

## PROVIDER RESPONSIBILITIES

- Providers must be approved by the Magnolia ISD School Board. The physical activity program conducted by a private or commercially sponsored center must provide both instructional and physical activities. Providers will be expected to have copies of the age/grade appropriate Texas Essential Knowledge and Skills (TEKS) for Physical Education and show evidence of inclusion into the instruction provided. Copies of the TEKS may be obtained at the following links:

<http://ritter.tea.state.tx.us/rules/tac/chapter116/ch116b.html> (middle school) or  
<http://ritter.tea.state.tx.us/rules/tac/chapter116/ch116c.html> (high school) or at  
[www.magnoliaisd.org](http://www.magnoliaisd.org) Departments >> Athletics >> OCPE

- **The Provider Application will be completed online for the 2023-2024 school year. The application window will be open from April 3rd- May 12th. Providers will be notified by email of approval.**
- Providers must complete and submit Grade/Attendance report forms to the student's counselor each grading period by the last day of the grading period. **Reports may not be delivered to the counselor/registrar by students or parents.**
- If a Grade/Attendance Report Form is not received by the counselor by the designated deadline, a student may lose the opportunity to participate in OCPE and the provider may be dropped from the OCPE program.
- If a Grade/Attendance Report Form is not received by the counselor by the designated deadline, the student will receive an incomplete for that grading period. Students will not be eligible to participate in any school sponsored extracurricular activity for a minimum of three weeks or to receive a semester of credit for Physical Education.
- Providers must immediately notify the school counselor and/or his designee if the student drops out of the program.
- Providers must immediately notify the school counselor and/or his designee if the organization moves or discontinues the OCPE activities.
- The Magnolia ISD reserves the right to visit the provider and evaluate the age appropriateness and level of instruction in the physical education TEKS.
- Providers must ensure a clean and safe environment in which students are "well-supervised." The coach must be present at all times during the scheduled activity to provide guidance and instruction, and to ensure safety.
- Providers must provide an alternative place and plan for students when there is inclement weather.
- Competition/game participation/animal care and grooming **does not count** toward Category I or Category II time requirements.
- A grade reporting form, with due dates will be sent electronically to approved providers prior to the start of school.
- The provider must notify the school designee if the student does not meet the 90% attendance requirement. One hour of participation is equivalent to one day of attendance or absence.
- The Magnolia ISD reserves the right to remove a provider's approval if there is evidence that OCPE program criteria and/or requirements are not being met or upheld.