind, or Modify Expulsion  
(Prepared by Youth Services Department)

**03/22/2003**

Education Code 48917, Section (e) states: upon satisfactory completion of the rehabilitation assignment of a pupil, the governing board shall reinstate the pupil in a school of the district and may also order the expungement of any or all records of the expulsion proceedings.

Education Code 48213 states: that a student can be excluded from attendance pursuant to Section 120230 of the Health and Safety Code or Section 49451 of this code if a principal or his designee determines that the continued presence of the child would constitute a clear and present danger to the life, safety, and health of a pupil or school personnel. The governing board is not required to send prior notice of the exclusion to the parent or guardian of the pupil. The governing board shall send a notice of the exclusion as soon as is reasonably possible after the exclusion

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**SESSION EIGHT**

**8.0 Action Items**

**9:20 pm**

8.1 Personnel Report #16, Dated March 7, 2017  
(Prepared by Human Resources)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that Personnel Report #16, dated March 7, 2017, which contains actions such as hiring, retirements, resignations, promotions, and terminations involving certificated, classified, and other employees in the categories of noon duty aides, recreational supervisors, substitute employees, and others, be ratified and/or approved as presented. Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

8.2 2017 California School Boards Association Delegate Assembly Election  
(Prepared by the Superintendent)

The official ballot for the election of representatives to CSBA's Delegate Assembly has been received and must be returned on or before March 15, 2017. Because of our large student enrollment, the San Bernardino City Unified School Board appoints two representatives. Currently, Barbara Flores (expires March 2018) and Margaret Hill (expires March 2017) are serving two-year terms. Gwen Rodgers was appointed during the San Bernardino City Unified School District's December 13, 2016 board meeting to replace Margaret Hill, effective April, 2018.

In addition to these two appointments, the Board may vote for no more than six representatives. There are six vacancies in San Bernardino County Sub Region 16-B. The following individuals are candidates for these vacancies:

Christina Cameron-Otero	Needles USD*
Tommy Courtney	Lucerne Valley USD*
Michael C. Flores	Ontario-Montclair SD
Margaret Hill	San Bernardino City USD*
Wilson F. So	Apple Valley USD*
Gabriel L. Stine	Victor ESD
Eric Swanson	Hesperia USD*
Mondi M. Taylor	Etiwanda SD
Kathy A. Thompson	Central SD*
Charles J. Uhalley	Chaffey Jt. Un. HSD

\*Denotes incumbent

BE IT RESOLVED that the Board of Education of the San Bernardino City Unified School District casts its vote for the following candidates:

8.3 Second Period Interim Financial Report as of January 31, 2017  
(Prepared by Business Services)

Business Services has prepared the 2016-17 Second Interim Report that provides an update on the financial position of the District as of January 31, 2017. This report includes all known adjustments to revenues and expenditures in the current year as well as projections for the two subsequent years.

The Education Code, as updated by AB1200 and AB2756, requires school districts to report on their financial condition at the time of budget adoption and after closing the books with the unaudited actuals. Two interim reports are also required during the Fiscal Year for the periods from July 1 - October 31 (first period), and from July 1 - January 31 (second period).

A resolution is contained in the Action item section of the agenda requesting a positive certification by the Board of Education as to the District's ability to meet its financial obligations for the current Fiscal Year and the subsequent two years.

**Second Period Interim Financial Report**

The Second Interim report consists of projections for ADA (average daily attendance), Local Control Funding Formula (LCFF), and summary of revenues, expenditures, and fund balance of the General Fund for the current and subsequent two years. Other funds of the District have also been included in this packet. This report also includes a current year Cash Flow Projection, a Summary Review of State Financial Criteria and Standards, and a Certification that the District will meet its financial obligations for the current and subsequent two years.

The Board of Education approved the Fiscal Year 2016-17 Adopted Budget on June 21, 2016. In addition, changes to the budget for revenues and expenditures have been brought to the board throughout the year as well as updates to the overall financial condition of the District. The Governor's proposed budget for 2017-18 provided minor increases to Gap funding for the current year but has revised its projections for 2017-18 Gap funding downward. Those changes are reflected in this report.

