

**AGENDA INDEX FOR THE**  
**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT**

**Regular Meeting of the Board of Education**  
**Community Room**  
**Board of Education Building**  
**777 North F Street**  
**San Bernardino, California**

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**ABIGAIL MEDINA**  
Vice President

**DR. BARBARA FLORES**  
Board Member

**MICHAEL J. GALLO**  
Board Member

**DANIELLE CANDRAY**  
Student Board Member



**DR. MARGARET HILL**  
President

**DALE MARSDEN, Ed.D.**  
Superintendent

**GWENDOLYN RODGERS**  
Board Member

**DANNY TILLMAN**  
Board Member

**SCOTT WYATT, Ed.D.**  
Board Member

**BENJAMIN MONTELONGO**  
Student Board Member

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April 19, 2016

*Estimated Times*

**SESSION ONE**

**1.0**    *Closed Session*

**5:00 pm**

Superintendent's Evaluation

**SESSION TWO**

**2.0**    *Opening*

**5:30 pm**

2.1    Call to Order

2.2    Pledge of Allegiance to the Flag

2.3    Adoption of Agenda

2.4    Inspirational Reading – Scott Wyatt

**SESSION THREE**

**3.0**    *Special Presentation(s)*

**5:35 pm**

3.1    Special Recognition – Cajon High School Girls' Basketball Team

3.2    Special Recognition - Cajon High School Wrestler, Josh Loomer

3.3    School Showcase/Student Report - San Gorgonio High School

3.4    Earth Day Celebration - Energy Management Success Update

3.5    Outstanding Student Awards

\*All indicated times are approximate. The actual time for any item is dependent upon the amount of time required for prior items.

Board of Education Meeting  
April 19, 2016

- 3.6 Recognition of Asian/Pacific-American Heritage Month
- 3.7 Recognition of Cinco de Mayo
- 3.8 Recognition of May as Labor History Month

#### **SESSION FOUR**

- 4.0** *Public Hearing(s)* **7:00 pm**
- 4.1 Public Disclosure of Initial Contract Proposal (Re-Openers) from Communications Workers of America (CWA)
- 4.2 Resolution to Adopt the Reports “Residential Development School Fee Justification Study” for SBCUSD and “Commercial/Industrial Development School Fee Justification Study” for the SBCUSD and Approval of an Increase in Statutory School Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code Section 17620 and Government Code Section 65995
- 4.3 Findings and Determinations for Energy Conservations Services and Solar Power Purchase Agreement, RFP no. 178 – Smart Solar PV Program

#### **SESSION FIVE**

- 5.0** *Public Comments* **7:05 pm**

This is the time during the agenda when the Board of Education is prepared to receive comments of members of the public on any matter within its subject matter jurisdiction. If you wish to address the Board, please complete a “Request to Address the Board of Education” form giving a brief description of the matter you wish to address. If you wish to speak to an agenda item and prefer to wait to address the Board at the time the item is under Board consideration, indicate so on your form. Please place your completed form in the inbox located at the agenda table.

The Board may not have complete information available to answer questions and may refer specific concerns to the Superintendent for attention. The Board requests that any person wishing to make complaints against District employees file the appropriate complaint form prior to this meeting. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because these comments are made at a public meeting.

This is the only time on the agenda that the public will have an opportunity to address the Board on non-agendized matters. When recognized by the President of the Board, please step to the microphone at the podium, give your name and address, and limit your comments to five minutes. The Board limits total time for public comment on any topic to 30 minutes

#### **SESSION SIX**

- 6.0** *Student Achievement Presentation* **8:05 pm**
- 6.1 Targeted Schools Support Plan (TSSP)

**SESSION SEVEN**

- 7.0**    *Administrative Report(s)* **8:30 pm**
- 7.1    Adoption of 2016-2017 Middle College High School Program  
7.2    Amendments to Board Policy 1312.3 Uniform Complaint Procedures (First Reading)  
7.3    Peer Assistance and Review (PAR) Report of Participation

**SESSION EIGHT**

- 8.0**    *Reports and Comments* **8:40 pm**
- 8.1    Report by San Bernardino Teachers Association  
8.2    Report by California School Employees Association  
8.3    Report by Communications Workers of America  
8.4    Report by San Bernardino School Police Officers Association  
8.5    Report by San Bernardino School Managers  
8.6    Board/Superintendent Protocols - #7  
8.7    Comments by Board Members  
8.8    Board Committee Reports  
8.9    Comments by Superintendent and Staff Members

**SESSION NINE**

- 9.0**    *Consent Calendar* **9:50 pm**  
(When considered as a group, unanimous approval is advised.)

Certain items of business require review and approval by the Board of Education. Other items are for information and review only. Therefore, the following items are grouped as a consent list for receipt and approval. When members have questions about items included in the consent calendar, these items are pulled out of the group and considered separately.

***BOARD OF EDUCATION***

- 9.1    Approval of Minutes

***SUPERINTENDENT***

- 9.2    Reimbursement Approval for Non-District Employees

***DEPUTY SUPERINTENDENT***

- 9.3    Amendment No. 2 to the Agreement with Heard's Investigations & Polygraphs, Upland, CA, to Conduct Pre-Employment Background Investigations and Polygraph Examinations

Board of Education Meeting  
April 19, 2016

- 9.4 Facility Use Agreement with Campus Crusade for Christ, Inc., (Cru), San Bernardino, CA, for the Making Hope Happen Foundation 2<sup>nd</sup> Annual Gala Event

### ***BUSINESS SERVICES***

- 9.5 Acceptance of Gifts and Donations to the District  
9.6 Commercial Warrant Registers for Period March 16 through March 31, 2016  
9.7 Federal/State/Local District Budgets and Revisions  
9.8 RFP No. 15-25, District-wide Financial & Associated Student Body Audit  
9.9 Temporary Borrowing Between Funds of the School District for Fiscal Year 2016-17

### ***EDUCATIONAL SERVICES***

- 9.10 Amendment No. 1 to the Agreement with Kids That Code, Inc., San Bernardino, CA, to Provide Professional Development Workshops  
9.11 Amendment No. 1 to the Agreement with Lainie Rowell, Educational Technology, Consultant and Professional Developer, Huntington Beach, CA, to Provide Professional Development and Consulting Services  
9.12 Agreement with Gears 2 Robots, Temecula, CA, to Provide MakerSpace 3D Printer Professional Development  
9.13 Agreement with Segerstrom Center for the Arts, Costa Mesa, CA, to Provide Arts Advocacy Nights  
9.14 Business and Inservice Meetings - Educational Services  
9.15 Payment for Course of Study Activities - Educational Services  
9.16 Payment for Services Rendered by Non-Classified Experts and Organizations – Educational Services

### ***FACILITIES/OPERATIONS***

#### ***Facilities Management***

- 9.17 Notice of Completion, Bid No. F16-02, Parking Lot and Site Work at Professional Development Center  
9.18 Ratification of Approved Change Orders  
9.19 Ratification of the Memorandum of Understanding with the City of San Bernardino, CA, for Use of the Pool at San Gorgonio High School

#### ***Maintenance and Operations***

- 9.20 Amendment No. 1 to the Agreement with Global Environmental Training & Consulting, Inc., West Covina, CA, to Assist the District in Control of Hazardous Waste Material

Board of Education Meeting  
April 19, 2016

**Nutrition Services**

9.21 Cafeteria Warrant Register, March 1 - March 31, 2016

***HUMAN RESOURCES***

- 9.22 Amendment No. 1 to the Agreement with Patricia D. Barrett, Upland, CA, to Act as a Hearing Officer for District Employee's Disciplinary Meetings
- 9.23 Authorization to Request Employee Notification of Intention to Return
- 9.24 Business and Inservice Meetings - Human Resources
- 9.25 Extended Field Trip, Kimbark Elementary School, National KidWind Challenge Event, New Orleans, LA
- 9.26 Payment for Course of Study Activities - Human Resources
- 9.27 Payment for Services Rendered by Non-Classified Experts and Organizations – Human Resources
- 9.28 Supervised Fieldwork Agreement with Brandman University, Chapman University System, Irvine, CA, for Teacher Education and Education Administration

***STUDENT SERVICES***

- 9.29 Amendment No. 1 to the Agreement with Garcia, Hernandez, Sawhney & Bermudez, LLP, Oakland, CA to Provide Special Counsel Services
- 9.30 Extended Field Trip, Urbita Elementary School, The NEED Project's Youth Awards and Conference, Washington D.C.
- 9.31 Payment for Course of Study Activities - Student Services

**Creative Before- and Afterschool Programs for Success (CAPS)**

9.32 Approval for Rental of the B. P. O. Elks Lodge No. 836, San Bernardino, CA, for the California Cadet Corps Annual Awards Banquet

**Family Engagement**

9.33 Ratification of the Facilities Use Agreement with The Centre at Highland, San Bernardino, CA, for the Rental of their Facility to Hold the Family Leadership Institute Parent Engagement Program

**Youth Services**

- 9.34 Expulsion of Student(s)
- 9.35 Student(s) Recommended for Suspension, but Remanded Back to School Sites or had Suspensions Reduced, Due to Errors of Due Process, Lack of Evidence, and/or

Board of Education Meeting  
April 19, 2016

- 9.36 Availability of Other Means of Correction  
Student(s) Recommended for Expulsion, but Remanded Back to the School Sites Due to Errors of Due Process, Lack of Evidence and/or Availability of Other Means of Correction
- 9.37 Lift of Expulsion of Student(s)
- 9.38 Petition to Expunge, Rescind, or Modify Expulsion

#### SESSION TEN

**10.0 Action Items** **10:00 pm**

- 10.1 Amendments to Board Policy 1312.3 Uniform Complaint Procedures (First Reading)
- 10.2 Personnel Report #18, Dated April 19, 2015
- 10.3 Top 10 List
- 10.4 Future Agenda Items
- 10.5 Follow Up on Requests/Questions

#### SESSION ELEVEN

**11.0 Closed Session** **10:05 pm**

As provided by law, the Board will meet in Closed Session for consideration of the following:

##### **Anticipated Litigation**

Pursuant to Government Code Section 54956.9 (d)  
Number of Cases: One

##### **Existing Litigation**

Conference with Legal Counsel, pursuant to Government Code Section 54956.9 (d)  
Number of Cases:

##### **Conference with Labor Negotiator**

District Negotiator: Perry Wiseman  
Employee Organization: California School Employees Association  
Communications Workers of America  
San Bernardino School Police Officers Association  
San Bernardino Teachers Association

##### **Public Employee Appointment**

Title: Elementary School Principal

##### **Public Employee Discipline/Dismissal/Release**

##### **Student Matters/Discipline**

Board of Education Meeting  
April 19, 2016

**SESSION TWELVE**

**12.0** *Action Reported from Closed Session*

**10:30 pm**

**SESSION THIRTEEN**

**13.0** *Adjournment*

**10:35 pm**

The next regular meeting of the Board of Education of the San Bernardino City Unified School District will be held on Tuesday, May 3, at 5:30 p.m. in the Community Room of the Board of Education Building, 777 North F Street, San Bernardino.

The District is committed to provide equal access to individuals with a disability to open and public meetings. For information on the availability of disability-related aids or services to enable any person with a disability to participate in a public meeting and/or to request reasonable accommodations, please contact:

Affirmative Action Office  
777 North F Street  
San Bernardino, CA 92410  
(909) 381-1122  
(909) 381-1121 fax

Office Hours: Monday through Friday, 8 a.m.-4:30 p.m.

Requests for reasonable accommodations must be received by the Affirmative Action Office no later than five working days before the public meeting so that an interactive process can be effectuated to determine an effective accommodation that would best serve the needs of the individual with a disability.

Posted: April 15, 2016

Board of Education Meeting  
April 19, 2016



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April 19, 2016

*Estimated Times*

**SESSION ONE**

**1.0**    *Closed Session*

**5:00 pm**

Superintendent's Evaluation

**SESSION TWO**

**2.0**    *Opening*

**5:30 pm**

**2.1**    Call to Order

**2.2**    Pledge of Allegiance to the Flag

San Gorgonio High School senior, Malik McGee, will come to the podium to lead the Pledge of Allegiance.

**2.3**    Adoption of Agenda

**2.4**    Inspirational Reading – Scott Wyatt

**SESSION THREE**

**3.0 *Special Presentation(s)***

**5:35 pm**

3.1 Special Recognition – Cajon High School Girls’ Basketball Team  
(Prepared by the Communications/Community Relations Department)

The Board of Education also wishes to recognize the coaches and members of the Cajon High School Girls Basketball team on their recent CIF State Division II Championship. This is the first time in history that a San Bernardino County team has won the state title.

3.2 Special Recognition – Cajon High School Wrestler, Josh Loomer  
(Prepared by the Communications/Community Relations Department)

The Board will recognize Cajon High wrestler Josh Loomer, who placed eighth at the CIF State Wrestling Championships in Bakersfield in March. Josh also competed in the 27<sup>th</sup> Annual NHSCA National Wrestling Championships in Virginia Beach earlier this month.

3.3 School Showcase/Student Report - San Gorgonio High School

San Gorgonio High School principal, Dion Clark, will present the Spartan Choir under the direction of Mr. John Brannon; after which, San G. senior Malik McGee will return to present the student report.

3.4 Earth Day Celebration - Energy Management Success Update  
(Prepared by the Deputy Superintendent’s Office)

Dr. Vollkommer and representatives from Cenergistic will provide an update to the Board of Education on the Success of the district’s Energy Management Program.

3.5 Outstanding Student Awards  
(Prepared by the Communications/Community Relations Department)

The Board of Education is pleased to honor students, parents, volunteers, and staff from Shandin Hills Middle School and Pacific, San Andreas, and Sierra High Schools. The Board wishes to recognize these individuals for their outstanding accomplishments.

3.6 Recognition of Asian/Pacific-American Heritage Month  
(Prepared by the Communications/Community Relations Department)

WHEREAS during the month of May 2016, the San Bernardino City Unified School District joins others in California and the nation in celebrating the contributions of Asian/Pacific Americans; and

Board of Education Meeting  
April 19, 2016

WHEREAS this observance allows us to consider the valuable contributions of Asian/Pacific Americans to the growth and development of our great state and nation; and

WHEREAS the San Bernardino City Unified School District has a responsibility in promoting the knowledge and understanding that can be gained by all, regardless of race, through appropriate ceremonies and activities celebrating Asian/Pacific-American heritage;

THEREFORE, BE IT RESOLVED that the Board of Education of the San Bernardino City Unified School District declares May 2016 Asian/Pacific-American Heritage Month.

3.7 Recognition of Cinco de Mayo

(Prepared by the Communications/Community Relations Department)

WHEREAS the date May 5, 1862, marks a vital and significant time in the battle for Mexican independence; and

WHEREAS promoting knowledge of the importance and meaning of this date, *Cinco de Mayo*, is necessary so that our students know about the bravery and courage displayed by the Mexican people in their struggle for independence; and

WHEREAS all students in our community need to be aware of Mexican history and how it affects the Mexican people north of the United States/Mexico border, as well as south of the border;

THEREFORE, BE IT RESOLVED that the Board of Education of the San Bernardino City Unified School District declares that schools in the District acknowledge the historical importance and heroism commemorated in the celebration of *Cinco de Mayo* and further that schools recognize the impact of Mexican culture and tradition on the history and friendship between Mexico and the United States.

3.8 Recognition of May as Labor History Month

(Prepared by the Communications/Community Relations Department)

WHEREAS May is the month in which California and the United States celebrate the rich labor history that has shaped our nation's history; and

WHEREAS the San Bernardino City Unified School District, through its Community Engagement Plan and Linked Learning efforts, hopes to strengthen the region's labor force and the economic vitality of the San Bernardino and Highland community by ensuring that its students graduate from high school prepared to enter college or careers; and

Board of Education Meeting  
April 19, 2016

WHEREAS as we honor our workers this month, we especially recognize the hard work and dedication of those who hold our children's futures in their hands, our educators, both certificated and classified;

THEREFORE, BE IT RESOLVED that the Board of Education of the San Bernardino City Unified School District commemorates May 2016 as Labor History Month and encourages all the schools in the District to participate in activities that acknowledge the key role that the labor movement has played in shaping our country.

