

**AGENDA INDEX FOR THE
SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT**

**Regular Meeting of the Board of Education
Community Room
Board of Education Building
777 North F Street
San Bernardino, California**

MICHAEL J. GALLO
Vice President

MARGARET HILL, D.Ed.
Board Member

JUDI PENMAN
Board Member



DR. BARBARA FLORES
President

DALE MARSDEN, Ed.D.
Superintendent

BOBBIE PERONG
Board Member

LYNDA K. SAVAGE
Board Member

DANNY TILLMAN
Board Member

December 3, 2013

Estimated Time

SESSION ONE - Opening

- | | | |
|------------|---|------------------|
| 1.0 | <i>Opening</i> | 5:30 p.m. |
| | 1.1 <u>Call to Order</u> | |
| | 1.2 <u>Pledge of Allegiance to the Flag</u> | |
| | 1.3 <u>Adoption of Agenda</u> | |
| | 1.4 <u>Inspirational Reading</u> | |

SESSION TWO - Special Presentations

- | | | |
|------------|---|------------------|
| 2.0 | <i>Special Presentations</i> | 5:45 p.m. |
| | 2.1 <u>POST Presentation</u> | |
| | 2.2 <u>School Showcase-Golden Valley Middle School</u> | |
| | 2.3 <u>Gold, Silver, and Bronze Schools of Achievement, and 800+ Club</u> | |
| | 2.4 <u>Resolution Adopting a Countywide Vision for our Future</u> | |

SESSION THREE - Administrative Presentation

- | | | |
|------------|---|------------------|
| 3.0 | <i>Administrative Presentation</i> | 6:30 p.m. |
| | 3.1 <u>Federal Lobbying Update</u> | |

*All indicated times are approximate. The actual time for any item is dependent upon the amount of time required for prior items.

SESSION FOUR - Public Hearing

- 4.0** *Public Hearing* **6:45 p.m.**
4.1 Charter Petition for Leadership College Preparatory Academy

SESSION FIVE – Student Achievement

- 5.0** *Student Achievement* **7:00 p.m.**

SESSION SIX - Reports and Comments

- 6.0** *Reports and Comments* **7:15 p.m.**
6.1 Report by San Bernardino Teachers Association
6.2 Report by California School Employees Association
6.3 Report by Communications Workers of America
6.4 Report by San Bernardino School Police Officers Association
6.5 Report by San Bernardino School Managers
6.6 Comments by Board Members
6.7 Comments by Superintendent and Staff Members
6.8 Book Study—*The Speed of Trust*, The Thirteen Behaviors

SESSION SEVEN – Public Comment

- 7.0** *Public Comment* **7:30 p.m.**

SESSION EIGHT - Administrative Presentation

- 8.0** *Administrative Presentation* **7:45 p.m.**
8.1 Staffing Comparison Report – Communications/Community Relations Department

SESSION NINE - Administrative Reports

- 9.0** *Administrative Reports* **8:00 p.m.**
9.1 First Period Interim Financial Report as of October 31, 2013
9.2 Follow Up on Requests and Questions from Board and Community Members, as of November 26, 2013

SESSION TEN – Consent Calendar

- 10.0** *Consent Calendar* **8:20 p.m.**

BOARD OF EDUCATION

- 10.1 Approval of Minutes

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- 10.2 Approval of Date for the Annual Organizational Meeting of the Board of Education

SUPERINTENDENT

- 10.3 Amendment No. 1 to the Agreement with Loma Linda University School of Nursing, Loma Linda, California, to Provide Facilities and Clinical Instruction to Students

DEPUTY SUPERINTENDENT

- 10.4 Signature Authority

BUSINESS SERVICES DIVISION

- 10.5 Acceptance of Gifts and Donations to the District
10.6 Commercial Warrant Registers for period from November 1, 2013 through November 15, 2013
10.7 Extended Field Trip, California Cadet Corps Program, Basic and Advanced Non-Commissioned Officer Training School, San Bernardino, California
10.8 Federal/State/Local District Budgets and Revisions
10.9 Sale of Used District Covered Electronic Waste (CEW/Non-CEW)

EDUCATIONAL SERVICES

- 10.10 Agreement with AVID Center, San Diego, California, for Membership and Support Services for Secondary AVID Member School Sites
10.11 Agreement with Estrellita, Inc., Camarillo, California, to Conduct a Pilot Program for Assistance to Teachers in Assessment and Analysis of Student Data at District Schools
10.12 Amendment No. 1 to the Agreement with The Leadership and Learning Center, Englewood, Colorado, for Professional Development Workshops for District Educators
10.13 Renewal of the Agreement with Orange County Department of Education, Costa Mesa, California, for Participation in the Resident Outdoor Science Camp by District Schools

STUDENT SERVICES

Adult Education

- 10.14 Renewal of the Affiliation Agreement with Arrowhead Regional Medical Center, Colton, California, to Provide a Site for Practical Learning for the LVN and CNA Programs

CAPS

- 10.15 Agreement with Center for Collaborative Solutions, Healthy Behaviors Initiative, Sacramento, California, for Membership and Workshops on the Healthy

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Behaviors Learning Centers

- 10.16 Agreement with Pilar O' Cadiz, Ph.D., Santa Ana, California, to Provide Refinement and Implementation of the Program Quality Assessment Tool (PQAT) for the CAPS Program

Special Education

- 10.17 Agreement for Nonpublic, Nonsectarian School/Agency Services with Cody Educational Enterprises, Inc. dba Big Springs Educational Therapy Center & School, Moreno Valley, California

Youth Services

- 10.18 Expulsion of Student(s)
10.19 Student(s) Recommended for Suspension, but Remanded Back to School Sites or Had Suspensions Reduced, Due to Errors of Due Process, Lack of Evidence, and/or Availability of Other Means of Correction
10.20 Student(s) Recommended for Expulsion, but Remanded Back to the School Sites Due to Errors of Due Process, Lack of Evidence and/or Availability of Other Means of Correction

FACILITIES/OPERATIONS DIVISION

Facilities Management

- 10.21 Amendment No. 1 to the Agreement with Global Environmental Training & Consulting, Inc., West Covina, California, to Assist the District in Control of Hazardous Waste Material
10.22 Amendment No. 1 to the Professional Services Agreement with Total Engineering Services for Architectural and Engineering Services for the Cajon High School Concrete Retaining Wall Project
10.23 Amendment No. 6 to the Professional Services Agreement with ATI Architects and Engineers for Architectural and Engineering Services for the Middle College High School Project
10.24 Master Facilities Use Agreement with Sturges Center for the Fine Arts
10.25 Ratification of Approved Change Orders

SESSION ELEVEN - Action

11.0 Action Items

8:25 p.m.

- 11.1 First Period Interim Financial Report as of October 31, 2013
11.2 Personnel Report #11, Dated December 3, 2013
11.3 In Recognition of Deceased Employee

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SESSION TWELVE - Closed Session

12.0 Closed Session

8:30 p.m.

As provided by law, the Board will meet in Closed Session for consideration of the following:

Student Matters/Discipline

Conference with Labor Negotiator

District Negotiator: Harold Vollkommer
Employee Organization: California School Employees Association
Communications Workers of America
San Bernardino School Police Officers Association
San Bernardino Teachers Association

Public Employee Discipline/Dismissal/Release

Anticipated Litigation

(Government Code Section 54956.9(b)(1))

Number of Cases: One

SESSION THIRTEEN – Open Session

13.0 Action Reported from Closed Session

9:30 p.m.

SESSION FOURTEEN - Closing

14.0 Adjournment

9:35 p.m.

The next regular meeting of the Board of Education of the San Bernardino City Unified School District will be held on Tuesday, December 17, 2013, at 5:30 p.m. in the Community Room of the Board of Education Building, 777 North F Street, San Bernardino.

Posted: November 27, 2013

Board of Education Meeting
December 3, 2013

**AGENDA FOR THE
SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT**

**Regular Meeting of the Board of Education
Community Room
Board of Education Building
777 North F Street
San Bernardino, California**

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December 3, 2013

SESSION ONE - Opening

1.0 Opening

- 1.1 Call to Order
- 1.2 Pledge of Allegiance to the Flag
- 1.3 Adoption of Agenda
- 1.4 Inspirational Reading

SESSION TWO - Special Presentations

2.0 Special Presentations

- 2.1 POST Presentation
(Prepared by Superintendent)

Gary Manini, Regional Manager of Police Officer Standards and Training (POST), will make a special presentation to Interim School Police Chief Joe Paulino.

- 2.2 School Showcase-Golden Valley Middle School

*All indicated times are approximate. The actual time for any item is dependent upon the amount of time required for prior items.

2.3 Gold, Silver, and Bronze Schools of Achievement, and 800+ Club
(Submitted by the Communications Office)

The District is proud to recognize the schools that improved student test scores and make up the Gold, Silver, and Bronze Schools of Achievement. Also being recognized are the District schools that have an Academic Performance Index (API) of 800 or above.

