

Oak Grove School District

SB 187
Comprehensive
School Safety Plan
Process & Templates

Christopher School



565 Coyote Rd.

San Jose, CA 95111

Phone: [\(408\) 227-8550](tel:4082278550)

Board Adopted FEB. 16, 2023

TABLE OF CONTENTS

The following document is an addendum to the District Comprehensive Safety Plan. The District Comprehensive Safety Plan is the main body of the document. Each school has a site specific document that works in tandem with the District’s plan. The Comprehensive Safety Plan is designed to be utilized as a resource for prevention/mitigation, preparedness, response and recovery planning and training as well as for meeting the guidelines of the Standardized Emergency Management System (SEMS), the National Incident Management System (NIMS) and Title 1, Division 4, Chapter 8 Government Code.

It is a living document to meet site, district and community needs, forms or requirements. It is NOT to be a “grab and go” guide in an actual emergency.

Table of Contents

Safety Plan Signature Page.....	4
Safety Plan Goals.....	5
Incident Command System Team.....	10
Command Posts.....	11
Emergency Response Teams.....	12
Evacuation Map.....	17
Ingress and Egress Map.....	18
Before and After School Care.....	19
Emergency Communication Numbers.....	20
Legal Requirements.....	21

All sites will refer to the District Comprehensive Safety Plan for all emergency preparedness, safety and operation protocol. All procedures have been standardized throughout the District.

The following information is school site specific.

School Safety Planning Committee

The school site council is responsible for developing the school site safety plan or for delegating the responsibility to a school safety planning committee. (Ed. Code 35294.1)

The school site safety committee shall be composed of the following members: the principal or designee, one teacher who is a representative of the recognized certificated employee organization; one parent/guardian whose child attends the school; one classified employee who is a representative of the recognized classified employee organization; other members if desired. (Ed Code 35294.1)

Local law enforcement has been consulted (Ed. Code 39294,1) Other local agencies, such as health care and emergency services, may be consulted if desired. (Ed Code 39294.2)

Other members of the school or community may provide valuable insights as members of the School Safety Planning Committee. Additional members may include:

- A representative from the local law enforcement agency
- School Resource Officers
- Guidance counselor
- Special Education Department Chairperson
- One or more key community service providers
- Student representative(s)
- Disciplinary team member
- Staff leaders
- Additional parent representatives

CHRISTOPHER SCHOOL SAFETY TEAM

The undersigned members of the Christopher School Safety Planning Committee certify that the requirements of the SB 187 Safety Plan have been met.

Marie Mabanag

Title: Principal, Marie Mabanag

Marissa Rinde

Title: School Site Council Chairperson, Marissa Rinde

Breanna Simpson

Title: School Site Council Parent Representative, Breanna Simpson

Title: School Site Council Parent Representative,

Title: School Site Council Parent Representative,

Title: School Site Council Parent Representative-Alternate,

Maribel Fong

Title: Teacher Representative, Maribel Fong

Maribel Avalos

Title: Teacher Representative Alternative, Maribel Avalos

Israel Luna

Title: Classified staff Representative – Israel Luna

Oscar Ortiz

District Safety Committee Chair - Oscar Ortiz

THE CHRISTOPHER SAFE SCHOOL PLAN WAS APPROVED BY THE CHRISTOPHER SCHOOL SITE COUNCIL ON 1/13/2023.

CHRISTOPHER ELEMENTARY SCHOOL

Safety Plan Goals

Annual Safety Goals

The School Safety Planning Committee shall make an assessment of the current status of school crime committed on campus and at school-related functions and of appropriate strategies and programs that will provide or maintain a high level of school safety. (Ed. Code 35924.2)

While the School Safety Planning Committee reviews school, district and community crime data trends such as the California Safe School Assessment, other data can bring value to the discussions. Such data may include:

- Mental Health Data
- State, District or Site Surveys (such as the Youth Risk Behavior Survey)
- Disciplinary Data
- Community Police Data

Data may be more valuable if disaggregated by gender, age, zip code, ethnicity, etc. Current trends should be reviewed as well.

