

AGENDA INDEX FOR THE
SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Education
Community Room
Board of Education Building
777 North F Street
San Bernardino, California

ABIGAIL MEDINA
Vice President

DR. BARBARA FLORES
Board Member

MICHAEL J. GALLO
Board Member



DR. MARGARET HILL
President

DALE MARSDEN, Ed.D.
Superintendent

GWENDOLYN RODGERS
Board Member

DANNY TILLMAN
Board Member

SCOTT WYATT, Ed.D.
Board Member

June 7, 2016

Estimated Times

SESSION ONE

- | | | |
|------------|---|-----------------------|
| 1.0 | <i>Opening</i> | <i>4:00 pm</i> |
| 1.1 | <u>Call to Order</u> | |
| 1.2 | <u>Pledge of Allegiance to the Flag</u> | |
| 1.3 | <u>Adoption of Agenda</u> | |
| 1.4 | <u>Inspirational Reading</u> – Mike Gallo | |

SESSION TWO

- | | | |
|------------|-------------------------------|-----------------------|
| 2.0 | <i>Public Comments</i> | <i>4:05 pm</i> |
|------------|-------------------------------|-----------------------|

This is the time that members of the public will be provided an opportunity to directly address the Board about any item listed under Closed Session. Comments are limited to five minutes or less. If you wish to address the Board, please complete a “Request to Address the Board of Education” form. Individuals with questions or comments on other agenda items or general school district issues not on the agenda will be able to speak under Session Six.

SESSION THREE

- | | | |
|------------|------------------------------|-----------------------|
| 3.0 | <i>Closed Session</i> | <i>4:15 pm</i> |
|------------|------------------------------|-----------------------|
- As provided by law, the Board will meet in Closed Session for consideration of the following:

Anticipated Litigation

Pursuant to Government Code Section 54956.9 (d)
Number of Cases: One

*All indicated times are approximate. The actual time for any item is dependent upon the amount of time required for prior items.

Board of Education Meeting
June 7, 2016

Conference with Labor Negotiator Pursuant to Government Code 54957.6:
District Representative: Dale Marsden
Unrepresented employees: All Certificated and Classified Management Positions

SESSION FOUR

4.0 *Special Presentation(s)* **5:30 pm**

- 4.1 Recognition of desertFIAT and Victorville Motors
- 4.2 Recognition of Teacher and Student Perfect Attendance Winners
- 4.3 Recognition of Ken Hubbs Winners
- 4.4 Resolution Supporting Full Funding for California State University

SESSION FIVE

5.0 *Public Hearing(s)* **5:45 pm**

- 5.1 Annual Service Plan and Budget Requirement (E.C. 56205 (b)(2))
- 5.2 Educator Effectiveness Fund

SESSION SIX

6.0 *Public Comments* **6:00 pm**

This is the time during the agenda when the Board of Education is prepared to receive comments from members of the public on any matter within its subject matter jurisdiction. If you wish to address the Board, please complete a “Request to Address the Board of Education” form.

Any person wishing to make complaints against District employees is asked to file the appropriate complaint form prior to this meeting. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because these comments are made at a public meeting.

When recognized, please step to the microphone at the podium, give your name, and limit your comments to five minutes. The time limit for public comment on any one topic is 30 minutes.

SESSION SEVEN

7.0 *Administrative Presentation(s)* **7:00 pm**

- 7.1 New Board Policy 5144.3 – Student Citation (Second Reading)
- 7.2 Amendments to Board Policy 1312.3 Uniform Complaint Procedures (First Reading)

SESSION EIGHT

8.0 *Administrative Report(s)* **7:05 pm**

Board of Education Meeting
June 7, 2016

- 8.1 Citizens' Oversight Committee Annual Report
- 8.2 Proposition 39 Annual General Obligation Bonds Financial and Performance Audit Report for Fiscal Year 2014-2015

SESSION NINE

9.0 *Student Achievement* **7:15 pm**

- 9.1 Public Hearing: Local Control and Accountability Plan
- 9.2 Public Hearing: Fiscal Year 2016/17 Preliminary Budget
- 9.3 Public Hearing: Balances in Excess of Minimum Reserve Requirements Fiscal Year 2016/17

SESSION TEN

10.0 *Reports and Comments* **8:00 pm**

- 10.1 Report by San Bernardino Teachers Association
- 10.2 Report by California School Employees Association
- 10.3 Report by Communications Workers of America
- 10.4 Report by San Bernardino School Police Officers Association
- 10.5 Report by San Bernardino School Managers
- 10.6 Board/Superintendent Protocols
- 10.7 Comments by Board Members
- 10.8 Board Committee Reports
- 10.9 Comments by Superintendent and Staff Members

SESSION ELEVEN

11.0 *Consent Calendar* **9:10 pm**

BOARD OF EDUCATION

- 11.1 Approval of Minutes

SUPERINTENDENT

- 11.2 Renewal of the Advertising Agreement with California Newspapers Partnership dba Inland Valley Newspaper Group, Los Angeles, CA
- 11.3 Renewal of the Agreement with Inland Empire Community Newspapers, San Bernardino, CA, to Provide Advertising in El Chicano Newspaper to Publish District Events

DEPUTY SUPERINTENDENT

- 11.4 Renewal of the Memorandum of Understanding with California State University San Bernardino, CA, for the Guaranteed Admission Program and the Coyote First STEP Experience

BUSINESS SERVICES

- 11.5 Acceptance of Gifts and Donations to the District
11.6 Agreement with Strive! Personal Training Studios, Inc., San Diego, CA, to Provide Fitness Program Management Services
11.7 Amendment No. 2 to the Agreement with Digital Networks Group, Inc., Bid No. 14-20, Infrastructure Cabling, Equipment and Services
11.8 Bid No. 15-16 Audio Visual Equipment and Supplies
11.9 Bid No. 15-22, External Internet Access Devices and Services
11.10 Commercial Warrant Register for Period May 1 - 15, 2016
11.11 Federal/State/Local District Budgets and Revisions
11.12 Software Subscription License Agreement with TransACT Communications, LLC, Lynnwood, WA, to Provide the ActPoint® KPI Performance Management System

EDUCATIONAL SERVICES

- 11.13 Agreement with San Bernardino County, Arrowhead Regional Medical Center (ARMC), Colton, CA, to Provide a Mobile Medical Clinic
11.14 Business and Inservice Meetings - Educational Services
11.15 Extended Field Trip, Arrowview Middle School, College Tours, Northern CA

FACILITIES/OPERATIONS

Facilities Management/Maintenance and Operations

- 11.16 Amendment No. 13 to the Agreement with AECOM/URS Program Management Services to Manage the Facilities Capital Improvement Program
11.17 Approval of Change Orders for Facilities and Maintenance & Operations Projects, 2016-2017
11.18 Professional Services Agreement with S. C. Anderson, Inc., RFP No. 182 for Construction Management At-Risk Services at Indian Springs High School Performing Arts Center
11.19 Renewal of the Agreement with Global Environmental Training & Consulting, Inc., West Covina, CA, to Assist the District in Control of Hazardous Waste Material
11.20 Signature Authorization - Facilities Planning and Development

HUMAN RESOURCES

- 11.21 Amendment No. 1 to the Agreement with Atkinson, Andelson, Loya, Ruud & Romo, Cerritos, CA, to Provide Legal Services
- 11.22 Amendment No. 1 to the Agreement with Fagen Friedman & Fulfroost, LLP, Los Angeles, CA, to Provide Legal Services
- 11.23 Approval of the Executive Director Job Descriptions for Human Resources, Student Services and Educational Services Divisions
- 11.24 Authorization to Grant Physical Education (P.E.) Credits to Reserve Officer Training Corps (ROTC) Cadets
- 11.25 Extended Field Trip, Cajon High School, 2016 NSDA National Speech and Debate Championship Tournament, Salt Lake City, UT
- 11.26 Extended Field Trip, Cajon High School, So Cal Yearbooks Workshop, Orange, CA
- 11.27 Extended Field Trip, San Geronio High School, 33rd Annual CADA Leadership Camp, Santa Barbara, CA
- 11.28 Payment of Master Teachers – Azusa Pacific University
- 11.29 Payment of Master Teachers – California State University San Bernardino
- 11.30 Ratification of the Agreement with American Medical Response, Rancho Cucamonga, CA, to Provide Stand by Ambulance Services for Graduation
- 11.31 Renewal of the Agreement with RISE Interpreting, Inc., Hemet, CA, to Provide Interpreter Services to Deaf/Hearing Impaired Individuals
- 11.32 Renewal of the Agreement with San Manuel Band of Mission Indians, Highland, CA, to Reimburse the District for Crossing Guards at Belvedere Elementary School and Serrano Middle School

STUDENT SERVICES

- 11.33 Agreement with Loma Linda University, Loma Linda, CA, and School of Social Work and Social Ecology, San Bernardino, CA, to Provide Clinical and Instructional Programs
- 11.34 Agreement with United Nations of Consciousness (UNC), Fontana, CA, to Provide the Adopt-a-Community Project – Summer Program
- 11.35 Business and Inservice Meetings - Student Services
- 11.36 Renewal of the Agreement with San Bernardino County Probation Department, San Bernardino, CA, for a Fulltime Probation Officer at Pacific High School
- 11.37 Renewal of the Agreement with The Regents of the University of California, Riverside, CA, to Develop and Implement the Mathematics, Engineering, Science Achievement (MESA) Program
- 11.38 Renewal of the Agreement with Young Visionaries, San Bernardino, CA, to Administer the Successfully Motivating African-Americans through Resiliency Training (SMAART) Program

Alternative Programs

- 11.39 Ratification of the Agreement with Father Flanagan's Boys' Home, Boys Town, NE, to Provide Specialized Classroom Management Authorization and Re-Authorization

Special Education

- 11.40 Amendment No. 2 to the Agreement with Precious Hearts Academy, San Bernardino, CA, for Non-Public School/Agency Services
11.41 Renewal of the Agreement with LeafWing Center, Sherman Oaks, CA, to Provide Consulting Services to District Staff

Youth Services

- 11.42 Expulsion of Student(s)
11.43 Student(s) Recommended for Suspension, but Remanded Back to School Sites or had Suspensions Reduced, Due to Errors of Due Process, Lack of Evidence, and/or Availability of Other Means of Correction
11.44 Student(s) Recommended for Expulsion, but Remanded Back to the School Sites Due to Errors of Due Process, Lack of Evidence and/or Availability of Other Means of Correction

SESSION TWELVE

12.0 Action Items **9:15 pm**

- 12.1 New Board Policy 5144.3 – Student Citation (Second Reading)
12.2 Amendments to Board Policy 1312.3 Uniform Complaint Procedures (First Reading)
12.3 Personnel Report #21, Dated June 7, 2016
12.4 Board Top 10 List
12.5 Future Agenda Items
12.6 Follow Up on Board Requests/Questions

SESSION THIRTEEN

13.0 Closed Session **9:20 pm**

As provided by law, the Board will meet in Closed Session for consideration of the following:

Anticipated Litigation

Pursuant to Government Code Section 54956.9 (d)
Number of Cases: One

Board of Education Meeting
June 7, 2016

Existing Litigation

Conference with Legal Counsel, pursuant to Government Code Section 54956.9 (d)
Number of Cases:

Conference with Labor Negotiator Pursuant to Government Code 54957.6:

District Representative: Dale Marsden
Unrepresented employees: All Certificated and Classified Management Positions

Conference with Labor Negotiator

District Negotiator: Perry Wiseman
Employee Organization: California School Employees Association
Communications Workers of America
San Bernardino School Police Officers Association
San Bernardino Teachers Association

Public Employee Appointment

Public Employee Discipline/Dismissal/Release

Student Matters/Discipline

SESSION FOURTEEN

14.0 Action Reported from Closed Session 10:00 pm

SESSION FIFTEEN

15.0 Adjournment 10:05 pm

The next regular meeting of the Board of Education of the San Bernardino City Unified School District will be held on Tuesday, June 21, at 5:30 p.m. in the Community Room of the Board of Education Building, 777 North F Street, San Bernardino.

The District is committed to provide equal access to individuals with a disability to open and public meetings. For information on the availability of disability-related aids or services to enable any person with a disability to participate in a public meeting and/or to request reasonable accommodations, please contact:

Affirmative Action Office
777 North F Street
San Bernardino, CA 92410
(909) 381-1122
(909) 381-1121 fax

Board of Education Meeting
June 7, 2016

Office Hours: Monday through Friday, 8 a.m.-4:30 p.m.

Requests for reasonable accommodations must be received by the Affirmative Action Office no later than five working days before the public meeting so that an interactive process can be effectuated to determine an effective accommodation that would best serve the needs of the individual with a disability.

Posted: June 3, 2016

Board of Education Meeting
June 7, 2016

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Conference with Labor Negotiator Pursuant to Government Code 54957.6:
District Representative: Dale Marsden
Unrepresented employees: All Certificated and Classified Management Positions

SESSION FOUR

4.0 *Special Presentation(s)*

5:30 pm

4.1 Recognition of desertFIAT and Victorville Motors (Prepared by the Communications Office)

The Board and Superintendent would like to recognize the generosity of our partners at desertFIAT and Victorville Motors for their dedication to education and sponsorship of the inaugural It's a Gas To Go To Class San Bernardino Edition and It's a Gas To Teach Class San Bernardino Edition.

4.2 Recognition of Teacher and Student Perfect Attendance Winners (Prepared by the Communications Office)

The Board and Superintendent would like to recognize Ramona-Alessandro Elementary teacher Robert Watkins and Indian Springs High School freshman Elizabeth Jimenez, who each won a new Fiat on May 14 as part of the It's a Gas To Go To Class and It's a Gas To Teach Class perfect attendance incentive.

4.3 Recognition of Ken Hubbs Winners (Prepared by the Communications Office)

The Board and Superintendent would like to recognize Cajon High School senior Kayla Washington and San Bernardino High School senior Alexander Mattison, who each won the prestigious Ken Hubbs Award.

