

**AGENDA INDEX FOR THE
SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT**

**Regular Meeting of the Board of Education
Community Room
Board of Education Building
777 North F Street
San Bernardino, California**

MICHAEL J. GALLO
Vice President

MARGARET HILL, D.Ed.
Board Member

JUDI PENMAN
Board Member



DR. BARBARA FLORES
President

DALE MARSDEN, Ed.D.
Superintendent

BOBBIE PERONG
Board Member

LYNDA K. SAVAGE
Board Member

DANNY TILLMAN
Board Member

December 4, 2012

Estimated Time

SESSION ONE – Workshop

- | | | |
|------------|--|------------------|
| 1.0 | <i>Workshop</i> | 4:30 p.m. |
| 1.1 | <u>Budget Workshop For Fiscal Year 2012-13</u> | |

SESSION TWO - Opening

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|------------|---|------------------|
| 2.0 | <i>Opening</i> | 5:30 p.m. |
| 2.1 | <u>Call to Order</u> | |
| 2.2 | <u>Pledge of Allegiance to the Flag</u> | |
| 2.3 | <u>Inspirational Reading</u> | |

SESSION THREE - Special Presentations

- | | | |
|------------|---|------------------|
| 3.0 | <i>Special Presentations</i> | 5:40 p.m. |
| 3.1 | <u>Outstanding Student Awards and Outstanding Parent Awards</u> | |

SESSION FOUR – School Showcase

- | | | |
|------------|-----------------------------------|------------------|
| 4.0 | <i>School Showcase</i> | 6:00 p.m. |
| 4.1 | <u>Middle College High School</u> | |

SESSION FIVE - Administrative Reports

- | | | |
|------------|---|------------------|
| 5.0 | <i>Administrative Reports</i> | 6:15 p.m. |
| 5.1 | <u>School Board Appointment to the Personnel Commission</u> | |

SESSION SIX – Other Matters Brought By Citizens

6.0 Other Matters Brought by Citizens 6:30 p.m.

SESSION SEVEN - Reports and Comments

7.0 Report by San Bernardino Teachers Association 6:45 p.m.

8.0 Report by California School Employees Association 6:50 p.m.

9.0 Report by Communications Workers of America 6:55 p.m.

10.0 Report by San Bernardino School Police Officers Association 7:00 p.m.

11.0 Report by Board Members 7:05 p.m.

12.0 Report by Superintendent and Staff Members 7:10 p.m.

- 12.1 Book Study—District Leadership That Works Striking the Right Balance Chapter 3, Setting and Monitoring Nonnegotiable Goals for Achievement
- 12.2 Follow Up on Requests and Questions from Board and Community Members, as of November 28, 2012

SESSION EIGHT - Legislation and Action

13.0 Consent Items (When considered as a group, unanimous approval is advised.) 7:30 p.m.

BOARD OF EDUCATION

- 13.1 Approval of Minutes

BUSINESS SERVICES DIVISION

- 13.2 Acceptance of Gifts and Donations to the District
- 13.3 Business and Inservice Meetings
- 13.4 Commercial Warrant Registers for Period from November 1, 2012, through November 15, 2012
- 13.5 Extended Field Trip, Arrowview Middle School, Sea World Adventure Science Club, San Diego, California
- 13.6 Extended Field Trip, Arroyo Valley High School, 10th Annual JROTC Winter Fun Camp, Idyllwild, California
- 13.7 Federal/State/Local District Budgets and Revisions
- 13.8 First Period Interim Financial Report as of October 31, 2012
- 13.9 Payment for Course of Study Activities
- 13.10 Reimbursement for District Payroll Revolving Cash Fund
- 13.11 Signature Authorization for Reimbursement – Fiscal Year 2012-2013

EDUCATIONAL SERVICES

Curriculum and Instruction

- 13.12 Agreement with the Parent Academy for our Children's Success (PACS), Fontana, California, to Provide Training for Parents of District Students Enrolled at Arroyo Valley High School
- 13.13 Agreement with Pearson dba NCS Pearson, Inc., Chandler, Arizona, to Provide Foundational Overview of the Common Core State Standards Professional Development
- 13.14 Agreement with The Regents of the University of California, Oakland, California, to Administer the Puente Project at Arroyo Valley High School
- 13.15 Agreement with Spectrum Solutions, San Clemente, California, to Provide Supplementary Educational Services to District Students
- 13.16 Agreement with The Target Excellence, Sacramento, California, to Provide Supplementary Educational Services to District Students
- 13.17 Agreement with University Enterprises Corporation at California State University, San Bernardino, California, to Provide Lesson Study Facilitation for the California Academic Partnership Program (CAPP) Grant
- 13.18 Amendment No. 1 to the Agreement with A2Z Educational Consultants, Hayward, California, to Provide Professional Development to Increase Academic Achievement in English
- 13.19 Amendment No. 1 to the Agreement with A2Z Educational Consultants, Hayward, California, to Provide Mathematics Targeted Support
- 13.20 Amendment No. 1 to the Agreement with Get Ahead Writing, LLC, Fullerton, California, to Provide Direct Instruction of the Common Core State Standards in Writing and Language to Three Elementary Schools
- 13.21 Amendment No. 1 to the Agreement with Swun Math, LLC, Cypress, California, to Increase Student Achievement
- 13.22 Payment for Services Rendered by Non-Classified Experts and Organizations
- 13.23 Request for Waiver of California High School Exit Exam (CAHSEE) Passage Requirement for Students with a Disability

STUDENT SERVICES

Adult School

- 13.24 Educational Affiliation Agreement with Community Hospital of San Bernardino, California
- 13.25 Facilities Use Agreement with the University of Redlands, Glen Wallichs Theatre, Redlands, California for the Licensed Vocational Nurse Graduation Ceremony
- 13.26 Memorandum of Understanding (MOU) with the Community Hospital of San Bernardino, California, for the District to Provide GED Testing Services

Alternative Programs

- 13.27 Facilities Use Agreement with Lutheran Church of Our Savior, San Bernardino, California

Creative Before- and After-School Programs for Success CAPS

- 13.28 Agreement with Robbins Creative Content (RCC), LLC, Woodland, California, to Provide Grant Proposal Review and Critique Services for 21st Century Community Learning Center Proposals

Special Education

- 13.29 Affiliation Agreement with Management and Training Corporation, dba Inland Empire Job Corps Center, San Bernardino, California
- 13.30 Agreement for Nonpublic, Nonsectarian School/Agency Services with San Diego Center for Children Academy, San Diego, California
- 13.31 Agreement with American Language Services, Los Angeles, California, to Provide Translation Services
- 13.32 Agreement with Lori Fletcher, Highland, California, to Present a Series of Workability Career Preparation Workshops

Youth Services

- 13.33 Expulsion of Student(s)
- 13.34 Lift of Expulsion of Student(s)
- 13.35 Petition to Expunge, Rescind, or Modify Expulsion

FACILITIES/OPERATIONS DIVISION

Facilities Management

- 13.36 Amendment No. 2 to the Agreement with Summerset Landscape Service for Weed Abatement Services
- 13.37 Amendment No. 3 to the Service Agreement with Manpower, Inc. to Provide Temporary Personnel for Maintenance & Operations and Transportation Departments
- 13.38 Amendment No. 5 to the Professional Services Agreement with PJHM Architects for Architectural and Engineering Services for the Proposed Pakuma K-8 School Project
- 13.39 Amendment No. 5 to the Professional Services Agreement with WLC Architects, Inc. for Architectural and Engineering Services for the George Brown Jr. Elementary School Project
- 13.40 Amendment No. 6 to the Professional Services Agreement with ATI Architects and Engineers for Architectural and Engineering Services for the Little Mountain Elementary School Project

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- 13.41 Amendment No. 6 to the Professional Services Agreement with Ruhнау, Ruhнау & Clarke Architects for Architectural and Engineering Services for the Captain Leland F. Norton Elementary School Project
- 13.42 Request to Substitute Subcontractor, Bid No. F09-02 Re-Bid, Category No. 01- New Construction for the Dr. Mildred Dalton Henry Elementary School Project

HUMAN RESOURCES DIVISION

- 13.43 Legal Fees Budget – Fiscal Year 2012-2013

14.0 Action Items

- 14.1 Approval of Date for the Annual Organizational Meeting of the Board of Education
- 14.2 Personnel Report #11, Dated December 4, 2012
- 14.3 Cross-Fiscal Year Tax and Revenue Anticipation Note (TRAN)

SESSION NINE - Closed Session

15.0 Closed Session

7:45 p.m.

As provided by law, the Board will meet in Closed Session for consideration of the following:

Student Matters/Discipline

Conference with Labor Negotiator

District Negotiator: Harold Vollkommer
Employee Organization: California School Employees Association
Communications Workers of America
San Bernardino School Police Officers Association
San Bernardino Teachers Association

Public Employee Discipline/Dismissal/Release

Anticipated Litigation

(Government Code Section 54956.9(b)(1))
Number of Cases: Ten

SESSION TEN – Open Session

16.0 Action Reported from Closed Session

8:45 p.m.

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SESSION ELEVEN - Closing

17.0 Adjournment

8:50 p.m.

The next regular meeting of the Board of Education of the San Bernardino City Unified School District will be held on Tuesday, December 18, 2012, at 5:30 p.m. in the Community Room of the Board of Education Building, 777 North F Street, San Bernardino.

Posted: November 30, 2012

**AGENDA FOR THE
SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT**

**Regular Meeting of the Board of Education
Community Room
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San Bernardino, California**

MICHAEL J. GALLO
Vice President

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Board Member

JUDI PENMAN
Board Member



DR. BARBARA FLORES
President

DALE MARSDEN, Ed.D.
Superintendent

BOBBIE PERONG
Board Member

LYNDA K. SAVAGE
Board Member

DANNY TILLMAN
Board Member

December 4, 2012

SESSION ONE – Workshop

2.0 Workshop

- 1.1 Budget Workshop For Fiscal Year 2012-13
(Prepared by Business Services Division)

Dr. Maureen Saul, Interim Chief Business and Financial Officer, and Janet King, Director, Fiscal Services, will provide an update related to the Fiscal Year 2012-2013.

SESSION TWO - Opening

2.0 Opening

- 2.1 Call to Order
- 2.2 Pledge of Allegiance to the Flag
- 2.3 Inspirational Reading

SESSION THREE - Special Presentations

3.0 *Special Presentations*

3.1 Outstanding Student Awards and Outstanding Parent Awards (Prepared by the Communications Department)

The Board of Education Outstanding Student Awards will be presented to nine students representing Curtis, Golden Valley, and Richardson PREP HI Middle Schools. To receive this award, students are nominated by their teachers based on academics, athletics, fine arts, outstanding citizenship, and most improvement. The nominees are presented to the principal, who makes the final selection. The Board wishes to recognize these students for their outstanding accomplishments.

The Board of Education Outstanding Parent Award will be presented to three parents representing Curtis, Golden Valley, and Richardson PREP HI Middle Schools.

SESSION FOUR – School Showcase

4.0 *School Showcase*

4.1 Middle College High School

SESSION FIVE - Administrative Reports

5.0 *Administrative Reports*

This is the time during the agenda when the Board of Education is prepared to receive the comments of members of the public as well as get information from the school staff. If you wish to address the Board relative to the specific topic under Board consideration, complete a “Request to Address the Board of Education” form and place it in the inbox located on the agenda table. When recognized by the President of the Board, please step to the microphone at the podium, give your name and address, and limit your remarks to five minutes.

