

Laurelwood School Site Council Minutes
January 10th, 2017 at 6:00PM in the Library

Attendees: Dr. Lori Rogers (Principal), J'Aleta Nisby (Staff), Arwen Gutierrez (Teacher), Kristen Moriarty (Teacher), Kristi Gradwohl (parent), Kelly Neary (parent, Co-Chair), Rachna Bhatt (parent, Co-Chair), Nate Schofield (parent), Angela Ren (parent), Gerald Bessette (parent), Sabrina Rumford (parent)

- I. Call to order and review of agenda
 - The meeting was called to order at 6:02 PM by Kelly Neary. The agenda was reviewed.
- II. Review and approve minutes from December 6th meeting
 - The December 6th meeting minutes were presented for approval. There were no comments or corrections to the minutes.
 - **Motion:** To approve the minutes from the December 6th, 2016 meeting (moved by R. Alves, seconded by N. Schofield, unanimously approved)
- III. Opportunity for public input and comments
 - S. Rumford wanted to comment about how great the communication has been this year from LW admin and PTA. The messages have been informative and timely and the website is always up to date. Dr. Rogers commented that it has helped to have some assistance this year – there is someone dedicated to updating the website on a weekly basis.
- IV. SCUSD News
 - Dr. Rogers reported that she attended last month's board meeting. Andrew Lucia (Asst. Superintendent of School Development) gave a good presentation about Patrick Henry. Mr. Lucia is heading up the opening of the 5 new schools. The existing building will be torn down next year. The new school will house approximately 400-500 students. Dr. Rogers will be a member of the interview committee for an architect and K. Neary has also been invited to be a member of this committee.
 - Dr. Rogers stated the next board meeting will be January 26th when the Board will be discussing input from the community and PTA. These discussions will help the Board

determine if Patrick Henry will be another K-5th grade school or if Patrick Henry and LW will be split between K-2nd grade at one school and 3rd-5th grade at the other school.

- Dr. Rogers also stated that the Full Circle Farm lease will end in 2017 but the District plans to keep Full Circle Farm intact.

V. Laurelwood site news

- Dr. Rogers reported that the part-time clerk, Melissa, who was working in the LW office has resigned. As a result of Melissa's departure, more volunteer help will be needed for Kinder Registration beginning on 1/17/17.
- Dr. Rogers also reported that 2 unisex kinder bathrooms and 1 urinal will be added to LW this summer. These improvements will help alleviate the bathroom shortage at LW.

VI. ELAC report

- R. Bhatt reported that there is a need for education for international strategies give the ethnic and cultural diversity within LW. R. Bhatt has reached out to the District for more input on how to better educate the students and parents of a more diverse population. Only 1 school in SCUSD (Scott Lane) has the Seal of Bi-Literacy for Spanish and English. LW's annual Multicultural Festival does help educate our community about LW's diverse population. R. Bhatt said that there is no focused event at any other school within SCUSD like LW's Multicultural Festival.
- R. Alves commented that many international students take long trips which probably contributes to their extended absences. R. Bhatt commented that for some of the international families, they are traveling long distances back to their home countries to visit their families and relatives so those trips tend to be extended absences.
- K. Moriarty stated that there is a shift in Common Core regarding students who are multi-lingual. It has not always been this policy – there is now a shift in the paradigm.

VII. Budget revisions for carryover funds

- How should teachers be compensated for their prep time for coding classes? R. Alves stated that currently, teachers are paid for 3 hours a week for teaching but not for their prep time.
- How much prep time is needed? 1 hour of prep time for every 3 hours of class time.

- In order to get through the rest of this year, the proposal would be for the following:
 1. 3 Coding Classes – 2 sessions for the remaining 10 weeks
 2. 2 SOAR Classes – 2 sessions for the remaining 6 weeks (One for 3rd Grade, one for 4th & 5th Grade)
- SSC looking at the Instructional Aide-Hourly-ELD budget line of \$6,000 as money that can be used for Coding prep time or SOAR.
- **Motion:** To move the \$6,000 from Instructional Aide-Hourly-ELD (Acct. 2112-00) to Teacher After School Program Prep (moved by K. Gradwohl, seconded by R. Bhatt, unanimously approved).
- Short Term Limited Assignment – Instructional (Acct. 2114-00) – no one this year. LW had someone last year. Need to check balance of how much has been used out of Special TOSA – Stafford 10% (Acct. 1952-00) which includes benefits as well. SSC needs to discuss how much of this account can be used for additional equipment needs.
- ST Math Program is for 1st Grade. Alta Math is not user friendly. Front Row is for K-5th Grade which A. Wacht is currently testing.
- 3rd Grade carts have been given to 1st Grade since the 3rd Grade teachers prefer using the computer lab for their students. Continuing towards 1:1 goal of Chromebooks and carts for 1st Grade. There is already 1:1 computer equipment for 2nd, 4th, & 5th Grades. What does Kinder want?
- There is \$24k available for Technology. 2 carts need to be refurbished. Mr. Fuller should be able to provide SSC the cost for the carts.
- There is \$20k in Licensing account right now. Any math program such as ST Math to be purchased will be under Licensing.
- Next focus will be on goals for Safety, Reading, and Math. PTA has been very generous. There is \$90k in discretionary fund.
- **Motion:** To move the \$5,000 from Short-Term Limited Assignment - Instructional (Acct. 2114-00) to Computer Supplies (Acct. 4320-00) for 2nd Grade carts (moved by K. Gradwohl, seconded by N. Schofield, unanimously approved).

VIII. Announcements

- R. Alves wanted to thank PTA for starting up the Music Rotation program.

- The next SSC meeting is on Tues., March 14th, 2017 at 6pm.

IX. Adjournment

- The meeting was adjourned at 7:06pm.