Based on data analysis, the School Safety Planning Committee identifies one or two **safety-related goals for the next school year as well as the strategies and/or programs that will be used to meet those goals**. The objective is to provide meaningful goals in order to improve the campus climate.

The goals are reported, with the Safety Plan, to the Board of Trustees and are shared with the school staff and community.

In order to keep the goals as a safety focus for the school year, it is recommended that at least three brief meetings be held to review data and progress. The progress can be reported to the School Site Council, staff, parent groups and the Board of Trustees.

The year-end assessment should be completed in May and reported.

CHRISTOPHER ELEMENTARY SCHOOL

Safety Plan Goals 2021-2023

- GOAL 1:** Establish systems and protocols to maintain the safety of all students and staff as we reopen schools during the COVID pandemic.
- Strategy 1.1:** Canopies provided for outdoor lunch and social distancing procedures at lunch if needed
- Assessment 1.1:** Canopies installed in designated areas and more lunch times available for less kids eating at one time
- Strategy 1.2:** Establish and follow protocols when a student or staff member has been in contact with someone that has been diagnosed with COVID 19 or exhibits symptoms of COVID-19
- Assessment 1.2:** Protocol provided to staff and community.
- Strategy 1.3:** Staff and students will be trained on proper hand washing and use of sanitizer to take place several times a day with sanitizer stations throughout the school campus. Hand sanitizer is provided.
- Assessment 1.3:** Training scheduled and presented to staff and students on the first day of school.
- Strategy 1.4:** Students are encouraged to wear face coverings throughout the day in their classrooms. Extra masks are provided as needed.
- Assessment 1.4:** Protocol communicated and posted to families, students and staff.
- Strategy 1.5:** Students sent home with any symptoms placed in an isolation area.
- Assessment 1.5:** Protocol developed and shared with the community.
- Strategy 1.6:** Water filling stations available throughout the school campus.
- Assessment 1.6** Map showing water filling stations throughout campus.
- Strategy 1.7:** Mandated testing for students who displayed symptoms or with unverified absence.

Assessment 1.7 Information sent out to the community regarding testing and take home kits

Baseline Data 1.1: Since COVID-19 this is the second year returning to school, there is no baseline data to follow.

GOAL 2: School will update the ARCC to ensure adequate necessary supplies in the event of an emergency.

Strategy 2.1: Each class will receive a bin, along with a gallon sized zip top bag for every student. Parent letters will accompany the bags home, asking for snacks to be stored inside the ARCC.

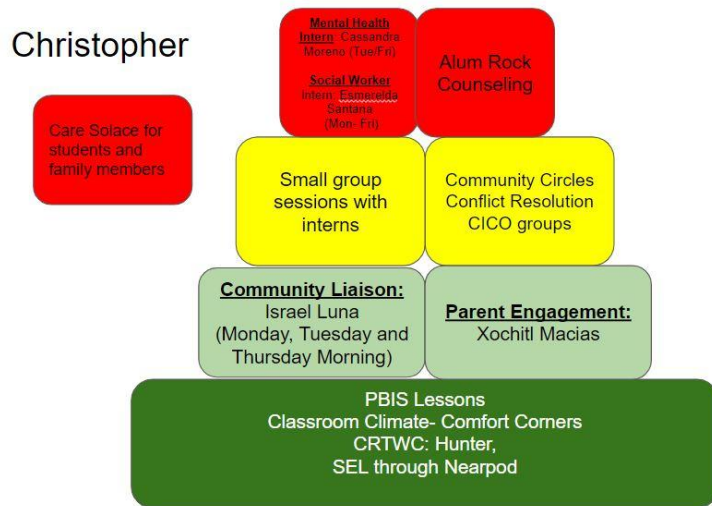
Assessment 2.1: Confirm storage of classroom bins with zip top bags for every student by October.

Strategy 2.2: Updated materials include facemasks and hand sanitizer

Assessment 2.2: Verify items have been delivered and placed in the ARCC by January.

Baseline Data 2.1 /2.2: ARCC materials are replaced on a rotating basis.

GOAL 3: Provide mental health support for students.