If you wish to speak on items elsewhere in the agenda or appropriate matters not on the agenda, you may do so in *Session Six - Other Matters Brought by Citizens.*

5.1 School Board Appointment to the Personnel Commission (Prepared by Superintendent’s Office)

The term of Michael Salazar, the Board’s appointee to the Personnel Commission, expired on December 1, 2012. Pursuant to Education Code §45246 (b), (1) the governing board shall publicly announce the name of the person it intends to appoint or reappoint.

It is the intent of the Board to re-appoint Michael Salazar for a three (3) year term at its January 8, 2013 Board Meeting. At that time the Board will conduct a Public Hearing and accept comments from the audience. Following public comments, if any, President Flores will close the Public Hearing and the Board will take action on the appointment.

SESSION SIX – Other Matters Brought By Citizens

6.0 *Other Matters Brought by Citizens*

This is the time during the agenda when the Board of Education is prepared to receive the comments of the public regarding any other items on this agenda or any school-related issues. Please complete a “Request to Address the Board of Education” form and adhere to the provisions described therein. Please place this form in the inbox located on the agenda table. The Board requests that any persons wishing to make complaints against District employees file the appropriate complaint form prior to this meeting. The Board may not have complete information available to answer questions and may refer specific concerns to the appropriate staff person for attention. When the Board goes into Session Seven, there will be no further opportunity for citizens to address the Board on items under consideration.

SESSION SEVEN - Reports and Comments

7.0 *Report by San Bernardino Teachers Association*

8.0 *Report by California School Employees Association*

9.0 *Report by Communications Workers of America*

10.0 *Report by San Bernardino School Police Officers Association*

11.0 *Report by Board Members*

Individual Board members may wish to share a comment, concern, and/or observation with other Board members and/or staff about a topic not on the agenda. In addition, individual Board members may wish to suggest items to be scheduled on a future agenda.

12.0 *Report by Superintendent and Staff Members*

The Superintendent and other members of the management staff may discuss events and future activities significant to the school district.

12.1 Book Study—*District Leadership That Works Striking the Right Balance* Chapter 3, Setting and Monitoring Nonnegotiable Goals for Achievement

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12.2 Follow Up on Requests and Questions from Board and Community Members, as of November 28, 2012

	Date of Request	Question/Request	Requested by	Assigned to/ Date	Anticipated Completion Date	Status/ Remarks/Action
PARENT/PUBLIC REQUESTS						
1	11/20/12	Have a standing agenda item for SBTA.	Rebecca Harper	Dr. Marsden		Completed.
2	11/20/12	Recognize the top 1% of seniors who were recognized by CSUSB.	Gil Navarro	Dr. Davalos	1/15/13	
3	11/6/12	If Prop 30 passes, hold Legislators responsible for funding education.	Mr. Gallo			
4	10/16/12	Consider continuing his Y rating for five years. He was discriminated against 10 years ago.	Carl Greenwood	Dr. Vollkommer	11/20/12	Completed.
5	10/16/12	Is the District interested in piloting a program to identify seniors not on track to go to college, to enroll in occupational programs?	Joseph Williams	Dr. Davalos	1/15/13	
6	10/16/12	Reaudit Casa Ramona Academy for Special Education and ELD compliance.	Gil Navarro	Dr. Davalos	1/15/13	
7	10/16/12	Look at Arroyo Valley High School students' GPA since they don't have an API score.	Gil Navarro	Dr. Davalos	12/18/12	
8	9/18/12	Strike out the language in BP3350 that subs can be reimbursed for mileage. Refer BP3350 to the Policy Committee.	Ron Fletcher Mr. Gallo	Dr. Vollkommer	12/18/12	Referred to the Policy Committee.

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		Date of Request	Question/Request	Requested by	Assigned to/ Date	Anticipated Completion Date	Status/ Remarks/Action
	9	8/7/12	The Parent Revolution group is looking to organize other parents to overtake their school.	Gil Navarro	Cabinet 8/8/12	1/15/13	Through the Strategic Planning process, schools will conduct an internal assessment and include stakeholders in a shared vision process.
EDUCATIONAL SERVICES – DR. DAVALOS							
	1	10/2/12	Provide a calendar of professional development for common core and a detailed implementation plan.	Mrs. Hill	Dr. Davalos	12/18/12	
	2	10/16/12	Provide a presentation on YAP, ICUC, and COPE.	Mrs. Hill	Dr. Davalos	12/18/12	
	3	10/16/12	What are middle schools doing to teach algebra?	Dr. Flores	Dr. Davalos	12/18/12	
	4	11/6/12	Consider establishing a police/military academy.	Mr. Gallo	Dr. Davalos	11/20/12	Discussion will take place regarding this issue with Linked Learning. Completed.
	5	11/6/12	Is there a Board policy on student readiness to take Algebra?	Dr. Flores	Dr. Davalos	12/18/12	
	6	11/20/12	The Mt. Vernon Principal is denying her request for an SST for her son.	Elisa Cornelio	Dr. Davalos	12/18/12	
	7	11/20/12	Provide an update on TK.	Dr. Flores	Dr. Davalos	1/15/13	
	8	11/20/12	What is the status of the EL Master Plan?	Dr. Flores	Dr. Davalos	12/18/12	

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	Date of Request	Question/Request	Requested by	Assigned to/ Date	Anticipated Completion Date	Status/ Remarks/Action
STUDENT SERVICES – DR. MITCHELL						
1	9/11/12	Look into the City's pre-pendency plan for crossing guard funding.	Mr. Tillman	Dr. Mitchell 9/13/12	12/18/12	Currently establishing negotiations.
2	10/2/12	Find a tool for students to report bullying anonymously.	Mr. Tillman	Dr. Mitchell 10/3/12	12/18/12	Research is ongoing.
3	11/6/12	Provide the raw data for student suspension by race/ethnicity.	Dr. Flores	Dr. Mitchell	12/18/12	
4	11/6/12	Break down suspension and API data by ethnicity.	Mr. Tillman	Dr. Mitchell	12/18/12	
5	11/6/12	Break down the suspension data by grade level.	Mrs. Hill	Dr. Mitchell	12/18/12	
6	11/6/12	Consider visiting Oakland and Santa Ana to see what they doing to have lower suspension rates than ours?	Dr. Flores Mr. Tillman	Dr. Mitchell	12/18/12	In Progress
HUMAN RESOURCES – DR. VOLLKOMMER						
1	9/11/12	Agendize the calendar for discussion.	Mrs. Penman	Dr. Vollkommer 9/13/12	12/18/12	Will update Board on District Five-Year plan.
BUSINESS SERVICES – DR. SAUL						
1	11/20/12	Revisit the Board's priorities of cut items to restore.	Dr. Flores	Dr. Saul		Board Workshop Scheduled for 12/4/12. Completed.
SUPERINTENDENT – DR. MARSDEN						
1	6/19/12	Provide a presentation on all of the agencies we contract with.	Mr. Tillman	Dr. Marsden 6/20/12	12/18/12	School Services of California will assist with this process.
2	9/11/12	Urge legislators to make education a priority for funding.	Dr. Flores Mr. Gallo Mrs. Penman	Dr. Marsden 9/13/12	12/3/12	Planned visit to Sacramento to discuss.

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		Date of Request	Question/Request	Requested by	Assigned to/ Date	Anticipated Completion Date	Status/ Remarks/Action
	3	9/18/12	Consider sending out an RFP for a firm to charge a flat rate for legal fees.	Dr. Flores	Dr. Marsden 9/26/12	12/18/12	Board will consider posting an RFP following School Services' report.
	4	11/20/12	Have a standing agenda item for SBTA, CSEA, CWA, and SBPOA.	Dr. Flores	Dr. Marsden		Completed.

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SESSION EIGHT - Legislation and Action

13.0 Consent Items (When considered as a group, unanimous approval is advised.)

Certain items of business require review and approval by the Board of Education. Other items are for information and review only. Therefore, the following items are grouped as a consent list for receipt and approval. When members have questions about items included in the consent calendar, these items are pulled out of the group and considered separately.

BOARD OF EDUCATION

13.1 Approval of Minutes
(Prepared by Superintendent’s Office)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Minutes of the Board of Education Meeting held on November 6, 2012, be approved as presented.

BUSINESS SERVICES DIVISION

13.2 Acceptance of Gifts and Donations to the District
(Prepared by Business Services Division)

From time to time, the District receives requests from organizations and businesses to donate money, equipment, and/or supplies to be used for educational purposes in our schools.

The District has received requests to accept gifts or donations of the following:

SITE	DONOR	DONATION AND PURPOSE	AMOUNT	VALUE
Ramona Alessandro Elementary School	Lifetouch National School Studios, Eden Prairie, Minnesota	\$394.89 To sponsor the ASB for field trips	\$394.89	
Ramona Alessandro Elementary School	Coca Cola Refreshments, New Castle, Delaware	\$129.75 To sponsor the ASB for field trips	\$129.75	
Ramona Alessandro Elementary School	Target Take Charge of Education, Minneapolis, Minnesota	\$345.13 To sponsor the ASB for field trips	\$345.13	
Shandin Hills Middle School	East Sarang Community Church, Chino, California	50 jackets for students at Shandin Hills Middle School		\$1,500.00

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Cajon High School	Holliday Rock Co., Inc. Upland, California	\$400.00 To sponsor the ASB for the Girls Soccer Team	\$400.00	
Lincoln Elementary School	Kiwanis Club of San Bernardino, San Bernardino, California	\$1,000.00 To be used towards the purchase of library books	\$1,000.00	
Facilities Management, Planning and Development	Angeles Contractor, Inc. Buena Park, California	\$1,000.00 To sponsor the Measure N Informational Campaign	\$1,000.00	

The acceptance of these donations meets all requirements of Board Policy 3290, Gifts, Donations, Grants, and Bequests.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education acknowledges receipt of \$394.89, Lifetouch National School Studios, Prairie, Minnesota; \$129.75, Coca Cola Refreshments, New Castle, Delaware; \$345.13, Target Take Charge of Education, Minneapolis, Minnesota; (50) jackets with the fair market value of \$1,500.00, East Sarang Community Church, Chino, California; \$400.00, Holliday Rock Co., Inc., Upland, California; \$1,000.00, Kiwanis Club of San Bernardino, San Bernardino, California; and \$1,000.00, Angeles Contractor, Inc., Buena Park, California.

Requester: Various

Approver: Interim Chief Business and Financial Officer

13.3 Business and Inservice Meetings
(Prepared by Business Services Division)

During the course of the school year, members of the Board of Education, as well as students, parents, volunteers, community members and other individuals who are not District employees, are involved in activities that include attendance at various conferences, inservices, training sessions and other business meetings, the cost of which must be approved by the Board of Education.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the attendance and participation of the following individuals in scheduled business and inservice meetings:

Teresa Alba
Lilia Cisneros-Felix
Abigail Medina
Dolores Ochoa

To attend the 2013 California Association for Bilingual Education (CABE) Conference in Long Beach, California, February 13, through February 16, 2013. Total cost, including meals

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(Board Representatives, English Learner Programs)

and mileage per District guidelines, not to exceed \$7,700.00, will be paid from English Learner Programs Account No. 261 and Account No. 262.

