

**AGENDA INDEX FOR THE
SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT**

**Regular Meeting of the Board of Education
Community Room
Board of Education Building
777 North F Street
San Bernardino, California**

MICHAEL J. GALLO
Vice President

MARGARET HILL, D.Ed.
Board Member

JUDI PENMAN
Board Member



DR. BARBARA FLORES
President

DALE MARSDEN, Ed.D.
Superintendent

BOBBIE PERONG
Board Member

LYNDA K. SAVAGE
Board Member

DANNY TILLMAN
Board Member

August 20, 2013

Estimated Time

SESSION ONE – Public Comment

1.0 Public Comment

4:30 p.m.

SESSION TWO – Closed Session

2.0 Closed Session

4:35 p.m.

As provided by law, the Board will meet in closed Session for consideration of the following:

Anticipated Litigation

(Government Code Section 54956.9(b)(1))

Number of Cases: One

Existing Litigation

Case No. 1106215

SESSION THREE - Opening

3.0 Opening

5:30 p.m.

- 3.1 Call to Order
- 3.2 Pledge of Allegiance to the Flag
- 3.3 Adoption of Agenda
- 3.4 Inspirational Reading

*All indicated times are approximate. The actual time for any item is dependent upon the amount of time required for prior items.

SESSION FOUR - Special Presentations

- 4.0** *Special Presentations* **5:45 p.m.**
4.1 Honoring District Partnerships
4.2 Community and School Alliance (CaSA) Foundation Grant Awards
4.3 Recognition of Patriot Day

SESSION FIVE – Student Achievement

- 5.0** *Student Achievement* **6:10 p.m.**

SESSION SIX - Public Hearing

- 6.0** *Public Hearing* **6:30 p.m.**
6.1 Hearing to Consider the Revocation of the Woodward Leadership Academy Charter
6.2 Public Disclosure of Memorandum of Understanding (Speech Language Pathologists) Between the San Bernardino City Unified School District and San Bernardino Teachers Association

SESSION SEVEN - Reports and Comments

- 7.0** *Reports and Comments* **7:00 p.m.**
7.1 Report by San Bernardino Teachers Association
7.2 Report by California School Employees Association
7.3 Report by Communications Workers of America
7.4 Report by San Bernardino School Police Officers Association
7.5 Report by San Bernardino School Managers
7.6 Comments by Board Members
7.7 Comments by Superintendent and Staff Members
7.8 Book Study—*The Speed of Trust*, The 4 Cores of Credibility

SESSION EIGHT – Public Comment

- 8.0** *Public Comment* **7:30 p.m.**

SESSION NINE - Administrative Presentation

- 9.0** *Administrative Presentation* **7:45 p.m.**
9.1 American Productivity & Quality Center Education

SESSION TEN - Administrative Reports

- 10.0 Administrative Reports** **8:15 p.m.**
10.1 Follow Up on Requests and Questions from Board and Community Members, as of August 14, 2013

SESSION ELEVEN – Consent Calendar

- 11.0 Consent Calendar** **8:20 p.m.**

BOARD OF EDUCATION

- 11.1 Approval of Minutes

SUPERINTENDENT

- 11.2 Agreement with School Management Group, Whittier, California, to Evaluate the District's Maintenance and Operations Department
11.3 Amendment No. 1 to the Agreement with FranklinCovey Client Sales, Inc., Salt Lake City, Utah, to Provide the Speed of Trust Workshop
11.4 Amendment No. 1 to the Agreement with Malachied, Inc., DBA The Breakthrough Coach, Ponte Vedra, Florida, to Provide Management Development Program for District Administrators and their Secretaries

DEPUTY SUPERINTENDENT

- 11.5 Agreement with Life Long Learning & Associates, Blue Jay, California, to Provide Professional Development Services to Teachers at Cajon High School
11.6 Renewal of the Agreement with Parent Institute for Quality Education, Covina, California, to Provide Training to Parents of District Students Enrolled at Curtis Middle School

BUSINESS SERVICES DIVISION

- 11.7 Acceptance of Gifts and Donations to the District
11.8 Bid No. 05-13, Requirements Contract for the Remediation of Hazardous Materials; District-Wide
11.9 Commercial Warrant Registers for Period from July 16, 2013 through July 31, 2013
11.10 Federal/State/Local District Budgets and Revisions
11.11 Sale of Used District Covered Electronic Waste (CEW/Non-CEW)

EDUCATIONAL SERVICES

- 11.12 Agreement with Life Long Learning & Associates, Blue Jay, California, to Provide Professional Development Services to Mathematics Teachers at Richardson PREP HI

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- 11.13 Renewal of the Agreement with Action Learning Systems, Inc., Pasadena, California, to Provide Accountability Coaching and Interactive Instruction Workshops for Marshall Elementary School Administrators and Teachers
- 11.14 Request for Waiver of California High School Exit Exam (CAHSEE) Passage Requirement for Students with a Disability

STUDENT SERVICES

Adult School

- 11.15 Renewal of the Agreement with Youth Action Project, San Bernardino, California, to Provide Tutoring and Mentoring Services to Students at Adult School, Arroyo Valley and San Gorgonio High Schools

Alternative Programs

- 11.16 Agreement with Omnitrans, San Bernardino, California, to Provide Bus Transportation to Students in the Destination Diploma Program

School Site

- 11.17 Renewal of the Agreement with the Regents of the University of California, Berkeley, California, for Implementation of the Destination College Advising Corps (DCAC) at San Bernardino High School

Special Education

- 11.18 Amendment No. 1 to the Agreement for Nonpublic, Nonsectarian School/Agency Services with Valley Star High School, Mentone, California
- 11.19 Authorization to Approve Special Education Settlement Agreements
- 11.20 Renewal of the Agreement with The Cosca Group, Hemet, California, to Provide Executive Coaching Sessions to the Special Education Department

Youth Services

- 11.21 Lift of Expulsion of Student(s)
- 11.22 Petition to Expunge, Rescind, or Modify Expulsion

FACILITIES/OPERATIONS DIVISION

Facilities Management

- 11.23 Amendment No. 3 to the Master Services Agreement for the Lease and/or Purchase of DSA Approved Relocatable Buildings for the QEIA Program and Modernization Projects throughout the District
- 11.24 Development Agreement with East Valley Water District
- 11.25 Notice of Completion, Bid No. F11-02C, HVAC Upgrades at Cajon, Pacific, and San Bernardino High Schools

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- 11.26 Notice of Completion, Bid No. F11-05, Inghram and Lytle Creek Elementary Schools, Serrano and Richardson PREP HI Middle Schools Miscellaneous Modernization Projects
- 11.27 Request for Retention Reduction, Bid No. F08-06, Mt. Vernon, Rio Vista, and Roosevelt Elementary Schools Modernization Project (Group 2)

Nutrition Services

- 11.28 Cafeteria Warrant Register, July 1, 2013 through July 31, 2013

SESSION TWELVE - Action

12.0 Action Items **8:25 p.m.**

12.1 Request for Exemption from Education Code 45272 (b)

12.2 Personnel Report #4, Dated August 20, 2013

SESSION THIRTEEN - Closed Session

13.0 Closed Session **8:30 p.m.**

As provided by law, the Board will meet in Closed Session for consideration of the following:

Student Matters/Discipline

Conference with Labor Negotiator

District Negotiator: Harold Vollkommer
Employee Organization: California School Employees Association
Communications Workers of America
San Bernardino School Police Officers Association
San Bernardino Teachers Association

Public Employee Discipline/Dismissal/Release

Public Employee Appointment

Title: Coordinator, Child Development

Anticipated Litigation

(Government Code Section 54956.9(b)(1))

Number of Cases: Three

Existing Litigation

Case No. 1106215

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SESSION FOURTEEN – Open Session

14.0 Action Reported from Closed Session ***9:30 p.m.***

SESSION FIFTEEN - Closing

15.0 Adjournment ***9:35 p.m.***

The next regular meeting of the Board of Education of the San Bernardino City Unified School District to be held on Tuesday, September 3, 2013, has been canceled. A special meeting will be held on Tuesday, September 10, 2013, at 5:30 p.m. in the Community Room of the Board of Education Building, 777 North F Street, San Bernardino.

Posted: August 16, 2013

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Board Member

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SESSION ONE – Public Comment

1.0 Public Comment

Persons desiring to address the Board of Education regarding Agenda Item 2.0 Closed Session, may do so at this time. Please complete a “Request to Address the Board of Education” form and place your completed form in the inbox located at the agenda table.

