

**Laurelwood Elementary School
School Site Council Meeting
January 12, 2016**

The meeting was called to order at 6:04 pm by Sabrina Rumford.

Members in Attendance: Sabrina Rumford (Co-Chair), Bonnie Lieberman (Secretary), Linda Gentry (Parliamentarian), Dr. Lori Rogers (Principal), Paul Fuller (Assistant Principal), Amanda Laughlin, Robyn Alves, Amber Wacht, and J'Aleta Nisby.

Members Absent: Kelly Neary (Co-Chair) and Kristen Moriarty

Visitors in Attendance: Lorena Tariba, Kristi Gradwohl

Review of Agenda: Ms. Rumford reviewed the agenda for the meeting.

Approval of Minutes: The December 1, 2015 meeting minutes were presented for approval. Ms. Wacht noted a correction to Mr Riviere's title which should read "Tech TOSA." The December 1, 2015 meeting minutes were approved as corrected.

District News: Dr. Rogers said Kristin Green was hired for 3rd Grade as Mrs. Chiappe is taking the remainder of the year off. Mr. Fuller is currently working on the school's safety plan.

Site News: Mr. Fuller presented the school's new safety plan. The plan is due March 1st. The goals in the old plan that will be continued were updated with current data. One goal will be to reduce congestion of Teal Drive. Also, the school is working on making drop off smoother. A second goal is working to implement Positive Behavior Intervention and Supports. This presents a consistent message of how students should behave. The bathroom issue has been discussed with the Student Council. There are also plans to introduce more organized activities such as a soccer tournament with 4th and 5th graders. A comment was made that traffic at after school pickup was very bad and there was an idea that perhaps the police could come to assist. Mr. Fuller said they had reached out to both the Sunnyvale and the Santa Clara Police Departments but that we are not high priority. Based on the presentation by Mr. Fuller Ms. Rumford called for a motion to approve the safety plan. A motion was made by Ms. Lieberman to approve the safety plan and Ms. Laughlin seconded the motion; the motion passed.

Public Input and Comments: There were no comments at this time.

Communications Subcommittee Report: Ms. Laughlin thanked everyone for their responses to the survey. Dr. Rogers said that the question regarding phone calls from teachers should be removed based on input from staff as there is concern it would set an expectation if it is included. Also, it was suggested that the survey be approved by

staff before it is circulated. Ms. Laughlin said she would send it to Dr. Rogers for review and delivery to staff.

5th Grade Science Assessment: Ms. Wacht presented Socrative to the SSC. It allows teachers to create questions and assess students. It allows for open ended questions and exit tickets where the student must type an answer to finish. This will help teachers focus on what to teach for current students rather than seeing old data from students who are no longer in the school. Currently, training among staff is voluntary but it was demonstrated for students.

ELAC Report: Ms. Tariba thanked the SSC for the invitation to speak. Her presentation will explain what an ELAC should be doing and will answer questions about how ELACs work. The ELAC is required for all schools with 21 or more EL students and is required by Federal law. SPSAs spell out the type of supports, programs and best practices the site is using for ELs. Title III requires involvement for EL parents and the number of parents on the ELAC should match the percentage of EL students at the school site. Meeting agendas must be translated into Spanish. SSC members can attend ELAC meetings and ELAC members can attend SSC meetings. An ELAC representative must sign the SPSA. Ms. Wacht suggested having a parent education class and make that into an ELAC meeting with child care to get the parents comfortable and encourage participation.

Announcements: The next meeting of the Council is scheduled for Tuesday, March 8, 2016 at 6:00pm in the Library. SCUSD Open Enrollment window for the 2016-2017 school year is 9:00am on January 13, 2016 through 4:30pm on February 10, 2016. The next School Board meeting is scheduled for Thursday, January 14th at 7:00pm at the SCUSD District Office.

Adjournment: The meeting was adjourned at 7:00pm.

Bonnie Lieberman, Secretary