



1:1 Student Device Expectations

Overview:

Minooka 201 believes that the effective use of technology can significantly help motivate and engage students to achieve higher learning outcomes. A one to one (1:1) program provides the platform for any time or any place learning. It allows students to have meaningful collaboration and achieve educational results both in and outside the classroom. Therefore, all students in grades Kindergarten - 1st grade will be issued an iPad. Grades 2-8 will be issued a Chromebook. iPads and Chromebooks will be referred to as “the device” unless otherwise notated. All devices will be issued a charger and shall be in a protective shell or carrying case to protect the equipment.

Expectations:

Equipment is used for school-related purposes only

The device is expected to be used for school-related learning opportunities only, regardless if the device is on school grounds or not. All internet traffic will be filtered 24/7 with the same rules applied during normal school hours. The device should not be used by anyone but the student for whom it is issued. Each day, the classroom teacher will decide if students will use their device or not. Students will never use the equipment in restrooms or locker rooms.

The student is responsible for safe handling and care

The student is responsible for the use and care of the device and is expected to bring the device fully-charged and ready to use at school every day. Damaged equipment needs to be returned for evaluation and repair ASAP. Accidental damage will result in a repair charge. Damage due to negligence or misuse will result in repair charges or disciplinary actions. Damaging another student’s Chromebook will result in disciplinary action and/or replacement fees being assessed.

The student will transport the equipment safely including in the classroom, between classes, and outside of school. The device must remain free of any writing, drawing, stickers, or labels other than the district-provided asset tracking labels. Removal of district-provided labels or asset tags is not permitted and subject to disciplinary actions.

Students are responsible for following device care guidelines:

- Heavy objects should never be placed on top of the device
- Never use extreme pressure when opening or closing the Chromebook
- Never use extreme pressure when opening or closing the kickstand of the iPad
- Ensure nothing is on the keyboard before closing the device lid
- Keep the device away from liquids and never unattended

- Student is responsible for the security of the device
- Device should not be exposed to weather elements such as rain or snow
- Inserting or removing the charger cord is done in a responsible manner
- Clean screen with a soft, dry microfiber or anti-static cloth
- Device is kept in its protective shell or carrying case at all times

Use of Cameras, Microphones, & Recording Equipment

- Camera, Microphones, and Recording Equipment can only be used in the classroom with teacher approval and photos or recordings cannot be shared beyond the classroom

Accidental Damage

All accidental damage incidents must be promptly reported to the classroom teacher. Students will be asked to provide a statement that describes the events which led to the damage.

- When damage requires new hardware (e.g., screen broken), the replacement fee will be issued. Parents and guardians will be notified by a Building Administrator.
- After the second occurrence, future damage incidents may result in the full replacement cost of the device, and/or the student's privileges to use the device may be revoked or limited.
- If replacement hardware is not listed on the pricing structure then the fee amount is market value.

Lost or Stolen Device

In the event that the device is lost or stolen, it is the responsibility of the student to immediately report it to his or her classroom teacher or building administration. Administration may remotely disable the device until it has been returned. If the equipment is thought to be stolen outside of school grounds, a police report must be filed and a copy of the report must be given to the school district within two weeks of the filing date.

Loaner Equipment

The district will provide a loaner device to be checked out by students in the event of their device being repaired or lost. Loaner equipment shall be returned at the end of the day unless directed otherwise. Spare equipment is a limited supply, and priority will go to students who have their device out for repair compared to students who routinely forget to bring their device charged to school each day.

Equipment is owned by the district

The district reserves the right to monitor, search, or access any data or communication that is processed on the district issued equipment. Any unlawful use discovered will be reported to the police, and the district will take any and all appropriate actions including disciplinary action. Any equipment not returned when a student is unenrolled from the district will be subject to replacement fees. "Bring your own devices" are not allowed; with 1:1 issued devices all students will have the same experience.