

**AGENDA INDEX FOR THE  
SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT**

**Regular Meeting of the Board of Education  
Community Room  
Board of Education Building  
777 North F Street  
San Bernardino, California**

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**MICHAEL J. GALLO**  
Vice President



**BOBBIE PERONG**  
Board Member

**MARGARET HILL, D.Ed.**  
Board Member

**DR. BARBARA FLORES**  
President

**LYNDA K. SAVAGE**  
Board Member

**ABIGAIL MEDINA**  
Board Member

**DALE MARSDEN, Ed.D.**  
Superintendent

**DANNY TILLMAN**  
Board Member

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December 17, 2013

Estimated Time

**SESSION ONE - Opening**

- |            |   |                  |
|------------|---|------------------|
| <b>1.0</b> | <b><i>Opening</i></b>                   | <b>5:30 p.m.</b> |
| 1.1        | <u>Call to Order</u>                    |                  |
| 1.2        | <u>Pledge of Allegiance to the Flag</u> |                  |
| 1.3        | <u>Adoption of Agenda</u>               |                  |
| 1.4        | <u>Inspirational Reading</u>            |                  |

**SESSION TWO – Annual Organizational Meeting**

- |            |  |                  |
|------------|--|------------------|
| <b>2.0</b> | <b><i>Annual Organizational Meeting</i></b>  | <b>5:45 p.m.</b> |
| 2.1        | <u>Administration of Oath of Office to Board Members</u>                                     |                  |
| 2.2        | <u>Election of Officers and Assignment of Other Responsibilities</u>                         |                  |
| 2.3        | <u>Annual Consideration of Board Policies</u>  |                  |
| 2.4        | <u>Organizational and Annual Meeting of the San Bernardino Schools Financing Corporation</u> |                  |

It is appropriate at this time to recess as the Board of Education of the San Bernardino City Unified School District and convene as the Board of Directors of the San Bernardino Schools Financing Corporation.

**RECESS**

\*All indicated times are approximate. The actual time for any item is dependent upon the amount of time required for prior items.

Board of Education Meeting  
December 17, 2013

**SAN BERNARDINO SCHOOLS FINANCING CORPORATION**

ANNUAL MEETING  
Tuesday, December 17, 2013

Community Room  
Board of Education Building  
San Bernardino City Unified School District  
777 North F Street  
San Bernardino, California

AGENDA

- 1.0 Call to Order
- 2.0 Directors Present
- 3.0 Designation and Election of Officers
- 4.0 Comments from the Public
- 5.0 Adjournment

At the conclusion of the meeting of the Board of Directors of the San Bernardino Schools Financing Corporation, the Board of Education will reconvene its regular meeting.

**RECONVENE**

**SESSION THREE - Special Presentations**

- 3.0 *Special Presentations* 6:00 p.m.
- 3.1 Recognition of the Bronze Schools of Achievement Awards

**SESSION FOUR – Student Achievement**

- 4.0 *Student Achievement* 6:30 p.m.
- 4.1 Annual Measurable Achievement Objectives (AMAO)

**SESSION FIVE - Reports and Comments**

- 5.0 *Reports and Comments* 7:00 p.m.
- 5.1 Report by San Bernardino Teachers Association
- 5.2 Report by California School Employees Association
- 5.3 Report by Communications Workers of America
- 5.4 Report by San Bernardino School Police Officers Association
- 5.5 Report by San Bernardino School Managers
- 5.6 Comments by Board Members

- 5.7 Comments by Superintendent and Staff Members
- 5.8 Book Study—*The Speed of Trust*, The Thirteen Behaviors

**SESSION SIX – Public Comment**

- 6.0 *Public Comment* 7:30 p.m.

**SESSION SEVEN - Administrative Presentation**

- 7.0 *Administrative Presentation* 7:45 p.m.
- 7.1 Staffing Comparison Report – Communications/  
Community Relations Department

**SESSION EIGHT - Administrative Reports**

- 8.0 *Administrative Reports* 8:15 p.m.
- 8.1 Tracking and Response Mechanism to Follow Up on Requests and  
Questions from Board and Community Members

**SESSION NINE – Consent Calendar**

- 9.0 *Consent Calendar* 8:20 p.m.

**BOARD OF EDUCATION**

- 9.1 Approval of Minutes

**SUPERINTENDENT**

- 9.2 Agreement with Children’s Resources, Inc., Fontana, California, to Provide Bully  
Proof Workshops to District Students Parents
- 9.3 Renewal of the Agreement with Get Ahead Writing, Fullerton, California, to  
Provide Direct Instruction of the Common Core State Standards to District Sites

**BUSINESS SERVICES DIVISION**

- 9.4 Acceptance of Gifts and Donations to the District
- 9.5 Business and Inservice Meetings
- 9.6 Closure of School Facility Program Projects
- 9.7 Commercial Warrant Registers for Period from November 16, 2013 through  
November 30, 2013
- 9.8 Federal/State/Local District Budgets and Revisions
- 9.9 Mileage and Cell Phone Amounts, Fiscal Year 2013-2014
- 9.10 Payment for Course of Study Activities
- 9.11 Request to Piggyback - Project No. 059-12M.1 - Wasco Union Elementary  
School District for Purchase of Microsoft Products from SHI International  
Corporation

## **EDUCATIONAL SERVICES**

- 9.12 Facilities Use Agreement with National University, San Bernardino, California, for English Language Development Standards Implementation Training
- 9.13 Facilities Use Agreement with National University, San Bernardino, California, for Professional Development Trainings
- 9.14 Payment for Services Rendered by Non-Classified Experts and Organizations
- 9.15 Renewal of the Agreement with The Regents of the University of California, Oakland, California, for Administration of the Puente Project

## **STUDENT SERVICES**

### **Adult School**

- 9.16 Affiliation Agreement with Social Action Community Health System (SACHS), San Bernardino, California, for Vocational Nursing and Medical Assistant Programs

### **Alternative Programs**

- 9.17 Agreement with Family Service Agency, San Bernardino, California, to Provide Therapeutic Counseling for District Students

### **Special Education**

- 9.18 Memorandum of Understanding with Preschool Services, County of San Bernardino, California, to provide Special Education and Related Services to District Special Education Students

### **Youth Services**

- 9.19 Expulsion of Student(s)
- 9.20 Student(s) Recommended for Suspension, but Remanded Back to School Sites or Had Suspensions Reduced, Due to Errors of Due Process, Lack of Evidence, and/or Availability of Other Means of Correction

## **FACILITIES/OPERATIONS DIVISION**

### **Facilities Management**

- 9.21 Amendment No. 3 to the Agreement with Summerset Landscape Service for Weed Abatement Services
- 9.22 Approval of Master Services Agreements for Private Patrol and Security Services Districtwide
- 9.23 Emergency Replacement of Three Heating, Ventilation, and Air Conditioning Units at Kendall Elementary School
- 9.24 Emergency Replacement of Four Heating, Ventilation, and Air Conditioning (HVAC) Units at Lankershim Elementary School
- 9.25 Emergency Replacement of Three Heating, Ventilation, and Air Conditioning (HVAC) Units at Bing Wong Elementary School

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- 9.26 Joint Use Agreement between San Bernardino City Unified School District and Lennar Lytle, LLC, for Joint Use of Property and Assignment and Assumption Agreement with Lennar Lytle, LLC and the Rosena Ranch Homeowners Association
- 9.27 Request to Substitute Subcontractor, Bid No. F09-03 Re-Bid, Category No. 1- New Construction for the H. Frank Dominguez Elementary School Project
- 9.28 Request to Substitute Subcontractors, Bid No. F12-05, New Construction for the Paakuma' K-8 School
- 9.29 Resolution Approving the Annual and Five-Year Report for Fiscal Year 2012-2013, in Compliance with Government Code Sections 66006 and 66001

**Nutrition Services**

- 9.30 Cafeteria Warrant Register, November 1, 2013 through November 30, 2013

**SESSION TEN - Action**

**10.0 Action Items**

**8:25 p.m.**

- 10.1 Personnel Report #12, Dated December 17, 2013
- 10.2 In Recognition of Deceased Employee

**SESSION ELEVEN - Closed Session**

**11.0 Closed Session**

**8:30 p.m.**

As provided by law, the Board will meet in Closed Session for consideration of the following:

**Student Matters/Discipline**

**Conference with Labor Negotiator**

District Negotiator: Harold Vollkommer  
Employee Organization: California School Employees Association  
Communications Workers of America  
San Bernardino School Police Officers Association  
San Bernardino Teachers Association

**Public Employee Discipline/Dismissal/Release**

**Public Employee Appointment**

Title: Administrative Director, Curriculum and Instruction - Elementary  
Administrator Coach for Instructional Improvement – High School  
Administrator Coach for Instructional Improvement – Middle School

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**Anticipated Litigation**

(Government Code Section 54956.9(b)(1))

Number of Cases: Five

**SESSION TWELVE – Open Session**

**12.0** *Action Reported from Closed Session*

**9:30 p.m.**

**SESSION THIRTEEN - Closing**

**13.0** *Adjournment*

**9:35 p.m.**

The next regular meeting of the Board of Education of the San Bernardino City Unified School District to be held on Tuesday, January 7, 2014, has been canceled. The business of the District normally considered by the Board on January 7, will be placed on the agenda of a special meeting scheduled for Tuesday, January 14, 2014, at 5:30 p.m. in the Community Room of the Board of Education Building, 777 North F Street, San Bernardino.