SESSION TWO – Closed Session

2.0 Closed Session

As provided by law, the Board will meet in closed Session for consideration of the following:

Anticipated Litigation

(Government Code Section 54956.9(b)(1))

Number of Cases: One

Existing Litigation

Case No. 1106215

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SESSION THREE - Opening

3.0 *Opening*

- 3.1 Call to Order
- 3.2 Pledge of Allegiance to the Flag
- 3.3 Adoption of Agenda
- 3.4 Inspirational Reading

SESSION FOUR - Special Presentations

4.0 *Special Presentations*

- 4.1 Honoring District Partnerships
(Prepared by the Communications Department)

The Board of Education would like to recognize the partnership with Discover Financial Services and officially accept a \$103,724 grant to fund a financial education curriculum for district high schools. The grant is part of Discover's Pathway to Financial Success program, a five-year, \$10 million commitment to bring financial education curriculum into public high schools across the country.

- 4.2 Community and School Alliance (CaSA) Foundation Grant Awards
(Prepared by the Communications Office)

Jim Dilday, vice president of Communications for the Community and School Alliance, will present awards to 15 CaSA grant recipients from 13 District schools. Funding for these grants totals more than \$9,500.00. CaSA grant money is raised through the publication of the annual *CaSA Tabloid*.

- 4.3 Recognition of Patriot Day
(Prepared by the Communications Department)

WHEREAS on September 11, 2001, more than 2,900 innocent people lost their lives when a calm September morning was shattered by terrorists driven by hatred and destruction; and

WHEREAS on that day, terrorists hijacked four passenger jets, crashing two of them into the twin towers of New York's World Trade Center; crashing a third jet into the headquarters of the U.S. Department of Defense at the Pentagon in Washington,

D.C.; and crashing the fourth plane into the Pennsylvania countryside, falling short of its intended target because of the heroic efforts of passengers on board; and

WHEREAS the greatness of America shown brightly in the bravery of victims, in the heroism of first responders who laid down their lives to save others, in the compassion of people who stepped forward to help those they had never met, and in the generosity of millions of Americans who enriched our country with acts of service and kindness; and

WHEREAS Sunday, September 11, 2013, marks the 12th anniversary of this tragic event; and

WHEREAS by a joint resolution approved December 18, 2001, the U.S. Congress has designated September 11 of each year as Patriot Day; and

WHEREAS in proclaiming September 11 Patriot Day in 2003, President George W. Bush called upon appropriate units of government and all Americans from their homes to display the flag at half-staff on that day and to observe a moment of silence beginning at 8:46 a.m. to honor the innocent victims who lost their lives as a result of the terrorist attacks of September 11, 2001;

THEREFORE, BE IT RESOLVED that the Board of Education of the San Bernardino City Unified School District hereby recognizes September 11, 2013, as Patriot Day and encourages all the schools of the District to observe the day with appropriate remembrances, ceremonies, or activities, and to undertake educational activities that commemorate this fateful day.

SESSION FIVE – Student Achievement

5.0 *Student Achievement*

SESSION SIX - Public Hearing

6.0 *Public Hearing*

6.1 Hearing to Consider the Revocation of the Woodward Leadership Academy Charter

(Prepared by Educational Services Division)

California Education Code 47604.32 specifies specific duties of the chartering authority including (d) monitoring the fiscal condition of each school. There will be a public hearing to consider whether sufficient grounds exist to provide Woodward Leadership Academy written findings to proceed with the revocation of Woodward Leadership Academy pursuant to

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Education Code 47607 (e) and Title 5 of the California Code of Regulations, section 11965, et seq.

Conduct Public Hearing

It is recommended that the following resolution be adopted:

WHEREAS Woodward Leadership Academy has not met the conditions set forth by the Notice of Violations submitted by the Chartering Authority on May 7, 2013, and at the Notice of Intent to Revoke Woodward Leadership Academy and Notice of Facts in Support of Revocation on July 23, 2013,

WHEREAS the school has committed material violations of the conditions and standards set forth in the Charter, engaged in fiscal mismanagement, and violated provisions of the law,

THEREFORE, BE IT RESOLVED that the District has conducted this hearing to determine the Chartering Authority has sufficient grounds to proceed to the next step in the revocation process.

- 6.2 Public Disclosure of Memorandum of Understanding (Speech Language Pathologists) Between the San Bernardino City Unified School District and San Bernardino Teachers Association
(Prepared by the Human Resources Division)

On July 9, 2013, the San Bernardino Teachers Association (SBTA) Speech Language Pathologist membership ratified the following Memorandum of Understanding (MOU) regarding Speech Language Pathologists. In addition, the MOU was submitted to the San Bernardino County Superintendent of Schools for review. During this review, the County Superintendent of Schools determines the impact of the tentative amendment(s) to the collective bargaining agreement(s) on the District's budget, ending balance, and general fund reserves. The summary of the proposed Memorandum of Understanding (MOU) with the SBTA bargaining unit, setting forth the financial impact of the MOU, is included in the Board agenda for the Board's review and to make them available to the interested public.

**Memorandum of Understanding
San Bernardino City Unified School District
and San Bernardino Teachers Association
June 12, 2013
Speech Language Pathologists**

This Memorandum of Understanding is made and entered into this 12th day of June, 2013, between the San Bernardino City Unified School District (herein after referred to as "District") and the San Bernardino Teachers Association, SBTA (herein after referred to as "Association").

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WHEREAS, the District has employed Speech and Language Pathologists (hereinafter referred to as “SLPs”) to meet the needs of students in the District; and

WHEREAS, the SLPs are members of SBTA and, as such, SBTA is the exclusive bargaining agent for SLPs; and

WHEREAS, the District has a number of SLP vacancies, resulting in caseload challenges for the SLPs; and

WHEREAS, SLP caseloads are defined in the Certificated Bargaining Agreement and in California Education Code; and

WHEREAS, the District and the SLPs desire to provide quality services to students in an effective manner; and

WHEREAS, there is and has been an ongoing shortage of SLPs available in the job market; and

WHEREAS, the District seeks to be competitive in the job market in relation to compensation for SLPs; and

WHEREAS, Article XI Wages, Section 13(c) states in part “Speech Language Pathologists shall be paid a factor of 5% of their per diem rate of pay as determined by their placement on Appendix A of the CBA”;

THEREFORE, the District and the Association agree to the following:

1. The District shall continue to aggressively recruit and hire SLPs.
2. Newly hired fully credentialed, full-time SLPs will receive a \$5,000 signing bonus payable by October 1 of the first year of employment. Newly hired fully credentialed, part-time SLPs shall receive a prorated share of the signing bonus.
3. Continuing fully credentialed, full-time SLPs shall be paid a Stay-Put bonus of \$5,000 payable in full on October 1 of the school year. Continuing fully credentialed, part-time SLPs shall be paid a prorated share of the \$5,000 Stay-Put Bonus.
4. Fully credentialed, full-time SLPs shall be paid \$1,000 per year for license-required classes/seminars, license renewal fees for the state Speech Language Pathologist license, and/or the Certification of Clinical Competency license. This payment is conditioned on the supervisor’s verification that Medi-Cal billing has been completed and will be paid by the end of the 2013-2014 school year. Fully credentialed, part-time SLPs shall be paid a prorated share of the \$1,000 per year by the end of the 2013-2014 school year.
5. The District shall continue to seek interns that can work under SLP supervision. Interns will reduce caseload averaging. Supervising SLPs will receive a stipend of \$500 per semester.

6. On a temporary basis, the District may, contract external services with the following provisions:
 - a) The District will make every effort to minimize the cost of contracted SLPs services.
 - b) Contracted services will be reduced upon the hiring of SLPs up until the time that the District has hired the sufficient number of SLPs needed to provide all SLP services to students.
 - c) The District shall provide to the Association, by the 10th of each month, information regarding contracted services, including but not limited to, dates of initiation/termination, number of people providing services, number of hours provided by each provider, number of caseloads assigned to each provider, and amount of payment for services.
 - d) Contracted services will relieve the caseloads of SLPs in an equitable manner, whereby contracted SLPs caseloads are reasonably equitable with District SLPs.
7. By November 1, 2013, the caseload averages for SLPs on a 179-day work year shall not exceed 55 and for SLPs on a 207-day work-year the caseload averages shall not exceed 65. For part-time SLPs, SBTA and the District will work together to monitor caseloads.

The District and Association further agree that this Memorandum of Understanding (MOU) shall not be deemed as a precedent, and shall not, under any circumstances, be used as a basis for extending the same consideration to other employees of the District represented by the Association.

This MOU will be effective July 1, 2013 and will expire on June 30, 2014.

It is recommended that the Board of Education approve the Memorandum of Understanding (Speech Language Pathologists) between the San Bernardino City Unified School District and San Bernardino Teachers Association (SBTA).