2.4 Resolution Adopting a Countywide Vision for our Future
(Prepared by Superintendent)

WHEREAS in Fall 2010, the County of San Bernardino and San Bernardino Associated Governments initiated an effort to engage the county's residents, businesses, non-profits and other governmental agencies in the creation of a Countywide Vision for the future; and

WHEREAS from October 2010 through May 2011, the County and San Bernardino Associated Governments facilitated forums throughout the county and received feedback from thousands of residents, employers, educators, community organizations, and elected and appointed government leaders to identify the vision that the community has for its future; and

WHEREAS the resulting data was summarized into a Countywide Vision Report, which included the Countywide Vision Statement, a set of core Vision elements and shared values, and a collection of great examples that demonstrate innovative and collaborative solutions to critical issues; and

WHEREAS on June 30, 2011, the County Board of Supervisors and the San Bernardino Associated Governments Board of Directors adopted the Countywide Vision Statement; and

WHEREAS from January 2012 through April 2012, the County and San Bernardino Associated Governments facilitated discussions with the community centered on how the core Vision elements can be effectively focused and integrated to implement our Vision for a complete, sustainable community; and

WHEREAS on May 2, 2012, the County Board of Supervisors and San Bernardino Associated Governments Board of Directors adopted two initial regional goals to be achieved by the Countywide Vision Implementation effort focusing on supporting the cradle-to-career success of every child and establishing the county as a model of business friendliness.

NOW THEREFORE BE IT RESOLVED that the San Bernardino City Unified School District Board of Education approves and adopts the following Countywide Vision Statement:

“We envision a complete county that capitalizes on the diversity of its people, its geography and its economy to create a broad range of choices for its residents in how they live, work, and play.

We envision a vibrant economy with a skilled workforce that attracts employers who seize the opportunities presented by the county's unique advantages and provide the jobs that create countywide prosperity.

We envision a sustainable system of high-quality education, community health, public safety, housing, retail, recreation, arts and culture, and infrastructure, in which development complements our natural resources and environment.

We envision a model community which is governed in an open and ethical manner, where great ideas are replicated and brought to scale, and all sectors work collaboratively to reach shared goals.

From our valleys, across our mountains, and into our deserts, we envision a county that is a destination for visitors and a home for anyone seeking a sense of community and the best life has to offer.”

SESSION THREE - Administrative Presentation

3.0 *Administrative Presentation*

3.1 Federal Lobbying Update (Prepared by Superintendent)

James Davenport, Partner, Alcalde & Fay, will present an update on lobbying efforts he has provided on behalf of the District in Washington, D.C.

SESSION FOUR - Public Hearing

4.0 *Public Hearing*

4.1 Charter Petition for Leadership College Preparatory Academy (Prepared by Educational Services Division)

On November 4, 2013, Yetunde Alake Watson of Leadership College Preparatory Academy submitted a charter petition to the Charter School Operations Department. At this time, a Public Hearing will be held to consider the level of support for the charter petition.

Conduct Public Hearing

SESSION FIVE – Student Achievement

5.0 Student Achievement

SESSION SIX - Reports and Comments

6.0 Reports and Comments

- 6.1 Report by San Bernardino Teachers Association
- 6.2 Report by California School Employees Association
- 6.3 Report by Communications Workers of America
- 6.4 Report by San Bernardino School Police Officers Association
- 6.5 Report by San Bernardino School Managers
- 6.6 Comments by Board Members

Individual Board members may wish to share a comment, concern, and/or observation with other Board members and/or staff about a topic not on the agenda. In addition, individual Board members may wish to suggest items to be scheduled on a future agenda.

- 6.7 Comments by Superintendent and Staff Members

The Superintendent and other members of the management staff may discuss events and future activities significant to the school district.

- 6.8 Book Study—*The Speed of Trust*, *The Thirteen Behaviors*

SESSION SEVEN – Public Comment

7.0 Public Comment

This is the time during the agenda when the Board of Education is prepared to receive comments of members of the public on any matter within its subject matter jurisdiction. If you wish to address the Board, please complete a “Request to Address the Board of Education” form giving a brief description of the matter you wish to address. If you wish to speak to an agenda item and prefer to wait to address the Board at the time the item is under Board consideration, indicate so on your form. Please place your completed form in the inbox located at the agenda table.

Board of Education Meeting
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The Board may not have complete information available to answer questions and may refer specific concerns to the Superintendent for attention. The Board requests that any person wishing to make complaints against District employees file the appropriate complaint form prior to this meeting. Speakers are cautioned that under California law, no person is immune from liability for making intentionally false or defamatory comments regarding any person simply because these comments are made at a public meeting.

This is the only time on the agenda that the public will have an opportunity to address the Board on non-agendized matters. When recognized by the President of the Board, please step to the microphone at the podium, give your name and address, and limit your comments to five minutes. The Board limits total time for public comment on any topic to 30 minutes.

SESSION EIGHT - Administrative Presentation

8.0 *Administrative Presentation*

- 8.1 Staffing Comparison Report – Communications/Community Relations Department
(Prepared by Communications/Community Relations Department)

Linda Bardere, director, Communications/Community Relations Department, will report on staffing comparisons.

SESSION NINE - Administrative Reports

9.0 *Administrative Reports*

- 9.1 First Period Interim Financial Report as of October 31, 2013
(Prepared by Business Services Division)

The Education Code, as updated by AB1200 and AB2756, requires school districts to report on their financial condition at the time of budget adoption and after closing the books with the unaudited actuals. Two interim reports are also required during the Fiscal Year for the periods from July 1 through October 31 (first period), and from July 1 through January 31 (second period).

A resolution is contained in the Action item section of the agenda regarding the certification by the Board of Education as to the District's ability to meet its financial obligations for the current Fiscal Year and the subsequent two years.

First Period Interim Financial Report

The interim report consists of projections for ADA (average daily attendance), Revenue Limit Summary, and General Fund Summary (revenues, expenditures, and fund balance) for the current and subsequent two years. Also included are a current year Cash Flow Projection, a Summary Review of State Financial Criteria and Standards, and a Certification that the District will meet its financial obligations for the current and subsequent two years.

The Board of Education approved the Fiscal Year 2013-2014 Adopted Budget on June 18, 2013. In addition, other budget changes have been brought to the Board on the overall financial condition of the District.

A school district’s local control funding formula is derived primarily from ADA. ADA is projected from enrollment numbers adjusted using cohort survival procedures for historic relationships, growth, attendance percentages, and other factors. The following ADA projections were used for this report and are detailed further in the accompanying Form AI, Average Daily Attendance Form.

Projection as of:	For:	Enrollment (Excluding Charter Schools & County)	Increase	Funded ADA * (Excluding Charter Schools & County)	Increase
Budget Adoption- 06/2013	13-14	48,886	N/A	46,810	N/A
First Interim-10/2013	13-14	48,886	-0-	46,804	(6)
First Interim-10/2014	14-15	47,790	(1,096)	45,978	(826)
First Interim-10/2015	15-16	47,382	(408)	44,945	(1,033)

*Funded ADA is based upon the greater of current year P-2 ADA or prior year P-2 ADA adjusted for charter schools under the minimum guarantee

The primary interim report document is **Form 01I, General Fund Summary**. The columns on the attached Form 01I report the following information:

- Column A** – the original (adopted) budget
- Column B** – the Board approved operating budget as of October 31
- Column C** – actual-to-date as of October 31
- Column D** – the projected year total and
- Column E** – the percentage differences between the Board approved operating budget and projected year totals

The summary Form 01I financial reports have been created projecting the Fiscal Year 2013-2014 as well as 2014-2015 and 2015-2016 using the following assumptions:

Revenues

- Revenue has been revised to include full funding under the Local Control Funding Formula in the current and subsequent years. The growth in revenue for Fiscal Year 2013-14 is \$23.4 million. Projected funding increases including full growth include \$24.9 million in Fiscal Year 2014-15 and \$22.4 million in Fiscal Year 2015-16.
- The growth factors and COLA applied to reaching the Local Control Funding Formula target funding are as follows:

Fiscal Year	2013-14	2014-15	2015-16
Growth	11.78%	16.49%	18.69%
COLA	1.565%	1.87%	1.99%

- Projected Local Control Funding has been adjusted for projected decreases in enrollment.
- Reductions to the Local Control Funding Formula for Redevelopment Agency (RDA) funds are included at \$1,360,584 for current and subsequent fiscal years. By law, these dollars can be used for land acquisition, facility reconstruction, remodeling, deferred maintenance and routine maintenance.
- State and Federal categorical programs were projected with a 1.87% COLA in Fiscal Year 2014-15 and 1.99% COLA in Fiscal Year 2015-16 where applicable.
- The School Improvement Grant Program (SIG) has been extended through September 30, 2014. Current budget of \$12,241,980 is included in Fiscal Year 2013-14 and has been excluded in subsequent year projections.
- Quality Education Investment Act (QEIA) revenue of \$12,456,700 has been included in Fiscal Year 2013-2014 through 2014-15. Fiscal Year 2015-16 revenue has been reduced by this amount.
- Under the Local Control Funding Formula, the Tier III flexibility programs, K-3 Class Size Reduction, Transportation and Economic Impact Aid have all been folded into the State funding calculation. Transportation and Economic Impact Aid are no longer considered restricted programs.
- One time Common Core Standards funding is included in Fiscal Year 2013-14 at \$9,997,800. These funds are anticipated to be fully spent this year and are excluded from subsequent years.
- Lottery Revenue is included in 2013-14 at \$157/ADA in the current and subsequent fiscal years.