#### **SESSION FOUR**

**4.0 Public Hearing(s)**

**7:00 pm**

**4.1 Public Disclosure of Initial Contract Proposal (Re-Openers) from Communications Workers of America (CWA)**  
(Prepared by Human Resources)

In the Tentative Agreement between the San Bernardino City Unified School District and the Communications Workers of America signed on February 11, 2016, ARTICLE XV – TERM OF AGREEMENT, Section 2 – Re-openers can be found the following language:

“During the 2016-2017 and 2017-2018 school years, the parties may mutually agree in writing to re-open wages and one other article selected by each party. The Union may elect to meet and confer regarding health and welfare benefits.”

In accordance with this Agreement, CWA has requested to re-open:

- Article VII – Union Member Rights**
  - Section 2 Removal Procedures**
    - a. Removal from school site**
    - b. Removal from Spin**

**Article XI – Wages**  
**New Section for Medical and Sick Leave**

It is recommended that the Board of Education receive the initial contract proposal (Re-Openers) from the Communications Workers of America (CWA).

**Conduct Public Hearing**

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education receives the initial contract proposal (re-openers) from the Communications Workers of America (CWA).

4.2 Resolution to Adopt the Reports “Residential Development School Fee Justification Study” for SBCUSD and “Commercial/Industrial Development School Fee Justification Study” for the SBCUSD and Approval of an Increase in Statutory School Fees Imposed on New Residential and Commercial/Industrial Construction Pursuant to Education Code Section 17620 and Government Code Section 65995  
(Prepared by Facilities/Operations)

San Bernardino City Unified School District (“District”) Staff believes that the facts set forth in the fee justification studies entitled “Residential Development School Fee Justification Study” for San Bernardino City Unified School District and “Commercial/Industrial Development School Fee Justification Study” for San Bernardino City Unified School District (collectively, “Studies”), prepared by Dolinka Group, LLC as of March 2016, are reflective of the average student generation rates, amount of future development and costs of school facilities to accommodate the students generated from such development. Based on the facility cost impacts to the District for the average new home and for commercial/industrial construction as set forth in the Studies, it appears that the District may collect the maximum Statutory School Fees in the amounts of Three and 48/100 Dollars (\$3.48) per square foot for residential construction within the District and Fifty-Six Cents (\$0.56) per square foot for commercial/industrial construction within the District.

It is appropriate at this time to conduct a Public Hearing.

**Conduct Public Hearing**

RESOLUTION OF THE SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT APPROVING AN INCREASE IN STATUTORY SCHOOL FEES IMPOSED ON NEW RESIDENTIAL AND COMMERCIAL/INDUSTRIAL CONSTRUCTION PURSUANT TO EDUCATION CODE SECTION 17620 AND GOVERNMENT CODE SECTION 65995

WHEREAS, the Board of Education (Board) of the San Bernardino City Unified School District (District) provides for the educational needs for grades K-12 students within the Cities of San Bernardino, Highland, and Colton (City or Cities) and the unincorporated areas of San Bernardino County (County); and

WHEREAS, in 2014 the Board adopted and imposed statutory school fees pursuant to Education Code Section 17620 and Government Code Section 65995 in the amounts of Three and 36/100 Dollars (\$3.36) per square foot of assessable space of new residential construction in the District (Residential Statutory School Fees), and Fifty-Four Cents (\$0.54) per square foot of chargeable covered and enclosed space for all categories of new commercial/industrial construction in the District (Commercial/Industrial Fees) (collectively, Statutory School Fees); and

WHEREAS, the Board previously adopted by Resolution alternative school fees pursuant to Government Code Sections 65995.5, (ASF/Level 2 Fees) and 65995.7 (ASF/Level 3 Fees)

Board of Education Meeting  
April 19, 2016

(collectively, Alternative School Fees); and

WHEREAS, on February 24, 2016, the State Allocation Board authorized an adjustment in the Statutory School Fee amounts pursuant to Government Code Section 65995(b)(3) to Three and 48/100 Dollars (\$3.48) per square foot for assessable space of new residential construction and Fifty-Six Cents (\$0.56) per square foot of chargeable covered and enclosed space for the categories of new commercial/industrial construction, as long as such increases are properly justified by the District pursuant to law; and

WHEREAS, new residential and commercial/industrial construction continues to generate additional students for the District's schools and the District is required to provide school facilities (School Facilities) to accommodate those students; and

WHEREAS, overcrowded schools within the District have an impact on the District's ability to provide an adequate quality education and negatively impact the educational opportunities for the District's students; and

WHEREAS, the District does not have sufficient funds available for the construction or reconstruction of the School Facilities, including the acquisition of sites, construction of permanent School Facilities, and acquisition of interim School Facilities, to accommodate students from new residential and commercial/industrial construction; and

WHEREAS, the Board has received and considered the reports entitled, "Residential Development School Fee Justification Study" for San Bernardino City Unified School District and "Commercial/Industrial Development School Fee Justification Study," for San Bernardino City Unified School District (collectively, Studies) which include information, documentation, and analysis of the School Facilities needs of the District, including: (a) the purpose of the Statutory School Fees; (b) the use to which the Statutory School Fees are to be put; (c) the nexus (roughly proportional and reasonable relationship) between the residential and commercial/industrial construction and (1) the use for Statutory School Fees, (2) the need for School Facilities, (3) the cost of School Facilities and the amount of Statutory School Fees from new residential and commercial/industrial construction; (d) a determination of the impact of the increased number of employees anticipated to result from the commercial/industrial construction (by category) upon the cost of providing School Facilities within the District; (e) an evaluation and projection of the number of students that will be generated by new residential construction; (f) the new School Facilities that will be required to serve such students; and (g) the cost of such School Facilities; and

WHEREAS, the Studies pertaining to the Statutory School Fees and to the capital facilities needs of the District has been available to the public for at least ten (10) days before the Board considered, at a regularly scheduled public meeting, the increase in the Statutory School Fees; and

WHEREAS, all notices of the proposed increase in the Statutory School Fees have been given in

Board of Education Meeting  
April 19, 2016

accordance with applicable law; and

WHEREAS, a public hearing was duly held at a regularly scheduled meeting of the Board relating to the proposed increase in the Statutory School Fees on April 19, 2016; and

WHEREAS, as to the Statutory School Fees, Education Code Section 17621 provides that the adoption, increase or imposition of any fee, charge, dedication, or other requirement, pursuant to Education Code Section 17620 shall not be subject to the California Environmental Quality Act, Division 13 (commencing with Section 21000) of the Public Resources Code.

It is recommended that the following resolution be adopted:

NOW, THEREFORE, BE IT RESOLVED THAT THE SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That the Board accepts and adopts the Studies.

Section 2. That the Board finds that the purpose of the Statutory School Fees imposed upon new residential construction are to fund the additional School Facilities required to serve the students generated by the new residential construction upon which the Statutory School Fees are imposed.

Section 3. That the Board finds that the Statutory School Fees imposed on new residential construction will be used only to finance those School Facilities described in the Studies and related documents, and that these School Facilities are required to serve the students generated by the new residential construction within the District; and that the use of the Statutory School Fees will include construction or acquisition of additional School Facilities, remodeling existing School Facilities to add additional classrooms, and technology, and acquiring and installing additional portable classrooms and related School Facilities, as well as any required central administrative and support facilities, within the District.

Section 4. That the Board finds that there is a roughly proportional, reasonable relationship between the use of the Statutory School Fees and the new residential construction within the District because the Statutory School Fees imposed on new residential construction by this Resolution will be used to fund School Facilities which will be used to serve the students generated by such new residential construction.

Section 5. That the Board finds that there is a roughly proportional, reasonable relationship between the new residential construction upon which the Statutory School Fees are imposed, and the need for additional School Facilities in the District because new students will be generated from new residential construction within the District, which results in projected unhoused students.

Section 6. That the Board finds that the amount of the Statutory School Fees imposed on new residential construction as set forth in this Resolution is roughly proportional and reasonably related to, and does not exceed the cost of, providing the School Facilities required to serve the students generated by such new residential construction within the District.

Section 7. That the Board finds that the purpose of the Statutory School Fees imposed on new commercial/industrial construction is to fund the additional School Facilities required to serve the students generated by the new commercial/industrial construction upon which the Commercial/Industrial Fees are imposed.

Section 8. That the Board finds that the Statutory School Fees imposed on new commercial/industrial construction (by category) will be used only to finance those School Facilities described in the Studies and related documents and that these School Facilities are required to serve the students generated by such new commercial/industrial construction; and that the use of the Statutory School Fees will include construction or acquisition of additional School Facilities, remodeling existing School Facilities to add additional classrooms and technology, and acquiring and installing additional portable classrooms and related facilities, as well as any required central administrative and support facilities within the District.

Section 9. That the Board finds that there is a roughly proportional, reasonable relationship between the use of the Statutory School Fees and new commercial/industrial construction by category within the District because the Statutory School Fees imposed on commercial/industrial construction by this Resolution will be used to fund School Facilities which will be used to serve the students generated by such new commercial/industrial construction.

Section 10. That the Board finds that there is a roughly proportional, reasonable relationship between the new commercial/industrial construction by category, upon which the Statutory School Fees are imposed, and the need for additional School Facilities in the District because new students will be generated from new commercial/industrial construction within the District, which results in projected unhoused students.

Section 11. That the Board finds that the amount of the Statutory School Fees imposed on new commercial/industrial construction by category as set forth in this Resolution is roughly proportional and reasonably related to and does not exceed the cost of providing the School Facilities required to serve the students generated by such new commercial/industrial construction within the District.

Section 12. That the Board finds that a separate fund (Fund) and/or sub-funds (Sub-Funds) of the District has been created or is authorized to be established for all monies received by the District for the deposit of Residential Statutory School Fees, ASF/Level 2 Fees and ASF/Level 3 Fees (if applicable) imposed on residential construction within the District, as well as Commercial/Industrial Fees and mitigation payments (Mitigation Payments) collected by the District and that said Fund and Sub-Funds at all times have been separately maintained, except for temporary investments, from other funds of the District as authorized by applicable law.



Section 13. That the Board finds that the monies of the separate Fund or the separate Sub-Funds described in Section 12, consisting of the proceeds of Statutory School Fees, ASF/Level 2 Fees, ASF/Level 3 Fees and Mitigation Payments have been imposed for the purposes of constructing and reconstructing those School Facilities necessitated by new residential and/or commercial/industrial construction, and thus, these monies may be expended for all those purposes permitted by applicable law. The Statutory School Fees may also be expended by the District for the costs of performing any study or otherwise making the findings and determinations required under subdivisions (a), (b), and (d) of Section 66001 of the Government Code. In addition, the District may also retain, as appropriate, an amount not to exceed in any fiscal year, three percent (3%) of the fees collected in that fiscal year pursuant to Education Code Section 17620 for reimbursement of the administrative costs incurred by the District in collecting the Statutory School Fees.

Section 14. That the Board hereby increases the Statutory School Fees as a condition of approval of new residential development projects and imposes the Statutory School Fees on such development projects in the following amounts:

a. Three and 48/100 Dollars (\$3.48) per square foot of assessable space for new residential construction or reconstruction, including new residential projects, manufactured homes and mobile homes as authorized under Education Code Section 17625, and including residential construction or reconstruction resulting in an increase of assessable space, as defined in Government Code Section 65995, in excess of five hundred (500) square feet.

b. Fifty-Six Cents (\$0.56) per square foot of assessable space for new residential construction used exclusively for the housing of senior citizens, as described in Section 51.3 of the Civil Code or as described in subdivision (o) or (p) of Section 1569.2 of the Health and Safety Code or a multi-level facility as described in paragraph 9 of subdivision (d) of Section 15432 of the Government Code, or any mobile home or manufactured home that is located within a mobile home park, subdivision, cooperative or condominium for mobile homes limited to older persons as defined by the Federal Fair Housing Amendments of 1988 as described in Government Code Section 65995.2.

Section 15. That this Board hereby increases the Statutory School Fees as a condition of approval of new commercial/industrial construction projects and levies the Statutory School Fees on such development projects in the following amounts per square foot of chargeable covered and enclosed space for all categories of commercial/industrial construction to Fifty-Six Cents (\$0.56).

Section 16. That the proceeds of the Statutory School Fees increased and established pursuant to this Resolution shall continue to be deposited into those Funds and Sub-Funds identified in Section 12 of this Resolution, the proceeds of which shall be used exclusively for the purpose for which the Statutory School Fees are to be collected, including, as to Statutory School Fees,

accomplishing any study, findings or determinations required by subdivisions (a), (b) and (d) of Section 66001 of the Government Code, or retaining an amount not to exceed in any fiscal year, three percent (3%) of the fees collected in that fiscal year pursuant to Education Code Section 17620 for reimbursement of the administrative costs incurred by the District in collecting the Statutory School Fees or in financing the described Studies or in defending the imposition of Statutory School Fees.

Section 17. That the District's Superintendent, or designee, is directed to cause a copy of this Resolution to be delivered to the building officials of the Cities, the County, as well as to the Office of Statewide Health Planning and Development (OSHDP), along with a copy of all the supporting documentation referenced herein and a map of the District clearly indicating the boundaries thereof, advising the Cities, the County, and the OSHPD that new residential and commercial/industrial construction is subject to the Statutory School Fees increased pursuant to this Resolution and requesting that no building permit or approval for occupancy be issued by any of these entities for any new residential development project, mobile home or manufactured home subject to the Statutory School Fees absent a certification of compliance (Certificate of Compliance) from the District demonstrating compliance of such project with the requirements of the Statutory School Fees, nor that any building permit be issued for any nonresidential construction absent a certification from this District of compliance with the requirements of the applicable Statutory School Fees.

Section 18. That the Board hereby adopts and establishes the procedures that permit the party against whom the Commercial/Industrial Fees are imposed the opportunity for a hearing to appeal that imposition of Commercial/Industrial Fees for commercial/industrial construction as stated in Education Code Section 17621 and Government Code Section 66020 and 66021.

Section 19. That the Board hereby establishes a process that permits the party against whom the Commercial/Industrial Fees are imposed, the opportunity for a hearing to appeal that imposition of Commercial/Industrial Fees for commercial/industrial construction as required by Education Code Section 17621(e)(2). The appeal process is as follows:

a. Within ten (10) calendar days of being notified, in writing, (by personal delivery or deposit in the U.S. Mail) of the Commercial/Industrial Fees to be imposed or paying the Commercial/Industrial Fees, pursuant to Education Code Section 17620, a party shall file a written request for a hearing regarding the imposition of Commercial/Industrial Fees. The party shall state in the written request the grounds for opposing the imposition of Commercial/Industrial Fees and said written request shall be served by personal delivery or certified or registered mail to the Superintendent.

b. The possible grounds for that appeal include, but are not limited to, the inaccuracy of including the project within the category pursuant to which the Commercial/Industrial Fees are to be imposed, or that the employee generation or pupil generation factors utilized under the applicable category are inaccurate as applied to the project.

c. Within ten (10) calendar days of receipt of the written request for a hearing regarding the imposition of Commercial/Industrial Fees, the Superintendent, or designee, shall give notice in writing of the date, place and time of the hearing to the party appealing the imposition of Commercial/Industrial Fees. The Superintendent, or designee, shall schedule and conduct said hearing within thirty (30) calendar days of receipt of the written request. The Superintendent, or designee, shall render a written decision within ten (10) calendar days following the hearing on the party's appeal and serve it by certified or registered mail to the last known address of the party within ten (10) calendar days after rendering such decision.

d. The party against whom the Commercial/Industrial Fees are imposed may appeal the Superintendent or designee's decision to the Board by filing a notice of appeal within ten (10) calendar days of receipt of the notice of the decision.

e. The party appealing the Superintendent's or designee's decision shall state in the notice of appeal the grounds for opposing the imposition of the Commercial/Industrial Fees and said notice of appeal shall be served by personal delivery or certified or registered mail to the Superintendent.

f. Within ten (10) calendar days of receipt of the notice of appeal, the Superintendent, or designee, shall give notice, in writing, of the date, place and time of the hearing to the party appealing the imposition of Commercial/Industrial Fees. The Board shall schedule and conduct said hearing at the next regular meeting of the Board, provided that the party is given notice at least five (5) working days prior to the regular meeting of the Board. The Board shall render a written decision within ten (10) calendar days following the hearing on the party's appeal and serve the decision by certified or registered mail to the last known address of the party within ten (10) calendar days after rendering such decision.

g. The party appealing the imposition of the Commercial/Industrial Fees shall bear the burden of establishing that the Commercial/Industrial Fees are improper.