Conduct Public Hearing

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the Memorandum of Understanding (Speech Language Pathologists) between the San Bernardino City Unified School District and San Bernardino Teachers Association (SBTA).

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August 5, 2013

Ms. Janet King, Director of Fiscal Services
San Bernardino City Unified School District
777 North F Street
San Bernardino, CA 92410

Dear Ms. King:

This is to acknowledge and convey our review of the district's proposed salary agreement with the San Bernardino Teachers Association for the 2013-14 fiscal year. This agreement from July 1, 2013 through June 30, 2014 is to be acted upon by the Governing Board on **August 6, 2013**. The agreement provides for restoration of five furlough days, lowering class size ratios from 33:1 to 30:1, an increase in the signing bonus for Speech and Language Pathologists (SLPs) from \$1,500 to \$5,000, and the implementation of a "stay put" bonus for SLPs of \$5,000. The total proposed cost of the agreement for the current year is stated at \$4,664,225, plus additional costs of \$14,453,244 required to restore the Board's priorities and support the agreement in 2013-14, for a total cost of \$19,117,469.

The portion of the agreement related to the SLPs produces only a minimal cost increase and is considered affordable, based on our analysis. However, the restoration of furlough days and reducing class sizes causes a material increase in costs. The district plans offsetting these increased costs with increased state revenues from the Local Control Funding Formula (LCFF), including the Department of Finance's (DOF) optimistic projections for Gap Funding increases of 16.49% in 2014-15 and 18.69% in 2015-16. Our current advice to districts is to plan for LCFF revenue to increase by only the Cost of Living Adjustments (COLAs) of 1.80% for 2014-15 and 2.3% for 2015-16 because the change to the school funding model brought about by LCFF carries no guarantee of future funding increases, an unknown level of accountability, and maintenance of effort requirements. **Using only the COLA would drastically reduce the district's revenue projections in the two future fiscal years and make these restorations unaffordable. We are unable to support the district's decision to make these restorations at this time, due to the risk associated with the district's revenue projections.**

Districts with large funding gaps and high percentages of students that generate the Supplemental and Concentration grants need to build a level of flexibility into their financial structure with contingency plans and greater reserves. The district's Adopted Budget showed a significant percentage of its expenditures committed to salaries and benefits before the restorations; with the restorations that percentage increases. This limits the district's ability to build reserves and develop contingency plans, and this limitation carries greater risk.

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Some of the risks are continuous in nature, barring no future revisions of the law, while some may be short term in nature depending on how the changes will be implemented. These risks are significant. A district's ability to mitigate these risks will depend on the flexibility that exists in its financial structure. With such a significant portion of the district's budget committed to salaries and benefits, it has a greater risk of fiscal insolvency.

The current risks that could have a significant impact on the District's fiscal wellbeing as it relates to the restorations are as follows:

1. The new funding mechanism known as LCFF does not include any guarantees that districts will receive funding equivalent to the annual COLA.
2. The LCFF does not include any guarantees that future Legislatures/Governors will fund the LCFF at the proposed target level, or at any level of increase.
3. The rules regarding how districts must spend the supplemental and concentration grants have not been developed. At this time, the extent of any restrictions or flexibility in the use of these funds is unknown.
4. The full impact of Federal sequestration is unknown at this time; however, all programs will see a reduction from 2012 funding levels.
5. The elimination of the revenue limit as the funding mechanism removed certain expenditures protections.
 - a. Under the revenue limit model, districts enjoyed a level of stability in the cost of CalPERS retirement premiums. The cost to a district could not exceed 13.2%. If CalPERS exceeded a rate of 13.2%, the State picked up the difference. If the CalPERS rate was less than 13.2%, the State captured the difference. With the implementation of the LCFF, that protection no longer exists. Districts will now be responsible for the entire costs of CalPERS retirement premiums whether they increase or decrease. Given the adjustments to the CalPERS fund's asset smoothing and amortization methods aimed at improving the funded status of the retirement program, districts can expect significant increase retirement premiums in the future.
 - b. The revenue limit model protected districts from fluctuations in the Unemployment Insurance contribution rates. All districts were held at their 1975-76 actual Unemployment Expenditures. This protection no longer applies in the LCFF model. All increases in the Unemployment Insurance contribution rate since 1975-76 immediately impacts the District, including any increases in future years. In addition, districts will experience constant fluctuation in their expenditures as the rate increases and decreases in future years.
6. At this time, the cost impact of the Affordable Care Act (ACA) is still unknown. As the Federal Government continues to work out the regulations attached to the law more information and the ability to determine current and future costs will be possible. Currently, the survival of the law is uncertain. What is known at this time is that the reform has not bent the cost curve downwards as it was projected it would. Instead, premiums have increased significantly and we anticipate that they will continue to increase sharply in the future. If the law survives, these future costs will be borne by the District, regardless of whether the District receives any increase in funding under the LCFF, or not.

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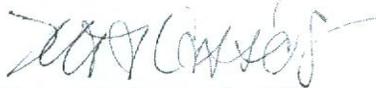
7. According to CalSTRS, in order to fund fully the retirement program within thirty years, additional contributions of 17.2% will be required. CalSTRS and the Legislative Analyst Office (LAO) are urging the Legislature to enact a funding plan by the end of the 2014 legislative session. If that occurs, districts will start seeing an increase in their CalSTRS premium costs starting in 2014-15.

This settlement will also increase the ongoing deficit spending projected by the district in the current and two subsequent fiscal years. If the district's LCFF Gap is not funded at the DOF projected levels, expenditure reductions may be required in the future years.

Upon ratification of this agreement by the governing board, the budget revisions implementing this agreement should be input into the financial system and included in the Unaudited Actuals report, due to our office September 16, 2013.

If you have any questions, please contact me at (909) 386-9680.

Sincerely,



Thomas G. Cassida Jr., MBA
Business Services Advisor
Business Advisory Services

j:\ab1200 Salary Disclosure Reviews\13-14\SB City Certificated Furlough Restoration and SLP bonus

SESSION SEVEN - Reports and Comments

7.0 *Reports and Comments*

- 7.1 Report by San Bernardino Teachers Association
- 7.2 Report by California School Employees Association
- 7.3 Report by Communications Workers of America
- 7.4 Report by San Bernardino School Police Officers Association
- 7.5 Report by San Bernardino School Managers
- 7.6 Comments by Board Members

Individual Board members may wish to share a comment, concern, and/or observation with other Board members and/or staff about a topic not on the agenda. In addition, individual Board members may wish to suggest items to be scheduled on a future agenda.

7.7 Comments by Superintendent and Staff Members

The Superintendent and other members of the management staff may discuss events and future activities significant to the school district.

7.8 Book Study—*The Speed of Trust*, The 4 Cores of Credibility

SESSION EIGHT – Public Comment

8.0 *Public Comment*

This is the time during the agenda when the Board of Education is prepared to receive comments of members of the public on any matter within its subject matter jurisdiction. If you wish to address the Board, please complete a “Request to Address the Board of Education” form giving a brief description of the matter you wish to address. If you wish to speak to an agenda item and prefer to wait to address the Board at the time the item is under Board consideration, indicate so on your form. Please place your completed form in the inbox located at the agenda table.

The Board may not have complete information available to answer questions and may refer specific concerns to the Superintendent for attention. The Board requests that any person wishing to make complaints against District employees file the appropriate complaint form prior to this meeting. Speakers are cautioned that under California law, no person is immune from

liability for making intentionally false or defamatory comments regarding any person simply because these comments are made at a public meeting.

This is the only time on the agenda that the public will have an opportunity to address the Board on non-agendized matters. When recognized by the President of the Board, please step to the microphone at the podium, give your name and address, and limit your comments to five minutes. The Board limits total time for public comment on any topic to 30 minutes.

SESSION NINE - Administrative Presentation

9.0 Administrative Presentation

9.1 American Productivity & Quality Center Education (Prepared by Superintendent)

Fred Bentsen, Senior Vice President, Sales & Marketing, American Productivity & Quality Center Education, will discuss process and performance management. This tool is used to redesign inefficient processes, eliminate waste and redundancies, and use cross-functional process methodologies to break down functional silos.