4.4 Resolution Supporting Full Funding for California State University (Prepared by Communications Office)

WHEREAS The Public Policy Institute of California predicts that by 2030 the state will face a shortage of 1.1 million college graduates to fill jobs that drive the state's economy; and

WHEREAS in order for California to remain on a strong economic trajectory the state must fully fund the California State University (CSU) system so they can produce a college-educated workforce to meet the growing needs of the state; and

WHEREAS full funding of the 2016-17 CSU Board of Trustees' budget request would enable

Board of Education Meeting
June 7, 2016

the system to accept 12,600 additional students versus the 4,000 the Governor's proposed budget provides; and

WHEREAS the San Bernardino campus, if fully funded, would be able to admit up to 770 additional students as opposed to only 185 under the Governor's proposed budget.

THEREFORE, BE IT RESOLVED that the Board of Education of the San Bernardino City Unified School District fully supports full funding of the 2016-17 CSU Board of Trustees' budget and directs its superintendent to send a copy of this resolution to the District's legislative representatives.

SESSION FIVE

5.0 *Public Hearing(s)*

5:45 pm

5.1 Annual Service Plan and Budget Requirement (E.C. 56205 (b)(2) (Prepared by Student Services)

Each Special Education Local Plan Area (SELPA) local plan requires a services plan and budget component that will be developed/updated annually. The Community Advisory Committee (CAC) reviewed the documents on May 10, 2016.

Statutory Language

56205(b)(2) An annual service plan shall be adopted at a public hearing held by the special education local plan area at least. Notice of this hearing shall be posted in each school district in the special education local plan area at 15 days prior to the hearing. The annual service plan may be revised during any fiscal year according to the policymaking process established pursuant to subparagraphs (D) and (E) of paragraph (12) of subdivision (a) and consistent with subdivision (f) of Section 56001 and with Section 56195.9. The annual service plan shall include a description of services to be provided by each district and county office, including the nature of the services and the physical location at which the services will be provided, including alternative school, charter schools, opportunity schools and operated by county offices of education, and juvenile court school schools, regardless of whether the district or county office of education is participating in the local plan. The description shall demonstrate that all individuals with exceptional needs shall have access to services and instruction appropriate to meet their needs as specified in their individualized education programs. 56205(c) A description of programs for early children special education from birth through five years of age.

The Annual Service Plan/Budget for the 2016-2017 school year is due to be completed on or before June 30, 2016, and will be kept in the San Bernardino City Unified School District Special Education Local Plan Area office. The Annual Service Plan includes a Description of Services and is available at the San Bernardino City Unified School District SELPA office and the Annual Budget demonstrates funding to support the Local Plan and Annual Services Plan.

Board of Education Meeting
June 7, 2016

It is appropriate at this time to conduct a public hearing.

Conduct Public Hearing

At the conclusion of the Public Hearing, it is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the San Bernardino City Unified School District's 2016/17 Special Education Annual Service Plan and Budget.

BE IT FURTHER RESOLVED that Kennon Mitchell, Assistant Superintendent, Student Services, be authorized to sign all required documents relating to this plan.

5.2 Educator Effectiveness Fund
(Prepared by Educational Services)

The Educator Effectiveness Fund is intended to provide funding to county offices of education, school districts and charter schools to provide beginning teacher and administrator support and mentoring, professional development, coaching and support services for teachers identified as needing improvement or additional support, professional development for teachers and administrators aligned to the state standards, and to promote educator quality and effectiveness. Language governing the allocation and use of the Educator Effectiveness funds can be found in SB 103, Section 8 and AB 104, Section 58.

Funds are allocated on the basis of an equal amount per certificated full-time employees (FTE) as reported in CALPADS for the 2014-15 fiscal year. School districts, county offices of education and charter schools will receive approximately \$1,466 per certificated FTE. Funds may be expended anytime during the 2015-16, 2016-17, and 2017-18 fiscal years. A final expenditure report will be due at the end of the 2017-18 fiscal year. Any funds not expended by June 30, 2018 must be returned to the California Department of Education.

San Bernardino City Unified School District is eligible to receive Educator Effectiveness funds from the California Department of Education. SBCUSD has had numerous meetings with teachers, SBTA representatives, principals and district staff to discuss the potential use of the Educator Effectiveness funds.

The draft Educator Effectiveness Fund Plan will now be presented for public consideration.

It is appropriate at this time to conduct a public hearing.

Conduct Public Hearing

SESSION SIX

6.0 Public Comments

6:00 pm

This is the time during the agenda when the Board of Education is prepared to receive comments from members of the public on any matter within its subject matter jurisdiction. If you wish to address the Board, please complete a “Request to Address the Board of Education” form.

Any person wishing to make complaints against District employees is asked to file the appropriate complaint form prior to this meeting. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because these comments are made at a public meeting.

When recognized, please step to the microphone at the podium, give your name, and limit your comments to five minutes. The time limit for public comment on any one topic is 30 minutes.

SESSION SEVEN

7.0 Administrative Presentation(s)

7:00 pm

**7.1 New Board Policy 5144.3 – Student Citation (Second Reading)
(Prepared by Student Services)**

San Bernardino City USD | BC5144.3 – Student Citation

The San Bernardino City Unified School District (SBCUSD) is committed to providing safe and healthy school environments that support all students in every aspect of their well-being. SBCUSD students, staff and parents/guardians value fair and consistent guidelines for implementing and developing a culture of discipline based on positive behavior interventions and away from punitive approaches.

Student Citation

The Board of Education believes in expanding successful efforts to help students improve behavior and succeed academically, and as such, citations will only be issued when all other means of corrective action have been exhausted. The San Bernardino City Unified School District Police Department will enforce the “spirit of the law” versus the “letter of the law,” and will utilize proactive, non-punitive enforcement strategies that are consistent with Positive Behavior Intervention & Supports (PBIS) and Restorative Justice principles.

Unless all other means of corrective action have been exhausted, students will not be cited for the following misdemeanor violations:

- a) Day-Time Curfew Loitering
- b) Loitering in a Public Place

Board of Education Meeting
June 7, 2016

- c) Night-Time Curfew
- d) Possession of Tobacco Products
- e) Fights on school grounds and school-sponsored events (*People v. Fernando, 2014*)
- f) Possession of small amounts of Marijuana (*Health & Safety Code 11357 b*)

Instead, students committing these violations will be referred to school administrators for appropriate action consistent with the California Education Code and SBCUSD's Progressive Discipline Matrix for corrective intervention and support. SBCUSD site administrators have primary responsibility to ensure the consistent enforcement of school rules and policies.

Citation Data Available to the Public

Disaggregated citation data will be made available to the public on a quarterly basis via the District website. Such data will be disaggregated by racial and programmatic sub-groups, and will be provided in a manner designed to maintain the privacy of individual students.

Expungement of Citations

All students who have been issued a citation will be provided detailed information and an orientation for the students and their parents on navigating and completing the expungement process.

Services of SBCUSD Police Department

The services of the SBCUSD Police Department will be outlined annually in the SBCUSD Parent/Student handbook.

7.2 Amendments to Board Policy 1312.3 Uniform Complaint Procedures (First Reading) (Prepared by Human Resources)

Due to the CDE advising of additional revisions after the Board approved the previous amendments submitted on May 3, 2016, the following revisions to Board Policy 1312.3, Uniform Complaint Procedures are being submitted as a first reading.

San Bernardino City USD
Board Policy
Uniform Complaint Procedures

BP 1312.3
Community Relations
Uniform Complaint Procedures BP 1312.3 Community Relations

Board of Education Meeting
June 7, 2016

The Board of Education recognizes that the purpose of this policy is to establish a uniform system of complaint processing that will effectively and expediently address state and federal laws and regulations governing the programs, services, and activities of the district as a public entity and address concerns and issues presented by employees of San Bernardino City Unified School District and its students, parents/guardians and the community regarding the operation and delivery of programs, services and activities.

The Board of Education recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations. (5 CCR [4620](#)) The district shall investigate complaints alleging failure to comply with applicable state and federal laws and regulations ***including, but not limited to, allegations about ~~and/or alleging~~ discrimination, harassment, intimidation, ~~or~~ bullying and non-compliance with laws ~~relatinged~~ to pupil fees for participation in an educational activity and LCAP*** and seek to resolve those complaints in accordance with the procedures set out in 5 CCR [4600-4687](#) and in accordance with the uniform complaint policies and procedures of the SBCUSD Board.

The district shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination, harassment, intimidation or bullying in district programs and activities against any protected group as identified under Education Code [200](#) and [220](#) and Government Code [11135](#), including ***any*** actual or perceived characteristics such as sex, sexual orientation, gender, gender identity, gender expression, ethnic group identification, race or ethnicity, ancestry, nationality, national origin, religion, color, mental or physical disability, marital status or age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any district program or activity which is funded directly by, or that receives or benefits from any state ~~and/or federal~~ financial assistance. (5 CCR [4610](#), 34 CFR [300.510](#), [300.511](#); Education Code [200-262.4](#); Government Code [11135](#), [11138](#); Penal Code [422.6](#) [422.55](#); 5 CCR [4600-4687](#)). The uniform complaint procedures will be used when addressing complaints alleging noncompliance with laws relating to pupil fees, such as requiring students to pay fees, deposits or other charges for participation in educational activities, and failure to comply with the requirements for the development and adoption of a school safety plan.

Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in Federal Consolidated Categorical Aid Programs, State Consolidated Categorical Aid Programs, and Special Education Programs. Federal programs include No Child Left Behind Act of 2001: Title I (Basic Programs), Title II (Teacher Quality and Technology), Title III (Limited English Proficient), Title IV (Safe and Drug Free Schools), Title V (Innovative Strategies); Adult Education, Career/Technical Education and Technical and Training Programs, Child Care and Development, Consolidated Categorical Aid, Indian Education, Nutrition Services, and Special Education. State Consolidated Categorical Aid Programs include Economic Impact Aid (State Compensatory Education), Economic Impact Aid (California Economic Impact Aid-Limited English Proficient), Miller-Unruh Special Reading Program, Peer Assistance and Review, School Improvement Program, School Safety and

Board of Education Meeting
June 7, 2016

Violence Prevention, Tenth Grade Counseling, and Tobacco Use Prevention Education, Adult Education Programs, Pupil Lactation Accommodations, Educational Rights of Foster and Homeless Students, Course periods without Educational Content and Physical Education Instructional Minutes.

Complaints covered by the collective bargaining agreement shall not be covered by the Uniform Complaint Procedures. (5 CCR [4610](#))

- (cf. [0410](#) - Nondiscrimination in District Programs and Activities)
- (cf. 1312.1 - Complaints Concerning District Employees)
- (cf. [1312.2](#) - Complaints Concerning Instructional Materials)
- (cf. [3553](#) - Free and Reduced Price Meals)
- (cf. 4031 - Complaints Concerning Discrimination in Employment)
- (cf. [5141.4](#) - Child Abuse Prevention and Reporting)
- (cf. [5148](#) - Child Care and Development)
- (cf. [6159](#) - Individualized Education Program)
- (cf. [6171](#) - Title I Programs)
- (cf. [6174](#) - Education for English Language Learners)
- (cf. 6175 - Migrant Education Program)
- (cf. [6178](#) - Vocational Education)
- (cf. [6200](#) - Adult Education)

Moreover, in order to expedite and reconcile the various legal obligations in operating a school district, complaints relative to Title VI and VII of the Civil Rights Act of 1964 as amended, the Americans with Disabilities Act of 1990, the Age Discrimination in Employment Act of 1967, Fair Employment and Housing Act, Family and Medical Leave Act, California Family Rights Act, Title IX, Section 504 of the Rehabilitation Act of 1974, Genetic Information Nondiscrimination Act of 2008 and other applicable statutes will be referred to the District's Affirmative Action Office.

Williams Settlement complaints regarding instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of students, and teacher vacancy or misassignment, ~~and Valenzuela Settlement complaints regarding pupils, including English Learners, who have not passed one or both parts of the high school exit examination by the end of the 12th grade and were not provided the opportunities to receive intensive instruction and services for up to 2 consecutive academic years after the completion of grade 12~~ will be processed in accordance with the Williams Uniform Complaint Procedures, AR 1312.4.

The Board encourages the early, informal resolution of complaints at the site level whenever possible. Complainants are encouraged to exhaust all attempts to resolve his/her concerns informally at the lowest level possible (i.e., with the employee in question, site administrator, program administrator, etc.). The complaint, under the jurisdiction of the Uniform Complaint Procedures, must be filed in writing in a timely manner and no later than six months from the

Board of Education Meeting
June 7, 2016

date when the alleged unlawful discrimination, harassment, intimidation or bullying occurred or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying.

Unlawful discrimination, harassment, intimidation or bullying complaints shall be filed no later than six months from the date the alleged discrimination, harassment, intimidation or bullying occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying.