Section 20. That the Superintendent, or designee, is authorized to cause a Certificate of Compliance to be issued for each development project, mobile home and manufactured home for which there is compliance with the requirement for payment of the Statutory School Fees in the amounts specified by this Resolution. In the event a Certificate of Compliance is issued for the payment of Statutory School Fees for a development project, mobile home or manufactured home and it is later determined that the statement or other representation made by an authorized party concerning the development project as to square footage is untrue or in the event the zoning is declared invalid, then such Certificate of Compliance shall automatically terminate, and the appropriate Cities, County, or the OSHPD shall be so notified.

Section 21. That no statement or provision set forth in this Resolution, or referred to therein, shall be construed to repeal any preexisting fee or mitigation amount previously imposed by the District on any residential or nonresidential construction.





Board of Education Meeting  
April 19, 2016

the installation of certain photovoltaic energy generating facilities has been prepared, which includes data showing that the anticipated cost to the District for the electrical energy provided by the Project will be less than the anticipated marginal cost to the District of electrical energy that would have been consumed by the District in the absence of those purchases.

It is appropriate at this time to conduct a Public Hearing.

**Conduct Public Hearing**

It is recommended that the following resolution be adopted:

WHEREAS, the San Bernardino City Unified School District ("District") finds it to be in the best interests of the District to implement projects to promote energy efficiency to achieve energy cost reductions;

WHEREAS, Government Code sections 4217.10 through 4217.18 authorize the District's Governing Board to enter into one or more energy service contracts with any person or entity, pursuant in which that person or entity will provide electrical or thermal energy or conservation services to the District, if the anticipated cost to the District for thermal or electrical energy or conservation services provided under the contract(s) is less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of those energy service contracts;

WHEREAS, in response to a Request for Proposals, District staff reviewed the qualifications presented by PFMG Solar, LLC, to assess of District energy usage, energy needs, and opportunities to reduce energy expenses, found PFMG Solar's qualifications to be bona fide and adequate;

WHEREAS, the District has assessed the feasibility of various potential energy conservation measures to reduce the District's energy expense, including but not limited to the purchase of solar electricity through a Power Purchase Agreement ("Analysis");

WHEREAS, PFMG Solar, LLC has offered to enter into a Power Purchase Agreement ("Contract") to provide solar photovoltaic electric energy;

WHEREAS, the Analysis demonstrates that the cost of the Contract to the District for the thermal or electrical energy or conservation services provided thereunder is less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of the Contract ("Savings")

WHEREAS, the District's proposed approval of the Power Purchase Agreement whereby Company is required to perform the Project is a project for purposes of the California Environmental Quality Act ("CEQA"); and

WHEREAS, the Guidelines for CEQA, California Code of Regulations Title 14, Chapter 13 (“State CEQA Guidelines”), exempt certain projects from further CEQA evaluation, including the following: (1) projects consisting of the new construction or conversion of small structures (“Class 3 Exemption”; Cal. Code Regs., tit. 14, § 15303); (2) projects consisting of the construction or placement of minor accessory structures to existing facilities (“Class 11 Exemption”; Cal. Code Regs., tit. 14, § 15311); and (3) projects consisting of minor additions to existing schools (“Class 14 Exemption”; Cal. Code Regs., tit. 14, § 15314), and the Project is categorically exempt under one or more of such exemptions; and

WHEREAS, the Project does not involve any of the following and so are eligible for a categorical exemption as described above under State CEQA Guidelines section 15300.2:

- (a) the cumulative impact of successive projects of the same type in the same place, which over time are significant;
- (b) an activity where there is a reasonable possibility that the activity will have a significant effect on the environment due to unusual circumstances;
- (c) a project which may result in damage to scenic resources, including but not limited to, trees, historic buildings, rock outcroppings, or similar resources, within a highway officially designated as a state scenic highway;
- (d) a hazardous waste site which is included on any list compiled pursuant to Section 65962.5 of the Government Code; and
- (e) a project which may cause a substantial adverse change in the significance of a historical resource; and

WHEREAS, Public Resources Code section 21080.35 (added by Stats.2011, c. 469 (S.B.226), § 3), statutorily exempts from CEQA evaluation the installation of a solar energy system, including associated equipment, on the roof of an existing building or at an existing parking lot; and

WHEREAS, the portions of the Project to be installed at an existing parking lot do not involve either of the following and so are eligible for the statutory exemption of Public Resources Code section 21080.35 (added by Stats.2011, c. 469 (S.B.226), § 3):

- (a) the removal of a tree required to be planted, maintained, or protected pursuant to local, state, or federal requirements, unless the tree dies and there is no requirement to replace the tree; or
- (b) the removal of a native tree over 25 years old.

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE SAN BERNARDINO CITY

Board of Education Meeting  
April 19, 2016

UNIFIED SCHOOL DISTRICT DOES HEREBY FIND, RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. Recitals. All of the recitals herein contained are true and correct.

Section 2. Energy Conservation Services Contract Findings. The Governing Board of the San Bernardino City Unified School District finds that the cost of the Contract to the District for the thermal or electrical energy or conservation services provided thereunder is less than the anticipated marginal cost to the District of thermal, electrical, or other energy that would have been consumed by the District in the absence of the Contract and that it is in the best interest of the District to approve and enter into the Contract.

Section 3. Contract Approval. The form of the Contract by and between the District and PFMG Solar, LLC, presented herewith is hereby approved. The Superintendent or Superintendent's designee is hereby authorized and directed, for and in the name of and on behalf of the District, to execute and deliver to PFMG Solar, LLC the Contract and related documents as necessary to carry out the Contract, subject to such minor changes thereto as such officer or person may require and approve, with the approval of District counsel.

Section 4. The Project is hereby found to be exempt from the requirements of CEQA pursuant to the Class 3, Class 11 and Class 14 Exemptions, as described above.

Section 5. The Project is hereby found to be exempt from the requirements of CEQA pursuant to Public Resources Code section 21080.35 (added by Stats.2011, c. 469 (S.B.226), § 3), as described above.

**ADOPTED, SIGNED AND APPROVED** this 19<sup>th</sup> day of April, 2016.

**AYES:**  
**NOES:**  
**ABSTAIN:**  
**ABSENT:**

The President of the San Bernardino City Unified School District Governing Board does hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by the Board at a regularly scheduled and conducted meeting held on this date, which Resolution shall be kept on file in the office of the Board.

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President of the Board of Education  
San Bernardino City Unified School District



Board of Education Meeting  
April 19, 2016

The Clerk of the San Bernardino City Unified School District Governing Board does hereby certify that the foregoing Resolution was introduced and adopted by the Board of Education at a regularly scheduled meeting thereof held on this date, by the forgoing vote.

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Clerk of the Board of Education  
San Bernardino City Unified School District

### **SESSION FIVE**

#### **5.0 Public Comments**

**7:05 pm**

This is the time during the agenda when the Board of Education is prepared to receive comments from members of the public on any matter within its subject matter jurisdiction. If you wish to address the Board, please complete a "Request to Address the Board of Education" form.

Any person wishing to make complaints against District employees is asked to file the appropriate complaint form prior to this meeting. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because these comments are made at a public meeting.

When recognized by the President of the Board, please step to the microphone at the podium, give your name, and limit your comments to five minutes. The time limit for public comment on any one topic is 30 minutes.

### **SESSION SIX**

#### **6.0 Student Achievement Presentation**

**8:05 pm**

##### **6.1 Targeted Schools Support Plan (TSSP) (Prepared by Educational Services)**

The District's Cabinet will be presenting information on the methods used to determine targeted schools and goal setting associated with the site-specific support plan.

### **SESSION SEVEN**

#### **7.0 Administrative Report(s)**

**8:30 pm**

##### **7.1 Adoption of 2016-2017 Middle College High School Program (Prepared by Human Resources)**

The proposed 2016-2017 Middle College High School calendar has been prepared for adoption. The calendar is designed to coordinate the school calendar for Middle College High School students with the San Bernardino Valley College schedule of classes in order that participating

Board of Education Meeting  
April 19, 2016

students may take full advantage of this unique partnership.

**San Bernardino City Unified School District  
SCHOOL CALENDAR  
2016-2017  
MIDDLE COLLEGE HIGH SCHOOL PROGRAM**

FIRST DAY OF SCHOOL

Classroom Teachers ..... August 4, 2016  
Students..... August 8, 2016

LAST DAY OF SCHOOL

Classroom Teachers ..... May 25, 2017  
Students..... May 24, 2017

LEGAL HOLIDAYS

September 5, 2016 ..... Labor Day  
November 11, 2016..... Veterans Day  
November 24, 2016..... Thanksgiving Day  
December 25, 2016 ..... Christmas Day  
January 1, 2017 ..... New Year's Day  
January 16, 2017 ..... Dr. Martin Luther King Day  
February 10, 2017 ..... Lincoln Day  
February 20, 2017 ..... Washington Day

SCHOOL RECESS DATES

November 25, 2016.....Day after Thanksgiving  
December 19, 2016 through  
January 6, 2017 ..... Christmas/Winter Recess  
March 13, 2017 through  
March 17, 2017 .....Spring Recess

SEMESTERS

Last Day of First Semester..... December 16, 2016  
Last Day of Second Semester ..... May 24, 2017

BE IT RESOLVED that the Board of education receives and accepts the 2016-2017 Middle College School Calendar.

Board of Education Meeting  
April 19, 2016

7.2 Amendments to Board Policy 1312.3 Uniform Complaint Procedures (First Reading)  
(Prepared by Human Resources)

San Bernardino City USD | AR 1312.3 Community Relations

**Uniform Complaint Procedures**

*San Bernardino City Unified School district shall have the primary responsibility to insure compliance with applicable state and federal laws and regulations.*

Compliance Officers

The Board of Education designates the following compliance officer(s) to receive and investigate complaints and to ensure district compliance with law:

Affirmative Action Officer and/or designee

777 North ~~F~~ Street

San Bernardino, CA 92410

*The Affirmative Action Officer or designee is also the responsible local educational agency officer for ensuring San Bernardino City Unified School district compliance with the requirements of Chapter 5.3 (commencing with Section 4900 of Division 1 of Title 5 of the California Code of Regulations) and Chapter 2 (commencing with Section 200).*

The Superintendent or designee shall determine whether a complaint should be considered a complaint against the district and/or an individual employee, and whether it should be resolved by the district's process for complaints concerning personnel and/or other district procedures in accordance with the procedures set out in 5 CCR [4600-4687](#) and in accordance with the policies and procedures of the Board.

Definitions

Complainant means any individual, including a person's duly authorized representative or an interested third party, public agency, or organization who files a written complaint alleging failure to comply with applicable state and federal laws and regulations and/or alleging discrimination in programs, services, and activities, *harassment, intimidation or bullying and noncompliance with laws related to pupil fees and/or LCAP.*

Complaint means a written and signed statement on the appropriate form, *provided by the district's Affirmative Action Office*, alleging a violation of a federal or state law or regulation governing the programs listed in the 5 CCR [4610\(b\)](#) *including allegations of unlawful*

*discrimination, harassment, intimidation or bullying against any protected group as identified under Education Code 200 and Government Code Section 11135, including those with actual or perceived characteristics such as age, ancestry, color, ethnic group identification, gender expression, gender identity, gender, mental or physical disability, sex, sexual orientation, race or ethnicity, nationality, national origin, religion, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics; unlawful pupil fees and/or LCAP*, or a violation, misinterpretation, or misapplication of a Board adopted rule, regulation, or policy by the district. If the complainant is unable to put the complaint in writing, due to conditions such as illiteracy or a disability, the Affirmative Action Office will assist the complainant in the filing of the complaint.

Days mean calendar days unless designated otherwise.

District means the San Bernardino City Unified School District.

Principal/Site Administrator means the district administrator most directly responsible for the action or omission giving rise to the complaint.

Superintendent means the Superintendent of the San Bernardino City Unified School District.

**Education** programs and activities include the following: Federal Consolidated Categorical Aid Programs, State Consolidated Aid Programs, Special Education **programs, unlawful discrimination**, No Child Left Behind Act of 2001: Title I (Basic Program), Title II (Teacher Quality and Technology) Title III (Limited-English Proficient), Title IV Safe and Drug Free Schools), Title V (Innovative Strategies); Federal Programs: Adult Education, Career/Technical

Education **and Technical and Training Programs** Child **Care and** Development, Indian Education, Nutrition Services, Special Education; State Consolidated Categorical Aid Programs: Economic Impact Aid (State Compensatory Education), Economic Impact Aid (Economic Impact Aid-Limited English Proficient), Miller-Unruh Special Reading Program, Peer Assistance and Review, School Improvement Program, School Safety and Violence Prevention, Tenth Grade Counseling, Tobacco Use Prevention Education.

The Superintendent or designee shall ensure that employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Such employees may have access to legal counsel as determined by the Superintendent or designee.

(cf. [9124](#) - Attorney)

#### Notifications

The district's Communications Office and the district's Affirmative Action Office will meet the notification requirements of the 5 CCR [4622](#), by annually notifying in writing, as applicable, the

district's students, employees, parents/guardians of the pupils, the district advisory committee, appropriate private school officials or representatives school advisory committees, and other interested parties of the district's complaint procedures, *that includes information regarding unlawful pupil fees and/or LCAP*. The notice shall be in English and when 15 percent or more of the pupils of the district speak a primary language other than English, the notice will also be in the primary language of the recipient of the notice in addition to English. The Affirmative Action Office shall make available copies of the district's uniform complaint procedures free of charge.

The notice shall include the following:

*1. San Bernardino City Unified School district is primarily responsible for compliance with federal and state laws and regulations. An enrolled pupil shall not be required to pay a pupil fee for participation in an educational activity.*

2. The Affirmative Action Officer or designee as the person responsible *to receive and process* the complaints.

3. Timelines for filing *unlawful* discrimination *harassment, intimidation or bullying* complaints that do not exceed six months from the date the alleged incident occurred or six months from the date the complainant first obtains knowledge of the facts of the alleged violation. *A pupil fee complaint shall be filed no later than one year from the date the alleged violation occurred.*

4. The right to contact the Affirmative Action Office for information about available local civil law remedies under state or federal discrimination laws or other laws, if applicable, *that complainants have a right to pursue. The Affirmative Action Office has information of any civil law remedies that may be available under state or federal discrimination, harassment, intimidation, and bullying laws, if applicable.*

5. Appeal and review procedures, including the right of appeal to the State Department of Education within 15 days after the district's determination.

6. The complaint review shall be completed within 60 calendar days from the date of receipt of the complaint unless the complainant agrees in writing to an extension of the timeline. Sexual harassment complaints will be investigated promptly.

7. The investigation of the complaint will be conducted in a manner that protects the confidentiality of the parties, *including the identity of a complainant alleging discrimination, harassment, intimidation or bullying, and the facts*, as appropriate.

8. The determination on the merits of the complaint will be put in writing and issued to the complainant.

9. The district prohibits retaliation in any form for the filing of a complaint the reporting of instances of **unlawful** discrimination (including the reporting of sexual harassment, **harassment, intimidation or bullying**) or for the participation in any part of the complaint process.