Requester: Director, English Learner Programs
Approver: Chief Academic Officer, Educational Services

13.4 Commercial Warrant Registers for Period from November 1, 2012, through November 15, 2012
(Prepared by Business Services Division)

It is requested that the Board of Education approve the Commercial Warrant Register and authorize specific individuals to sign disbursements on its behalf.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Commercial Warrant Register for period from November 1, 2012 through November 15, 2012, be approved.

BE IT FURTHER RESOLVED that the Board of Education authorizes James Cunningham, Accounting Services Director; David Moyes, Accounts Payable Supervisor; or Derek Harris, Interim Employee Benefits Director, to signed disbursements.

Requester: Director, Accounting Services
Approver: Interim Chief Business and Financial Officer

13.5 Extended Field Trip, Arrowview Middle School, Sea World Adventure Science Club, San Diego, California
(Prepared by Business Services Division)

Arrowview Middle School requests Board of Education approval of an extended field trip for 23 Arrowview Middle School students and 3 District employees to attend the Sea World Adventure Science Club in San Diego, California, from March 15, through March 16, 2013.

The students will experience hands-on learning and participate in marine biology activities. They will discover the amazing variety of sea creatures, interact with live marine animals, and learn about the relevant concepts of the ocean.

The cost of the trip, not to exceed \$4,461.86, including meals and lodging for 23 Arrowview Middle School students and 3 District employees, will be paid from Arrowview Middle School CAPS Funds Budget No. 459. Transportation provided by Durham School Services, not to

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exceed \$1,086.86, will be paid from Arrowview Middle School CAPS Funds Budget No. 459. No student will be denied participation due to financial constraints.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the extended field trip for 23 Arrowview Middle School students and 3 District employees to attend the Sea World Adventure Science Club in San Diego, California, from March 15, through March 16, 2013. The cost of the trip, not to exceed \$4,461.86, including meals and lodging for 23 Arrowview Middle School students and 3 District employees, will be paid from Arrowview Middle School CAPS Funds Budget No. 459. Transportation provided by Durham School Services, not to exceed, \$1,086.86, will be paid from Arrowview Middle School CAPS Funds Budget No. 459. Names of the students are on file in the Business Services office.

Requester: Principal, Arrowview Middle School
Approver: Assistant Superintendent, Student Services

13.6 Extended Field Trip, Arroyo Valley High School, 10th Annual JROTC Winter Fun Camp, Idyllwild, California
(Prepared by Business Services Division)

Arroyo Valley High School requests Board of Education approval of an extended field trip for 40 Arroyo High School students and 5 District employees to attend the 10th Annual JROTC Winter Fun Camp, in Idyllwild, California from December 14, through December 16, 2012.

The students will improve communication skills and learn a variety of tasks, such as leadership training, hiking, first aid, map reading, leadership reaction course, orienteering, teamwork and physical fitness.

The cost of the trip, not to exceed \$1,931.35, including meals and lodging for 40 Arroyo Valley High School students and 5 District employees, will be paid from Arroyo Valley High School JROTC Funds. Transportation provided by Van Express Rental, not to exceed \$241.35, will be paid from Arroyo Valley High School JROTC Funds. No student will be denied participation due to financial constraints.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the extended field trip for 40 Arroyo Valley High School students and 5 District employees to attend the 10th Annual JROTC Winter Fun Camp, in Idyllwild, California from December 14, through December 16, 2012. The cost of the trip, not to exceed \$1,931.35, including meals and lodging for 40 Arroyo Valley High School students and 5 District employees, will be paid from Arroyo Valley High School JROTC Funds. Transportation provided by Van Express Rental, not to exceed \$241.35, will be paid from

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Arroyo Valley High School JROTC Funds. Names of the students are on file in the Business Services office.

Requester: Principal, Arroyo Valley High School
Approver: Chief Academic Officer, Educational Services

13.7 Federal/State/Local District Budgets and Revisions
(Prepared by Business Services Division)

Throughout the year, the District is advised by federal, state, and local agencies of program entitlements and any additions and/or reductions in funds available for already-approved programs. The following programs requested by the Board of Education affect the restricted and unrestricted portions in the budgets of the District funds. In order to adjust the program budgets, it is necessary to have Board of Education approval.

The unrestricted program, Fund 11-Adult Education Calworks Program (132), was included in the Fiscal Year 2012-2013 approved budget in the amount of \$732,674.80 in revenues and \$768,955.91 in expenditures. The difference of \$36,281.11 is funded from prior year unrestricted fund balance. Based on the apportionment bulletin received on August 31, 2012, an increase in the amount of \$230,147.00 will result in a revised total of \$962,821.80 in revenues and \$999,102.91 in expenditures.

The restricted program, Measure N Donations (158) was included in the Fiscal Year 2012-2013 approved budget in the amount of \$10,850.00. Based on the donations received to date, an increase in the amount of \$1,000.00 will result in a revised total of \$11,850.00.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the addition of \$230,147.00 in the budgeting of revenues and expenditures for the unrestricted program, Fund 11-Adult Education Calworks Program (132).

BE IT FURTHER RESOLVED that the Board of Education approves the addition of \$1,000.00 in the budgeting of revenues and expenditures for the restricted program, Measure N Donations (158).

Requester/Approver: Director, Fiscal Services

13.8 First Period Interim Financial Report as of October 31, 2012
(Prepared by Business Services Division)

The Education Code, as updated by AB1200 and AB2756, requires school districts to report on their financial condition at the time of budget adoption and after closing the books with the

unaudited actuals. Two interim reports are also required during the Fiscal Year for the periods from July 1 through October 31 (first period), and from July 1 through January 31 (second period).

First Period Interim Financial Report

The interim reports consist of projections for ADA (average daily attendance), Revenue Limit Summary, and General Fund Summary (revenues, expenditures, and fund balance) for the current and subsequent two years. Also included are a current year Cash Flow Projection, a Summary Review of State Financial Criteria and Standards, and a Certification that the District will meet its financial obligations for the current and subsequent two years.

The Board of Education approved the Fiscal Year 2012-2013 Adopted Budget on June 19, 2012. In addition, other budget changes have been brought to the Board on the overall financial condition of the District.

A school district’s revenue limit is derived primarily from ADA. ADA is projected from enrollment numbers adjusted using cohort survival procedures for historic relationships, growth, attendance percentages, and other factors. The following ADA projections were used for this report and are detailed further in the accompanying Form AI, Average Daily Attendance Form.

Projection as of:	For:	CBEDS (Excluding Charter Schools & County)	Increase	Funded ADA * (Excluding Charter Schools & County)	Increase
Budget Adoption-06/2012	12/13	49,981	N/A	47,315	N/A
First Interim-10/2012	12/13	50,048	67	47,560	245
First Interim-10/2013	13/14	49,148	(900)	46,707	(853)
First Interim-10/2014	14/15	48,072	(1,076)	46,056	(651)

*Funded ADA is based upon the greater of current year P-2 ADA or prior year P-2 ADA adjusted for charter schools under the minimum guarantee

The **Form RLI, Revenue Limit Summary**, translates ADA numbers into revenue limit amounts.

The primary interim report document is **Form 01I, General Fund Summary**. The columns on the attached Form 01I report the following information:

- Column A** – the original (adopted) budget
- Column B** – the Board approved operating budget as of October 31
- Column C** – actual-to-date as of October 31
- Column D** – the projected year total and
- Column E** – the percentage differences between the Board approved operating budget and projected year totals

The summary Form 01I financial reports have been created projecting the Fiscal Year 2012-2013 as well as 2013-2014 and 2014-2015 using the following assumptions:

Revenues

- Projected revenue limit funding will decrease due to declining Enrollment
- COLAs of 3.24% for 2012-2013, projected 0.0% for 2013-2014 and 2.3% for 2014-2015
- The revenue limit deficit for Fiscal Year 2012-2013 is 22.2720% and subsequent years
- Reductions to the Revenue Limit for current RDA funds are projected at \$459,935 for Fiscal Year 2012-2013 and at \$163,167 for subsequent years
- State and Federal categorical programs were projected at the Fiscal Year 2012-2013 level with a 0.0% COLA in Fiscal Year 2013-2014 and 2.3% COLA in Fiscal Year 2014-2015. The projections were decreased by the programs ending in subsequent years
- No Inland Valley Development Agency (IVDA) funding has been included in the current or subsequent Fiscal Years.
- Prior year carryover is included in the current year budget but not for subsequent years
- School Improvement Grant (SIG) Funding of \$18,504,354 has been included in Fiscal Year 2012-2013 along with carryover of \$11,553,484. This funding ends June 30, 2013 and has been excluded from Fiscal Year 2013-2014.
- Quality Education Investment Act (QEIA) funding of \$12,376,100 has been included in Fiscal Year 2012-2013 through 2014-15. Fiscal Year 2014-15 is the last year of this funding.
- Local Revenue has been projected at \$3,316,748 in Fiscal Year 2012-13 and reduced by one-time funding in Fiscal Year 2013-2014 and subsequent years
- Categorical programs Flexibility option (AB X3 4) has been fully exercised for current Fiscal Year and subsequent years

Expenditures

- The number of positions required to be cut due to declining enrollment and end of program funding:

	<u>FY 2013-2014</u>	<u>FY 2014-2015</u>
Certificated	144 FTE	32 FTE
Classified	13 FTE	0 FTE

Note: The above FTE does not reflect the total number of positions to be cut due to projected budget deficit.

- The restoration of the 3 year 1.93% salary schedule reduction for Certificated staff has been included in Fiscal Year 2013-14

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- Certificated salaries in Fiscal Year 2014-15 are increased by the lost step that was frozen as a part of the Fiscal Year 2011-12 budget cut plan
- Classified salaries have been reduced by 2.99% (7 furlough days) in Fiscal Year 2012-13 and restored in Fiscal Year 2014-15
- Fifteen (15) days of furlough for Management (Certificated and Classified) are included for Fiscal Year 2012-2013, reduced to eleven (11) days of furlough for Fiscal Year 2013-2014 and fully restored in Fiscal Year 2014-15
- Statutory employee benefits have been adjusted for changes in salaries for all bargaining units and salary schedules
- Health and Welfare benefits did not increase in Fiscal Year 2012-13 are projected to increase by 9% in Fiscal Year 2013-2014 and again by 9% in Fiscal Year 2014-2015
- School Improvement Grant (SIG) funding and expenditures have been included in Fiscal Year 2012-2013. The related expenditures have been excluded from subsequent years.
- Quality Education Investment Act (QEIA) expenditures have been included in Fiscal Year 2012-13 at \$18,151,842. This amount includes carryover of \$5,775,742 from Fiscal Year 2011-12. Subsequent years are budgeted at the projected funding level of \$12,376,100
- Textbook new adoption requirements have been suspended by CDE through Fiscal Year 2014-2015. No costs of textbook adoption have been included in these projections at this time
- Routine Repair and Maintenance program has been included in the budget at 2% of General Fund expenditures for current and subsequent Fiscal Years. No carryover provision is included.
- Supplies, equipment and other services for subsequent Fiscal Years have been decreased by the one-time allocation or funding in Fiscal Year 2013-2014
- Transportation costs were projected to increase by consumer price index estimated at 3% for Fiscal Year 2012-13. Subsequent years transportation costs were not projected to increase as the opening of new schools would serve to reduce the need for busing
- Utility costs are projected to decrease by \$500,000 due to the energy savings program in Fiscal Year 2013-14 and remain at that level in subsequent years
- Estimated Start Up costs for 4 new schools have been built into the projections for Fiscal Year 2012-2013 and 2 new schools in Fiscal Year 2013-14.
- Estimated operating cost of \$2.6 million for four (4) new schools have been built into projections for Fiscal Years 2013-2014 and \$1.3 million for two (2) new schools in Fiscal Year 2014-2015
- Estimated costs of \$414,492 for the grade level expansion at Indian Springs High School have been included in Fiscal Year 2013-14 and 2014-15

Reserves

- The **RECOMMENDED MINIMUM** 2% Designated Reserve for Economic Uncertainties is projected at \$9,900,000 for current Fiscal Year and maintained at the same 2% level for subsequent Fiscal Years
- Other Designated amounts:

Reserve for Revolving Cash	\$211,000
Reserve for Stores	<u>\$500,000</u>
Total other Designations	\$711,000
- Designated Unrestricted General Fund amount is \$21,422,491 to apply to the projected deficit in Fiscal Year 2013-2014 and the Restricted General Fund balance is \$12,439,220.