SESSION TEN - Administrative Reports

10.0 Administrative Reports

10.1 Follow Up on Requests and Questions from Board and Community Members, as of August 14, 2013

| | Date of Request | Question/Request | Requested by | Assigned to | Anticipated Completion Date | Status/Remarks/Action |
|---|-----------------|-------------------------------------------------------------------------------------------------------------|-----------------|--------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | 8/6/13 | Allow her to speak to principals about Dental Center services. They would like to partner for an ROP class. | Nancy Gutierrez | Dr. Mitchell | 8/20/13 | Communication protocols for schools will be developed. The potential for internships will be built into our work with the CEP. Completed. |
| 2 | 7/2/13 | Find a strategy to help low-achieving students. | Valeria Dixon | Dr. Zamora | To be determined | Targeted Instructional Improvement Policy presentation to |

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| | Date of Request | Question/Request | Requested by | Assigned to | Anticipated Completion Date | Status/Remarks/Action |
|------------------------------------------|-------------------|-------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------|-----------------------------|----------------------------------------------------------------------------|
| | | | | | | be scheduled. |
| 3 | 2/5/13 7/2/13 | Consider installing video cameras in all classrooms. | Richelle Capozio Stephen Gianni | Dr. Vollkommer | 9/10/13 | Staff will work with SBTA to examine possibilities. |
| EDUCATIONAL SERVICES – DR. ZAMORA | | | | | | |
| 1 | 8/6/13 | Provide an update on the GATE program. | Dr. Flores | Dr. Zamora | 10/15/13 | |
| 2 | 8/6/13 | Invite Robert Linqianti from West Ed for EL professional development. | Dr. Flores | Dr. Zamora | 9/10/13 | |
| 3 | 4/17/13 | Can the District offer CABE’s Project to Aspire program for parents? | Dr. Flores | Dr. Zamora | 9/10/13 | A proposal is being prepared. Completed. |
| 4 | 3/19/13 | Show the alignment of benchmark 3 with CST performance. | Mr. Gallo | Dr. Zamora | Summer 2013 | Staff will conduct an evaluation upon release of official 2013 CST scores. |
| 5 | 3/19/13 | Review the Rodriguez PREP Academy entrance requirements policy. | Mr. Gallo Mr. Tillman | Dr. Zamora | 9/10/13 | Draft will be discussed at a Policy Committee meeting. |
| 6 | 1/22/13 | Expand Richardson PREP HI enrollment policy so all students living in District boundaries are eligible for the lottery. | Mr. Tillman | Dr. Zamora | 9/10/13 | Draft will be discussed at a Policy Committee meeting. |
| STUDENT SERVICES – DR. MITCHELL | | | | | | |
| 1 | 4/2/13 | Prepare a resolution to support homeless students. | Board Consensus | Dr. Mitchell | 9/10/13 | In progress. |
| 2 | 5/21/13 4/2/13 | Revisit the Bullying Policy. Include a discipline policy for next Policy Committee meeting. | Dr. Flores Mr. Gallo | Dr. Mitchell | 9/10/13 | Policy Committee meeting scheduled for 9/10/13. |

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| | Date of Request | Question/Request | Requested by | Assigned to | Anticipated Completion Date | Status/Remarks/Action |
|--------------------------------------------|-----------------|-------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------|-----------------------------|------------------------------------------------------------|
| BUSINESS SERVICES – DR. SAUL | | | | | | |
| 1 | 6/4/13 | Provide a list of vacant positions, the dollar amount that represents, less the cost of subs. | Mr. Tillman | Mrs. King Dr. Saul | 9/13 | Board will receive a Board Correspondence on this topic. |
| 2 | 2/5/13 | Have a workshop on School Services' report. | Mrs. Savage | Dr. Saul | 9/17/13 | Tentatively scheduled for 9/17/13 Board meeting. |
| 3 | 1/22/13 | Contract with an agency to conduct a program evaluation. | Mrs. Penman | Mrs. King Dr. Saul | 9/13 | Cabinet is completing an analysis. |
| HUMAN RESOURCES – DR. VOLLKOMMER | | | | | | |
| 1 | 7/23/13 | Look into matter regarding Mr. Philip Ayala. | Dr. Flores | Dr. Vollkommer | 8/20/13 | Response provided in Confidential BC. Completed. |
| 2 | 3/5/13 | Agendize Personnel Commission to find a way to fill positions. Have many positions are vacant and not backfilled? | Mr. Gallo Mrs. Perong Mr. Tillman | Dr. Vollkommer | | Date to be determined. |
| FACILITIES/OPERATIONS – MR. PEUKERT | | | | | | |
| 1 | 7/23/13 | Why are we not using local preference when going out for vendors? Change Ed. Code | Mrs. Hill | Mr. Peukert | 9/16/13 | In Progress. |
| COMMUNICATIONS – MRS. BARDERE | | | | | | |
| 1 | 7/23/13 | Send parents a letter advising them what to look for before their child comes to school. | Mrs. Hill | Mrs. Bardere | 9/10/13 | In Progress. |
| SUPERINTENDENT – DR. MARSDEN | | | | | | |
| 1 | 6/4/13 | Ask Jim Davenport to give a Board presentation on lobbying. | Mr. Gallo Mrs. Hill Mrs. Penman | Dr. Marsden | | Date to be determined. |
| 2 | 5/21/13 | Keep the ABE program at Rio Vista. | Maria Tapia Sandra | Dr. Marsden | 8/20/13 | Program has been restored. |

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| | Date of Request | Question/Request | Requested by | Assigned to | Anticipated Completion Date | Status/Remarks/Action |
|---|-----------------|-----------------------------------------------------------------------------------------------------------------------|--------------|-------------|-----------------------------|--------------------------------------------------|
| | | | Martinez | | | Completed. |
| 3 | 4/2/13 | Tell legislators that support charter schools they need to offer them a funding source to address cash flow problems. | Mr. Tillman | Dr. Marsden | 9/10/13 | Will share information with our state lobbyists. |

SESSION ELEVEN – Consent Calendar

11.0 Consent Calendar *(When considered as a group, unanimous approval is advised.)*

Certain items of business require review and approval by the Board of Education. Other items are for information and review only. Therefore, the following items are grouped as a consent list for receipt and approval. When members have questions about items included in the consent calendar, these items are pulled out of the group and considered separately.

BOARD OF EDUCATION

11.1 Approval of Minutes
(Prepared by Superintendent’s Office)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Minutes of the Board of Education Meeting held on July 23, 2013, be approved as presented.

SUPERINTENDENT

11.2 Agreement with School Management Group, Whittier, California, to Evaluate the District’s Maintenance and Operations Department
(Prepared by Business Services Division)

The Superintendent’s Office requests Board of Education approval to enter into an agreement with School Management Group, Whittier, California, to evaluate the District’s Maintenance and Operations Department and make recommendations, effective August 21, through October 31, 2013. Services include reviewing Board Policies regarding facilities, the organizational structure of the department, procedures and controls, training programs, performance measurement systems and quality control functions, budget needs and current expenditures, staffing, job descriptions and standards for job performance. The cost for services, not to exceed \$13,500.00, payable at the rate of \$150.00 per hour, will be paid from Unrestricted General Fund – Growth, Account No. 246.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with School Management Group, Whittier, California, to evaluate the District’s Maintenance and Operations Department and make recommendations, effective August 21, through October 31, 2013. Services include reviewing Board Policies regarding facilities, the organizational structure of the department, procedures and controls, training programs, performance measurement systems and quality control functions, budget needs and current expenditures, staffing, job

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descriptions and standards for job performance. The cost for services, not to exceed \$13,500.00, payable at the rate of \$150.00 per hour, will be paid from Unrestricted General Fund – Growth, Account No. 246.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester/Approver: Superintendent

11.3 Amendment No. 1 to the Agreement with FranklinCovey Client Sales, Inc., Salt Lake City, Utah, to Provide the Speed of Trust Workshop
(Prepared by Business Services Division)

The Superintendent's Office requests Board of Education approval to amend the agreement with FranklinCovey Client Sales, Inc., Salt Lake City, Utah, approved by Board on June 18, 2013, Agenda Item 10.2. This amendment is to increase the contract amount by an additional \$14,074.13 to cover the costs of materials and travel expenses for a new contract amount of \$29,264.13. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with FranklinCovey Client Sales, Inc., Salt Lake City, Utah, approved by Board on June 18, 2013, Agenda Item 10.2. This amendment is to increase the contract amount by an additional \$14,074.13 to cover the costs of materials and travel expenses for a new contract amount of \$29,264.13. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester/Approver: Superintendent

11.4 Amendment No. 1 to the Agreement with Malachied, Inc., DBA The Breakthrough Coach, Ponte Vedra, Florida, to Provide Management Development Program for District Administrators and their Secretaries
(Prepared by Business Services Division)

The Superintendent's Office requests Board of Education approval to amend the agreement with Malachied, Inc., DBA the Breakthrough Coach, Ponte Vedra, Florida, approved by Board on August 6, 2013, Agenda Item No. 8.1. The amendment is necessary to increase the contract amount by an additional \$3,400.00 to cover the costs for services and travel expenses for a new aggregate contract amount of \$23,400.00. The additional fee will be paid from the Unrestricted