LCFF funding is now roughly 96% of the way towards full implementation. Although the Governor's 2017-18 Budget proposal makes no additional progress toward LCFF full funding, the proposal prevents erosion in LCFF implementation by proposing funding equal to the cost of the COLA increase on LCFF target rates. However, the proposed funding is significantly less than the \$2.2 billion the Administration previously estimated would be provided for 2017-18. The District has incorporated these changes in this second interim report.

A school district’s LCFF is derived primarily from District ADA and unduplicated pupil counts. ADA is projected from enrollment numbers adjusted using cohort survival procedures for historic relationships, growth, attendance percentages, and other factors. The following ADA projections were used for this report and are detailed further in the accompanying Form AI, Average Daily Attendance Form.

<b>Projection as of:</b>	<b>For:</b>	<b>Enrollment (Excluding Charter Schools)</b>	<b>Increase/ (Decrease)</b>	<b>Funded ADA * (Excluding Charter Schools)</b>	<b>Increase/ (Decrease)</b>	<b>ADA/ Enrollment Ratio</b>
Budget Adoption	16-17	50,242	N/A	47,531	N/A	94.6%
Second Interim - January	16-17	49,840	(402)	47,370	(161)	94.2%
Projected Budget	17-18	49,363	(477)	46,941	(429)	94.5%
Projected Budget	18-19	49,116	(247)	46,629	(312)	94.5%

\*Funded ADA is based upon the greater of current year P-2 ADA or prior year P-2 ADA adjusted for charter schools under the minimum guarantee. The impact of a decline in ADA is delayed.

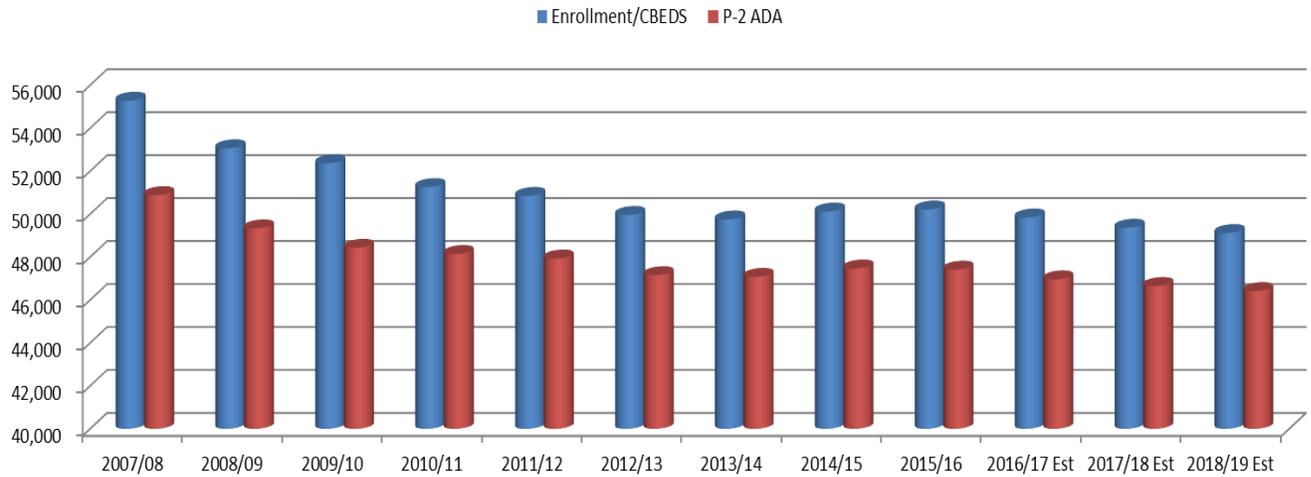
The District has authorized 13 Charter Schools with 12 operating in 2015-16 and 1 opening in 2016-17. The total 2016-17 projected enrollment for the 13 Charters is 3,306 with projected ADA of 3,056 resulting in an average ADA to enrollment ratio for District Charters of 92.4%. The total LCFF funding attributable to these Charters is estimated at \$32.8 million.