Current sections of the Education Code, which were revised by AB1200 and AB2756, require the governing board of the school districts to certify that the District will meet its financial obligations for the current Fiscal Year and the subsequent two Fiscal Years. Based on the current information for revenues and expenditures for the subsequent two years, the district cannot meet its obligations for Fiscal Year 2013-14 and 2014-15 without additional ongoing reductions in expenditures of \$8.4 million in Fiscal Year 2013-14 and \$30.45 million in Fiscal Year 2014-15.

School districts self-certify their fiscal condition. With a positive certification, the district asserts that it can meet its obligations in the current and succeeding two years. A qualified certification indicates a budget problem in the two subsequent years. Finally, a negative certification indicates an impending cash problem for either the current or one subsequent year.

Based on the definition above, the Board of Education can only approve this First Interim Report with a positive certification with an accompanying Board Resolution to make the necessary reductions in Fiscal Year 2013-14 and 2014-15.

Thus, it is recommended that the Board of Education approve a **positive certification** for the First Interim Financial Report for Fiscal Year 2012-13, as of October 31, 2012, with the accompanying resolution which is required by San Bernardino County Office of Education.

BE IT RESOLVED that the Board of Education approves, on the basis of information presented, the First Interim Financial Report as of October 31, 2012.

BE IT ALSO RESOLVED that the President of the Board of Education certifies on behalf of the Board that the San Bernardino City Unified School District will be able to meet its ongoing financial obligations for the current fiscal year and subsequent two years **with the implementation of on-going cuts of \$8.4 million in Fiscal Year 2013-2014 and an additional estimated \$30.45 million on-going cuts for Fiscal Year 2014-2015 to maintain the fiscal solvency of the District in the subsequent two years.**

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13.9 Payment for Course of Study Activities
(Prepared by Business Services Division)

District schools find it to be educationally advantageous to employ persons outside of the District in order to provide activities that enhance their educational programs.

Shandin Hills Middle School wishes to hire Community Matters for three presentations titled “Waking Up Courage” on January 7, 2013. This presentation provides a common vocabulary that sensitizes students to the mean behavior that is too often ignored. The presentation will promote understanding of the effect of bullying on the targets and the aggressors as well as the impact on the bystanders. The cost, not to exceed \$3,300.00, will be paid from Shandin Hills Middle School Account No. 501.

The CAPS Central Programs Department wishes to hire The Science Experience for a presentation at Serrano Middle School titled “The Discovery Dome, a Portable Planetarium” on December 10, 2012. The cost, not to exceed \$200.00, will be paid from CAPS Central Programs Account No. 459.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education considers the following activities to be a part of the regular course of study for the 2012-13 school year and approves payment to the following:

Community Matters for three presentations titled “Waking Up Courage” on January 7, 2013. The cost, not to exceed \$3,300.00, will be paid from Shandin Hills Middle School Account No. 501.

The Science Experience for a presentation at Serrano Middle School titled “The Discovery Dome, a Portable Planetarium” on December 10, 2012. The cost, not to exceed \$200.00, will be paid from CAPS Central Programs Account No. 459.

Requester: Principal, Shandin Hills Middle School; Director, CAPS Central Programs
Approver: Chief Academic Officer, Educational Services; Assistant Superintendent, Student Services

13.10 Reimbursement for District Payroll Revolving Cash Fund
(Prepared by Business Services Division)

The Fiscal Services Department requests Board of Education approval to write off an uncollectible advance that cannot be replenished in the amount of \$155.64 from the General Revolving Cash Fund. A warrant will be issued in this amount to be deposited into the General Revolving Cash Fund. This uncollectible advance was made to an employee as petty cash on August 2, 2012, and has been determined that this advance is uncollectible due to a theft at the school site.

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The independent audit of our records recommended the District write off amounts outstanding greater than six months. We concur with that recommendation to write off this amount.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education authorizes the write off of an uncollectible General Revolving Cash Fund payment in the amount of \$155.64.

BE IT FURTHER RESOLVED that the Board of Education approves a warrant in the amount of \$155.64 being issued from the Unrestricted General Fund account No. 068 to replenish the General Revolving Cash Fund.

Requester/Approver: Director, Fiscal Services

13.11 Signature Authorization for Reimbursement – Fiscal Year 2012-2013
(Prepared by Business Services Division)

Board of Education approval is requested to authorize Janet King, Director, Fiscal Services to request reimbursement of expenses incurred as a result of the agreement between the State of California, Department of Rehabilitation and the District for the Workability II, Transitions Partnership Program No. 568. The program was included in the Fiscal Year 2012-13 Adopted Budget in the amount of \$409,489.00.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education delegates authority to Janet King, Director, Fiscal Services to request reimbursement of expenses incurred for Fiscal Year 2012-2013 for the Workability II, Transitions Partnership Program No. 568.

Requester/Approver: Director, Fiscal Services

EDUCATIONAL SERVICES

Curriculum and Instruction

13.12 Agreement with the Parent Academy for our Children’s Success (PACS), Fontana, California, to Provide Training for Parents of District Students Enrolled at Arroyo Valley High School
(Prepared by Business Services Division)

Arroyo Valley High School requests Board of Education approval to enter into an agreement with the Parent Academy for our Children’s Success (PACS), Fontana, California, to provide training for parents of District students enrolled at Arroyo Valley High School, effective

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December 5, 2012, through March 6, 2013. PACS will provide a six-week training session plus an additional week for parents' graduation from the program. The training will provide the skills and techniques that will enable parents to address the educational needs of their school-aged children. The results of the training will be measured through parent attendance at weekly PACS sessions and at monthly ELAC meetings, student attendance and grades. The cost, not to exceed \$10,000.00, will be paid from the Restricted General Fund—Economic Impact State Bilingual, Account No. 423.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Parent Academy for our Children's Success (PACS), Fontana, California, to provide training for parents of District students enrolled at Arroyo Valley High School, effective December 5, 2012, through March 6, 2013. PACS will provide a six-week training session plus an additional week for parents' graduation from the program. The training will provide the skills and techniques that will enable parents to address the educational needs of their school-aged children. The results of the training will be measured through parent attendance at weekly PACS sessions and at monthly ELAC meetings, student attendance and grades. The cost, not to exceed \$10,000.00, will be paid from the Restricted General Fund—Economic Impact State Bilingual, Account No. 423.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Principal, Arroyo Valley High School
Approver: Chief Academic Officer, Educational Services Division

- 13.13 Agreement with Pearson dba NCS Pearson, Inc., Chandler, Arizona, to Provide Foundational Overview of the Common Core State Standards Professional Development
(Prepared by Business Services Division)

The Secondary English Learner Programs Department requests Board of Education approval to enter into an agreement with Pearson dba NCS Pearson, Inc., Chandler, Arizona, to provide a three-day Foundational Overview of the Common Core State Standards professional development to teachers of English learners and a one-day training for administrators, effective December 5, 2012, through June 30, 2013. The training will provide teachers and administrators who work with English learners with the necessary background knowledge, skills, strategies, and understanding of how to implement the common core into everyday instruction. The price per session is \$3,500.00 for a total of 10 sessions. The total cost of the services, not to exceed \$35,000.00, will be paid from the Restricted General Fund-Title III LEP Student Subgrant, Account No. 549 and from the Restricted General Fund-English Learners & Support, Account No. 262.

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It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Pearson dba NCS Pearson, Inc., Chandler, Arizona, to provide a three-day Foundational Overview of the Common Core State Standards professional development to teachers of English learners and a one-day training for administrators, effective December 5, 2012, through June 30, 2013. The training will provide teachers and administrators who work with English learners with the necessary background knowledge, skills, strategies, and understanding of how to implement the common core into everyday instruction. The price per session is \$3,500.00 for a total of 10 sessions. The total cost of the services, not to exceed \$35,000.00, will be paid from the Restricted General Fund-Title III LEP Student Subgrant, Account No. 549 and from the Restricted General Fund-English Learners & Support, Account No. 262.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requestor: Director, Secondary English Learner Programs Department

Approver: Chief Academic Officer, Educational Services Division

13.14 Agreement with The Regents of the University of California, Oakland, California, to Administer the Puente Project at Arroyo Valley High School
(Prepared by Business Services Division)

Arroyo Valley High School requests Board of Education approval to enter into an agreement with The Regents of the University of California, Oakland, California, to administer the Puente Project, effective December 5, 2012, through June 30, 2013. The mission of the Puente Project is to increase the number of educationally disadvantaged students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations. During the ninth and tenth grades, students will participate in a class that will satisfy the District's requirements for college preparatory English, taught by a teacher specially trained by Puente. The students will be supported from Grades 9-12 by a Puente Counselor, who is trained by Puente and employed by the District, and assigned half time to the Puente program. Puente, in collaboration with site teams, will identify community resources to provide students with opportunities for participation in leadership and community activities. The Regents will provide \$5,600.00 per site. Funds may be used for functions associated with implementing Puente at the site, subject to Puente Guidelines. There is no cost to the District.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with The Regents of the University of California, Oakland, California, to administer the Puente Project, effective December 5, 2012, through June 30, 2013. The mission of the Puente Project is to increase the number of educationally disadvantaged students who enroll in four-year colleges

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and universities, earn degrees, and return to the community as leaders and mentors to future generations. During the ninth and tenth grades, students will participate in a class that will satisfy the District's requirements for college preparatory English, taught by a teacher specially trained by Puente. The students will be supported from Grades 9-12 by a Puente Counselor, who is trained by Puente and employed by the District, and assigned half time to the Puente program. Puente, in collaboration with site teams, will identify community resources to provide students with opportunities for participation in leadership and community activities. The Regents will provide \$5,600.00 per site. Funds may be used for functions associated with implementing Puente at the site, subject to Puente Guidelines. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Principal, Arroyo Valley High School
Approver: Chief Academic Officer, Educational Services Division

13.15 Agreement with Spectrum Solutions, San Clemente, California, to Provide Supplementary Educational Services to District Students
(Prepared by Business Services Division)

The Categorical Programs Department requests Board of Education approval to enter into an agreement with Spectrum Solutions, San Clemente, California, to provide supplementary educational services for after school tutoring for eligible District students, effective December 5, 2012, through April 30, 2013. The fee, not to exceed \$13,367.80, at the rate of \$1,336.78 per student, will be paid from Restricted General Fund-No Child Left Behind (NCLB), Title I Program Improvement School Support, Account No. 524.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Spectrum Solutions, San Clemente, California, to provide supplementary educational services for after school tutoring for eligible District students, effective December 5, 2012, through April 30, 2013. The fee, not to exceed \$13,367.80, at the rate of \$1,336.78 per student, will be paid from Restricted General Fund-No Child Left Behind (NCLB), Title I Program Improvement School Support, Account No. 524.