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General Fund – Strategic Planning Program, Account No. 094. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with Malachied, Inc., DBA the Breakthrough Coach, Ponte Vedra, Florida, approved by Board on August 6, 2013, Agenda Item No. 8.1. The amendment is necessary to increase the contract amount by an additional \$3,400.00 to cover the costs for services and travel expenses for a new aggregate contract amount of \$23,400.00. The additional fee will be paid from the Unrestricted General Fund – Strategic Planning Program, Account No. 094. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester/Approver: Superintendent

DEPUTY SUPERINTENDENT

11.5 Agreement with Life Long Learning & Associates, Blue Jay, California, to Provide Professional Development Services to Teachers at Cajon High School
(Prepared by Business Services Division)

Cajon High School requests Board of Education approval to enter into an agreement with Life Long Learning & Associates, Blue Jay, California, to provide professional development services to teachers at Cajon High School, effective September 1, 2013, through June 30, 2014. The professional development workshops will facilitate the completion of common assessments for each core subject, provide services to school coaches in math and language arts on the effective assessment design, build the capacity of school coaches and team leads to facilitate data analysis protocols and curriculum alignment activities. It will also foster the development of a culture of collaboration and continuous improvement among the teaching staff. The cost for services, not to exceed \$31,500.00, will be paid from Restricted General Fund – Elementary and Secondary Act, Title 1, Account No. 501.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Life Long Learning & Associates, Blue Jay, California, to provide professional development services to teachers at Cajon High School, effective September 1, 2013, through June 30, 2014. The professional development workshops will facilitate the completion of common assessments for each core subject, provide services to school coaches in math and language arts on the effective assessment design, build the capacity of school coaches and team leads to facilitate data analysis

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protocols and curriculum alignment activities. It will also foster the development of a culture of collaboration and continuous improvement among the teaching staff. The cost for services, not to exceed \$31,500.00, will be paid from Restricted General Fund – Elementary and Secondary Act, Title 1, Account No. 501.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Principal, Cajon High School

Approver: Deputy Superintendent

- 11.6 Renewal of the Agreement with Parent Institute for Quality Education, Covina, California, to Provide Training to Parents of District Students Enrolled at Curtis Middle School
(Prepared by Business Services Division)

Curtis Middle School requests Board of Education approval to renew the agreement with Parent Institute for Quality Education (PIQE), Covina, California, to provide training to parents of District students enrolled at Curtis Middle School, effective September 10, through November 5, 2013. PIQE will recruit parents by phone, provide a needs-assessment session, a series of weekly training sessions for parents which will culminate in a graduation ceremony with certificates given to parents who attend four sessions or more of the nine-week course. The training is designed to develop skills and techniques which will enable parents to address the educational needs of their school-aged children. The cost for services, not to exceed \$8,000.00, will be paid from Restricted General Fund – Elementary and Secondary Act, Title 1, Account No. 501.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Parent Institute for Quality Education (PIQE), Covina, California, to provide training to parents of District students at Curtis Middle School, effective September 10, through November 5, 2013. PIQE will recruit parents by phone, provide a needs-assessment session, a series of weekly training sessions for parents which will culminate in a graduation ceremony with certificates given to parents who attend four sessions or more of the nine-week course. The training is designed to develop skills and techniques which will enable parents to address the educational needs of their school-aged children. The cost for services, not to exceed \$8,000.00, will be paid from Restricted General Fund – Elementary and Secondary Act, Title 1, Account No. 501.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Principal, Curtis Middle School

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Approver: Deputy Superintendent

BUSINESS SERVICES DIVISION

11.7 Acceptance of Gifts and Donations to the District
(Prepared by Business Services Division)

From time to time, the District receives requests from organizations and businesses to donate money, equipment, and/or supplies to be used for educational purposes in our schools.

The District has received requests to accept gifts or donations of the following:

| SITE | DONOR | DONATION AND PURPOSE | AMOUNT |
|----------------------------|------------------------------------------|--------------------------------------------|----------|
| Parkside Elementary School | Coca Cola Company E. Brandon, Florida | \$129.19 To be used for Student Incentives | \$129.19 |

The acceptance of these donations meets all requirements of Board Policy 3290, Gifts, Donations, Grants, and Bequests.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education acknowledges receipt of \$129.19, Coca Cola Company, E. Brandon, Florida.

Requester: Principal, Parkside Elementary School

Approver: Director, Fiscal Services

11.8 Bid No. 05-13, Requirements Contract for the Remediation of Hazardous Materials; District-Wide
(Prepared by Business Services Division)

Bid No. 05-13, Requirements Contract for the Remediation of Hazardous Materials; District-Wide, was advertised on May 30, and June 6, and was opened on July 11, 2013, at 11:00 a.m. The purpose of this bid is to select a qualified contractor to provide hazardous materials remediation services, District-wide, on an as-required basis. The costs will be paid from Unrestricted General Fund 01-707 - Non-Deferred; General Fund 01-127- Deferred Maintenance; Fund 21; Fund 25, Fund 35, and Fund 40.

Bids were mailed to Allied Industries, Inc., San Diego, CA; American Technologies, Inc., San Bernardino, CA; Brickley Environmental, San Bernardino, CA; Flores Sierra Contractors, Inc., Chula Vista, CA; Filter Recycling Services, Rialto, CA; Flagship PDG, Anaheim, CA; Global Environmental Training, West Covina, CA; Marcor Remediations, Inc., Cerritos, CA; Metalclad Insulation Corp., Fullerton, CA; Miller Environmental, Anaheim, CA; Specialized

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Environmental, Inc., Whittier, CA; TEG/LI Engineering Services, Inc., Santa Fe Springs, CA; Total Environmental Industries, Inc., Fontana, CA; Tri Span Environmental, Inc., Brea, CA; Vision’s West, Inc., Quail Valley, CA; and the San Bernardino Chamber of Commerce.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that bids were received from Brickley Environmental, San Bernardino, CA; Castlerock Environmental, Inc., Santa Fe Springs, CA; NCM Demolition and Remediation, LP, Brea, CA; and Unlimited Environmental, In., Signal Hill, CA; as follows:

| BID SECTION SUBTOTALS: | Brickley Environmental, San Bernardino, CA | Castlerock Environmental, Inc.; Santa Fe Springs, CA | NCM Demolition and Remediation, LP; Brea, CA | Unlimited Environmental, Inc.; Signal Hill, CA |
|-------------------------------------------------------|---------------------------------------------------|-------------------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------|
| Section A; Asbestos Remediation | \$ 190.75 | \$ 8,077.00 | \$ 840.00 | \$ 657.10 |
| Section B; Lead-Related Remediation | \$ 111.95 | \$ 3,023.00 | \$ 830.00 | \$ 61.50 |
| Section C; Microbial Remediation | \$ 28.50 | \$ 2,863.00 | \$ 200.00 | \$ 675.40 |
| Section D; Other (PCB's, Fluorescents, mercury, etc.) | \$ 117.00 | \$ 1,875.00 | \$ 185.00 | \$ 517.75 |
| Section E; Non-Asbestos Related Work | \$ 4.50 | \$ 695.00 | \$ 30.00 | \$ 10.20 |
| Total Price: | \$ 452.70 | \$ 16,553.00 | \$ 2,085.00 | \$ 1,921.95 |

BE IT ALSO RESOLVED that Bid No. 05-13, Requirements Contract for the Remediation of Hazardous Materials; District-Wide, be awarded as a single award to Brickley Environmental, San Bernardino, CA; the lowest responsive/responsible bidder meeting District specifications.

BE IT ALSO RESOLVED that work shall be performed on an as-required basis in accordance with the proposed cost schedule for an initial contract award period of one year, with an option to extend annually up to five years in total.

BE IT FURTHER RESOLVED that Debra Love, Director of Purchasing, be authorized to sign all related contractual documents.

Requester/Approver: Director, Purchasing Department

- 11.9 Commercial Warrant Registers for Period from July 16, 2013 through July 31, 2013
(Prepared by Business Services Division)

It is requested that the Board of Education approve the Commercial Warrant Register and authorize specific individuals to sign disbursements on its behalf.

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It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Commercial Warrant Register for period from July 16, 2013 through July 31, 2013, be approved.

BE IT FURTHER RESOLVED that the Board of Education authorizes James Cunningham, Accounting Services Director, or David Moyes, Accounts Payable Supervisor, to sign disbursements.

Requester: Director, Accounting Services
Approver: Director, Fiscal Services

11.10 Federal/State/Local District Budgets and Revisions
(Prepared by Business Services Division)

Throughout the year, the District is advised by federal, state, and local agencies of program entitlements and any additions and/or reductions in funds available for already-approved programs. The following programs requested by the Board of Education affect the restricted and unrestricted portions in the budgets of the District funds. In order to adjust the program budgets, it is necessary to have Board of Education approval.