The Board acknowledges and respects every individual's right to privacy. Discrimination, harassment, intimidation or bullying complaints based on actual or perceived characteristics, as specified, in this policy and set forth in Section 422.55 of the Penal Code and Section 220, shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process. This may include keeping the identity of the complainant confidential, as appropriate. ~~*and except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee, on a case-by-case basis.*~~ (EC 234.1; 5CCR 4621)

(cf. [4119.23/4219.23/4319.23](#) - Unauthorized Release of Confidential/Privileged Information)

(cf. [5125](#) - Student Records)

(cf. [9011](#) - Disclosure of Confidential/Privileged Information)

If the district's public school finds merit in a pupil fees and/or LCAP complaint, the district's public school shall provide a remedy to all affected pupils, parents, and guardians that where applicable includes reasonable efforts by the district's public school to ensure full reimbursement to all affected pupils, parents, and guardians, subject to procedures established through regulations adopted by the state board. (EC 49013 (d), 52075 (d))The District shall attempt in good faith by engaging in reasonable efforts to identify and fully reimburse all pupils, parents and guardians who paid a pupil fee within one year prior to the filing of the complaint. (5 CCR 4600 (u))

~~*The Board prohibits any form of retaliation against any person in the complaint process, including but not limited to the filing of a complaint, the reporting of incidents of discrimination, harassment, intimidation or bullying, or participation in the complaint procedures. Complainants are protected from retaliation and the identity of a complainant alleging discrimination, harassment, intimidation or bullying remain confidential as appropriate.*~~ (EC 234.1; 5CCR 4621)

The Affirmative Action office is responsible for receiving complaints, investigating complaints and ensuring the district's compliance, and shall be knowledgeable about the laws/programs assigned to investigate. The Affirmative Action Officer or designee is the responsible local educational agency officer for ensuring San Bernardino City Unified School District's

Board of Education Meeting
June 7, 2016

compliance with the requirements of Chapter 5.3 (commencing with Section 4900 of Division 1 of Title 5 of the California Code of Regulations) and Chapter 2 (commencing with Section 200). Pupil fee and/or LCAP complaints may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance with laws relating to pupil fees and/or LCAP. (Education Code Section 49013) The Pupil fee complaint may be filed with the Principal of a School, no later than one year from the date the alleged violation occurred. (5CCR 4630 (c) (2))

The complaint will be investigated and a written report issued to the complainant within 60 days from the date of the receipt of the complaint, unless the complainant agrees in writing to an extension of time. The complainant and/or representatives will be provided an opportunity to present evidence or information. The refusal by the complainant to provide the investigator with documents or other evidence related to the allegations in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegations. Refusal by the respondent, against whom the allegations are made, to provide the investigator with access to records and/or other information related to the allegations in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in a finding based on evidence collected that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

The report will contain the following elements: the findings of facts based on the evidence gathered; the conclusion of law; the disposition of the complaint; the rationale for such a disposition; corrective actions, if any are warranted; notice of the complainant's right to appeal the district's decision to California Department of Education; and procedures to be followed for initiating an appeal to CDE.

The district will have the Uniform Complaint Procedures and the rights and responsibilities of the complainant and the responsibilities of the district, including the notification requirements, detailed in the administrative regulation, AR 1312.3, *a statement* ensuring annual dissemination of a written notice of the district's complaint procedures to employees, students, parents and/or guardians, advisory committees, *member, appropriate private school officials or representatives, and other interested party that includes information regarding unlawful pupil fees and LCAP requirements which* shall be in English, and when necessary, in the primary language, pursuant to Section 38985 of the Education Code. The Annual Notice shall include the following information: the district is primarily responsible for compliance with federal and state laws and regulations; a pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity; the Affirmative Action Office is designated to receive complaints; the complainant has a right to appeal the district's decision to the California Department of Education by filing a written appeal within 15 days of receiving the district's decision; civil law remedies that may be available to the complainant under state or federal discrimination, harassment, intimidation or bullying laws, if applicable, and the appeal pursuant

Board of Education Meeting
June 7, 2016

to Education Code Section 262.3; and a statement that copies of the district's complaint procedures shall be available free of charge.

The district will have the Uniform Complaint Procedures and the rights and responsibilities of the complainant and the responsibilities of San Bernardino City Unified School District, including the notification requirements, detailed in the administrative regulation, AR 1312.3 ensuring annual dissemination of a written notice of the district's complaint procedures to students, employees parents, or guardians of its complainants have the right to pursue civil law remedies under state or federal discrimination, harassment, intimidation or bullying laws. The Affirmative Action Office will maintain documentation of complaints and their resolution for a minimum of four years.

Legal Reference:

EDUCATION CODE

[200-262.4](#) Prohibition of discrimination

[8200-8498](#) Child care and development programs

[8500-8538](#) Adult basic education

[18100-18203](#) School libraries

[32289](#) School safety plan, uniform complaint procedures

[35186](#) Williams uniform complaint procedures

[37254](#) Intensive instruction and services for students who have not passed exit exam

[41500-41513](#) Categorical education block grants

[48985](#) Notices in language other than English

[49010-49013](#) Student fees

[49060-49079](#) Student records

[49490-49590](#) Child nutrition programs

[52160-52178](#) Bilingual education programs

[52300-52490](#) Career technical education

[52500-52616.24](#) Adult schools

[52800-52870](#) School-based program coordination

[54000-54028](#) Economic impact aid programs

[54100-54145](#) Miller-Unruh Basic Reading Act

[54400-54425](#) Compensatory education programs

[54440-54445](#) Migrant education

[54460-54529](#) Compensatory education programs

[56000-56867](#) Special education programs

[59000-59300](#) Special schools and centers

[64000-64001](#) Consolidated application process

GOVERNMENT CODE

[11135](#) Nondiscrimination in programs or activities funded by state

[12900-12996](#) Fair Employment and Housing Act

PENAL CODE

[422.55](#) Hate crime; definition

Board of Education Meeting
June 7, 2016

[422.6](#) Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

[3080](#) Application of section

[4600-4687](#) Uniform complaint procedures

[4900-4965](#) Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

[6301-6577](#) Title I basic programs

[6601-6777](#) Title II preparing and recruiting high quality teachers and principals

[6801-6871](#) Title III language instruction for limited English proficient and immigrant students

[7101-7184](#) Safe and Drug-Free Schools and Communities Act

[7201-7283g](#) Title V promoting informed parental choice and innovative programs

[7301-7372](#) Title V rural and low-income school programs

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

Policy SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT

adopted: October 16, 2007 San Bernardino, California

revised: October 21, 2008

revised: June 15, 2010

revised: March 18, 2014

revised: May 3, 2016

SESSION EIGHT

8.0 *Administrative Report(s)*

7:05 pm

8.1 Citizens' Oversight Committee Annual Report (Prepared by Facilities/Operations)

In March 2004, the voters of San Bernardino approved the \$140 million Measure T Bond. In November 2012, voters approved the \$250 million Measure N Bond. On September 10, 2013, the Board of Education took action to combine the responsibilities of both bond oversights under the current Citizens' Oversight Committee. By law, performance and financial audits are to be performed annually and all bond expenditures are monitored by an independent COC to ensure that funds are spent as promised and specified.

Per the COC's bylaws, the Committee shall present to the Board of Education the 2015-16 annual written report. Jane Sneddon, COC Chair, will give a brief report.

Board of Education Meeting
June 7, 2016

8.2 Proposition 39 Annual General Obligation Bonds Financial and Performance Audit Report for Fiscal Year 2014-2015
(Prepared by Business Services)

The Proposition 39 Annual General Obligation Bonds (Measure T and Measure N) Financial and Performance Audit report for fiscal year 2014-15 was completed on March 30, 2016, the final day of the auditor's fieldwork. The report was presented to the Measure T and N Bonds Citizens' Oversight Committee on April 6, 2016.

John Peukert, Assistant Superintendent, Facilities/Operations and a representative from the accounting firm Vicenti, Lloyd and Stutzman LLP will be available to answer questions.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Proposition 39 Annual General Obligation Bonds (Measure T and Measure N) Financial and Performance Audit report for fiscal year 2014-15, as prepared by Vicenti, Lloyd and Stutzman LLP, be accepted as submitted.

Requester: Director, Accounting Services

Approver: Chief Business Officer, Business Services

SESSION NINE

9.0 *Student Achievement*

7:15 pm

9.1 Public Hearing - Local Control and Accountability Plan
(Prepared by Educational Services)

Pursuant to the provisions of Education Code 52062 (b) (1), a governing board of a school district shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the Local Control Accountability Plan or annual update to the Local Control Accountability Plan.

To date, the District has provided multiple opportunities for community group and stakeholder engagement with numerous meetings held to collect input on the annual review and revision of the District's Local Control and Accountability Plan (LCAP). Throughout the process of stakeholder review and comment, the District collected valuable input to ensure the revisions reflect the community and stakeholder's vision and recommendations within the LCAP.

The draft Local Control and Accountability Plan will now be presented for public consideration.

It is appropriate at this time to conduct a public hearing.

Conduct Public Hearing

Board of Education Meeting
June 7, 2016

9.2 Public Hearing on Fiscal Year 2016-17 Preliminary Budget
(Prepared by Business Services)

The Board of Education will hear public comments on the Fiscal Year 2016-17 Preliminary Budget to be considered for adoption on June 21, 2016.

It is appropriate at this time to conduct a public hearing.

Conduct Public Hearing

9.3 Balances in Excess of Minimum Reserve Requirements – Fiscal Year 2016-17

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiates the need for assigned and unassigned ending balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

Combined Assigned and Unassigned /Unappropriated Fund Balances

2016-17 Unrestricted General Fund Ending Balance	\$31,373,383
District Standard Reserve Level based upon Total Expenditures	2%
Required Reserves for Revolving Cash	\$ 210,000
Required Reserves for Stores	\$ 500,000
Reserve for Economic Uncertainties at 2%	\$12,700,000
Projected Remaining Unassigned Balance to Substantiate Need	\$17,963,383

Reasons for Fund Balances in Excess of Minimum Reserve for Economic Uncertainties

Assigned for Competitive Comparable Salary Increases	\$ 685,023
Projected Carryover of Career pathway Allocation	\$ 5,450,767
Projected Carryover (15%) of site LCAP funds	\$ 2,163,000
Additional Reserve – Targeted School support Plan	\$ 7,600,000
Additional set aside for STRS/PERS increases	\$ 2,064,593
Total of Substantiated Needs	\$17,963,383
Remaining Unsubstantiated Balance	\$ 0

It is appropriate at this time to conduct a public hearing.

Conduct Public Hearing

SESSION TEN

10.0 *Reports and Comments*

8:00 pm

- 10.1 Report by San Bernardino Teachers Association
- 10.2 Report by California School Employees Association
- 10.3 Report by Communications Workers of America
- 10.4 Report by San Bernardino School Police Officers Association
- 10.5 Report by San Bernardino School Managers
- 10.6 Board/Superintendent Protocols
- 10.7 Comments by Board Members

Individual Board members may wish to share a comment, concern, and/or observation with other Board members and/or staff about a topic not on the agenda. In addition, individual Board members may wish to suggest items to be scheduled on a future agenda.

- 10.8 Board Committee Reports
- 10.9 Comments by Superintendent and Staff Members

The Superintendent and other members of the management staff may discuss events and future activities significant to the school district.

Board of Education Meeting
June 7, 2016

SESSION ELEVEN

11.0 Consent Calendar

9:10 pm

(When considered as a group, unanimous approval is advised.)

Certain items of business require review and approval by the Board of Education. Other items are for information and review only. Therefore, the following items are grouped as a consent list for receipt and approval. When members have questions about items included in the consent calendar, these items are pulled out of the group and considered separately.

BOARD OF EDUCATION

11.1 Approval of Minutes

(Prepared by Superintendent's Office)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Minutes of the Board of Education Meeting held on March 10, 2016 and April 5, 2016 be approved as presented.

SUPERINTENDENT

11.2 Renewal of the Advertising Agreement with California Newspapers Partnership dba Inland Valley Newspaper Group, Los Angeles, CA

(Prepared by Business Services)

Communications/Community Relations requests Board of Education approval to renew the advertising agreement with California Newspapers Partnership dba Inland Valley Newspaper Group, Los Angeles, CA, to advertise District achievements and accomplishments effective July 1, 2016 - June 30, 2017. The cost for services, not to exceed \$18,480.00, will be paid from Unrestricted General Fund – Communications, Account No. 074.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves renewing the advertising agreement with California Newspapers Partnership dba Inland Valley Newspaper Group, Los Angeles, CA, to advertise District achievements and accomplishments effective July 1, 2016 - June 30, 2017. The cost for services, not to exceed \$18,480.00, will be paid from Unrestricted General Fund – Communications, Account No. 074.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Board of Education Meeting
June 7, 2016

Requester: Director, Communications/Community Relations
Approver: Superintendent

11.3 Renewal of the Agreement with Inland Empire Community Newspapers, San Bernardino, CA, to Provide Advertising in El Chicano Newspaper to Publish District Events
(Prepared by Business Services)

Communications/Community Relations requests Board of Education approval to renew the agreement with Inland Empire Community Newspapers, San Bernardino, CA, to provide monthly full page color advertisements in El Chicano Newspaper to publish District events effective July 1, 2016 - June 30, 2017. The cost for services, not to exceed \$8,400.00, will be paid from Unrestricted General Fund – Community Engagement Plan, Account No. 094.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves renewing the agreement with Inland Empire Community Newspapers, San Bernardino, CA to provide monthly full page color advertisements in El Chicano Newspaper to publish District events effective July 1, 2016 - June 30, 2017. The cost for services, not to exceed \$8,400.00, will be paid from Unrestricted General Fund – Community Engagement Plan, Account No. 094.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Communications/Community Relations
Approver: Superintendent

DEPUTY SUPERINTENDENT

11.4 Renewal of the Memorandum of Understanding with California State University San Bernardino, CA, for the Guaranteed Admission Program and the Coyote First STEP Experience
(Prepared by Business Services)

Deputy Superintendent's Office requests Board of Education approval to renew the memorandum of understanding with California State University San Bernardino, CA, for the Guaranteed Admission Program and the Coyote First STEP Experience effective July 1, 2016 - June 30, 2017. The District will pay one-third of the costs associated with the Coyote First STEP Experience at a cost of \$500.00 per student for approximately 168 students. The cost for services, not to exceed \$84,000.00, will be paid from Unrestricted General Fund – Local Control Accountability Plan, Account No. 419.

Board of Education Meeting
June 7, 2016

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves renewing the memorandum of understanding with California State University San Bernardino, CA, for the Guaranteed Admission Program and the Coyote First STEP Experience effective July 1, 2016 - June 30, 2017. The District will pay one-third of the costs associated with the Coyote First STEP Experience at a cost of \$500.00 per student for approximately 168 students. The cost for services, not to exceed \$84,000.00, will be paid from Unrestricted General Fund – Local Control Accountability Plan, Account No. 419.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester/Approver: Deputy Superintendent

BUSINESS SERVICES

11.5 Acceptance of Gifts and Donations to the District
(Prepared by Business Services)

From time to time, the District receives requests from organizations and businesses to donate money, equipment, and/or supplies to be used for educational purposes in our schools.

