

SB 187 Comprehensive School Safety Plan Process & Templates

Oak Ridge School



5920 Bufkin Dr.

San Jose, CA 95123

Phone: (408) 578-5900

Board Adopted FEB 16, 2023



TABLE OF CONTENTS

The following document is an addendum to the District Comprehensive Safety Plan. The District Comprehensive Safety Plan is the main body of the document. Each school has a site specific document that works in tandem with the District’s plan. The Comprehensive Safety Plan is designed to be utilized as a resource for prevention/mitigation, preparedness, response and recovery planning and training as well as for meeting the guidelines of the Standardized Emergency Management System (SEMS), the National Incident Management System (NIMS) and Title 1, Division 4, Chapter 8 Government Code. It is a living document to meet site, district and community needs, forms or requirements. It is NOT to be a “grab and go” guide in an actual emergency.

Table of Contents

Safety Plan Signature Page.....4

Safety Plan Goals.....5

Incident Command System Team.....13

Command Posts.....14

Emergency Response Teams.....15

Evacuation Map..... 20

Ingress and Egress Map..... 21

Before and After School Care..... 22

Emergency Communication Numbers.....23

Legal Requirements..... 24

All sites will refer to the District Comprehensive Safety Plan for all emergency preparedness, safety and operation protocol. All procedures have been standardized throughout the District.

The following information is school site specific.

School Safety Planning Committee

The school site council is responsible for developing the school site safety plan or for delegating the responsibility to a school safety planning committee. (Ed. Code 35294.1)

The school site safety committee shall be composed of the following members: the principal or designee, one teacher who is a representative of the recognized certificated employee organization; one parent/guardian whose child attends the school; one classified employee who is a representative of the recognized classified employee organization; other members if desired. (Ed Code 35294.1)

Local law enforcement has been consulted (Ed. Code 39294,1) Other local agencies, such as health care and emergency services, may be consulted if desired. (Ed Code 39294.2)

Other members of the school or community may provide valuable insights as members of the School Safety Planning Committee. Additional members may include:

- A representative from the local law enforcement agency
- School Resource Officers
- Guidance counselor
- Special Education Department Chairperson
- One or more key community service providers
- Student representative(s)
- Disciplinary team member
- Staff leaders
- Additional parent representatives

OAK RIDGE SCHOOL SAFETY TEAM

The undersigned members of the Oak Ridge School Safety Planning Committee certify that the requirements of the SB 187 Safety Plan have been met.

Michelle Tsang

Michelle Tsang- Principal

Janelle Biskup

Janelle Biskup- Teacher

Michelle O'Keefe

Michelle O'Keefe- Teacher

Hannah Carter

Hannah Carter- Teacher

Donna Parkos

Donna Parkos- Classified

Erin Eckland

Erin Eckland- Parent Representative

Heather Victor

Heather Victor- Parent Representative

Daniel Funamura

Danielle Funamura-Parent Representative

Yabing Hooda

Yabing Hooda- Parent Representative

Dona Phan

Dona Phan-Parent Representative

Oscar A. Ortiz

Oscar A. Ortiz- District Safety Committee Chair

THE OAK RIDGE SAFE SCHOOL PLAN WAS APPROVED VIRTUALLY BY THE OAK RIDGE SCHOOL SITE COUNCIL ON JANUARY 31, 2023.

OAK RIDGE ELEMENTARY SCHOOL

Safety Plan Goals

Annual Safety Goals

The School Safety Planning Committee shall make an assessment of the current status of school crime committed on campus and at school-related functions and of appropriate strategies and programs that will provide or maintain a high level of school safety. (Ed. Code 35924.2)

While the School Safety Planning Committee reviews school, district and community crime data trends such as the California Safe School Assessment, other data can bring value to the discussions. Such data may include:

- Mental Health Data
- State, District or Site Surveys (such as the Youth Risk Behavior Survey)
- Disciplinary Data
- Community Police Data

Data may be more valuable if disaggregated by gender, age, zip code, ethnicity, etc. Current trends should be reviewed as well.

Based on data analysis, the School Safety Planning Committee identifies one or two **safety-related goals for the next school year as well as the strategies and/or programs that will be used to meet those goals**. The objective is to provide meaningful goals in order to improve the campus climate.