Expenditures

- The net impact to the number of positions required due to declining enrollment, decreases in class size, new schools and end of program funding:

	<u>FY 2014-2015</u>	<u>FY 2015-2016</u>
Certificated	(25) FTE	(32) FTE
Classified	6 FTE	6 FTE

- Restoration of five (5) furlough days (\$4.5 million) for Certificated salaries has been included in Fiscal Year 2013-14 and subsequent years.
- Restoration of eleven (11) furlough days (\$1.3 million) for management (Certificated and Classified) has been included in Fiscal Year 2013-14 and subsequent years.
- Statutory employee benefits have been adjusted for changes in salaries for all bargaining units and salary schedules.
- Health and Welfare Medical costs are projected to increase by the 12% contractual cap for Fiscal Year 2014-15 and again by 9% for Fiscal Year 2015-16.
- Other Post-Employment Benefits (OPEB) included at a rate of 1.044% have been applied to gross salary and an additional rate of 1.207% applied to fund post-retirement benefits (\$6,165,539).
- Under the Local Control Funding Formula, Districts are required to make progress each year to reducing class size to 24 to 1. The reduction must come in proportion to the growth in the Local Control Funding Formula each year. The projections include decreasing class size to 29 to 1 in Fiscal Year 2014-15 and 28 to 1 in Fiscal Year 2015-16.
- Supplemental Employment Retirement Plan (SERP) costs included as follows:

Fiscal Year	Cost
2013-14	\$7,126,459
2014-15	\$6,225,241
2015-16	\$3,464,201

- School Improvement Grant (SIG) expenditures have been included in Fiscal Year 2013-2014 at \$12,241,980. These expenditures have been excluded from subsequent years.
- Quality Education Investment Act (QEIA) expenditures have been included in Fiscal Year 2013-14 at \$16,042,620. Fiscal Year 2014-15 is included at the projected funding

level of \$12,456,700 as the last year of the program. Fiscal Year 2015-16 excludes these expenditures.

- Common Core State Standards expenditures of \$9,997,800 have been included in Fiscal Year 2013-14 from the related restricted funding. Ongoing projected expenditures required after the exhaustion of these funds of \$5.75 million have been included in the unrestricted general fund for subsequent Fiscal Years.
- Routine Repair and Maintenance program has been included in the budget at 2% of General Fund expenditures for Fiscal Years 2013-14 and 2014-15. Under the Local Control Funding Formula, the District is required to return the level of funding to 3%, an estimated \$5 million from the Unrestricted General Fund. No carryover provision is included.
- The Deferred Maintenance program has been folded into the Local Control Funding Formula and is excluded from these projections. The Deferred Maintenance match is no longer required under the Local Control Funding Formula.
- Subsequent years transportation costs were not projected to increase as the opening of new schools would serve to reduce the need for busing.
- Utility costs are projected to include any savings for the current and subsequent Fiscal Years.
- Estimated Start Up costs for one (1) new school have been built into the projections for Fiscal Year 2013-2014 and one (1) new school in Fiscal Year 2014-15.
- Estimated operating cost of \$2.6 million for four (4) new schools has been built into projections for Fiscal Years 2013-2014 and \$0.6 million for one (1) new school in Fiscal Year 2014-2015 and \$0.6 million for one (1) new school in 2015-16.

Components of Ending Fund Balance:

Required Reserve Amounts:

Revolving Cash	\$ 211,000
Stores	500,000
Reserve for Economic Uncertainties (2%)	10,250,000
Reserve for E-RATE match	1,300,000
Designated for Restricted Programs	<u>7,712,800</u>
Total Required Reserves	\$19,973,800
Total Available (to apply to LCFF growth reserve)	\$13,516,398

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Current sections of the Education Code, which were revised by AB1200 and AB2756, require the governing board of the school districts to certify that the District will meet its financial obligations for the current Fiscal Year and the subsequent two Fiscal Years. Based on the current information for revenues and expenditures for the subsequent two years, the District is able to meet its obligations for Fiscal Year 2013-14 and subsequent Fiscal Years.

School districts self-certify their fiscal condition. With a positive certification, the district asserts that it can meet its obligations in the current and succeeding two years. A qualified certification indicates a budget problem in the two subsequent years. Finally, a negative certification indicates an impending cash problem for either the current or one subsequent year.

Based on the definition above, the Board of Education may approve this First Interim Report with a positive certification.

9.2 Follow Up on Requests and Questions from Board and Community Members, as of November 26, 2013

	Date of Request	Question/Request	Requested by	Assigned to	Anticipated Completion Date	Status/Remarks/Action
1	11/19/13	Respond to suggestions made during their yearly report.	DELAC Officers	Dr. Zamora	12/17/13	In Progress
2	11/19/13	Provide the information requested by the S.B. Educational Justice Coalition.	Gwendolyn Rodgers	Dr. Zamora	12/17/13	In Progress
3	10/1/13	Consider using the Unconscious Bias program.	Rebecca Harper	Dr. Zamora	12/17/13	In Progress
4	9/10/13	Develop a plan so students' schedules aren't changed after three weeks.	Elsa Valdez	Dr. Vollkommer	12/17/13	In Progress
5	9/10/13 9/17/13	Enlarge the anti-bullying poster and print in color.	Emilie Ortiz Nancy Sanchez-Spears	Dr. Mitchell	11/19/13	Workshop scheduled for 11/19/13. Completed.
6	8/20/13	Consider mandatory workshops for bullies and their parents.	Brenda Daniels	Dr. Marsden	11/19/13	Workshop scheduled for 11/19/13. Completed.
7	8/20/13	Why aren't foreign language classes	Brenda Daniels	Dr. Marsden	12/17/13	In progress

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	Date of Request	Question/Request	Requested by	Assigned to	Anticipated Completion Date	Status/Remarks/Action
		offered at Richardson and Rodriguez?				
8	2/5/13 7/2/13	Consider installing video cameras in all classrooms.	Richelle Capozio Stephen Gianni	Dr. Vollkommer	12/17/13	Staff will work with SBTA to examine possibilities.
EDUCATIONAL SERVICES – DR. ZAMORA						
1	10/15/13	What is the military’s policy on body piercings?	Mrs. Perong	Dr. Zamora	12/313	Current policies provided in Board Correspondence. Completed.
2	10/1/13	Notify principals about military requirements for Tier 1 and Tier 2 schools and allow students to return to their home school for graduation.	Mr. Tillman	Dr. Zamora	12/3/13	Principals are informed annually. Tier 2 schools work with students to assist them when they show interests in military careers. Completed.
3	9/10/13	Show a comparison of QEIA or SIG schools’ test scores to the other schools’.	Mr. Gallo	Dr. Zamora	12/3/13	Weighted averages indicate greater gains in API for QEIA and SIG schools. Completed.
4	9/10/13	What is Hardy Brown School doing to get high test scores?	Mrs. Hill	Dr. Zamora	12/17/13	Staff visited school in October.
5	8/6/13	Invite Robert Linquanti from West Ed for EL professional development.	Dr. Flores	Dr. Zamora	12/3/13	Staff will continue to seek out opportunities to develop their capacity instead. Completed.
STUDENT SERVICES – DR. MITCHELL						
1	11/5/13	Provide an update on MAA reimbursements.	Mr. Tillman	Dr. Mitchell	12/17/13	In Progress

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	Date of Request	Question/Request	Requested by	Assigned to	Anticipated Completion Date	Status/Remarks/Action
2	11/5/13	Look at a later starting time for secondary students.	Mr. Gallo Mrs. Hill	Dr. Mitchell	12/17/13	To be discussed at the Cabinet Quarterly Strategic Planning meeting.
3	11/19/13	Consider using the GRIP program in the District.	Mrs. Hill	Dr. Mitchell	12/17/13	In Progress
4	11/19/13	Explore having some type of on-campus suspension at all or feeder schools.	Board Consensus	Dr. Mitchell	2/21/14	Administrative Report scheduled.
5	11/19/13	Show the bullying suspension numbers by demographics.	Mr. Tillman	Dr. Mitchell	2/21/14	Administrative Report scheduled.
6	10/15/13	Consider reinstating the case management program.	Mrs. Hill	Dr. Mitchell	12/17/13	In progress
7	9/17/13	Consider a student contest for anti-bullying posters.	Mrs. Perong	Dr. Mitchell	11/19/13	Workshop scheduled for 11/19/13. Completed.
8	9/10/13	Provide a list of what the District will purchase from Apple.	Mrs. Penman	Dr. Mitchell	1/14/14	In progress
9	8/20/13	Provide a written report on bullying—what is policy, what information do principals receive, breakdown of incidents, consequences, timeline.	Dr. Flores Mrs. Penman	Dr. Mitchell	11/19/13	Workshop scheduled for 11/19/13. Completed.
BUSINESS SERVICES – MRS. KING						
1	10/1/3	Share the LCAP with Board before CBAC.	Mrs. Penman	Mrs. King	12/17/13	In progress
2	1/22/13	Contract with an agency to conduct a program evaluation.	Mrs. Penman	Mrs. King	12/13	Cabinet is completing an analysis.
DEPUTY SUPERINTENDENT – DR. VOLLKOMMER						
1	11/19/13	Get a legal opinion on what the School	Mr. Gallo	Dr. Vollkommer	12/17/13	In Progress

