

**Laurelwood Elementary School  
School Site Council Meeting  
March 10, 2015**

The meeting was called to order at 6:06 pm by Sabrina Rumford.

**Attendees:** Sabrina Rumford (Co-Chair), Diana Morlang (Co-Chair), Linda Gentry, Amanda Laughlin, Bonnie Lieberman (Secretary), Kristin Dentone, Robyn Alves, Linda Varveris, and Susan Auclair. Pam Ordahl (Principal) was absent from the meeting. Also attending the meeting was Srividhya Subramanian, chair of Project Cornerstone.

**Review of Agenda:** Ms. Rumford reviewed the agenda for the meeting.

**Approval of Minutes:** The January 13, 2015 meeting minutes were presented for approval. Ms. Rumford called for a motion to approve the minutes. A motion was made by Ms. Morlang and seconded by Ms. Lieberman to approve the minutes. The motion carried. The February 3, 2015 meeting minutes were presented for approval. Ms. Rumford called for a motion to approve the minutes. A motion was made by Ms. Dentone and seconded by Ms. Morlang to approve the minutes. The motion carried.

**Project Cornerstone Update:** Srividhya Subramanian provided an update regarding Project Cornerstone. As of today, 31 parents have signed up to participate but there are 5 classes still in need of parent volunteers: Room 5 (Ms. Ramon), Room 6 (Ms. Minnery), Room 22 (Mr. Sunderland), Room 15 (Ms. Chang) and Room 17 (Ms. Varveris). Ideally, there would be two parents for each classroom. So far, parents are enjoying the experience of reading to the classes. Ms. Subramanian is hoping that after a few months, there can be a schoolwide activity to engage all students which may inspire new parents to volunteer. Ms. Rumford asked how Project Cornerstone could be advertised to encourage parental involvement. Ms. Subramanian feels that most parents do not know about it but thinks knowledge will grow as the project continues. She believes putting up a webpage on the school website would help, also having teachers ask for class volunteers at Back to School Night. Parents could also sign up for training classes at Back to School Night. Also, Lifelong Learning Skills could be aligned with the concepts and themes of Project Cornerstone.

**Parent Member Election:** Ms. Rumford discussed the process by which Ms. Morlang will be replaced next school year as she has reached the end of her term of service. The bylaws state that the vacancy should be announced publicly and a schoolwide election held in May. The bylaws also state that one parent member must be from ELAC. Ms. Varveris will determine who currently services on ELAC and if it would be more logical to have ELAC appoint its council member. A discussion ensued as to how to handle the logistics of the next election. Ms. Varveris will collect additional information and report back to the co-chairs prior to the next council meeting.

**Announcements and Other Business:** Ms. Rumford announced that the council page on the school website is updated and current. Thursday, August 20th is the first day of school and there are 8 staff development days. The school year runs one week longer next year. Ms. Rumford also discussed the flier distributed to the council regarding the Science Olympiad and expressed optimism that interest could be generated for next year's participation.

Ms. Morlang inquired about standardized testing for this school year. Ms. Varveris discussed that the testing window opened March 6th for 3rd through 5th grades who are taking the SBAC language arts and math. The window for testing closes the first week of June. There are two portions to the test - math and English language testing in the computer lab and a performance assessment in the classroom. Parents will receive results from the tests in the summer or fall.

Ms. Morlang then asked the teachers on the council to speak to any results they are seeing from SPSA spending. Ms. Varveris said that Ms. Ordahl planned to schedule a meeting with district representatives to get information on spending. Ms. Alves said that an inventory had been done of books in the Learning Center to make sure needs were accurately reported. Each grade level representative submitted a list of what they need and the lists were given to Ms. Ordahl. Ms. Alves also expressed concern that the SPSA did not allocate funds for a RIS person.

Ms. Dentone expressed thanks to the PTA for the new balls for the playground and for providing the Starting Arts program. The teachers feel there have been many good infrastructure changes as of late.

Ms. Varveris announced that the process had started to find a new principal. The district head of Human Resources will be on campus March 23rd to talk with teachers to find out what they are looking for in a new principal. On March 24th, he will meet with the PTA.

Ms. Alves also thanked Ms. Ordahl for the treats she provides at staff meetings and Ms. Sink for lunch last Friday.

**Adjournment:** Ms. Rumford called for a motion to adjourn the meeting. A motion was made by Ms. Lieberman and seconded by Ms. Varveris. The motion carried.

The meeting was adjourned at 6:52 pm.

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Bonnie Lieberman, Secretary