The goals are reported, with the Safety Plan, to the Board of Trustees and are shared with the school staff and community.

In order to keep the goals as a safety focus for the school year, it is recommended that at least three brief meetings be held to review data and progress. The progress can be reported to the School Site Council, staff, parent groups and the Board of Trustees.

The year-end assessment should be completed in May and reported.

OAK RIDGE ELEMENTARY SCHOOL

Safety Plan Goals

2022 - 2024

GOAL 1:

As we keep schools open during the COVID pandemic, Oak Ridge School will establish systems and protocols to maintain the safety of all students and staff .

Strategy 1.1: Oak Ridge staff and students will be asked to self screen for symptoms including fever (100 F+) prior to coming to the school site.

Assessment 1.1: Oak Ridge will have a protocol developed, communicated, posted and distributed as needed. This protocol will also be posted on the Oak Ridge website.

Strategy 1.2: Oak Ridge staff and students will be trained on proper hand washing techniques and use of sanitizer to take place several times a day with sanitizer stations throughout the school campus.

Assessment 1.2: Training will be scheduled and presented to Oak Ridge staff and students on the first day of school.

Strategy 1.3: Oak Ridge will establish and follow protocols when a student or staff member has been in contact with someone that has been diagnosed with COVID-19 or exhibits symptoms of COVID-19.

Assessment 1.3: Oak Ridge will communicate and implement protocol as defined by COVID-19 district and health guidelines.

Strategy 1.4: Oak Ridge students who are sent home with any symptoms are given a rapid at-home COVID test kit to utilize at home before returning to school.

Assessment 1.4: School health clerk will communicate with families the protocols for returning to school as needed.

Baseline Data: Since the beginning of the 2022-2023 school year, there have been 15 cases of COVID-19 among staff and students (till November 2022).

Comments:

Goal 2:

100% of Oak Ridge staff will be trained in all disaster and emergency protocols (fire, earthquake, evacuation and active shooter). In addition, Oak Ridge will update our school ARCC's so they are up to date in case of an emergency or natural disaster.

Strategy 2.1: Oak Ridge staff and students will practice monthly fire drills on campus. These drills will include how to evacuate the building, where to line up in case of an emergency and where to evacuate off campus. These drills will be conducted during class time, recess and lunch so students have practice during all times of the day.

Strategy 2.2: Oak Ridge students and staff will be taught the protocols for how to respond to an earthquake while at school and evacuate as needed. This drill will provide an opportunity for all staff and students to simulate a disaster response in order to test and evaluate our school's emergency procedures plan.

Strategy 2.3: Oak Ridge students and staff will learn the procedures of a Run, Hide, Defend training drill to respond to an active shooter on campus or in the neighborhood.

Strategy 2.4: FOOD: Teachers will receive a bin and gallon sized zip lock bags for every student (as well as letters) to go home asking parents to bring snacks to be stored in the ARCC.

Strategy 2.5: WATER: The water in the ARCC will be changed during December break along with water preserver.

Strategy 2.6: SOLAR BLANKETS: Oak Ridge received a supply of solar blankets that is stored in the ARCC in case of an emergency.

Strategy 2.7: Updated materials include Rescue Backpacks and [First Aid Supplies](#) that are replaced every 5 years including such items as band aids, bandages, etc.

Assessment 2.7: Verify items have been delivered and placed in the ARCC by January.

Baseline Data: During the start of the 2022-2023 school year, 100% of Oak Ridge certificated staff and 75% of Oak Ridge classified staff have been trained on all of the emergency protocols for fire and earthquake. 100% of Oak Ridge certificated staff and 75% of Oak Ridge classified staff have been trained on Run, Hide, Defend and Lockdown protocols.

Assessment: 100% of certificated and classified staff will receive training on disaster and emergency protocols as evidenced by sign in sheets.

GOAL 3:

Oak Ridge will provide mental health support for students.

Strategy 3.1: Mental Health Intern support for 2 days

Strategy 3.2: Outside agency referrals for mental health support through School Linked Services for Alum Rock Counseling, Community Solutions, Rebekah's Children Services, or San Jose State Interns.