BE IT ALSO RESOLVED that the Board of Education reserves the right to increase or decrease student participation with this Provider based on placement in the program by parents of participating students. The cost per student will remain at \$1,336.78 regardless of the number of students participating in the program with this Provider.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

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Requester: Interim SIG Administrator, Categorical Programs Department
Approver: Chief Academic Officer, Educational Services Division

13.16 Agreement with The Target Excellence, Sacramento, California, to Provide Supplementary Educational Services to District Students
(Prepared by Business Services Division)

The Categorical Programs Department requests Board of Education approval to enter into an agreement with The Target Excellence, Sacramento, California, to provide supplementary educational services for after school tutoring for eligible District students, effective December 5, 2012, through April 30, 2013. The fee, not to exceed \$13,367.80, at the rate of \$1,336.78 per student, will be paid from Restricted General Fund-No Child Left Behind (NCLB), Title I Program Improvement School Support, Account No. 524.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with The Target Excellence, Sacramento, California, to provide supplementary educational services for after school tutoring for eligible District students, effective December 5, 2012, through April 30, 2013. The fee, not to exceed \$13,367.80, at the rate of \$1,336.78 per student, will be paid from Restricted General Fund-No Child Left Behind (NCLB), Title I Program Improvement School Support, Account No. 524.

BE IT ALSO RESOLVED that the Board of Education reserves the right to increase or decrease student participation with this Provider based on placement in the program by parents of participating students. The cost per student will remain at \$1,336.78 regardless of the number of students participating in the program with this Provider.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Interim SIG Administrator, Categorical Programs Department
Approver: Chief Academic Officer, Educational Services Division

13.17 Agreement with University Enterprises Corporation at California State University, San Bernardino, California, to Provide Lesson Study Facilitation for the California Academic Partnership Program (CAPP) Grant
(Prepared by Business Services Division)

The Secondary Education Department requests Board of Education approval to enter into an agreement with the University Enterprises Corporation at California State University, San Bernardino, California, to provide 12 days of lesson study facilitation for the California Academic Partnership Program (CAPP) Grant at Arroyo Valley High School, Martin Luther

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King, Jr. Middle School, and Cesar E. Chavez Middle School, effective December 5, 2012, through June 30, 2013. The lesson study facilitation will assist teachers to collaborate to plan, observe, and refine a lesson. The lesson study will base the lesson design on teachers' ideas about how students learn, observe student learning when the lesson is taught, analyze observations of student learning after the lesson is taught, and use information about student learning to revise the lesson and inform instructional practice. Total cost, not to exceed \$11,250.00, will be paid from the Restricted General Fund-California Academic Partnership Program (CAPP), Account No. 310.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with the University Enterprises Corporation at California State University, San Bernardino, California, to provide 12 days of lesson study facilitation for the California Academic Partnership Program (CAPP) Grant at Arroyo Valley High School, Martin Luther King, Jr. Middle School, and Cesar E. Chavez Middle School, effective December 5, 2012 through June 30, 2013. The lesson study facilitation will assist teachers to collaborate to plan, observe, and refine a lesson. The lesson study will base the lesson design on teachers' ideas about how students learn, observe student learning when the lesson is taught, analyze observations of student learning after the lesson is taught, and use information about student learning to revise the lesson and inform instructional practice. Total cost, not to exceed \$11,250.00, will be paid from the Restricted General Fund-California Academic Partnership Program (CAPP), Account No. 310.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Administrative Director, Secondary Education Department
Approver: Chief Academic Officer, Educational Services Division

- 13.18 Amendment No. 1 to the Agreement with A2Z Educational Consultants, Hayward, California, to Provide Professional Development to Increase Academic Achievement in English
(Prepared by Business Services Division)

Arroyo Valley High School requests Board of Education approval to amend the agreement with A2Z Educational Consultants, Hayward, California, approved by Board on November 6, 2012, agenda item 9.30. The amendment is necessary to add 10 days of training and to increase the contract amount by \$50,000.00, for an aggregate total contract amount of \$100,000.00. The additional fee will be paid from the Restricted General Fund—Economic Impact Aid State Compensatory Education, Account No. 420.

It is recommended that the following resolution be adopted:

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BE IT RESOLVED that the Board of Education approves amending the agreement with A2Z Educational Consultants, Hayward, California, approved by Board on November 6, 2012, agenda item 9.30. The amendment is necessary to add 10 days of training and to increase the contract amount by \$50,000.00, for an aggregate total contract amount of \$100,000.00. The additional fee will be paid from the Restricted General Fund—Economic Impact Aid State Compensatory Education, Account No. 420.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Principal, Arroyo Valley High School
Approver: Chief Academic Officer, Educational Services Division

13.19 Amendment No. 1 to the Agreement with A2Z Educational Consultants, Hayward, California, to Provide Mathematics Targeted Support
(Prepared by Business Services Division)

Arroyo Valley High School requests Board of Education approval to amend the agreement with A2Z Educational Consultants, Hayward, California, approved by Board on September 11, 2012, agenda item 11.18. The amendment is necessary to provide mathematics targeted support to 10 additional math teachers for 20 additional days of training and to increase the contract amount by \$100,000.00, for an aggregate total contract amount of \$150,000.00. The additional fee will be paid from the Restricted General Fund—Economic Impact Aid State Compensatory Education, Account No. 420.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with A2Z Educational Consultants, Hayward, California, approved by Board on September 11, 2012, agenda item 11.18. The amendment is necessary to provide mathematics targeted support to 10 additional math teachers for 20 additional days of training and to increase the contract amount by \$100,000.00, for an aggregate total contract amount of \$150,000.00. The additional fee will be paid from the Restricted General Fund—Economic Impact Aid State Compensatory Education, Account No. 420.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Principal, Arroyo Valley High School
Approver: Chief Academic Officer, Educational Services Division

13.20 Amendment No. 1 to the Agreement with Get Ahead Writing, LLC, Fullerton, California, to Provide Direct Instruction of the Common Core State Standards in Writing and Language to Three Elementary Schools
(Prepared by Business Services Division)

Davidson Elementary School requests Board of Education approval to amend the agreement with Get Ahead Writing, LLC, Fullerton, California, approved by Board on July 10, 2012, agenda item 6.15. The amendment is necessary to include two days of in-class common core state standards writing instructional sequence demonstrations for four first grade teachers, and to increase the contract amount by \$2,600.00, for a total site amount of \$46,800.00, and for an aggregate total contract amount of \$135,200.00. The additional fee will be paid from the Restricted General Fund—School Improvement Grant-New SIG, Account No. 507.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with Get Ahead Writing, LLC, Fullerton, California, approved by Board on July 10, 2012, agenda item 6.15. The amendment is necessary to include two days of in-class common core state standards writing instructional sequence demonstrations for four first grade teachers, and to increase the contract amount by \$2,600.00, for a total site amount of \$46,800.00, and for an aggregate total contract amount of \$135,200.00. The additional fee will be paid from the Restricted General Fund—School Improvement Grant-New SIG, Account No. 507.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Principal, Davidson Elementary School
Approver: Chief Academic Officer, Educational Services Division

13.21 Amendment No. 1 to the Agreement with Swun Math, LLC, Cypress, California, to Increase Student Achievement
(Prepared by Business Services Division)

The Categorical Programs Department requests Board of Education approval to amend the agreement with Swun Math, LLC, Cypress, California, approved by Board on July 10, 2012, agenda item 6.17. The amendment is necessary to include six days of professional development for teachers, administrators, and coaches at Barton Elementary School and to increase the contract amount by \$43,166.70 for an aggregate total contract amount of \$268,166.70. The additional fee will be paid from the Restricted General Fund—School Improvement Grant-New SIG, Account No. 507.

It is recommended that the following resolution be adopted:

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BE IT RESOLVED that the Board of Education approves amending the agreement with Swun Math, LLC, Cypress, California, approved by Board on July 10, 2012, agenda item 6.17. The amendment is necessary to include six days of professional development for teachers, administrators, and coaches at Barton Elementary School and to increase the contract amount by \$43,166.70 for an aggregate total contract amount of \$268,166.70. The additional fee will be paid from the Restricted General Fund—School Improvement Grant-New SIG, Account No. 507.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Interim SIG Administrator, Categorical Programs Department
Approver: Chief Academic Officer, Educational Services Division

13.22 Payment for Services Rendered by Non-Classified Experts and Organizations
(Prepared by Business Services Division)

The Elementary English Learner Programs Department wishes to hire Estrellita, Inc., Camarillo, California, to provide two days of professional development on the five building blocks of the Estrellita early literacy program to bilingual kinder teachers in the Alternative Bilingual Education (ABE) and Dual Immersion Programs, effective December 5, through December 31, 2012. The cost, not to exceed \$2,600.00, billed at \$1,300.00 per day, is to be paid from the Restricted General Fund—Title III LEP Student SubGrant, Account No. 544.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves payment to the following non-classified experts:

Estrellita, Inc., Camarillo, California, to provide two days of professional development on the five building blocks of the Estrellita early literacy program to bilingual kinder teachers in the Alternative Bilingual Education (ABE) and Dual Immersion Programs, effective December 5, through December 31, 2012. The cost, not to exceed \$2,600.00, billed at \$1,300.00 per day, is to be paid from the Restricted General Fund—Title III LEP Student SubGrant, Account No. 544.

Requester: Director, Elementary English Learner Programs Department
Approver: Chief Academic Officer, Educational Services Division

13.23 Request for Waiver of California High School Exit Exam (CAHSEE) Passage Requirement for Students with a Disability
(Prepared by Educational Services Division)

Education Code Section 60851(a) provides that “Commencing with the 2003-2004 school year and each school year thereafter, each pupil completing Grade 12 shall successfully pass the exit

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examination as a condition of receiving a diploma of graduation or a condition of graduation from high school.” Waiver of the successful passage of the CAHSEE is allowed under Specific Code Section: E.C. 56101: “...the waiver is necessary or beneficial to the content and the implementation of the pupil’s individualized education program...” Waiver of the successful passage of the California High School Exit Exam (CAHSEE) is requested for the specific students with the birthdates listed below:

It is recommended that the following resolution be adopted:

9-27-1993 10-9-1993 8-31-1994

BE IT RESOLVED that the Board of Education approves the Waiver of CAHSEE Passage Requirement for Students with a Disability.