Board of Education Meeting
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	Date of Request	Question/Request	Requested by	Assigned to	Anticipated Completion Date	Status/Remarks/Action
		Board's role will be with the revised CaSA.				
2	10/1/13	Look at supporting the resident sub program.	Mrs. Perong Mr. Tillman	Dr. Vollkommer	12/17/13	In progress
3	9/17/13	Hold a job fair to advertise available positions for local residents.	Mr. Tillman	Dr. Vollkommer	To be determined	
4	8/20/13 11/19/13	Revisit having an Enrollment Center.	Dr. Flores Mrs. Hill	Dr. Vollkommer	12/17/13	In progress
SUPERINTENDENT – DR. MARSDEN						
1	2/5/13	Have a workshop on School Services' report.	Mrs. Savage	Cabinet	Ongoing	Each division will give a report between 10/1/13 and 1/14/14.
2	4/2/13	Tell legislators that support charter schools they need to offer them a funding source to address cash flow problems.	Mr. Tillman	Dr. Marsden	12/17/13	Will share information with our state lobbyists.

Board of Education Meeting
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SESSION TEN – Consent Calendar

10.0 Consent Calendar *(When considered as a group, unanimous approval is advised.)*

Certain items of business require review and approval by the Board of Education. Other items are for information and review only. Therefore, the following items are grouped as a consent list for receipt and approval. When members have questions about items included in the consent calendar, these items are pulled out of the group and considered separately.

BOARD OF EDUCATION

10.1 Approval of Minutes
(Prepared by Superintendent’s Office)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Minutes of the Board of Education Meeting held on November 5, 2013, be approved as presented.

10.2 Approval of Date for the Annual Organizational Meeting of the Board of Education
(Prepared by Superintendent)

Education Code Sections 35143 and 72000(c)(2)(A) require that governing boards hold an annual organizational meeting and that each member of the Board be notified in writing of the date and time selected. The organizational meeting must be held at the first meeting within 15 days commencing with and including the first Friday in December (December 6-20, 2013). The organizational meeting must be selected by the Board at its regular meeting held immediately prior to the first day of this 15-day period.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education of the San Bernardino City Unified School District establishes December 17, 2013, as the date of the official Annual Organizational Meeting.

SUPERINTENDENT

10.3 Amendment No. 1 to the Agreement with Loma Linda University School of Nursing, Loma Linda, California, to Provide Facilities and Clinical Instruction to Students
(Prepared by Business Services Division)

The Student Services Division requests Board of Education approval to amend the agreement with Loma Linda University School of Nursing, Loma Linda, California, approved by the Board

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on July 23, 2013, Agenda Item 9.26. The amendment is necessary to include additional academic programs to the existing affiliation agreement with the University for the Nursing Program. The additional academic programs are the Schools of Allied Health Professions, Behavioral Health, Dentistry, Medicine, Pharmacy, Public Health, Religion and Faculty of Graduate Studies. The additional programs will provide more opportunities and facilities for District students to learn and obtain practical and clinical experiences. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with Loma Linda University School of Nursing, Loma Linda, California, approved by the Board on July 23, 2013, Agenda Item 9.26. The amendment is necessary to include additional academic programs to the existing affiliation agreement with the University for the Nursing Program. The additional academic programs are the Schools of Allied Health Professions, Behavioral Health, Dentistry, Medicine, Pharmacy, Public Health, Religion and Faculty of Graduate Studies. The additional programs will provide more opportunities and facilities for District students to learn and obtain practical and clinical experiences. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Assistant Superintendent, Student Services Division

Approver: Superintendent

DEPUTY SUPERINTENDENT

10.4 Signature Authority (Prepared by Business Services Division)

The Business Services Division requests Board of Education approval to grant signature authorization for Dr. Perry Wiseman, Assistant Superintendent, Human Resources Certificated and Classified effective November 1, 2013.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education ratifies delegating signature authority for Dr. Perry Wiseman, Assistant Superintendent, Human Resources, to sign Notices of Employment for certificated, classified, students and temporary employees effective November 1, 2013.

BE IT FURTHER RESOLVED that the Board of Education, in accordance with Education Code Section 39656, delegates authority on behalf of the Governing Board of the San Bernardino City Unified School District to Perry Wiseman, Assistant Superintendent, Human Resources; to execute, including but not limited to, grants, contracts, agreements, reports, financial forms,

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equipment, supplies, lease of real property when no money is involved, services and materials effective November 1, 2013.

Requester/Approver: Deputy Superintendent

BUSINESS SERVICES DIVISION

10.5 Acceptance of Gifts and Donations to the District
(Prepared by Business Services Division)

From time to time, the District receives requests from organizations and businesses to donate money, equipment, and/or supplies to be used for educational purposes in our schools.

The District has received requests to accept gifts or donations of the following:

SITE	DONOR	DONATION AND PURPOSE	AMOUNT
Family Resource Center	Molina Healthcare of California, Pomona, California	\$500.00 To sponsor the Parent Leadership Institute	\$500.00
Rodriguez PREP Academy	Target Take Charge of Education, Minneapolis, Minnesota	\$113.37 To sponsor the ASB	\$113.37
Cajon High School	Kenneth Todhunter Pocatello, Idaho	\$200.00 To sponsor the Girls Basketball Club	\$200.00
Communications / Community Relations	Advanced Learning Centers Inc., Englewood, Colorado	\$1,000.00 To sponsor the Community Gathering for Excellence Event	\$1,000.00
Riley Elementary School	Roger Lyons Highland, California	\$200.00 To be used towards the purchase of items for Riley's MODEL Store	\$200.00

The acceptance of these donations meets all requirements of Board Policy 3290, Gifts, Donations, Grants, and Bequests.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education acknowledges receipt of \$500.00, Molina Healthcare of California, Pomona, California; \$113.37, Target Take Charge of Education, Minneapolis, Minnesota; \$200.00, Kenneth Todhunter, Pocatello, Idaho; \$1,000.00, Advanced Learning Centers Inc., Englewood, Colorado; and \$200.00, Roger Lyons, Highland, California.

Requester/Approver: Director, Fiscal Services

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10.6 Commercial Warrant Registers for Period from November 1, 2013 through November 15, 2013
(Prepared by Business Services Division)

It is requested that the Board of Education approve the Commercial Warrant Register and authorize specific individuals to sign disbursements on its behalf.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Commercial Warrant Register for period from November 1, 2013 through November 15, 2013, be approved.

BE IT FURTHER RESOLVED that the Board of Education authorizes James Cunningham, Accounting Services Director, or David Moyes, Accounts Payable Supervisor, to sign disbursements.

Requester: Director, Accounting Services Department

Approver: Director, Fiscal Services Department

10.7 Extended Field Trip, California Cadet Corps Program, Basic and Advanced Non-Commissioned Officer Training School, San Bernardino, California
(Prepared by Business Services Division)

The California Cadet Corps Program Department requests Board of Education approval of an extended field trip for 175 California Cadet Corps Program students and 17 District employees, to attend the Basic and Advanced Non-Commissioned Officer Training School, in San Bernardino, California, from December 7, through December 8, 2013.

This trip provides participating cadets with the opportunity to learn the traits and principles of leadership, study examples of civilian, military, civic, and business leaders, and apply leadership theory in a practical setting. The trip allows cadets to participate in a formal inspection, pass in review parade, and awards ceremony at the Marine Corps Base.

The cost of the trip, not to exceed \$3,200.00, including meals and lodging for 175 California Cadet Corps Program students and 17 District employees, will be paid from California Cadet Corps Program Account No. 030. Transportation will be provided by students' parents and guardians at no cost to the District. No student will be denied participation due to financial constraints.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the extended field trip for 175 California Cadet Corps Program students and 17 District employees, to attend the Basic and

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Advanced Non-Commissioned Officer Training School, in San Bernardino, California, from December 7, through December 8, 2013. The cost of the trip, not to exceed \$3,200.00, including meals and lodging for 175 California Cadet Corps Program students and 17 District employees, will be paid from California Cadet Corps Program Account No. 030. Transportation will be provided by students' parents and guardians at no cost to the District. Names of the students are on file in the Business Services office.