Strategy 3.3: Almaden Valley Counseling supports for 1 days

Strategy 3.4: Parents and students can be referred through Care Solace

Assessment 3.1 through 3.4: Number of students being served by mental health support systems.

Strategy 3.5: Oak Ridge will use strategies, such as Calm Down Corners, Community Circles, Daily Check-ins, and SEL Lessons through Nearpod or Second Step

Assessment 3.5: Connectedness and Belonging Survey Results

Baseline Data: In the 2021-2022 school year, approximately 25 students received counseling services through San Jose State Interns and Almaden Valley Counseling Services.

Review tardies, absenteeism, expulsion and suspension data.

The table displays the suspension and expulsion rates at the school, in the district, and throughout the state. Expulsions occur only when required by law or when all other alternatives are exhausted.

State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

Suspensions and Expulsions
(data collected between July through June, each full school year respectively)

Rate	School 2018-2019	School 2020-2021	District 2018-2019	District 2020-2021	State 2018-2019	State 2020-2021

reonline.org/public/print/43696256088306/2020-2021[2/8/2022 10:51:01 AM]

Accountability Report Card

Suspensions	1.95%	0.00%	2.81%	0.02%	3.47%	0.20%
Expulsions	0.00%	0.00%	0.00%	0.00%	0.08%	0.00%

Note: Data collected during the 2020-21 school year may not be comparable to earlier years of this collection due to differences in learning mode instruction in response to the COVID-19 pandemic.

Suspensions and Expulsions for School Year 2019—2020 Only
(data collected between July through February, partial school year due to the COVID-19 pandemic)

Rate	School 2019-2020	District 2019-2020	State 2019-2020
Suspensions	0.51%	0.84%	2.45%
Expulsions	0.00%	0.00%	0.05%

Note: The 2019-2020 suspensions and expulsions rate data are not comparable to other year data because the 2019-2020 school year is a partial school year due to the COVID-19 crisis. As such, it would be inappropriate to make any comparisons in rates of suspensions and expulsions in the 2019-2020 school year compared to other school years.

Last updated: 1/19/22

**Suspensions and Expulsions by Student Group
(School Year 2020—2021)**

Student Group	Suspensions Rate	Expulsions Rate
All Students	0	0
Female	0	0
Male	0	0
Non-Binary	0	0
American Indian or Alaska Native	0	0
Asian	0	0
Black or African American	0	0

online.org/public/print/43696256088306/2020-2021 [2/8/2022 10:51:01 AM]

Accountability Report Card

Filipino	0	0
Hispanic or Latino	0	0
Native Hawaiian or Pacific Islander	0	0
Two or More Races	0	0
White	0	0
English Learners	0	0
Foster Youth	0	0
Homeless	0	0
Socioeconomically Disadvantaged	0	0
Students Receiving Migrant Education Services	0	0
Students with Disabilities	0	0

Attendance Factor:

The attendance factor accounts for the difference between enrollment and attendance. It is the average percentage of enrolled students typically attending school on any given day. The factor is calculated annually using prior school year data.

2017-2018 Attendance Factor:	97.48%
2018-2019 Attendance Factor:	96.94%
2019-2020 Attendance Factor:	COVID
2020-2021 Attendance Factor:	97.70%
2021-2022 Attendance Factor:	92.50%

Chronic absenteeism:

Students are considered chronically absent if they are absent at least 10 percent of the instructional days that they were enrolled to attend in a school. A distinguishing feature of this measure is that the goal is reversed.

2017-2018 Chronic Absenteeism Rate:	4.40%
2018-2019 Chronic Absenteeism Rate:	5.90%
2019-2020 COVID	
2020-2021 Chronic Absenteeism Rate:	5.40%

Chronic Absenteeism by Student Group
(School Year 2020—2021)

Student Group	Cumulative Enrollment	Chronic Absenteeism Eligible Enrollment	Chronic Absenteeism Count	Chronic Absenteeism Rate
All Students	546	540	29	5.4
Female	264	260	10	3.8
Male	282	280	19	6.8

reonline.org/public/print/43696256088306/2020-2021 [2/8/2022 10:51:01 AM]

Accountability Report Card

American Indian or Alaska Native	117	117	1	6.8
Asian	3	3	0	0.0
Black or African American	13	13	2	15.4
Filipino	15	15	0	0.0
Hispanic or Latino	232	230	20	8.7
Native Hawaiian or Pacific Islander	0	0	0	0.0
Two or More Races	44	42	1	2.4
White	119	118	5	4.2
English Learners	94	93	5	5.4
Foster Youth	4	4	0	0.0
Homeless	2	2	1	50.0
Socioeconomically Disadvantaged	147	144	23	16.0
Students Receiving Migrant Education Services	0	0	0	0.0
Students with Disabilities	114	113	16	14.2

School Facilities & Safety

Oak Ridge strives to provide a safe and healthy environment for our students and staff.