The restricted program, ROP (338-399), was included in the Fiscal Year 2013-2014 approved budget in the amount of \$1,562,099.00. Based on the information received from San Bernardino County Superintendent of Schools, an increase in the amount of \$1,886.00 will result in a revised total of \$1,563,985.00

The restricted program, ROP Lottery (379), was included in the Fiscal Year 2013-2014 approved budget in the amount of \$68,451.00. Based on the information received from San Bernardino County Superintendent of Schools, an increase in the amount of \$89,739.00 will result in a revised total of \$158,190.00

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the addition of \$1,886.00 in the budgeting of revenues and expenditures for the restricted program, ROP (338-399).

BE IT FURTHER RESOLVED that the Board of Education approves the addition of \$89,739.00 in the budgeting of revenues and expenditures for the restricted program, ROP Lottery (379).

Requester/Approver: Director, Fiscal Services

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11.11 Sale of Used District Covered Electronic Waste (CEW/Non-CEW)
(Prepared by Business Services Division)

The Purchasing Department requests Board of Education approval to sell CEW/Non-CEW obsolete computers, copier equipment and peripherals, including but not limited to, CPUs, monitors, copiers, televisions, keyboards, mice, printers, servers and storage devices, in accordance with Education Code Section 17545. Most of the equipment is broken or are incomplete units.

These computers, copiers and peripherals are no longer of use to the District and not suitable for donation, due to their age and lack of software support. During the recycling process, all computer equipment will be destroyed.

RFP 11-09 was awarded by the Board of Education on August 4, 2009, to eWaste Center, Inc. Commerce, California, as the highest responsible bidder for the purchase of used CEW/Non-CEW for recycling.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board awarded RFP 11-09 for the Sale of CEW/Non-CEW to eWaste Center, Inc., Commerce, California, on August 4, 2009, to include the purchase of additional CEW/Non-CEW equipment and peripherals for recycling from the District for a one (1) year term, and all extensions, not to exceed five (5) years. During the awarded term, the District will present new Board-approved computer and peripheral surplus lists to the awarded bidder with option to buy CEW at \$.21 per pound and Non-CEW at \$.03 per pound. Proceeds from the sale shall be deposited into the Warehouse Recycling Fund.

BE IT FURTHER RESOLVED that in accordance with California Education Code Section 17545, the Board of Education declares the following items as surplus to District needs and unsatisfactory or no longer suitable for school use: List of Salvage Computer Equipment and Peripherals dated July 17, 2013.

Requester: Manager, Warehouse

Approver: Director, Purchasing Department

EDUCATIONAL SERVICES

11.12 Agreement with Life Long Learning & Associates, Blue Jay, California, to Provide Professional Development Services to Mathematics Teachers at Richardson PREP HI
(Prepared by Business Services Division)

Richardson PREP HI requests Board of Education approval to enter into an agreement with Life Long Learning & Associates, Blue Jay, California, to provide professional development to

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mathematics teachers at Richardson PREP HI, effective August 21, 2013, through May 22, 2014. The inservice will prepare the mathematic teachers on the six instructional shifts as suggested by Common Core Standards (CCS), instructional strategies, questioning techniques and facilitation of mathematical reasoning in the math classroom. Life Long Learning will conduct an initial needs assessment, create a strategic plan and staff development calendar, observe instruction and provide cognitive coaching and feedback to teachers. The cost for services, not to exceed \$9,200.00, will be paid from Restricted General Fund - Title II Secondary Professional Development, Account No. 541.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Life Long Learning & Associates, Blue Jay, California, to provide professional development inservice to mathematics teachers at Richardson PREP HI, effective August 21, 2013, through May 22, 2014. The inservice will prepare the mathematic teachers on the six instructional shifts as suggested by Common Core Standards (CCS), instructional strategies, questioning techniques and facilitation of mathematical reasoning in the math classroom. Life Long Learning will conduct an initial needs assessment, create a strategic plan and staff development calendar, observe instruction and provide cognitive coaching and feedback to teachers. The cost for services, not to exceed \$9,200.00, will be paid from Restricted General Fund - Title II Secondary Professional Development, Account No. 541.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Principal, Richardson PREP HI

Approver: Assistant Superintendent, Educational Services Division

11.13 Renewal of the Agreement with Action Learning Systems, Inc., Pasadena, California, to Provide Accountability Coaching and Interactive Instruction Workshops for Marshall Elementary School Administrators and Teachers
(Prepared by Business Services Division)

The Educational Services Division requests Board of Education approval to renew the agreement with Action Learning Systems, Inc., Pasadena California, to provide 76 days of professional development trainings to Marshal Elementary School administrators and teachers in key instructional areas, effective August 21, through December 31, 2013. Services include interactive instruction in the context of the Common Core State Standards using the ALS coaching model that combines training, demonstrations, and co-plan/co-teach in classrooms with teachers; English Learners support focused on oral language, vocabulary, and reading comprehension. Services will also provide Universal Access support focused on use of ancillaries, grouping and instructional strategies, training on the Benchmark Analysis Protocol, and Accountability Coaching for administration. The cost for services, not to exceed

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\$168,780.00, will be paid from Restricted General Fund – School Improvement Grant (SIG), Account No. 507.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Action Learning Systems, Inc., Pasadena California, to provide 76 days of professional development trainings to Marshall Elementary School administrators and teachers in key instructional areas, effective August 21, through December 31, 2013. Services include interactive instruction in the context of the Common Core State Standards using the ALS coaching model that combines training, demonstrations, and co-plan/co-teach in classrooms with teachers; English Learners support focused on oral language, vocabulary, and reading comprehension. Services will also provide Universal Access support focused on use of ancillaries, grouping and instructional strategies, training on the Benchmark Analysis Protocol, and Accountability Coaching for administration. The cost for services, not to exceed \$168,780.00, will be paid from Restricted General Fund – School Improvement Grant (SIG), Account No. 507.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said all related documents.

Requester: Principal, Marshall Elementary School
Approver: Assistant Superintendent, Educational Services Division

11.14 Request for Waiver of California High School Exit Exam (CAHSEE) Passage Requirement for Students with a Disability
(Prepared by Educational Services Division)

Education Code Section 60851(a) provides that “Commencing with the 2003-2004 school year and each school year thereafter, each pupil completing Grade 12 shall successfully pass the exit examination as a condition of receiving a diploma of graduation or a condition of graduation from high school.” Waiver of the successful passage of the CAHSEE is allowed under Specific Code Section: E.C. 56101: “...the waiver is necessary or beneficial to the content and the implementation of the pupil’s individualized education program...” Waiver of the successful passage of the California High School Exit Exam (CAHSEE) is requested for the specific students with the birthdates listed below:

04/13/1996

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the Waiver of CAHSEE Passage Requirement for Students with a Disability.

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Requester: Assistant Director, Assessment and Accountability Department
Approver: Assistant Superintendent, Educational Services Division

STUDENT SERVICES

Adult School

- 11.15 Renewal of the Agreement with Youth Action Project, San Bernardino, California, to Provide Tutoring and Mentoring Services to Students at Adult School, Arroyo Valley and San Gorgonio High Schools
(Prepared by Business Services Division)

The Adult School requests Board of Education approval to renew the agreement with Youth Action Project (YAP), San Bernardino, California, to provide tutoring and mentoring services at Adult School, Arroyo Valley and San Gorgonio High Schools, effective August 1, 2013, through June 30, 2014. The purpose of the classes is to tutor and mentor students who are behind schedule for graduation and are having difficulties with passing the CAHSEE exam. A pre-assessment of each student using the CAHSEE 380 system will be utilized in developing a support plan for each student based on the results. YAP will conduct outreach to parents to encourage additional support in the homes and seek recruitment of college students as partners and positive influence on the students. The services are part of the requirement of the partnership with the Americorps grant obtained by YAP. The cost for services, not to exceed \$200,000.00, will be paid from Restricted General Fund – Adult Education, Account No. 130.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education ratifies renewing the agreement with Youth Action Project (YAP), San Bernardino, California, to provide tutoring and mentoring services at Adult School, Arroyo Valley and San Gorgonio High Schools, effective August 1, 2013, through June 30, 2014. The purpose of the classes is to tutor and mentor students who are behind schedule for graduation and are having difficulties with passing the CAHSEE exam. A pre-assessment of each student using the CAHSEE 380 system will be utilized in developing a support plan for each student based on the results. YAP will conduct outreach to parents to encourage additional support in the homes and seek recruitment of college students as partners and positive influence on the students. The services are part of the requirement of the partnership with the Americorps grant obtained by YAP. The cost for services, not to exceed \$200,000.00, will be paid from Restricted General Fund – Adult Education, Account No. 130.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Principal, Adult School
Approver: Assistant Superintendent, Student Services