Requester: Director, California Cadet Corps Program Department
Approver: Assistant Superintendent, Student Services Division

10.8 Federal/State/Local District Budgets and Revisions
(Prepared by Business Services Division)

Throughout the year, the District is advised by federal, state, and local agencies of program entitlements and any additions and/or reductions in funds available for already-approved programs. The following programs requested by the Board of Education affect the restricted and unrestricted portions in the budgets of the District funds. In order to adjust the program budgets, it is necessary to have Board of Education approval.

The restricted program, Carl D. Perkins Career and Technical Improvement Act of 2006 (512) was included in the Fiscal Year 2013-14 approved budget in the amount of \$557,328.00. Based on the Grant Award Notification received by the District on November 14, 2013, an increase of \$19,079.00 will result in revised total of \$576,407.00.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the addition of \$19,079.00 in the budgeting of revenues and expenditures for the restricted program, Carl D. Perkins Career and Technical Improvement Act of 2006 (512).

Requester/Approver: Director, Fiscal Services

10.9 Sale of Used District Covered Electronic Waste (CEW/Non-CEW)
(Prepared by Business Services Division)

The Purchasing Department requests Board of Education approval to sell CEW/Non-CEW obsolete computer, copier equipment and peripherals, including but not limited to, CPUs, monitors, copiers, televisions, keyboards, mice, printers, servers and storage devices, in accordance with Education Code Section 17545. Most of the equipment is broken or are incomplete units.

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These computers, copiers and peripherals are no longer of use to the District and not suitable for donation, due to their age and lack of software support. During the recycling process, all computer equipment will be destroyed.

RFP 11-09 was awarded by the Board of Education on August 4, 2009, to eWaste Center, Inc. Commerce, California, as the highest responsible bidder for the purchase of used CEW/Non-CEW for recycling.

It is recommended that the following resolutions be adopted:

BE IT RESOLVED that the Board awarded RFP 11-09 for the Sale of CEW/Non-CEW to eWaste Center, Inc., Commerce, California, on August 4, 2009, to include the purchase of additional CEW/Non-CEW equipment and peripherals for recycling from the District for a one (1) year term, and all extensions, not to exceed five (5) years. During the awarded term, the District will present new Board-approved computer and peripheral surplus lists to the awarded bidder with option to buy CEW at \$.21 per pound and Non-CEW at \$.03 per pound. Proceeds from the sale shall be deposited into the Warehouse Recycling Fund.

BE IT FURTHER RESOLVED that in accordance with California Education Code Section 17545, the Board of Education declares the following items as surplus to District needs and unsatisfactory or no longer suitable for school use: List of Salvage Computer Equipment and Peripherals dated November 6, 2013.

Requester/Approver: Director, Purchasing Department

EDUCATIONAL SERVICES

10.10 Agreement with AVID Center, San Diego, California, for Membership and Support Services for Secondary AVID Member School Sites
(Prepared by Business Services Division)

The Secondary Education Department requests Board of Education approval to enter into an agreement with AVID Center, San Diego, California, for membership and support services for the secondary AVID member school sites, effective July 1, 2013, through June 30, 2014. AVID's mission is to close the achievement gap by preparing all students for college readiness and success in a global society. AVID Center provides support to school systems for its secondary member school sites through the District Director and in conjunction with AVID Center's national and/or divisional offices. Membership for school system and member school sites implementing the secondary programs include access to training for the AVID site teams, AVID elective teacher, and the District Director at the AVID Summer Institute; coordination with School System's District Director to collect, report and analyze data; review the quality of implementation, access the ongoing AVID College Readiness System, and assistance in disseminating information about AVID to potential new AVID middle and high school sites

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within the School System. The cost for services, including the membership fees and training, is a not-to-exceed amount of \$32,160.00, and will be paid from Restricted General Fund – Title II Secondary Professional Development, Account No. 541.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education ratifies entering into an agreement with AVID Center, San Diego, California, for membership and support services for the secondary AVID member school sites, effective July 1, 2013, through June 30, 2014. AVID’s mission is to close the achievement gap by preparing all students for college readiness and success in a global society. AVID Center provides support to school systems for its secondary member school sites through the District Director and in conjunction with AVID Center’s national and/or divisional offices. Membership for school system and member school sites implementing the secondary programs include access to training for the AVID site teams, AVID elective teacher, and the District Director at the AVID Summer Institute; coordination with School System’s District Director to collect, report and analyze data; review the quality of implementation, access the ongoing AVID College Readiness System, and assistance in disseminating information about AVID to potential new AVID middle and high school sites within the School System. The cost for services, including the membership fees and training, is a not-to-exceed amount of \$32,160.00, and will be paid from Restricted General Fund – Title II Secondary Professional Development, Account No. 541.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Secondary Education Department

Approver: Assistant Superintendent, Educational Services Division

- 10.11 Agreement with Estrellita, Inc., Camarillo, California, to Conduct a Pilot Program for Assistance to Teachers in Assessment and Analysis of Student Data at District Schools
(Prepared by Business Services Division)

The English Learner Programs Department requests Board of Education approval to enter into an agreement with Estrellita, Inc., Camarillo, California, to provide a pilot program to assist the kindergarten bilingual teachers with implementation of the electronic assessment and analysis of student data in various District schools, effective December 10, through December 11, 2013. There will be two three-hour trainings on the Estrellita’s electronic assessment and analysis with feedback provided to Estrellita. The Estrellita is a back-end database to enter, store and compile benchmark assessment scores. The data and reporting is made available to the teachers, administrators and support staff at the school site. There is no cost to the District.

It is recommended that the following resolution be adopted:

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BE IT RESOLVED that the Board of Education approves entering into an agreement with Estrellita, Inc., Camarillo, California, to provide a pilot program to assist the kindergarten bilingual teachers with implementation of the electronic assessment and analysis of student data in various District schools, effective December 10, through December 11, 2013. There will be two three-hour trainings on the Estrellita's electronic assessment and analysis with feedback provided to Estrellita. The Estrellita is a back-end database to enter, store and compile benchmark assessment scores. The data and reporting is made available to the teachers, administrators and support staff at the school site. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, English Learner Programs Department
Approver: Assistant Superintendent, Educational Services Division

10.12 Amendment No. 1 to the Agreement with The Leadership and Learning Center, Englewood, Colorado, for Professional Development Workshops for District Educators
(Prepared by Business Services Division)

The Secondary Education Department requests Board of Education approval to amend the agreement with the Leadership and Learning Center, Englewood, Colorado, approved by the Board on September 10, 2013, Agenda Item 8.28. The amendment is necessary for the Phase II of the Common Core Transition and Implementation with 20 days of on-site days with the English Language Art (ELA) and Math Design Teams on the Rigorous Curriculum Design (RCD) Production and additional days for the administrator meeting and certification of 20 educators in the District. The cost of services for the Phase II is an additional cost of \$316,627.52 from the original contract amount of \$150,720.31, for a new aggregate amount of \$467,347.83 and will be paid from the Restricted General Fund – Common Core State Standards (Implementation Fund), Account No. 435. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with the Leadership and Learning Center, Englewood, Colorado, approved by the Board on September 10, 2013, Agenda Item 8.28. The amendment is necessary for the Phase II of the Common Core Transition and Implementation with 20 days of on-site days with the English Language Art (ELA) and Math Design Teams on the Rigorous Curriculum Design (RCD) Production and additional days for the administrator meeting and certification of 20 educators in the District. The cost of services for the Phase II is an additional cost of \$316,627.52 from the original contract amount of \$150,720.31, for a new aggregate amount of \$467,347.83 and will be paid from the Restricted General Fund – Common Core State Standards (Implementation Fund), Account No. 435. All other terms and conditions remain the same.