Requester: Assistant Director, Assessment and Accountability Department
Approver: Chief Academic Officer, Educational Services Division

STUDENT SERVICES

Adult School

13.24 Educational Affiliation Agreement with Community Hospital of San Bernardino, California
(Prepared by Business Services Division)

The Adult School requests Board of Education approval to enter into an affiliation agreement with Community Hospital of San Bernardino, California, to provide a clinical site and practical learning experience for students enrolled in the Adult School’s Licensed Vocational Nursing training program, effective August 15, 2012, through August 14, 2013. There is no cost to the District.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education ratifies entering into an affiliation agreement with Community Hospital of San Bernardino, California, to provide a clinical site and practical learning experience for students enrolled in the Adult School’s Licensed Vocational Nursing training program, effective August 15, 2012, through August 14, 2013. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Principal, Adult School
Approver: Assistant Superintendent, Student Services

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13.25 Facilities Use Agreement with the University of Redlands, Glen Wallichs Theatre, Redlands, California for the Licensed Vocational Nurse Graduation Ceremony
(Prepared by Business Services Division)

The Adult School requests Board of Education approval to enter into a facilities use agreement with the University of Redlands, Glenn Wallichs Theatre, Redlands, California, effective March 14, through March 15, 2013. The facility's auditorium, stage, and lobby will be used for the Adult School's Licensed Vocational Nurse graduation ceremony. The cost, not to exceed \$1,650.00, will be paid from the Restricted General Fund—Adult Education, Account No. 130.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into a facilities use agreement with the University of Redlands, Glenn Wallichs Theatre, Redlands, California, effective March 14, through March 15, 2013. The facility's auditorium, stage, and lobby will be used for the Adult School's Licensed Vocational Nurse graduation ceremony. The cost, not to exceed \$1,650.00, will be paid from the Restricted General Fund—Adult Education, Account No. 130.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Principal, Adult School
Approver: Assistant Superintendent, Student Services

13.26 Memorandum of Understanding (MOU) with the Community Hospital of San Bernardino, California, for the District to Provide GED Testing Services
(Prepared by Business Services Division)

The Adult School requests Board of Education approval to enter into a Memorandum of Understanding (MOU) with the Community Hospital of San Bernardino, California. The Adult School will provide GED testing services for individuals referred by the Community Hospital of San Bernardino, effective January 1, through June 30, 2013. The Community Hospital of San Bernardino will compensate the Adult School after administration of each GED test. The Adult School will be compensated at the rate of \$150.00 for an entire battery of tests and \$40.00 for all re-tests. There is no cost to the District.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into a Memorandum of Understanding (MOU) with the Community Hospital of San Bernardino, California. The Adult School will provide GED testing services for individuals referred by the Community Hospital of San Bernardino, effective January 1, through June 30, 2013. The Community Hospital of San Bernardino will compensate the Adult School after administration of each GED test. The Adult

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School will be compensated at the rate of \$150.00 for an entire battery of tests and \$40.00 for all re-tests. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Principal, Adult School
Approver: Assistant Superintendent, Student Services

Alternative Programs

- 13.27 Facilities Use Agreement with Lutheran Church of Our Savior, San Bernardino, California
(Prepared by Business Services Division)

The Alternative Programs Department requests Board of Education approval to enter into a facilities use agreement with Lutheran Church of Our Savior, San Bernardino, California, effective December 5, 2012, through June 30, 2013. The facility will be used for staff development for District counselors and Alternative Programs Department staff meetings. There is no cost to the District for use of the facilities.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into a facilities use agreement with Lutheran Church of Our Savior, San Bernardino, California, effective December 5, 2012, through June 30, 2013. The facility will be used for staff development for District counselors and Alternative Programs Department staff meetings. There is no cost to the District for use of the facilities.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Alternative Programs Department
Approver: Assistant Superintendent, Student Services

Creative Before- and After-School Programs for Success CAPS

- 13.28 Agreement with Robbins Creative Content (RCC), LLC, Woodland, California, to Provide Grant Proposal Review and Critique Services for 21st Century Community Learning Center Proposals
(Prepared by Business Services Division)

The Creative Before- and After-School Programs for Success (CAPS Central) Department requests Board of Education approval to enter into an agreement with Robbins Creative Content

(RCC), LLC, Woodland, California, to provide grant proposal review and critique services for up to six 21st Century Community Learning Center proposals, effective December 5, 2012, through June 30, 2013. RCC will work through three full review and critique revision cycles with the District, each cycle consisting of the District sending a draft narrative and RCC providing written comments on the draft. The cost per proposal is \$1,500.00. The cost of the services, not to exceed \$9,000.00, will be paid from the Restricted General Fund-After School Education and Safety Program, Account No. 459.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Robbins Creative Content (RCC), LLC, Woodland, California, to provide grant proposal review and critique services for up to six 21st Century Community Learning Center proposals, effective December 5, 2012, through June 30, 2013. RCC will work through three full review and critique revision cycles with the District, each cycle consisting of the District sending a draft narrative and RCC providing written comments on the draft. The cost per proposal is \$1,500.00. The cost of the services, not to exceed \$9,000.00, will be paid from the Restricted General Fund-After School Education and Safety Program, Account No. 459.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Creative Before- and After-School Programs for Success (CAPS Central) Department

Approver: Assistant Superintendent, Student Services

Special Education

- 13.29 Affiliation Agreement with Management and Training Corporation, dba Inland Empire Job Corps Center, San Bernardino, California
(Prepared by Business Services Division)

The Adult School requests Board of Education approval to enter into an affiliation agreement with Management and Training Corporation, dba Inland Empire Job Corps Center, San Bernardino, California, effective July 1, 2012, through June 30, 2013. The Adult School will provide instruction in Certified Nursing Program (CNA) and supervise and monitor the clinical experiences of all Inland Empire Job Corps Center students/trainees. The instruction provided by the Adult School prepares students for certification by the State of California Department of Health Services for an entry-level position in a long-term care facility and meets the prerequisite into a Vocational Nurse training program. There is no cost to the District.

It is recommended that the following resolution be adopted:

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BE IT RESOLVED that the Board of Education ratifies entering into an affiliation agreement with Management and Training Corporation, dba Inland Empire Job Corps Center, San Bernardino, California, effective July 1, 2012, through June 30, 2013. The Adult School will provide instruction in Certified Nursing Program (CNA) and supervise and monitor the clinical experiences of all Inland Empire Job Corps Center students/trainees. The instruction provided by the Adult School prepares students for certification by the State of California Department of Health Services for an entry-level position in a long-term care facility and meets the prerequisite into a Vocational Nurse training program. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Special Education Department
Approver: Assistant Superintendent, Student Services

13.30 Agreement for Nonpublic, Nonsectarian School/Agency Services with San Diego Center for Children Academy, San Diego, California
(Prepared by Business Services Division)

The Special Education Department requests Board of Education approval to enter into an agreement with San Diego Center for Children Academy, San Diego, California, to provide services to identified District special education students, primarily Emotionally Disturbed (ED) students, effective October 8, 2012, through June 30, 2013. San Diego Center for Children Academy will provide services to ED students who cannot be served otherwise because appropriate classes are enrolled to capacity, or at the Individualized Education Program (IEP) team's request. The nonpublic school classes will better meet the students' needs. The services that will be offered are those that are required by the students' IEP. The cost and other approved related services at agreed-upon rates will be paid from Restricted General Fund-Special Education-Non-Public, Account No. 824. In accordance with the Education Code Section 56836.16(a) for the 1998-99 fiscal year and each fiscal year thereafter, the superintendent shall apportion to each district and county superintendent providing programs, pursuant to Article 5 (Commencing with Section 56155) of Chapter 2, an amount equal to the difference, if any, between (1) the costs of master contracts with nonpublic, nonsectarian schools, and agencies to provide special education instruction, designated instruction and services, or both, to pupils in licensed children's institutions, foster family homes, residential medical facilities, and other similar facilities funded under this chapter, and (2) the state income received by the district or county superintendent for providing these programs. The sum of the excess cost, plus any state or federal income for these programs, shall not exceed the cost of master contracts with nonpublic, nonsectarian schools, and agencies to provide special education and designated instruction and services for these pupils, as determined by the superintendent.

It is recommended that the following resolution be adopted:

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BE IT RESOLVED that the Board of Education ratifies entering into an agreement with San Diego Center for Children Academy, San Diego, California, to provide services to special education students, effective October 8, 2012, through June 30, 2013. The cost, \$155.50 per day for the remaining 161 days, for a total not to exceed \$25,035.50, and other approved related services at agreed-upon rates, will be paid from Restricted General Fund-Special Education-Non-Public, Account No. 824.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign any related documents.

Requester: Director, Special Education Department
Approver: Assistant Superintendent, Student Services

13.31 Agreement with American Language Services, Los Angeles, California, to Provide Translation Services
(Prepared by Business Services Division)

The Special Education Department requests Board of Education approval to enter into an agreement with American Language Services, Los Angeles, California, to provide translation services for special education students in their primary native language, effective December 5, 2012, through June 30, 2013. The total cost, not to exceed \$1,000.00, payable at \$550.00 for three hours or at \$850.00 for more than three hours of translating services, will be paid from the Restricted General Fund-Special Education-Central, Account No. 827.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with American Language Services, Los Angeles, California, to provide translation services for special education students in their primary native language, effective December 5, 2012, through June 30, 2013. The total cost, not to exceed \$1,000.00, payable at \$550.00 for three hours or at \$850.00 for more than three hours of translating services, will be paid from the Restricted General Fund-Special Education-Central, Account No. 827.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Special Education Department
Approver: Assistant Superintendent, Student Services

13.32 Agreement with Lori Fletcher, Highland, California, to Present a Series of Workability Career Preparation Workshops
(Prepared by Business Services Division)

The Special Education Department requests Board of Education approval to enter into an agreement with Lori Fletcher, Highland, California, to present a series of Workability career preparation workshops in collaboration with the District's Special Education Transition Department at all comprehensive high schools for special education students, effective January 3, through May 31, 2013. The workshops will focus on career exploration, developing a post-school plan, accepting personal responsibility for their education, pre-employment skills, and linking to important support agencies. The total cost, not to exceed \$6,240.00, payable at \$30.00 per hour, will be paid from the Restricted General Fund-Workability 1 Program, Account No. 437.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Lori Fletcher, Highland, California, to present a series of Workability career preparation workshops in collaboration with the District's Special Education Transition Department at all comprehensive high schools for special education students, effective January 3, through May 31, 2013. The workshops will focus on career exploration, developing a post-school plan, accepting personal responsibility for their education, pre-employment skills, and linking to important support agencies. The total cost, not to exceed \$6,240.00, payable at \$30.00 per hour, will be paid from the Restricted General Fund-Workability 1 Program, Account No. 437.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

Requester: Director, Special Education Department
Approver: Assistant Superintendent, Student Services

Youth Services

13.33 Expulsion of Student(s)
(Prepared by Youth Services Department)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education accepts and adopts the recommendation and findings of the Hearing Panel, based on a review of the Panel's finding of facts and recommendations, and orders the expulsion of the following student(s) with the birth date(s) as listed below in accordance with the Board rules and regulations and in compliance with Education Code Section 48900:

*(S)1/14/1999 *(S)2/27/1995 *(S)3/11/1995 *(S) 2/2/1999 *(S)2/9/1996

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*(S)7/26/1998

*The Board does hereby order the enforcement of the expulsion suspended for a period of not more than one calendar year. The suspension of the enforcement of the expulsion order is deemed appropriate for the rehabilitation of the pupil, per Education Code section 48917.

**The Board does hereby expel the pupil for a period of one semester, and does hereby order the enforcement of the expulsion suspended for the following semester, allowing him/her to be considered for re-enrollment in the district under suspended expulsion as deemed appropriate for the rehabilitation of the pupil, per Education Code section 48917.

(S) A stipulated expulsion is a process whereby the pupil and his/her family acknowledge responsibility for the behavior leading to the recommendation for expulsion by the school administration, and waive their right to a hearing by admitting to the facts in support of an expulsion recommendation. The pupil and his/her family stipulate the facts of the case as presented by the school, accepting one of the following consequences: *(S) suspended expulsion, **(S) expulsion one semester, suspended expulsion one semester, (S) expulsion two semesters.