The District has received requests to accept gifts or donations of the following:

Site	Donor	Donation Purpose	Amount
Cajon High School	Tam V. Dao Rancho Cucamonga, CA	To support the wrestling club	\$750.00
Indian Springs High School	FB Billing & Consultation Services Moreno Valley, CA	To support the football team	\$200.00
Indian Springs High School	International Brotherhood of Electrical Workers Local #477 San Bernardino, CA	To support the football team	\$200.00
Indian Springs High School	Traniel D. Jackson San Bernardino, CA	To support the football team	\$100.00
Roosevelt Elementary School	Box Tops for Education Highland Park, MI	To support fieldtrips	\$213.90
Kimbark Elementary School	World's Finest Chocolate Chicago, IL	To support ASB field trips	\$112.50

Board of Education Meeting
June 7, 2016

Site	Donor	Donation Purpose	Amount
Bradley Elementary School	Box Tops for Education Highland Park, MI	To support ASB	\$101.00

The acceptance of these donations meets all requirements of Board Policy 3290, Gifts, Donations, Grants, and Bequests.

BE IT RESOLVED that the Board of Education acknowledges receipt of \$750.00, Tam V. Dao, Rancho Cucamonga, CA; \$200.00, FB Billing & Consultation Services, Moreno Valley, CA; \$200.00, International Brotherhood of Electrical Workers Local #477, San Bernardino, CA; \$100.00, Traniel D. Jackson, San Bernardino, CA; \$213.90, Box Tops for Education, Highland Park, MI; \$112.50, World’s Finest Chocolate, Chicago, IL.; \$101.00, Box Tops for Education, Highland Park, MI.

Requester: Various
Approver: Director, Fiscal Services

11.6 Agreement with Strive! Personal Training Studios, Inc., San Diego, CA, to Provide Fitness Program Management Services
(Prepared by Business Services)

Employee Benefits requests Board of Education approval to enter into an agreement with Strive! Personal Training Studios, Inc. San Diego, CA, to provide Fitness Program Management Services effective July 1, 2016 - June 30, 2017. Strive! will manage the fitness program to coordinate schedules, retain licensed/certified instructors, and all logistics. Strive! will also verify instructor credentials, interview, check references, conduct safety audits, and perform criminal background searches. An enrollment system that enables participants to request enrollment electronically will be implemented. The cost of the instructors, management, administration, and reporting in the amount of \$20,160.00 will be paid from the Health Net Wellness Fund.

It is recommended that the following resolutions be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Strive! Personal Training Studios, Inc. San Diego, CA, to provide Fitness Program Management Services effective July 1, 2016 - June 30, 2017. The cost for instructors, management, administration, and reporting not to exceed \$20,160.00 will be paid from the Health Net Wellness Fund.

Requester: Director, Risk Management/Employee Benefits
Approver: Chief Business Officer, Business Services

Board of Education Meeting
June 7, 2016

11.7 Amendment No. 2 to the Agreement with Digital Networks Group, Inc., Bid No. 14-20, Infrastructure Cabling, Equipment and Services
(Prepared by Business Service)

Information Technology requests Board of Education approval to amend the agreement with Digital Networks Group, Inc. approved on March 3, 2015, Agenda Item 9.5. This amendment is required to incorporate Change Order 2 adding lines 336 through 452 to the Master Price Sheet, Bid No. 14-20, Infrastructure Cabling, Equipment and Services. The additional items are required to complete cabling projects District-wide and will be ordered on an as-required basis based on the revised Master Price Sheet unit pricing. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with Digital Networks Group, Inc. approved on March 3, 2015, Agenda Item 9.5. This amendment is required to incorporate Change Order 2 adding lines 336 through 452 to the Master Price Sheet, Bid No. 14-20, Infrastructure Cabling, Equipment and Services, to complete cabling projects District-wide and will be ordered on an as-required basis based on the revised Master Price Sheet unit pricing. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign any related documents.

Requestor: Director, Information Technology
Approver: Chief Business Officer, Business Services

11.8 Bid No. 15-16 Audio Visual Equipment and Supplies
(Prepared by Business Services)

Bid No. 15-16, Audio Visual Equipment and Supplies was advertised on March 17, 2016 and March 24, 2016 and was opened on April 15, 2016 at 11:00 a.m. The purpose of this Bid is to provide audio visual equipment and supplies to District departments and sites on an as-required basis. Annual cost is estimated to be \$1,282,412.00, which will be paid by various sites and departments on an as needed basis.

Bids were mailed to B & H Photo Video, New York, NY; CDW-G, Vernon Hills, IL; Collaboration Solutions Inc., Sherman Oaks, CA; Data Impressions, Cerritos, CA; GHA Technologies, Inc., Oxnard, CA; Hatch, Winston-Salem, NC; IVS Computer Technology, Bakersfield, CA; Northstar AV, Islip Terrace, NY; Pathway Communications, Poway, CA; PCMG, El Segundo, CA; Zones Inc., Auburn, WA; Ricoh USA, Ontario, CA; and San Bernardino Chamber of Commerce.

It is recommended that the following resolution be adopted:

Board of Education Meeting
June 7, 2016

BE IT RESOLVED that bids submitted by Lakeshore Learning Materials, Carson, CA and Zones, Inc., Auburn, WA be rejected as non-responsive.

BE IT ALSO RESOLVED that Bid No. 15-16, Audio Visual Equipment and Supplies, be awarded to the lowest responsive, responsible bidder meeting District specification, based on the lowest unit prices as follows:

<u>BIDDER</u>	<u>LINE ITEM#</u>	<u>TERMS</u>
B & H Photo New York, NY	1, 4, 6, 7, 8, 9, 39	Net 30
Camcor, Inc Burlington, NC	3, 13	Net 30
Clary Business San Diego, CA	18, 19, 20	Net 30
Data Impressions Cerritos, CA	2	Net 30
GHA Technologies Inc. Oxnard, CA	16, 37, 38, 40	Net 30
Hatch, Inc. Winston-Salem, NC	41, 42, 43, 44, 45	Net 30
Inter-Pacific Tustin, CA	10, 35, 36	Net 30
IVS Computer Technology Inc Bakersfield, CA	33, 33A,	Net 30
Pathway Communications Poway, CA	11, 12, 21, 21A, 22, 22A, 23, 23A, 24, 24A	Net 30
Specialty Bulb Co. Inc Bohemia, NY	25, 26, 27, 28	Net 30
Valient National Fairfield, NJ	5, 14, 15, 17	Net 30

BE IT ALSO RESOLVED that the District reserves the right to purchase more or less than the quantity indicated based on unit pricing in accordance with bid specifications, for an initial term of one year, with the option to extend annually not to exceed 5 years total.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Board of Education Meeting
June 7, 2016

Requester: Director, Purchasing Services
Approver: Chief Business Officer, Business Services

11.9 Bid No. 15-22, External Internet Access Devices and Services
(Prepared by Business Services)

Bid No. 15-22, External Internet Access Devices and Services, advertised May 3, 2016, and May 10, 2016, was opened May 17, 2016, at 11:00 a.m. The main purpose of this bid is to seek bids from responsive bidders to provide external internet access devices and services for the District's Chromebook take-home computers.

Bids were mailed to CDW Government, Chicago, IL; Data Impressions, Cerritos, CA; Golden Star Technology, Cerritos, CA; Sigmanet, Ontario, CA; Zones, Inc. Auburn, WA; Kajeet, Inc., McLean, VA and San Bernardino Chamber of Commerce.

BE IT RESOLVED that proposals were received from AT&T, Tustin, CA; CDW Government, Vernon Hills, IL; Kajeet, Inc., McLean, VA; and Zones, Inc., Auburn, WA.

BE IT ALSO RESOLVED that the bid submitted by CDW Government was deemed non-responsive.

It is recommended that the following resolution be adopted:

Bidders	Unit Cost per Device	One Time Purchase Cost of 5,000 Device	Monthly Cost per Device	Annual Cost of Services for 5000 Devices	Five (5) Year Cost for 5,000 Devices
AT&T Tustin, CA	N/A	N/A	\$104.05	\$ 6,243,000.00	\$ 31,215,000.00
Kajeet, Inc. McLean, VA	\$51.99	\$ 259,950.00	\$9.99	\$ 599,400.00	\$2,997,000.00
Zones, Inc. Auburn, WA	\$131.42	\$ 657,100.00	\$14.61	\$ 876,600.00	\$ 4,383,000.00

BE IT RESOLVED that Bid No. 15-22, External Internet Access Device and Services be awarded to Kajeet, Inc., McLean, VA the lowest responsive and responsible bidder meeting District Bid requirements.

BE IT ALSO RESOLVED that the District reserves the right to purchase more than or less than the quantities indicated on a line item unit cost basis in accordance with the terms of the Bid documents throughout the term of the award with option to terminate annually without penalty of cost to the District not to exceed five (5) years total.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all contracts related to this Bid.

Board of Education Meeting
June 7, 2016

Requester: Director, Information Technology
Approver: Chief Business Officer, Business Services

11.10 Commercial Warrant Register for Period May 1 - 15, 2016
(Prepared by Business Services)

It is requested that the Board of Education approve the Commercial Warrant Register and authorize specific individuals to sign disbursements on its behalf.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Commercial Warrant Register for period May 1 - 15, 2016, be ratified and/or approved.

BE IT FURTHER RESOLVED that the Board of Education authorizes Jayne Christakos, Chief Business Officer, James Cunningham, Accounting Services Director or David Moyes, Accounts Payable Supervisor to sign disbursements.

Requester: Director, Accounting Services
Approver: Chief Business Officer, Business Services

11.11 Federal/State/Local District Budgets and Revisions
(Prepared by Business Services)

Throughout the year, the District is advised by federal, state, and local agencies of program entitlements and any additions and/or reductions in funds available for already-approved programs. The following programs requested by the Board of Education affect the restricted and unrestricted portions in the budgets of the District funds. In order to adjust the program budgets, it is necessary to have Board of Education approval.

The restricted program, California GEAR UP (309) was not included in the Fiscal Year 2015-2016 approved budget. Based on the Subagreement No. 15-GEAR UP-1629 received and signed by the district on April 12, 2016, an increase in the amount of \$7,500.00 will result in a revised total of \$7,500.00.

The restricted program, Education for Homeless Children and Youth (586) was included in the Fiscal Year 2015-2016 approved budget in the amount of \$152,462.00. Based on the amended grant award notification received on May 5, 2016, an increase in the amount of \$11,602.00 will result in a revised total of \$164,064.00.

The unrestricted program, Fund 11-Adult Education-Cal Works /Program (132) was included in the Fiscal Year 2015-2016 approved budget in the amount of \$51,690.44 for revenues and

Board of Education Meeting
June 7, 2016

\$191,555.72 for expenditures. The difference of \$139,865.28 is prior year fund balance. Based on the apportionment letter received on May 2, 2016, an increase in the amount of \$257,831.56 will result in a revised total of \$309,522.00 for revenue and \$449,387.28 for expenditures.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the addition of \$7,500.00 in the budgeting of revenues and expenditures for the restricted program, California GEAR UP (309).

BE IT ALSO RESOLVED that the Board of Education approves the addition of \$11,602.00 in the budgeting of revenues and expenditures for the restricted program, Education for Homeless Children and Youth (586).

BE IT FURTHER RESOLVED that the Board of Education approves the addition of \$257,831.56 in the budgeting of revenues and expenditures for the unrestricted program, Fund 11-Adult Education-Cal Works Program (132).

Requester: Director, Fiscal Services

Approver: Chief Business Officer, Business Services

11.12 Software Subscription License Agreement with TransACT Communications, LLC, Lynnwood, WA, to Provide the ActPoint® KPI Performance Management System
(Prepared by Business Services)

Business Services requests Board of Education approval to enter into a software subscription license agreement with TransACT Communications, LLC, Lynnwood, WA, to provide the Act Point® KPI Performance Management System effective June 8, 2016 - July 8, 2017. The system includes 500+ metrics in finance, operations, HR and IT designed to help provide data to backup strategic decisions, raw data surveys and automated system calculations, dashboards, graphs and benchmarks, district-wide unlimited use license and unlimited support/training. The fee, not to exceed \$14,895.00, will be paid from the Unrestricted General Fund— Business Services, Account No. 068.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into a software subscription license agreement with TransACT Communications, LLC, Lynnwood, WA, to provide the Act Point® KPI Performance Management System, effective June 8, 2016 - July 8, 2017. The fee, not to exceed \$14,895.00, will be paid from the Unrestricted General Fund— Business Services, Account No. 068.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Board of Education Meeting
June 7, 2016

Requester/Approver: Chief Business Officer, Business Services

EDUCATIONAL SERVICES

11.13 Agreement with San Bernardino County, Arrowhead Regional Medical Center (ARMC), Colton, CA, to Provide a Mobile Medical Clinic
(Prepared by Business Services)

Community Partnerships requests Board of Education approval to enter into an agreement with San Bernardino County, Arrowhead Regional Medical Center, Colton, CA, to provide a Mobile Medical Clinic for students and community members at Muscoy Elementary School effective July 1, 2016 - March 26, 2019. The 40-foot Mobile Medical Clinic features two fully functional private exam rooms and a health education area staffed by healthcare professionals from ARMC. There is no cost to the District.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with San Bernardino County, Arrowhead Regional Medical Center, Colton, CA, to provide a Mobile Medical Clinic for students and community members at Muscoy Elementary School effective July 1, 2016 - March 26, 2019. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, to sign all related documents.

