

**AGENDA INDEX FOR THE
SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT**

**Regular Meeting of the Board of Education
Community Room
Board of Education Building
777 North F Street
San Bernardino, California**

MICHAEL J. GALLO
Vice President

MARGARET HILL, D.Ed.
Board Member

JUDI PENMAN
Board Member



DR. BARBARA FLORES
President

DALE MARSDEN, Ed.D.
Superintendent

BOBBIE PERONG
Board Member

LYNDA K. SAVAGE
Board Member

DANNY TILLMAN
Board Member

August 21, 2012

Estimated Time

SESSION ONE - Opening

- | | | |
|------------|---|------------------|
| 1.0 | <i>Opening</i> | 5:30 p.m. |
| | 1.1 <u>Call to Order</u> | |
| | 1.2 <u>Pledge of Allegiance to the Flag</u> | |

SESSION TWO - Special Presentations

- | | | |
|------------|---|------------------|
| 2.0 | <i>Special Presentations</i> | 5:35 p.m. |
| | 2.1 <u>Outstanding Student Awards and Outstanding Parent Awards</u> | |

SESSION THREE – Public Hearing

- | | | |
|------------|---|------------------|
| 3.0 | <i>Public Hearing</i> | 5:50 p.m. |
| | 3.1 <u>K-12 Textbook and Instructional Materials Incentive Program, Tracks A, B, and C, 2012-2013</u> | |

SESSION FOUR - Administrative Presentations

- | | | |
|------------|--|------------------|
| 4.0 | <i>Administrative Presentations</i> | 6:00 p.m. |
| | 4.1 <u>School Services of California</u> | |
| | 4.2 <u>Budget Update</u> | |
| | 4.3 <u>2011-2012 Cumulative California High School Exit Exam (CAHSEE) Pass Rates</u> | |

SESSION FIVE - Administrative Reports

- 5.0** *Administrative Reports* **6:50 p.m.**
5.1 New Board Policy 6200.1 - Adult School Disability Support Program (Second Reading)
5.2 Board Policy 3511.1 Energy Conservation (First Reading)

SESSION SIX – Other Matters Brought By Citizens

- 6.0** *Other Matters Brought by Citizens* **7:00 p.m.**

SESSION SEVEN - Reports and Comments

- 7.0** *Report by Board Members* **7:15 p.m.**
7.1 Legislative Update

- 8.0** *Report by Superintendent and Staff Members* **7:30 p.m.**
8.1 Tracking and Response Mechanism to Follow Up on Requests and Questions from Board and Community Members, as of August 15, 2012

SESSION EIGHT - Legislation and Action

- 9.0** *Consent Items (When considered as a group, unanimous approval is advised.)* **7:45 p.m.**

SUPERINTENDENT

- 9.1 Approval of Professional Services Agreements to Provide Underwriting Services for the 2012 General Obligation Bond

BUSINESS SERVICES DIVISION

- 9.2 Acceptance of Gifts and Donations to the District
9.3 Commercial Warrant Registers for Period from July 16, 2012, through July 31, 2012
9.4 Extended Field Trip, Pacific High School, ASB Leadership Camp, Big Bear Lake, California
9.5 Federal/State/Local District Budgets and Revisions
9.6 Sale of Used District Covered Electronic Waste (CEW/Non-CEW)
 (Prepared by Business Services Division)
9.7 Signature Authority – Purchasing Director

EDUCATIONAL SERVICES

Curriculum and Instruction

- 9.8 Agreement with Community Matters, Santa Rosa, California, to Provide Training and Support for the Safe Ambassadors Program

- 9.9 Agreement with Lifelong Learning & Associates, Blue Jay, California to provide Math and Language Professional Development at Arroyo Valley High School
- 9.10 Agreement with The Regents of the University of California, Berkeley, Destination College Advising Corps (DCAC) for Arroyo Valley High School
- 9.11 Agreement with The Regents of the University of California, Berkeley, Destination College Advising Corps (DCAC) for Indian Springs High School
- 9.12 Memorandum of Understanding Between the District and California State University, San Bernardino, (CSUSB), California, for a College Preparation Program, Guaranteed Admission and Support Partnership

STUDENT SERVICES

Adult School

- 9.13 Agreement with Strumpf Associates, Center for Strategic Change, Washington, D.C., to Assist in the Implementation of a Comprehensive Strategic Plan for Adult School

CAPS

- 9.14 Renewal of the Agreement with Clever Crazes for Kids, Cincinnati, Ohio, to Provide an Internet Program for Grades K-8

Health Services

- 9.15 Physical Education Exemptions

Information Technology

- 9.16 Agreement with Communications Connectivity Solutions, Highland, California, to Provide Technical Consulting Services for E-Rate 16 Project
- 9.17 Renewal of the Agreement with the University of California, Riverside Extension to Provide On-Site Software Development and Network Training Classes to the Information Technology Department Staff

Special Education Program

- 9.18 Agreement with Key2Ed, Inc., Franklin, Tennessee, to Provide Conflict Resolution and IEP Meeting Facilitation to School Site Administrators

Sites

- 9.19 Renewal of the Agreement with Juarez Consulting Services, Claremont, California, to Provide Networking Services

Youth Services

- 9.20 Lift of Expulsion of Student(s)
- 9.21 Petition to Expunge, Rescind, or Modify Expulsion

FACILITIES/OPERATIONS DIVISION

Facilities Management/Maintenance and Operations

- 9.22 Approval of Master Services Agreements for California Environmental Quality Act Compliance Services
- 9.23 Bid No. F09-03 Re-Bid, Category Nos. 1, 3, and 6, New Construction for the H. Frank Dominguez Elementary School Project
- 9.24 Request for Retention Reduction, Bid No. F08-29, Category No. 19 - Indian Springs High School New Construction and Old Curtis Middle School Modernization Project

Nutrition Services

- 9.25 Cafeteria Warrant Register, July 1, 2012, through July 31, 2012

HUMAN RESOURCES DIVISION

- 9.26 Agreement with Lifelong Learning & Associates, Blue Jay, California to provide Math and Language Professional Development at Cajon High School
- 9.27 Payment of Master Teachers – University of Phoenix

10.0 Action Items

- 10.1 New Board Policy 6200.1 - Adult School Disability Support Program (Second Reading)
- 10.2 Board Policy 3511.1 Energy Conservation (First Reading)
- 10.3 School Closure Due to Emergency Conditions
- 10.4 Agreement with MarMik Enterprises to Provide Governance and Management Consultant Services to Superintendent and Board of Education
- 10.5 Consideration of Issuing a Notice of Intent to Revoke the Charter of Crown Ridge Academy and Notice of Facts in Support of Revocation
- 10.6 Personnel Report #4, Dated August 21, 2012

SESSION NINE - Closed Session

11.0 Closed Session

8:00 p.m.

As provided by law, the Board will meet in Closed Session for consideration of the following:

Student Matters/Discipline

Conference with Labor Negotiator

District Negotiator: Harold Vollkommer
Employee Organization: California School Employees Association
Communications Workers of America

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San Bernardino School Police Officers Association
San Bernardino Teachers Association

Public Employee Discipline/Dismissal/Release

Anticipated Litigation

(Government Code Section 54956.9(b)(1))

Number of Cases: Four

Public Employee Evaluation

Title: Superintendent

SESSION TEN – Open Session

12.0 *Action Reported from Closed Session*

9:00 p.m.

SESSION ELEVEN - Closing

13.0 *Adjournment*

9:05 p.m.

The next regular meeting of the Board of Education of the San Bernardino City Unified School District to be held on Tuesday, September 4, 2012, has been canceled. The business of the District normally considered by the Board on September 4, will be placed on the agenda of a special meeting scheduled for Tuesday, September 11, 2012, at 5:30 p.m. in the Community Room of the Board of Education Building, 777 North F Street, San Bernardino.

Posted: August 17, 2012

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SESSION ONE - Opening

1.0 Opening

- 1.1 Call to Order
- 1.2 Pledge of Allegiance to the Flag

SESSION TWO - Special Presentations

2.0 Special Presentations

- 2.1 Outstanding Student Awards and Outstanding Parent Awards
(Prepared by the Communications Department)

The Board of Education Outstanding Student Awards will be presented to nine students representing Kendall, Newmark, and Rio Vista Elementary Schools. To receive this award, students are nominated by their teachers based on academics, athletics, fine arts, outstanding citizenship, and most improvement. The nominees are presented to the principal, who makes the final selection. The Board wishes to recognize these students for their outstanding accomplishments.

The Board of Education Outstanding Parent Award will be presented to three parents representing Kendall, Newmark, and Rio Vista Elementary Schools.