Posted: December 13, 2013

**AGENDA FOR THE  
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**MICHAEL J. GALLO**  
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**DR. BARBARA FLORES**  
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Board Member

**LYNDA K. SAVAGE**  
Board Member

**DANNY TILLMAN**  
Board Member

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December 17, 2013

**SESSION ONE - Opening**

**1.0 Opening**

- 1.1 Call to Order
- 1.2 Pledge of Allegiance to the Flag
- 1.3 Adoption of Agenda
- 1.4 Inspirational Reading

**SESSION TWO – Annual Organizational Meeting**

**2.0 Annual Organizational Meeting**

- 2.1 Administration of Oath of Office to Board Members  
(Prepared by Superintendent)

Superintendent Dr. Dale Marsden will administer the Oath of Office to Barbara Flores, Abigail Medina, and Danny Tillman who were elected on November 5, 2013.

\*All indicated times are approximate. The actual time for any item is dependent upon the amount of time required for prior items.

2.2 Election of Officers and Assignment of Other Responsibilities  
(Prepared by Superintendent)

The Education Code and the Bylaws of the Board of Education require certain actions with regard to the internal organization of the Board.

- Election of a Board President

BE IT RESOLVED that the Board of Education elects \_\_\_\_\_ to serve as Board President for the ensuing year.

- Election of a Board Vice President

BE IT ALSO RESOLVED that the Board of Education elects \_\_\_\_\_ to serve as Board Vice President for the ensuing year.

- Election of a Board Secretary. It has been the past practice that the Superintendent serve as the Secretary of the Board.

BE IT ALSO RESOLVED that the Board of Education elects Dale Marsden to serve as Board Secretary.

- Election of an Assistant Secretary. It has proven desirable to appoint a Staff person as Assistant Secretary of the Board.

BE IT ALSO RESOLVED that the Board of Education elects Jennifer Owens to serve as Assistant Secretary.

- Board Certification of Action

BE IT FURTHER RESOLVED that Dale Marsden, Secretary of the Board of Education, and Jennifer Owens, Assistant Secretary of the Board, be authorized to certify or attest to actions taken by the Board of Education whenever such certification or attestation is required for any purpose as prescribed by Education Code Sections 35250 and 35036.

Following the election of officers, the Board President will make the following appointments.

- Appointment of a Board Member to serve as the Board's designated representative to elect members to the San Bernardino County School Boards Association County Committee on School District Organization. Lynda Savage served as representative last year.
- Appointment of CSBA Delegates—Based on the ADA of the District, the Board is entitled to two representatives to CSBA's Delegate Assembly. Currently, the delegates

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are Bobbie Perong and Lynda Savage. The position held by Mrs. Perong will expire in May 2013; the position held by Mrs. Savage will expire in May 2014.

- Appointment of Board Members to serve as the Board's designated representatives to the Education Bridge Committee. Margaret Hill, Judi Penman, and Bobbie Perong served as representatives last year.
- Appointment of three Board Members to serve on the Budget Committee. Barbara Flores, Michael Gallo, and Judi Penman served last year.
- Appointment of three Board Members to serve on the Policy Committee. Barbara Flores, Michael Gallo, and Margaret Hill served last year.
- Appointment of three Board Members to serve on the Curriculum/Instruction Committee. Barbara Flores, Michael Gallo, and Bobbie Perong served last year.
- Appointment of three Board Members to serve on the IT/Communications Committee. Bobbie Perong, Lynda Savage, and Danny Tillman served last year.

2.3 Annual Consideration of Board Policies  
(Prepared by Superintendent)

Board Bylaws 9310 state that the Board shall review certain policies annually, as required by Education Code 35160.5. If no revisions are deemed necessary, the Board minutes shall nevertheless indicate that the review was conducted. Other policies shall be monitored and reviewed as specified in the policy itself or as needed to reflect changes in law or District circumstances.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education readopts all existing Board policies until revised or revoked by the Board of Education.

2.4 Organizational and Annual Meeting of the San Bernardino Schools Financing Corporation  
(Prepared by Superintendent)

As required by the San Bernardino Schools Financing Corporation Bylaws, the Board of Directors of the Corporation shall have an annual meeting for the purpose or organization, selection of officers, and transaction of other business. According to the Bylaws, annual meetings of the Board of Directors shall be held immediately following the first organizational meeting of the year of the San Bernardino School District Board of Education.

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It is appropriate at this time to recess as the Board of Education of the San Bernardino City Unified School District and convene as the Board of Directors of the San Bernardino Schools Financing Corporation.

**RECESS**

**SAN BERNARDINO SCHOOLS FINANCING CORPORATION**

ANNUAL MEETING  
Tuesday, December 17, 2013

Community Room  
Board of Education Building  
San Bernardino City Unified School District  
777 North F Street  
San Bernardino, California

AGENDA

**1.0 Call to Order**

**2.0 Directors Present**

**3.0 Designation and Election of Officers**

BE IT RESOLVED that \_\_\_\_\_ be elected as the Corporation's President.

BE IT ALSO RESOLVED that \_\_\_\_\_ be elected as the Corporations Vice President.

BE IT ALSO RESOLVED that Dale Marsden be elected as the Corporation's Secretary/Treasurer.

BE IT FURTHER RESOLVED that Jennifer Owens be elected as the Corporation's Assistant Secretary.

**4.0 Comments from the Public**

**5.0 Adjournment**

At the conclusion of the meeting of the Board of Directors of the San Bernardino Schools Financing Corporation, the Board of Education will reconvene its regular meeting.

**RECONVENE**

**SESSION THREE - Special Presentations**

**3.0 *Special Presentations***

- 3.1 Recognition of the Bronze Schools of Achievement Awards  
(Prepared by the Communications Department)

The Schools of Achievement recognition program honors schools that have met their academic growth targets during the 2012-13 school year. At this time, the Board of Education would like to recognize and congratulate the District schools that earned a Bronze Schools of Achievement Award. Schools earning a Bronze award met all API or AYP targets.

**SESSION FOUR – Student Achievement**

**4.0 *Student Achievement***

- 4.1 Annual Measurable Achievement Objectives (AMAO)

**SESSION FIVE - Reports and Comments**

**5.0 *Reports and Comments***

- 5.1 Report by San Bernardino Teachers Association
- 5.2 Report by California School Employees Association
- 5.3 Report by Communications Workers of America
- 5.4 Report by San Bernardino School Police Officers Association
- 5.5 Report by San Bernardino School Managers
- 5.6 Comments by Board Members

Individual Board members may wish to share a comment, concern, and/or observation with other Board members and/or staff about a topic not on the agenda. In addition, individual Board members may wish to suggest items to be scheduled on a future agenda.

- 5.7 Comments by Superintendent and Staff Members

The Superintendent and other members of the management staff may discuss events and future activities significant to the school district.

5.8 Book Study—*The Speed of Trust, The Thirteen Behaviors*

**SESSION SIX – Public Comment**

**6.0 *Public Comment***

This is the time during the agenda when the Board of Education is prepared to receive comments of members of the public on any matter within its subject matter jurisdiction. If you wish to address the Board, please complete a “Request to Address the Board of Education” form giving a brief description of the matter you wish to address. If you wish to speak to an agenda item and prefer to wait to address the Board at the time the item is under Board consideration, indicate so on your form. Please place your completed form in the inbox located at the agenda table.

The Board may not have complete information available to answer questions and may refer specific concerns to the Superintendent for attention. The Board requests that any person wishing to make complaints against District employees file the appropriate complaint form prior to this meeting. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because these comments are made at a public meeting.

This is the only time on the agenda that the public will have an opportunity to address the Board on non-agendized matters. When recognized by the President of the Board, please step to the microphone at the podium, give your name and address, and limit your comments to five minutes. The Board limits total time for public comment on any topic to 30 minutes.

**SESSION SEVEN - Administrative Presentation**

**7.0 *Administrative Presentation***

7.1 Staffing Comparison Report – Communications/Community Relations  
Department  
(Prepared by Communications/Community Relations Department)

Linda Bardere, director, Communications/Community Relations Department, will report on staffing comparisons.

**SESSION EIGHT - Administrative Reports**

**8.0 Administrative Reports**

**8.1 Follow Up on Requests and Questions from Board and Community Members, as of December 11, 2013**

	Date of Request	Question/Request	Requested by	Assigned to	Anticipated Completion Date	Status/Remarks/Action
<b>EDUCATIONAL SERVICES – DR. ZAMORA</b>						
1	12/3/13	What is the cost for offering drivers ed and work experience courses ?	Mrs. Hill Mr. Tillman	Dr. Zamora	1/14/14	In Progress
2	11/19/13	Respond to suggestions made during their yearly report.	DELAC Officers	Dr. Zamora	1/14/14	In Progress
3	11/19/13	Provide the information requested by the S.B. Educational Justice Coalition.	Gwendolyn Rodgers	Dr. Zamora	1/14/14	In Progress
4	10/1/13	Consider using the Unconscious Bias program.	Rebecca Harper	Dr. Zamora	1/14/14	In Progress
5	9/10/13	What is Hardy Brown School doing to get high test scores?	Mrs. Hill	Dr. Zamora	1/14/14	Staff visited school in October.
<b>STUDENT SERVICES – DR. MITCHELL</b>						
1	12/3/13	Bring back the cost of technology for Common Core.	Dr. Flores	Dr. Mitchell	1/14/14	In Progress
2	11/19/13	Consider using the GRIP program in the District.	Mrs. Hill	Dr. Mitchell	1/14/14	In Progress
3	11/19/13	Explore having some type of on-campus suspension at all or feeder schools.	Board Consensus	Dr. Mitchell	2/21/14	Administrative Report scheduled.
4	11/19/13	Show the bullying suspension numbers by demographics.	Mr. Tillman	Dr. Mitchell	2/21/14	Administrative Report scheduled.
5	11/5/13	Provide an update on MAA	Mr. Tillman	Dr. Mitchell	1/14/14	In Progress