The District has experienced declining enrollment for a number of years. Enrollment decline began to level off in 2013-14 with a slight increase in 2014-15 followed by a slight decrease in 2015-16. The 2016-17 October CBEDS, reflects an additional decline of 371 over 2015-16 enrollment. Enrollment projections reflect a decline of 477 for 2017-18 and an additional decline of 247 for 2018-19. The unduplicated pupil count has decreased from an estimated 90.9% to 89.22%. This results in a significant decrease in LCFF revenues in 2017-18 and beyond.

The following is a graphical representation of the Districts’ ADA and enrollment history

**San Bernardino City Unified Historical ADA/Enrollment Trending  
 (Excludes Charter Data)**

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	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17 Est	2017/18 Est	2018/19 Est
Enrollment/CBEDS	55,277	53,061	52,365	51,254	50,844	49,959	49,747	50,118	50,211	49,840	49,363	49,116
P-2 ADA	50,881	49,332	48,428	48,143	47,931	47,155	47,074	47,467	47,412	46,960	46,648	46,415
ADA/Enrollment Ratio	92.05%	92.97%	92.48%	93.93%	94.27%	94.39%	94.63%	94.71%	94.43%	94.22%	94.50%	94.50%

**The Interim Report**

The primary interim report document is **Form 01I, General Fund Summary**. The columns on the attached Form 01I report the following information:

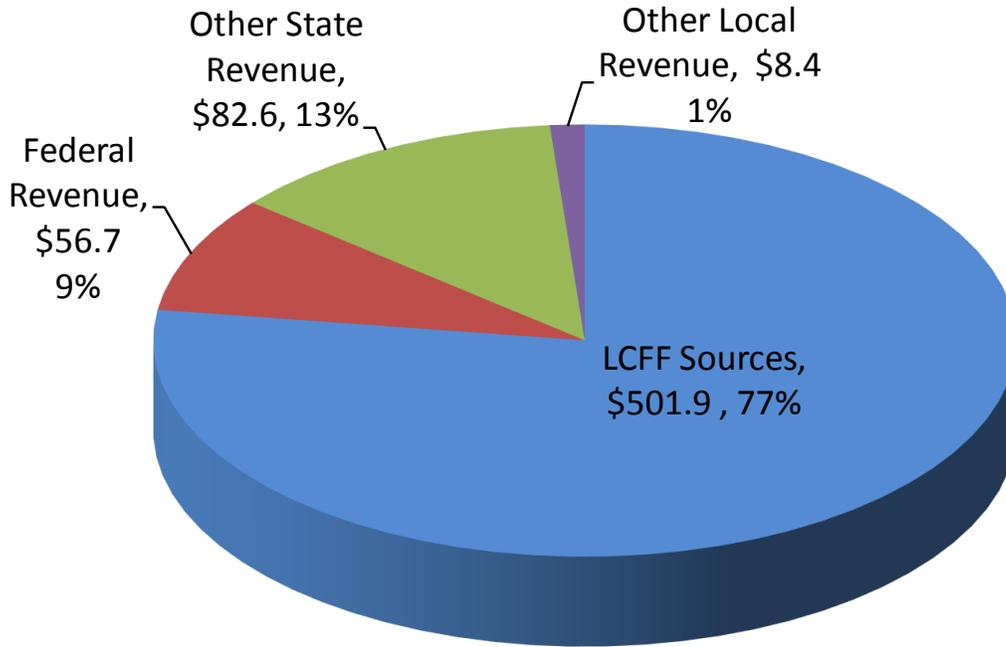
- Column A** – the original (adopted) budget
- Column B** – the Board approved operating budget as of January 31
- Column C** – actual-to-date as of January 31
- Column D** – the projected year total and
- Column E** – the percentage differences between the Board approved operating budget and projected year totals

The summary Form 01I financial reports have been completed projecting the Fiscal Year 2016-17 as well as 2017-18 and 2018-19 using the following assumptions:

**Revenues:**

Combined General Fund Revenue sources are LCFF, Federal, Other State Revenue and Local Revenues as illustrated below:

(In Millions)



**Total General Fund Revenue \$649.6 Million**

**Local Control Funding Formula**

- The growth factors and COLA applied to reaching the Local Control Funding Formula target funding are as follows:

