

**Laurelwood Elementary School
School Site Council Meeting
October 13, 2015**

The meeting was called to order at 6:03 pm by Sabrina Rumford.

Attendees: Sabrina Rumford (Co-Chair), Kelly Neary (Co-Chair), Bonnie Lieberman (Secretary), Linda Gentry (Parliamentarian), Dr. Lori Rogers (Principal), Amanda Laughlin, Robyn Alves, Kristin Dentone, Kristen Moriarty and J'Aleta Nisby.

Review of Agenda: Ms. Rumford reviewed the agenda for the meeting.

Approval of Minutes: The September 8, 2015 meeting minutes were presented for approval. There being no comments or corrections to the minutes, the September 8, 2015 meeting minutes were approved as presented.

District and Site News: Dr. Rogers announced that Ms. Dentone would be leaving Laurelwood to accept a position at the district as an English Language Learner Development Teacher on Special Assignment. The board approved position last week. A secondary position will work with middle schools and high schools in the district. The position will branch out to all schools to help new and veteran teachers with ELD instruction. Ms. Dentone will also be attending seminars to bring information back to the district regarding ELD curriculum. This Friday there will be a parent/teacher/administration panel to interview candidates to replace Ms. Dentone. The district has reassured the school that Ms. Dentone will be able to stay on until a replacement is found. Training for SSC was held last week and Ms. Nisby, Ms. Alves, Ms. Dentone and Dr. Rogers were in attendance. Dr. Rogers provided the Council with copies of the Powerpoint presentation that was used at the training. The timeline for approval of the SPSA will change such that the SPSA will be approved in the Spring rather than the Fall so that the Plan for the year is in place at the beginning of the school year. There are new paraprofessionals coming in to the school as we were down to 3 people in special education.

Committee Reports: Dr. Rogers reported that there have not been any ELAC meetings this year despite the EL population at Laurelwood hovering around 40%. The ELAC has no voting rights within SSC but they would speak on behalf of the EL population at Council meetings. However, because they do not have decision making power, it is difficult to keep the committee formed. Mr. Fuller has been trying to recruit members but it has been difficult. As a result of not having an ELAC, there has not been an attendee from Laurelwood at DELAC meetings. It would be useful to have an ELAC in order to assist on the drafting of the SPSA goals on EL matters, so before the Spring, we will need to have an ELAC formed. Dr. Rogers will put together a paragraph to advertise the ELAC to the school population.

Election of Officers: Ms. Rumford discussed the open positions on the SSC - one (1) Co-Chair and Parliamentarian. Ms. Rumford then called for nominations for each open position and the following nominations were made: Second Co-Chair - Ms. Neary, Parliamentarian - Ms. Gentry. Ms. Rumford called for a motion to elect Ms. Neary as Second Co-Chair. A motion was made by Ms. Gentry and seconded by Ms. Laughlin. The motion carried. Ms. Rumford called for a motion to elect Ms. Gentry as Parliamentarian. A motion was made by Ms. Dentone and seconded by Ms. Alves. The motion carried.

Federal Program Monitoring: Dr. Rogers discussed Federal Program Monitoring (FPM). Two schools will be visited by the government to make sure the school is spending the Federal money correctly. They check to make sure the SSC is in compliance, the SPSA is up to date, etc. If the government finds the school is not using the money correctly, there could be sanctions and funds could be rescinded. Any school with a certain percentage of Title I students could be subject to FPM. Laurelwood is required to submit documents into the review, however, our site is not being visited.

Facility Conditions/Williams Act/Uniform Compliant Procedure: Dr. Rogers announced that the school would be receiving air conditioning. The district started installing air conditioning twelve years ago. Laurelwood will receive current bond money in order to install air conditioning. It will be installed this coming summer so it is in place for the start of the 2016-2017 school year. The school site will also get a facelift - broken concrete, holes in the concrete - all will be done over winter break. Dr. Rogers described the process for filing a Uniform Compliant with the district. The form can be submitted electronically from the district website and the complaint can be anonymous.

CAASPP Results: The state is a month behind schedule in giving schools paperwork, however, parents have received their copies. A presentation on CAASPP will occur at the next Council meeting. It will not be possible to compare CAASPP scores to the older STAR scores because this is a baseline year for CAASPP. The bar graph of the preliminary score results showed the school was at about the 70th percentile. The school performed better in language arts than in math. There will be additional parent meetings held to better understand their student's CAASPP results.

SPSA: Time will be allotted at the next meeting for the SPSA so baseline CAASPP data can be included. The SPSA will now be approved in the Spring so that schools will start in the Fall with a SPSA intact. This year, we will only prepare an addendum and next year will be a complete rewrite. A discussion was held regarding changing the current math program. Ms. Moriarty provided some examples of programs to which the school could switch in the future.

Public Input and Comments: Ms. Rumford inquired as to the conditions in the bathrooms on campus and how the school was planning to address the poor conditions the facilities seem to be in at various times during the school day. There was a discussion regarding empowering students to clean up after themselves and to report

poor bathroom conditions so it can be taken care of promptly. Dr. Rogers announced that Laurelwood will now have a fully dedicated night time custodian who will not be shared with other school sites so this should help. Mr. Fuller volunteered to work with the Green Team to come up with solutions to the bathroom problem. Ms. Rumford volunteered to work with Mr. Fuller on a strategy and Dr. Rogers stated she would raise the issue at the next staff meeting.

Announcements: The next SCUSD Board Meetings are scheduled for October 27th and November 12th 7:00 pm in the District Office Board Room.

The Firehouse Run 5K/10K will be held on Sunday, November 1st and proceeds will benefit the Santa Clara Schools Foundation. Signup at www.thefirehouserun.com.

Next Scheduled Meeting: The next scheduled Council meeting will be held on Tuesday, November 17th at 6:00 pm.

Adjournment: The meeting was adjourned at 7:14 pm.

Bonnie Lieberman, Secretary