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	Date of Request	Question/Request	Requested by	Assigned to	Anticipated Completion Date	Status/Remarks/Action
		reimbursements.				
6	11/5/13	Look at a later starting time for secondary students.	Mr. Gallo Mrs. Hill	Dr. Mitchell	1/14/14	To be discussed at the Cabinet Quarterly Strategic Planning meeting.
7	10/15/13	Consider reinstating the case management program.	Mrs. Hill	Dr. Mitchell	1/14/14	In progress
8	9/10/13	Provide a list of what the District will purchase from Apple.	Mrs. Penman	Dr. Mitchell	1/14/14	In progress
<b>BUSINESS SERVICES – MRS. KING</b>						
1	10/1/3	Share the LCAP with Board before CBAC.	Mrs. Penman	Mrs. King	1/14/14	<b>Completed.</b>
2	1/22/13	Contract with an agency to conduct a program evaluation.	Mrs. Penman	Mrs. King	1/14/14	Cabinet is completing an analysis.
<b>DEPUTY SUPERINTENDENT – DR. VOLLKOMMER</b>						
1	11/19/13	Get a legal opinion on what the School Board's role will be with the revised CaSA.	Mr. Gallo	Dr. Vollkommer	1/14/14	In Progress
2	10/1/13	Look at supporting the resident sub program.	Mrs. Perong Mr. Tillman	Dr. Vollkommer	1/14/14	In progress
3	9/17/13	Hold a job fair to advertise available positions for local residents.	Mr. Tillman	Dr. Vollkommer	To be determined	
4	9/10/13	Develop a plan so students' schedules aren't changed after three weeks.	Elsa Valdez	Dr. Vollkommer	1/14/14	In Progress
5	8/20/13 11/19/13	Revisit having an Enrollment Center.	Dr. Flores Mrs. Hill	Dr. Vollkommer	1/14/14	In progress
6	2/5/13 7/2/13	Consider installing video cameras in all classrooms.	Richelle Capozio Stephen Gianni	Dr. Vollkommer	1/14/14	Staff will work with SBTA to examine possibilities.

Board of Education Meeting  
December 17, 2013

	Date of Request	Question/Request	Requested by	Assigned to	Anticipated Completion Date	Status/Remarks/Action
<b>SUPERINTENDENT – DR. MARSDEN</b>						
1	12/3/13	Consider reading “Other People’s Children” or “Multiplication is for White People” for the next book study.	Dr. Flores	Dr. Marsden	1/14/14	In Progress
2	8/20/13	Why aren’t foreign language classes offered at Richardson and Rodriguez?	Brenda Daniels	Dr. Marsden	1/14/14	In progress
3	4/2/13	Tell legislators that support charter schools they need to offer them a funding source to address cash flow problems.	Mr. Tillman	Dr. Marsden	1/14/14	Will share information with our state lobbyists. <b>Completed.</b>
4	2/5/13	Have a workshop on School Services’ report.	Mrs. Savage	Cabinet	Ongoing	Each division will give a report between 10/1/13 and 2/4/14.

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**SESSION NINE – Consent Calendar**

**9.0 *Consent Calendar*** (When considered as a group, unanimous approval is advised.)

Certain items of business require review and approval by the Board of Education. Other items are for information and review only. Therefore, the following items are grouped as a consent list for receipt and approval. When members have questions about items included in the consent calendar, these items are pulled out of the group and considered separately.

**BOARD OF EDUCATION**

9.1 Approval of Minutes  
(Prepared by Superintendent’s Office)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Minutes of the Board of Education Meeting held on November 19, 2013, be approved as presented.

**SUPERINTENDENT**

9.2 Agreement with Children’s Resources, Inc., Fontana, California, to Provide Bully Proof Workshops to District Students Parents  
(Prepared by Business Services Division)

The Student Services Division requests Board of Education approval to enter into an agreement with Children’s Resources, Inc., Fontana, California, to provide “Bully Proof” parent education workshops, effective January 8, through June 30, 2014. The “Bully Proof” parent educational series is available at school sites throughout the District. It will enable the parent to effectively address the issue of bullying and support school personnel in making schools safer. The five-week series will teach parents how to speak with their children about the issue of bullying, promote conflict resolution strategies, teach empathy, and understanding and protect children through collaboration with school staff and community resources. The cost for the services, not to exceed \$24,000.00, will be paid from Unrestricted General Fund – Student Services, Account No. 069.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Children’s Resources, Inc., Fontana, California, to provide “Bully Proof” parent education workshops, effective January 8, through June 30, 2014. The “Bully Proof” parent educational series is available at school sites throughout the District. It will enable the parent to effectively address the issue of bullying and support school personnel in making schools safer. The five-

Board of Education Meeting  
December 17, 2013

week series will teach parents how to speak with their children about the issue of bullying, promote conflict resolution strategies, teach empathy and understanding and protect children through collaboration with school staff and community resources. The cost for the services, not to exceed \$24,000.00, will be paid from Unrestricted General Fund – Student Services, Account No. 069.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Assistant Superintendent, Student Services Division  
Approver: Superintendent

9.3 Renewal of the Agreement with Get Ahead Writing, Fullerton, California, to Provide Direct Instruction of the Common Core State Standards to District Sites  
(Prepared by Business Services Division)

The Educational Services Division requests Board of Education approval to renew the agreement with Get Ahead Writing, Fullerton, California, to provide direct instruction of the Common Core State Standards (CCSS) in writing and English language arts to teachers at Belvedere, Cole, Emmerton, Hunt, Jones, Newmark, North Verdemont, Oehl, Parkside, Riley, Roberts, Vermont, and Wong Elementary Schools, effective December 18, 2013, through June 30, 2014. The CCSS will focus on the methods and strategies for writing sequence based on the writing application standards. Training will be grade level training, in-class demonstrations and site-based coaching. Various metrics such as STAR growth, API growth, analysis of student writing, interviews, writing assessments and teacher feedback will be used to evaluate progress and success. The cost for services, not to exceed \$75,400.00, will be paid from Restricted General Funds – Economic Impact Aid State Compensatory Education, Account No. 420; and Economic Impact State Bilingual (Non-Compensatory Education School), Account No. 423.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves renewing the agreement with Get Ahead Writing, Fullerton, California, to provide direct instruction of the Common Core State Standards (CCSS) in writing and English language arts to teachers at Belvedere, Cole, Emmerton, Hunt, Jones, Newmark, North Verdemont, Oehl, Parkside, Riley, Roberts, Vermont, and Wong Elementary Schools, effective December 18, 2013, through June 30, 2014. The CCSS will focus on the methods and strategies for writing sequence based on the writing application standards. Training will be grade level training, in-class demonstrations and site-based coaching. Various metrics such as STAR growth, API growth, analysis of student writing, interviews, writing assessments and teacher feedback will be used to evaluate progress and success. The cost for services, not to exceed \$75,400.00, will be paid from Restricted General Funds – Economic Impact Aid State Compensatory Education, Account No. 420; and Economic Impact State Bilingual (Non-Compensatory Education School), Account No. 423.

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BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Assistant Superintendent, Educational Services Division  
Approver: Superintendent

**BUSINESS SERVICES DIVISION**

9.4 Acceptance of Gifts and Donations to the District  
(Prepared by Business Services Division)

From time to time, the District receives requests from organizations and businesses to donate money, equipment, and/or supplies to be used for educational purposes in our schools.

The District has received requests to accept gifts or donations of the following:

SITE	DONOR	DONATION AND PURPOSE	AMOUNT	VALUE
San Gorgonio High School	Maynard and Gloria Wright, Santa Fe Springs, California	\$200.00 To sponsor the Baseball Program	\$200.00	
Bonnie Oehl Elementary School	Kristen Schroeder Crestline, California	Clothes and Backpacks to benefit students		\$354.00
San Gorgonio High School	Darrin and Kimberly Brown, Highland, California	\$100.00 To sponsor the Baseball Program	\$100.00	
San Gorgonio High School	San Gorgonio Hall of Fame Beaumont, California	\$500.00 To sponsor the Cheer Program	\$500.00	
San Gorgonio High School	L.K. Porter Construction LLC, Boring, Oregon	\$100.00 To sponsor the Baseball Program	\$100.00	
San Gorgonio High School	Daniel Garcia / Joe Tapia Chino, California	\$200.00 To sponsor the Baseball Program	\$200.00	
San Gorgonio High School	Alaina Mathews Highland, California	\$20,000.00 To sponsor the Athletic Program	\$20,000.00	
San Gorgonio High School	Lauren Tamayo Highland, California	\$20,000.00 To sponsor the Athletic Program	\$20,000.00	
San Gorgonio High School	Alaina Mathews Highland, California	\$1,000.00 To sponsor the Baseball Program	\$1,000.00	
San Gorgonio High School	Eugene and Cherylea Hart Highland, California	\$150.00 To sponsor the Baseball Program	\$150.00	
San Gorgonio High School	Alaina Mathews Highland, California	\$500.00 To sponsor the Baseball Program	\$500.00	

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Hunt Elementary School	East Valley Water District Highland, California	(75) Jackets to benefits students		\$1,000.00
Fairfax Elementary School	Walmart Stores Highland, California	(84) Nap Mats and School Supplies to benefit students during emergency situations		\$906.57
Facilities Management, Planning and Development	Lennar Homes Corona, California	\$3,000.00 To sponsor Paakuma K-8 School Groundbreaking Event	\$3,000.00	
Facilities Management, Planning and Development	Angeles Contractor Inc. Buena Park, California	\$1,000.00 to sponsor Paakuma K-8 School Groundbreaking Event	\$1,000.00	
San Gorgonio High School	San Manuel Band of Mission Indians, Highland, California	\$9,000.00 to support the Athletic Tutoring/ A+ Program and 2013-2014 Fringe Benefits Account	\$9,000.00	

The acceptance of these donations meets all requirements of Board Policy 3290, Gifts, Donations, Grants, and Bequests.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education acknowledges receipt of \$200.00, Maynard and Gloria Wright, Crestline, California; Clothes and Backpacks with the total value of \$354.00, Kristen Schroeder, Crestline, California; \$100.00, Darrin and Kimberly Brown, Highland, California; \$500.00, San Gorgonio Hall of Fame, Beaumont, California; \$100.00, L.K. Porter Construction LLC, Boring, Oregon; \$200.00, Daniel Garcia / Joe Tapia, Chino, California; \$20,000.00, Alaina Mathews, Highland, California; \$20,000.00, Lauren Tamayo, Highland, California; \$1,000.00, Alaina Mathews, Highland, California; \$150.00, Eugene and Cherylea Hart, Highland, California; \$500.00, Alaina Mathews, Highland, California; (75) Jackets with the total value of \$1,000.00, East Valley Water District, Highland, California; (84) Nap Mats and School Supplies with the total value of \$906.57, Walmart Stores, Highland, California; \$3,000.00, Lennar Homes, Corona, California; \$1,000.00, Angeles Contractor Inc., Buena Park, California; and \$9,000.00, San Manuel Band of Mission Indians, Highland, California.