Strategy 3.1: Mental Health Intern support for 2 days

Strategy 3.2: Social Worker Intern support for 3 days

Strategy 3.3: Outside agency referrals for mental health support through School Linked Services for Alum Rock Counseling, Community Solutions,

Strategy 3.4: Parents and students can be referred through Care Solace

Assessment 3.1 through 3.6: Number of students being served by mental health support systems.

Strategy 3.5: Professional Learning Community focus on the following:

- Empathy interviews
- Morning meetings
- Welcoming and Affirming.
- SEL Lessons

Strategy 3.6: Individual School Strategies, such as Calm Down Corners, Community Circles, SEL Lessons through Nearpod

Assessment 3.7: Connectedness and Belonging Survey Results

Strategy 3.8: Anti Race and Anti Bias Professional Development

Assessment 3.8: Anti Race and Anti Bias Reflection Journey

Baseline Data 2.1 /2.2: We don't have any baseline data since this is our first year providing such a variety of mental health support.

Review tardies, absenteeism, expulsion and suspension data.

The table displays the suspension and expulsion rates at the school from 2015 through 2018, in the district, and throughout the state. Expulsions occur only when required by law or when all other alternatives are exhausted.

DUE TO THE COVID-19 PANDEMIC AND MANDATED SCHOOL CLOSURES THAT BEGAN ON MARCH 13, 2020, DISCIPLINE AND ATTENDANCE DATA FOR 2019-2020 AND 2020-2021 IS NOT COMPARABLE TO PREVIOUS YEARS AND WILL THEREFORE NOT BE INCLUDED.

State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

Suspensions and Expulsions
(data collected between July through June, each full school year respectively)

Rate	School 2018-2019	School 2020-2021	District 2018-2019	District 2020-2021	State 2018-2019	State 2020-2021
Suspensions	0.99%	0.00%	2.81%	0.02%	3.47%	0.20%

weonline.org/public/print/43696256048102/2020-2021 [2/8/2022 9:37:07 AM]

Accountability Report Card

Expulsions	0.00%	0.00%	0.00%	0.00%	0.08%	0.00%
------------	-------	-------	-------	-------	-------	-------

Note: Data collected during the 2020-21 school year may not be comparable to earlier years of this collection due to differences in learning mode instruction in response to the COVID-19 pandemic.

Suspensions and Expulsions for School Year 2019—2020 Only
(data collected between July through February, partial school year due to the COVID-19 pandemic)

Rate	School 2019-2020	District 2019-2020	State 2019-2020
Suspensions	0.00%	0.84%	2.45%
Expulsions	0.00%	0.00%	0.05%

Note: The 2019-2020 suspensions and expulsions rate data are not comparable to other year data because the 2019-2020 school year is a partial school year due to the COVID-19 crisis. As such, it would be inappropriate to make any comparisons in rates of suspensions and expulsions in the 2019-2020 school year compared to other school years.

Last updated: 1/20/22

Suspensions and Expulsions by Student Group
(School Year 2020—2021)

Student Group	Suspensions Rate	Expulsions Rate
All Students	0	0
Female	0	0
Male	0	0
Non-Binary	0	0
American Indian or Alaska Native	0	0
Asian	0	0
Black or African American	0	0
Filipino	0	0

online.org/public/print/436962560481.02/2020-2021 [2/8/2022 9:37:07 AM]

Accountability Report Card

Hispanic or Latino	0	0
Native Hawaiian or Pacific Islander	0	0
Two or More Races	0	0
White	0	0
English Learners	0	0
Foster Youth	0	0
Homeless	0	0
Socioeconomically Disadvantaged	0	0
Students Receiving Migrant Education Services	0	0
Students with Disabilities	0	0

Card undated

For the 2018-19 school year, there were only 4 total suspensions for a rate of .98 and there were no expulsions for a rate of 0.0.

Attendance Factor:

The attendance factor accounts for the difference between enrollment and attendance. It is the average percentage of enrolled students typically attending school on any given day. The factor is calculated annually using prior school year data.

