

**Laurelwood Elementary School
School Site Council Meeting
February 3, 2015**

The meeting was called to order at 6:03 pm by Sabrina Rumford.

Attendees: Sabrina Rumford (Co-Chair), Diana Morlang (Co-Chair), Linda Gentry, Amanda Laughlin, Bonnie Lieberman (Secretary), Kristin Dentone, Robyn Alves, Linda Varveris, Susan Auclair and Pam Ordahl.

Review of Agenda: Ms. Rumford reviewed the agenda for the meeting.

Review of the Single Plan for Student Achievement: Ms. Rumford turned the meeting over to Ms. Ordahl to lead a discussion on the Single Plan for Student Achievement (SPSA). While the SPSA has been approved, we can amend the budget that was included with it as long as the changes are described in and approved in the minutes. The minutes approving the changes would then be submitted to the district. The revised document does not need to go back to the school board for approval. The budget is laid out by content area and in each area there are subcategories that address specific items. The site council is allowed to allocate money in the categories as it sees fit.

Ms. Ordahl reported to the Site Council that in a meeting with the teachers it was determined that teachers would like more reading materials in the classroom as they do not feel they have ample materials to make a difference with reading progress. The upper grades would specifically like to receive class sets of chapter books. In order of preference, the teachers would first like books, then additional computers and technology, and finally support for reading instruction.

At this time, the Site Council discussed which current budgeted allocations should be moved to allow for the purchase of new books for classroom libraries. The Site Council determined that the \$33,000 currently allocated in the budget for computer lab support should be reallocated for the purchase of classroom library replacement and nonfiction leveled books. Ms. Rumford called for a motion to approve the reallocation of these funds. A motion was made by Ms. Varveris to (i) reallocate \$16,500 from computer lab support to classroom library replacement and (ii) reallocate \$16,500 from computer lab support to the purchase of nonfiction leveled books. The motion made by Ms. Varveris was seconded by Ms. Morlang. Ms. Rumford called for any additional discussion or dissent. There being no further discussion, a vote was taken on the motion made and seconded. The motion carried.

At this time, the Site Council discussed renaming the Related Expenditure (as such term is utilized in the SPSA Budget) of \$24,000 currently described in the SPSA Budget as follows:

Academic Performance Area	Compliance Area	Funding Resources	Related Expenditure	Estimated Cost
ELD	Improve Instructional strategies, materials	EIA, LEP	Push In/Pull Out Support	\$24,000

The Site Council discussed changing the Related Expenditure of this line item from "Push In/Pull Out Support" to "Technology." Ms. Rumford called for a motion to approve the renaming of this line item of funding. A motion was made by Ms. Varveris to rename as follows:

Academic Performance Area	Compliance Area	Funding Resources	Related Expenditure	Estimated Cost
ELD	Improve Instructional strategies, materials	EIA, LEP	Technology	\$24,000

The motion made by Ms. Varveris was seconded by Ms. Morlang. Ms. Rumford called for additional discussion or dissent. There being no further discussion, a vote was taken on the motion made and seconded. The motion carried.

Review of School Safety Plan: The Site Council reviewed and discussed the School Safety Plan, including supplies for cases of emergency, bike safety, pedestrian safety, playground duty and conflict management training. Ms. Rumford called for a motion to approve the School Safety Plan. The motion to approve was made by Ms. Varveris and was seconded by Ms. Auclair. Ms. Rumford called for additional discussion or dissent. There being no further discussion, a vote was taken on the motion made and seconded. The motion carried.

Adjournment: Ms. Rumford called for a motion to adjourn the meeting. A motion was made by Ms. Gentry and seconded by Ms. Dentone. The motion carried.

The meeting was adjourned at 7:19 pm.

Bonnie Lieberman, Secretary