SESSION THREE – Public Hearing

3.0 Public Hearing

- 3.1 K-12 Textbook and Instructional Materials Incentive Program, Tracks A, B, and C, 2012-2013
(Prepared by Educational Services Division)

California Education Code Section 60119 specifies that the governing boards of school districts are subject to the requirements of Education Code Section 60119 (as revised by Chapter 118, Statutes of 2005 and CCR, Title 5, Section 9531) in order to receive instructional materials funds. The governing board of each district and county office of education is required to hold an annual public hearing and adopt a resolution stating whether each pupil in the district has sufficient textbooks or instructional materials in specified subjects that are aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks adopted by the state board.

The adoption of designated textbooks for each course District wide is an essential part of the development of an articulated, sequential, and standardized curriculum in each subject. The San Bernardino City Unified School District has an ongoing procedure whereby textbooks are continually reviewed and updated by committees that are representative of the school community. Books are reviewed for content and their match with District and State frameworks.

This Public Hearing is being held to enable additional input by parents, teachers, and members of the community, and bargaining union leaders in order to comply with Education Code 60119.

Conduct Public Hearing

It is recommended that the following resolution be adopted.

WHEREAS, the governing board of the San Bernardino City Unified School District, in order to comply with the requirements of Education Code Section 60119, held a public hearing on August 21, 2012, at 5:30 o'clock, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

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WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the San Bernardino City Unified School District, and;

WHEREAS, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- Mathematics
- Science
- History-social science
- English/language arts

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

WHEREAS, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

THEREFORE, BE IT RESOLVED that for the 2012-2013 school year, the San Bernardino City Unified School District has provided each pupil in Tracks A, B, and C with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

Requester/Approver: Chief Academic Officer, Educational Services

SESSION FOUR - Administrative Presentations

4.0 Administrative Presentations

This is the time during the agenda when the Board of Education is prepared to receive the comments of members of the public as well as get information from the school staff. If you wish to address the Board relative to the specific topic under Board consideration, complete a “Request to Address the Board of Education” form and place it in the inbox located on the agenda table. When recognized by the President of the Board, please step to the microphone at the podium, give your name and address, and limit your remarks to five minutes.

If you wish to speak on items elsewhere in the agenda or appropriate matters not on the agenda, you may do so in *Session Seven - Other Matters Brought by Citizens.*

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4.1 School Services of California

Mr. John Gray and Mr. Ron Bennett from School Services of California will present information on the scope and sequence of work they propose to perform in the District for a financial review and analytical comparison.

4.2 Budget Update
(Prepared by Business Services Division)

Mohammad Z. Islam, Chief Business and Financial Officer, will provide a budget update related to the Fiscal Year 2012-2013.

4.3 2011-2012 Cumulative California High School Exit Exam (CAHSEE) Pass Rates
(Prepared by Educational Services Division)

Educational Services staff will present a report on 2011-2012 Cumulative CAHSEE Pass Rates. This report will include data on the Grade 10 students participating in the CAHSEE Census administration as well as information on students in other grades who have participated in additional attempts to pass the CAHSEE through the school year.

SESSION FIVE - Administrative Reports

5.0 *Administrative Reports*

5.1 New Board Policy 6200.1 - Adult School Disability Support Program (Second Reading)
(Prepared by Student Services Division)

San Bernardino City Unified School District
BP ~~6220~~ 6200.1 – Adult School Disability Support Program

It is the policy of the San Bernardino City Unified School District to comply with Section 504 of the Rehabilitation Act of 1973 (Section 504) and Title II of the Americans with Disabilities Act of 1990 (~~Title II~~) and provide reasonable accommodation for the needs of adult students with verified disabilities.

Section 504 states: “No otherwise qualified [disabled] individual...shall, solely by reason of the [disability], be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”

Title II states: “(a) General rule. No individual shall be discriminated against on the basis of disability in the full and equal enjoyment of the goods, services, facilities, privileges, advantages,

or accommodations of any place of public accommodation by any person who owns, leases (or leases to), or operates a place of public accommodation.”

A qualified disabled person is one who meets the academic and technical standards requisite to admission or participation in the educational program or activity. Documentation verifying a student’s disability includes medical, psychological or educational assessments. Services are provided to adult students with verified disabilities in the following areas:

Specialized Programs

Classes are organized primarily for individuals who can benefit from functional academics leading to their highest level of independence, and are designed to complement existing programs at community based agencies. All teachers hold state teaching credentials and specialize in the education of adult students with disabilities. Students can also participate in enrichment courses.

Career Technical Education, GED and High School Diploma Students

All Career Technical Education students follow their chosen course of study as set forth by the Department of Education and the Division of Adult and Career Education. All GED and High School Diploma students must meet all requirements set forth by the State of California and the San Bernardino City Unified School District. However, students who require reasonable accommodations for a verifiable disability are served on an individual bases commensurate with their needs. Services include proximity to instruction, tutoring, extended class time, breaks, and other reasonable accommodations to support meaningful progress in a program.

5.2 Board Policy 3511.1 Energy Conservation (First Reading) (Prepared by Business Services Division)

San Bernardino City USD Board Policy Energy Conservation

BP 3511.1

The Board embraces energy conservation and believes it to be our responsibility to ensure that every reasonable effort is made to conserve energy and natural resources while exercising sound financial management.

We recognize the importance of adopting an energy conservation policy to govern this program. We also affirm the implementation of this policy will be the joint responsibility of the board, administration, faculty, staff, students, support personnel, and Energy Education. Success is based on cooperation amid all groups.

To ensure the overall success of our behavior-based energy conservation program, the following areas will be emphasized:

1. A designated campus Administrator will be accountable for energy conservation on his/her campus with Energy Education Specialist teams conducting energy audits and providing timely feedback.
2. All personnel at each campus are expected to make a positive contribution to maximize energy conservation and produce real energy savings.
3. Energy Education will implement its energy conservation program primarily through an energy management team led by the Energy Education Specialist(s) in accordance with "Energy Guidelines" that will be adopted by administration and will define the "rules of engagement" for our energy program.
4. Accurate records of energy consumption and cost will be maintained by the Energy Education Specialist for each campus to provide verifiable performance results on the goals and progress of the energy conservation program.

Further, to promote a safe, healthy learning environment and to complement the energy conservation program, each campus shall review and adhere to the preventive maintenance and monitoring plan administered by the campus physical plant for its facilities and systems, including HVAC, building envelope, and moisture management.

Whereas the Board is responsible for overseeing the operations and fiscal accountability of each institution under its governance,

Whereas the Board embraces energy conservation and desire for the San Bernardino City Unified School District to become a nationwide institutional leader in energy conservation as part of our social responsibility to respect our natural resources,

Whereas the Board has engaged Energy Education to use its expertise to develop and implement a comprehensive, behavior-based energy conservation program across the San Bernardino City Unified School District,

Therefore, the Board directs the Superintendent or designee to develop and implement short- and long-range strategies to maximize energy conservation.

Adopted this _____ day of _____, 2012.

President

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Attest:

Secretary

Policy SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
adopted: San Bernardino, California

SESSION SIX – Other Matters Brought By Citizens

6.0 Other Matters Brought by Citizens

This is the time during the agenda when the Board of Education is prepared to receive the comments of the public regarding any other items on this agenda or any school-related issues. Please complete a “Request to Address the Board of Education” form and adhere to the provisions described therein. Please place this form in the inbox located on the agenda table. The Board requests that any persons wishing to make complaints against District employees file the appropriate complaint form prior to this meeting. The Board may not have complete information available to answer questions and may refer specific concerns to the appropriate staff person for attention. When the Board goes into Session Seven, there will be no further opportunity for citizens to address the Board on items under consideration.

SESSION SEVEN - Reports and Comments

7.0 Report by Board Members

Individual Board members may wish to share a comment, concern, and/or observation with other Board members and/or staff about a topic not on the agenda. In addition, individual Board members may wish to suggest items to be scheduled on a future agenda.

7.1 Legislative Update

8.0 Report by Superintendent and Staff Members

The Superintendent and other members of the management staff may discuss events and future activities significant to the school district.