Alternative Programs

11.16 Agreement with Omnitrans, San Bernardino, California, to Provide Bus Transportation to Students in the Destination Diploma Program
(Prepared by Business Services Division)

The Alternative Programs Department requests Board of Education approval to enter into agreement with Omnitrans, San Bernardino, California, to provide unlimited fare-free bus passes on their buses to Destination Diploma students, effective August 5, 2013, through May 22, 2014. Transit access will be granted on the Omnitrans and OmniGo buses to all eligible students with current valid photo identification cards. Destination Diploma Program will produce and provide students with valid photo identification cards that can be accepted and recognized by coach operators. The services will provide transportation to students which will encourage and increase enrollment in the Program. The rate of \$7.50 per semester per enrolled full time and part-time student, with a not-to-exceed cost of \$2,500.00, will be paid from Restricted General Fund – Alternative Learning Center, Account No. 196.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education ratifies entering into an agreement with Omnitrans, San Bernardino, California, to provide unlimited fare-free bus passes on their buses to Destination Diploma students, effective August 5, 2013, through May 22, 2014. Transit access will be granted on the Omnitrans and OmniGo buses to all eligible students with current valid photo identification cards. Destination Diploma Program will produce and provide students with valid photo identification cards that can be accepted and recognized by coach operators. The services will provide transportation to students which will encourage and increase enrollment in the Program. The rate of \$7.50 per semester per enrolled full time and part-time student, with a not-to-exceed cost of \$2,500.00, will be paid from Restricted General Fund – Alternative Learning Center, Account No. 196.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Coordinator, Alternative Programs
Approver: Assistant Superintendent, Student Services

School Site

11.17 Renewal of the Agreement with the Regents of the University of California, Berkeley, California, for Implementation of the Destination College Advising Corps (DCAC) at San Bernardino High School
(Prepared by Business Services Division)

San Bernardino High School requests Board of Education approval to ratify renewing the agreement with the Regents of the University of California, Berkeley, California, for implementation of the Destination College Advising Corps (DCAC) to provide on-site intensive college preparation services to 300 students individually and 50-60 group workshops, effective August 1, 2013, through June 30, 2014. DCAC's role is in making college a viable option for all students and to be a resource for students, schools and program to make post-secondary education possible for students. DCAC will provide comprehensive college awareness, resources, preparation, advising and information through the efforts of a full-time Advisor. The Advisor will provide intensive college preparation services through one-to-one, small groups, classroom and whole school services. The cost for services, not to exceed \$36,000.00, will be paid from Restricted General Fund – Quality Education Investment Act (QEIA), Account No. 436.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education ratifies renewing the agreement with the Regents of the University of California, Berkeley, California, for implementation of the Destination College Advising Corps (DCAC) to provide on-site intensive college preparation services to 300 students individually and 50-60 group workshops, effective August 1, 2013, through June 30, 2014. DCAC's role is in making college a viable option for all students and to be a resource for students, schools and program to make post-secondary education possible for students. DCAC will provide comprehensive college awareness, resources, preparation, advising and information through the efforts of a full-time Advisor. The Advisor will provide intensive college preparation services through one-to-one, small groups, classroom and whole school services. The cost for services, not to exceed \$36,000.00, will be paid from Restricted General Fund – Quality Education Investment Act (QEIA), Account No. 436.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Principal, San Bernardino High School
Approver: Assistant Superintendent, Student Services

Special Education

11.18 Amendment No. 1 to the Agreement for Nonpublic, Nonsectarian School/Agency Services with Valley Star High School, Mentone, California
(Prepared by Business Services Division)

The Special Education Department requests Board of Education approval to amend the agreement with Valley Star High School, Mentone, California, approved by Board on June 4, 2013, Agenda Item 7.46. This amendment is necessary to increase the daily rate for services by \$2.02 for an aggregate daily rate not to exceed \$145.39 and other services at mutually agreed upon rates. The additional fees will be paid from Restricted General Fund-Special Education-Nonpublic, Account No. 824. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with Valley Star High School, Mentone, California, approved by Board on June 4, 2013, Agenda Item 7.46. This amendment is necessary to increase the daily rate for services by \$2.02 for an aggregate daily rate not to exceed \$145.39 and other services at mutually agreed upon rates. The additional fees will be paid from Restricted General Fund-Special Education-Nonpublic, Account No. 824. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Special Education Department
Approver: Assistant Superintendent, Student Services

11.19 Authorization to Approve Special Education Settlement Agreements
(Prepared by Student Services Division)

The District's Director of Special Education reviews Special Education Settlement Agreements. They may be the result of filings by the Office of Administrative Hearings (OAH), District Resolution Session Settlement Agreements or Alternative Dispute Resolutions.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education authorizes Michael Dominguez, Director of Special Education, to approve Special Education Settlement Agreements up to \$10,000.00.

Requester: Special Education Director
Approver: Assistant Superintendent, Student Services

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11.20 Renewal of the Agreement with The Cosca Group, Hemet, California, to Provide Executive Coaching Sessions to the Special Education Department
(Prepared by Business Services Division)

The Special Education Department requests Board of Education approval to renew the agreement with The Cosca Group, Hemet, California, to provide executive coaching sessions to the new Director of Special Education, effective July 1, 2013, through June 30, 2014. The 20 sessions will consist of one-on-one sessions regarding attendance at staff meetings, observations of the different programs and services, planning for implementation of recommendations from last year's report, planning for completion of the State required SELPA activities, and developing coaching plans with measurable goals. The cost for services, not to exceed \$20,000.00, will be paid from Restricted General Fund – Special Education - Central, Account No. 827.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education ratifies renewing the agreement with The Cosca Group, Hemet, California, to provide executive coaching sessions to the new Director of Special Education, effective July 1, 2013, through June 30, 2014. The 20 sessions will consist of one-on-one sessions regarding attendance at staff meetings, observations of the different programs and services, planning for implementation of recommendations from last year's report, planning for completion of the State required SELPA activities, and developing coaching plans with measurable goals. The cost for services, not to exceed \$20,000.00, will be paid from Restricted General Fund – Special Education - Central, Account No. 827.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Special Education Department
Approver: Assistant Superintendent, Student Services

Youth Services

11.21 Lift of Expulsion of Student(s)
(Prepared by Youth Services Department)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education authorizes the readmission of the following student(s), with the birth date(s) as indicated below, to schools of the San Bernardino City Unified School District in accordance with the Board rules and regulations and in compliance with the Education Code Section 48900:

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| | | | | | |
|------------|------------|-----------|-----------|-----------|-----------|
| 10/17/1999 | 5/28/1996 | 4/19/1997 | 1/14/1999 | 3/17/1998 | 4/8/1998 |
| 1/20/1999 | 9/3/1999 | 5/1/1998 | 5/15/1999 | 7/22/1997 | 9/1/1997 |
| 5/2/2000 | 8/3/1999 | 6/3/1998 | 4/10/1997 | 9/18/1997 | 2/17/1995 |
| 4/7/2001 | 10/10/1997 | | | | |

Requester: Director, Youth Services
Approver: Assistant Superintendent, Student Services

11.22 Petition to Expunge, Rescind, or Modify Expulsion
(Prepared by Youth Services Department)

12/31/1998 5/29/1998 9/12/1996

Education Code 48917, Section (e) states: upon satisfactory completion of the rehabilitation assignment of a pupil, the governing board shall reinstate the pupil in a school of the district and may also order the expungement of any or all records of the expulsion proceedings.

Education Code 48213 states: that a student can be excluded from attendance pursuant to Section 120230 of the Health and Safety Code or Section 49451 of this code if a principal or his designee determines that the continued presence of the child would constitute a clear and present danger to the life, safety, and health of a pupil or school personnel. The governing board is not required to send prior notice of the exclusion to the parent or guardian of the pupil. The governing board shall send a notice of the exclusion as soon as is reasonably possible after the exclusion.

Requester: Director, Youth Services
Approver: Assistant Superintendent, Student Services

FACILITIES/OPERATIONS DIVISION

Facilities Management

11.23 Amendment No. 3 to the Master Services Agreement for the Lease and/or Purchase of DSA Approved Relocatable Buildings for the QEIA Program and Modernization Projects throughout the District
(Prepared by Facilities/Operations Division)

The Facilities Management Department requests Board of Education approval to amend the master services agreement for the lease and/or purchase of DSA approved relocatable buildings, originally approved by the Board on March 4, 2008. This amendment will extend the ending date through December 30, 2013, to provide for the continuous lease of the relocatable buildings for the Quality Education Investment Act (QEIA) program and modernization projects throughout the District. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

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BE IT RESOLVED that the Board of Education ratifies amending the master services agreement for the lease and/or purchase of DSA approved relocatable buildings. This amendment will extend the ending date through December 30, 2013, to provide for the continuous lease of the relocatable buildings for the Quality Education Investment Act (QEIA) program and modernization projects throughout the District. All other terms and conditions remain the same.