Fiscal Year	2016-17 First Interim	2016-17 Second Interim	2017-18 Second Interim	2018-19 Second Interim
COLA	0.00%	0.00%	1.48%	2.40%
Gap Funding % – 1st Interim	54.18%	55.28%	23.67%	53.85%
Gap Funding Amount – 2nd Interim (millions)	\$31.7	\$30.7	\$6.6	\$16.9
Total LCFF Funding – 2nd Interim (millions)	\$502.5	\$501.9	\$504.5	\$518.5

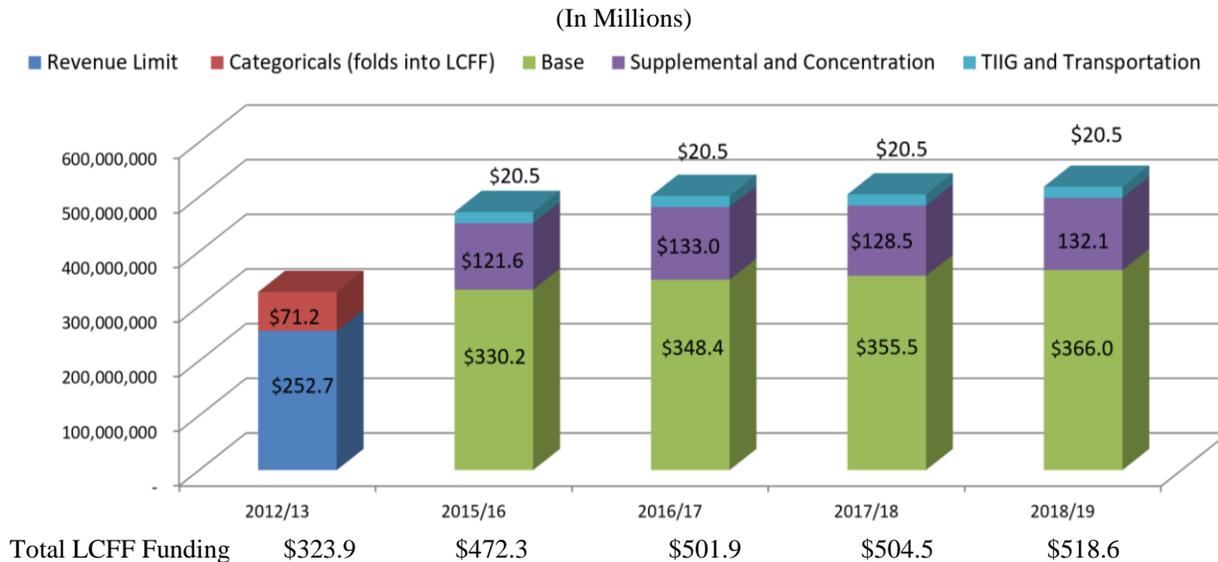
- Revenue at 2nd Interim has been revised to reflect the changes in LCFF funding due to the inclusion of Department of Finance GAP funding rates, changes in COLA and ADA.
- Projected Local Control Funding has been calculated based upon a decrease in ADA based upon current year CBEDS and P-1 ADA for subsequent years.

2016-17 LCFF Funding	
a. LCFF Target Funding	\$526,731,890
b. 2015-16 Floor Funding	\$471,105,451
c. LCFF Gap (a-b)	\$ 55,626,439
d. Gap Funding @ 55.28% (of c)	\$ 30,750,295

e. 2016-17 LCFE (b+d)	\$501,855,746
f. Base funding	\$348,363,680
g. Supplemental & Concentration	\$132,994,548
h. LCFE Add-ons (TIIG and Transportation)	\$20,497,518

**LCFF Base and Supplemental Funding**

Under the LCFE, the District must ensure that supplemental and concentration funds are used to increase or improve services to students that are eligible for free and reduced meals, English Learners and Foster Youth. The Chart below illustrates the 2016-17 base funding applicable to all students and the additional supplemental and concentration funding for low socioeconomic, English Learner and Foster Youth that are represented at an unduplicated count of 89.22% of the District student population.