Requester: Various

Approver: Director, Fiscal Services Department

9.5 Business and Inservice Meetings  
(Prepared by Business Services Division)

During the course of the school year, members of the Board of Education, as well as students, parents, volunteers, community members and other individuals who are not District employees,

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are involved in activities that include attendance at various conferences, inservices, training sessions and other business meetings, the cost of which must be approved by the Board of Education.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the attendance and participation of the following individuals in scheduled business and inservice meetings:

Linda Haynes	To attend the California Association for the Gifted Conference on February 23, 2014, in Anaheim, California. Total cost, including meals and mileage per District guidelines, not to exceed \$1,235.00, will be paid from the Gifted and Talented Education Department (GATE) Account No. 430.
Jerri Carpinteyro	
Dora L. Serrano	
Juan Carlos Maravillo	
Ana Diaz	
Fredy Diaz	
Nancy Dust	
Mark Dust (Board Representatives, Elementary Instruction)	

Requester: Director, Elementary Instruction Department  
Approver: Assistant Superintendent, Educational Services Division

9.6 Closure of School Facility Program Projects  
(Prepared by Business Services Division)

The following School Facility Projects have been closed or reduced to costs incurred by the California Department of General Services, Office of Public School Construction. All related unspent funds have been returned to the state. The Business Services Division requests the approval for closure of these projects and related Sub Funds in Fund 35. The projects proposed for closure are:

<u>Project Number</u>	<u>Fund and Resource</u>	<u>Reason</u>
50/67876-00-008	35-9708 New Elementary #44	Reduced to Costs Incurred
50/67876-00-044	35-9711 Burbank Elementary	Reduced to Costs Incurred
50/67876-00-047	35-9714 Marshall Elementary	Reduced to Costs Incurred
50/67876-00-049	35-9716 Riley Elementary	Reduced to Costs Incurred
50/67876-00-060	35-9727 Lincoln Elementary	Reduced to Costs Incurred
50/67876-00-061	35-9728 Mt. Vernon Elementary	Reduced to Costs Incurred
50/67876-00-064	35-9731 Vermont Elementary	Reduced to Costs Incurred
50/67876-00-067	35-9734 Richardson Middle School	Reduced to Costs Incurred
50/67876-00-033	35-9763 Del Vallejo Middle School	Rescinded
50/67876-00-034	35-9764 Cajon High School	Rescinded
50/67876-00-032	35-9762 New High School #9	Reduced to Costs Incurred
57/67876-00-050	35-9950 Arrowview Middle School	Completed and Closed

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It is recommended that the following resolution be adopted:

BE IT RESOLVED that the School Facilities Projects identified be closed to further activity.

Requester/Approver: Director, Fiscal Services Department

9.7 Commercial Warrant Registers for Period from November 16, 2013 through November 30, 2013  
(Prepared by Business Services Division)

It is requested that the Board of Education approve the Commercial Warrant Register and authorize specific individuals to sign disbursements on its behalf.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Commercial Warrant Register for period from November 16, 2013 through November 30, 2013, be approved.

BE IT FURTHER RESOLVED that the Board of Education authorizes James Cunningham, Accounting Services Director, or David Moyes, Accounts Payable Supervisor, to sign disbursements.

Requester: Director, Accounting Services Department  
Approver: Director, Fiscal Services Division

9.8 Federal/State/Local District Budgets and Revisions  
(Prepared by Business Services Division)

Throughout the year, the District is advised by federal, state, and local agencies of program entitlements and any additions and/or reductions in funds available for already-approved programs. The following programs requested by the Board of Education affect the restricted and unrestricted portions in the budgets of the District funds. In order to adjust the program budgets, it is necessary to have Board of Education approval.

The restricted program, Synopsys Outreach Foundation and ING Unsung Heroes (301) was included in the Fiscal Year 2013-14 approved budget in the amount of \$4,000.00. Based on the total amount received to date, an increase of \$1,000.00 will result in revised total of \$5,000.00.

The restricted program, Proposition 39 – California Clean Energy Jobs Act (P39) was not included in the Fiscal Year 2013-14 approved budget. Based on the Schedule of the First Apportionment received by the District on November 20, 2013, an increase of \$769,895.00 will result in revised total of \$769,895.00.

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It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the increase of \$1,000.00 in the budgeting of revenues and expenditures for the restricted program, Synopsys Outreach Foundation and ING Unsung Heroes (301).

BE IT FURTHER RESOLVED that the Board of Education approves the addition of \$769,895.00 in the budgeting of revenues and expenditures for the restricted program, Proposition 39 – California Clean Energy Jobs Act (P39).

Requester/Approver: Director, Fiscal Services Department

9.9 Mileage and Cell Phone Amounts, Fiscal Year 2013-2014  
(Prepared by Business Services Division)

Certain certificated and classified employees currently receive a fixed mileage allowance each month. This allowance is added to their regular paychecks. In addition, an undetermined number of employees receive variable mileage by submitting a Mileage Voucher Form (SU-38) listing the dates and distance traveled while performing District business. The District also provides a cell phone allowance of \$45.00 per month to Principals, Directors, and other employees with safety related duties who need their cell phones for District business.

The County requires Board action approving aggregate maximum fixed mileage allowance by payroll category and the mileage rate at which the District will pay variable mileage. The following are fixed mileage and cell phone allowance payments which are being submitted for Board approval for the not-to-exceed amounts for the 2013-2014 fiscal year.

	<u>2013-2014</u>
Fixed Monthly Certificated Mileage	\$ 8,000.00
Fixed Monthly Classified Mileage	\$ 2,500.00
Variable Mileage Rate (effective 1/1/13)	\$ .565
Variable Mileage Rate (effective 1/1/14)	\$ .560
Cell Phone Monthly	\$ 5,000.00

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education ratifies the fixed mileage rate, variable mileage rate, and cell phone payment at the following not-to-exceed amounts for the 2013-2014 fiscal year:

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Fixed Monthly Certificated Mileage	\$ 8,000.00
Fixed Monthly Classified Mileage	\$ 2,500.00
Variable Mileage Rate (effective 1/1/13)	\$ .565
Variable Mileage Rate (effective 1/1/14)	\$ .560
Cell Phone	\$ 5,000.00

Requester/Approver: Director, Fiscal Services Department

9.10 Payment for Course of Study Activities  
(Prepared by Business Services Division)

District schools find it to be educationally advantageous to employ persons outside of the District in order to provide activities that enhance their educational programs.

The Secondary Education Department wishes to hire Donzaleigh Abernathy for various presentations titled “The Civil Rights Movement, A Pictorial History” at Cesar E. Chavez, Curtis, Martin Luther King Jr., and Shandin Hills Middle Schools, and Arroyo Valley, Cajon, and San Gorgonio High Schools beginning on January 1, through March 1, 2014. This assembly is to give students the opportunity to learn about American history with an exciting and theatrical experience. The total cost for all school sites, not to exceed \$9,125.00, will be paid from Secondary Education Account No. 541.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education considers the following activities to be a part of the regular course of study for the 2013-14 school year and approves payment to the following:

Donzaleigh Abernathy for various presentations titled “The Civil Rights Movement A Pictorial History” at Cesar E. Chavez, Curtis, Martin Luther King Jr., and Shandin Hills Middle Schools, and Arroyo Valley, Cajon, and San Gorgonio High Schools beginning on January 1, through March 1, 2014. The total cost for all school sites, not to exceed \$9,125.00, will be paid from Secondary Education Account No. 541.

Requester: Director, Elementary Instruction Department

Approver: Assistant Superintendent, Educational Services Division; Assistant Superintendent, Human Resources Division; Assistant Superintendent, Student Services Division

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- 9.11 Request to Piggyback - Project No. 059-12M.1 - Wasco Union Elementary School District for Purchase of Microsoft Products from SHI International Corporation  
(Prepared by Business Services Division)

The Purchasing Department requests Board of Education approval to piggyback on Project No. 059-12M.1 Wasco Union Elementary School District for the purchase of Microsoft products from awarded vendor, SHI International Corporation. As a local governmental body, the District has the option of piggybacking off this contract. Prices are comparable to those that the District would receive if it were to issue its own bid. The cost of Microsoft products will be paid by requesting site.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the piggyback of Project No. 059-12M.1, Wasco Union Elementary School District for the purchase of Microsoft products from awarded vendor, SHI International Corporation. As a local governmental body, the District has the option of piggybacking off this contract. Prices are comparable to those that the District would receive if it were to issue its own bid.

BE IT ALSO RESOLVED the District reserves the right to purchase on an as-needed basis throughout term of the contract and any extension thereafter not to exceed five years total.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director Purchasing Services, to sign agreements associated with this contract.

Requester/Approver: Director, Purchasing Department

### **EDUCATIONAL SERVICES**

- 9.12 Facilities Use Agreement with National University, San Bernardino, California, for English Language Development Standards Implementation Training  
(Prepared by Business Services Division)

The English Learners Programs Department requests Board of Education approval to enter into a facilities use agreement with National University, San Bernardino, California, for professional development trainings on the English Language Development Standards Implementation, effective January 16, through June 30, 2014. The meeting reservation is for approximately 30 participants and includes audio-visual equipment. The cost, not to exceed \$5,400.00, will be paid from Restricted General Fund – Title III LEP Student Subgrant - Secondary, Account No. 549.