Oak Ridge School is one of 19 schools in the Oak Grove School District in South San Jose. With the collaborative efforts to maintain Safe Schools through district support (i.e. Safe Schools Specialists, Community Liaisons, The Academy, Health Clerks, Health Liaisons, bond facility renovation funds, District Safety Committee, Board policies, and collaboration with the San Jose Police Department for Lockdown Drills), and site supports (i.e. Home and School Club, School Site Council, staff, students and Student Council and the community, Safety Checks, Wellness Policy and committee, Bond and Parcel Tax Funding), an emphasis has been in place within the district and throughout the community to ensure that safety is our number one priority. To this end, there are continuous improvement processes and collaborative efforts that provide comprehensive health education and a strong academic foundation within a safe and secure learning environment that ensures success for all students.

The table shows the results of the most recent school facilities inspection. While reviewing this report, please note that even minor discrepancies are reported in the inspection process. The items noted in the table have been corrected or are in the process of remediation. The data in the table was collected January 2017.

School Facility Good Repair Status

Using the most recently collected Facility Inspection Tool (FIT) data (or equivalent), provide the following:

- Determination of repair status for systems listed
- Description of any needed maintenance to ensure good repair
- The year and month in which the data were collected
- The rate for each system inspected
- The overall rating

Year and month of the most recent FIT report: January 2022

<https://public.johncsde.org/2022-01/20/2022-01-10-01-AM>

Availability Report Card

System Inspected	Rating	Repair Needed and Action Taken or Planned
Systems: Gas Leaks, Mechanics/HVAC, Sewer	Good	No issues.
Interior: Interior Surfaces	Fair	Replace stained ceiling tiles.
Cleanliness: Overall Cleanliness, Pest/vermin Infestation	Good	No issues.
Electrical: Electrical	Poor	Work orders generated to replace multiple light outs and ballasts replacements needed.
Restrooms/Fountains: Restrooms, Sinks/Fountains	Good	No issues.
Safety: Fire Safety, Hazardous Materials	Good	No issues.
Structural: Structural Damage, Roofs	Good	No issues.
External: Playground/School Grounds, Windows/Doors/Gates/Fences	Good	No issues.

Overall Facility Rate

Year and month of the most recent FIT report: January 2022

Overall Rating	Fair
----------------	------

Last updated: 3/24/22

Cleaning Process

Oak Ridge provides a safe and clean environment for students, staff, and volunteers. The district has adopted cleaning standards for all schools. Basic cleaning operations are performed on a daily basis throughout the school year with emphasis on classrooms and restrooms. A joint effort between students and staff helps keep the campus clean and litter-free. The principal works daily with the custodial staff to develop sanitation schedules that ensure a clean, safe, and functional learning environment.

Maintenance & Repair A scheduled maintenance program is administered by Oak Ridge's custodial staff on a regular basis, with heavy maintenance functions occurring during vacation periods. Additionally, a scheduled maintenance program is administered by Oak Grove School District to ensure that school grounds and facilities remain in excellent repair. A work order process is used when issues arise that require immediate attention. Emergency repairs are given the highest priority; repair requests are completed efficiently and in the order in which they are received.

Additionally, due to COVID-19 pandemic:

Hand sanitizing stations are located in common areas such as lunch areas, front offices, and priority locations identified by the principal.

Students are encouraged to bring their own water bottles to use the available water bottle filling stations. All water fountains are available for students.