Requester: Director, Youth Services
Approver: Assistant Superintendent, Student Services

13.34 Lift of Expulsion of Student(s)
(Prepared by Youth Services Department)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education authorizes the readmission of the following student(s), with the birth date(s) as indicated below, to schools of the San Bernardino City Unified School District in accordance with the Board rules and regulations and in compliance with the Education Code Section 48900:

8/28/1994

Requester: Director, Youth Services
Approver: Assistant Superintendent, Student Services

13.35 Petition to Expunge, Rescind, or Modify Expulsion
(Prepared by Youth Services Department)

5/5/1999

Education Code 48917, Section (e) states: upon satisfactory completion of the rehabilitation assignment of a pupil, the governing board shall reinstate the pupil in a school of the district and may also order the expungement of any or all records of the expulsion proceedings.

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Education Code 48213 states: that a student can be excluded from attendance pursuant to Section 120230 of the Health and Safety Code or Section 49451 of this code if a principal or his designee determines that the continued presence of the child would constitute a clear and present danger to the life, safety, and health of a pupil or school personnel. The governing board is not required to send prior notice of the exclusion to the parent or guardian of the pupil. The governing board shall send a notice of the exclusion as soon as is reasonably possible after the exclusion.

Requester: Director, Youth Services
Approver: Assistant Superintendent, Student Services

FACILITIES/OPERATIONS DIVISION

Facilities Management

- 13.36 Amendment No. 2 to the Agreement with Summerset Landscape Service for Weed Abatement Services
(Prepared by Facilities/Operations Division)

The Facilities Management Department requests Board of Education approval to amend the agreement with Summerset Landscape Services, Alta Loma, California, originally approved by the Board on November 17, 2009, to provide weed abatement services for various school sites. This amendment is to exercise the second of three optional one-year extensions; effective January 1, through December 31, 2013. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with Summerset Landscape Service, Alta Loma, California, to provide weed abatement services for various District sites. This amendment is to exercise the second of three one-year extensions; effective January 1, through December 31, 2013. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said Amendment No. 2.

Requester: Interim Facilities Administrator, Facilities Management Department
Approver: Assistant Superintendent, Facilities/Operations Division

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13.37 Amendment No. 3 to the Service Agreement with Manpower, Inc. to Provide Temporary Personnel for Maintenance & Operations and Transportation Departments
(Prepared by Facilities/Operations Division)

The Facilities/Operations Division requests Board of Education approval to amend the service agreement with Manpower, Inc., San Bernardino, California, originally approved by the Board on February 21, 2012, for temporary staffing to assist with critical department vacancies for Maintenance & Operations and Transportation departments, effective through December 31, 2012. This amendment is needed to extend the agreement date through June 30, 2013, on an as-needed basis, to continue to meet the demands of the District. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the service agreement with Manpower, Inc. to provide temporary staffing at Maintenance & Operations and Transportation departments. This amendment is needed to extend the agreement date through June 30, 2013, on an as-needed basis, to continue to meet the demands of the District. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said Amendment No. 3.

Requester/Approver: Assistant Superintendent, Facilities/Operations Division

13.38 Amendment No. 5 to the Professional Services Agreement with PJHM Architects for Architectural and Engineering Services for the Proposed Pakuma K-8 School Project
(Prepared by Facilities/Operations Division)

The Facilities Management Department requests Board of Education approval to amend the agreement with PJHM Architects, San Clemente, California, as previously approved by the Board on December 1, 2009, and effective through June 30, 2014, for architectural and engineering services for the proposed Pakuma K-8 School Project. This amendment is to separate the playfields and park areas from the school site of the existing pre-approved DSA design in order for the District to proceed with construction of the playfields and park areas prior to the construction of the Pakuma K-8 school site. The cost, not to exceed \$195,000.00, will be paid by Lennar Lytle, LLC.

In addition, due to changes in the Savings by Design (SBD) guidelines the District is pursuing additional monetary incentives, and documents previously approved by Southern California Edison for its SBD program must be updated and resubmitted. The cost, not to exceed

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December 4, 2012

\$2,000.00, will be paid from Funds 25, 35, and 40. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the agreement with PJHM Architects for architectural and engineering services at the proposed Pakuma K-8 School Project. This amendment is to separate the playfields and park areas from the school site of the existing pre-approved DSA design in order for the District to proceed with construction of the playfields and park areas prior to the construction of the Pakuma K-8 school site. The cost, not to exceed \$195,000.00, will be paid by Lennar Lytle, LLC. Due to changes in the Savings by Design (SBD) guidelines the District is pursuing additional monetary incentives, and documents previously approved by Southern California Edison for its SBD program must be updated and resubmitted. The cost, not to exceed \$2,000.00, will be paid from Funds 25, 35, and 40. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said Amendment No. 5.

Requester: Interim Facilities Administrator, Facilities Management Department

Approver: Assistant Superintendent, Facilities/Operations Division

13.39 Amendment No. 5 to the Professional Services Agreement with WLC Architects, Inc. for Architectural and Engineering Services for the George Brown Jr. Elementary School Project
(Prepared by Facilities/Operations Division)

The Facilities Management Department requests Board of Education approval to amend the professional services agreement with WLC Architects, Inc., Rancho Cucamonga, California, previously renewed by the Board on February 3, 2009, and effective through June 30, 2014, for architectural and engineering services for the George Brown Jr. Elementary School project. This amendment is for additional scope of work requested by the District. The cost, not to exceed \$39,340.00, plus approved reimbursables, will be paid from Funds 21, 25, 35, 40, and 98. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the professional services agreement with WLC Architects, Inc., Rancho Cucamonga, California, for architectural and engineering services for the George Brown Jr. Elementary School project. This amendment is for additional scope of work requested by the District. The cost, not to exceed \$39,340.00, plus approved reimbursables, will be paid from Funds 21, 25, 35, 40, and 98. All other terms and conditions remain the same.

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BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said Amendment No. 5.

Requester: Interim Facilities Administrator, Facilities Management Department
Approver: Assistant Superintendent, Facilities/Operations Division

13.40 Amendment No. 6 to the Professional Services Agreement with ATI Architects and Engineers for Architectural and Engineering Services for the Little Mountain Elementary School Project
(Prepared by Facilities/Operations Division)

The Facilities Management Department requests Board of Education approval to amend the professional services agreement with ATI Architects and Engineers, Highland, CA, originally approved by the Board on December 18, 2007, for architectural and engineering services for the Little Mountain Elementary School project. This amendment will extend the ending date through June 30, 2013, for continuity of service. All other terms and conditions will remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the professional services agreement with ATI Architects and Engineers for architectural and engineering services for the Little Mountain Elementary School project. This amendment will extend the ending date through June 30, 2013, for continuity of service. All other terms and conditions will remain the same.

BE IT FURTHER RESOLVED the Board that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said Amendment No. 6.

Requester: Interim Facilities Administrator, Facilities Management
Approver: Assistant Superintendent, Facilities/Operations

13.41 Amendment No. 6 to the Professional Services Agreement with Ruhnau, Ruhnau & Clarke Architects for Architectural and Engineering Services for the Captain Leland F. Norton Elementary School Project
(Prepared by Facilities/Operations Division)

The Facilities Management Department requests Board of Education approval to amend the professional services agreement with Ruhnau, Ruhnau & Clarke Architects, Riverside, California, previously renewed by the Board on February 3, 2009, and effective through June 30, 2014, for architectural and engineering services for the Captain Leland F. Norton Elementary School project. This amendment is for revision of offsite water improvement plans due to

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changes made during construction. The cost, not to exceed \$2,400.00, will be paid from Funds 21, 25, 35, and 40. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves amending the professional services agreement with Ruhnu, Ruhnu & Clarke Architects, Riverside, California, for architectural and engineering services for the Captain Leland F. Norton (Elementary School project. This amendment is for revision of offsite water improvement plans due to changes made during construction. The cost, not to exceed \$2,400.00, will be paid from Funds 21, 25, 35, and 40. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said Amendment No. 6.

Requester: Interim Facilities Administrator, Facilities Management Department
Approver: Assistant Superintendent, Facilities/Operations Division

13.42 Request to Substitute Subcontractor, Bid No. F09-02 Re-Bid, Category No. 01-
New Construction for the Dr. Mildred Dalton Henry Elementary School Project
(Prepared by Facilities/Operations Division)

The Facilities Management Department requests Board of Education approval to allow the Prime Contractor, Paul C. Miller Construction Co., Bid No. F09-02 Re-Bid, New Construction for the Dr. Mildred Dalton Henry Elementary School project, Category No. 01 - General Construction/Buildings, to release its roofing subcontractor, Bishop Inc., from their obligation on the project for failure to honor their bid proposal and will substitute with Hertel Brothers Roofing, Inc., Alta Loma, California, pursuant to Public Contract Code Section 4107. There is no additional cost. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the request by the Prime Contractor, Paul C. Miller Construction Co., Bid No. F09-02 Re-Bid, New Construction for the Dr. Mildred Dalton Henry Elementary School project, Category No. 01 - General Construction/Buildings, to release its roofing subcontractor, Bishop Inc., from their obligation on the project, and to substitute Hertel Brothers Roofing Co., Alta Loma, California, pursuant to Public Contract Code Section 4107. There is no additional cost. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign any required documents to effect said substitution.

Requester: Interim Facilities Administrator, Facilities Management Department
Approver: Assistant Superintendent, Facilities/Operations Division

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HUMAN RESOURCES DIVISION

13.43 Legal Fees Budget – Fiscal Year 2012-2013
(Prepared by Business Services Division)

The Human Resources Division requests Board of Education approval to increase the Unrestricted General Fund Program 01, Legal Fees Account No. 077. The program was included in the Fiscal Year 2012-2013 approved budget in the amount of \$770,000.00. Based on the estimated legal fees for Musick, Peeler, and Garrett, an increase of \$102,000.00 in expenditures and a decrease of \$102,000.00 in Unrestricted General Fund balance will result in a revised total of \$872,000.00.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the increase of \$102,000.00 budgeted in Legal Fees Account No. 077, resulting in a total budgeted expenditures of \$872,000.00.

Requester: Assistant Superintendent, Human Resources Division
Approver: Director, Fiscal Services

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14.0 Action Items

- 14.1 Approval of Date for the Annual Organizational Meeting of the Board of Education
(Prepared by Superintendent)

Education Code Sections 35143 and 72000(c)(2)(A) require that governing boards hold an annual organizational meeting and that each member of the Board be notified in writing of the date and time selected. The organizational meeting must be held at the first meeting within 15 days commencing with and including the first Friday in December (December 7-21, 2012). The organizational meeting must be selected by the Board at its regular meeting held immediately prior to the first day of this 15-day period.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education of the San Bernardino City Unified School District establishes December 18, 2012, as the date of the official Annual Organizational Meeting.