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8.1 Tracking and Response Mechanism to Follow Up on Requests and Questions from Board and Community Members, as of August 15, 2012
(Prepared by the Superintendent)

	Date of Request	Question/Request	Requested by	Assigned to/ Date	Anticipated Completion Date	Status/ Remarks/Action
PARENT/PUBLIC REQUESTS						
1	6/19/12	Notify schools about President Obama's change to immigration laws.	Gil Navarro	Eliseo Davalos Kennon Mitchell 6/20/12	September 18, 2012	
2	8/7/12	Allow PE credit for ROTC students.	Kathy Stansbury-Palma	Eliseo Davalos 8/8/12	September 4, 2012	Staff conducting stakeholder meeting.
3	8/7/12	A teacher brought a union rep to an IEP meeting at Salinas Elementary School.	Gil Navarro	Kennon Mitchell 8/8/12	September 4, 2012	Staff investigating.
4	8/7/12	The Parent Revolution group is looking to organize other parents to overtake their school.	Gil Navarro	Cabinet 8/8/12	September 4, 2012	Schools will conduct an internal assessment and include stakeholders in a shared vision process.
5	8/7/12	Meet with his 25 applicants to find a position for them to apply.	Joseph Williams	Harold Vollkommer 8/8/12	September 4, 2012	Dr. Marsden met with Mr. Williams last week. Staff will follow up.
6	8/7/12	Consider adding portables at San Andreas to allow more students to enroll.	Sonia Fernandez	John Peukert 8/8/12	September 4, 2012	
7	8/7/12	Not enough buses are available for TK students.	Abigail Medina	John Peukert 8/8/12		The Transportation Director advised her that the system provides a bus stop option to every TK school site.

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	8	8/7/12	Their students no longer qualify for bus transportation.	Five Parents	John Peukert 8/8/12		The Transportation Director was able to contact four of the five parents to explain the matter.
EDUCATIONAL SERVICES – DR. ELISEO DAVALOS							
	1	7/17/12	Ask teachers if the programs they have work. What other materials do they need for ELD?	Barbara Flores	Eliseo Davalos 7/18/12	September 4, 2012	Update is being prepared for Board.
	2	7/17/12	Give parents simple steps of what they can do to help their children.	Danny Tillman	Eliseo Davalos 7/18/12	September 4, 2012	Item is being included as input to District Strategic Plan.
	3	8/7/12	Ensure the District has enough computers before Common Core testing begins. Give a status report.	Danny Tillman	Eliseo Davalos 8/8/12	September 4, 2012	Item is being included as input to District Strategic Plan.
COMMUNICATIONS – LINDA BARDERE							
	1	8/7/12	Provide the evaluations from the Gathering for Excellence event.	Bobbie Perong	Linda Bardere 8/8/12	September 4, 2012	Survey will be presented to Board in Board Correspondence.
SUPERINTENDENT – DR. DALE MARSDEN							
	1	6/19/12	Provide a presentation on all of the agencies we contract with.	Danny Tillman	Dale Marsden 6/20/12	September 18, 2012	School Services of California will assist with this process.

*Board Member priorities

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SESSION EIGHT - Legislation and Action

9.0 *Consent Items (When considered as a group, unanimous approval is advised.)*

Certain items of business require review and approval by the Board of Education. Other items are for information and review only. Therefore, the following items are grouped as a consent list for receipt and approval. When members have questions about items included in the consent calendar, these items are pulled out of the group and considered separately.

SUPERINTENDENT

9.1 Approval of Professional Services Agreements to Provide Underwriting Services for the 2012 General Obligation Bond (Prepared by Business Services Division)

The Superintendent requests Board of Education approval to enter into professional services agreements with bond underwriting firms for the 2012 General Obligation (G.O.) Bond, effective August 8, 2012, through the bond issuance period, with payment fees not to exceed \$155,000.00 per each \$60 million series issue, plus approved reimbursables.

At the July 17, 2012, board meeting, the Board gave direction that additional underwriting firms be considered to maximize the District's position in the bond market during bond issuance. There will be no cost to the General Fund.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education ratifies entering into professional services agreements with the following firms to provide underwriting services for the District's 2012 General Obligation (G.O.) Bond, RFP No. 14-12, effective August 8, 2012, through the bond issuance period, with payment fees not to exceed \$155,000.00 per each \$60 million series issue, plus approved reimbursables.

- Piper Jaffray, El Segundo, California - Senior Underwriter (23%)
- De La Rosa & Co., Los Angeles, California – Senior Co - Underwriter (23%)
- Cabrera Capital Markets, LLC, Los Angeles, California - Co-Underwriter (23%)
- Siebert, Brandford, Shank, & Co., Oakland, California - Co-Underwriter (23%)

An additional 8% underwriting share shall be awarded to the underwriting firm designated by the Superintendent to serve as Senior Managing Underwriter on each particular bond issue. There is no additional cost to the District associated with multiple underwriters and no cost to the General Fund.

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BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign said agreements.

Requester/Approver: Superintendent

BUSINESS SERVICES DIVISION

9.2 Acceptance of Gifts and Donations to the District
(Prepared by Business Services Division)

From time to time, the District receives requests from organizations and businesses to donate money, equipment, and/or supplies to be used for educational purposes in our schools.

The District has received requests to accept gifts or donations of the following:

SITE	DONOR	DONATION AND PURPOSE	AMOUNT
Davidson Elementary School	School Portraits by Kranz, Inc., Santa Ana, California	\$400.48 To sponsor the ASB	\$400.48
Educational Services	San Manuel Band of Mission Indians, Highland, California	\$22,000.00 To sponsor the Summer A.S.T.E.R.I.S.K. Program	\$22,000.00
Facilities Management, Planning and Development	PSWC Group San Bernardino, California	\$500.00 To sponsor Dr. Mildred Dalton Henry Elementary School Groundbreaking Event	\$500.00
Facilities Management, Planning and Development	Scott. A Bedgood (project inspector) Fountain Valley, California	\$500.00 To sponsor Dr. Mildred Dalton Henry Elementary School Groundbreaking Event	\$500.00

The acceptance of these donations meets all requirements of Board Policy 3290, Gifts, Donations, Grants, and Bequests.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education acknowledges receipt of \$400.48, School Portraits by Kranz, Santa Ana, California; \$22,000.00, San Manuel Band of Mission Indians, Highland, California; \$500.00, PSWC Group, San Bernardino, California; and \$500.00, Scott A. Bedgood (project inspector); Fountain Valley, California.

Approver: Chief Business and Financial Officer, Business Services Division

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9.3 Commercial Warrant Registers for Period from July 16, 2012, through July 31, 2012
(Prepared by Business Services Division)

It is requested that the Board of Education approve the Commercial Warrant Register and authorize specific individuals to sign disbursements on its behalf.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Commercial Warrant Register for period from July 16, 2012, through July 31, 2012, be approved.

BE IT FURTHER RESOLVED that the Board of Education authorizes James Cunningham, Accounting Services Director, David Moyes; Accounts Payable Supervisor; Derek Harris, Interim Employee Benefits Director; or Mohammad Z. Islam, Chief Business and Financial Officer, to sign disbursements.

Requester: Director, Accounting Services

Approver: Chief Business and Financial Officer, Business Services Division

9.4 Extended Field Trip, Pacific High School, ASB Leadership Camp, Big Bear Lake, California
(Prepared by Business Services Division)

Pacific High School requests Board of Education approval of an extended field trip for four Pacific High School students and one District employee to attend the ASB Leadership Camp, in Big Bear Lake, California, from September 7, 2012 through September 9, 2012.

Students' participation in the ASB Leadership Camp will expose them to team-building and leadership skills. During the workshops they will acquire new skills, equipping them to be more effective leaders at Pacific high School.

The cost of the trip, not to exceed \$400.00, including meals and lodging for four Pacific High School students and one District employee, will be paid from sponsorship by Herff Jones. Transportation will be provided by private vehicle driven by a District employee at no cost to the District. No student will be denied participation due to financial constraints.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the extended field trip for four Pacific High School students, and one District employee to attend the ASB Leadership Camp, in Big Bear Lake, California, from September 7, 2012 through September 9, 2012. The cost of the trip, not to exceed \$400.00, including meals and lodging for four Pacific High School students and

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one District employee, will be paid from sponsorship by Herff Jones. Transportation will be provided by private vehicle driven by a District employee at no cost to the District. Names of the students are on file in the Business Services office.

Requester: Principal, Pacific High School
Approver: Chief Academic Officer, Educational Services Division

9.5 Federal/State/Local District Budgets and Revisions
(Prepared by Business Services Division)

Throughout the year, the District is advised by federal, state, and local agencies of program entitlements and any additions and/or reductions in funds available for already-approved programs. The following programs requested by the Board of Education affect the restricted and unrestricted portions in the budgets of the District funds. In order to adjust the program budgets, it is necessary to have Board of Education approval.

The restricted program, Fund 11-Full-Day Preschool Kinder Success Program (369) was not included in the Fiscal Year 2012-2013 approved budget. Based on the award letter received on July 12, 2012, an increase in the amount of \$150,071.00 will result in a revised total of \$150,071.00.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves the addition of \$150,071.00 in the budgeting of revenues and expenditures for the restricted program, Fund 11-Full-Day Preschool Kinder Success Program (369).