10. If the allegations include being a victim of discrimination, the complainant may not seek civil remedies until at least 60 days have elapsed from the filing of an appeal to the State Department of Education, pursuant to Section 262.3 of the General Education Code provisions.

**11. A copy of the district's Uniform Complaint Procedures shall be available free of charge.**

#### Procedures

Since the district has the primary responsibility to insure compliance with applicable state and federal laws and regulations, the following procedures shall be used to address all complaints, including those which allege that the district has violated federal or state laws or regulations governing education programs. This includes allegations of unlawful discrimination regarding actual or perceived sex, sexual orientation, **gender expression, gender identity**, gender, ethnic group identification, race, **or ethnicity**, ancestry, **nationality**, national origin, religion, color, mental or physical disability, age or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics. Compliance officers shall maintain a record of each complaint and subsequent related actions, including all information required for compliance with 5 CCR [4632](#) and [4633](#). **The uniform complaint procedures will be used when addressing complaints alleging failure to comply with applicable state and federal laws and regulations, but not limited to, allegations about discrimination, harassment, intimidation or bullying and noncompliance with laws related to pupil fees and/or LCAP based on the actual or perceived protected characteristics as stated above and as set forth in section 422.55 of the Penal Code and Section 220. The district will seek to resolve those complaints in accordance with the district's Uniform Complaint Procedures. This policy applies to all acts related to school activity, program or school attendance occurring within a school under the jurisdiction of the Superintendent of San Bernardino City Unified School district. School personnel who witness such acts of intimidation and bullying are required to take immediate steps to intervene when safe to do so.**

#### Step 1: Filing of Complaint

##### Informal Level

1. Any individual, public agency, or organization may file a written complaint of alleged noncompliance by the district. (5 CCR [4630](#))
2. Every effort should be made to resolve a complaint at the earliest possible stage. Whenever possible, the complainant should communicate directly to the employee in order to resolve concerns.

3. If a complainant is unable or unwilling to resolve the complaint directly with the employee, he/she may submit an oral or written complaint to the employee's immediate supervisor or the principal. *The supervisor, principal or designee shall investigate and resolve complaints of discrimination, harassment, intimidation, bullying, or unlawful pupil fees and/or LCAP in a timely manner.*

#### Formal Level

Complaints alleging failure to comply with applicable state and federal laws and regulations and/or alleging unlawful discrimination, *including harassment, intimidation or bullying based on actual or perceived characteristics or unlawful pupil fees and/or LCAP, as specified*, may be filed by a person who alleges that he/she personally suffered unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to unlawful discrimination, *harassment, intimidation or bullying*. The complaint must be initiated no later than six months from the date when the alleged discrimination, *harassment, intimidation or bullying* occurred or when the complainant first obtained knowledge of the facts of the alleged discrimination, *harassment, intimidation or bullying*. If the complainant is unable to prepare the complaint in writing, administrative staff shall help him/her to do so. *The Affirmative Action Office has complaint forms available.*

*The Affirmative Action Office is responsible for receiving complaints, investigating complaints and ensures the district's compliance.*

The complaint shall be presented to the compliance officer(s) who shall maintain a log of complaints received.

The complaint shall be filed by one who alleges that he or she has personally suffered unlawful discrimination, *harassment, intimidation, bullying, or unlawful pupil fees and/or LCAP* or by one who believes an individual or any specific class of individuals has been subjected to discrimination prohibited by this part.

*A pupil fees complaint may be filed not later than one year from the date the alleged violation occurred and may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance with laws relating to pupil fees. The complaint may be filed with the principal of a school.*

#### Step 2: Investigation of Complaint

The complainant will have the right to present complaints in accordance with these procedures with or without representation. The complainant has a right to representation in any part of the complaint procedure, so long as there is no material disruption, interference, or interruption of the process by the individual's representative. *The Affirmative Action Office's compliance*

*officer(s) are responsible for compliance and/or investigations and shall be knowledgeable about the laws/programs that he/she is assigned to investigate.*

1. Complainants are protected from retaliation and the identity of the complainant alleging discrimination, *harassment, intimidation, bullying, or unlawful pupil fees and/or LCAP* will remain confidential as appropriate.
2. An investigation of a discrimination complaint will be conducted in a manner that protects confidentiality of the parties and the facts, except to the extent necessary to carry out the investigation or proceedings on a case-by-case basis as appropriate.
3. The complainant or the complainant's representative, or both, will be given an opportunity to present information or evidence relevant to the complaint.
4. Complaints alleging sexual harassing conduct will be investigated immediately upon receipt of a verbal and/or written complaint. If evidence is found to substantiate any allegation of sexual harassing conduct, appropriate corrective action will be taken.

Refusal by the complainant to provide the investigator with documents or other evidence related to the allegations in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegations. Refusal by the respondent to provide the investigator with access to records and/or other information related to the allegation in the complaint, or to otherwise fail to refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in a finding based on evidence collected that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

### Step 3: Response

Within 60 days of receiving the complaint, the Affirmative Action Office shall prepare and send to the complainant a written report of the district's investigation and decision, as described in Step #4 below. (5 CCR [4631](#)) The 60 day timeline can be extended with written permission from the complainant.

*If a district's public school finds merit in a pupil fees and/or an LCAP complaint, the district's public school shall provide a remedy to all affected pupils, parents, and guardians that were applicable includes reasonable efforts by the public school to ensure full reimbursement to all affected pupils, parents and guardians, subject to procedures established through regulations adopted by the state board (EC 49013 (d), 52075 (d))The District shall attempt in good faith by engaging in reasonable efforts to identify and fully reimburse all pupils, parents and guardians who paid a pupil fee within one year prior to the filing of the complaint. (5 CCR 4600 (u))*



Board of Education Meeting  
April 19, 2016

#### Step 4: Final Written Decision

The report of the district's decision shall be in writing and sent to the complainant. (5 CCR [4631](#))

The report of the Affirmative Action Office's decision shall be written in English, in the primary language of the complainant whenever feasible and required by law, or in the mode of communication of the recipient of the notice.

The report that is sent to the parents/guardians/complainant must be written in the primary language where 15 percent or more of a school's enrolled student speak a single primary language other than English. The district's decision shall be written in English and in the language of the complainant whenever feasible or as required by law.

The report will include the following:

1. The findings of fact based on the evidence gathered and disposition of the complaint, including corrective actions if any are warranted. Details of the corrective actions will be revealed to the extent allowable without infringing on the privacy rights of the individual student or employee. The report will not give information on the specific nature of the disciplinary action, if taken.

2. The *disposition of the complaint and the* rationale for such a disposition

3. The conclusions(s) of law.

*4. The complainant has a right to file an internal appeal in writing to a level higher than the Affirmative Action Office requesting reconsideration or a reinvestigation of the Affirmative Action Office's decision.*

*5. Notice of the complainant's right to appeal the district's decision to **the California Department of Education** within 15 days **of receiving the district's decision** ~~to the California Department of Education~~ and procedures to be followed for initiating such an appeal. (5 CCR [4631](#))*

#### Appeals to the California Department of Education

1. If dissatisfied with the district's decision, the complainant may appeal in writing to the California Department of Education within 15 days of receiving the district's decision. For good cause, the Superintendent of Public Instruction may grant an extension for filing appeals. (5 CCR [4652](#))

2. When appealing to the California Department of Education, the complainant must specify the basis for the appeal of the decision and whether the facts are incorrect and/or the law has been

misapplied. The appeal shall be accompanied by a copy of the complaint filed with the district and a copy of the district's decision.

3. Upon notification by the California Department of Education that the complainant has appealed the district's decision, the Superintendent or designee shall forward the following documents to the California Department of Education: (5 CCR [4633](#))

a. A copy of the original complaint

b. A copy of the decision.

c. A summary of the nature and extent of the investigation conducted by the district, if not covered by the decision.

d. A copy of the investigation file, including but not limited to all notes, interviews and documents submitted by the parties and gathered by the investigator.

e. A report of any action taken to resolve the complaint.

f. A copy of the district's complaint procedures.

g. Other relevant information requested by the California Department of Education.

4. Complaints that have issues that include, but not limited to allegations of child abuse, health and safety complaints related to a child development program, employment discrimination and allegations of fraud are not under the jurisdiction of the California Department of Education.

If a complaint is erroneously filed with the California Department of Education without first being filed with and investigated by the district the California Department of Education may immediately forward the complaint to the district for processing, unless extraordinary circumstances exist necessitating direct intervention as described in 5CCR S 4650.

Upon receipt of the complaint from the California Department of Education, the district will investigate and respond to the complaint following the District's Uniform Complaint Procedures.

#### Civil Law Remedies

A complainant may pursue available civil law remedies *under state or federal discrimination, harassment, intimidation or bullying laws* outside of the district's complaint procedures. Complainants may seek assistance from mediation centers or public-private interest attorneys. For discrimination complaints, however, a complainant must wait until 60 days have elapsed from the filing of an appeal with the California Department of Education before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only if the

Board of Education Meeting  
April 19, 2016

district has appropriately, and in a timely manner, apprised the complainant of his/her right to file a complaint in accordance with 5 CCR [4622](#).

The Affirmative Action Office will provide information available on local civil remedies, and the timeline for seeking legal administrative remedies in discrimination complaints. *There is no requirement of an exhaustion of any administrative complaint process before civil law remedies may be pursued for complaints of discrimination, harassment, intimidation, and bullying based on actual or perceived characteristics as specified in this policy.*

*The San Bernardino City Unified School District's School Board has adopted the Uniform Complaint Procedures process in accordance with Chapter 5.1 (commencing with Section 4680) of the California Code of Regulations, Title 5, to resolve Williams Complaints and Valenzuela Complaints. Please refer to AR 1312.4 Williams Complaint Procedures.*

### *Recordkeeping*

*Principals who received any Pupil Fees Complaints under the Uniform Complaint Procedures must forward a copy of the complaint to the Affirmative Action Office within ten working days from the receipt of the complaint. Principals will also forward the investigation report, findings and resolutions to the Affirmative Action Office with 60 days from the date the complaint was filed.*

*Documentation of complaints and their resolution will be monitored for a minimum of four years.*

## Regulation SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT

approved: October 16, 2007 San Bernardino, California

revised: June 9, 2008

revised: May 24, 2010

### 7.3 Peer Assistance and Review (PAR) Report of Participation (Prepared by Human Resources)

The Peer Assistance and Review (PAR) program was initiated as one of the Governor's reform measures in 2000 and was first implemented in the District during the 2000-2001 school year. The Memorandum of Understanding (MOU) between the San Bernardino City Unified School District and the San Bernardino Teacher's Association requires that by May 1, the PAR Joint Panel must review all PAR service information and report the names of participants who, after assistance, are unable to demonstrate satisfactory improvement.

During the 2015-2016 school year PAR served 63 teachers.

Board of Education Meeting  
April 19, 2016

<b>Tenured Teachers (Unsatisfactory):</b>	10
<b>Tenured Teachers (Self-Referral):</b>	31
<b>P2 Teachers (Self-Referral):</b>	6
<b>P1 Teachers (Self-Referral):</b>	14
<b>Emergency Teachers:</b>	2

Of the ten (10) unsatisfactory mandatory participants, it was the conclusion of the Joint Panel that five (5) have improved and will not remain in “U” status for 2016/17. One (1) person separated on 12/5/14. One (1) person retired effective 6/3/2016. One (1) person resigned effective 6/3/2016.

Requester/Approver: Assistant Superintendent, Human Resources

### SESSION EIGHT

**8.0**     *Reports and Comments* **8:40 pm**

- 8.1     Report by San Bernardino Teachers Association
- 8.2     Report by California School Employees Association
- 8.3     Report by Communications Workers of America
- 8.4     Report by San Bernardino School Police Officers Association
- 8.5     Report by San Bernardino School Managers
- 8.6     Board/Superintendent Protocols - #7

*“Board members will direct questions regarding Board agenda items to the Superintendent in advance of Board meetings.”*

8.7     Comments by Board Members

Individual Board members may wish to share a comment, concern, and/or observation with other Board members and/or staff about a topic not on the agenda. In addition, individual Board members may wish to suggest items to be scheduled on a future agenda.

8.8     Board Committee Reports

8.9     Comments by Superintendent and Staff Members

The Superintendent and other members of the management staff may discuss events and future activities significant to the school district.

**SESSION NINE**

**9.0 Consent Calendar**

**9:50 pm**

*(When considered as a group, unanimous approval is advised.)*

Certain items of business require review and approval by the Board of Education. Other items are for information and review only. Therefore, the following items are grouped as a consent list for receipt and approval. When members have questions about items included in the consent calendar, these items are pulled out of the group and considered separately.

***BOARD OF EDUCATION***

9.1 Approval of Minutes

(Prepared by Superintendent's Office)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Minutes of the Board of Education Meetings held on February 9, 2016 and February 16, 2016 be approved as presented.

***SUPERINTENDENT***

9.2 Reimbursement Approval for Non-District Employees

(Prepared by the Superintendent's Office)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves payment for meals, lodging, mileage, and/or airfare/car rental while attending the Executive Cabinet's Quarterly Meeting on April 27 – 29, 2016 for the non-District employees listed, for a total cost not to exceed \$2500.00 to be paid from Superintendent's Account No. 041.

Non-District employees:

Ginger Ontiveros  
Leadership Associates LLC representative  
Synectics LLC representative

***DEPUTY SUPERINTENDENT***

9.3 Amendment No. 2 to the Agreement with Heard's Investigations & Polygraphs, Upland, CA, to Conduct Pre-Employment Background Investigations and Polygraph Examinations

(Prepared by Business Services)

Board of Education Meeting  
April 19, 2016

District Police requests Board of Education approval to amend the agreement with Heard's Investigations & Polygraphs, Upland, CA approved on July 1, 2014, Agenda Item No. 7.6. This amendment is for additional pre-employment background investigations and polygraph examinations and will increase the contract amount by \$2,500.00, from \$4,600.00 to a not to exceed amount of \$7,100.00. The additional cost will be paid from the Unrestricted General Fund – District Police, Account No. 079. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with Heard's Investigations & Polygraphs, Upland, CA, approved on July 1, 2014, Agenda Item No. 7.6. This amendment is for additional pre-employment background investigations and polygraph examinations and will increase the contract amount by \$2,500.00, from \$4,600.00 to a not to exceed amount of \$7,100.00. The additional cost will be paid from the Unrestricted General Fund – District Police, Account No. 079. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Chief, District Police  
Approver: Deputy Superintendent

9.4 Facility Use Agreement with Campus Crusade for Christ, Inc., (Cru), San Bernardino, CA, for the Making Hope Happen Foundation 2<sup>nd</sup> Annual Gala Event  
(Prepared by Business Services)

Community Engagement requests Board of Education approval to enter into a Facility Use Agreement with Campus Crusade for Christ, Inc., (Cru), San Bernardino, CA to provide use of their property (Arrowhead Springs Hot Springs Resort & Spa) for the Making Hope Happen Foundation 2<sup>nd</sup> Annual Gala Event scheduled for May 21, 2016. In exchange for use of the property the District will perform certain services at the property including grounds work, general grounds clean-up and clean-up of all rooms, placing of exterior light fixtures and outside gas heaters, minor touch-up painting, and installing of additional exterior flood lights and reflectors. The District will provide custodians on site during the event for clean-up after the event and will coordinate delivery of trash bins. The District shall not be required to pay any fee or other monetary sum for the license to use the property for the District event.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into a Facility Use Agreement with Campus Crusade for Christ, Inc., (Cru), San Bernardino, CA to provide use of their property (Arrowhead Springs Hot Springs Resort & Spa) for the Making Hope Happen Foundation 2<sup>nd</sup>

Annual Gala Event scheduled for May 21, 2016. In exchange for use of the property, the District will perform certain services at the property including grounds work, general grounds clean-up and clean-up of all rooms, placing of exterior light fixtures and outside gas heaters, minor touch-up painting, and installing of additional exterior flood lights and reflectors. The District will provide custodians on site during the event for clean-up after the event and will coordinate delivery of trash bins. The District shall not be required to pay any fee or other monetary sum for the license to use the property for the District event.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester/Approver: Deputy Superintendent

***BUSINESS SERVICES***

9.5 Acceptance of Gifts and Donations to the District  
 (Prepared by Business Services)

From time to time, the District receives requests from organizations and businesses to donate money, equipment, and/or supplies to be used for educational purposes in our schools.