- Under LCFE funding the District receives a funding adjustment to implement class size reduction to make progress to 24:1 for K-3. This funding is phased in proportionally to LCFE Gap funding percentage. Full funding is projected to be reached in the Fiscal Year 2020-21.
- Reductions to the LCFE for Redevelopment Agency (RDA) funds are included at \$13,306,881 for the current and subsequent fiscal years. By law, these dollars can be used for land acquisition, facility reconstruction, remodeling, deferred maintenance and routine maintenance.
- State and Federal categorical programs were projected with a 1.48% COLA in Fiscal Year 2017-18, and 2.40% COLA in Fiscal Year 2018-19 where applicable.

Categorical Funding	2016-17	2017-18	2018-19
Federal Categoricals	\$56,750,213	\$45,081,236	\$45,081,236
State Categoricals	\$82,564,997	\$71,580,776	\$69,944,343

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- Lottery Revenue of \$9,145,875 is included in 2016-17 and subsequent years at \$189/ADA. This represents 1.41% of total general fund revenues.
- One time Mandate Reimbursement Funding of \$10,159,889 has been included in Fiscal Year 2016-17. Additional one time Mandate funding of \$2,254,064 is proposed in the Governor’s 2017-18 Budget and has been excluded from the 2017-18 projected funding.

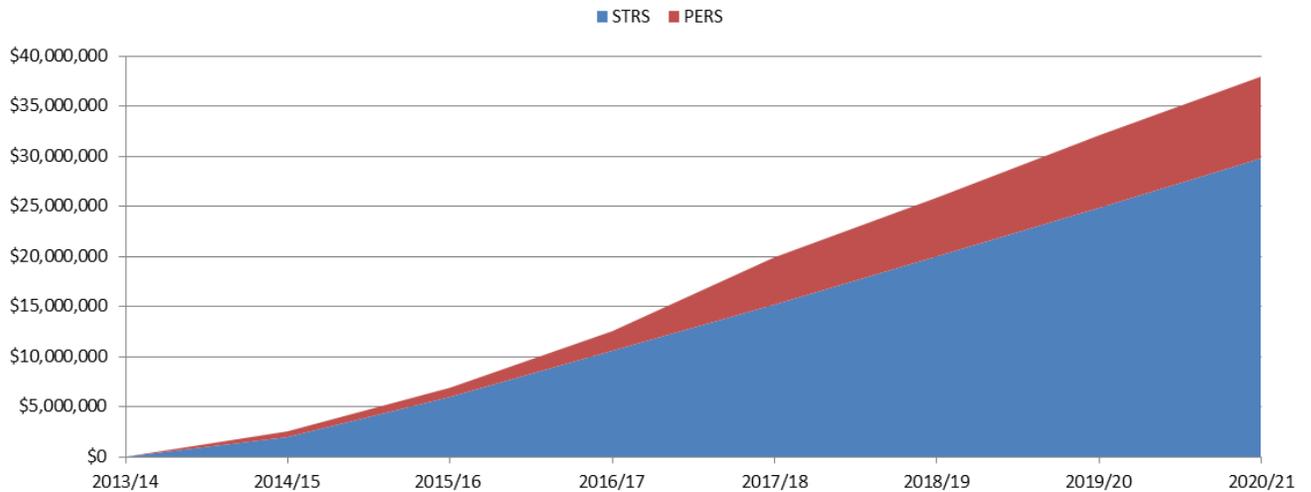
**Expenditures:**

- The net impact to the number of positions required due to decline in enrollment factored for decreases in class size, and end of program funding:

	<u>FY 2017-2018</u>	<u>FY 2018-2019</u>
Certificated	(1 FTE)	(8 FTE)
Classified	0 FTE	0 FTE

- Statutory employee benefits have been adjusted for changes in salaries for all bargaining units and salary schedules.
- Under the LCFF, Districts are required to make progress each year in reducing class size to 24:1 when full funding is reached. The reduction must come in proportion to the growth in the Local Control Funding Formula each year. Class sizes have been decreased to an average of 25:1 in Fiscal Year 2016-17 and are estimated to reach an average of 24:1 by Fiscal Year 2017-18 with full implementation required by 2020-21. The estimated Grade Span Adjustment funding for Fiscal Year 2016-17 is \$11,416,415 with full funding of \$12,470,116 projected in Fiscal Year 2020-21.
- Step and Column increases for eligible staff are included in the current and subsequent fiscal years. These costs are projected at 1.7% for Certificated and 0.9% for Classified qualifying positions.
- State Teachers Retirement System (CalSTRS) and Public Employee Retirement Systems (CalPERS) are both projecting significant increases to employer contribution rates in the current and subsequent fiscal years. By the year 2021, these increases are expected to be \$37.9 million. This comprises a significant portion of the Districts LCFF increased funding for the same period.