- 2017-2018 Attendance Factor: 96.41%
- 2018-2019 Attendance Factor: 95.88%
- 2019-2020 Attendance Factor: COVID
- 2020-2021 Attendance Factor: 94.10% K-6, 96.00% 7-8
- 2021-2022 Attendance Factor: 87.70% K-6, 90.20% 7-8

Chronic absenteeism:

Students are considered chronically absent if they are absent at least 10 percent of the instructional days that they were enrolled to attend in a school. A distinguishing feature of this measure is that the goal is reversed.

- 2017-2018 Chronic Absenteeism Rate: 7.30%
- 2018-2019 Chronic Absenteeism Rate: 8.80%
- 2019-2020 COVID
- 2020-2021 Chronic Absenteeism Rate: 21.1%%

Chronic Absenteeism by Student Group
(School Year 2020—2021)

Student Group	Cumulative Enrollment	Chronic Absenteeism Eligible Enrollment	Chronic Absenteeism Count	Chronic Absenteeism Rate
All Students	408	394	83	21.1
Female	192	187	41	21.9
Male	216	207	42	20.3
American Indian or Alaska Native	30	30	1	20.3

<https://nces.ed.gov/ipeds/datacenter/ipedsonline.org/public/print/436962560481/02/2020-2021> [28/2022 9:37:07 AM]

I Accountability Report Card

Asian	2	2	0	0.0
Black or African American	4	4	2	50.0
Filipino	11	11	0	0.0
Hispanic or Latino	331	321	75	23.4
Native Hawaiian or Pacific Islander	5	5	0	0.0
Two or More Races	7	7	1	14.3
White	18	14	4	28.6
English Learners	173	172	42	24.4
Foster Youth	0	0	0	0.0
Homeless	13	13	7	53.8
Socioeconomically Disadvantaged	267	262	66	25.2
Students Receiving Migrant Education Services	0	0	0	0.0
Students with Disabilities	38	38	13	34.2

School Facilities & Safety

Christopher strives to provide a safe and healthy environment for our students and staff.

Christopher School is one of 19 schools in the Oak Grove School District in South San Jose. With the collaborative efforts to maintain Safe Schools through district support (i.e. Safe Schools Specialists, Community Liaisons, The Academy, Health Clerks, Health Liaisons, bond facility renovation funds, District Safety Committee, Board policies, and collaboration with the San Jose Police Department for Lockdown Drills), and site supports (i.e. Home and School Club, School Site Council, staff, students and Student Council and the community, Safety Checks, Wellness Policy and committee, Bond and Parcel Tax Funding), an emphasis has been in place within the district and throughout the community to ensure that safety is our number one priority. To this end, there are continuous improvement processes and collaborative efforts that provide comprehensive health education and a strong academic foundation within a safe and secure learning environment that ensures success for all students.

The table shows the results of the most recent school facilities inspection. While reviewing this report, please note that even minor discrepancies are reported in the inspection process. The items noted in the table have been corrected or are in the process of remediation. The data in the table was collected January 2017.

School Facility Good Repair Status

Using the most recently collected Facility Inspection Tool (FIT) data (or equivalent), provide the following:

- Determination of repair status for systems listed
- Description of any needed maintenance to ensure good repair
- The year and month in which the data were collected
- The rate for each system inspected
- The overall rating

Year and month of the most recent FIT report: January 2022

System Inspected	Rating	Repair Needed and Action Taken or Planned
Systems: Gas Leaks, Mechanical/HVAC, Sewer	Good	No action needed.
Interior: Interior Surfaces	Fair	Work order generated to repair chipped floor tile.
Cleanliness: Overall Cleanliness, Pest/Vermin Infestation	Good	Work order generated for our pest management company to service the cafeteria.
Electrical: Electrical	Poor	Work orders generated to complete a few relamps and replace outlet receptacle.
Restrooms/Fountains: Restrooms, Sinks/Fountains	Good	No action needed.
Safety: Fire Safety, Hazardous Materials	Good	No action needed.
Structural: Structural Damage, Roofs	Good	Work order generated to trim trees away from the roof line.

ocrdline.org/public/print/43696256048002/2020-2021[2/6/2022 9:37:07 AM]

Accountability Report Card

External: Playground/School Grounds, Windows/Doors/Gates/Fences	Good	No action needed.
--	------	-------------------

Overall Facility Rate

Year and month of the most recent FIT report: January 2022

Cleaning Process

Christopher provides a safe and clean environment for students, staff, and volunteers. The district has adopted cleaning standards for all schools. Basic cleaning operations are performed on a daily basis throughout the school year with emphasis on classrooms and restrooms. A joint effort between students and staff helps keep the campus clean and litter-free. The principal works daily with the custodial staff to develop sanitation schedules that ensure a clean, safe, and functional learning environment.