The District has received requests to accept gifts or donations of the following:

Site	Donor	Donation Purpose	Amount	Estimated Value
San Geronio High School	Cynthia Junken Highland, CA.	2003 Ford Windstar to be used for hands-on training in the automotive program		\$2,400.00
Arroyo Valley High School	Varsity Spirit Memphis, TN	To support the dance expenses	\$300.00	
Arroyo Valley High School	SFSTV Apple Valley, CA	To support the Medical Academy	\$100.00	
Arroyo Valley High School	Heather Lauer Redlands, CA	To support the running club.	\$100.00	
Elementary Instruction	California Latino Superintendent Assoc. Sacramento, CA	For student incentives	\$500.00	
Pacific High School	Rebecca Ramey Redlands , CA	To support the baseball team	\$1,000.00	

Board of Education Meeting  
April 19, 2016

The acceptance of these donations meets all requirements of Board Policy 3290, Gifts, Donations, Grants, and Bequests.

BE IT RESOLVED that the Board of Education acknowledges receipt of a 2003 Ford Windstar with an estimated value of \$2,400.00, Cynthia Junken, Highland, CA.; \$300.00, Varsity Spirit, Memphis, TN.; \$100.00, SFSTV, Apple Valley, CA.; \$100.00, Heather Lauer, Redlands, CA.; \$500.00, California Latino Superintendent Assoc., Sacramento, CA.; \$1,000.00, Rebecca Ramey, Redlands, CA.

Requester: Various  
Approver: Director, Fiscal Services

9.6 Commercial Warrant Registers for Period March 16 through March 31, 2016  
(Prepared by Business Services)

It is requested that the Board of Education approve the Commercial Warrant Registers and authorize specific individuals to sign disbursements on its behalf.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Commercial Warrant Registers for period March 16 through March 31, 2016, be ratified and/or approved.

BE IT FURTHER RESOLVED that the Board of Education authorizes Jayne Christakos, Chief Business Officer, James Cunningham, Accounting Services Director or David Moyes, Accounts Payable Supervisor to sign disbursements.

Requester: Director, Accounting Services  
Approved: Chief Business Officer, Business Services

9.7 Federal/State/Local District Budgets and Revisions  
(Prepared by Business Services)

Throughout the year, the District is advised by federal, state, and local agencies of program entitlements and any additions and/or reductions in funds available for already-approved programs. The following programs requested by the Board of Education affect the restricted and unrestricted portions in the budgets of the District funds. In order to adjust the program budgets, it is necessary to have Board of Education approval.

The restricted program, Transitional Partnership Program - Department of Rehabilitation (568) was included in the Fiscal Year 2015-2016 approved budget in the amount of \$409,489.00. Based on actual cash received, an increase of \$225,022.76 will result in a revised total of \$634,511.76.



Board of Education Meeting  
April 19, 2016

The restricted program, Clean Energy Jobs Act-Proposition 39 (P39) was included in the Fiscal Year 2015-2016 approved budget in the amount of \$760,127.40 for expenditures. Based on actual cash received, an increase of \$2,943,234.00 will result in a revised total of \$2,943,234.00 for revenues and \$3,703,361.40 for expenditures.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the addition of \$225,022.76, in the budgeting of revenues and expenditures for the restricted program, Transitional Partnership Program - Department of Rehabilitation (568).

BE IT FURTHER RESOLVED that the Board of Education approves the addition of \$2,943,234.00 in the budgeting of revenues and expenditures for the restricted program, Clean Energy Jobs Act-Proposition 39 (P39).

Requester: Director, Fiscal Services

Approver: Chief Business Officer, Business Services

9.8 RFP No. 15-25, District-wide Financial & Associated Student Body Audit  
(Prepared by Business Services)

RFP No. 15-25 District-wide Financial & Associated Student Body Audit was advertised on March 9, 2016, March 16, 2016 and opened on March 25, 2016. The purpose of this RFP was to seek proposals from well qualified auditing firms to perform financial audits of all District funds including, but not limited to, General Funds, Special Revenue Funds, Schools Facilities Funds, Capital Projects Funds, Debt Service Funds, Proprietary Funds, Fiduciary Funds, General Fixed Assets, Long-Term Debt Accounts and the Associated Student Body Funds (ASB). The cost will be paid from Unrestricted General Funds Account No. 066 and 068.

Request for Proposals were mailed Christy White Corporation, San Diego, CA; Crowe Horwath, LLP, Sherman Oaks, CA, Hosaka, Rotherham & Company, San Diego, CA; Nigro & Nigro, Murrieta, CA, Vicenti, Lloyd & Stutzman, LLP, Glendora, CA Vavrinek, Trine, Day & Co., LLP, Rancho Cucamonga, CA; Wilkinson, Hadley, King & Co., LLP, El Cajon, CA; and the San Bernardino Chamber of Commerce.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that proposals were received as follows:

Board of Education Meeting  
April 19, 2016

<u>Bidder</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Total</u>
Christy White Corp. San Diego, CA	\$ 92,450	\$ 94,760	\$ 97,130	\$284,340
Nigro & Nigro Murrieta, CA	\$100,000	\$102,000	\$105,000	\$307,000
Patel & Assoc., LLP Oakland, CA	\$ 74,972	\$ 74,972	\$ 74,972	\$224,916
Vavrinek, Trine & Day Rancho Cucamonga, CA	\$ 90,000	\$ 90,000	\$ 90,000	\$270,000
Vicenti, Lloyd & Stutzman Glendora, CA	\$ 97,000	\$ 97,000	\$ 97,000	\$291,000

BE IT ALSO RESOLVED that RFP No. 15-25, be awarded to Vavrinek, Trine, Day & Co., LLP, Rancho Cucamonga, CA ranked lowest responsive/responsible by the selection committee, for a period not to exceed 3 years, effective April 20, 2016, through June 30, 2019 at a not-to-exceed amount of \$270,000, plus any additional auditing services required to be paid at an hourly rate. The cost will be paid from Unrestricted General Funds.

BE IF FURTHER RESOLVED that Debra Love, Purchasing Services Director, be authorized to sign any related contractual documents.

Requestor: Director, Accounting Services  
Approver: Chief Business and Financial Officer

9.9 Temporary Borrowing Between Funds of the School District for Fiscal Year 2016-17  
(Prepared by Business Services)

The San Bernardino County Treasurer has allowed in the past school district payrolls to be paid, regardless of the district's cash balance. The Treasurer has notified the County Superintendent of Schools that it will allow payroll warrants to be drawn against specific funds even if that fund's cash balance are insufficient, as long as the aggregate cash balances in the district's funds are sufficient to cover the expense. This arrangement requires district governing boards to pass and renew annually a resolution authorizing temporary interfund borrowing between funds.

It is recommended that the following resolution be adopted.

RESOLUTION TO AUTHORIZE TEMPORARY BORROWING BETWEEN FUNDS OF THE  
SCHOOL DISTRICT

Board of Education Meeting  
April 19, 2016

WHEREAS the San Bernardino County Treasurer does not have authority to honor warrants drawn on school district funds with insufficient cash balances in the absence of an approved borrowing arrangement with the district; and

WHEREAS the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code Section 42603; and

WHEREAS actual interfund transfers shall be accounted for as temporary loans between funds and shall not be available for appropriation or be considered income to the borrowing fund or account; and

WHEREAS amounts transferred shall be repaid either in the same fiscal year or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year;

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the San Bernardino City Unified School District hereby authorizes, for fiscal year 2016-17, temporary transfers between all funds and authorizes the San Bernardino County Treasurer to honor warrants drawn on those funds, regardless of their cash balances, provided the aggregate cash balance of all District funds is positive.

BE IT FURTHER RESOLVED that the Governing Board of the San Bernardino City Unified School District hereby authorizes the Superintendent or his designee to approve any actual interfund transfers processed between the funds and requires that any actual transfer of funds pursuant to this resolution be ratified by the Board as soon as practicable.

Requester: Director, Accounting Services  
Approver: Chief Business Officer, Business Services

### ***EDUCATIONAL SERVICES***

9.10 Amendment No. 1 to the Agreement with Kids That Code, Inc., San Bernardino, CA, to Provide Professional Development Workshops  
(Prepared by Business Services)

Accountability and Educational Technology requests Board of Education approval to amend the agreement with Kids That Code, Inc., San Bernardino, CA approved on February 2, 2016, Agenda Item No. 7.15. This amendment is for an additional day of June 10, 2016 and will increase the contract amount by \$4,800.00, from \$14,999.70 to a not to exceed amount of \$19,799.70. The cost will be paid from the Unrestricted General Fund – Economic Impact Aid State Compensatory Education, Account No. 420. All other terms and conditions remain the

Board of Education Meeting  
April 19, 2016

same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with Kids That Code, Inc., San Bernardino, CA approved on February 2, 2016, Agenda Item No. 7.15. This amendment is for an additional day of training June 10, 2016, and will increase the contract amount by \$4,800.00, from \$14,999.70 to a not to exceed amount of \$19,799.70. The cost will be paid from the Unrestricted General Fund – Economic Impact Aid State Compensatory Education, Account No. 420. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Accountability and Educational Technology

Approver: Assistant Superintendent, Educational Services

9.11 Amendment No. 1 to the Agreement with Lainie Rowell, Educational Technology, Consultant and Professional Developer, Huntington Beach, CA, to Provide Professional Development and Consulting Services  
(Prepared by Business Services)

Accountability and Educational Technology requests Board of Education approval to amend the agreement with Lainie Rowell, Educational Technology, Consultant and Professional Developer, Huntington Beach, CA, approved on December 1, 2015, Agenda Item No. 8.13. This amendment is for an additional day of training titled *Google Apps for Education* on June 6, 2016, and will increase the contract amount by \$1,750.00, from \$5,250.00 to a not to exceed amount of \$7,000.00. The additional cost will be paid from the Unrestricted General Fund – Technology Support Office, Account No. 322. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with Lainie Rowell, Educational Technology, Consultant and Professional Developer, Huntington Beach, CA, approved by Board on December 1, 2015, Agenda Item No. 8.13. This amendment is for an additional day of training titled *Google Apps for Education* on June 6, 2016, and will increase the contract amount by \$1,750.00, from \$5,250.00 to a not to exceed amount of \$7,000.00. The additional cost will be paid from the Unrestricted General Fund – Technology Support Office, Account No. 322. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Board of Education Meeting  
April 19, 2016

Requester: Director, Accountability and Educational Technology  
Approver: Assistant Superintendent, Educational Services

9.12 Agreement with Gears 2 Robots, Temecula, CA, to Provide MakerSpace 3D Printer Professional Development  
(Prepared by Business Services)

George Brown Jr. Elementary School requests Board of Education approval to enter into an agreement with Gears 2 Robots, Temecula, CA to provide MakerSpace 3D Printer professional development to five teachers and five students effective May 5, 2016 through June 30, 2017. The professional development will consist of 10 days of training that will include assembly instruction of the 3D printers, network and software setup to draw, print and run the 3D printers, troubleshooting of any problems, question and answer sessions with teachers and students, and instruction to seamlessly integrate 3D printing into the Next Generation Science Standards and Common Core Math Standards. The fee, not to exceed \$12,000.00, will be paid from the Unrestricted General Fund – LCAP Innovation Grants, Account No. 418.

It is recommended that the following resolutions be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Gears 2 Robots, Temecula, CA to provide MakerSpace 3D Printer professional development to five teachers and five students effective May 5, 2016 through June 30, 2017. The professional development will consist of 10 days of training that will include assembly instruction of the 3D printers, network and software setup to draw, print and run the 3D printers, troubleshooting of any problems, question and answer sessions with teachers and students, and instruction to seamlessly integrate 3D printing into the Next Generation Science Standards and Common Core Math Standards. The fee, not to exceed \$12,000.00, will be paid from the Unrestricted General Fund – LCAP Innovation Grants, Account No. 418.

Requester: Principal, George Brown Jr. Elementary School  
Approver: Assistant Superintendent, Educational Services

9.13 Agreement with Segerstrom Center for the Arts, Costa Mesa, CA, to Provide Arts Advocacy Nights  
(Prepared by Business Services)

Elementary Instruction requests Board of Education approval to enter into an agreement with Segerstrom Center for the Arts, Costa Mesa, CA to provide Arts Advocacy Nights effective May 5 through June 1, 2016. Segerstrom Center for the Arts will provide up to 5 teaching artists for each Arts Advocacy Night and will work with the District's VAPA Coordinator to align workshop content with the goals of the District in promoting Arts Advocacy. They will provide 5 teaching artists per event to facilitate hands on, interactive arts workshops for 12 students and 12 parents per session. Each night will include one session in all 4 arts disciplines with

Board of Education Meeting  
April 19, 2016

additional sessions offered in Spanish. Six sessions will be offered for up to 24 participants per session. The fee, not to exceed \$10,000.00 including materials, will be paid from the Unrestricted General Fund – Local Control Accountability Plan (LCAP), Account No. 419.

It is recommended that the following resolutions be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Segerstrom Center for the Arts, Costa Mesa, CA to provide Arts Advocacy Nights effective May 5 through June 1, 2016. Segerstrom Center for the Arts will provide up to 5 teaching artists for each Arts Advocacy Night and will work with the District’s VAPA Coordinator to align workshop content with the goals of the District in promoting Arts Advocacy. They will provide 5 teaching artists per event to facilitate hands on, interactive arts workshops for 12 students and 12 parents per session. Each night will include one session in all 4 arts disciplines with additional sessions offered in Spanish. Six sessions will be offered for up to 24 participants per session. The fee, not to exceed \$10,000.00 including materials, will be paid from the Unrestricted General Fund – Local Control Accountability Plan (LCAP), Account No. 419.

Requester: Administrative Director, Elementary Instruction  
Approver: Assistant Superintendent, Educational Services

9.14 Business and Inservice Meetings - Educational Services  
(Prepared by Business Services)

During the course of the school year, members of the Board of Education, as well as students, parents, volunteers, community members and other individuals who are not District employees, are involved in activities that include attendance at various conferences, inservices, training sessions and other business meetings, the cost of which must be approved by the Board of Education.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the attendance and participation of the following individuals in scheduled business and inservice meetings:

To attend the 2016 California Association for Bilingual Education (CABE) Professional Development for Parents and Para-Educators, May 17, 2016, in Riverside, CA. The total cost, including meals and mileage per District guidelines, not to exceed \$1,040.00, will be paid from the English Learner Programs Account No. 261.

Yesenia Alcaraz	Salvador Claros	Evelia Garcia	Yacendi Lopez
Catalina Mancera	Mirna Reyes	Paula Santiago	Norma Vela

(Parent Representatives, English Learner Programs)

Board of Education Meeting  
April 19, 2016

Requester: Director, English Learner Programs  
Approver: Assistant Superintendent, Educational Services

BE IT FURTHER RESOLVED that the Board of Education approves the attendance and participation of the following individuals in scheduled business and inservice meetings:

To attend the California Association for Bilingual Education (CABE) Professional Development for Parents and Para-Educators, May 17, 2016, in Riverside, CA. The total cost, including meals and mileage per District guidelines, not to exceed \$780.00, will be paid from Chavez Middle School Account No. 501.

Rocio Alvarez	Monica Bolluyt	Teresa Gomez	Sandra Guardo
Regina Rangi	Jorge Serrano		

(Parent Representatives, Chavez Middle School)

Requester: Principal, Chavez Middle School  
Approver: Assistant Superintendent, Educational Services

9.15 Payment for Course of Study Activities - Educational Services  
(Prepared by Business Services)

District schools find it to be educationally advantageous to employ persons outside of the District in order to provide activities that enhance their educational programs.