SBCUSD Projected PERS/STRS Increases



	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	Cumulative Increase
<b>STRS Rate</b>	8.25%	8.88%	10.73%	12.58%	14.43%	16.28%	18.13%	19.10%	
<b>Increase in STRS Cost</b>	\$ -	\$1,932,000	\$3,991,100	\$4,247,857	\$5,039,042	\$5,124,797	\$5,348,753	\$2,779,192	\$28,462,741
<b>PERS Rate</b>	11.44%	11.77%	11.85%	13.89%	15.80%	18.70%	21.60%	24.90%	
<b>Increase in PERS Cost</b>	\$275,528	\$283,500	\$460,100	\$1,365,237	\$1,552,969	\$2,376,644	\$2,398,034	\$2,753,356	\$11,465,368
<b>Annual Increase</b>	<b>\$275,528</b>	<b>\$2,215,500</b>	<b>\$4,451,200</b>	<b>\$5,613,094</b>	<b>\$6,592,011</b>	<b>\$7,501,441</b>	<b>\$7,746,787</b>	<b>\$5,532,548</b>	<b>\$39,928,109</b>

- Health and Welfare Benefit costs have been increased by the 5.0% in 2016-17. These costs are projected to increase by 6.23% in Fiscal Year 2017-18 and 9.0% in 2018-19:

Fiscal Year	Increased Cost
2017-18	\$3,374,979
2018-19	\$5,179,320

This includes the estimated administration costs for the Affordable Care Act (ACA) which is estimated to be 2.4% annually. For Fiscal Year 2016-17 this cost is estimated at \$1.7 million.

- Estimated costs of \$50,000 for offering benefits to non-permanent employees under the Affordable Care Act (ACA) are included beginning in Fiscal Year 2016-17 and beyond. This is to ensure compliance with the ACA requirement to offer minimum coverage.
- Other Post-Employment Benefits (OPEB) included at a rate of 1.044% have been applied to gross salary and an additional rate of 1.207% applied to fund post-retirement benefits. The annual required contribution is \$8,284,575.

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- Textbooks and instructional materials have been included at \$8 million in 2016-17 with \$7 million reserved to meet the adoption requirement of \$14.0 million in Fiscal Year 2017-18 and \$18.0 million in 2018-19.
- Supplemental Employment Retirement Plan (SERP) costs are included as follows:

Fiscal Year	Cost
2016-17	\$3,012,235

With the 2016-17 payment, all SERP obligations are satisfied.

- Routine Repair and Maintenance program has been maintained at \$17,300,000 which is the 2015-16 level of funding. The annual contribution is required to return to 3% of general fund expenditures in 2020-21.
- The Deferred Maintenance program has been folded into the Local Control Funding Formula. The Deferred Maintenance match is no longer required under the Local Control Funding Formula. The District continues to allocate funding of \$2.0 million for this purpose which was the level of funding previously provided by the State. These funds are accounted for in Fund 14, Deferred Maintenance Fund.
- Utility costs are projected to include any savings for the current and subsequent Fiscal Years from the Energy Savings program.

**General Fund Contributions to Restricted Programs:**

Program	2016-17	2017-18	2018-19
Special Education	\$37,436,326	\$36,848,109	\$36,848,109
Routine Repair and Maintenance	\$17,300,000	\$17,300,000	\$17,300,000
Child Development Fund – Fund 12	\$1,408,171	\$1,408,171	\$1,408,171
Total	\$56,144,497	\$55,556,280	\$55,556,280

**Components of Ending Fund Balance:**

General Fund	2016-17	2017-18	2018-19
General Fund Ending Balance	\$75,733,073	\$44,798,860	\$18,562,625
Reserves for Stores/Revolving Cash	\$ 710,000	\$ 710,000	\$ 710,000
Reserves for Restricted Programs	\$30,976,626	\$16,939,421	\$ 4,386,091
Assigned – Textbooks and TSSP	\$14,600,000	\$ 8,800,000	\$ 0
Reserve for Economic Uncertainty-2%	\$13,140,000	\$13,150,000	\$13,450,000
Unassigned/Unappropriated	\$16,306,447	\$ 5,199,439	\$ 16,534