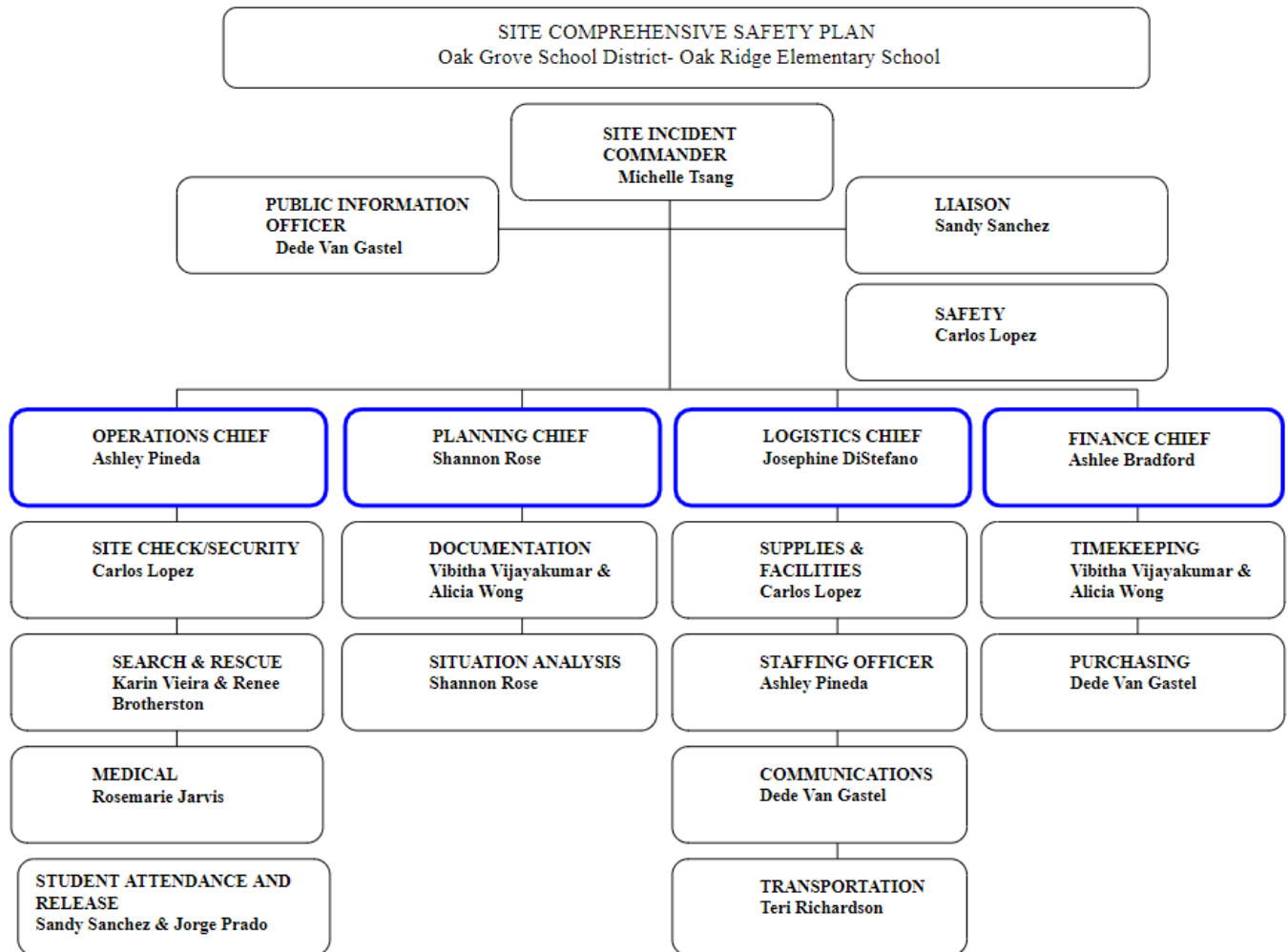
The District will provide face masks for staff.

HVAC systems have been serviced and inspected across the District to ensure proper operation and circulation of outside air.

Strict cleaning and disinfecting protocols are in place throughout the school campuses. In classrooms, teachers and age-appropriate students will have access to non-toxic materials to maintain the cleanliness of their environment.

OAK RIDGE SCHOOL EMERGENCY PROCEDURES

OAK RIDGE ICS TEAM



Staging Areas – Oak Ridge

Insert Primary and Secondary Locations

Command Posts

One indoor and one outdoor area for the Command Center to be stationed in the event of a district emergency.

