

To Be Approved
TOWN OF PUTNAM
April 3, 2023
GENERAL GOVERNMENT COMMITTEE MEETING
Also Via Zoom
ID# 823 7909 8464

TOPIC	DISCUSSION
PRESENT:	Deputy Mayor Simmons, Selectman Pempek
ABSENT:	Selectman Rawson
1.	CALL TO ORDER Deputy Mayor Simmons called the meeting to order at 6:00 PM
2.	APPROVAL OF THE MINUTES A. June 7, 2021 General Government Committee Meeting Minutes Selectman Pempek made a motion to approve the June 7, 2021 General Government Committee Meeting Minutes. The motion was seconded by Deputy Mayor Simmons and passed unanimously.
3.	NEW BUSINESS A. Cell Phone Policy Town Administrator Sistare reviewed the proposed changes to the Cell phone policy with the Committee. Selectman Pempek approved the cell phone policy changes as presented. The motion was seconded by Deputy Mayor Simmons and passed unanimously.
4.	Employee Manual Town Administrator Sistare and HR/PR Director Clifford reviewed the proposed changes to the Employee Manual. The Committee will meet again at 6:00 PM prior to the next Board of Selectmen meeting to continue review of the Manual
6.	ADJOURNMENT Selectman Pempek made a motion to adjourn at 6:49 PM. The motion was seconded by Deputy Mayor Simmons and passed unanimously.