It is recommended that the following resolution be adopted:

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BE IT RESOLVED that the Board of Education approves entering into a facilities use agreement with National University, San Bernardino, California, for professional development trainings on the English Language Development Standards Implementation, effective January 16, through June 30, 2014. The meeting reservation is for approximately 30 participants and includes audio-visual equipment. The cost, not to exceed \$5,400.00, will be paid from Restricted General Fund – Title III LEP Student Subgrant - Secondary, Account No. 549.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Secondary English Learner Programs Department

Approver: Assistant Superintendent, Educational Services Division

9.13 Facilities Use Agreement with National University, San Bernardino, California, for Professional Development Trainings  
(Prepared by Business Services Division)

The Elementary Instruction Department requests Board of Education approval to enter into a facilities use agreement with National University, San Bernardino, California, for professional development trainings, effective February 10, through June 30, 2014. The meeting reservation is for approximately 80 participants and includes audio-visual equipment. The cost, not to exceed \$10,000.00, will be paid from Restricted General Fund – Title II Elementary Professional Development, Account No. 542.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into a facilities use agreement with National University, San Bernardino, California, for professional development trainings, effective February 10, through June 30, 2014. The meeting reservation is for approximately 80 participants and includes audio-visual equipment. The cost, not to exceed \$10,000.00, will be paid from Restricted General Fund – Title II Elementary Professional Development, Account No. 542.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Elementary Instruction Department

Approver: Assistant Superintendent, Educational Services Division

9.14 Payment for Services Rendered by Non-Classified Experts and Organizations  
(Prepared by Business Services Division)

The Secondary Education Department wishes to hire Robert Jacobo, Rialto, California, to provide four days of professional development on Native American cultural workshops, effective

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January 1, through April 15, 2014. The workshop will be provided to Indian Education identified students and will instruct students on the making of medicine bags and gourd rattles. The workshops are within the requirements of the Title VII Indian Education program. The cost of the services, not to exceed \$1,200.00, payable at \$300.00 per day, will be paid from Restricted General Fund-Title II Secondary Professional Development, Account No. 541.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves payment to the following non-classified experts:

Robert Jacobo, Rialto, California, to provide four days of professional development on Native American cultural workshops, effective January 1, through April 15, 2014. The workshop will be provided to Indian Education identified students and will instruct students on the making of medicine bags and gourd rattles. The workshops are within the requirements of the Title VII Indian Education program. The cost of the services, not to exceed \$1,200.00, payable at \$300.00 per day, will be paid from Restricted General Fund-Title II Secondary Professional Development, Account No. 541.

Requester: Director, Secondary Education Department

Approver: Assistant Superintendent, Educational Services Division

9.15 Renewal of the Agreement with The Regents of the University of California, Oakland, California, for Administration of the Puente Project  
(Prepared by Business Services Division)

Arroyo Valley High School requests Board of Education approval to renew entering into an agreement with The Regents of the University of California, Oakland, California, for administration of the Puente Project at Arroyo Valley High School, effective December 18, 2013, through June 30, 2014. Puente Project helps to prepare educationally disadvantaged students for college admission and success through its combination of accelerated instruction, intensive academic counseling and opportunities for community leadership. The services will be integrated into the students' daily class schedule. During the ninth and tenth grades, students will participate in a class that will satisfy the District requirements for college preparatory English, taught by a teacher specially trained by Puente. The students will be supported from Grades 9 – 12 by a Puente Counselor, who is trained by Puente. In collaboration with the site teams, Puente will identify community resources to provide students with opportunities for participation in leadership and community activities. There is no cost to the District.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with The Regents of the University of California, Oakland, California, for administration of the Puente Project at Arroyo Valley High School, effective December 18, 2013, through June 30, 2014.

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Puente Project helps to prepare educationally disadvantaged students for college admission and success through its combination of accelerated instruction, intensive academic counseling and opportunities for community leadership. The services will be integrated into the students' daily class schedule. During the ninth and tenth grades, students will participate in a class that will satisfy the District requirements for college preparatory English, taught by a teacher specially trained by Puente. The students will be supported from Grades 9 – 12 by a Puente Counselor, who is trained by Puente. In collaboration with the site teams, Puente will identify community resources to provide students with opportunities for participation in leadership and community activities. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Principal, Arroyo Valley High School  
Approver: Assistant Superintendent, Educational Services Division

## **STUDENT SERVICES**

### **Adult School**

- 9.16 Affiliation Agreement with Social Action Community Health System (SACHS), San Bernardino, California, for Vocational Nursing and Medical Assistant Programs  
(Prepared by Business Services Division)

The Adult School requests Board of Education approval to enter into an affiliation agreement with Social Action Community Health System (SACHS), San Bernardino, California, for the Vocational Nursing and Medical Assistant Programs, effective January 7, 2014, through January 6, 2019. The California State Certification of students requires a specified number of hours of practical learning experiences for each student in the Vocational Nursing Program. SACHS is able to provide a site for the practical learning which will be mutually beneficial to them and the District. The Medical Assistant Program provides entry-level training for work in the front or back offices in a medical office. The affiliation agreement provides opportunity to apply the skills and knowledge learned by the students. There is no cost to the District.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an affiliation agreement with Social Action Community Health System (SACHS), San Bernardino, California, for the Vocational Nursing and Medical Assistant Programs, effective January 7, 2014, through January 6, 2019. The California State Certification of students requires a specified number of hours of practical learning experiences for each student in the Vocational Nursing Program. SACHS is able to provide a site for the practical learning which will be mutually beneficial to them and the

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District. The Medical Assistant Program provides entry-level training for work in the front or back offices in a medical office. The affiliation agreement provides opportunity to apply the skills and knowledge learned by the students. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Principal, Adult School  
Approver: Assistant Superintendent, Student Services Division

**Alternative Programs**

9.17 Agreement with Family Service Agency, San Bernardino, California, to Provide Therapeutic Counseling for District Students  
(Prepared by Business Services Division)

The Alternative Programs Department requests Board of Education approval to enter into an agreement with Family Service Agency, San Bernardino, California, to provide therapeutic counseling for school-aged children in the District, effective December 18, 2013, through June 30, 2014. The therapeutic counseling is under the scope and content of the School Aged Treatment Services (SATS) and will be provided to approximately 25 schools in the District. Services will be provided to identified children using a face-to-face modality to promote improved mental/behavioral/emotional health for the student and are also available in clinical setting, home and places that provide improved access and comfort level for the student and their families. There is no cost to the District.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Family Service Agency, San Bernardino, California, to provide therapeutic counseling for school-aged children in the District, effective December 18, 2013, through June 30, 2014. The therapeutic counseling is under the scope and content of the School Aged Treatment Services (SATS) and will be provided to approximately 25 schools in the District. Services will be provided to identified children using a face-to-face modality to promote improved mental/behavioral/emotional health for the student and are also available in clinical setting, home and places that provide improved access and comfort level for the student and their families. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Alternative Programs Department  
Approver: Assistant Superintendent, Student Services Division

**Special Education**

- 9.18 Memorandum of Understanding with Preschool Services, County of San Bernardino, California, to provide Special Education and Related Services to District Special Education Students  
(Prepared by Business Services Division)

The Special Education Department requests Board of Education approval to enter into a Memorandum of Understanding (MOU) with Preschool Services, County of San Bernardino Head Start and State Preschool Program, California, for services to students eligible for special education and related services, effective December 18, 2013, through July 31, 2016. The services are to children aged 36 months to non-kindergarten eligible aged five years with eligible disabilities who are enrolled in Head Start or State Preschool Programs per the child's Individual Education Plan (IEP). The Head Start or State Preschool Programs must be located within the District service area. The MOU will meet the requirements of the Head Start Performance Standards under Part B, Section 61, and in compliance with Federal and State laws. There is no cost to the District.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into a Memorandum of Understanding (MOU) with Preschool Services, County of San Bernardino Head Start and State Preschool Program, California, for services to students eligible for special education and related services, effective December 18, 2013, through July 31, 2016. The services are to children aged 36 months to non-kindergarten eligible aged five years with eligible disabilities who are enrolled in Head Start or State Preschool Programs per the child's Individual Education Plan (IEP). The Head Start or State Preschool Programs must be located within the District service area. The MOU will meet the requirements of the Head Start Performance Standards under Part B, Section 61, and in compliance with Federal and State laws. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Special Education Department

Approver: Assistant Superintendent, Student Services Division

**Youth Services**

- 9.19 Expulsion of Student(s)  
(Prepared by Youth Services Department)

It is recommended that the following resolution be adopted:

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BE IT RESOLVED that the Board of Education accepts and adopts the recommendation and findings of the Hearing Panel, based on a review of the Panel's finding of facts and recommendations, and orders the expulsion of the following student(s) with the birth date(s) as listed below in accordance with the Board rules and regulations and in compliance with Education Code Section 48900:

\*(S)7/21/1999    \*(S)2/9/1998    \*(S)7/15/1999    \*(S)2/14/2001    \*(S)4/10/1998    \*\*12/23/2000  
\*\*(S)3/1/1999    \*\*(S)3/30/1998    \*(S)10/27/2000    \*(S)1/31/2000    \*(S)6/11/1999

\*The Board does hereby order the enforcement of the expulsion suspended for a period of not more than one calendar year. The suspension of the enforcement of the expulsion order is deemed appropriate for the rehabilitation of the pupil, per Education Code section 48917.

\*\*The Board does hereby expel the pupil for a period of one semester, and does hereby order the enforcement of the expulsion suspended for the following semester, allowing him/her to be considered for re-enrollment in the district under suspended expulsion as deemed appropriate for the rehabilitation of the pupil, per Education Code section 48917.