Riley College Prep Academy wishes to hire Mobile Ed Productions “Education through Entertainment”, Inc., Redford, MI for an assembly titled “The Earth Dome” on May 9, 2016. This interactive assembly is for 125 third and fourth grade students to further their learning, understanding, and enjoyment of Science, Technology, and Math. Students will be introduced to topography using an inflatable earth dome and will learn how land surveyors, environmental consultants, and town planners use topography in their careers. Students will see and better understand the scale of concepts such as continents, time zones, latitude and longitude. The total cost, not to exceed \$895.00, will be paid from Riley College Prep Academy Account No. 417.

Riley College Prep Academy wishes to hire Wildhaven Ranch/San Bernardino Mountains Wildlife Society, Lake Arrowhead, CA for an assembly titled “Preserving Wildlife” on April 26, 2016. This hour long interactive assembly is for 125 first grade students to further the learning, understanding and enjoyment of wildlife preservation and the careers that work with wildlife. The students will interact with native birds of prey and non-venomous snakes. The students will learn about the careers that work with wildlife and how these animals live and adapt to their environment. The total cost, not to exceed \$300.00, will be paid from Riley College Prep Academy Account No. 417.

It is recommended that the following resolution be adopted:

Board of Education Meeting  
April 19, 2016

BE IT RESOLVED that the Board of Education approves payment for the following:

Riley College Prep Academy to hire Mobile Ed Productions “Education through Entertainment”, Inc., Redford, MI for an assembly titled “The Earth Dome” on May 9, 2016. This interactive assembly is for 125 third and fourth grade students to further their learning, understanding, and enjoyment of Science, Technology, and Math. The total cost, not to exceed \$895.00, will be paid from Riley College Prep Academy Account No. 417.

Riley College Prep Academy to hire Wildhaven Ranch/San Bernardino Mountains Wildlife Society, Lake Arrowhead, CA for an assembly titled “Preserving Wildlife” on April 26, 2016. This hour long interactive assembly is for 125 first grade students to further the learning, understanding and enjoyment of wildlife preservation and the careers that work with wildlife. The total cost, not to exceed \$300.00, will be paid from Riley College Prep Academy Account No. 417.

Requester: Principal, Riley College Prep Academy  
Approver: Assistant Superintendent, Educational Services

9.16 Payment for Services Rendered by Non-Classified Experts and Organizations – Educational Services  
(Prepared by Business Services)

Categorical Programs wishes to hire Catapult Learning, Camden, NJ, to provide one, three-hour professional development workshop, *Integrating Technology into a 21<sup>st</sup> Century Classroom*, for up to 30 teachers at St. Adelaide Academy effective June 1 through June 30, 2016. This seminar explores various internet-based tools and techniques that can be used for instruction and assessment, as well as active student engagement; both inside and outside the classroom. Participants will better understand the digital natives in their classrooms and learn strategies for leading an integrated classroom. Participants will explore resources and plan for implementing new strategies into upcoming lessons. The total cost, not to exceed \$2,095.00, will be paid from the Restrict General Fund – Title II, Part A (Teacher Quality), Account No. 536.

Categorical Programs wishes to hire Curriculum Associates, North Billerica, MA to provide a one-day, five-hour training for up to 30 teachers titled New Central Get Started and Leadership Best Practices plus Site-Based Understanding Data and Coaching Session for the i-Ready Diagnostic Math and i-Ready Diagnostic Reading student license effective May 9, 2016. The total cost, not to exceed \$3,500.00, will be paid from the Restricted General Fund – NCLB Title I PI School Support, Account No. 524.

English Learner Programs Secondary wishes to hire Lilian I. Jezik, Perris, CA to provide two test preparation sessions for up to 25 teachers each session to prepare teachers to pass the CSET World Languages Subtest IV (Instruction and Assessment Domains) and the World Languages Subtest V (Culture and Diversity in Bilingual Settings-Latino Culture) to enable teachers with



Board of Education Meeting  
April 19, 2016

passing scores to apply for the Bilingual Authorization (BILA) effective May 18 through June 30, 2016. The cost per session is \$1,000.00. The total cost, not to exceed \$2,000.00, will be paid from the Restricted General Fund – Title III LEP Student Subgrant-Secondary, Account No. 549.

It is recommended that the following resolutions be adopted:

BE IT RESOLVED that the Board of Education approves payment to the following non-classified experts:

Catapult Learning, Camden, NJ, to provide one, three-hour professional development workshop, *Integrating Technology into a 21<sup>st</sup> Century Classroom*, for up to 30 teachers at St. Adelaide Academy, effective June 1 through June 30, 2016. The total cost, not to exceed \$2,095.00, will be paid from the Restrict General Fund – Title II, Part A (Teacher Quality), Account No. 536.

Curriculum Associates, North Billerica, MA, to provide a one-day, five-hour training for up to 30 teachers titled New Central Get Started and Leadership Best Practices plus Site-Based Understanding Data and Coaching Session for the i-Ready Diagnostic Math and i-Ready Diagnostic Reading student license, effective May 9, 2016. The total cost, not to exceed \$3,500.00, will be paid from the Restricted General Fund – NCLB Title I PI School Support, Account No. 524.

Requester: Director, Categorical Programs  
Approver: Assistant Superintendent, Educational Services

Lilian I. Jezik, Perris, CA, to provide two test preparation sessions for up to 25 teachers each session to prepare teachers to pass the CSET World Languages Subtest IV (Instruction and Assessment Domains) and the World Languages Subtest V (Culture and Diversity in Bilingual Settings-Latino Culture) to enable teachers with passing scores to apply for the Bilingual Authorization (BILA), effective May 18 through June 30, 2016. The cost per session is \$1,000.00. The total cost, not to exceed \$2,000.00, will be paid from the Restricted General Fund – Title III LEP Student Subgrant-Secondary, Account No. 549.

Requester: Director, English Learner Programs Secondary  
Approver: Assistant Superintendent, Educational Services

## ***FACILITIES/OPERATIONS***

### ***Facilities Management***

- 9.17 Notice of Completion, Bid No. F16-02, Parking Lot and Site Work at Professional Development Center  
(Prepared by Facilities/Operations)

Board of Education Meeting  
April 19, 2016

Bid No. F16-02, Parking Lot and Site Work at Professional Development Center, was previously awarded to D & M Martin Construction, Inc., Highland, CA. The work assigned to the General Contractor listed below has now been completed. It is requested that the Board of Education formally accept the completed work of this Contractor.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education authorizes filing a Notice of Completion for Bid No. F16-02, Parking Lot and Site Work at Professional Development Center, for the work awarded to the Contractor listed below

General Contractor  
D & M Martin Construction, Inc.  
Highland, CA

BE IT FURTHER RESOLVED that Margaret B. Hill, President, Board of Education, be authorized to execute the Notice of Completion.

Requester: Director, Facilities Planning and Development  
Approver: Assistant Superintendent, Facilities/Operations

9.18 Ratification of Approved Change Orders  
(Prepared by Facilities/Operations)

Facilities Management requests Board of Education approval to ratify the change orders including the exceeding 10% of the original amount for all District construction projects during the 2015-2016 fiscal year. Upon recommendation by County Counsel to establish a practice for ratification of these changes orders by the Board, Facilities Management seeks a blanket ratification of District approved change orders from July 1 through December 31, 2015.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves ratifying the District approved change orders from July 1, 2015 through December 31, 2015, for the following projects:

**Group 8 - Modernization**  
San Bernardino HS

**New Sites**  
H. Frank Dominguez ES – Phase II

**Other Projects**  
Indian Springs HS - Sports Complex, Bleachers

Board of Education Meeting  
April 19, 2016

Multiple ADA Upgrades - Various Sites  
Overcrowding Relief Grant/North Star Development - Lytle Creek  
Overcrowding Relief Grant/North Star Development - Muscoy ES  
Overcrowding Relief Grant/North Star Development - Vermont ES  
Overcrowding Relief Grant/North Star Development - Wilson ES  
Security Replacement - 19 Sites  
SMART Building Upgrades

Requester: Director, Facilities Planning and Development  
Approver: Assistant Superintendent, Facilities/Operations

9.19 Ratification of the Memorandum of Understanding with the City of San Bernardino, CA, for Use of the Pool at San Gorgonio High School  
(Prepared by Business Services)

San Gorgonio High School requests Board of Education approval to ratify entering into a Memorandum of Understanding with the City of San Bernardino, CA in conjunction with the City of San Bernardino Parks, Recreation and Community Services Department for the use of the pool at San Gorgonio High School effective April 6, 2016 through June 30, 2021. The District and the City will collaborate for joint use of the pool for the community, City staff, and District staff lifesaving and water safety training and certification activities. Activities may include classes in State of California Lifeguard Training Certification, Water Safety Instructor training, and Lifeguard Training Instructor training. There is no cost to the District.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves ratifying entering into a Memorandum of Understanding with the City of San Bernardino, CA in conjunction with the City of San Bernardino Parks, Recreation and Community Services Department for the use of the pool at San Gorgonio High School effective April 6, 2016 through June 30, 2021. The District and the City will collaborate for joint use of the pool for the community, City staff, and District staff lifesaving and water safety training and certification activities. Activities may include classes in State of California Lifeguard Training Certification, Water Safety Instructor training, and Lifeguard Training Instructor training. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Purchasing Department, to sign all related documents.

Requester: Principal, San Gorgonio High School  
Approver: Assistant Superintendent, Facilities/Operations

Board of Education Meeting  
April 19, 2016

**Maintenance and Operations**

9.20 Amendment No. 1 to the Agreement with Global Environmental Training & Consulting, Inc., West Covina, CA, to Assist the District in Control of Hazardous Waste Material  
(Prepared by Business Services)

Maintenance and Operations requests Board of Education approval to amend the agreement with Global Environmental Training & Consulting, Inc., approved on June 16, 2015, Agenda Item No. 8.37. This amendment is needed to continue providing hazardous waste material services due to an increase of microbial, lead-based paint and asbestos-related work, in the amount of \$25,000.00, for a not to exceed total of \$75,000.00. The additional cost will be paid from the Restricted General Fund – Maintenance of Facilities, Account No. 076. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with Global Environmental Training & Consulting, Inc., approved by Board on June 16, 2015, Agenda Item No. 8.37. This amendment is needed to continue providing hazardous waste material services due to an increase of microbial lead-based paint and asbestos-related work, in the amount of \$25,000.00, for a not to exceed total of \$75,000.00. The additional cost will be paid from the Restricted General Fund – Maintenance of Facilities, Account No. 076. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Maintenance and Operations  
Approver: Assistant Superintendent, Facilities/Operations

**Nutrition Services**

9.21 Cafeteria Warrant Register, March 1 - March 31, 2016  
(Prepared by Facilities/Operations)

It is requested that the Board of Education adopts the Cafeteria Warrant Registers and authorizes specific individuals to sign disbursements on its behalf.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Cafeteria Warrant Register, March 1 - March 31, 2016, be ratified and/or approved.

Board of Education Meeting  
April 19, 2016

BE IT FURTHER RESOLVED that the Board of Education authorizes Adriane Robles, Nutrition Services Director; Janet Jungnickel, Nutrition Services Business Manager; John A. Peukert, Assistant Superintendent, Facilities/Operations; or James Cunningham, Accounting Services Director; to sign disbursements. Two signatures are required on all cafeteria warrants.

Requester: Director, Nutrition Services  
Approved: Assistant Superintendent, Facilities/Operations

### ***HUMAN RESOURCES***

9.22 Amendment No. 1 to the Agreement with Patricia D. Barrett, Upland, CA, to Act as a Hearing Officer for District Employee's Disciplinary Meetings  
(Prepared by Business Services)

Personnel Commission requests Board of Education approval to amend the agreement with Patricia D. Barrett, Upland, CA, approved on March 15, 2016, Agenda Item No. 7.27. This amendment is for attendance at additional meetings and will increase the contract amount by \$3,000.00, from \$3,000.00 to a not to exceed amount of \$6,000.00. The additional cost will be paid from the Unrestricted General Fund – Personnel Commission, Account No. 071. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with Patricia D. Barrett, Upland, CA, approved by Board on March 15, 2016, Agenda Item No. 7.27. This amendment is for attendance at additional meetings and will increase the contract amount by \$3,000.00, from \$3,000.00 to a not to exceed amount of \$6,000.00. The additional cost will be paid from the Unrestricted General Fund – Personnel Commission, Account No. 071. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Personnel Commission  
Approver: Assistant Superintendent, Human Resources

9.23 Authorization to Request Employee Notification of Intention to Return  
(Prepared by Human Resources)

In accordance with Education Code 44842(a), the governing board authorizes the Superintendent and/or Superintendent's designee to request of probationary and permanent certificated employees a formal notification of their intention to remain in the employ of the District for the ensuing school year. Failure of the employee to notify the school district of their intention to

Board of Education Meeting  
April 19, 2016

return is deemed that the employee has declined employment.

THEREFORE BE IT RESOLVED that the Board of Education directs the Superintendent and/or Superintendent's designee to request formal notification of probationary and permanent certificated employees of their intention to return to the employ of the district for the 2016-2017 school year.

9.24 Business and Inservice Meetings - Human Resources  
(Prepared by Business Services)

During the course of the school year members of the Board of Education, as well as students, parents, volunteers, community members and other individuals who are not District employees, are involved in activities that include attendance at various conferences, inservices, training sessions and other business meetings, the cost of which must be approved by the Board of Education.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the attendance and participation of the following individuals in scheduled business and inservice meetings:

To attend the California Association for Bilingual Education (CABE) Professional Development for Parents and Para-Educators, May 17, 2016 in Riverside, CA. The total cost, including meals and mileage per District guidelines, not to exceed \$390.00, will be paid from Kimbark Elementary School Account No. 419.

Margarita Obregon      Adriana Ramirez      Leopoldy Ramayo  
(Parent Representatives, Kimbark Elementary School)

Requester: Principal, Kimbark Elementary School

Approver: Assistant Superintendent, Human Resources

9.25 Extended Field Trip, Kimbark Elementary School, National KidWind Challenge Event, New Orleans, LA  
(Prepared by Business Services)

Kimbark Elementary School requests Board of Education approval of an extended field trip for 3 students and 1 District employee to attend the National KidWind Challenge Event, New Orleans, LA from May 22 through May 25, 2016.

The KidWind Challenge is the ultimate wind energy learning experience for students. Students will discover the promise and limitations of wind energy technology; design, build, and test a functional creative wind turbine and compete with their peers in a supportive environment.

Board of Education Meeting  
April 19, 2016

The cost of the trip, not to exceed \$6,100.00, will be paid from the Deputy Superintendent's Account No. 419. Transportation by air and public transportation, not to exceed \$3,240.00, will be paid from the Deputy Superintendent's Account No. 419. No student will be denied participation due to financial constraints.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the extended field trip for 3 students and 1 District employee to attend the National KidWind Challenge Event, New Orleans, LA from May 22 through May 25, 2016. The cost of the trip, not to exceed \$6,100.00, including meals and lodging, will be paid from the Deputy Superintendent's Account No. 419. Transportation provided by air and public transportation, not to exceed \$3,240.00, will be paid from the Deputy Superintendent Account No. 419. Names of the students are on file in Business Services.

Requester: Principal, Kimbark Elementary School  
Approver: Assistant Superintendent, Human Resources

9.26 Payment for Course of Study Activities - Human Resources  
(Prepared by Business Services)

District schools find it to be educationally advantageous to employ persons outside of the District in order to provide activities that enhance their educational programs.

Paakuma' K-8 School wishes to hire Purple Easel LLC, Chino, CA for a Kids Painting Event on April 28 - 29, 2016. Students can experience the hands on creative process of art in an effort to increase our student awareness about art and build self-esteem. Students will be exposed to different styles of art as well as the many ways that art influences the world and the ways that art can impact them. There will be two separate sessions to ensure that our students get the maximum benefit from this experience: one for 213 students in Kindergarten through third grade and another for 537 students in fourth through eighth grade. The total cost, not to exceed \$1,620.00, will be paid from Paakuma' K-8 School Account No. 419.