Requester: Principal, Muscoy Elementary School
Approver: Assistant Superintendent, Educational Services

11.14 Business and Inservice Meetings - Educational Services
(Prepared by Business Services)

During the course of the school year, members of the Board of Education, as well as students, parents, volunteers, community members and other individuals who are not District employees, are involved in activities that include attendance at various conferences, inservices, training sessions and other business meetings, the cost of which must be approved by the Board of Education.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the attendance and participation of the following individuals in scheduled business and inservice meetings:

Board of Education Meeting
June 7, 2016

To attend the Project Lead The Way (PLTW) 2016 Summer Core Training, June 20 - July 1, 2016, in San Diego, CA. The total cost, including meals and mileage per District guidelines, not to exceed \$3,820.00, will be paid from the Categorical Programs Department Account No. 536.

Marcus James (Board Representative, Aquinas High School)

Requester: Director, Categorical Programs
Approver: Assistant Superintendent, Educational Services

BE IT FURTHER RESOLVED that the Board of Education approves the attendance and participation of the following individuals in scheduled business and inservice meetings:

To attend the AVID 2016 Summer Institute June 28 - 30, 2016 in Anaheim, CA. The total cost, including meals and mileage per District guidelines, not to exceed \$1,400.00, will be paid from King Middle School Account No. 417.

Lilia Cisneros-Felix (Parent Representative, King Middle School)

Requester: Principal, King Middle School
Approver: Assistant Superintendent, Educational Services

11.15 Extended Field Trip, Arrowview Middle School, College Tours, Northern CA
(Prepared by Business Services)

Arrowview Middle School requests Board of Education approval of an extended field trip for 32 students and 8 chaperones to tour colleges in Northern California from June 12 - 17, 2016.

Students will have the opportunity to tour different colleges throughout Northern California which will expose them to the insight of higher education that will motivate them to reach a goal to continue their education beyond high school. Students will have the opportunity to learn about what college will be like and what options await them.

The cost of the trip, not to exceed \$31,586.49, including meals and lodging, will be paid from Arrowview Middle School Account No. 418. Board approval is requested for the principal to use her Cal-Card to pay student meal expenses related to the field trip. Transportation provided by Gold Coast Tours, not to exceed \$6,904.00, will be paid from Arrowview Middle School Account No. 418. No student will be denied participation due to financial constraints.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the extended field trip for 32 students and 8 chaperones to tour colleges in Northern California from June 12 - 17, 2016. The cost of the trip, not to exceed \$31,586.49, including meals and lodging, will be paid from Arrowview

Board of Education Meeting
June 7, 2016

Middle School Account No. 418. Board approval is requested for the principal to use her Cal-Card to pay student meal expenses related to the field trip. Transportation provided by Gold Coast Tours, not to exceed \$6,904.00, will be paid from Arrowview Middle School Account No. 418. Names of the students are on file in the Business Services office.

Requester: Principal, Arrowview Middle School
Approver: Assistant Superintendent, Educational Services

FACILITIES/OPERATIONS

Facilities Management/Maintenance and Operations

11.16 Amendment No. 13 to the Agreement with AECOM/URS Program Management Services to Manage the Facilities Capital Improvement Program (Prepared by Facilities/Operations)

Facilities Management requests Board of Education approval to extend the agreement with AECOM/URS, Rancho Cucamonga, CA, previously approved on June 16, 2015. This amendment will be effective July 1, 2016 - June 30, 2017, with a one (1) year renewal option. AECOM/URS serves as the Program Manager for the Facilities Capital Improvement Program (FCIP). The estimated total cost of \$1,500,000.00 plus reimbursables, will be paid from Funds 21, 25, 35, 40.

Due to the District's on-going construction, close-outs, and modernization, AECOM/URS services are still required to assist with program management services related to high school athletic complex and theater projects, marquees, Solar Farm and surveillance projects and our community and business outreach programs.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with AECOM/URS, Rancho Cucamonga, CA effective July 1, 2016 - June 30, 2017 with a one (1) year renewal option. AECOM/URS serves as the Program Manager for the Facilities Capital Improvement Program (FCIP). Their services are still required to assist with program management services related to the high school athletic complex and theater projects, marquees, Solar Farm and surveillance projects. The estimated total cost of \$1,500,000.00 plus reimbursables, will be paid from Funds 21, 25, 35, 40.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Purchasing Director, to sign said Amendment No. 13.

Requester: Director, Facilities Planning and Development
Approver: Assistant Superintendent, Facilities/Operations

11.17 Approval of Change Orders for Facilities and Maintenance & Operations Projects, 2016-2017
(Prepared by Facilities/Operations)

A change order for Facilities and Maintenance & Operations projects is the addition or reduction of the scope of work defined in the original contract document. Change orders may result in an increase or decrease in the project cost. By law, the total dollar amount increase in change orders may not exceed 10 percent of the original contract annually. Pursuant to Education Code Section 35161, the Board of Education may authorize a representative to approve each change order for a project.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves delegation of authority to John Peukert, Assistant Superintendent, Facilities/Operations Division; Samer Alzubaidi, Director of Facilities Planning and Development; and Ed Norton, Maintenance & Operations Director, to sign change orders not to exceed 10 percent of the original contract amount, for all Facilities and Maintenance & Operations projects during the 2016-2017 fiscal year.

Requester/Approver: Assistant Superintendent, Facilities/Operations

11.18 Professional Services Agreement with S. C. Anderson, Inc., RFP No. 182 for Construction Management At-Risk Services at Indian Springs High School Performing Arts Center
(Prepared by Facilities/Operations)

Facilities Management requests Board of Education approval to enter into a professional services agreement with S. C. Anderson, Inc., Bakersfield, CA, to provide Construction Management At-Risk Services at Indian Springs High School Performing Arts Center effective June 1, 2016 - February 1, 2018.

On March 10, 2016, the District advertised a Request for Proposals (RFP) No. 182 in El Chicano, the Precinct Reporter, and The Sun newspapers. The RFP was sent to the District's Local Business Outreach Program participants, and posted to the District and Facilities websites. Eight (8) proposals were received and reviewed by the District Selection Committee. The four (4) top-ranked firms were interviewed by the Facilities/Operations Assistant Superintendent, Facilities Planning and Development Director, AECOM's Project Manager, legal representative from Atkinson, Andelson, Loya, Ruud & Romo, and John Sergio Fisher & Associates' President, resulting in the recommendation to award to S. C. Anderson, Inc. The cost, not to exceed \$1,681,753.66, will be paid from Funds 21, 25 and 40.

It is recommended that the following resolution be adopted:

Board of Education Meeting
June 7, 2016

BE IT RESOLVED that the Board of Education approves entering into a professional services agreement with S. C. Anderson, Inc., Request for Proposals (RFP) No. 182 for Construction Management At-Risk Services at Indian Springs High School Performing Arts Center effective June 1, 2016 - February 1, 2018. The cost, not to exceed \$1,681,753.66, will be paid from Funds 21, 25 and 40.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said agreement.

Requester: Director, Facilities Planning and Development
Approver: Assistant Superintendent, Facilities/Operations

11.19 Renewal of the Agreement with Global Environmental Training & Consulting, Inc., West Covina, CA, to Assist the District in Control of Hazardous Waste Material
(Prepared by Business Services)

Maintenance and Operations requests Board of Education approval to renew the agreement with Global Environmental Training & Consulting, Inc., West Covina, CA to provide 24-hour per day Asbestos Hazard Emergency Response (AHERA) compliance, including engineering and consulting services to support Maintenance and Operations with filing permits required by governmental agencies effective July 1, 2016 - June 30, 2017. The fee, not to exceed \$75,000.00, will be paid from the Unrestricted General Fund—Maintenance of Facilities, Account No. 076.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves renewing the agreement with Global Environmental Training & Consulting, Inc., West Covina, CA to provide 24-hour per day Asbestos Hazard Emergency Response (AHERA) compliance, including engineering and consulting services to support Maintenance and Operations with filing permits required by governmental agencies effective July 1, 2016 - June 30, 2017. The fee, not to exceed \$75,000.00, will be paid from the Unrestricted General Fund—Maintenance of Facilities, Account No. 076.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Maintenance and Operations
Approver: Assistant Superintendent, Facilities/Operations

Board of Education Meeting
June 7, 2016

11.20 Signature Authorization - Facilities Planning and Development
(Prepared by Facilities/Operations)

Facilities Management requests Board of Education approval for signature authorization for Samer Alzubaidi, Facilities Planning and Development Director, effective July 1, 2016 - June 30, 2017, for DSA and OPSC applications.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the signature authority for Samer Alzubaidi, Facilities Planning and Development Director, effective July 1, 2016 - June 30, 2017, for DSA and OPSC applications.

Requester/Approver: Assistant Superintendent, Facilities/Operations

HUMAN RESOURCES

11.21 Amendment No. 1 to the Agreement with Atkinson, Andelson, Loya, Ruud & Romo, Cerritos, CA, to Provide Legal Services
(Prepared by Business Services)

Human Resources requests Board of Education approval to amend the agreement with Atkinson, Andelson, Loya, Ruud & Romo, Cerritos, CA approved on June 16, 2015, Agenda Item No. 8.48. The amendment is to increase the contract amount by \$333,001.72 for legal services increasing the contract amount from \$600,000.00 for a not to exceed amount of \$933,001.72. The additional cost will be paid from the Unrestricted General Fund – Legal Fees, Account No. 077. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with Atkinson, Andelson, Loya, Ruud & Romo, Cerritos, CA, approved on June 16, 2015, Agenda Item No. 8.48. The amendment is to increase the contract amount by \$333,001.72 for legal services increasing the contract amount from \$600,000.00 for a not to exceed amount of \$933,001.72. The additional cost will be paid from the Unrestricted General Fund – Legal Fees, Account No. 077. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester/Approver: Assistant Superintendent, Human Resources

Board of Education Meeting
June 7, 2016

11.22 Amendment No. 1 to the Agreement with Fagen Friedman & Fulfroost, LLP, Los Angeles, CA, to Provide Legal Services
(Prepared by Business Services)

Human Resources requests Board of Education approval to amend the agreement with Fagen Friedman & Fulfroost, LLP, Los Angeles, CA approved on July 14, 2015, Agenda Item No. 9.68. The amendment is to increase the contract amount by \$20,000.00 for legal services increasing the contract amount from \$20,000.00 for a not to exceed amount of \$40,000.00. The additional cost will be paid from the Unrestricted General Fund – Legal Fees, Account No. 077. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with Fagen Friedman & Fulfroost, LLP, Los Angeles, CA approved on July 14, 2015, Agenda Item No. 9.68. The amendment is to increase the contract amount by \$20,000.00 for legal services increasing the contract amount from \$20,000.00 for a not to exceed amount of \$40,000.00. The additional cost will be paid from the Unrestricted General Fund – Legal Fees, Account No. 077. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester/Approver: Assistant Superintendent, Human Resources

11.23 Approval of the Executive Director Job Descriptions for Human Resources, Student Services and Educational Services Divisions
(Prepared by Human Resources)

Human Resources requests Board approval of the job descriptions for the Executive Director positions for Human Resources, Student Services and Educational Services.

At the April 19, 2016 school board meeting, the Board approved the proposed Targeted Schools Support Plan (TSSP). Each Executive Director will be responsible to assist the corresponding Assistant Superintendent towards implementation of District initiatives (e.g. Community Engagement Plan, Key Performance Indicators, etc.) and Board policy. The Executive Directors will assume technical function activities within the Educational Services, Human Resources, and Student Services divisions. This will, in turn, afford the supervising Assistant Superintendents to spend more time coaching principals.

**Title: Executive Director of Human Resources
Management Position**

Qualifications:

1. California Administrative Services Credential.
2. Master's Degree in school administration or a related field.
3. Minimum of five (5) years of successful experience as a principal.
4. Demonstrated collaborative and inclusive approach to leadership.
5. Knowledge of federal and state labor and employment laws and regulations, and workers compensation reporting laws and requirements.
6. Demonstrated knowledge of California Education Code, school and district policies.
7. Demonstrated knowledge of effective personnel supervision and evaluation systems.
8. Central office experience preferred.
9. Doctorate Degree in a related field preferred.
10. Bilingual preferred.

Reports To: This position reports to the Assistant Superintendent of Human Resources

Supervises: Exercises direct supervision of assigned certificated and classified personnel.

Job Goal:

The Executive Director works directly with the Assistant Superintendent of Human Resources to determine implementation of District initiatives (e.g. Community Engagement Plan, Key Performance Indicators, etc.) and carry out Board policy. The Executive Director of Human Resources has the overall responsibility of leading and supervising personnel functions in the district, including recruitment, selection, assignment, and evaluation of all personnel positions, personal and property litigation claims, employee relations matters, collective bargaining, and contract administration and interpretation. The Executive Director provides facilitative leadership to certificated and classified managers to recruit, hire and develop quality personnel, and to generate and maintain an optimum environment for human learning and support. The Executive Director also provides oversight, direction, and leadership to Certificated and Classified managers and staff to ensure implementation of all State, Federal, and District policies.

Performance Responsibilities:

Responsibilities and duties include, but are not limited to:

1. Establishes and maintains a supportive and reflective relationship with Assistant Superintendent of Human Resources.
2. Establishes and maintains positive, collaborative relationships and effective communication with a diverse set of internal and external stakeholders.
3. Advises the Assistant Superintendent and other Cabinet members on policies, procedures and management issues related to the areas of responsibility of the position.

Board of Education Meeting
June 7, 2016

4. Designs, develops, recommends, and implements strategies to support, improve and strengthen the Human Resources Department and services.
5. Administers all related Board of Education policies and procedures.
6. Maintains such records as required by law, Board policy, and/or requirements of state and federal agencies.
7. Prepares reports and presentations for the Board of Education and Superintendent.
8. Supports the supervision and evaluation of principals assigned to the Assistant Superintendent.
9. Supports the design and implementation of performance management systems for all employees.
10. Serves as the Lead Negotiator with all exclusive representatives.
11. Coordinates with the Personnel Commission to ensure the successful implementation of the Merit System.
12. Provides oversight to reasonable accommodation, uniform complaints and Williams/Valenzuela Case issues.
13. Coordinates litigation claims against the district.
14. Understands effective professional growth coaching models for leaders and possesses the capacity to develop others.
15. Supports regular supervision and performance evaluations for site administrators assigned to Assistant Superintendent.
16. Articulates and demonstrates a commitment to the District's belief, vision, and mission statements, and District-wide initiatives.
17. Acts as the liaison between Assistant Superintendent and staff.
18. Attends all Board of Education meetings.
19. Performs other duties as assigned.