(S) A stipulated expulsion is a process whereby the pupil and his/her family acknowledge responsibility for the behavior leading to the recommendation for expulsion by the school administration, and waive their right to a hearing by admitting to the facts in support of an expulsion recommendation. The pupil and his/her family stipulate the facts of the case as presented by the school, accepting one of the following consequences: \*(S) suspended expulsion, \*\*(S) expulsion one semester, suspended expulsion one semester, (S) expulsion two semesters.

Requester: Director, Youth Services  
Approver: Assistant Superintendent, Student Services

9.20    Student(s) Recommended for Suspension, but Remanded Back to School Sites or Had Suspensions Reduced, Due to Errors of Due Process, Lack of Evidence, and/or Availability of Other Means of Correction  
(Prepared by Youth Services Department)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the following student(s) were recommended for suspension, but suspension is deemed inappropriate based on due process errors, insufficient evidence, and/or the availability of other means of correction in compliance with Education Code Section 48900. Therefore, although they were recommended for suspension, the suspension was reversed or modified.

8/14/2001

Requester: Director, Youth Services  
Approver: Assistant Superintendent, Student Services

**FACILITIES/OPERATIONS DIVISION**

**Facilities Management**

- 9.21 Amendment No. 3 to the Agreement with Summerset Landscape Service for Weed Abatement Services  
(Prepared by Facilities/Operations Division)

The Facilities Management Department requests Board of Education approval to amend the agreement with Summerset Landscape Services, Alta Loma, California, originally approved by the Board on November 17, 2009, to provide weed abatement services for various District sites. This amendment is to exercise the third of three optional one-year extensions; effective January 1, through December 31, 2014. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with Summerset Landscape Services, Alta Loma, CA, to provide weed abatement services for various District sites. This amendment is to exercise the third of three optional one-year extensions; effective January 1, through December 31, 2014. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said Amendment No. 3.

Requester: Director, Facilities Planning and Development Department  
Approver: Assistant Superintendent, Facilities/Operations Division

- 9.22 Approval of Master Services Agreements for Private Patrol and Security Services Districtwide  
(Prepared by Facilities/Operations Division)

The Facilities Management Department requests Board of Education approval of the pre-approved list of the most qualified private patrol and security services firms to provide required services, effective December 18, 2013, through December 31, 2015, with a maximum of three (3) one-year extensions at the sole discretion of the District.

On May 22, 2013, the District advertised a Request for Qualifications (RFQ) in the El Chicano, the Precinct Reporter, the Press Enterprise and The Sun newspapers; distributed to the San Bernardino Chamber of Commerce; firms registered in the District's Local Business Outreach Program; and posted to the District and Facilities websites. Five (5) RFQs were received on August 23, 2013, and the Facilities Management Committee reviewed and ranked all submitted proposals. The three (3) top-ranked firms were recommended to the District Selection

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Committee, which agreed with the recommendations. As part of the review/ranking process, special consideration was given to qualified local firms and selected firms are required to set aside 10% of any contract amount for local businesses.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the pre-approved private patrol and security services firms to provide required services, effective December 18, 2013, through December 31, 2015, with a maximum of three (3) one-year extensions at the sole discretion of the District. Future selection of such firms for the District will be done by competitive requests for proposals limited to these firms, unless unusual circumstances of the specific project require special qualifications. Fees will be negotiated with each firm based on the services required for each project. The cost will be paid from Funds 21, 25, 35, 40, and 98.

- Allied Protection Services, Los Angeles, California
- Barry's Security Services, Riverside, California
- Extreme Security, Inc., Riverside, California

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said agreements.

Requester: Director, Facilities Planning and Development Department  
Approver: Assistant Superintendent, Facilities/Operations Division

9.23 Emergency Replacement of Three Heating, Ventilation, and Air Conditioning Units at Kendall Elementary School  
(Prepared by Business Services Division)

On October 23, 2013, it was discovered that vandals had entered onto the premises of Kendall Elementary School and completely destroyed the three heating, ventilation, and air conditioning units that provide heating and cooling to the computer room, staff room, and administration building.

In order to prevent a disruption to the learning environment and administrative operation of the site for the approximate 404 students at Kendall Elementary School, the San Bernardino City Unified School District has declared an emergency and is requesting that a District authorized agent be given emergency authorization to sign any agreements or documents necessary to make all required repairs. The total cost for these repairs is estimated not to exceed \$35,000.00 and will be paid through the Joint Powers Agreement (JPA).

Public Contract Code 20113 relieves the Governing Boards of school districts from bidding requirements when emergency repairs, alterations, work, or improvements are necessary to permit the continuance of existing school classes or to avoid danger to life or property. Board of

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Education unanimous approval is required for an emergency request to the County Superintendent of Schools asking for the approval to enter into any necessary contract(s) in writing or otherwise on behalf of the District for the performance of labor and furnishing of materials and supplies for this purpose without advertising for or inviting bids. Board Policy 2122b allows the Superintendent to take emergency actions to ensure the safety of students.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education unanimously approves an emergency request to the County Superintendent of Schools asking for approval to enter into any necessary contract(s) in writing or otherwise on behalf of the District for the replacement of the three air conditioning units that provide heating, ventilation, and cooling to the computer room, staff room, and administration building at Kendall Elementary School without advertising for or inviting bids. The total cost for these repairs is estimated not to exceed \$35,000.00 and will be paid through the Joint Powers Agreement (JPA).

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Purchasing Director, to sign all documents deemed necessary for the replacement and installation of this equipment.

Requester: Director, Maintenance and Operations Department  
Approver: Assistant Superintendent, Facilities/Operations Division

9.24 Emergency Replacement of Four Heating, Ventilation, and Air Conditioning (HVAC) Units at Lankershim Elementary School  
(Prepared by Business Services Division)

On December 2, 2013, it was discovered that vandals had entered onto the premises of Lankershim Elementary School and completely destroyed four heating, ventilation, and air conditioning (HVAC) units that provide heating and cooling to classrooms D-3, D-4, D-5, D-6, D-7, the vice principal's office, and counselor's office.

In order to prevent a disruption to the learning environment for approximately 137 students at Lankershim Elementary School, the San Bernardino City Unified School District has declared an emergency and is requesting that a District authorized agent be given emergency authorization to sign any agreements or documents necessary to make all required repairs. The total cost for these repairs is estimated not to exceed \$60,000.00 and will be paid through the Joint Powers Agreement (JPA).

Public Contract Code 20113 relieves the Governing Boards of school districts from bidding requirements when emergency repairs, alterations, work, or improvements are necessary to permit the continuance of existing school classes or to avoid danger to life or property. Board of Education unanimous approval is required for an emergency request to the County

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Superintendent of Schools asking for the approval to enter into any necessary contract(s) in writing or otherwise on behalf of the District for the performance of labor and furnishing of materials and supplies for this purpose without advertising for or inviting bids. Board Policy 2122b allows the Superintendent to take emergency actions to ensure the safety of students.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education unanimously approves an emergency request to the County Superintendent of Schools asking for approval to enter into any necessary contract(s) in writing or otherwise on behalf of the District for the replacement of the four air conditioning units that provide heating, ventilation, and cooling to classrooms D-3, D-4, D-5, D-6, D-7, the vice principal's office, and counselor's office at Lankershim Elementary School without advertising for or inviting bids. The total cost for these repairs is estimated not to exceed \$60,000.00 and will be paid through the Joint Powers Agreement (JPA).

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Purchasing Director, to sign all documents deemed necessary for the replacement and installation of this equipment.

Requester: Director, Maintenance and Operations Department

Approver: Assistant Superintendent, Facilities/Operations Division

9.25 Emergency Replacement of Three Heating, Ventilation, and Air Conditioning (HVAC) Units at Bing Wong Elementary School  
(Prepared by Business Services Division)

On October 28, 2013, it was discovered that vandals had entered onto the premises of Bing Wong Elementary School and completely destroyed the three heating, ventilation, and air conditioning (HVAC) units that provide heating and cooling to classrooms D-110, D-111, and D-112.

In order to prevent a disruption to the learning environment for approximately 100 students at Bing Wong Elementary School, the San Bernardino City Unified School District has declared an emergency and is requesting that a District authorized agent be given emergency authorization to sign any agreements or documents necessary to make all required repairs. The total cost for these repairs is estimated not to exceed \$45,000.00 and will be paid through the Joint Powers Agreement (JPA).

Public Contract Code 20113 relieves the Governing Boards of school districts from bidding requirements when emergency repairs, alterations, work, or improvements are necessary to permit the continuance of existing school classes or to avoid danger to life or property. Board of Education unanimous approval is required for an emergency request to the County Superintendent of Schools asking for the approval to enter into any necessary contract(s) in

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writing or otherwise on behalf of the District for the performance of labor and furnishing of materials and supplies for this purpose without advertising for or inviting bids. Board Policy 2122b allows the Superintendent to take emergency actions to ensure the safety of students.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education unanimously approves an emergency request to the County Superintendent of Schools asking for approval to enter into any necessary contract(s) in writing or otherwise on behalf of the District for the replacement of the three air conditioning units that provide heating, ventilation, and cooling to classrooms D-110, D-111, and D-112 at Bing Wong Elementary School without advertising for or inviting bids. The total cost for these repairs is estimated not to exceed \$45,000.00 and will be paid through the Joint Powers Agreement (JPA).

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Purchasing Director, to sign all documents deemed necessary for the replacement and installation of this equipment.