Primary: Outside of Room 18

Secondary: Library

Off Site School Evacuation Centers

To be determined in conjunction with the Director of Facilities

Primary: Palmia Park

Secondary: Calero Park

Unification Site	Staffing
Palmia Park Primrose Drive & Palmia Drive San Jose, CA 95123	First on scene to arrive
Calero Park 290 Calero Avenue San Jose, CA 95123	First on scene to arrive

Secondary: Santa Teresa High School

Unification Site	Staffing
Santa Teresa High School 6150 Snell Avenue San Jose, CA 95123	First on scene to arrive

Emergency Response Teams

Operations

Team	Team Leader:	Staff Members:
Operations Chief	Ashley Pineda	Ashley Pineda
Security	Carlos Lopez	Brenna Juull Corbin Moots Desiree Cataluna
Search & Rescue	Karin Viera & Jenny Roberts	Jolenta Guevara Rob Sutter Michelle O'Keefe Janelle Biskup
Medical	Rosemarie Jarvis	Gina Shepard Annie Ruaro Emmanuela Luna Nicole Chin
Student Attendance and Release	Sandy Sanchez	Jorge Prado

Planning

Team	Team Leader:	Staff Members:
Planning Chief	Shannon Rose	Shannon Rose
Documentation	Vibitha Vijayakumar	Alicia Wong
Situation Analysis	Shannon Rose	Shannon Rose

Logistics

Team	Team Leader:	Staff Members:
Logistic Chief	Josephine Distefano	Josephine DiStefano
Supplies/Facilities	Carlos Lopez	Josephine DiStefano
Staffing Officer	Ashley Pineda	Ashley Pineda
Communication	Dede Van Gastel	Dede Van Gastel
Transportation	Teri Richardson	Teri Richardson Bus Drivers

Finance

Team	Team Leader:	Staff:
Finance Chief	Ashlee Bradford	Ashlee Bradford
Timekeeping	Vibitha Vijayakumar	Alicia Wong
Purchasing	Dede Van Gastel	Dede Van Gastel

Buddy Teacher System Roster

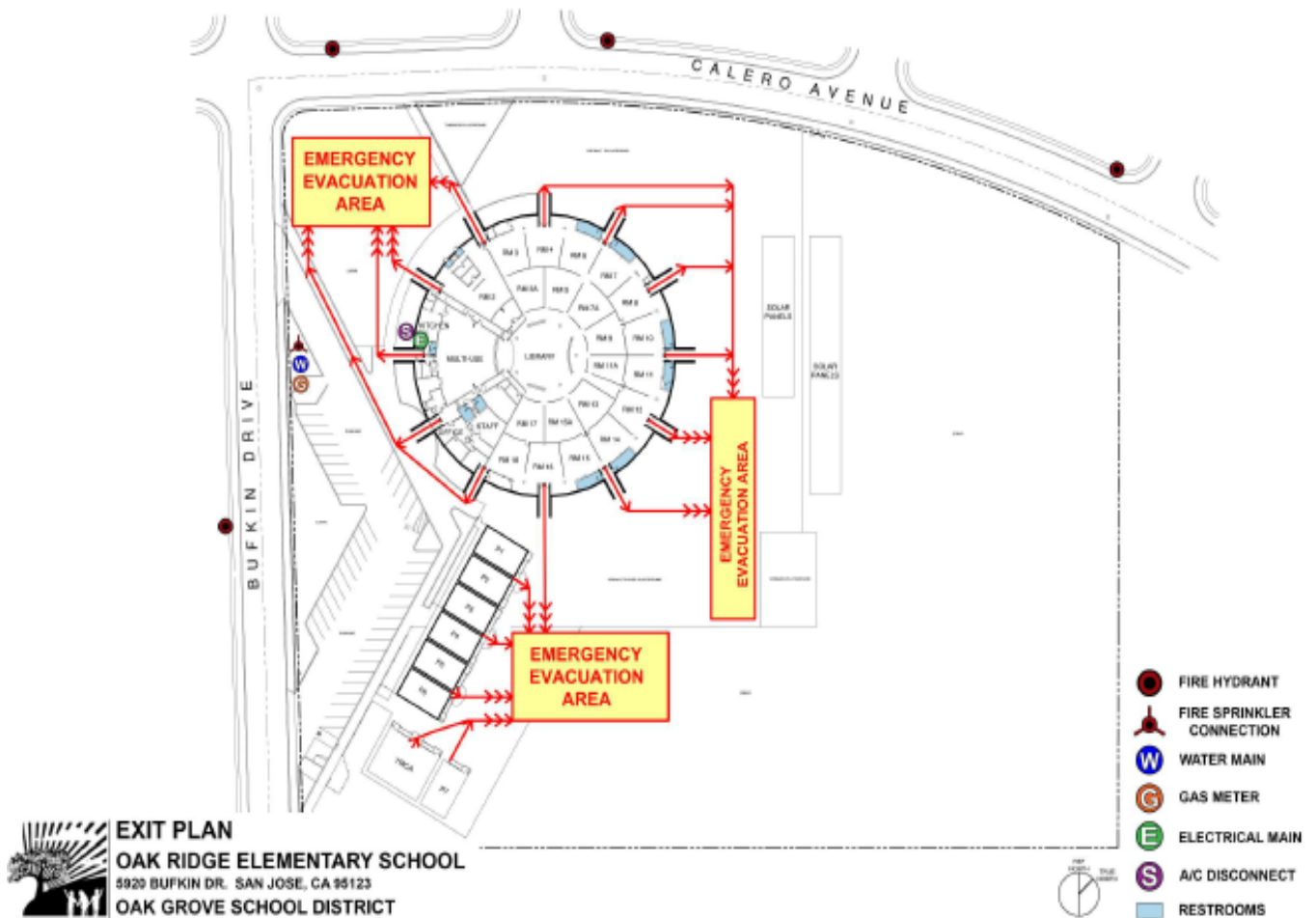
Site:	Oak Ridge Elementary School	School Year:	2021-2022
Updated prepared by:	Michelle Tsang	Date:	9/18/2021