Terms of Employment: 220 day work year. Range 99 based on San Bernardino City Unified School District Management Salary Schedule.

Evaluation: Performance will be evaluated based on the successful completion of assigned responsibilities and Board of Education Policies regarding Evaluation Procedures for Certificated Managers.

**Title: Executive Director of Student Services
Management Position**

Qualifications:

1. California Administrative Services Credential.
2. Master's Degree in school administration or a related field.
3. Minimum of five (5) years of successful experience as a principal.
4. Demonstrated collaborative and inclusive approach to leadership.
5. Demonstrated knowledge of California Education Code, District and Board policies.
6. Demonstrated knowledge of restorative justice, student interventions, Special Education, National Counseling Standards, PBIS, and state standards including effective instructional practices and professional development approaches.
7. Central office experience preferred.
8. Doctorate Degree in a related field preferred.

9. Bilingual preferred.

Reports To: Assistant Superintendent, Student Services

Supervises: Exercises direct supervision of assigned certificated and classified personnel.

Job Goal:

The Executive Director is responsible to assist the Assistant Superintendent of Student Services to determine implementation of District initiatives (e.g. Community Engagement Plan, Key Performance Indicators, etc.) and carry out Board policy. The Executive Director of Student Services is responsible for directing a multitude of support services for students. The Executive Director assists the Assistant Superintendent in providing oversight to a variety of support services in order to ensure that students are ready to graduate. The Executive Director coordinates with District offices and personnel to increase the level of student academic achievement. In addition, the Executive Director provides oversight, direction, and leadership to support schools leaders' implementation of all State, Federal, and District policies.

Performance Responsibilities:

Responsibilities and duties include, but are not limited to:

1. Advises the Assistant Superintendent and other Cabinet members on policies, procedures and management issues related to the areas of responsibility of the position.
2. Organizes, directs, and supervises the activities of the Student Services Division.
3. Provides leadership in determining goals and objectives related to support services to students.
4. Monitors student attendance patterns within the District and works with school sites to implement exemplary practices toward improvement, including SART and SARB procedures.
5. Provides directions for the development and implementation of the District's before- and after-school program offerings, preschool, adult education, health services, and other student services-related programs and activities.
6. Ensures that the District's Alternative Program offerings are consistent with the curricular standards of regular programs.
7. Works with District and site staffs as well as various community agencies to reduce the District's dropout rate and increase graduation and college attendance rates.
8. Works with Educational Services staff on the integration of services of both divisions.
9. Plans, directs, and monitors the implementation of special education programs, ensuring legal compliance and appropriate services to identified students.
10. Supervises the District's counseling programs K-12 and works to ensure that students receive appropriate counseling services.
11. Provides oversight to the District's supervision and expulsion procedures, maintaining legal compliance and fair and judicial treatment of students.
12. Provides oversight to the District's Adult School operations and School-Linked Services operations, including Med-Cal Billing and the Family Engagement Office.

Board of Education Meeting
June 7, 2016

13. Prepares reports and presentations for the Board of Education, Superintendent, and District administrators.
14. Establishes and maintains positive, collaborative relationships and effective communication with a diverse set of internal and external stakeholders.
15. Articulates and demonstrates a commitment to the District's belief, vision, and mission statements, and District-wide initiatives.
16. Acts as the liaison between District departments and the Assistant Superintendent.
17. Attends all Board of Education meetings.
18. Performs other duties as assigned.

Terms of Employment: 220 day work year. Range 99 based on San Bernardino City Unified School District Management Salary Schedule.

Evaluation: Performance will be evaluated based on the successful completion of assigned responsibilities and Board of Education Policies regarding Evaluation Procedures for Certificated Managers.

**Title: Executive Director of Educational Services
Management Position**

Qualifications:

1. California Administrative Services Credential.
2. Master's Degree in school administration or a related field.
3. Minimum of five (5) years of successful experience as a principal.
4. Demonstrated collaborative and inclusive approach to leadership.
5. Demonstrated knowledge of California Education Code, District and Board policies.
6. Demonstrated knowledge of curriculum frameworks and state standards including effective instructional practices and professional development approaches.
7. Central office experience preferred.
8. Doctorate Degree in a related field preferred.
9. Bilingual preferred.

Reports To: Assistant Superintendent, Educational Services

Supervises: Exercises direct supervision of assigned certificated and classified personnel.

Job Goal:

The Executive Director is responsible to assist the Assistant Superintendent of Educational Services to determine implementation of District initiatives (e.g. Community Engagement Plan, Key Performance Indicators, etc.) and carry out Board policy. The Executive Director is responsible for increasing student achievement by directing and monitoring the activities of the Educational Services Division. The Executive Director ensures that State, Federal, and District guidelines for curriculum and instruction are appropriately implemented at each school site and serve to increase student achievement. The Executive Director provides leadership in the areas of

staff development, curriculum development and implementation, instructional materials selection, and program monitoring and evaluation. The Executive Director provides leadership and support to Principals in all aspects of the instructional program, including but not limited to: lesson design and delivery, professional development, curriculum development and implementation, alignment of site budgets with curricular objectives, school based improvement programs, and program monitoring and evaluation. The Executive Director ensures positive communication between parents, staff, and school site administration and responds to parent or community concerns.

Performance Responsibilities:

Responsibilities and duties include, but are not limited to:

1. Advises the Assistant Superintendent and other Cabinet members on policies, procedures and management issues related to the areas of responsibility of the position.
2. Directs the development, implementation, and evaluation of instructional programs and curriculum development in all content areas in consultation with teachers, administrators, and parents.
3. Ensures vertical articulation and alignment of the instructional program and curriculum throughout TK-12.
4. Works with Student Services staff on the integration of services of both divisions.
5. Implements effective professional learning models for instructional leaders.
6. Provides support to administrators to ensure the development and implementation of goals, objectives, and procedures are aligned to the District's accountability system leading to increased student achievement.
7. Provides administrative support to principals in the understanding and monitoring of effective instructional practices.
8. Analyzes student achievement data including State and District assessments and makes recommendations for improvement.
9. Supports site administrators in analyzing achievement data to ensure that schools effectively implement a high quality instructional program that addresses the academic needs of diverse student populations.
10. Provides leadership and administrative support to schools in the development, implementation and monitoring of interventions designed to accelerate student achievement.
11. Supports schools in the preparation and administration of categorical budgets to ensure alignment to curricular objectives and student outcome goals.
12. Prepares reports and presentations for the Board of Education, Superintendent, and District administrators.
13. Establishes and maintains positive, collaborative relationships and effective communication with a diverse set of internal and external stakeholders.
14. Articulates and demonstrates a commitment to the District's belief, vision, and mission statements, and District-wide initiatives.
15. Acts as the liaison between District departments and the Assistant Superintendent.
16. Attends all Board of Education meetings.
17. Performs other duties as assigned.

Terms of Employment: 220 day work year. Range 99 based on San Bernardino City Unified

Board of Education Meeting
June 7, 2016

School District Management Salary Schedule.

Evaluation: Performance will be evaluated based on the successful completion of assigned responsibilities and Board of Education Policies regarding Evaluation Procedures for Certificated Managers.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the job descriptions of the Executive Director of Human Resources, Student Services and Educational Services positions.

Requester: Assistant Superintendent, Human Resources

Approver: Deputy Superintendent

11.24 Authorization to Grant Physical Education (P.E.) Credits to Reserve Officer Training Corps (ROTC) Cadets
(Prepared by Human Resources)

Human Resources requests Board of Education approval to allow Reserve Officer Training Corps (ROTC) instructors to grant Physical Education (P.E.) credits to ROTC program cadets.

Amendments to Title 5 of the California Code of Regulations (CCR) §80037 pertaining to Designated Subjects Special Subjects (DSSS) Teaching Credentials were approved by the Office of Administrative Law. Effective January 1, 2015, the amendments included the establishment of a Special Teaching Authorization (STA) in Physical Education for holders of DSSS credentials in Basic Military Drill (BMD) and Reserve Officer Training Corps (ROTC).

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the request for ROTC instructors to grant Physical Education credits to ROTC program cadets.

Requester: Director, Certificated Human Resources

Approver: Assistant Superintendent, Human Resources

11.25 Extended Field Trip, Cajon High School, 2016 NSDA National Speech and Debate Championship Tournament, Salt Lake City, UT
(Prepared by Business Services)

Cajon High School requests Board of Education approval of an extended field trip for 2 students and 2 District employees, to attend the 2016 NSDA National Speech and Debate Championship Tournament in Salt Lake City, UT, from June 11 - June 17, 2016.

Board of Education Meeting
June 7, 2016

The participation in the NSDA National Tournament gives the students the opportunity to expand their forensic abilities by competing against students from high schools around the nation. The students who will be competing have qualified by reaching the top levels of achievement in the NSDA Southern California District, which covers all of San Bernardino, Riverside, Orange, and San Diego counties, as well as small portions of Los Angeles County.

The cost of the trip, not to exceed \$5,100.00, including meals and lodging, will be paid from Cajon High School Account No. 203. Transportation provided by private vehicle, not to exceed \$460.00, will be paid from Cajon High School Account No. 203. No student will be denied participation due to financial constraints.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the extended field trip for 2 Cajon High School students and 2 District employees to attend the 2016 NSDA National Speech and Debate Championship Tournament in Salt Lake City, UT, from June 11 - 17, 2016. The cost of the trip, not to exceed \$5,100.00, including meals and lodging, will be paid from Cajon High School Account No. 203. Transportation provided by private vehicle, not to exceed \$460.00, will be paid from Cajon High School Account No. 203. Names of the students are on file in the Business Services office.

Requester: Principal, Cajon High School

Approver: Assistant Superintendent, Human Resources

11.26 Extended Field Trip, Cajon High School, So Cal Yearbooks Workshop, Orange, CA
(Prepared by Business Services)

Cajon High School requests Board of Education approval of an extended field trip for 4 students and 1 District employee to attend the So Cal Yearbooks Workshop at Chapman University in Orange, CA from July 22 - 25, 2016.

The participation in the So Cal Yearbooks Workshop will provide technical training for students and the teacher in InDesign and photography and provide leadership and writing courses that will allow the students to share what they have learned to others on the yearbook staff, which in turn will produce a successful yearbook.

The cost of the trip, not to exceed \$2,115.00, including meals and lodging, will be paid from Cajon High School ASB Account. Transportation provided by private vehicle, not to exceed \$30.00, will be paid from Cajon High School ASB Account. No student will be denied participation due to financial constraints.

It is recommended that the following resolution be adopted:

Board of Education Meeting
June 7, 2016

BE IT RESOLVED that the Board of Education approves the extended field trip for 4 Cajon High School students and 1 District employee to attend the So Cal Yearbooks Workshop at Chapman University in Orange, CA from July 22 - 25, 2016. The cost of the trip, not to exceed \$2,115.00, including meals and lodging, will be paid from Cajon High School ASB Account. Transportation provided by private vehicle, not to exceed \$30.00, will be paid from Cajon High School ASB Account. Names of the students are on file in the Business Services office.

Requester: Principal, Cajon High School
Approver: Assistant Superintendent, Human Resources

11.27 Extended Field Trip, San Gorgonio High School, 33rd Annual CADA Leadership Camp, Santa Barbara, CA
(Prepared by Business Services)

San Gorgonio High School requests Board of Education approval of an extended field trip for 6 students and 1 District employee to attend the 33rd Annual CADA Leadership Camp at UC Santa Barbara, in Santa Barbara, CA, from July 12 - July 15, 2016.

Students will be involved with icebreakers and items to begin and lead a meeting, how to plan and carry out rallies, assemblies, fundraisers, dances, and other events. They will listen to motivational speakers about a variety of topics. Goal setting, advance planning, review of events and other helpful topics will be discussed and taught. They will also have an opportunity to exchange ideas and activities with other students and advisors.

The cost of the trip, not to exceed \$4,840.00, including meals and lodging for 6 San Gorgonio High School students and 1 District employee, will be paid from San Gorgonio High School Account No. 419. Transportation provided by America's Xpress Rent-A-Car, not to exceed \$1,000.00, will be paid from San Gorgonio High School Account No. 419. No student will be denied participation due to financial constraints.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the extended field trip for 6 San Gorgonio High School students and 1 District employee to attend the 33rd Annual CADA Leadership Camp at UC Santa Barbara, in Santa Barbara, CA from July 12 - July 15, 2016. The cost of the trip, not to exceed \$4,840.00, including meals and lodging for 6 San Gorgonio High School students and 1 District employee, will be paid from San Gorgonio High School Account No. 419. Transportation provided by America's Xpress Rent-A-Car, not to exceed \$1,000.00, will be paid from San Gorgonio High School Account No. 419. Names of the students are on file in the Business Services office.