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BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Secondary Education Department
Approver: Assistant Superintendent, Educational Services Division

10.13 Agreement with Orange County Department of Education, Costa Mesa, California, for Participation in the Resident Outdoor Science Camp by District Schools
(Prepared by Business Services Division)

The Elementary Instruction Department requests Board of Education approval to enter into an agreement with Orange County Department of Education, Costa Mesa, California, for participation in the resident outdoor science camp for various District schools, effective January 1, through June 30, 2014. Participation in the Resident Outdoor Science Camp will allow District sites to attend and experience the natural environment under the supervision of District certificated employees. Educational programs and classes will be provided by certificated staff. In the event the number of students who actually attend the class is less than 80 percent of the contracted number of students for any one event, the District will be responsible for the underage. If a school cancels and no replacement school is found, the original site will be billed for 90 percent of the contracted enrollment. The District will provide busing to the Outdoor Science School sites and the individual District sites will pay the transportation fees through parent donations and fund raising activities. The program is 100% sponsored by donations and fundraising; therefore, there is no cost to the District.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Orange County Department of Education, Costa Mesa, California, for participation in the resident outdoor science camp for various District schools, effective January 1, through June 30, 2014. Participation the Resident Outdoor Science Camp will allow District sites to attend and experience the natural environment under the supervision of District certificated employee(s). Educational programs and classes will be provided by certificated staff. In the event the number of students who actually attend the class is less than 80 percent of the contracted number of students for any one event, the District will be responsible for the underage. If a school cancels and no replacement school is found, the original site will be billed for 90 percent of the contracted enrollment. The District will provide busing to the Outdoor Science School sites and the individual District sites will pay the transportation fees through parent donations and fund raising activities. The program is 100% sponsored by donations and fundraising; therefore, there is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

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Requester: Director, Elementary Instruction Department
Approver: Assistant Superintendent, Educational Services Division

STUDENT SERVICES

Adult Education

- 10.14 Affiliation Agreement with Arrowhead Regional Medical Center, Colton, California, to Provide a Site for Practical Learning for the LVN and CNA Programs
(Prepared by Business Services Division)

The Adult Education Department requests Board of Education approval to enter into an affiliation agreement with Arrowhead Regional Medical Center, Colton, California, for the Vocational Nursing (LVN) and the Certified Nurse Assistant/Home Health Aide (CNA/HHA) programs, effective December 1, 2013, through November 30, 2018. The California State Certification of students requires a specified number of hours of practical learning experiences for the nursing students and requires a site willing to provide the practical experiences. The CNA/HHA program prepares the students for an entry-level position on a health care team in a long-term care facility or health care facility and as a prerequisite for entry into the LVN program and certification by the State of California Department of Health Services. There is no cost to the District.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education ratifies entering into an agreement with Arrowhead Regional Medical Center, Colton, California, for the Vocational Nursing (LVN) and the Certified Nurse Assistant/Home Health Aide (CNA/HHA) programs, effective December 1, 2013, through November 30, 2018. The California State Certification of students requires a specified number of hours of practical learning experiences for the nursing students and requires a site willing to provide the practical experiences. The CNA/HHA program prepares the students for an entry-level position on a health care team in a long-term care facility or health care facility and as a prerequisite for entry into the LVN program and certification by the State of California Department of Health Services. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Principal, Adult Education Department
Approver: Assistant Superintendent, Student Services Division

CAPS

- 10.15 Agreement with Center for Collaborative Solutions, Healthy Behaviors Initiative, Sacramento, California, for Membership and Workshops on the Healthy Behaviors Learning Centers
(Prepared by Business Services Division)

The Creative Before- and After-School Programs for Success (CAPS) Department requests Board of Education approval to enter into an agreement with Center for Collaborative Solutions, Healthy Behaviors Initiative, Sacramento, California, for membership into the Healthy Behaviors Learning Centers and up to six workshop sessions, effective December 4, 2013, through June 30, 2014. The membership will allow the CAPS program to join a Statewide Professional Learning Community to learn best practices and obtain certification as a Healthy Behaviors Learning Center – the first such center in Region X. The benefits include improvement of the CAPS program, creating community partnerships, national recognition, and new funding from public and private funders. A designated site for a future learning center will receive additional training, consultations and certification. The materials are included in the cost of the workshop. The cost for the services, not to exceed \$6,800.00, will be paid from Restricted General Fund – Afterschool Education and Safety Program, Account No. 459.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Center for Collaborative Solutions, Healthy Behaviors Initiative, Sacramento, California, for membership into the Healthy Behaviors Learning Centers and up to six workshop sessions, effective December 4, 2013, through June 30, 2014. The membership will allow the CAPS program to join a Statewide Professional Learning Community to learn best practices and obtain certification as a Healthy Behaviors Learning Center – the first such center in Region X. The benefits include improvement of the CAPS program, creating community partnerships, national recognition, and new funding from public and private funders. A designated site for a future learning center will receive additional training, consultations and certification. The materials are included in the cost of the workshop. The cost for the services, not to exceed \$6,800.00, will be paid from Restricted General Fund – Afterschool Education and Safety Program, Account No. 459.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Creative Before- and After-School Programs for Success (CAPS) Department
Approver: Assistant Superintendent, Student Services Division

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10.16 Agreement with Pilar O' Cadiz, Ph.D., Santa Ana, California, to Provide Refinement and Implementation of the Program Quality Assessment Tool (PQAT) for the CAPS Program
(Prepared by Business Services Division)

The Creative Before- and After-School Program for Success (CAPS) Department requests Board of Education approval to enter into an agreement with Dr. Pilar O' Cadiz, Santa Ana, California, to provide refinement and implementation of the Program Quality Assessment Tool (PQAT) for the CAPS Program, effective December 4, 2013, through June 30, 2014. The implementation of the PQAT is the second phase of work previously carried out in 2012. The previous work was for the initial development and piloting and was customized to address key aspects of the CAPS Program. This second phase will provide evaluation and research services to scale up the use of the tools developed and to train the CAPS Central Leadership team and Instructional Liaisons in the use and scoring of the observational tool and the Site Leads in the administration of student and staff surveys. The data will be used to complement the data on the California Afterschool Outcomes Measures Project's Online Toolbox and the achievement data by the District Research Department. The cost for the services, not to exceed \$12,500.00, will be paid from Restricted General Fund – Afterschool Education and Safety Program, Account No. 459.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Dr. Pilar O' Cadiz, Santa Ana, California, to provide refinement and implementation of the Program Quality Assessment Tool (PQAT) for the CAPS Program, effective December 4, 2013, through June 30, 2014. The implementation of the PQAT is the second phase of work previously carried out in 2012. The previous work was for the initial development and piloting and was customized to address key aspects of the CAPS Program. This second phase will provide evaluation and research services to scale up the use of the tools developed and to train the CAPS Central Leadership team and Instructional Liaisons in the use and scoring of the observational tool and the Site Leads in the administration of student and staff surveys. The data will be used to complement the data on the California Afterschool Outcomes Measures Project's Online Toolbox and the achievement data by the District Research Department. The cost for the services, not to exceed \$12,500.00, will be paid from Restricted General Fund – Afterschool Education and Safety Program, Account No. 459.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Creative Before- and After-School Program for Success (CAPS) Department
Approver: Assistant Superintendent, Student Services Division

Special Education

10.17 Agreement for Nonpublic, Nonsectarian School/Agency Services with Cody Educational Enterprises, Inc. dba Big Springs Educational Therapy Center & School, Moreno Valley, California
(Prepared by Business Services Division)

The Special Education Department requests Board of Education approval to enter into an agreement with Cody Educational Enterprises, Inc. dba Big Springs Educational Therapy Center & School, Moreno Valley, California, to provide services to an identified District special education student per the provisions of AB 3632, with emphasis on autism, emotional disturbance and learning disability, effective November 1, 2013, through June 30, 2014. Big Springs Educational Therapy Center & School is a small highly structured program that will allow the identified student to gradually integrate back into the school setting and will focus on the educational and mental health needs and bolster his confidence in his ability to learn. The daily rate is a not-to-exceed cost of \$132.74 with the District providing transportation. The cost and other approved related services at agreed-upon rates will be paid from Restricted General Fund—Special Education-Non-Public, Account No. 824.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education ratifies entering into an agreement with Cody Educational Enterprises, Inc. dba Big Springs Educational Therapy Center & School, Moreno Valley, California, to provide services to an identified District special education student per the provisions of AB 3632, with emphasis on autism, emotional disturbance and learning disability, effective November 1, 2013, through June 30, 2014. Big Springs Educational Therapy Center & School is a small highly structured program that will allow the identified student to gradually integrate back into the school setting and will focus on the educational and mental health needs and bolster his confidence in his ability to learn. The daily rate is a not-to-exceed cost of \$132.74 with the District providing transportation. The cost and other approved related services at agreed-upon rates will be paid from Restricted General Fund—Special Education-Non-Public, Account No. 824.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign any related documents.

Requester: Director, Special Education Department

Approver: Assistant Superintendent, Student Services Division

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Youth Services

10.18 Expulsion of Student(s)
(Prepared by Youth Services Department)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education accepts and adopts the recommendation and findings of the Hearing Panel, based on a review of the Panel's finding of facts and recommendations, and orders the expulsion of the following student(s) with the birth date(s) as listed below in accordance with the Board rules and regulations and in compliance with Education Code Section 48900:

(S)5/21/2001 1/5/1996 **(S)2/23/1999 **(S)1/26/2000 (S)1/15/2000 *(S)7/2/1997
*(S)1/28/2002

*The Board does hereby order the enforcement of the expulsion suspended for a period of not more than one calendar year. The suspension of the enforcement of the expulsion order is deemed appropriate for the rehabilitation of the pupil, per Education Code section 48917.

**The Board does hereby expel the pupil for a period of one semester, and does hereby order the enforcement of the expulsion suspended for the following semester, allowing him/her to be considered for re-enrollment in the district under suspended expulsion as deemed appropriate for the rehabilitation of the pupil, per Education Code section 48917.

(S) A stipulated expulsion is a process whereby the pupil and his/her family acknowledge responsibility for the behavior leading to the recommendation for expulsion by the school administration, and waive their right to a hearing by admitting to the facts in support of an expulsion recommendation. The pupil and his/her family stipulate the facts of the case as presented by the school, accepting one of the following consequences: *(S) suspended expulsion, **(S) expulsion one semester, suspended expulsion one semester, (S) expulsion two semesters.