Requester: Director, Fiscal Services
Approver: Chief Business and Financial Officer, Business Services Division

9.6 Sale of Used District Covered Electronic Waste (CEW/Non-CEW)
(Prepared by Business Services Division)

The Purchasing Department requests Board of Education approval to sell CEW/Non-CEW obsolete computer, copier equipment and peripherals, including but not limited to, CPUs, monitors, copiers, televisions, keyboards, mice, printers, servers and storage devices, in accordance with Education Code Section 17545. Most of the equipment is broken or are incomplete units.

These computers, copiers and peripherals are no longer of use to the District and are not suitable for donation, due to their age and lack of software support. During the recycling process, all computer equipment will be destroyed.

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RFP 11-09 was awarded by the Board of Education on August 4, 2009, to eWaste Center, Inc. Commerce, CA, as the highest responsible bidder for the purchase of used CEW/Non-CEW for recycling.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board awarded RFP 11-09 for the Sale of CEW/Non-CEW to eWaste Center, Inc., Commerce, CA, on August 4, 2009, to include the purchase of additional CEW/Non-CEW equipment and peripherals for recycling from the District for a one (1) year term, and all extensions, not to exceed five (5) years. During the awarded term, the District will present new Board-approved computer and peripheral surplus lists to the awarded bidder with the option to buy CEW at \$.21 per pound and Non-CEW at \$.03 per pound. Proceeds from the sale shall be deposited into the Warehouse Recycling Fund.

BE IT FURTHER RESOLVED that in accordance with California Education Code Section 17545, the Board of Education declares the following items as surplus to District needs and are unsatisfactory or no longer suitable for school use: List of Salvage Computer Equipment and Peripherals dated August 2, 2012.

Requester: Director, Purchasing Department

Approver: Chief Business and Financial Officer, Business Services Division

9.7 Signature Authority – Purchasing Director
(Prepared by Business Services Division)

California Education Code 17604 delegates power to the Board of Trustees to enter into contracts on behalf of the District and to delegate such contractual authority to one or more District officers or employees by resolution of the Board.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education delegates temporary signature authority to Debra Love, Purchasing Services Director, to sign all contracts approved by the Board of Education, effective September 1, 2012, through June 30, 2013.

Requester/Approver: Chief Business and Financial Officer, Business Services Division

EDUCATIONAL SERVICES

Curriculum and Instruction

- 9.8 Agreement with Community Matters, Santa Rosa, California, to Provide Training and Support for the Safe Ambassadors Program
(Prepared by Business Services Division)

Shandin Hills Middle School requests Board of Education approval to enter into an agreement with Community Matters, Santa Rosa, California, to conduct a two-day training and provide support for the Safe Ambassadors Program, effective September 11, 2012 through September 12, 2012. The training will be provided to up to 40 new Safe School Ambassador students and up to 8 school staff members, plus up to 25 current Safe Ambassador students will attend the second day of training. The training will address anti-bullying at the site. Community Matters will provide all training materials and will provide two hours of program implementation support by phone, fax, and email. The training will be evaluated through referral and suspension data, monthly family group meetings, Safe Ambassadors Program meetings, and data collection and analysis. The cost, not to exceed \$1,000.00, will be paid from the Restricted General Fund—Elementary Secondary Education Act Title I, Account No. 501.

It is recommended that the following resolutions be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Community Matters, Santa Rosa, California, to conduct a two-day training and provide support for the Safe Ambassadors Program, effective September 11, 2012 through September 12, 2012. The training will be provided to up to 40 new Safe School Ambassador students and up to 8 school staff members, plus up to 25 current Safe Ambassador students will attend the second day of training. The training will address anti-bullying at the site. Community Matters will provide all training materials and will provide two hours of program implementation support by phone, fax, and email. The training will be evaluated through referral and suspension data, monthly family group meetings, Safe Ambassadors Program meetings, and data collection and analysis. The cost, not to exceed \$1,000.00, will be paid from the Restricted General Fund—Elementary Secondary Education Act Title I, Account No. 501.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

Requester: Principal, Shandin Hills Middle School
Approver: Chief Academic Officer, Educational Services Division

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9.9 Agreement with Lifelong Learning & Associates, Blue Jay, California to provide Math and Language Professional Development at Arroyo Valley High School
(Prepared by Business Services Division)

Arroyo Valley High School requests Board of Education approval to enter into an agreement with Lifelong Learning & Associates, Blue Jay, California, effective September 3, 2012, through June 30, 2013. Services to be provided will include: facilitating the completion of common assessments for each core subject, math and language professional development to school coaches, building the capacity of school coaches and team leads to lead data analysis and curriculum alignment activities, and facilitating the development of a culture of collaboration and continuous improvement among the teaching staff. Teacher assessments, lessons, and data analysis will be used to monitor effectiveness of the program. Life Long Learning & Associates will provide 20 days of training, materials, online support for staff and administration, and documentation of the work. The cost, not to exceed \$61,000.00, will be paid from Restricted General Fund –School Improvement Grant-New SIG, Account No. 507.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Lifelong Learning & Associates, Blue Jay, California, effective September 3, 2012, through June 30, 2013. Services to be provided will include: facilitating the completion of common assessments for each core subject, math and language professional development to school coaches, building the capacity of school coaches and team leads to lead data analysis and curriculum alignment activities, and facilitating the development of a culture of collaboration and continuous improvement among the teaching staff. Teacher assessments, lessons, and data analysis will be used to monitor effectiveness of the program. Life Long Learning & Associates will provide 20 days of training, materials, online support for staff and administration, and documentation of the work. The cost, not to exceed \$61,000.00, will be paid from Restricted General Fund –School Improvement Grant-New SIG, Account No. 507.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

Requester: Principal, Arroyo Valley High School

Approver: Chief Academic Officer, Educational Services Division

9.10 Agreement with The Regents of the University of California, Berkeley, Destination College Advising Corps (DCAC) for Arroyo Valley High School
(Prepared by Business Services Division)

Arroyo Valley High School requests Board of Education approval to enter into an agreement with The Regents of the University of California, Berkeley, Destination College Advising Corps (DCAC), to provide on-site, intensive college preparation services to 100 to 150 students in

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Grades 9-12, effective August 22, 2012 through June 30, 2013. DCAC's goal is to make college a viable option for all students by providing comprehensive college preparation advising and information through the efforts of a full-time Program College Adviser. The adviser will provide intensive services in using the best practices of the highly successful college access programs through both one-to-one cohort services and whole school services. DCAC students will be offered transcript evaluations and Individual Academic Plans (IAP) to prepare for and meet college admissions eligibility requirements; SAT and ACT registration assistance; college admissions application assistance; Financial Aid (FAFSA) and scholarship application assistance; and college campus field trips. An evaluation plan will be implemented that will collect quantitative and qualitative data through District and school data systems and pre- and post surveys. Information from students, administrators, counselors, teachers, and families will be collected over the course of the Program implementation. The information gathered will be shared with the District for internal reporting goals. The cost, not to exceed \$30,000.00, will be paid from the Restricted General Fund—School Improvement Grant – New SIG, Account No. 507.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with The Regents of the University of California, Berkeley, Destination College Advising Corps (DCAC), to provide on-site, intensive college preparation services to 100 to 150 students in Grades 9-12, effective August 22, 2012 through June 30, 2013. DCAC's goal is to make college a viable option for all students by providing comprehensive college preparation advising and information through the efforts of a full-time Program College Adviser. The adviser will provide intensive services in using the best practices of the highly successful college access programs through both one-to-one cohort services and whole school services. DCAC students will be offered transcript evaluations and Individual Academic Plans (IAP) to prepare for and meet college admissions eligibility requirements; SAT and ACT registration assistance; college admissions application assistance; Financial Aid (FAFSA) and scholarship application assistance; and college campus field trips. An evaluation plan will be implemented that will collect quantitative and qualitative data through District and school data systems and pre- and post surveys. Information from students, administrators, counselors, teachers, and families will be collected over the course of the Program implementation. The information gathered will be shared with the District for internal reporting goals. The cost, not to exceed \$30,000.00, will be paid from the Restricted General Fund—School Improvement Grant – New SIG, Account No. 507.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

Requester: Principal, Arroyo Valley High School

Approver: Chief Academic Officer, Educational Services Division

9.11 Agreement with The Regents of the University of California, Berkeley, Destination College Advising Corps (DCAC) for Indian Springs High School
(Prepared by Business Services Division)