Requester: Principal, San Gorgonio High School
Approver: Assistant Superintendent, Human Resources

11.28 Payment of Master Teachers – Azusa Pacific University
(Prepared by Human Resources)

The District has an agreement with the Azusa-Pacific University to allow university students to do Educational Field Work in the District under assigned master teachers for which the District is paid an honorarium. The District is in receipt of check number 100836 from Azusa-Pacific in the amount of \$200.00. The District wishes to pay this honorarium to the master teacher.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves payment for services as master teacher during Fall 2015, as provided for in the Agreement with Azusa-Pacific University, as follows:

BEATRIZ AGUILAR \$200.00

Requester: Director, Employment & Recruitment

Approver: Assistant Superintendent, Human Resources

11.29 Payment of Master Teachers – California State University San Bernardino
(Prepared by Human Resources)

The District has an agreement with California State University San Bernardino to allow university students to do Educational Field Work in the District, under assigned master teachers, for which the District is paid an honorarium. The District is in receipt of check number 415145 from California State University San Bernardino in the amount of \$2,333.80. The District wishes to pay this honorarium to the master teachers.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves payment for services as master teachers during the Spring 2016, as provided for in the Agreement with California State University San Bernardino, as follows:

BARTA, DEBORAH	\$166.70	GONZALEZ, ANGELICA	\$166.70
CAMPBELL, TANJE	\$166.70	HIDALGO, PETER	\$166.70
COOK, LINDA	\$166.70	JENKINS, CHRISTIE	\$166.70
CORONADO, VIRGINIA	\$166.70	OWENS, SANDRA	\$166.70
FIACCO, VANESSA	\$166.70	PAIGE, ROSALINDA	\$166.70
GADSBY, MAGDA	\$166.70	STOCKHAM, TY	\$166.70
GARCIA, LUPE	\$166.70	SUGIRTHARAJ, SHANTHI	\$166.70

Requester: Director, Employment & Recruitment

Approver: Assistant Superintendent, Human Resources

Board of Education Meeting
June 7, 2016

11.30 Ratification of the Agreement with American Medical Response, Rancho Cucamonga, CA, to Provide Stand by Ambulance Services for Graduation
(Prepared by Business Services)

San Gorgonio High School requests Board of Education approval to ratify an agreement with American Medical Response, Rancho Cucamonga, CA to provide stand by ambulance services for graduation on June 2, 2016. American Medical Response will provide two EMT's for three hours at the cost per hour of \$112.50. The fee, not to exceed \$337.50 will be paid from the Unrestricted General Fund – INAP High Schools, Account No. 203

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves ratification of the agreement with American Medical Response, Rancho Cucamonga, CA to provide stand by ambulance services for graduation on June 2, 2016. American Medical Response will provide two EMT's for three hours at the cost per hour of \$112.50. The fee, not to exceed \$337.50 will be paid from the Unrestricted General Fund – INAP High Schools, Account No. 203.

Requester: Principal, San Gorgonio High School

Approver: Assistant Superintendent, Human Resources

11.31 Renewal of the Agreement with RISE Interpreting, Inc., Hemet, CA, to Provide Interpreter Services to Deaf/Hearing Impaired Individuals
(Prepared by Business Services)

Affirmative Action requests Board of Education approval to renew the agreement with RISE Interpreting, Inc., Hemet, CA to provide interpreter services to deaf/hearing impaired individuals effective July 1, 2016 - June 30, 2017. The services are in accordance with the requirements of Section 504 of the Rehabilitation Act and the Americans with Disabilities Act and other similar state and federal laws. The cost for services, not to exceed \$30,000.00, will be paid from the Unrestricted General Fund – ADA Equipment & Section 504, Account No. 175.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves renewing the agreement with RISE Interpreting, Inc., Hemet, CA to provide interpreter services to deaf/hearing impaired individuals effective July 1, 2016 - June 30, 2017. The cost for services, not to exceed \$30,000.00, will be paid from the Unrestricted General Fund – ADA Equipment & Section 504, Account No. 175.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, to sign all related documents.

Board of Education Meeting
June 7, 2016

Requester: Affirmative Action Officer, Affirmative Action
Approver: Assistant Superintendent, Human Resources

11.32 Renewal of the Agreement with San Manuel Band of Mission Indians, Highland, CA, to Reimburse the District for Crossing Guards at Belvedere Elementary School and Serrano Middle School
(Prepared by Business Services)

Safety/Emergency Management Office requests Board of Education approval to renew the agreement with San Manuel Band of Mission Indians, Highland, CA to reimburse the District for crossing guards at Belvedere Elementary School and Serrano Middle School effective July 1, 2016 – June 30, 2019. There is no cost to the District.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves renewing the agreement with San Manuel Band of Mission Indians, Highland, CA, to reimburse the District for crossing guards at Belvedere Elementary School and Serrano Middle School, effective July 1, 2016 – June 30, 2019. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Manager, Safety/Emergency Management Office
Approver: Assistant Superintendent, Human Resources

STUDENT SERVICES

11.33 Agreement with Loma Linda University, Loma Linda, CA, and School of Social Work and Social Ecology, San Bernardino, CA, to Provide Clinical and Instructional Programs
(Prepared by Business Services)

Special Education requests Board of Education approval to enter into an agreement with Loma Linda University, Loma Linda, CA, and the School of Social Work and Social Ecology, San Bernardino, CA to provide clinical and instructional programs effective July 1, 2016 - June 30, 2017. The District will provide practical learning experiences for students enrolled in the University's School of Social Work & Social Ecology Programs. The District's Licensed Clinical Social Workers will provide on-site supervision and coordinate with the University's Academic Coordinator the student's clinical learning experience in the Clinical Education Program. There is no cost to the District.

It is recommended that the following resolution be adopted:

Board of Education Meeting
June 7, 2016

BE IT RESOLVED that the Board of Education approves entering into an agreement with Loma Linda University, Loma Linda, CA and the School of Social Work and Social Ecology, San Bernardino, CA to provide clinical and instructional programs effective July 1, 2016 - June 30, 2017. There is no cost to the District.

Requester: Director, Special Education
Approver: Assistant Superintendent, Student Services

11.34 Agreement with United Nations of Consciousness (UNC), Fontana, CA, to Provide the Adopt-a-Community Project – Summer Program
(Prepared by Business Services)

Student Services requests Board of Education approval to enter into an agreement with United Nations of Consciousness (UNC) Fontana, CA, to provide the Adopt-a-Community Project – Summer Program, effective June 20 – July 28, 2016 for approximately 75 – 100 students. Adopt-a-Community Project is an outreach project designed to improve the lives of low income African American youth and families. UNC will offer the following programs at the new Anne Shirrells Community Center: math tutoring services, computer literacy and technology-based training, read and grow rich literacy, family intervention, computer lab, community garden, youth male mentoring, youth basketball, youth flag football, Kumasi School of Performing Arts (KSPA), fitness and health education, and parent support groups for students and parents. The cost, not to exceed \$97,213.35, will be paid from the Unrestricted General Fund – Local Control Accountability Plan (LCAP), Account No. 419.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with United Nations of Consciousness (UNC) Fontana, CA, to provide the Adopt-a-Community Project – Summer Program, effective June 20 – July 28, 2016 for approximately 75 – 100 students. The cost, not to exceed \$97,213.35, will be paid from the Unrestricted General Fund – Local Control Accountability Plan (LCAP), Account No. 419.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, to sign all related documents.

Requester/Approver: Assistant Superintendent, Student Services

11.35 Business and Inservice Meetings - Student Services
(Prepared by Business Services)

During the course of the school year, members of the Board of Education, as well as students, parents, volunteers, community members and other individuals who are not District employees, are involved in activities that include attendance at various conferences, inservices, training

Board of Education Meeting
June 7, 2016

sessions and other business meetings, the cost of which must be approved by the Board of Education.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves ratifying the attendance and participation of the following individuals in scheduled business and inservice meetings:

To attend the 2016 California School Recognition Program Regional Awards Ceremony, May 10, 2016 in Anaheim, CA. The total cost, including meals and mileage per District guidelines, not to exceed \$80.00, will be paid from Captain Leland F. Norton Elementary School Account No. 419.

Corinthia Williams (Parent Representative, Captain Leland F. Norton Elementary School)

To attend the 2016 California Association for Bilingual Education (CABE) Professional Development for Parents and Para-Educators, May 17, 2016 in Riverside, CA. The total cost, including meals and mileage per District guidelines, not to exceed \$130.00, will be paid from Captain Leland F. Norton Elementary School Account No. 419.

Noemi De La Torre (Parent Representative, Captain Leland F. Norton Elementary School)

Requester: Principal, Captain Leland F. Norton Elementary School
Approver: Assistant Superintendent, Student Services

BE IT FURTHER RESOLVED that the Board of Education approves the attendance and participation of the following individuals in scheduled business and inservice meetings:

To attend the Family Leadership Institute Training Summit, June 20 - June 24, 2016, in Las Vegas, NV. The total cost, including meals and mileage per District guidelines, not to exceed \$20,000.00, will be paid from the Family Engagement Account No. 419.

Earl Benjamin	Roshanna Benjamin	Maria Chavez	Daniel Chavez Prado
Angela Cogs	Mia Cooper	Erika Delgado de Ramos	Belem Fabela
Ladonna Frank	Rodolfina Gamino	Maria Carmen Gonzalez	Sonya Gray-Hunn
Karen Hall-Nichols	Juandretta Hearn	Martha Lopez De Salcedo	Travon Martin
Maria Elena Najar	Marisela Najar	Diana Padilla	Donnavan Parker
Miesha Porter	Araceli Rames	Jennifer Cass Reed	Dallis Robertson
Luz Roldan	Angela Shaw	Trimonisha Singer	Emily Valdez
Maria Zanabria			

(Parent/District Representatives, Family Engagement)

Requester: Director, Family Engagement
Approver: Assistant Superintendent, Student Services

Board of Education Meeting
June 7, 2016

11.36 Renewal of the Agreement with San Bernardino County Probation Department, San Bernardino, CA, for a Fulltime Probation Officer at Pacific High School
(Prepared by Business Services)

Pacific High School requests Board of Education approval to renew the agreement with San Bernardino County Probation Department, San Bernardino, CA for a fulltime probation officer effective July 1, 2016 - June 30, 2017. The cost, not to exceed \$28,122.00, will be paid from the Unrestricted General Fund — Local Control Accountability Plan (LCAP), Account No. 419.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves renewing the agreement with San Bernardino County Probation Department, San Bernardino, CA for a fulltime probation officer effective July 1, 2016 - June 30, 2017. The cost, not to exceed \$28,122.00, will be paid from the Unrestricted General Fund — Local Control Accountability Plan (LCAP), Account No. 419.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Principal, Pacific High School

Approver: Assistant Superintendent, Student Services

11.37 Renewal of the Agreement with The Regents of the University of California, Riverside, CA, to Develop and Implement the Mathematics, Engineering, Science Achievement (MESA) Program
(Prepared by Business Services)

Del Vallejo Middle School requests Board of Education approval to renew the agreement with The Regents of the University of California, Riverside, CA to develop and implement the Mathematics, Engineering, Science Achievement (MESA) Program effective July 1, 2016 - June 30, 2017. The MESA program will enrich the math and science experiences of District students, particularly students from socially and economically disadvantaged backgrounds. The program will increase the number of disadvantaged students entering college with particular attention and preparation for professions in engineering and mathematics-based fields. UCR MESA hosts hands-on math and science competitions at local and regional levels to give students the opportunity to meet other scholars and compete for awards and scholarships. MESA provides one-on-one or group guidance regarding students' academic performance and college admission requirements. There is no cost to the District.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves renewing the agreement with The

Board of Education Meeting
June 7, 2016

Regents of the University of California, Riverside, CA to develop and implement the Mathematics, Engineering, Science Achievement (MESA) Program effective July 1, 2016 - June 30, 2017. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, to sign all related documents.

Requester: Principal, Del Vallejo Middle School
Approver: Assistant Superintendent, Student Services

11.38 Renewal of the Agreement with Young Visionaries, San Bernardino, CA, to Administer the Successfully Motivating African-Americans through Resiliency Training (SMAART) Program
(Prepared by Business Services)

Del Vallejo Middle School requests Board of Education approval to renew the agreement with Young Visionaries, San Bernardino, CA to administer the Successfully Motivating African-Americans through Resiliency Training (SMAART) Program effective July 1, 2016 - June 30, 2017. The program will enhance the academic performance of students by addressing their socio-emotional needs. Students will receive mentoring from professionals to learn career opportunities and strategies on how to achieve their goals. Students will also engage in workshops addressing the importance of health, nutrition, and character/career development. There is no cost to the District.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves renewing the agreement with Young Visionaries, San Bernardino, CA to administer the Successfully Motivating African-Americans through Resiliency Training (SMAART) Program effective July 1, 2016 - June 30, 2017. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, to sign all related documents.