This list should be updated in September of each school year to accommodate any staff changes.

Note: Teachers assigned to lead or have staff assignments should be paired with teachers assigned to the student assembly area. In an emergency, when directed to evacuate to the assembly area, all teachers will take any emergency items and move their classes to the assembly area. Teachers assigned to lead or have staff assignments will then “hand off” responsibility for their class to their Buddy Teacher and report to their emergency assignment.

Responsibility for Remaining with Students		Responsibility for Assuming Emergency Task		Emergency Task
Room #	Teacher	Room #	Teacher	
3	Dolan	10	O’Keefe	Search and Rescue
2	Obara	P-6	Ruaro	Medical
P-2	Griffin	7	Luna	Medical
6	Carter	P-3	Moots	Security
4	Carlson	12	Cataluna	Security
5	Shvarts	11	Guevara	Search and Rescue
7A	Eckland	16	Chin	Medical
P-4	Koutsos	12	Sutter	Search and Rescue
P-5	Lytle	18	Shepard	Medical
9	Filipe	14	Biskup	Search and Rescue
8	Barboza	15	Juull	Security

Evacuation Map



Ingress/Egress Routes for Evacuation





BEFORE AND AFTER SCHOOL DAY CARE

Oak Grove School District will ensure after-school programs are educated on key parts of emergency management planning, including keeping emergency contact cards up to date and having the most accurate information from parents on who youths are permitted to leave with.

After-school programs are contained within a school's overall emergency management plan.

However, there are important emergency planning considerations specific to after-school programs that may not be addressed in the school's overall emergency management plan, such as:

- How the Incident Command Structure is to operate after school when most staff have left for the day;
- Training of after-school program staff;
- Emergency procedures, especially when some buildings may be closed; and
- Coordination with local emergency responders.

Similar to emergency management planning for schools, after-school programs should also develop plans based upon site-specific issues. Collaborative exercises, site assessments, needs assessments, inventories, meetings, and emergency exercises, including drills and tabletops, would also assist in validating and encouraging adoption of the plan by administrators while promoting sustainability over time.