- 14.2 Personnel Report #11, Dated December 4, 2012
(Prepared by Human Resources Division)

It is requested that the Board approves the Personnel Report #11, dated December 4, 2012, which contains action such as hiring, retirements, resignations, promotions, and terminations involving certificated, classified, and other employees in the categories of noon duty aides, recreational supervisors, substitute employees, and others. These actions are consistent with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

The following resolution is recommended:

BE IT RESOLVED that the Personnel Report #11, dated December 4, 2012, be approved as presented. Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

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14.3 Cross-Fiscal Year Tax and Revenue Anticipation Note (TRAN)
(Prepared by Business Services Division)

RESOLUTION

NAME OF DISTRICT: SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT*

LOCATED IN: COUNTY OF SAN BERNARDINO

ORIGINAL NOTE RESOLUTION ADOPTION DATE: MAY 15, 2012

ORIGINAL MAXIMUM AMOUNT OF BORROWING: \$80,000,000

SERIES A PRINCIPAL AMOUNT: \$80,000,000

SERIES A ISSUANCE DATE: JULY 02, 2012

INCREASED MAXIMUM AMOUNT OF BORROWING: \$160,000,000

RESOLUTION OF THE GOVERNING BOARD AUTHORIZING AN INCREASE TO MAXIMUM AMOUNT OF BORROWING OF FUNDS FOR FISCAL YEAR 2012-2013 AND AUTHORIZING THE ISSUANCE AND SALE OF AN ADDITIONAL SERIES OF 2012-2013 TAX AND REVENUE ANTICIPATION NOTES THROUGH THE CALIFORNIA SCHOOL CASH RESERVE PROGRAM AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY TO ISSUE AND SELL SAID SERIES OF ADDITIONAL NOTES

WHEREAS, school districts, community college districts and county boards of education are authorized by Sections 53850 to 53858, both inclusive, of the California Government Code (the "Act") (being Article 7.6, Chapter 4, Part 1, Division 2, Title 5 of the Government Code) to borrow money by the issuance of temporary notes; and

WHEREAS, on the Original Note Resolution Adoption Date set forth above, the governing board (the "Board") determined, pursuant to a resolution (the "Original Note Resolution") that, in order to satisfy certain obligations and requirements of the school district, community college district or county board of education specified above (the "District"), a public body corporate and politic located in the County designated above (the "County"), it was desirable that a sum (the "Principal Amount"), not to exceed the Original Maximum Amount of Borrowing designated above, be borrowed for such purpose during its fiscal year ending June 30, 2013 ("Fiscal Year 2012-2013") by the issuance of its 2012-2013 Tax and Revenue Anticipation Notes (the first series of which has been issued and shall be referred to herein as the "Series A

* If the Name of the District indicated on the face hereof is not the correct legal name of the District which adopted this Resolution, it shall nevertheless be deemed to refer to the District which adopted this Resolution, and the Name of the District indicated on the face hereof shall be treated as the correct legal name of said District for all purposes in connection with the Program (as hereinafter defined).

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Notes” and any subsequent series of which shall be referred to herein as “Additional Notes,” and collectively with the Series A Notes, the “Notes”), in one or more series (each a “Series”), therefor in anticipation of the receipt by or accrual to the District during Fiscal Year 2012-2013 of taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys provided for such fiscal year for the general fund and, if so indicated in a Pricing Confirmation, capital fund and/or special revenue fund (or similarly named fund or funds as indicated in such Pricing Confirmation) of the District (capitalized undefined terms used in this Supplemental Resolution shall have the meanings ascribed thereto in the Original Note Resolution); and

WHEREAS, on the Series A Issuance Date set forth above, the District issued the Series A Note in the Series A Principal Amount set forth above; and

WHEREAS, the Original Note Resolution provides that the District (or the County on its behalf, as applicable) may at any time issue pursuant to the Original Note Resolution one or more Series of Additional Notes consisting of Senior Notes or Subordinate Notes (including Subordinate Notes that are further subordinated to previously issued Subordinate Notes, as provided in the applicable Pricing Confirmation), subject in each case to certain specific conditions set forth in Section 2(B) of the Original Note Resolution; and

WHEREAS, the Original Note Resolution provides that, whenever the District shall determine to issue, execute and deliver any Additional Notes pursuant to the Original Note Resolution, the Series Principal Amount of which, when added to the Series Principal Amounts of all Series of Notes previously issued by the District, would exceed the Original Maximum Amount of Borrowing authorized by the Original Note Resolution, the District shall adopt a Supplemental Resolution amending the Original Note Resolution to increase the Original Maximum Amount of Borrowing as appropriate; and

WHEREAS, the District desires to issue, pursuant to the Original Note Resolution, a Series of Additional Notes in a Series Principal Amount which, when added to the Series A Principal Amount, would exceed the Original Maximum Amount of Borrowing authorized by the Original Note Resolution; and

WHEREAS, because the District does not have fiscal accountability status pursuant to Section 42650 or Section 85266 of the California Education Code, it requests the Board of Supervisors of the County to borrow, on the District’s behalf, said Series Principal Amount by the issuance of the Series of Additional Notes; and

WHEREAS, pursuant to Section 53853 of the Act, if the Board of Supervisors of the County fails or refuses to authorize the issuance of the Series of Additional Notes within the time period specified in said Section 53853, following receipt of this Supplemental Resolution, and the Series of Additional Notes are issued in conjunction with tax and revenue anticipation notes of other Issuers within the meaning of Section 53853 of the Act, the District may issue the Series of Additional Notes in its name pursuant to the Original Note Resolution as supplemented by terms stated herein; and

WHEREAS, it appears, and this Board hereby finds and determines, that said Series Principal Amount of the Series of Additional Notes, when added to the interest payable thereon, does not exceed eighty-five percent (85%) of the estimated amount of the uncollected taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys provided for Fiscal Year 2012-2013 which will be received by or which will accrue to the District during such fiscal year for the general fund and, if so indicated in a Pricing Confirmation, capital fund and/or special revenue fund (or similarly named fund or funds as indicated in such Pricing Confirmation) of the District and which will be available for the payment of the principal of the Series of Additional Notes and the interest thereon;

NOW, THEREFORE, the Board hereby finds, determines, declares and resolves as follows:

Section 1. Recitals. All the above recitals are true and correct and this Board so finds and determines.

Section 2. Increased Maximum Amount of Borrowing. The Original Note Resolution is hereby amended to increase the Original Maximum Amount of Borrowing set forth in the Original Note Resolution to the Increased Maximum Amount of Borrowing designated above.

Section 3. Issuance of Series B Notes. In accordance with the Original Note Resolution, this Board hereby determines to borrow, and hereby requests the Board of Supervisors of the County to borrow for the District, solely for the purpose of anticipating the receipt by or accrual to the District during Fiscal Year 2012-2013 of taxes, income, revenue (including, but not limited to, revenue from the state and federal governments), cash receipts and other moneys provided for such fiscal year for the general fund and, if so indicated in the Pricing Confirmation for the Series of Additional Notes authorized hereby, capital fund and/or special revenue fund (or similarly named fund or funds as indicated in such Pricing Confirmation) of the District, and not pursuant to any common plan of financing of the District, by the issuance by the Board of Supervisors of the County, in the name of the District, of a Series of Additional Notes under Sections 53850 *et seq.* of the Act and to be designated generally as the District's "2012-2013 [Subordinate] ** Tax and Revenue Anticipation Notes, Series B" (referred to herein as the "Series B Notes"). The Series B Notes shall be issued in a Series Principal Amount which, when added to the Series A Principal Amount, shall not exceed the Increased Maximum Amount of Borrowing designated above. If the conditions of the Original Note Resolution are met, the Series B Notes may be issued as Senior Notes. If not issued as Senior Notes, the Series B Notes shall be issued as Subordinate Notes.

In the event the Board of Supervisors of the County fails or refuses to authorize the issuance of the Series B Notes within the time period specified in Section 53853 of the Act, following receipt of this Supplemental Resolution, this Board hereby authorizes issuance of the Series B Notes, in the District's name pursuant to and in accordance with the Original Note Resolution as supplemented by the terms stated in this Supplemental Resolution. The Series B Notes shall be issued in conjunction with the note or notes of one or more other Issuers as part of

** The Series of Additional Notes shall bear the "Subordinate" designation if it is a Series of Subordinate Notes.

the California School Cash Reserve Program (the “Program”) and within the meaning of Section 53853 of the Act.

Section 4. Sale of Series B Notes. The Series B Notes shall be sold under the Bond Pool Structure authorized in the Original Note Resolution, to the California School Cash Reserve Program Authority (the “Authority”), or issued to evidence the District’s obligations with respect to temporary transfers and/or conditional apportionments made pursuant to California Education Code Section 42621 or California Education Code Section 42622, respectively, in accordance with the Original Note Resolution. Each Authorized Officer is hereby authorized and directed, during the period commencing on the date of adoption of this Supplemental Resolution and ending on June 15, 2013, to execute and deliver the Pricing Confirmation applicable to the Series B Notes on a date within five (5) days (or such longer period of time as agreed by the Authority or the County Board, as applicable) of the negotiation of the interest rate or rates and the purchase price to be paid for the Series B Notes in accordance with Section 4 of the Original Note Resolution.

Section 5. Preliminary Official Statement and Official Statement. Each Authorized Officer is hereby authorized and directed to provide Piper Jaffray & Co., as underwriter for the Program (the “Underwriter”) with such information relating to the District as the Underwriter shall reasonably request for inclusion in the preliminary official statement (the “Preliminary Official Statement”) and official statement of the Authority relating to the Series of Pool Bonds to which the Series B Notes will be assigned. If, at any time prior to the execution of the Pricing Confirmation for the Series B Notes, any event occurs as a result of which the information contained in the Preliminary Official Statement or other offering document relating to the District might include an untrue statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading, the District shall promptly notify the Underwriter.

Section 6. Effect of Supplemental Resolution. The Original Note Resolution is hereby ratified and confirmed and shall continue in full force and effect in accordance with the terms and provisions thereof, as supplemented by the terms stated in this Supplemental Resolution, including the authority granted to the Authorized Officers named therein to take all actions therein authorized with respect to a Series of Additional Notes.

Section 7. Submittal of Resolution to County. The Secretary or Clerk of the Board of the District is hereby directed to submit one certified copy each of this Resolution to the Clerk of the Board of Supervisors of the County, to the Treasurer of the County and to the County Superintendent of Schools.

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SESSION NINE - Closed Session

15.0 Closed Session

As provided by law, the Board will meet in Closed Session for consideration of the following:

Student Matters/Discipline

Conference with Labor Negotiator

District Negotiator: Harold Vollkommer
Employee Organization: California School Employees Association
Communications Workers of America
San Bernardino School Police Officers Association
San Bernardino Teachers Association

Public Employee Discipline/Dismissal/Release

Anticipated Litigation

(Government Code Section 54956.9(b)(1))

Number of Cases: Ten

SESSION TEN – Open Session

16.0 Action Reported from Closed Session

SESSION ELEVEN - Closing

17.0 Adjournment

The next regular meeting of the Board of Education of the San Bernardino City Unified School District will be held on Tuesday, December 18, 2012, at 5:30 p.m. in the Community Room of the Board of Education Building, 777 North F Street, San Bernardino.

The District is committed to provide equal access to individuals with a disability to open and public meetings. For information on the availability of disability-related aids or services to enable any person with a disability to participate in a public meeting and/or to request reasonable accommodations, please contact:

Marie Arakaki, Affirmative Action Director
777 North F Street
San Bernardino, CA 92410
(909) 381-1122, (909) 381-1121 fax
email: marie.arakaki@sbcusd.k12.ca.us

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Office Hours: Monday through Friday, 8 a.m.-4:30 p.m.

Requests for reasonable accommodations must be received by the Affirmative Action Office no later than five working days before the public meeting so that an interactive process can be effectuated to determine an effective accommodation that would best serve the needs of the individual with a disability.

Posted: November 30, 2012