Paakuma' K-8 School wishes to hire American CPR Training, Encinitas, CA, for an Adult/Child/Infant C.A.R.E. CPR training for 108 eighth grade students on May 10 - 11, 2016. The bystander CPR class will include background information about heart disease, risk factors, prudent heart living, and heart and lung function. One rescuer cardiopulmonary resuscitation (CPR) and the management of foreign object airway obstruction will be taught. The total cost, not to exceed \$3,116.00, will be paid from Paakuma' K-8 School Account No. 417.

Paakuma' K-8 School wishes to hire Full Spectrum Educational Services, Dana Point, CA, for a portable planetarium assembly for 200 eighth grade students on May 12, 2016. This presentation

Board of Education Meeting  
April 19, 2016

will provide students with information about our solar system that will be aligned to the NGSS standards and our RCD units. Some of the information that will be discussed; are how the universe is organized into galaxies and solar systems held together by gravity as well as how the Earth's position to the sun and moon result in our lunar phases, eclipses of the sun and moon, and seasons. The total cost, not to exceed \$850.00, will be paid from Paakuma' K-8 School Account No. 417.

Paakuma' K-8 School wishes to hire Franklin Haynes Marionettes, Riverside, CA, for a Career Path Assembly for 175 first and third grade students on May 18, 2016. This assembly addresses the career pathway of arts, media, and entertainment, particularly theater. Students will learn about the history and evolution of puppetry as well as interact hands on with various puppets. They will also learn about the historical and cultural aspects of puppetry and how they are related to theater/entertainment. The total cost, not to exceed \$700.00, will be paid from Paakuma' K-8 School Account No. 417.

Paakuma' K-8 School wishes to hire Boxtales Theatre Company, Santa Barbara, CA, for a "Waters of the Earth" assembly for 130 eighth grade students on May 26, 2016. This assembly will benefit students by allowing them the opportunity to analyze information presented in diverse media formats to discover motives behind their presentation and also analyze the way that live productions of stories stay true to or sway from the text or script, and evaluating the choices made by directors or actors. Through the presentation of stories that the students can compare to texts that they have read in class, students will have the opportunity to collaboratively discuss their observances. The total cost, not to exceed \$800.00, will be paid from Paakuma' K-8 School Account No. 417.

Paakuma' K-8 School wishes to hire Aquarium of the Pacific, Long Beach, CA, for an Aquarium on Wheels assembly on May 31, 2016. This assembly offers 50 CAPS students hands on experience with aquatic animals in this interactive exhibit and learn about marine biology, habitats and more. This experience will help deepen the students' knowledge of science and math and how they are applied in such a fun way. The total cost, not to exceed \$880.00, will be paid from Paakuma' K-8 School Account No. 419.

Kimbark Elementary School wishes to hire Klaus Duebbert, the California Experience traveling multicultural program, Banning, CA, for a presentation "The California Experience" for the entire student body of 351 students on May 13, 2016. This assembly will supplement students' existing history and social science curriculum with hands-on, interactive lessons about California history and complements curriculum to help the imagination, curiosity, and comprehension of the students. The total cost, not to exceed \$500.00, will be paid from Kimbark Elementary School Account No. 419.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves payment for the following:



Board of Education Meeting  
April 19, 2016

Paakuma' K-8 School to hire Purple Easel LLC, Chino, CA, for a Kids Painting Event on April 28 - 29, 2016. There will be two separate sessions to ensure that our students get the maximum benefit from this experience: one for 213 students in Kindergarten through third grade and another for 537 students in fourth through eighth grade. The total cost, not to exceed \$1,620.00, will be paid from Paakuma' K-8 School Account No. 419.

Paakuma' K-8 School to hire American CPR Training, Encinitas, CA, for an Adult/Child/Infant C.A.R.E. CPR training for 108 eighth grade students on May 10 and May 11, 2016. The total cost, not to exceed \$3,116.00, will be paid from Paakuma' K-8 School Account No. 417.

Paakuma' K-8 School to hire Full Spectrum Educational Services, Dana Point, CA, for a portable planetarium assembly for 200 eighth grade students on May 12, 2016. This presentation will provide students with information about our solar system that will be aligned to the NGSS standards and our RCD units. The total cost, not to exceed \$850.00, will be paid from Paakuma' K-8 School Account No. 417.

Paakuma' K-8 School to hire Franklin Haynes Marionettes, Riverside, CA, for a Career Path assembly for 175 first and third grade students on May 18, 2016. This assembly addresses the career pathway of arts, media, and entertainment, particularly theater. The total cost, not to exceed \$700.00, will be paid from Paakuma' K-8 School Account No. 417.

Paakuma' K-8 School to hire Boxtales Theatre Company, Santa Barbara, CA, for a "Waters of the Earth" assembly for 130 eighth grade students on May 26, 2016. The total cost, not to exceed \$800.00, will be paid from Paakuma' K-8 School Account No. 417.

Paakuma' K-8 School wishes to hire Aquarium of the Pacific, Long Beach, CA, for an Aquarium on Wheels assembly on May 31, 2016 for 50 CAPS students. The total cost, not to exceed \$880.00, will be paid from Paakuma' K-8 School Account No. 419.

Requester: Principal, Paakuma' K-8 School  
Approver: Assistant Superintendent, Human Resources

Kimbark Elementary School wishes to hire Klaus Duebbert, the California Experience traveling multicultural program, Banning, CA, for a presentation "The California Experience", for the entire student body of 351 students on May 13, 2016. The total cost, not to exceed \$500.00, will be paid from Kimbark Elementary School Account No. 419

Requester: Principal, Kimbark Elementary School  
Approver: Assistant Superintendent, Human Resources

9.27 Payment for Services Rendered by Non-Classified Experts and Organizations – Human Resources  
(Prepared by Business Services)

Parkside Elementary School requests Board of Education approval to ratify the hiring of Children’s Resources, Rancho Cucamonga, CA, to provide a series of five Bully Proof parent workshops for up to 20 parents per workshop at the cost of \$900.00 per workshop, effective April 11 through May 9, 2016. The workshops will educate parents about the various forms of bullying, including cyber bullying, promote parental understanding of the harmful effects of bullying, provide parents with appropriate strategies for prevention and response, and equip parents with the knowledge and skills that are necessary to discuss the issue of bullying at home. The total cost, not to exceed \$4,500.00, will be paid from the Restricted General Fund – Elementary Secondary Education Act Title 1, Account No. 501.

Kimbark Elementary School requests Board of Education approval to ratify the hiring of Kids that Code, Inc., San Bernardino, CA, to provide a 6 hour professional development series, *Coding Crash Course for Teachers*, for 4 teachers at the cost of \$499.99 per teacher effective March 28 through April 1, 2016. Kids that Code, Inc. instructors will teach basic principles in computer programming in plain English with hands-on activities and exercises to reinforce concepts. Teachers will learn about variables and how they are used in computer science; how to create, initialize, and manipulate variables for use in programming; learn about Boolean expressions; explore blocks of code within the various “palettes” in Scratch®; and learn how to use control structures and truth tables. The total cost, not to exceed \$1,999.96, will be paid from the Unrestricted General Fund – LCAP – Career Pathways, Account No. 417.

Holcomb Elementary School wishes to hire International Baccalaureate, Bethesda, MD, to provide PYP Category 3: Inquiry Workshop professional development to 30 participants at the cost of \$550.00 per participant effective June 6 - 7, 2016. Inquiry is the pedagogy that underpins all programs in the IB. This workshop looks at how the PYP framework provides opportunities for all learners to engage in relevant and significant inquiries through the transdisciplinary themes and in single-subject classes. Participants will critique a range of inquiry models emphasizing that inquiry is an ongoing process that leads to reflection, new inquiries and deep understanding. Inquiry is true differentiation, supporting the person construction of meaning and meaningful action regardless of language competency or learning style. The total cost, not to exceed \$16,500.00, will be paid from the Unrestricted General Fund – LCAP Innovation Grants, Account No. 418.

Cole Elementary School wishes to hire Rocket Learning, LLC, Rancho Cucamonga, CA, to provide three parent involvement workshops for up to 40 parents in each workshop effective May 2 through June 2, 2016. Rocket Learning will provide Cyberbullying Prevention and Response workshop focusing on practical strategies related to cyberbullying and internet safety that can be implemented immediately in the home environment; Colorful Healthy Cooking Demo Workshop will reintroduce the topics discussed under the Picky Eaters, and Creating a

Board of Education Meeting  
April 19, 2016

Healthy Lunchbox workshops using demonstrations using colorful/healthy food options; and Utilizing Common Core Reading Strategies in the Home workshop which will break down some key components that are being introduced with CCSS and how parents can help reinforce these skills with their children at home. The total cost, not to exceed \$3,900.00, will be paid from the Unrestricted General Fund – Innovation Grants, Account No. 418.

It is recommended that the following resolutions be adopted:

BE IT RESOLVED that the Board of Education approves ratification of payment to the following non-classified experts:

Children’s Resources, Rancho Cucamonga, CA, to provide a series of five Bully Proof parent workshops for up to 20 parents per workshop at the cost of \$900.00 per workshop, effective April 11 through May 9, 2016. The total cost, not to exceed \$4,500.00 will be paid from the Restrict General Fund – Elementary Secondary Education Act Title 1, Account No. 501.

Requester: Principal, Parkside Elementary School  
Approver: Assistant Superintendent, Human Resources

Kids that Code, Inc., San Bernardino, CA, to provide a 6 hour professional development series, *Coding Crash Course for Teachers*, for 4 teachers at the cost of \$499.99 per teacher effective March 28 through April 1, 2016. The total cost, not to exceed \$1,999.99 will be paid from the Unrestricted General Fund – LCAP – Career Pathways, Account No. 417.

Requester: Principal, Kimbark Elementary School  
Approver: Assistant Superintendent, Human Resources

BE IT RESOLVED that the Board of Education approves payment to the following non-classified experts:

International Baccalaureate, Bethesda, MD, to provide PYP Category 3: Inquiry Workshop professional development to 30 participants at the cost of \$550.00 per participant, effective June 6 - 7, 2016. The total cost, not to exceed \$16,500.00, will be paid from the Unrestricted General Fund – LCAP Innovation Grants, Account No. 418.

Requester: Principal, Holcomb Elementary School  
Approver: Assistant Superintendent, Human Resources

Rocket Learning, LLC, Rancho Cucamonga, CA, to provide three parent involvement workshops for up to 40 parents each workshop, effective May 2 through June 2, 2016. The total cost, not to exceed \$3,900.00, will be paid from the Unrestricted General Fund – Innovation Grants, Account No. 418.

Board of Education Meeting  
April 19, 2016

Requester: Principal, Cole Elementary School  
Approver: Assistant Superintendent, Human Resources

9.28 Supervised Fieldwork Agreement with Brandman University, Chapman University System, Irvine, CA, for Teacher Education and Education Administration  
(Prepared by Business Services)

Human Resources Certificated requests Board of Education approval to enter into a supervised fieldwork agreement with Brandman University, Chapman University System, Irvine, CA for teacher education and education administration effective April 20, 2016 through February 28, 2019. The District will provide field experiences to University students in District schools and classes under the direct supervision and instruction of certificated staff of the District. The University shall provide monetary compensation in the form of a stipend in the amount of \$200.00 per eight week session of full-time student teaching for services rendered by the District's Master Teachers for Teacher Education Fieldwork only. There is no cost to the District.

It is recommended that the following resolutions be adopted:

BE IT RESOLVED that the Board of Education approves entering into a supervised fieldwork agreement with Brandman University, Chapman University System, Irvine, CA, for teacher education and education administration effective April 20, 2016 through February 28, 2019. There is no cost to the District.

Requester: Director, Human Resources Certificated  
Approver: Assistant Superintendent, Human Resources

***STUDENT SERVICES***

9.29 Amendment No. 1 to the Agreement with Garcia, Hernandez, Sawhney & Bermudez, LLP, Oakland, CA to Provide Special Counsel Services  
(Prepared by Business Services)

Student Services requests Board of Education approval to amend the agreement approved on February, 16, 2016, Agenda Item No. 8.33. This agreement is being amended to increase the contract cost by \$8,300.00 for an aggregate revised contract amount not to exceed \$33,300.00. The additional cost will be paid from Unrestricted General Fund – Legal Fees, Account No. 077. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement approved on February, 16, 2016, Agenda Item No. 8.33. This agreement is being amended to increase the

Board of Education Meeting  
April 19, 2016

contract cost by \$8,300.00 for an aggregate revised contract amount not to exceed \$33,300.00. The additional cost will be paid from Unrestricted General Fund – Legal Fees, Account No. 077. All other terms and conditions remain the same.

Requester/Approver: Assistant Superintendent, Student Services

9.30 Extended Field Trip, Urbita Elementary School, The NEED Project's Youth Awards and Conference, Washington D.C.  
(Prepared by Business Services)

Urbita Elementary School requests Board of Education approval for an extended field trip for 6 students and 6 chaperones to attend the NEED Project's Youth Awards and Conference in Washington D.C. on June 23 - 28, 2016.

The students will have the opportunity to tour our nation's capital, be enriched with our country's history, experience the Smithsonian, meet other students from around the country that have similar interests in the environment, participate in learning more about energy at the conference, and be recognized at the youth awards at the Department of the Interior.

The cost of the trip, not to exceed \$12,800.00 including meals and lodging, will be paid as follows: \$9,000.00 from Urbita Elementary School Earthsaver's Individual ASB Account and \$3,800.00 from Urbita Elementary School Account No. 501. Transportation provided by Delta Airlines not to exceed \$4,800.00 will be paid from Urbita Elementary School Earthsaver's Individual ASB Account and Urbita Elementary School Account No. 501. No student will be denied participation due to financial constraints.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the extended field trip for 6 Urbita Elementary School students and 6 chaperones to attend the NEED Project's Youth Awards and Conference in Washington D.C. on June 23 - 28, 2016. The cost of the trip, not to exceed \$12,800.00, including meals and lodging, will be paid as follows: \$9,000.00 from Urbita Elementary School Earthsaver's Individual ASB Account and \$3,800.00 from Urbita Elementary School Account No. 501. Transportation provided by Delta Airlines not to exceed \$4,800.00, will be paid from Urbita Elementary School Earthsaver's Individual ASB Account and Urbita Elementary School Account No. 501. Names of the students are on file in the Business Services office.

Requester: Principal, Urbita Elementary School

Approver: Assistant Superintendent, Student Services

Board of Education Meeting  
April 19, 2016

9.31 Payment for Course of Study Activities - Student Services  
(Prepared by Business Services)

District schools find it to be educationally advantageous to employ persons outside of the District in order to provide activities that enhance their educational programs.

Carmack Elementary School wishes to hire Wild Life on Wheels, Palm Desert, CA, for a Living Desert Zoo and Gardens event on April 27, 2016. The student body of 70 students will receive a 45 minute program. The program includes 5-6 live animal species with the opportunity to touch and feel many of the animal guests, as well as various biofacts such as skulls, furs, and molds. The total cost, not to exceed \$925.00, will be paid from Carmack Elementary School Account No. 419.

Harmon Elementary School wishes to hire Wild Life on Wheels, Palm Desert, CA, for a Living Desert Zoo and Gardens event on April 26, 2016. The student body of 70 students will receive a 45 minute program. The program includes 5-6 live animal species with the opportunity to touch and feel many of the animal guests, as well as various biofacts such as skulls, furs, and molds. The total cost, not to exceed \$925.00, will be paid from Harmon Elementary School Account No. 419.

Urbita Elementary School wishes to hire Discovery Cube Orange County, Santa Ana, CA, for two circulatory system presentations to 59 fifth grade students on April 22, 2016. These presentations will teach students about the circulatory system, using a hands-on approach. Students will be dissecting a pig's heart in order to compare and contrast with a human heart. The total cost, not to exceed \$903.00, will be paid from Urbita Elementary School ASB Account – Fifth Grade Science.