Indian Springs High School requests Board of Education approval to enter into an agreement with The Regents of the University of California, Berkeley, Destination College Advising Corps (DCAC), to provide on-site, intensive college preparation services to 400 students in Grades 9-10, effective August 29, 2012 through May 31, 2013. DCAC's goal is to make college a viable option for all students by providing comprehensive college preparation advising and information through the efforts of a full-time Program College Adviser. The adviser will provide intensive services in using the best practices of the highly successful college access programs through both one-to-one cohort services and whole school services. DCAC students will be offered transcript evaluations and Individual Academic Plans (IAP) to prepare for and meet college admissions eligibility requirements; SAT and ACT registration assistance; college admissions application assistance; Financial Aid (FAFSA) and scholarship application assistance; and college campus field trips. An evaluation plan will be implemented that will collect quantitative and qualitative data through District and school data systems and pre- and post surveys. Information from students, administrators, counselors, teachers, and families will be collected over the course of the Program implementation. The information gathered will be shared with the District for internal reporting goals. The cost, not to exceed \$30,000.00, will be paid from the Restricted General Fund—Elementary Secondary Education Act Title I, Account No. 501.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with The Regents of the University of California, Berkeley, Destination College Advising Corps (DCAC), to provide on-site, intensive college preparation services to 400 students in Grades 9-10, effective August 29, 2012 through May 31, 2013. DCAC's goal is to make college a viable option for all students by providing comprehensive college preparation advising and information through the efforts of a full-time Program College Adviser. The adviser will provide intensive services in using the best practices of the highly successful college access programs through both one-to-one cohort services and whole school services. DCAC students will be offered transcript evaluations and Individual Academic Plans (IAP) to prepare for and meet college admissions eligibility requirements; SAT and ACT registration assistance; college admissions application assistance; Financial Aid (FAFSA) and scholarship application assistance; and college campus field trips. An evaluation plan will be implemented that will collect quantitative and qualitative data through District and school data systems and pre- and post surveys. Information from students, administrators, counselors, teachers, and families will be collected over the course of the Program implementation. The information gathered will be shared with the District for internal reporting goals. The cost, not to exceed \$30,000.00, will be paid from the Restricted General Fund—Elementary Secondary Education Act Title I, Account No. 501.

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BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

Requester: Principal, Indian Springs High School
Approver: Chief Academic Officer, Educational Services Division

9.12 Memorandum of Understanding Between the District and California State University, San Bernardino, (CSUSB), California, for a College Preparation Program, Guaranteed Admission and Support Partnership
(Prepared by Business Services Division)

The Secondary Education Department requests Board of Education approval to enter into a memorandum of understanding with California State University, San Bernardino (CSUSB), California, to expand and enhance the educational opportunities for residents living in and adjacent to the City of San Bernardino, effective July 1, 2012. The District and CSUSB have agreed that a college preparation program and guaranteed admission and support partnership would provide a valuable mechanism for increasing the number and percentage of San Bernardino graduates qualifying for admission into California State University San Bernardino. As part of "Putting San Bernardino on the MAP," the District agrees to provide all incoming ninth grade students with a rigorous program of studies and support which will provide them with an opportunity to meet the admission requirements for entrance to CSUSB without need for remedial college courses upon graduation from high school. The District, working with CSUSB, will support attainment of benchmarks with an enhanced program and CSUSB will provide a guarantee of admission to CSUSB for all graduating twelfth grade students who meet certain established requirements. There is no cost to the District.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education ratifies entering into a memorandum of understanding with California State University, San Bernardino (CSUSB), California, to expand and enhance the educational opportunities for residents living in and adjacent to the City of San Bernardino, effective July 1, 2012. The District and CSUSB have agreed that a college preparation program and guaranteed admission and support partnership would provide a valuable mechanism for increasing the number and percentage of San Bernardino graduates qualifying for admission into California State University San Bernardino. As part of "Putting San Bernardino on the MAP," the District agrees to provide all incoming ninth grade students with a rigorous program of studies and support which will provide them with an opportunity to meet the admission requirements for entrance to CSUSB without need for remedial college courses upon graduation from high school. The District, working with CSUSB, will support attainment of benchmarks with an enhanced program and CSUSB will provide a guarantee of admission to CSUSB for all graduating twelfth grade students who meet certain established requirements. There is no cost to the District.

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BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

Requester: Administrative Officer, Secondary Education
Approver: Chief Academic Officer, Educational Services Division

STUDENT SERVICES

Adult School

9.13 Agreement with Strumpf Associates, Center for Strategic Change, Washington, D.C., to Assist in the Implementation of a Comprehensive Strategic Plan for Adult School

(Prepared by Business Services Division)

The Adult School requests Board of Education approval to enter into an agreement with Strumpf Associates, Center for Strategic Change, Washington, D.C., to assist in the implementation of a Comprehensive Strategic Plan, effective August 22, 2012 through June 30, 2013. Strumpf Associates will assist Adult School administrators and staff in implementing the strategic plan recently developed with the Strategic Planning Team. The process and approach facilitated by Strumpf Associates is designed to combine strategic thinking with strategic planning and result in an actionable plan to help the Adult School focus its energy, to ensure that members of the Adult School are working toward the same goals, and to assess and adjust the Adult School's direction in response to a changing environment. Strumpf Associates will create an action plan with the assistance of a Strategic Plan Steering Committee. The Committee will be responsible for implementation and management of the plan. Strumpf Associates and the Committee will develop an action plan that identifies key objectives for each of the strategies, process owners, timelines, and measures of success for each objective. This operational plan will be the guide for implementation of the plan within the Adult School. In working with the Committee, Strumpf Associates will develop a customer service feedback system that includes electronic comment cards and an annual survey, weekly customer comment card reports, annual survey report, and quarterly reports. The total cost, not to exceed \$41,600.00, will be paid from the Unrestricted General Fund—11/Adult Education Calworks Funding, Account No. 132.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Strumpf Associates, Center for Strategic Change, Washington, D.C., to assist in the implementation of a Comprehensive Strategic Plan, effective August 22, 2012 through June 30, 2013. Strumpf Associates will assist Adult School administrators and staff in implementing the strategic plan recently developed with the Strategic Planning Team. The process and approach facilitated by Strumpf Associates is designed to combine strategic thinking with strategic planning and result in an actionable plan to help the Adult School focus its energy, to ensure that

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members of the Adult School are working toward the same goals, and to assess and adjust the Adult School's direction in response to a changing environment. Strumpf Associates will create an action plan with the assistance of a Strategic Plan Steering Committee. The Committee will be responsible for implementation and management of the plan. Strumpf Associates and the Committee will develop an action plan that identifies key objectives for each of the strategies, process owners, timelines, and measures of success for each objective. This operational plan will be the guide for implementation of the plan within the Adult School. In working with the Committee, Strumpf Associates will develop a customer service feedback system that includes electronic comment cards and an annual survey, weekly customer comment card reports, annual survey report, and quarterly reports. The total cost, not to exceed \$41,600.00, will be paid from the Unrestricted General Fund—11/Adult Education Calworks Funding, Account No. 132.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

Requester: Principal, Adult School
Approver: Assistant Superintendent, Student Services

CAPS

- 9.14 Renewal of the Agreement with Clever Crazes for Kids, Cincinnati, Ohio, to Provide an Internet Program for Grades K-8
(Prepared by Business Services Division)

The Creative Before- and After-School Programs for Success (CAPS) Department requests Board of Education approval to renew the agreement with Clever Crazes for Kids, Cincinnati, Ohio, to provide an internet program for Grades K-8, effective August 22, 2012, through June 30, 2013. Clever Crazes for Kids offer a variety of engaging educational gaming experiences for students that can be used as a great way to motivate learning in the after-school environment. The games can be used for enrichment, remediation, and differentiation of learning for students among the STEM (science, technology, engineering, and mathematics) content areas. There is no cost to the District.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves renewing the agreement with Clever Crazes for Kids, Cincinnati, Ohio, to provide an internet program for Grades K-8, effective August 22, 2012, through June 30, 2013. Clever Crazes for Kids offer a variety of engaging educational gaming experiences for students that can be used as a great way to motivate learning in the after-school environment. The games can be used for enrichment, remediation, and differentiation of learning for students among the STEM (science, technology, engineering, and mathematics) content areas. There is no cost to the District.