Requester: Director, Maintenance and Operations Department

Approver: Assistant Superintendent, Facilities/Operations Division

9.26 Joint Use Agreement between San Bernardino City Unified School District and Lennar Lytle, LLC, for Joint Use of Property and Assignment and Assumption Agreement with Lennar Lytle, LLC and the Rosena Ranch Homeowners Association  
(Prepared by Facilities/Operations Division)

The Facilities Management Department requests Board of Education approval to enter into a joint use agreement with Lennar Lytle, LLC and an assignment and assumption agreement with Lennar Lytle, LLC and the Rosena Ranch Homeowners Association (HOA). Each of these documents flows from the Mutual Benefit and Mitigation Agreement between the District and Lennar Lytle, LLC, dated November 13, 2012.

The November 2012 Mutual Benefit and Mitigation Agreement with Lennar provides, in part, that Lennar will: 1) pay the District all developer fees due for its project development when building permits are pulled for various permits, or before as necessary to ensure adequate cash flow to the District for the Paakuma' K-8 school project, 2) pay the District a lump sum Supplemental Mitigation Payment of \$5,575,000.00 in addition to all required developer fees, and 3) fund the construction by the District of playfield areas and park facilities associated with the Paakuma' school project.

The Mitigation Agreement also provides that the parties will negotiate and enter into a joint use agreement to facilitate joint use of the playfield/park portion of the Paakuma' site. The parties

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have now negotiated the proposed Joint Use Agreement which provides the specific terms related to the use, maintenance, repair, scheduling, supervision, indemnification, etc., for such joint use of facilities. This proposed Joint Use Agreement provides that once the playfield/park facilities are constructed, there will be:

- 1) a fenced and enclosed area designated for school uses including District-sponsored use by District students, staff, and District personnel during school hours and after school hours (after 5:30 p.m. and weekends, as applicable), and
- 2) a separate area designated for non-school use which includes any and all use not sponsored or connected to District programs or school activities and not otherwise approved by the District, including any general public use not requiring reservation of space and/or approval of the District.

In addition, the parties have negotiated a proposed Assignment and Assumption Agreement which provides that Lennar will assign its rights, obligations and duties under the Joint Use Agreement to the Rosena Ranch Homeowners Association “effective immediately prior to that time when Lennar no longer holds a controlling interest in the governing body of the HOA.” Thereafter, the HOA will be obligated to perform such obligations and duties.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into a joint use agreement with Lennar Lytle, LLC and an assignment and assumption agreement with Lennar Lytle, LLC and the Rosena Ranch Homeowners Association for the joint use of the playfield/park portion of the Paakuma’ K-8 site. This joint use agreement provides the specific terms related to the use, maintenance, repair, scheduling, supervision, indemnification, etc., for such joint use of facilities.

Requester: Director, Facilities Planning and Development  
Approver: Assistant Superintendent, Facilities/Operations

9.27 Request to Substitute Subcontractor, Bid No. F09-03 Re-Bid, Category No. 1-  
New Construction for the H. Frank Dominguez Elementary School Project  
(Prepared by Facilities/Operations Division)

The Facilities Management Department requests Board of Education approval to allow the Prime Contractor, Angeles Contractor, Inc., Bid No. F09-03 Re-Bid, New Construction for the H. Frank Dominguez Elementary School Project, Category No. 1 - General Construction/Building, to release its structured steel subcontractor, Mayorga Manufacturing, Inc. dba Lion Steel, from its obligation on the project due to insolvency and its failure to perform scope of work, and will substitute with Prime Steel, Inc., Pomona, California, pursuant to Public Contract Code Section 4107. There is no additional cost. All other terms and conditions remain the same.

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It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the request by the Prime Contractor, Angeles Contractor, Inc., Bid F09-03 Re-Bid, New Construction for the H. Frank Dominguez Elementary School Project, Category No. 1 - General Construction/Building, to release its structured steel subcontractor, Mayorga Manufacturing, Inc. dba Lion Steel, and to substitute with Prime Steel, Inc., Pomona, California, pursuant to Public Contract Code Section 4107. There is no additional cost. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign any required documents to effect said substitution.

Requester: Director, Facilities Planning and Development Department

Approver: Assistant Superintendent, Facilities/Operations Division

9.28 Request to Substitute Subcontractors, Bid No. F12-05, New Construction for the Paakuma' K-8 School

(Prepared by Facilities/Operations Division)

The Facilities Management Department requests Board of Education approval to allow the General Contractor, Angeles Contractor, Inc., Bid No. F12-05, New Construction for the Paakuma' K-8 School, to release its earthwork and grading, site and structural concrete, and masonry subcontractor, Amcon Development, Inc., from its obligation on the project due to its failure to execute a written contract and to meet bond requirements, and will substitute with the subcontractors listed below, pursuant to Public Contract Code Section 4107. There is no additional cost. All other terms and conditions remain the same.

Scope of Work	Substitute Subcontractor
Earthwork and Grading	Dustin Smith Equipment, Inc., Grand Terrace, California
Site and Structural Concrete	K.A.R. Construction, Inc., Ontario, California
Masonry	SBBK, Inc., dba Valley Pacific Masonry, Moreno Valley, California

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the request by the General Contractor, Angeles Contractor, Inc., Bid No. F12-05, New Construction for the Paakuma' K-8 School, to release its earthwork and grading, site and structural concrete, and masonry subcontractor, Amcon Development, Inc., and to substitute with the subcontractors listed below, pursuant to Public Contract Code Section 4107. There is no additional cost. All other terms and conditions remain the same.

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Scope of Work	Substitute Subcontractor
Earthwork and Grading	Dustin Smith Equipment, Inc., Grand Terrace, California
Site and Structural Concrete	K.A.R. Construction, Inc., Ontario, California
Masonry	SBBK, Inc., dba Valley Pacific Masonry, Moreno Valley, California

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign any required documents to effect said substitution.

Requester: Director, Facilities Planning and Development Department  
 Approver: Assistant Superintendent, Facilities/Operations Division

9.29 Resolution Approving the Annual and Five-Year Report for Fiscal Year 2012-2013, in Compliance with Government Code Sections 66006 and 66001  
 (Prepared by Facilities/Operations Division)

Government Code Section 66006(b)(1) states that for each separate account established for statutory and alternative school facilities fees (Reportable Fees) received for additional school facilities (School Facilities) for students from new development, the San Bernardino City Unified School District (District) shall, within one hundred eighty (180) days after the last day of the fiscal year, make available to the public the following information for fiscal year 2012-2013:

- (A) A brief description of the type of Reportable Fees in the account.
- (B) The amount of the Reportable Fees.
- (C) The beginning and ending balance of the account.
- (D) The amount of the Reportable Fees collected and the interest earned.
- (E) An identification of each project (Project) of the District on which Reportable Fees were expended and the amount of the expenditures on each Project, including the total percentage of the cost of the Project that was funded with Reportable Fees.
- (F) An identification of an approximate date by which the construction of a Project will commence if the District determines that sufficient funds have been collected to complete financing on an incomplete Project, as identified in Section 66001(a)(2), and the Project remains incomplete.
- (G) A description of each interfund transfer or loan made from the account, including the Project on which the transferred or loaned Reportable Fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account will receive on the loan.
- (H) The amount of refunds made pursuant to Section 66001(e) and any allocations pursuant to Section 66001(f); and

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Government Code Section 66001(d) also requires that the District make the following findings with respect to that portion of the account remaining unexpended, whether committed or uncommitted, at the time it makes the foregoing information available to the public:

- (1) Identification of the purpose to which the Reportable Fees are to be put.
- (2) Demonstration of a reasonable relationship between the Reportable Fees and the purpose for which they are charged.
- (3) Identification of all sources and amounts of funding anticipated to complete financing of the Projects of the District.
- (4) Designation of the approximate dates on which the funding referred to in paragraph (3) is expected to be deposited into the appropriate account.

Pursuant to the statutory requirements, the District published Notice of the public meeting, and made the Report available to the public not less than fifteen (15) days prior to the District's Board meeting.

It is recommended that the following Resolution be adopted:

**RESOLUTION OF THE BOARD OF EDUCATION OF THE SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT RELATING TO INFORMATION MADE AVAILABLE TO THE PUBLIC IN THE FORM OF A STATUTORY SCHOOL FACILITY FEES INCLUDING ALTERNATIVE SCHOOL FACILITY FEES (REPORTABLE FEES) REPORT FOR FISCAL YEAR 2012-2013 (REPORTABLE FEES REPORT), AND FINDINGS THEREON, IN COMPLIANCE WITH GOVERNMENT CODE SECTIONS 66006 AND 66001**

WHEREAS, the San Bernardino City Unified School District (District) has received and expended statutory and/or alternative school facilities fees (Reportable Fees) in connection with school facilities (School Facilities) of the District for new development, and these funds have been deposited in a separate capital facilities account as provided by Government Code Section 66006(a); and

WHEREAS, in accordance with Government Code Section 66006(a), the District has established and maintained a separate capital facilities account and maintained such separate capital facilities accounts in a manner to avoid any commingling of the Reportable Fees with other revenues and funds of the District, except for temporary investments, and has expended those Reportable Fees collected for the sole purpose for which they were collected; and

WHEREAS, Government Code Section 66006(b)(1) provides that the District shall make available to the public within one hundred eighty (180) days after the last day of each fiscal year a written report; and

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WHEREAS, Government Code Section 66001(d) provides that for the fifth fiscal year following the first deposit into the account, and every five (5) years thereafter, the District shall make findings with respect to the capital facilities account fund that remain unexpended; and

WHEREAS, when findings are required by Government Code Section 66001(d), they shall be made in connection with the information required by Government Code Section 66006; and

WHEREAS, Government Code Section 66006(b)(2) requires that the governing body of the District review the information made available to the public at a regularly scheduled public meeting and any other relevant information including, but not limited to, that certain Reportable Fees Report prepared by the District entitled, "The San Bernardino City Unified School District Annual and Five-Year Reportable Fees Report for Fiscal Year 2012-2013, in Compliance with Government Code Sections 66006 and 66001" not less than fifteen (15) days after this Reportable Fees Report is made available to the public; and

WHEREAS, the District has complied with all of the foregoing provisions.

