

Central Middle School Building Committee  
Sub-Committee on Communications

Thursday, March 23, 2023  
\*\*\*Approved\*\*\* MINUTES

Sub-committee members present:

Clare Kilgallen\*, Dennis Yeskey, Greg Piccininno\*, Laura Kostin\* (late), Lauren Rabin  
Absent Tony Turner\*  
(\* – CMSBC voting member)

Others present:

Stephanie Cowie (FSAC4PWD Liaison) and Chris Cykley (CSG)

**1. Call the meeting to order.**

- a. Lauren Rabin called the meeting to order at 3:38PM.

**2. Approve minutes from March 16.**

- a. A Motion was made by Greg Piccininno and seconded by Stephanie Cowie to approve the minutes. The minutes were approved 2-0.

**3. Finalize April 11 RTM quarterly report and attendance at RTM committee (e.g., Education, Finance, Etc.) and district (e.g., District 1, 8, Etc.) meetings for April and May.**

- a. The April 11 quarterly report will be finalized and approved by April 4 to be as current as possible.
- b. The sub-committee discussed attending only RTM committee meetings in April and both RTM Committee and RTM District meetings in May with talking points. We also need to coordinate with any BOE and BET members planning to attend these meetings.
- c. A Motion was made by Greg Piccininno and seconded by Clare Kilgallen to approve Stephanie Cowie to represent the CMSBC at RTM meetings. The motion was approved 2-0.
- d. Lauren Rabin proposed the following **subject to member availability and agreement:**
  - Thursday March 30, 7:30 PM -- BOC: Clare Kilgallen & Lauren Rabin
  - Monday April 3, 7:00 PM – Education: Stephanie Cowie and Tony Turner
  - Monday April 3, 7:30 PM – Finance: Joe Rossetti and Nisha Arora
  - Monday April 3, TBD– Public Works: Mike Spilo and Todd Klair

**4. Finalize CMSBC Ed Spec and Verified Program changes for submission to the BOE (i.e., how we arrived at our current recommendation of 125,452 sq. ft. assuming a 65% building efficiency % on programming space of 81,544 sq. ft.)**

- a. The sub-committee did a final review of the following documents:

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- Memo:  
[https://docs.google.com/document/d/1To0yu11bxW094zM8T70tkl\\_TnDVlTtwlysf-Rz5rLbl/edit?usp=sharing](https://docs.google.com/document/d/1To0yu11bxW094zM8T70tkl_TnDVlTtwlysf-Rz5rLbl/edit?usp=sharing)
  - Summary of changes and votes:  
<https://docs.google.com/spreadsheets/d/1Ufwjg8BnXHPUG4UyZjiRzf8yNR2GHra6lWp1JO9ZIVQ/edit?usp=sharing>
- b. Chris Cykley reviewed the timeline for State submission (June 30) and importance of obtaining timely feedback from the BOE on the CMS BC recommendations.
  - c. The sub-committee did not see any feedback in the shared documents with the full building committee and a Motion was made by Clare Kilgallen and seconded by Greg Piccininno to approve the documents. The motion was approved 4-0 (two votes in absentia).
  - d. Lauren Rabin took the action to send to BOE and CMSBE by COB March 23.

**5. Adjourn**

- a. A Motion was made by Clare Kilgallen and seconded by Greg Piccininno to adjourn. The meeting adjourned without objection at 5:12PM

Prepared by Lauren Rabin