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BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

Requester: Director, Creative Before- and After-School Programs for Success (CAPS)
Department
Approver: Assistant Superintendent, Student Services

Health Services

- 9.15 Physical Education Exemptions
(Prepared by Student Services Division)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the following students whose birth dates are listed below be exempt from physical education requirements and placed in alternative periods of instruction for the 2011-2012 school year:

3/8/96 6/19/96 8/6/96 10/11/96 8/21/00

Information Technology

- 9.16 Agreement with Communications Connectivity Solutions, Highland, California, to Provide Technical Consulting Services for E-Rate 16 Project
(Prepared by Business Services Division)

The Information Technology Department requests Board of Education approval to enter into an agreement with Communications Connectivity Solutions, Highland, California to provide technical consulting services to provide an infrastructure needs analysis, design engineering and project management and inspection for all E-Rate 16 school site projects. The E-Rate program provides up to a 90% discount on network equipment such as internet connectivity, network switches, wireless access points, phone systems, and infrastructure cabling. The program is federally funded with strict guidelines that must be followed to ensure optimal funding. Communications Connectivity Solutions has expertise in this area and will assist the District in producing complete scope of work documentation, detailed design engineering and project management and inspection services. The fee, to be billed a not-to-exceed rate of \$60.00 per hour on an as-required basis, will be paid from the Unrestricted General Fund – E-Rate Account No. 172.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Communications Connectivity Solutions, Highland, California to provide technical consulting

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services to provide an infrastructure needs analysis, design engineering and project management and inspection for all E-Rate 16 school site projects. Communications Connectivity Solutions will assist the District in producing complete scope of work documentation, detailed design engineering, and project management and inspection services. The fee, to be billed a not-to-exceed rate of \$60.00 per hour on an as-required basis, will be paid from the Unrestricted General Fund – E-Rate Account No. 172.

BE IF FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

Requester: Director, Information Technology Department
Approver: Assistant Superintendent, Student Services

9.17 Renewal of the Agreement with the University of California, Riverside Extension to Provide On-Site Software Development and Network Training Classes to the Information Technology Department Staff
(Prepared by Business Services Division)

The Information Technology Department requests Board of Education approval to renew the agreement with the University of California, Riverside Extension, to provide on-site software development and network training classes to the Information Technology Department staff, effective August 22, 2012, through June 30, 2013. The training will be provided to up to 12 staff members and will include all training materials. The training will include networking infrastructure and programming of related technologies at a cost of \$7,500.00 per course for a maximum of four courses. The cost for services, not to exceed \$30,000.00, will be paid from Unrestricted General Fund—MIS/Data Processing, Account No. 032.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves renewing the agreement with the University of California, Riverside Extension, to provide on-site software development and network training classes to the Information Technology Department staff, effective August 22, 2012, through June 30, 2013. The training will be provided to up to 12 staff members and will include all training materials. The training will include networking infrastructure and programming of related technologies at a cost of \$7,500.00 per course for a maximum of four courses. The cost for services, not to exceed \$30,000.00, will be paid from Unrestricted General Fund—MIS/Data Processing, Account No. 032.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

Requester: Director, Information Technology
Approver: Assistant Superintendent, Student Services

Special Education Program

9.18 Agreement with Key2Ed, Inc., Franklin, Tennessee, to Provide Conflict Resolution and IEP Meeting Facilitation to School Site Administrators
(Prepared by Business Services Division)

The Special Education Department requests Board of Education approval to enter into an agreement with Key2Ed, Inc., Franklin, Tennessee, to provide a three-day training with an additional half-day follow up on Conflict Resolution and IEP Meeting Facilitation to school site administrators, effective August 22, 2012, through June 30, 2013. The training will guide IEP teams to agree on appropriate, compliant, and effective IEPs; channel communication to build understanding and respect; create agreements based on full participation and informed discussion; and resolve conflicts by reconciling differences. The training will focus on creating an efficient IEP meeting process that will save time; meet the needs of the child; and reduce the need for additional meetings, mediations, and due process. The training teaches participants a process that reduces or even eliminates conflict, and builds strong relationships, based on mutual understanding and respect, reducing the need for costly attorney fees and reducing the need for mediation and due process. The total cost, not to exceed \$10,000.00, will be paid from the Restricted General Fund—Special Ed-Central, Account No. 827.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Key2Ed, Inc., Franklin, Tennessee, to provide a three-day training with an additional half-day follow up on Conflict Resolution and IEP Meeting Facilitation to school site administrators, effective August 22, 2012, through June 30, 2013. The training will guide IEP teams to agree on appropriate, compliant, and effective IEPs; channel communication to build understanding and respect; create agreements based on full participation and informed discussion; and resolve conflicts by reconciling differences. The training will focus on creating an efficient IEP meeting process that will save time; meet the needs of the child; and reduce the need for additional meetings, mediations, and due process. The training teaches participants a process that reduces or even eliminates conflict, and builds strong relationships, based on mutual understanding and respect reducing the need for costly attorney fees and reducing the need for mediation and due process. The total cost, not to exceed \$10,000.00, will be paid from the Restricted General Fund—Special Ed-Central, Account No. 827.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

Requester: Director, Special Education Department
Approver: Assistant Superintendent, Student Services

Sites

9.19 Renewal of the Agreement with Juarez Consulting Services, Claremont, California, to Provide Networking Services
(Prepared by Business Services Division)

San Bernardino High School requests Board of Education approval to renew the agreement with Juarez Consulting Service, Claremont, California, effective August 22, 2012, through June 30, 2013. Juarez Consulting Services will work to advance the work of San Bernardino High School counselors to graduate and fulfill college requirements, particularly those students from socially and economically disadvantaged backgrounds. Juarez Consulting Services and San Bernardino High School will forge a partnership that will develop a college-going culture with the various programs on campus. Juarez will collaborate with institutions of higher learning to promote SBHS students, establish a process for SBHS administrators to promote higher education per area of interest and serve as a programming facilitator to establish a process in promoting SBHS students in various capacities. Juarez will report outreach findings and progress to San Bernardino High School's principal on a weekly basis. The results will be monitored through analysis of students' work, college-going rates and inservice evaluations, agendas, and minutes from professional development meetings. The cost of services, not to exceed \$25,650.00, will be paid from the Restricted General Fund—Quality Education Investment Act, Account No. 436.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves renewing the agreement with Juarez Consulting Service, Claremont, California, effective August 22, 2012, through June 30, 2013. Juarez Consulting Services will work to advance the work of San Bernardino High School counselors to graduate and fulfill college requirements, particularly those students from socially and economically disadvantaged backgrounds. Juarez Consulting Services and San Bernardino High School will forge a partnership that will develop a college-going culture with the various programs on campus. Juarez will collaborate with institutions of higher learning to promote SBHS students, establish a process for SBHS administrators to promote higher education per area of interest and serve as a programming facilitator to establish a process in promoting SBHS students in various capacities. Juarez will report outreach findings and progress to San Bernardino High School's principal on a weekly basis. The results will be monitored through analysis of students' work, college going-rates and inservice evaluations, agendas, and minutes from professional development meetings. The cost of services, not to exceed \$25,650.00, will be paid from the Restricted General Fund—Quality Education Investment Act, Account No. 436.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

Requester: Principal, San Bernardino High School
Approver: Assistant Superintendent, Student Services

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Youth Services

9.20 Lift of Expulsion of Student(s)
(Prepared by Youth Services Department)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education authorizes the readmission of the following student(s), with the birth date(s) as indicated below, to schools of the San Bernardino City Unified School District in accordance with the Board rules and regulations and in compliance with the Education Code Section 48900:

8/12/1996	5/3/1995	5/29/1995	6/8/1997	5/5/1995	8/1/1995
2/18/1996	3/20/1996	11/23/1997	7/5/1996	3/29/1999	7/31/1997
8/24/1996					

Requester: Director, Youth Services
Approver: Assistant Superintendent, Student Services

9.21 Petition to Expunge, Rescind, or Modify Expulsion
(Prepared by Youth Services Department)

11/2/1998	11/9/1995	1/20/1999	4/26/1999	8/12/1995	12/23/1997
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Education Code 48917, Section (e) states: upon satisfactory completion of the rehabilitation assignment of a pupil, the governing board shall reinstate the pupil in a school of the district and may also order the expungement of any or all records of the expulsion proceedings.

Education Code 48213 states: that a student can be excluded from attendance pursuant to Section 120230 of the Health and Safety Code or Section 49451 of this code if a principal or his designee determines that the continued presence of the child would constitute a clear and present danger to the life, safety, and health of a pupil or school personnel. The governing board is not required to send prior notice of the exclusion to the parent or guardian of the pupil. The governing board shall send a notice of the exclusion as soon as is reasonably possible after the exclusion.

Requester: Director, Youth Services
Approver: Assistant Superintendent, Student Services

FACILITIES/OPERATIONS DIVISION

Facilities Management/Maintenance and Operations

- 9.22 Approval of Master Services Agreements for California Environmental Quality Act Compliance Services
(Prepared by Facilities/Operations Division)

The Facilities Management Department requests Board of Education approval to enter into master services agreements with pre-approved CEQA services firms, for school modernization, expansion and new construction projects, effective August 22, 2012, through August 31, 2017, with a maximum of three (3) one-year extensions at the sole discretion of the District.