Requester: Principal, Del Vallejo Middle School
Approver: Assistant Superintendent, Student Services

Alternative Programs

11.39 Ratification of the Agreement with Father Flanagan's Boys' Home, Boys Town, NE, to Provide Specialized Classroom Management Authorization and Re-Authorization
(Prepared by Business Services)

Board of Education Meeting
June 7, 2016

Alternative Programs requests Board of Education approval to ratify an agreement with Father Flanagan's Boys' Home, Boys Town, NE to provide five days of specialized classroom management authorization and re-authorization for four participants effective June 6 - 10, 2016. Specialized Classroom Management (SCM) is a research-based system that includes a comprehensive social skills curriculum, teaching interactions, a proactive administrative intervention process and a motivation system. The cost for services, not to exceed \$9,000.00, will be paid from Unrestricted General Fund – Opportunity Programs, Account No. 197; Local Control Accountability Plan (LCAP), Account No. 419; and Community Day Schools, Account No. 141.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves ratification of the agreement with Father Flanagan's Boys' Home, Boys Town, NE to provide five days of specialized classroom management authorization and re-authorization for four participants effective June 6 - 10, 2016. The cost for services, not to exceed \$9,000.00, will be paid from Unrestricted General Funds – Opportunity Programs, Account No. 197; Local Control Accountability Plan (LCAP), Account No. 419; and Community Day Schools, Account No. 141.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Coordinator, Alternative Programs
Approver: Assistant Superintendent, Student Services

Special Education

11.40 Amendment No. 2 to the Agreement with Precious Hearts Academy, San Bernardino, CA, for Non-Public School/Agency Services
(Prepared by Business Services)

Special Education requests Board of Education approval to amend the agreement with Precious Hearts Academy, San Bernardino, CA approved on September 15, 2015, Agenda Item No. 7.37. The amendment is to increase the contract amount by \$50,000.00 for services increasing the contract amount from \$136,978.00 for a not to exceed amount of \$186,978.00. The additional cost will be paid from the Restricted General Fund – Special Education Non-Public, Account No. 824. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with Precious Hearts Academy, San Bernardino, CA approved on September 15, 2015, Agenda Item No. 7.37. The amendment is to increase the contract amount by \$50,000.00 for services increasing the

Board of Education Meeting
June 7, 2016

contract amount from \$136,978.00 for a not to exceed amount of \$186,978.00. The additional cost will be paid from the Restricted General Fund – Special Education Non-Public, Account No. 824. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Special Education
Approver: Assistant Superintendent, Student Services

11.41 Renewal of the Agreement with LeafWing Center, Sherman Oaks, CA, to Provide Consulting Services to District Staff
(Prepared by Business Services)

Special Education requests Board of Education approval to renew the agreement with LeafWing Center, Sherman Oaks, CA to provide consulting services to District staff effective July 1, 2016 - June 30, 2017. LeafWing Center will continue to provide consulting services support for elementary special education in training Instructional Assistants as Registered Behavioral Technicians (RBT), providing supervision for Board Certified Behavior Analyst (BCBA) candidates, providing support and supervision for School Readiness Clinic, providing ongoing training to certificated/classified staff as well as attend IEP high-profile cases. Center representatives will provide case study sessions, consult on high profile cases, consult on classroom behavior strategies, conduct Independent Educational Evaluation (IEE), and Functional Behavioral Assessment/Functional Analysis Assessments. The cost for services, not to exceed \$19,620.00, will be paid from Restricted General Fund—Special Education-Central, Account No. 827.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves renewing the agreement with LeafWing Center, Sherman Oaks, CA to provide consulting services to District staff effective July 1, 2016 - June 30, 2017. The cost for services, not to exceed \$19,620.00, will be paid from Restricted General Fund—Special Education-Central, Account No. 827.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Special Education
Approver: Assistant Superintendent, Student Services

Youth Services

11.42 Expulsion of Student(s)
(Prepared by Youth Services Department)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education accepts and adopts the recommendation and findings of the Hearing Panel, based on a review of the Panel's finding of facts and recommendations, and orders the expulsion of the following student(s) with the birth date(s) as listed below in accordance with the Board rules and regulations and in compliance with Education Code Section 48900:

***(S) 03/18/2000**

*The Board does hereby order the enforcement of the expulsion suspended for a period of not more than one calendar year. The suspension of the enforcement of the expulsion order is deemed appropriate for the rehabilitation of the pupil, per Education Code section 48917.

**The Board does hereby expel the pupil for a period of one semester, and does hereby order the enforcement of the expulsion suspended for the following semester, allowing him/her to be considered for re-enrollment in the district under suspended expulsion as deemed appropriate for the rehabilitation of the pupil, per Education Code section 48917.

(S) A stipulated expulsion is a process whereby the pupil and his/her family acknowledge responsibility for the behavior leading to the recommendation for expulsion by the school administration, and waive their right to a hearing by admitting to the facts in support of an expulsion recommendation. The pupil and his/her family stipulate the facts of the case as presented by the school, accepting one of the following consequences: *(S) suspended expulsion, **(S) expulsion one semester, suspended expulsion one semester, (S) expulsion two semesters.

11.43 Student(s) Recommended for Suspension, but Remanded Back to School Sites or had Suspensions Reduced, Due to Errors of Due Process, Lack of Evidence, and/or Availability of Other Means of Correction
(Prepared by Youth Services Department)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the following student(s) were recommended for suspension, but suspension is deemed inappropriate based on due process errors, insufficient evidence, and/or the availability of other means of correction in compliance with Education Code Section 48900. Therefore, although they were recommended for suspension, the suspension was reversed or modified.

Board of Education Meeting
June 7, 2016

12/19/1997 07/05/2005 03/26/1999

11.44 Student(s) Recommended for Expulsion, but Remanded Back to the School Sites Due to Errors of Due Process, Lack of Evidence and/or Availability of Other Means of Correction
(Prepared by Youth Services Department)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the following student(s) were recommended for expulsion, but expulsion is deemed inappropriate based on due process errors, insufficient evidence, and/or the availability of other means of correction in compliance with the Education Code section 48900. Therefore, although they were recommended for expulsion, the expulsion is not granted:

02/19/2003

01/07/2003

10/01/2003

01/27/2003

Board of Education Meeting
June 7, 2016

SESSION TWELVE

12.0 Action Items

9:15 pm

12.1 New Board Policy 5144.3 – Student Citation (Second Reading)
(Prepared by Student Services)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education adopts Board Policy 5144.3 - Student Citation, as presented.

12.2 Amendments to Board Policy 1312.3 Uniform Complaint Procedures (First Reading)
(Prepared by Human Resources)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education receives the amendments to Board Policy 1312.3 – Uniform Complaint Procedures as a first reading.

12.3 Personnel Report #21, Dated June 7, 2016
(Prepared by Human Resources)

It is requested that the Board ratifies and/or approves the Personnel Report #21, dated June 7, 2016, which contains action such as hiring, retirements, resignations, promotions, and terminations involving certificated, classified, and other employees in the categories of noon duty aides, recreational supervisors, substitute employees, and others. These actions are consistent with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

The following resolution is recommended:

BE IT RESOLVED that the Personnel Report #21, dated June 7, 2016, be ratified and/or approved as presented. Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

Board of Education Meeting
June 7, 2016

12.4 Board Top 10 List

	Date of Request	Question/Request	Requested by	Assigned to	Anticipated Completion Date/Remarks/Action
1	05/06/14	Create plan and intervention team to prevent students from becoming long-term ELs.	David Servin	M. Zamora	07/05/16
2	02/18/14	Create something similar to Richardson at other schools.	Mrs. Medina	M. Zamora H. Vollkommer	06/21/16
3	05/05/15	How many students completed A-G requirements?	Dr. Flores	M. Zamora	COMPLETED
4	03/17/15	Compare combination classes with like districts. Is the number of combo classes going up or down?	Mr. Tillman	P. Wiseman	05/17/16
5	04/07/15	Provide suspension/dropout data: -What is the number of students suspended on a regular basis? -What types of incidents are there in lower grades (5,6,7)? -How many students suspended end up dropping out? -What are dropout rates by gender, ethnicity?	Mrs. Medina Dr. Flores	K. Mitchell	05/17/16
6	04/08/14	Establish a formal process for internships.	Mr. Tillman	P. Wiseman	05/03/16
7	11/19/14	Can we add academic advisors at high schools to support counselors and students?	Mrs. Medina	K. Mitchell	COMPLETED
8	01/20/15	Invite City Council members to a Board meeting to discuss mutual topics of interest. Invite City Council members to tour the new schools.	Mrs. Savage	D. Marsden J. Peukert	05/17/16
9	11/05/13	Look at a later start time for secondary students.	Mr. Gallo Mrs. Hill	Strategic Planning	07/05/16
10	04/19/16	Mental Health Report	Dr. Wyatt	K. Mitchell	06/07/16

12.5 Future Agenda Items

Request	Date	W	SP	SA	AP	AR	BC	CS	BQS
Graduation Rates	06/07/16						X		
LCAP Public Hearing	06/07/16			X					
Budget Public Hearing	06/07/16			X					
LCAP Approval/Budget	06/21/16			X					
KPI – AMAOs	07/12/16			X					
KPI - CASSPP	07/19/16			X					
KPI – Student Attendance	08/02/16			X					
NCUST/EdTrust West Report	08/16/16			X					
CABE – Multilingual Initiative	09/13/16			X					
Rigorous Curriculum Design	09/20/16			X					
Secondary Grading Policy	03/2017				X				
Mental Health Program	TBD								
Adult School Consortium Update	TBD								

Board of Education Meeting
June 7, 2016

AP-Administrative Presentation
BQS-Board Quarterly Strategic
SP-Special Presentation

AR-Administrative Report
CS-Closed Session
W-Workshop

BC-Board Correspondence
SA-Student Achievement

12.6 Follow Up on Board Requests/Questions

	Date of Request	REQUESTS/QUESTIONS FOR FOLLOW UP	Requested By
BUSINESS SERVICES – MRS. CHRISTAKOS			
COMMUNICATIONS – MRS. BARDERE			
1	05/17/16	Email District staff Board-approved Recognitions (ex: Day of the Teacher)	COMPLETED
2	03/15/16	LCAP information needs to be updated on website. Can the expungement process also be on the website? (coordinate with Dr. Zamora; Chief Paulino)	Mrs. Rodgers
COMMUNITY PARTNERSHIPS			
DEPUTY SUPERINTENDENT – DR. VOLLKOMMER			
1	01/14/14	How far are we with the program evaluation process? Require schools that hire consultants to complete an evaluation form so teachers can review recommendations/concerns.	Mrs. Perong
EDUCATIONAL SERVICES – DR. ZAMORA			
1	05/17/16	Provide information on Destination College being discontinued at SBHS.	Mrs. Rodgers
2	05/03/16	Ethnic Studies Update.	COMPLETED
3	05/03/16	Report on how many girls do not finish high school.	COMPLETED
4	05/03/16	Assessment of musical instruments; would like a report of what is needed at sites.	COMPLETED
5	04/19/16	Realignment/reallocation process for specific accelerated learning in targeted areas of deficiencies.	Mr. Gallo
6	04/19/16	Report back to Board by parents/staff regarding events/conferences attended.	Mrs. Rodgers
7	08/04/15	Board policy aligning high schools with A-G.	COMPLETED
8	02/04/14	Conduct a longitudinal study of student voice at the middle school level.	Dr. Flores
FACILITIES/OPERATIONS – MR. PEUKERT			
1	03/01/16	Bradley parking lot safety issue.	G. Rodgers
2	01/13/15	Provide information on what local preferences are allowed to be offered on bids.	Mr. Gallo
3	10/21/14	Use lobbyists or grant writers to find money to pay for the Alessandro filters.	Mr. Tillman
4	10/21/14	Lobby for funds to do a longitudinal study of the BNSF Rail Yard.	Dr. Flores
HUMAN RESOURCES – DR. WISEMAN			
1	04/19/16 08/04/15	Possible “intent” contract for students to return to district as teachers. Create process so that graduates can return to our schools as teachers	Dr. Hill Mrs. Medina
SCHOOL POLICE – CHIEF PAULINO			
STUDENT SERVICES – DR. MITCHELL			
1	05/17/16	Provide Progressive Discipline Matrix	COMPLETED
2	05/17/16	Provide Board with Anti-Bullying Policy	COMPLETED
3	05/17/16	Provide “Wait List” for IEPs. Per site, how may IEPs were completed this year?	COMPLETED
4	05/03/16	Possible educational forum for parents/community re: Prop 47. (Aldo Ramirez)	Mrs. Medina

Board of Education Meeting
June 7, 2016

	Date of Request	REQUESTS/QUESTIONS FOR FOLLOW UP	Requested By
5	04/19/16	Continuation high school credit recovery/student recruitment process – how are students targeted, assigned, referred, and transferred; what is the criteria for credit recovery and how is it triggered and initiated.	Mr. Gallo
6	04/19/16	Board citation (disciplinary) policy	Mr. Gallo
7	03/15/16	Revisit a district-wide bullying campaign and attendance campaign.	Mrs. Rodgers
8	04/07/15	Look into ways to assist schools, such as Hunt and Del Rosa, which did not receive any LCAP Innovation awards.	Mrs. Hill
9	01/20/15	Look at tardy policy to see if it might be deterring students from attending class or school.	Dr. Flores
10	01/20/15	What percent of special education students have high numbers of absences?	Mrs. Medina
STRATEGIC PLANNING			
1	02/16/16	Look into possibly sponsoring summer youth internships	Mr. Gallo
2	01/21/14	Consider offering bus tickets and look at other strategies to allow students to get to and from school safely for Strategy 9 - Safe passages to school.	Mrs. Hill
3	12/17/13	Consider teachers presenting challenging classes in a language other than English.	Nancy Sanchez-Spears
SUPERINTENDENT – DR. MARSDEN			
1	04/19/16	Resolution/letter in support of CSU and increased funding.	Dr. Flores

SESSION THIRTEEN

13.0 Closed Session

9:20 pm

As provided by law, the Board will meet in Closed Session for consideration of the following:

Anticipated Litigation

Pursuant to Government Code Section 54956.9 (d)

Number of Cases: One

Existing Litigation

Conference with Legal Counsel, pursuant to Government Code Section 54956.9 (d)

Number of Cases:

Conference with Labor Negotiator Pursuant to Government Code 54957.6:

District Representative: Dale Marsden

Unrepresented employees: All Certificated and Classified Management Positions

Conference with Labor Negotiator

District Negotiator: Perry Wiseman

Employee Organization: California School Employees Association
Communications Workers of America
San Bernardino School Police Officers Association
San Bernardino Teachers Association

Public Employee Appointment

Public Employee Discipline/Dismissal/Release

Student Matters/Discipline

SESSION FOURTEEN

14.0 Action Reported from Closed Session

10:00 pm

SESSION FIFTEEN

15.0 Adjournment

10:05 pm

The next regular meeting of the Board of Education of the San Bernardino City Unified School District will be held on Tuesday, June 21, at 5:30 p.m. in the Community Room of the Board of Education Building, 777 North F Street, San Bernardino.

The District is committed to provide equal access to individuals with a disability to open and public meetings. For information on the availability of disability-related aids or services to enable any person with a disability to participate in a public meeting and/or to request reasonable

Board of Education Meeting
June 7, 2016

accommodations, please contact:

Affirmative Action Office
777 North F Street
San Bernardino, CA 92410
(909) 381-1122
(909) 381-1121 fax

Office Hours: Monday through Friday, 8 a.m.-4:30 p.m.

Requests for reasonable accommodations must be received by the Affirmative Action Office no later than five working days before the public meeting so that an interactive process can be effectuated to determine an effective accommodation that would best serve the needs of the individual with a disability.

Posted: June 3, 2016