Assigned balances for 2016-17 are the result of:

- Projected Carryover for TSSP Program – \$3.8M for 2 years      \$ 7.6 million
  - Textbook funds required for 2017-18      \$ 7.0 million
- Total of Items included in Assigned Balances      \$14.6 million

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Assigned balances for 2017-18 are the result of:

- |                                              |                       |
|----------------------------------------------|-----------------------|
| • Projected Carryover TSSP Program – 1 year  | \$ 3.8 million        |
| • Textbook funds required 2018-19            | <u>\$ 5.0 million</u> |
| Total of Items included in Assigned Balances | \$ 8.8 million        |

Current sections of the Education Code, which were revised by AB1200 and AB2756, require the governing board of the school districts to certify that the District will meet its financial obligations for the current Fiscal Year and the subsequent two Fiscal Years. Based on the current information for revenues and expenditures for the subsequent two years, the district can meet its obligations for Fiscal Year 2016-17 and subsequent fiscal years.

School districts self-certify their fiscal condition. With a positive certification, the district asserts that it can meet its obligations in the current and succeeding two years. A qualified certification indicates a budget problem in the two subsequent years. Finally, a negative certification indicates an impending cash problem for either the current or one subsequent year.

Based on the definition above, the Board of Education may approve this Second Interim Report with a **positive certification**.

Thus, it is recommended that the Board of Education approve a **positive certification** for the Second Interim Financial Report for Fiscal Year 2016-17, as of January 31, 2017, with the accompanying resolution which is required by San Bernardino County Office of Education.

BE IT RESOLVED that the Board of Education approves, based on information presented, the Second Interim Financial Report as of January 31, 2017.

BE IT FURTHER RESOLVED that the Secretary of the Board of Education certifies on behalf of the Board that the San Bernardino City Unified School District will be able to meet its ongoing financial obligations for the current fiscal year and subsequent two years.

**SESSION NINE**

**9.0 Closed Session** **9:25 pm**

As provided by law, the Board will meet in Closed Session for consideration of the following:

**Anticipated Litigation**

Conference with legal counsel pursuant to paragraph (2) or (3) of Subdivision (d) of Government Code 54956.9

Number of Cases: One

**Existing Litigation**

Conference with legal counsel, pursuant to paragraph (1) of subdivision (d) of Government Code 54956.9

Number of Cases:

**Conference with Labor Negotiator**

District Negotiator: Perry Wiseman

Employee Organization: California School Employees Association  
Communications Workers of America  
San Bernardino School Police Officers Association  
San Bernardino Teachers Association

**Public Employee Appointment**

Title: Director, Secondary Education  
Middle School Principal

**Public Employee Discipline/Dismissal/Release**

Certificated Non-Reelects

**Student Matters/Discipline**

**SESSION TEN**

**10.0 Action Reported from Closed Session** **9:55 pm**

**SESSION ELEVEN**

**11.0 Adjournment** **10:00 pm**

At the May 17, 2016 Board Meeting, the 2016-17 Board of Education Meeting Calendar was adopted. The next regular meeting of the Board of Education of the San Bernardino City Unified School District will be held on Tuesday, March 21, at 5:30 p.m. in the Community Room of the Board of Education Building, 777 North F Street, San Bernardino.

The District is committed to provide equal access to individuals with a disability to open and public meetings. For information on the availability of disability-related aids or services to enable any person with a disability to participate in a public meeting and/or to

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request reasonable accommodations, please contact:

Affirmative Action Office  
777 North F Street  
San Bernardino, CA 92410  
(909) 381-1122  
(909) 381-1121 fax  
Office Hours: Monday - Friday, 8 a.m.-4:30 p.m.

Requests for reasonable accommodations must be received by the Affirmative Action Office no later than five working days before the public meeting so that an interactive process can be effectuated to determine an effective accommodation that would best serve the needs of the individual with a disability.

Posted: March 3, 2017