

Sarasota Military Academy Foundation, Inc.

BOARD OF TRUSTEES

MEETING MINUTES

17 NOVEMBER 2022

Board of Trustee Members' Attendance

Present:

Howard G. Crowell, Jr., LTG USA (Ret), Chair

Mr. Herb Jones, Vice Chair

Ms. J. Allison Archbold, JD, Maj, USMC (Ret)

Thomas J. McElheny, EdD, Capt, USMC (Former Marine)

Others in Attendance:

Mr. Rafael Robles, Executive Director

SMA-COL Christina Bowman, CEO/Head of High School

Location: SMA High School Campus

The chair called the meeting to order at 2:30 pm.

Motion to Approve 2 August 2022 Minutes:

Vice Chair Herb Jones moved to approve the 2 August 2022 minutes; Dr. Thomas McElheny seconded the motion and the board unanimously approved.

Motion to Approve Audit:

Dr. McElheny moved to approve the audit; Vice Chair Jones seconded the motion and the board unanimously approved.

Motion to Bylaws Amendment:

Vice Chair Jones moved to approve the amendment to the bylaws in removing virtual voting for the need of physical presence to vote; Dr. McElheny seconded the motion and the board unanimously approved.

Financials: Mr. Rafael Robles presented the financial dashboard of the foundation. He explained the breakdown of total revenue and expenses for the fiscal year. Chair Howard Crowell stated the fiscal year goals would be broken down by quarter with accountability on meeting quarterly goals.

Chair Crowell recommended creating a report on visitors to the school along with the person responsible for invitation. Dr. McElheny stated the CRM software will assist in facilitating the tracking and responsible party and those monthly special formations will begin to invite various community members. He discussed the goal of expanding SMA's footprint in the community and

the need for implementing a CRM software for tracking. Chair Crowell stated that the Foundation would assist in funding of this software.

Executive Director Report: Mr. Robles discussed the status of ongoing campaigns and the schedule of campaigns going forward.

Vice Chair Jones moved to approve the transfer of all funds to Gulfside Bank; Dr. McElheny seconded the motion and the board unanimously approved.

Chair: N/A

Old Business: N/A

New Business: N/A

Public Comments: N/A

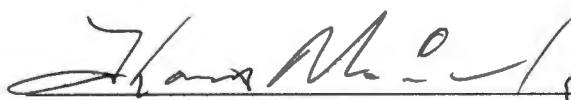
The chair adjourned the meeting at 3:40 pm.



Herb Jones, Chair

3/31/23

Date



Dr. Thomas McElheny, Vice Chair/Treasurer

3/31/23

Date