- Mobile Modular Management Corporation, Mira Loma, California
- Williams Scotsman, Inc., Santa Fe Springs, California

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said Amendment No. 3.

Requester: Director, Facilities Planning and Development Department

Approver: Assistant Superintendent, Facilities/Operations Division

11.24 Development Agreement with East Valley Water District
(Prepared by Facilities/Operations Division)

The Facilities Management Department requests Board of Education approval to enter into a development agreement with the East Valley Water District (EVWD) to allow the District access to the existing EVWD easement located on Lankershim Elementary School property. This agreement will give the District's contractor access to the easement to place an additional waterline to provide increased water pressure necessary for the fire sprinkler system (Exhibit A). There will be no additional cost to the District.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into a development agreement with the East Valley Water District (EVWD) to allow the District to install an additional waterline within an existing EVWD easement located on Lankershim Elementary School property to provide increased water pressure necessary for the fire sprinkler system (Exhibit A). There will be no additional cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said agreement.

Requester: Director, Facilities Planning and Development Department

Approver: Assistant Superintendent, Facilities/Operations Division

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11.25 Notice of Completion, Bid No. F11-02C, HVAC Upgrades at Cajon, Pacific, and San Bernardino High Schools
(Prepared by Facilities/Operations Division)

Bid No. F11-02C, HVAC Upgrades at Cajon, Pacific, and San Bernardino High Schools, was previously awarded to a General Contractor. The work assigned to the Contractor has now been completed. It is requested that the Board of Education formally accept the completed work of this Contractor.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education authorizes filing a Notice of Completion for Bid No. F11-02C, HVAC Upgrades at Cajon, Pacific, and San Bernardino High Schools, for the work awarded to the Contractor listed below:

General Contractor
Angeles Contractors, Inc.
Buena Park, California

BE IT FURTHER RESOLVED that Barbara Flores, President, Board of Education, be authorized to execute the Notice of Completion.

Requester: Director, Facilities Planning and Development Department
Approver: Assistant Superintendent, Facilities/Operations Division

11.26 Notice of Completion, Bid No. F11-05, Inghram and Lytle Creek Elementary Schools, Serrano and Richardson PREP HI Middle Schools Miscellaneous Modernization Projects
(Prepared by Facilities/Operations Division)

Bid No. F11-05, Inghram and Lytle Elementary Schools, Serrano and Richardson PREP HI Middle Schools Miscellaneous Modernization Projects (Group 9), was previously awarded to a General Contractor. The work assigned to the Contractor has now been completed. It is requested that the Board of Education formally accept the completed work of this Contractor.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education authorizes filing a Notice of Completion for Bid No. F11-05, Inghram and Lytle Elementary Schools, Serrano and Richardson PREP HI Middle Schools Miscellaneous Modernization Projects (Group 9), for the work awarded to the General Contractor listed below:

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General Contractor
Bolinger Services, Inc.
dba Quality Construction Management
Bloomington, California

BE IT FURTHER RESOLVED that Barbara Flores, President, Board of Education, be authorized to execute the Notice of Completion.

Requester: Director, Facilities Planning and Development Department
Approver: Assistant Superintendent, Facilities/Operations Division

11.27 Request for Retention Reduction, Bid No. F08-06, Mt. Vernon, Rio Vista, and Roosevelt Elementary Schools Modernization Project (Group 2)
(Prepared by Facilities/Operations Division)

The Facilities Management Department requests the Board of Education approval to reduce the retention from 5% to 1% with Harik Construction, Inc., Glendora, California, Bid No. F08-06, Mt. Vernon, Rio Vista, and Roosevelt Elementary Schools Modernization Project (Group 2), originally approved by the Board on January 10, 2012.

Public Contract Code, Section 9203, requires that the Owner retain 5% of each Contractor's requested payment application until the work is at least 50% complete. At this time, Harik Construction, Inc., has successfully completed over 99% of the work under their contract and is requesting the District to reduce the retention amount to 1%. This amount of retention is considered sufficient to protect the District in the event of any unforeseen conditions or infractions. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves reducing the retention amount for Harik Construction, Inc., Glendora, CA, Bid No. F08-06 Mt. Vernon, Rio Vista, and Roosevelt Elementary Schools Modernization Project (Group 2), to 1%. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said document.

Requester: Director, Facilities Planning and Development Department
Approver: Assistant Superintendent, Facilities/Operations Division

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Nutrition Services

11.28 Cafeteria Warrant Register, July 1, 2013 through July 31, 2013
(Prepared by Facilities/Operations Division)

It is requested that the Board of Education adopt the Cafeteria Warrant Registers and authorize specific individuals to sign disbursements on its behalf.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Cafeteria Warrant Register, July 1, 2013 through July 31, 2013, be approved.

BE IT FURTHER RESOLVED that the Board of Education authorizes Adriane Robles, Nutrition Services Director; Tony DeMille, Interim Nutrition Services Program Manager; John A. Peukert, Assistant Superintendent, Facilities/Operations Division; or James Cunningham, Director, Accounting Services; to sign disbursements. Two signatures are required on all cafeteria warrants.

Requester: Director, Nutrition Services Department

Approver: Assistant Superintendent, Facilities/Operations Division

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SESSION TWELVE - Action

12.0 Action Items

12.1 Request for Exemption from Education Code 45272 (b)
(Prepared by the Human Resources Division)

Education Code 45272 (b) states:

Upon the request of a majority of the members of the governing board of a district, the commission may exempt one or more executive level secretarial positions from the requirements of this section (45272). Exemption authorized under this subdivision shall be limited to executive secretaries positions reporting directly to members of the governing board, the district superintendent or not more than four principal deputies of the district superintendent or all of these positions.

The Superintendent's Assistant position has traditionally been exempted under this provision. It is recommended that the Board of Education approve the request for exemption.

BE IT RESOLVED that the Board of Education requests that the Superintendent's Assistant be exempted from the requirements of Education Code Section 45272 as provided for in Education Code Section 45272 (b) and that the Deputy Superintendent is, upon approval, directed to communicate this action to the Personnel Commission.

12.2 Personnel Report #4, Dated August 20, 2013
(Prepared by Human Resources Division)

It is requested that the Board approves the Personnel Report #4, dated August 20, 2013, which contains action such as hiring, retirements, resignations, promotions, and terminations involving certificated, classified, and other employees in the categories of noon duty aides, recreational supervisors, substitute employees, and others. These actions are consistent with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

The following resolution is recommended:

BE IT RESOLVED that the Personnel Report #4, dated August 20, 2013, be approved as presented. Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

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SESSION THIRTEEN - Closed Session

13.0 Closed Session

As provided by law, the Board will meet in Closed Session for consideration of the following:

Student Matters/Discipline

Conference with Labor Negotiator

District Negotiator: Harold Vollkommer
Employee Organization: California School Employees Association
Communications Workers of America
San Bernardino School Police Officers Association
San Bernardino Teachers Association

Public Employee Discipline/Dismissal/Release

Public Employee Appointment

Title: Coordinator, Child Development

Anticipated Litigation

(Government Code Section 54956.9(b)(1))

Number of Cases: Three

Existing Litigation

Case No. 1106215

SESSION FOURTEEN – Open Session

14.0 Action Reported from Closed Session

SESSION FIFTEEN - Closing

15.0 Adjournment

The next regular meeting of the Board of Education of the San Bernardino City Unified School District to be held on Tuesday, September 3, 2013, has been canceled. A special meeting will be held on Tuesday, September 10, 2013, at 5:30 p.m. in the Community Room of the Board of Education Building, 777 North F Street, San Bernardino.

The District is committed to provide equal access to individuals with a disability to open and public meetings. For information on the availability of disability-related aids or services to enable any person with a disability to participate in a public meeting and/or to request reasonable

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accommodations, please contact:

Marie Arakaki, Affirmative Action Director
777 North F Street
San Bernardino, CA 92410
(909) 381-1122
(909) 381-1121 fax
email: marie.arakaki@sbcusd.k12.ca.us

Office Hours: Monday through Friday, 8 a.m.-4:30 p.m.

Requests for reasonable accommodations must be received by the Affirmative Action Office no later than five working days before the public meeting so that an interactive process can be effectuated to determine an effective accommodation that would best serve the needs of the individual with a disability.

Posted: August 16, 2013