BE IT RESOLVED that the Board of Education approves payment for the following:

Carmack Elementary School to hire Wild Life on Wheels, Palm Desert, CA, for a Living Desert Zoo and Gardens event on April 27, 2016. The student body of 70 students will receive a 45 minute program. The total cost, not to exceed \$925.00, will be paid from Carmack Elementary School Account No. 419.

Requester: Principal, Carmack Elementary School  
Approver: Assistant Superintendent, Student Services

Harmon Elementary School to hire Wild Life on Wheels, Palm Desert, CA, for a Living Desert Zoo and Gardens event on April 26, 2016. The student body of 70 students will receive a 45 minute program. The total cost, not to exceed \$925.00, will be paid from Harmon Elementary School Account No. 419.

Requester: Principal, Harmon Elementary School  
Approver: Assistant Superintendent, Student Services

Board of Education Meeting  
April 19, 2016

Urbita Elementary School to hire Discovery Cube Orange County, Santa Ana, CA, for two circulatory system presentations to 59 fifth grade students on April 22, 2016. These presentations will teach students about the circulatory system, using a hands-on approach. The total cost, not to exceed \$903.00, will be paid from Urbita Elementary School ASB Account – Fifth Grade Science.

Requester: Principal, Urbita Elementary School  
Approver: Assistant Superintendent, Student Services

**Creative Before- and Afterschool Programs for Success (CAPS)**

9.32 Approval for Rental of the B. P. O. Elks Lodge No. 836, San Bernardino, CA, for the California Cadet Corps Annual Awards Banquet  
(Prepared by Business Services)

Creative Before- and Afterschool Programs for Success (CAPS) requests Board of Education approval for rental of the B. P. O, Elks Lodge No. 836, San Bernardino, CA, on May 6, 2016. The facility will be used for the annual awards banquet for over 200 cadets and will include dinner and a formal military ball. The cost for services, not to exceed \$7,084.21, will be paid from the Unrestricted General Fund –California Cadet Corps, Account No. 030.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the rental of the B. P. O, Elks Lodge No. 836, San Bernardino, CA on May 6, 2016. The facility will be used for the annual awards banquet for over 200 cadets and will include dinner and a formal military ball. The cost for services, not to exceed \$7,084.12, will be paid from the Unrestricted General Fund –California Cadet Corps, Account No. 030.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Coordinator, Creative Before- and Afterschool Program for Success (CAPS)  
Approver: Assistant Superintendent, Student Services

**Family Engagement**

9.33 Ratification of the Facilities Use Agreement with The Centre at Highland, San Bernardino, CA, for the Rental of their Facility to Hold the Family Leadership Institute Parent Engagement Program  
(Prepared by Business Services)

Board of Education Meeting  
April 19, 2016

Family Engagement requests Board of Education approval to ratify a facilities use agreement with The Centre at Highland, San Bernardino, CA, for the rental of their facility to hold the Family Leadership Institute Parent Engagement Program effective March 11 - 12, 2016. Educational Achievement Services, Inc., (EAS) will present the Family Leadership Institute for approximately 100 parents. The fee, not to exceed \$250.00, will be paid from the Unrestricted General Fund – Local Control Accountability Plan (LCAP) Account No. 419.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the ratification of the facilities use agreement with The Centre at Highland, San Bernardino, CA, for the rental of their facility to hold the Family Leadership Institute Parent Engagement Program, effective March 11 - 12, 2016. Educational Achievement Services, Inc., (EAS) will present the Family Leadership Institute for approximately 100 parents. The fee, not to exceed \$250.00, will be paid from the Unrestricted General Fund – Local Control Accountability Plan (LCAP) Account No. 419.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Purchasing Department, to sign all related documents.

Requester: Director, Family Engagement Office

Approver: Assistant Superintendent, Student Services

### Youth Services

#### 9.34 Expulsion of Student(s)

(Prepared by Youth Services Department)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education accepts and adopts the recommendation and findings of the Hearing Panel, based on a review of the Panel's finding of facts and recommendations, and orders the expulsion of the following student(s) with the birth date(s) as listed below in accordance with the Board rules and regulations and in compliance with Education Code Section 48900:

\*(S) 9/3/99

\*(S) 5/22/04

\*\*\*(S) 8/19/00

\*The Board does hereby order the enforcement of the expulsion suspended for a period of not more than one calendar year. The suspension of the enforcement of the expulsion order is deemed appropriate for the rehabilitation of the pupil, per Education Code section 48917.

\*\*The Board does hereby expel the pupil for a period of one semester, and does hereby order the enforcement of the expulsion suspended for the following semester, allowing him/her to be considered for re-enrollment in the district under suspended expulsion as deemed appropriate for the rehabilitation of the



Board of Education Meeting  
April 19, 2016

pupil, per Education Code section 48917.

(S) A stipulated expulsion is a process whereby the pupil and his/her family acknowledge responsibility for the behavior leading to the recommendation for expulsion by the school administration, and waive their right to a hearing by admitting to the facts in support of an expulsion recommendation. The pupil and his/her family stipulate the facts of the case as presented by the school, accepting one of the following consequences: \*(S) suspended expulsion, \*\*(S) expulsion one semester, suspended expulsion one semester, (S) expulsion two semesters.

9.35 Student(s) Recommended for Suspension, but Remanded Back to School Sites or had Suspensions Reduced, Due to Errors of Due Process, Lack of Evidence, and/or Availability of Other Means of Correction  
(Prepared by Youth Services Department)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the following student(s) were recommended for suspension, but suspension is deemed inappropriate based on due process errors, insufficient evidence, and/or the availability of other means of correction in compliance with Education Code Section 48900. Therefore, although they were recommended for suspension, the suspension was reversed or modified.

**12/27/98    2/14/05    12/29/01    5/12/05    12/12/98    3/30/05    9/18/05    6/30/00**

9.36 Student(s) Recommended for Expulsion, but Remanded Back to the School Sites Due to Errors of Due Process, Lack of Evidence and/or Availability of Other Means of Correction  
(Prepared by Youth Services Department)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the following student(s) were recommended for expulsion, but expulsion is deemed inappropriate based on due process errors, insufficient evidence, and/or the availability of other means of correction in compliance with the Education Code section 48900. Therefore, although they were recommended for expulsion, the expulsion is not granted:

**11/17/02**

9.37 Lift of Expulsion of Student(s)  
(Prepared by Youth Services Department)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education authorizes the readmission of the following

Board of Education Meeting  
April 19, 2016

student(s), with the birth date(s) as indicated below, to schools of the San Bernardino City Unified School District in accordance with the Board rules and regulations and in compliance with the Education Code Section 48900:

**4/15/01**

9.38 Petition to Expunge, Rescind, or Modify Expulsion  
(Prepared by Youth Services Department)

**3/13/01**

Education Code 48917, Section (e) states: upon satisfactory completion of the rehabilitation assignment of a pupil, the governing board shall reinstate the pupil in a school of the district and may also order the expungement of any or all records of the expulsion proceedings.

Education Code 48213 states: that a student can be excluded from attendance pursuant to Section 120230 of the Health and Safety Code or Section 49451 of this code if a principal or his designee determines that the continued presence of the child would constitute a clear and present danger to the life, safety, and health of a pupil or school personnel. The governing board is not required to send prior notice of the exclusion to the parent or guardian of the pupil. The governing board shall send a notice of the exclusion as soon as is reasonably possible after the exclusion.

**SESSION TEN**

**10.0 Action Items**

**10:00 pm**

**10.1 Amendments to Board Policy 1312.3 Uniform Complaint Procedures (First Reading)  
 Prepared by Human Resources)**

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education receives the amendments to Board Policy 1312.3 – Uniform Complaint Procedures as a first reading.

**10.2 Personnel Report #18, Dated April 19, 2015  
 (Prepared by Human Resources)**

It is requested that the Board ratifies and/or approves the Personnel Report #18, dated April 19, 2016, which contains action such as hiring, retirements, resignations, promotions, and terminations involving certificated, classified, and other employees in the categories of noon duty aides, recreational supervisors, substitute employees, and others. These actions are consistent with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

The following resolution is recommended:

BE IT RESOLVED that the Personnel Report #18, dated April 19, 2016, be ratified and/or approved as presented. Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

**10.3 Top 10 List**

	<b>Date of Request</b>	<b>Question/Request</b>	<b>Requested by</b>	<b>Assigned to</b>	<b>Anticipated Completion Date/Remarks/Action</b>
1	05/06/14	Create plan and intervention team to prevent students from becoming long-term ELs.	David Servin	M. Zamora	12/01/15
2	02/18/14	Create something similar to Richardson at other schools.	Mrs. Medina	M. Zamora H. Vollkommer	11/17/15
3	05/05/15	How many students completed A-G requirements?	Dr. Flores	M. Zamora	04/2016
4	03/17/15	Compare combination classes with like districts. Is the number of combo classes going up or down?	Mr. Tillman	P. Wiseman	01/19/16

Board of Education Meeting  
April 19, 2016

5	04/07/15	Provide suspension/dropout data: -What is the number of students suspended on a regular basis? -What types of incidents are there in lower grades (5,6,7)? -How many students suspended end up dropping out? -What are dropout rates by gender, ethnicity?	Mrs. Medina Dr. Flores	K. Mitchell	11/03/15
6	04/08/14	Establish a formal process for internships.	Mr. Tillman	M. Zamora & P. Wiseman	01/2016
7	11/19/14	Can we add academic advisors at high schools to support counselors and students?	Mrs. Medina	K. Mitchell	12/01/15
8	01/20/15	Invite City Council members to a Board meeting to discuss mutual topics of interest. Invite City Council members to tour the new schools.	Mrs. Savage	D. Marsden J. Peukert	2016
9	11/05/13	Look at a later start time for secondary students.	Mr. Gallo Mrs. Hill	Strategic Planning	
10	01/14/14	How far are we with the program evaluation process? Require schools that hire consultants to complete an evaluation form so teachers can review recommendations/concerns.	Mrs. Perong	H. Vollkommer	

10.4 Future Agenda Items

Request	Date	W	SP	SA	AP	AR	BQS	BC	CS
Targeted Schools Support Plan	04/19/16			X					
VAPA Presentation	05/03/16				X				
KPI – AMAOs	05/03/16	X		X					
Secondary Grading Policy Recommendations	05/17/16	X		X					
Rigorous Curriculum Design	06/07/16	X		X					
KPI – Reduction of Grades 8/9 Math Failure Rates	06/21/16	X		X					
KPI – Student Attendance	07/05/16	X		X					

AP-Administrative Presentation  
BQS-Board Quarterly Strategic  
SP-Special Presentation

AR-Administrative Report  
CS-Closed Session  
W-Workshop

BC-Board Correspondence  
SA-Student Achievement

10.5 Follow Up on Requests/Questions

Date of Request	REQUESTS/QUESTIONS FOR FOLLOW UP	Requested By
04/05/16	What do we do for students with PTSD?	Mrs. Medina
<b>BUSINESS SERVICES – MRS. CHRISTAKOS</b>		
1	03/01/16	What is the policy/procedure for updating Aeries?
<b>COMMUNICATIONS – MRS. BARDERE</b>		
1	03/15/16	LCAP information needs to be updated on website. Can the expungement process also be on the website? (coordinate with Dr. Zamora; Chief Paulino)
<b>COMMUNITY PARTNERSHIPS</b>		

Board of Education Meeting  
 April 19, 2016

	Date of Request	REQUESTS/QUESTIONS FOR FOLLOW UP	Requested By
<b>DEPUTY SUPERINTENDENT – DR. VOLLKOMMER</b>			
<b>EDUCATIONAL SERVICES – DR. ZAMORA</b>			
1	08/04/15	Board policy aligning high schools with A-G	Mrs. Medina
2	05/05/15	How many graduates got diplomas/certificates? Provide raw data.	Dr. Flores
3	01/20/15	Explore partnering with University of Redlands College of Education and UCR for a career pathway.	Dr. Flores
4	02/04/14	Conduct a longitudinal study of student voice at the middle school level.	Dr. Flores
<b>FACILITIES/OPERATIONS – MR. PEUKERT</b>			
1	03/01/16	Bradley parking issue.	G. Rodgers
2	03/01/16	Cafeteria food nutritional analysis, include allergies.	G. Rodgers
3	01/20/15	Invite City Council members to a Board meeting to discuss mutual topics of interest. Invite City Council members to tour the new schools. (work w/Supt.)	Mrs. Savage
4	01/13/15	Provide information on what local preferences are allowed to be offered on bids.	Mr. Gallo
5	10/21/14	Use lobbyists or grant writers to find money to pay for the Alessandro filters.	Mr. Tillman
6	10/21/14	Lobby for funds to do a longitudinal study of the BNSF Rail Yard.	Dr. Flores
<b>HUMAN RESOURCES – DR. WISEMAN</b>			
1	08/04/15	Create process so that graduates can return to our schools as teachers	Mrs. Medina
2	02/17/15	Provide the ethnic breakdown of new hires and promotions by job classification for management and classified employees, for three years.	COMPLETE
3	02/03/15	List the number of courses that will be affected at QEIA high schools.	Dr. Flores
<b>SCHOOL POLICE – CHIEF PAULINO</b>			
<b>STUDENT SERVICES – DR. MITCHELL</b>			
1	03/15/16	Revisit a district-wide bullying campaign and attendance campaign.	Mrs. Rodgers
2	04/07/15	Look into ways to assist schools, such as Hunt and Del Rosa, which did not receive any LCAP Innovation awards.	Mrs. Hill
3	01/20/15	Look at tardy policy to see if it might be deterring students from attending class or school.	Dr. Flores
4	01/20/15	What percent of special education students have high numbers of absences?	Mrs. Medina
<b>STRATEGIC PLANNING</b>			
1	02/16/16	Look into possibly sponsoring summer youth internships	Mr. Gallo
2	01/21/14	Consider offering bus tickets and look at other strategies to allow students to get to and from school safely for Strategy 9 - Safe passages to school.	Mrs. Hill
3	12/17/13	Consider teachers presenting challenging classes in a language other than English.	Nancy Sanchez-Spears
<b>SUPERINTENDENT – DR. MARSDEN</b>			

Board of Education Meeting  
April 19, 2016

Board of Education Meeting  
April 19, 2016

**SESSION ELEVEN**

**11.0 Closed Session** **10:05 pm**  
As provided by law, the Board will meet in Closed Session for consideration of the following:

**Anticipated Litigation**

Pursuant to Government Code Section 54956.9 (d)  
Number of Cases: One

**Existing Litigation**

Conference with Legal Counsel, pursuant to Government Code Section 54956.9 (d)  
Number of Cases:

**Conference with Labor Negotiator**

District Negotiator: Perry Wiseman  
Employee Organization: California School Employees Association  
Communications Workers of America  
San Bernardino School Police Officers Association  
San Bernardino Teachers Association

**Public Employee Appointment**

Title: Elementary School Principal

**Public Employee Discipline/Dismissal/Release**

**Student Matters/Discipline**

**SESSION TWELVE**

**12.0 Action Reported from Closed Session** **10:30 pm**

**SESSION THIRTEEN**

**13.0 Adjournment** **10:35 pm**

The next regular meeting of the Board of Education of the San Bernardino City Unified School District will be held on Tuesday, May 3, at 5:30 p.m. in the Community Room of the Board of Education Building, 777 North F Street, San Bernardino.

The District is committed to provide equal access to individuals with a disability to open and public meetings. For information on the availability of disability-related aids or services to enable any person with a disability to participate in a public meeting and/or to request reasonable accommodations, please contact:

Board of Education Meeting  
April 19, 2016

Affirmative Action Office  
777 North F Street  
San Bernardino, CA 92410  
(909) 381-1122  
(909) 381-1121 fax

Office Hours: Monday through Friday, 8 a.m.-4:30 p.m.

Requests for reasonable accommodations must be received by the Affirmative Action Office no later than five working days before the public meeting so that an interactive process can be effectuated to determine an effective accommodation that would best serve the needs of the individual with a disability.

Posted: April 15, 2016