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That the Board does hereby find and determine that the foregoing recitals and determinations are true and correct.

Section 2. That pursuant to Government Code Sections 66001(d) and 66006(b)(1) and (2), the District has made available to the public the requisite information and proposed findings concerning the collection and expenditure of Reportable Fees related to School Facilities for new development within the District.

Section 3. That the Board of the District at a public meeting has reviewed the following information pursuant to Government Code Section 66006(b)(1), as is required by Government Code Section 66006(b)(2), including:

- (A) A brief description of the type of Reportable Fees in the account;
- (B) The amount of the Reportable Fees;
- (C) The beginning and ending balance of the account;
- (D) The amount of Reportable Fees collected and the interest earned;
- (E) An identification of each Project on which Reportable Fees were expended and the amount of the expenditures on each Project, including the total percentage of the cost of the Project that was funded with Reportable Fees;
- (F) An identification of an approximate date by which the construction of the Project will commence if the District determines that sufficient funds have been collected

- to complete financing on an incomplete Project, as identified in Section 66001(a)(2), and the Project remains incomplete;
- (G) A description of each interfund transfer or loan made from the account, including the Project on which the transferred or loaned Reportable Fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account will receive on the loan; and
  - (H) The amount of refunds made pursuant to Section 66001(e) and any allocations pursuant to Section 66001(f).

Section 4. That the Board of the District at a public meeting has reviewed the proposed findings, as required by Government Code Section 66001(d), including:

- (1) Identification of the purpose to which the Reportable Fees are to be put;
- (2) Demonstration of a reasonable relationship between the Reportable Fees and the purpose for which they are charged;
- (3) Identification of all sources and amounts of funding anticipated to complete financing of Projects of the District; and
- (4) Designation of the approximate dates on which the funding referred to in paragraph (3) is expected to be deposited into the appropriate account.

Section 5. That the Board of the District hereby determines that all Reportable Fees, collections and expenditures have been received, deposited, invested and expended in compliance with the relevant sections of the Government Code and all other applicable laws for the fiscal year 2012-2013.

Section 6. That the Board of the District hereby determines that no refunds and allocations of Reportable Fees, as required by Government Code Section 66001, are deemed payable at this time.

Section 7. That the Board of the District hereby determines that the District is in compliance with Government Code Section 66000, *et seq.*, relative to receipt, deposit, investment, expenditure or refund of Reportable Fees received and expended relative to School Facilities for new development for the fiscal year 2012-2013.

Requester: Director, Facilities Planning and Development Department

Approver: Assistant Superintendent, Facilities/Operations Division

**Nutrition Services**

9.30 Cafeteria Warrant Register, November 1, 2013 through November 30, 2013  
(Prepared by Facilities/Operations Division)

It is requested that the Board of Education adopt the Cafeteria Warrant Registers and authorize specific individuals to sign disbursements on its behalf.

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It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Cafeteria Warrant Register, November 1, 2013 through November 30, 2013, be approved.

BE IT FURTHER RESOLVED that the Board of Education authorizes Adriane Robles, Nutrition Services Director; Tony DeMille, Interim Nutrition Services Program Manager; John A. Peukert, Assistant Superintendent, Facilities/Operations; or James Cunningham, Accounting Services Director; to sign disbursements. Two signatures are required on all cafeteria warrants.

Requester: Director, Nutrition Services Department

Approver: Assistant Superintendent, Facilities/Operations Division

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**SESSION TEN - Action**

**10.0 Action Items**

10.1 Personnel Report #12, Dated December 17, 2013  
(Prepared by Human Resources Division)

It is requested that the Board approves the Personnel Report #12, dated December 17, 2013, which contains action such as hiring, retirements, resignations, promotions, and terminations involving certificated, classified, and other employees in the categories of noon duty aides, recreational supervisors, substitute employees, and others. These actions are consistent with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

The following resolution is recommended:

BE IT RESOLVED that the Personnel Report #12, dated December 17, 2013, be approved as presented. Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

10.2 In Recognition of Deceased Employee  
(Prepared by the Communications Office)

**PATRICIA RANSON GILLETTE**

**WHEREAS** Patricia Ranson Gillette was a dedicated member of the certificated staff for the San Bernardino City Unified School District from 1962 until her retirement in 1995; and

**WHEREAS** Patricia Gillette served the District as a teacher at Marshall, Barton, Highland-Pacific, Eliot, Wilson, and Hillside Elementary Schools; and

**WHEREAS** Patricia Gillette touched the lives of many students during her time with the District; and

**WHEREAS** on October 4, 2012, Patricia Gillette died, bringing deep sorrow to her loving family and friends; and

**WHEREAS** Patricia Gillette is survived by her son, Patrick, and her mother, Mary;

**THEREFORE BE IT RESOLVED** that the Board of Education of the San Bernardino City Unified School District does take this opportunity to express its gratitude for Patricia Ranson

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Gillette's service to the District and its students and does extend its deepest sympathy to her family.

**STANLEY MARK HARTMAN**

**WHEREAS** Stanley Mark Hartman was a dedicated member of the classified staff for the San Bernardino City Unified School District from 2003 until his passing in 2013; and

**WHEREAS** Stanley Hartman served the District as a facilities analyst for Business Services and Facilities; and

**WHEREAS** Stanley Hartman proudly served his country in the United States Marine Corps, eventually earning the rank of captain; and

**WHEREAS** on January 14, 2013, Stanley Hartman died, bringing deep sorrow to his loving family and friends; and

**WHEREAS** Stanley Hartman is survived by his brother, Bruce; his niece, Dawn; his nephew, Scott; a great niece and nephew; and many other relatives;

**THEREFORE BE IT RESOLVED** that the Board of Education of the San Bernardino City Unified School District does take this opportunity to express its gratitude for Stanley Mark Hartman's service to the District and its students and does extend its deepest sympathy to his family.

**ROBERT FRANK KILGORE**

**WHEREAS** Robert Frank Kilgore was a dedicated member of the certificated staff for the San Bernardino City Unified School District from 1958 until his retirement in 1988; and

**WHEREAS** Robert Kilgore served the District as a teacher at Golden Valley and Del Vallejo Middle Schools and Pacific and San Andreas High Schools; and

**WHEREAS** Robert Kilgore continued to serve the District as a substitute teacher until 1997; and

**WHEREAS** Robert Kilgore proudly served his country during World War II on the USS Alabama; and

**WHEREAS** on June 29, 2013, Robert Kilgore died, bringing deep sorrow to his loving family and friends; and

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**WHEREAS** Robert Kilgore was loved by his wife, Ruth; his children, Joan, Jim, Diane, Alan, Jack, and Linda; 15 grandchildren; and 20 great-grandchildren;

**THEREFORE BE IT RESOLVED** that the Board of Education of the San Bernardino City Unified School District does take this opportunity to express its gratitude for Robert Frank Kilgore's service to the District and its students and does extend its deepest sympathy to his family.

**RALPH R. O'BRIEN**

**WHEREAS** Ralph R. O'Brien was a dedicated member of the certificated staff for the San Bernardino City Unified School District from 1956 until his retirement in 1987; and

**WHEREAS** Ralph O'Brien served the District as a teacher and counselor at San Bernardino High School; and

**WHEREAS** Ralph O'Brien also served as a director and administrator, serving students through adult education; and

**WHEREAS** Ralph O'Brien proudly served his country in the U.S. Navy during World War II; and

**WHEREAS** on November 9, 2012, Ralph O'Brien died, bringing deep sorrow to his loving family and friends; and

**WHEREAS** Ralph O'Brien is survived by his wife, Lucille; his children, David and John; and his grandchildren, Benjamin, Sarah, Talia, True, and Blake;

**THEREFORE BE IT RESOLVED** that the Board of Education of the San Bernardino City Unified School District does take this opportunity to express its gratitude for Ralph R. O'Brien's service to the District and its students and does extend its deepest sympathy to his family.

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## **SESSION ELEVEN - Closed Session**

### ***11.0 Closed Session***

As provided by law, the Board will meet in Closed Session for consideration of the following:

#### **Student Matters/Discipline**

##### **Conference with Labor Negotiator**

District Negotiator: Harold Vollkommer  
Employee Organization: California School Employees Association  
Communications Workers of America  
San Bernardino School Police Officers Association  
San Bernardino Teachers Association

#### **Public Employee Discipline/Dismissal/Release**

##### **Public Employee Appointment**

Title: Administrative Director, Curriculum and Instruction - Elementary  
Administrator Coach for Instructional Improvement – High School  
Administrator Coach for Instructional Improvement – Middle School

##### **Anticipated Litigation**

(Government Code Section 54956.9(b)(1))

Number of Cases: Five

## **SESSION TWELVE – Open Session**

### ***12.0 Action Reported from Closed Session***

## **SESSION THIRTEEN - Closing**

### ***13.0 Adjournment***

The next regular meeting of the Board of Education of the San Bernardino City Unified School District to be held on Tuesday, January 7, 2014, has been canceled. The business of the District normally considered by the Board on January 7, will be placed on the agenda of a special meeting scheduled for Tuesday, January 14, 2014, at 5:30 p.m. in the Community Room of the Board of Education Building, 777 North F Street, San Bernardino.

The District is committed to provide equal access to individuals with a disability to open and public meetings. For information on the availability of disability-related aids or services to

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enable any person with a disability to participate in a public meeting and/or to request reasonable accommodations, please contact:

Affirmative Action Office  
777 North F Street  
San Bernardino, CA 92410  
(909) 381-1122  
(909) 381-1121 fax

Office Hours: Monday through Friday, 8 a.m.-4:30 p.m.

Requests for reasonable accommodations must be received by the Affirmative Action Office no later than five working days before the public meeting so that an interactive process can be effectuated to determine an effective accommodation that would best serve the needs of the individual with a disability.

Posted: December 13, 2013