The District recommends that after-school programs:

- Parallel the schools' plans and procedures, or incorporate their plans into the schools' plans;
- Consult others (rather than plan in a vacuum);
- Include important contact numbers in their plans;
- Include reunification plans;
- Identify personnel for key roles;
- Orient all staff to the plan; and
- Have the plan available at all times.

Preschools will follow the site's Incident Command System and report to the evacuation area as the plan describes.

The Principal will coordinate with all programs on the site, such as Boys and Girls Club, Champion, BASE, YMCA, etc.

EMERGENCY COMMUNICATION NUMBERS

Police, Fire & Rescue, Medical, Sheriff, Hazardous Incident

911

Emergency from mobile phone

408-227-8911

Police non-emergency

311

San Jose Mercury

408-920-5444

Sheriff

408-299-3233

TRANSPORTATION EMERGENCY NUMBERS

Regional Medical Center of SJ

408-259-5000

CHP Goldengate

707-551-4151

Office of Emergencies Services
Santa Clara

408-808-7800

CHP Gilroy

408-848-2324

RADIO AND TV STATIONS

Fire Department

408-277-4619

KARA 105.7 FM

408-575-1057

County of Santa Clara

408-885-4250

KCBS 740 AM

415-765-4000

Emergency Medical Services

KFOG 104.5 FM

408-817-5364

Pacific Gas & Electric

800-743-5000

KLIV 1590 AM

408-575-1600

American Red Cross

408-577-2178

KLOCK 1170 AM

408-440-0851

San Jose Environmental Services

408-945-3000

City of San Jose Emergency
Services

408-277-4595

KGO CH 7

415-954-7777

KNTV CH 11

408-452-4780

Dead Animal Collection

408-578-7297

KPIX CH 5

415-362-5550

HazMat

408-277-4659

KRON CH 4

415-441-4444

Poison Control

800-876-4766

KTVU CH 2

510-834-1212

SDS

800-451-8346

CAL/EPA

916-323-2514

SAFETY DATA SHEETS

San Jose Water Resource Board

510-622-2300

HOW TO REQUEST A SDS

1-800-451-8346

OSHA

800-321-6742

3E Company

CalOSHA-Fremont

510-794-2521

Provide as much of the following product information as possible:

San Jose Water

408-279-7900

- Produce Name
- Manufacturer Name
- Product Number (found on side of container)
- UPC Code (if available)

Highway Patrol

800-835-5247

CHP Non Emergency

707-551-4100

GENERAL INFORMATION – SCHOOL SAFETY

District Commitment to School Safety

It is the policy of the Oak Grove School District Board of Education that all students enrolled in this district, and all employees employed by this district, have the right to attend campuses, which are safe and secure. The Board believes that a beginning step toward safer schools is the development of a comprehensive plan for school safety by every school within the District. The Board intends that parents, students, teachers, administrators, counselors, classified personnel, and community agencies develop safe school plans, including local law enforcement, and approved by the Board. The school site committee will review these safe school plans on an annual basis and proposed changes will be submitted to the Board for approval.

LEGISLATIVE REQUIREMENTS

The California Education Code (sections 35294.10-35294.15) outlines the requirements of all schools operating any kindergarten and any grades 1 to 12, inclusive, to write and develop a school safety plan relevant to the needs and resources of that particular school.

This requirement was presented in Senate Bill 187, which was approved by the Governor and chaptered in 1997. This legislation contained a sunset clause, which stated that this legislation would remain in effect only until January 1, 2000. **See Appendix for Senate Bill 187 Text. Senate Bill 334 was approved and chaptered in 1999 and perpetuated this legislation under the requirement of the initial legislation.**

Comprehensive School Safety Plans are required under SB 187/SB 334 to contain the following elements:

- Assessment of school crime committed on school campuses and at school-related functions
- Child abuse reporting procedures
- Disaster procedures
- Suspension and expulsion policies
- Procedures to notify teachers of dangerous pupils
- Anti-harassment policy
- Sexual harassment policies
- School wide dress code policies
- Procedures for safe ingress and egress
- Policies enacted to maintain a safe and orderly environment
- Rules and procedures on school discipline
- Uniform Complaint process
- Goals on providing a safe and healthy environment

The Comprehensive School Safety Plan will be reviewed and updated by _____ every year. The school will report on the status of its school safety plan including a description of its key elements in the annual school accountability report card.