Requester: Director, Youth Services
Approver: Assistant Superintendent, Student Services

10.19 Student(s) Recommended for Suspension, but Remanded Back to School Sites or Had Suspensions Reduced, Due to Errors of Due Process, Lack of Evidence, and/or Availability of Other Means of Correction
(Prepared by Youth Services Department)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the following student(s) were recommended for suspension, but suspension is deemed inappropriate based on due process errors, insufficient evidence, and/or the

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availability of other means of correction in compliance with Education Code Section 48900. Therefore, although they were recommended for suspension, the suspension was reversed or modified.

9/12/1999

Requester: Director, Youth Services
Approver: Assistant Superintendent, Student Services

10.20 Student(s) Recommended for Expulsion, but Remanded Back to the School Sites Due to Errors of Due Process, Lack of Evidence and/or Availability of Other Means of Correction
(Prepared by Youth Services Department)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the following student(s) were recommended for expulsion, but expulsion is deemed inappropriate based on due process errors, insufficient evidence, and/or the availability of other means of correction in compliance with the Education Code section 48900. Therefore, although they were recommended for expulsion, the expulsion is not granted:

10/23/1995 8/28/1998

Requester: Director, Youth Services
Approver: Assistant Superintendent, Student Services

FACILITIES/OPERATIONS DIVISION

Facilities Management

10.21 Amendment No. 1 to the Agreement with Global Environmental Training & Consulting, Inc., West Covina, California, to Assist the District in Control of Hazardous Waste Material
(Prepared by Business Services Division)

The Maintenance and Operations Department requests Board of Education approval to amend the agreement with Global Environmental Training & Consulting, Inc., West Covina, California, approved by the Board on July 2, 2013, Agenda Item 6.88, to provide 24-hour per day Asbestos Hazard Emergency Response (AHERA). This amendment is necessary to increase the contract amount by an additional \$20,000.00 from the original \$20,000.00 for a new aggregate contract amount of \$40,000.00. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

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BE IT RESOLVED that the Board of Education approves amending the agreement with Global Environmental Training & Consulting, Inc., West Covina, California, approved by the Board on July 2, 2013, Agenda Item 6.88, to provide 24-hour per day Asbestos Hazard Emergency Response (AHERA). This amendment is necessary to increase the contract amount by an additional \$20,000.00 from the original \$20,000.00 for a new aggregate contract amount of \$40,000.00. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Maintenance and Operations Department
Approver: Assistant Superintendent, Facilities/Operations Division

10.22 Amendment No. 1 to the Professional Services Agreement with Total Engineering Services for Architectural and Engineering Services for the Cajon High School Concrete Retaining Wall Project
(Prepared by Facilities/Operations Division)

The Facilities Management Department requests Board of Education approval to amend the professional services agreement with Total Engineering Services, Inc., Mission Viejo, California, for architectural and engineering services for the Cajon High School concrete retaining wall project, originally approved by the Board on July 7, 2009. This amendment is needed to revise the plans to meet updated Division of State Architect requirements and to extend the ending date to June 30, 2015. The cost, not to exceed \$15,900.00, plus approved reimbursables, will be paid from Funds 21, 25 or 35. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the professional services agreement with Total Engineering Services, Inc. for architectural and engineering services for the Cajon High School concrete retaining wall project. This amendment is needed to revise the plans to meet updated Division of State Architect requirements and to extend the ending date to June 30, 2015. The cost, not to exceed \$15,900.00, plus approved reimbursables, will be paid from Funds 21, 25 or 35. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said Amendment No. 1.

Requester: Director, Facilities Planning and Development Department
Approver: Assistant Superintendent, Facilities/Operations Division

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10.23 Amendment No. 6 to the Professional Services Agreement with ATI Architects and Engineers for Architectural and Engineering Services for the Middle College High School Project
(Prepared by Facilities/Operations Division)

The Facilities Management Department requests Board of Education approval to amend the professional services agreement with ATI Architects and Engineers, Highland, California, originally approved by the Board on January 8, 2008, for architectural and engineering services for the Middle College High School project. This amendment is needed to provide extended construction administration and project closeout support beyond the original construction period and to extend the ending date to December 31, 2014. There is no additional cost. All other terms and conditions will remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education ratifies the amendment to the professional services agreement with ATI Architects and Engineers for architectural and engineering services for the Middle College High School project. This amendment is needed to provide extended construction administration and project closeout support beyond the original construction period and to extend the ending date to December 31, 2014. There is no additional cost. All other terms and conditions will remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director of Purchasing Department, to sign said Amendment No. 6.

Requester: Director, Facilities Planning and Development Department

Approver: Assistant Superintendent, Facilities/Operations Division

10.24 Master Facilities Use Agreement with Sturges Center for the Fine Arts
(Prepared by Facilities/Operations Division)

The Facilities/Operations Division requests Board of Education approval to enter into a master facilities use agreement with Sturges Center for the Fine Arts, San Bernardino, California for use of the Fine Arts auditorium, effective December 4, 2013 through June 30, 2014, with a maximum of three (3) one-year extensions at the sole discretion of the District, including approval to enter into individual facilities use agreements that comply fully with the requirements of the master facilities use agreement, such as individually approved provider facility use application (Exhibit A) and existing rental cost of the theatre (Exhibit B). Use of this facility is on an as-required basis as requested by school sites and departments. The cost will be charged to various site and department budgets upon approval by authorized management personnel.

It is recommended that the following resolution be adopted:

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BE IT RESOLVED that the Board of Education approves entering into a master facilities use agreement with Sturges Center for the Fine Arts, for use of the Fine Arts auditorium, effective December 4, 2013, through June 30, 2014, with a maximum of three (3) one-year extensions at the sole discretion of the District, including approval to enter into individual facilities use agreements that comply fully with the requirements of the master facilities use agreement, such as individually approved provider facility use application (Exhibit A) and existing rental cost of the theatre (Exhibit B). Use of this facility is on an as-required basis as requested by school sites and departments. The cost will be charged to various site and department budgets upon approval by authorized management personnel.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said agreement.

Requester/Approver: Assistant Superintendent, Facilities/Operations Division

Master Contract No. 04/05-Master-0012AM

Purchase Order No.

**STURGES CENTER FOR THE FINE ARTS
 City Schools
 FACILITY USE APPLICATION**

Date of Application: _____

Name of Applicant/Organization: _____

Address: _____

Phone Number: _____ (Day) _____ (Night)

Facility Room Requested: _____

Nature of Activity/Event: _____

Date of Activity: _____ Time _____ to _____

Estimated Attendance: ____ Open to Public? ____ Admission Fee? ____

Will Sound Amplification or Public Address be used? ____ Fees ____ Receipt # ____

Note: This application is subject to cancellation by any Police Officer who determines violation of any provision of the City of San Bernardino Municipal Code or by Theater Management who determines violation of agreed upon nature of activity.

Printed Name of Applicant: _____

Signature: _____

This Facility Use Application is inherently a part of the Master Agreement. It is bound by the general terms and conditions of the Master Agreement. This Facility Use Application described in detail the ORGANIZATION's standard fee schedule and description of services.

IN WITNESS WHEREOF, the parties have executed this Facility Use Application as set forth below

STURGES CENTER FOR
 FOR THE FINE ARTS

SAN BERNARDINO CITY UNIFIED
 SCHOOL DISTRICT

 Harald Luther
 Theater Manager

 Debra Love
 Director of Purchasing Department

Date: _____

Date: _____

EXHIBIT A

Facilities Use Agreement

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Master Contract No. 04/05/-Master-0012AM

SCHEDULE OF FEES

Performance - \$ 350.00 for minimum 5 hours
(Includes stage lights, house sound system, ticket booth dressing rooms and require staff up to 4)

Each Additional Hour - \$70.00

Rehearsal - \$210.00 for minimum 3 hours
(Includes stage lights, house sound system, dressing rooms and required staff up to 3)

Each Additional Hour - \$70.00

Meetings & Lectures

Theatre - \$20.00 per hour

Room - \$15.00 per hour

(Theatre or Room No Cost during Regular Buisness Hours 9 am - 5 pm Mon - Fri)

Additional Staff Costs

Staff cost per hour \$16.00

Restoring stage draperies, lights, to original house hang cost per hour. \$50.00

Additional Equipment Charges

Followspot Light \$50.00

Strobe light \$25.00

Additional Costs

Cleaning Fee \$50.00

Concessions (20% of Gross Sales)

Security:

San Bernardino City Unified School District Shall Provide Own Security For Events Held at Sturges Center For The Fine Arts.