On April 19, 2012, a Request for Proposals (RFP) was advertised in The El Chicano, Precinct Reporter, and The Sun newspapers, distributed to service-oriented firms, the San Bernardino Chamber of Commerce, and firms registered in the District's Local Business Outreach Program, and postings were made to the District and Department websites. Thirteen (13) proposals were received on May 10, 2012. The Facilities Management Committee reviewed and ranked all submitted proposals and recommended the three (3) top-ranked CEQA Services firms to the District Selection Committee, which agreed with the recommendations. As part of the review and ranking process, special consideration was given to qualified local firms, and the selected firms will be required to set aside 10% of any contract amount for local businesses. The cost of the services for each project will be paid from Funds 21, 25, 35, 40, and 98.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into master services agreements with pre-approved CEQA services firms, for school modernization, expansion, and new construction projects, effective August 22, 2012 through August 31, 2017, with a maximum of three (3) one-year extensions at the sole discretion of the District. Future selection of such firms for District projects will be done by competitive requests for proposals limited to these firms, unless unusual circumstances of the specific project require special qualifications. Fees will be negotiated with each firm based on the services required for each project. The cost for each project will be paid from Funds 21, 25, 35, 40, and 98.

- The Planning Center, Ontario, California
- Michael Brandman, San Bernardino, California
- Tetra Tech, San Bernardino, California

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign said agreements.

Requester: Interim Facilities Administrator, Facilities Management Department
Approver: Assistant Superintendent, Facilities/Operations Division

9.23 Bid No. F09-03 Re-Bid, Category Nos. 1, 3, and 6, New Construction for the H. Frank Dominguez Elementary School Project
(Prepared by Facilities/Operations Division)

Bid No. F09-03 Re-Bid, Category Nos. 1, 3, and 6, New Construction for the H. Frank Dominguez Elementary School Project was advertised on June 21, 2012, and June 28, 2012, in The Sun and on June 21, 2012, in the Precinct Reporter and the El Chicano. Bids were opened on July 19, 2012, at 1:00 p.m. and fifteen (15) bids were received. Subsequent to submittal of the June 5, 2012 Board agenda item for this project, the apparent low bidder for Category No. 3, Pro-Craft Construction, Inc., submitted a request to withdraw its May 15, 2012 bid due to a mathematical error. In the best interest of the District and in order to ensure that the project proceeded without delay, staff prepared documents to re-bid Category No. 3 along with Category No. 1. By this action, the Board rescinds the June 5, 2012 Category No. 3 award, rejects all Category No. 3 bids received on May 15, 2012, and awards the contracts for Category Nos. 1, 3, and 6 as indicated herein. The lowest responsible bidders meeting the specifications of each category of the project listed below will be awarded.

Contractor	Base Bid including Allowances
Category No. 1 - General Construction/Building	
Angeles Contractor, Inc. Buena Park, California	\$5,353,000.00
Morillo Construction, Inc. Pasadena, California	\$5,378,000.00
Woodcliff Corporation Los Angeles, California	\$5,500,000.00
Silver Creek Industries, Inc. Perris, California	\$5,665,365.00
USS Cal Builders, Inc. Stanton, California	\$6,075,000.00
Robert Clapper Construction Services, Inc. Rialto, California	\$6,139,000.00
Harik Construction, Inc. Glendora, California	\$6,693,000.00
Category No. 3 - Off-Site Improvements and On/Off-Site Utilities	
FATA Construction & Development Riverside, California	\$1,047,000.00
PK Mechanical System, Inc. Wildomar, California	\$1,200,000.00
ProCraft Construction Plumbing, Inc. Redlands, California	\$1,280,000.00
Fisher, Inc. San Bernardino, California	\$1,298,000.00
USS Cal Builders, Inc. Stanton, California	\$1,705,000.00

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Category No. 6 - Plaster, Lath, and Gypsum	
Caston Inc. San Bernardino, California	\$645,585.00
Angeles Contractor, Inc. Buena Park, California	\$993,000.00
USS Cal Builders, Inc. Stanton, California	\$1,268,000.00

It is recommended that the following resolution be adopted:

BE IT RESOLVED that Bid No. F09-03 Re Bid, Category Nos. 1, 3, and 6, New Construction for the H. Frank Dominguez Elementary School Project, be awarded to the lowest responsible bidders meeting the specifications of each Category and Base Bid with no alternates. The June 5, 2012 award to Pro-Craft Construction, Inc. for Category No. 3 is hereby rescinded. All bids received for Category No. 3 in response to Bid No. F09-03 on May 15, 2012, are hereby rejected. All other categories awarded for this project during the June 5, 2012 Board meeting remain valid. The cost will be paid from Funds 21, 25, 35, 40, and 98.

Contractor	Base Bid including Allowances
Category No. 1 - General Construction / Building	
Angeles Contractor, Inc. 8461 Commonwealth Ave. Buena Park, California 90621	\$5,353,000.00
Category No. 3 - Off-Site Improvements and On/Off-Site Utilities	
FATA Construction & Development 19135 Vintage Woods Dr. Riverside, California 92508	\$1,047,000.00
Category No. 6 - Plaster, Lath, and Gypsum	
Caston Inc. 354 S. Allen St. San Bernardino, California 92408	\$645,585.00

Total Base Bids with Allowances **\$ 7,045,585.00**

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign said agreements for bids awarded.

Requester: Interim Facilities Administrator, Facilities Management Department
Approver: Assistant Superintendent, Facilities/Operations Division

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- 9.24 Request for Retention Reduction, Bid No. F08-29, Category No. 19 - Indian Springs High School New Construction and Old Curtis Middle School Modernization Project
(Prepared by Facilities/Operations Division)

The Facilities Management Department requests Board of Education approval to reduce the retention from 10% to 5% with Rancho Pacific Electric, Inc., Rancho Cucamonga, California, Bid No. F08-29, Category No. 19, Electrical contractor for the Indian Springs High School New Construction and Old Curtis Middle School Modernization Project, originally approved by the Board on September 1, 2009.

Public Contract Code, Section 9203, requires that the Owner retain 10% of each contractor's requested payment application until the work is at least 50% complete. At this time, Rancho Pacific Electric, Inc. has successfully completed 99% of the work under their contract and is requesting the District reduce the retention amount to 5%. This amount of retention is considered sufficient to protect the District in the event of any unforeseen conditions or infractions. All other terms and conditions remain the same.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves reducing the retention amount for Rancho Pacific Electric, Inc., Bid F08-29, Category No. 19, Electrical contractor for the Indian Springs High School New Construction and Old Curtis Middle School Modernization Project, to 5%. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign said document.

Requester: Interim Facilities Administrator, Facilities Management Department
Approver: Assistant Superintendent, Facilities/Operations Division

Nutrition Services

- 9.25 Cafeteria Warrant Register, July 1, 2012, through July 31, 2012
(Prepared by Facilities/Operations Division)

It is requested that the Board of Education adopt the Cafeteria Warrant Registers and authorize specific individuals to sign disbursements on its behalf.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Cafeteria Warrant Register, July 1, 2012, through July 31, 2012, be approved.

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BE IT FURTHER RESOLVED that the Board of Education authorizes Adriane Robles, Nutrition Services Director; Tony DeMille, Interim Nutrition Services Program Manager; John A. Peukert, Assistant Superintendent, Facilities/Operations; or James Cunningham, Accounting Services Director; to sign disbursements. Two signatures are required on all cafeteria warrants.

Requester: Director, Nutrition Services Department
Approver: Assistant Superintendent, Facilities/Operations Division

HUMAN RESOURCES DIVISION

- 9.26 Agreement with Lifelong Learning & Associates, Blue Jay, California to provide Math and Language Professional Development at Cajon High School
(Prepared by Business Services Division)

Cajon High School requests Board of Education approval to enter into an agreement with Lifelong Learning & Associates, Blue Jay, California, effective August 22, 2012, through June 30, 2013. Services to be provided will include: facilitating the completion of common assessments for each core subject, math and language professional development to school coaches, building the capacity of school coaches and team leads to lead data analysis and curriculum alignment activities, and facilitating the development of a culture of collaboration and continuous improvement among the teaching staff. Teacher assessments, lessons, and data analysis will be used to monitor effectiveness of the program. Life Long Learning & Associates will provide 10 days of training, materials, online support for staff and administration, and documentation of the work. The cost, not to exceed \$31,300.00, will be paid from Restricted General Fund –Elementary Secondary Education Act Title I, Account No. 501.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with Lifelong Learning & Associates, Blue Jay, California, effective August 22, 2012, through June 30, 2013. Services to be provided will include: facilitating the completion of common assessments for each core subject, math and language professional development to school coaches, building the capacity of school coaches and team leads to lead data analysis and curriculum alignment activities, and facilitating the development of a culture of collaboration and continuous improvement among the teaching staff. Teacher assessments, lessons, and data analysis will be used to monitor effectiveness of the program. Life Long Learning & Associates will provide 10 days of training, materials, online support for staff and administration, and documentation of the work. The cost, not to exceed \$31,300.00, will be paid from Restricted General Fund –Elementary Secondary Education Act Title I, Account No. 501.

BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

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Requester: Principal, Cajon High School
Approver: Assistant Superintendent, Human Resources Division

9.27 Payment of Master Teachers – University of Phoenix
(Prepared by Human Resources)

The District has an agreement with the University of Phoenix to allow university students to do Educational Field Work in the District, under assigned master teachers, for which the District is paid an honorarium. The District is in receipt of check number 10001385 from the University of Phoenix in the amount of \$125.00. The District wishes to pay this honorarium to the master teacher.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves payment for services as a master teacher during the Summer 2012, as provided for in the Agreement with the University of Phoenix, as follows:

IVON RABAGO \$125.00

Requester: Director, Employment & Recruitment
Approver: Assistant Superintendent, Human Resources

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10.0 Action Items

- 10.1 New Board Policy 6200.1 - Adult School Disability Support Program (Second Reading)
(Prepared by Student Services Division)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education adopts new Board Policy 6200.1 – Adult School Disability Support Program as amended.

- 10.2 Board Policy 3511.1 Energy Conservation (First Reading)
(Prepared by Business Services Division)

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education receives Board Policy 3511.1 Energy Conservation as a first reading.

- 10.3 School Closure Due to Emergency Conditions
(Prepared by Business Services Division)

Section 46392 of the Education Code provides for the crediting of ADA "whenever the average daily attendance of any school district, county office of education, or regional occupational center or program...has been materially decreased...because of fire...flood...impassable roads [and other specified circumstances]." Although the wording of this code sections differs from 41422 in detail, the effect is the same. School districts and county offices are to be held harmless from revenue loss that might otherwise result from the loss of ADA or instructional time in emergencies.

Extreme heat of in excess of 104 degrees Fahrenheit in San Bernardino and lack of air-conditioning made it necessary to close San Bernardino City Unified School District Arrowhead State Preschool and Cajon High School Infant/Toddler Center. The afternoon session of Arrowhead State Preschool was closed Tuesday, August 14, 2012. Cajon High School Infant/Toddler Center was closed in the afternoon on Tuesday, August 14, 2012, and Wednesday, August 15, 2012.

In order to disregard the days in computation of enrollment days for which the District is reimbursed by the California Department of Education and obtain credit for the students enrolled who were not permitted to attend, the Board is required to certify by Affidavit that these schools were closed due to the extraordinary condition of excessive heat which existed throughout the city and county of San Bernardino.

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It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education certifies that Arrowhead State Preschool and Cajon Infant/Toddler Center were closed on August 14, 2012, and August 15, 2012, in the afternoon due to excessive heat and lack of adequate air conditioning. The Board requests that the San Bernardino State Preschool and Child Care programs be reimbursed for students enrolled on those days who were not permitted to attend.

BE IT FURTHER RESOLVED that the Board of Education authorizes the filing of Form J-13A and requests approval by the County Superintendent of Schools for the emergency closure and reduction of credit for enrollment during the period indicated for Arrowhead State Preschool and Cajon Infant/Toddler Center.

Requester/Approver: Chief Business and Financial Officer, Business Services Division

10.4 Agreement with MarMik Enterprises to Provide Governance and Management Consultant Services to Superintendent and Board of Education
(Prepared by Business Services Division)

The Office of the Superintendent requests Board of Education approval to enter into a consulting services agreement with MarMik Enterprises, a governance and management consulting firm, to provide facilitation and support in the development of strong, cohesive Superintendent/Board governance. Dr. Kegham Tashjian will be the assigned consultant who will work with the Board of Education and Superintendent facilitating workshops on governance/management matters, in addition to facilitating the Governing Board's quarterly formal and informal evaluation in closed session, effective August 22, 2012 through June 30, 2013. The fee, billed at a rate of \$1,500.00 per day (\$187.50 per hour), not to exceed 20 days total, for a total contract amount not to exceed \$30,000.00, plus reimbursable expenses, will be paid from the Unrestricted General Fund, Superintendent's Office – Account No. 067.

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into an agreement with MarMik Enterprises, a governance and management consulting firm, to provide facilitation and support in the development of strong, cohesive Superintendent/Board governance. Dr. Kegham Tashjian will be the assigned consultant who will work with the Board of Education and Superintendent facilitating workshops on governance/management matters, in addition to facilitating the Governing Board's quarterly formal and informal evaluation in closed session, effective August 22, 2012 through June 30, 2013. The fee, billed at a rate of \$1,500.00 per day (\$187.50 per hour), not to exceed 20 days total, for a total contract amount not to exceed \$30,000.00, plus reimbursable expenses, will be paid from the Unrestricted General Fund, Superintendent's Office – Account No. 067.

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BE IT FURTHER RESOLVED that the Board of Education authorizes Mohammad Z. Islam, Chief Business and Financial Officer, to sign all related documents.

Requester/Approver: Superintendent

10.5 Consideration of Issuing a Notice of Intent to Revoke the Charter of Crown Ridge Academy and Notice of Facts in Support of Revocation
(Prepared by the Educational Services Division)

The Board of Education will consider the written response submitted on August 3, 2012, by Crown Ridge addressing each item identified in the previously issued Notice of Violation and will consider comments that may have been made from representatives of the Charter School and the public during Session Six - Other Matters Brought by Citizens.

The Board will take action to approve or deny a motion to continue the revocation process of the charter school and issue a Notice of Intent to Revoke Crown Ridge Academy and Notice of Facts in Support of Revocation.

It is recommended that one of the following resolutions be adopted:

BE IT RESOLVED that the Board of Education approves a motion to continue the revocation process of the charter school and issue a Notice of Intent to Revoke Crown Ridge Academy and Notice of Facts in Support of Revocation.

or

BE IT RESOLVED that the Board of Education denies a motion to continue the revocation process of the charter school and issue a Notice of Intent to Revoke Crown Ridge Academy and Notice of Facts in Support of Revocation.

10.6 Personnel Report #4, Dated August 21, 2012
(Prepared by Human Resources Division)

It is requested that the Board approves the Personnel Report #4, dated August 21, 2012, which contains action such as hiring, retirements, resignations, promotions, and terminations involving certificated, classified, and other employees in the categories of noon duty aides, recreational supervisors, substitute employees, and others. These actions are consistent with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

The following resolution is recommended:

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BE IT RESOLVED that the Personnel Report #4, dated August 21, 2012, be approved as presented. Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

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SESSION NINE - Closed Session

11.0 Closed Session

As provided by law, the Board will meet in Closed Session for consideration of the following:

Student Matters/Discipline

Conference with Labor Negotiator

District Negotiator: Harold Vollkommer
Employee Organization: California School Employees Association
Communications Workers of America
San Bernardino School Police Officers Association
San Bernardino Teachers Association

Public Employee Discipline/Dismissal/Release

Anticipated Litigation

(Government Code Section 54956.9(b)(1))

Number of Cases: Four

Public Employee Evaluation

Title: Superintendent

SESSION TEN – Open Session

12.0 Action Reported from Closed Session

SESSION ELEVEN - Closing

13.0 Adjournment

The next regular meeting of the Board of Education of the San Bernardino City Unified School District to be held on Tuesday, September 4, 2012, has been canceled. The business of the District normally considered by the Board on September 4, will be placed on the agenda of a special meeting scheduled for Tuesday, September 11, 2012, at 5:30 p.m. in the Community Room of the Board of Education Building, 777 North F Street, San Bernardino.

The District is committed to provide equal access to individuals with a disability to open and public meetings. For information on the availability of disability-related aids or services to enable any person with a disability to participate in a public meeting and/or to request reasonable accommodations, please contact:

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Marie Arakaki, Affirmative Action Director
777 North F Street
San Bernardino, CA 92410
(909) 381-1122
(909) 381-1121 fax
email: marie.arakaki@sbcusd.k12.ca.us

Office Hours: Monday through Friday, 8 a.m.-4:30 p.m.

Requests for reasonable accommodations must be received by the Affirmative Action Office no later than five working days before the public meeting so that an interactive process can be effectuated to determine an effective accommodation that would best serve the needs of the individual with a disability.

Posted: August 17, 2012