COMMUNICATION FLOW CHART, BETHEL HIGH SCHOOL STEP 5 **REQUEST MEETING** Contact Counseling Office to set up a staffing meeting with counselor and teacher(s). (253)683-7049 **Contact Athletic Contact Student's District Nutrition Contact Campus** Director Counselor if still **Services Office** Safety (253)683-7010 concerned (253)683-6910 (253)683-7074 (253)683-7049 Nutrition **Contact Teacher if** Contact **Contact Coach Contact District** Services at **ASB Clerk Attendance Clerk** incident happened in Classroom **Bethel High Transportation** classroom (253)683-7082 (253)683-7092 **Teacher** Office School (Email found on school (Email found on (253)683-5900 (253)683-7094 school website or via school website Skyward) or via Skyward) **STUDENT ACADEMIC** SAFETY **ASB ATHLETICS ATTENDANCE** PROGRESS, **TRANSPORTATION NUTRITION** FINES/FEES **CONCERNS ATTENDANCE IN CLASS** STEP 4 1. Student self-advocates by contacting the appropriate staff person for support. 2. Parent/Guardian contacts the appropriate staff person if still concerned. STEP 3 **CHECK STUDENTS' CURRENT PERFORMANCE Start Here!** Check Skyward email, calendar events, attendance, grades, and assignments. Check your student's backpack! STEP 2 **CHECK ON-LINE** Check Bethel High School's website for information regarding upcoming events and activities, recent newsletter, and our Student Handbook. STEP 1 STUDENT: PARENT Communication between student and parent is essential. Contact your child's counselor for tips on communicating effectively with adolescents.