SUB-TOTAL

\$0.00

Less Deposit(s)

TOTAL FEES

\$0.00

(Checks should be made payable to: ~~STURGES CENTER FOR THE FINE ARTS~~)

Theatrical Arts International

EXHIBIT B

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10.25 Ratification of Approved Change Orders
(Prepared by Facilities/Operations Division)

The Facilities Management Department requests Board of Education approval to ratify the change orders not exceeding 10% of the original contract amount for all District construction projects during the 2012-2013 fiscal year. Upon recommendation by County Counsel to establish a practice for ratification of these changes orders by the Board, the Facilities Management Department seeks a blanket ratification of District approved change orders from January 1, through June 30, 2013. The change orders include the change orders approved by the District and waiting for DSA approval; and the explanation for the changes.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education ratifies the District-approved change orders from January 1, 2013 through June 30, 2013, for the following projects:

Group 2 - Modernizations

Mt. Vernon ES
Rio Vista ES
Roosevelt ES

Group 4 - Modernizations

Arrowhead ES
Carmack ES
Kendall ES

Group 7 - Modernizations

Ramona-Alessandro ES
Bradley ES
Marshall ES
Warm Springs ES

Group 11 – Modernizations

Barton ES
Burbank ES
Emmerton ES
Lankershim ES

New Sites

George Brown Jr. ES
H. Frank Dominguez ES
Graciano Gomez ES
Dr. Mildred Dalton Henry ES

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Indian Springs HS/Curtis Modernization
Little Mountain ES
Middle College HS
Captain Leland F. Norton ES

Other Projects

Hunt ES - Phase II
Group C – HVAC

Requester: Director, Facilities Planning and Development Department
Approver: Assistant Superintendent, Facilities/Operations Division

SESSION ELEVEN - Action

11.0 Action Items

11.1 First Period Interim Financial Report as of October 31, 2013
(Prepared by Business Services Division)

It is recommended that the Board of Education approve a **positive certification** for the First Interim Financial Report for Fiscal Year 2013-14, as of October 31, 2013, with the accompanying resolution which is required by San Bernardino County Office of Education.

BE IT RESOLVED that the Board of Education approves, on the basis of information presented, the First Interim Financial Report as of October 31, 2013.

BE IT ALSO RESOLVED that the President of the Board of Education certifies on behalf of the Board that the San Bernardino City Unified School District will be able to meet its ongoing financial obligations for the current fiscal year and subsequent two years.

Requester/Approver: Director, Fiscal Services

11.2 Personnel Report #11, Dated December 3, 2013
(Prepared by Human Resources Division)

It is requested that the Board approves the Personnel Report #11, dated December 3, 2013, which contains action such as hiring, retirements, resignations, promotions, and terminations involving certificated, classified, and other employees in the categories of noon duty aides, recreational supervisors, substitute employees, and others. These actions are consistent with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

The following resolution is recommended:

BE IT RESOLVED that the Personnel Report #11, dated December 3, 2013, be approved as presented. Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

11.3 In Recognition of Deceased Employee
(Prepared by the Communications Office)

DOMINGO ARAGÓN

WHEREAS Domingo Aragón was a dedicated member of the classified staff for the San Bernardino City Unified School District from 1979, until he left the District in 1988; and

WHEREAS Domingo Aragón served the District as an athletic equipment attendant at Pacific and Cajon High Schools; and

WHEREAS Domingo Aragón proudly served his country in the United States Air Force for 20 years; and

WHEREAS on February 3, 2013, Domingo Aragón died, bringing deep sorrow to his loving family and friends; and

WHEREAS Domingo Aragón is survived by his wife, Inez; his son, David of San Bernardino; his daughters, Rebecca and Maxine of Highland; his sisters, Estella Flores of Las Vegas, New Mexico and Nora Reitsam of Highland; and 12 grandchildren;

THEREFORE BE IT RESOLVED that the Board of Education of the San Bernardino City Unified School District does take this opportunity to express its gratitude for Domingo Aragón's service to the District and its students and does extend its deepest sympathy to his family.

OLGA E. KEATING

WHEREAS Olga E. Keating was a dedicated member of the certificated staff for the San Bernardino City Unified School District from 1959, until her retirement in 1993; and

WHEREAS Olga Keating served the District as a teacher at Lincoln, Bradley, Vermont, and Belvedere Elementary Schools and continued to work as a substitute teacher after her retirement; and

WHEREAS Olga Keating was a proud volunteer with the San Bernardino Humane Society; and

WHEREAS on August 19, 2013, Olga Keating died, bringing deep sorrow to her loving family and friends; and

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WHEREAS Olga Keating is survived by her daughter, Dawn; her brother, Steve Phillips; and many nieces and nephews;

THEREFORE BE IT RESOLVED that the Board of Education of the San Bernardino City Unified School District does take this opportunity to express its gratitude for Olga Keating's service to the District and its students and does extend its deepest sympathy to her family.

ROBERTA LOUISE LOCKWOOD

WHEREAS Roberta Louise Lockwood was a dedicated member of the certificated staff for the San Bernardino City Unified School District from 1993, until 2012; and

WHEREAS Roberta Lockwood served the District as a beloved fifth-grade teacher at Belvedere Elementary School; and

WHEREAS Roberta Lockwood spent her life focused on others, including her Belvedere students and her own grandchildren; and

WHEREAS on October 23, 2012, Roberta Lockwood died, bringing deep sorrow to her loving family and friends; and

WHEREAS Roberta Lockwood is survived by her daughter, Laurie Rethaford; her son, Kenneth Lockwood; and her grandchildren, Austin, Devin, and Madison;

THEREFORE BE IT RESOLVED that the Board of Education of the San Bernardino City Unified School District does take this opportunity to express its gratitude for Roberta Lockwood's service to the District and its students and does extend its deepest sympathy to her family.

MARY T. LOPEZ

WHEREAS Mary T. Lopez was a dedicated member of the classified staff for the San Bernardino City Unified School District from 1974, until her retirement in 1989; and

WHEREAS Mary Lopez served the District as an attendance aide, a bilingual clerk, and a bilingual attendance clerk working at Guidance Services, Richardson, and Cajon High; and

WHEREAS Mary Lopez was a faithful member of Our Lady of the Assumption Church; and

WHEREAS on August 16, 2013, Mary Lopez died, bringing deep sorrow to her loving family and friends; and

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WHEREAS Mary Lopez is survived by her husband, Nick; her sons, Nick, Joe, and John of San Bernardino; her daughter, Lisa Canavan of Poway; nine grandchildren; and one great-granddaughter;

THEREFORE BE IT RESOLVED that the Board of Education of the San Bernardino City Unified School District does take this opportunity to express its gratitude for Mary Lopez's service to the District and its students and does extend its deepest sympathy to her family.

JOHNNIE LEE NOLAND

WHEREAS Johnnie Lee Noland was a dedicated member of the classified staff for the San Bernardino City Unified School District from 1974, until his retirement in 1993; and

WHEREAS Johnnie Noland served the District as a custodian, senior relief custodian, maintenance trades helper, and general maintenance worker; and

WHEREAS Johnnie Noland proudly served his country in the United States Air Force for 22 years; and

WHEREAS on August 2, 2013, Johnnie Noland died, bringing deep sorrow to his loving family and friends; and

WHEREAS Johnnie Noland is survived by his wife, Linda; his sisters, Barbara, Bonnie, and Wilburta; his children, Susan, Robin, Johnnie Jr., and Jimmy; his step-children, Rick, Deborah, Shelva, and Shannon; 19 grandchildren; and 11 great-grandchildren;

THEREFORE BE IT RESOLVED that the Board of Education of the San Bernardino City Unified School District does take this opportunity to express its gratitude for Johnnie Noland's service to the District and its students and does extend its deepest sympathy to his family.

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SESSION TWELVE - Closed Session

12.0 Closed Session

As provided by law, the Board will meet in Closed Session for consideration of the following:

Student Matters/Discipline

Conference with Labor Negotiator

District Negotiator: Harold Vollkommer
Employee Organization: California School Employees Association
Communications Workers of America
San Bernardino School Police Officers Association
San Bernardino Teachers Association

Public Employee Discipline/Dismissal/Release

Anticipated Litigation

(Government Code Section 54956.9(b)(1))

Number of Cases: One

SESSION THIRTEEN – Open Session

13.0 Action Reported from Closed Session

SESSION FOURTEEN - Closing

14.0 Adjournment

The next regular meeting of the Board of Education of the San Bernardino City Unified School District will be held on Tuesday, December 17, 2013, at 5:30 p.m. in the Community Room of the Board of Education Building, 777 North F Street, San Bernardino.

The District is committed to provide equal access to individuals with a disability to open and public meetings. For information on the availability of disability-related aids or services to enable any person with a disability to participate in a public meeting and/or to request reasonable accommodations, please contact:

Affirmative Action Office
777 North F Street
San Bernardino, CA 92410
(909) 381-1122
(909) 381-1121 fax

Board of Education Meeting
December 3, 2013

Office Hours: Monday through Friday, 8 a.m.-4:30 p.m.

Requests for reasonable accommodations must be received by the Affirmative Action Office no later than five working days before the public meeting so that an interactive process can be effectuated to determine an effective accommodation that would best serve the needs of the individual with a disability.

Posted: November 27, 2013