Maintenance & Repair A scheduled maintenance program is administered by Christopher's custodial staff on a regular basis, with heavy maintenance functions occurring during vacation periods. Additionally, a scheduled maintenance program is administered by Oak Grove School District to ensure that school grounds and facilities remain in excellent repair. A work order process is used when issues arise that require immediate attention. Emergency repairs are given the highest priority; repair requests are completed efficiently and in the order in which they are received.

Additionally, due to COVID-19 pandemic:

Hand sanitizing stations are located in common areas such as lunch areas, front offices, and priority locations identified by the principal.

Students are encouraged to bring their own water bottles to use the available water bottle filling stations. All water fountains are available for students.

The District will provide face masks for staff. All staff are required to wear fabric face coverings unless prevented due to health conditions or instructional/communication needs. In those instances, staff will be provided with a clear face shield. Additional disposable masks and gloves are also available, as needed. HVAC schedules will be set to run at least two hours before and after occupied hours.

HVAC systems have been serviced and inspected across the District to ensure proper operation and circulation of outside air.

Strict cleaning and disinfecting protocols are in place throughout the school campuses. In classrooms, teachers and age-appropriate students will have access to non-toxic materials to maintain the cleanliness of their environment.

CHRISTOPHER SCHOOL

EMERGENCY PROCEDURES

CHRISTOPHER ICS TEAM

CHRISTOPHER INCIDENT COMMAND TEAM

ROLE	MEMBER
SITE INCIDENT COMMANDER	Marie Mabanag, Principal
PUBLIC INFORMATION OFFICER	Belen Marquez, Secretary
LIAISON	Israel Luna, Site Liaison
SAFETY	Maribel Avalos, Teacher
OPERATIONS CHIEF	Eva Marcoida, Lit Coach
SITE SECURITY CHECK	Rick Talamantes, Custodian
SEARCH & RESCUE	Martin Aguilar, Teacher
MEDICAL	Mireya Cortes, Health Clerk
STUDENT ATTENDANCE & RELEASE	Belen Marquez, Secretary
PLANNING CHIEF	Karin Mendoza, ELTP Coach
DOCUMENTATION	Courtney Hunter-Quevedo, RSP Teacher
SITUATION ANALYSIS	Sara Piazzola, Teacher
LOGISTICS CHIEF	Mike Brittain, Teacher
SUPPLIES & FACILITIES	Rick Talamantes, Custodian
STAFFING OFFICER	Koren James, Teacher
COMMUNICATIONS	Yaneth Pisco, Classified Staff
TRANSPORTATION	Teri Richardson
FINANCE CHIEF	Belen Marquez, Secretary
TIMEKEEPING	Mary Pham, Instructional Assistant
PURCHASING	Marie Mabanag, Principal

Staging Areas – Christopher

Primary Staging Area - Blacktop Area Around Playground Structure

Secondary Staging Area - Grass Area Beyond Solar Panels

Command Posts

One indoor and one outdoor area for the Command Center to be stationed in the event of a district emergency.

Primary: Portable 7 (Inside Area)

Secondary: Area Between Quad and Portables 5-9 (Outside Area)

Off Site School Evacuation Centers

To be determined in conjunction with the Director of Facilities

Primary: Melody Park

Secondary: Hellyer School

Unification Site	Staffing	
Melody Park	Marie Mabanag or as assigned	All Staff
Hellyer School	Marie Mabanag or as assigned	All Staff

Emergency Response Teams

Operations

Team	Team Leader:	Staff Members:
Operations Chief	Eva Marcoida	TBD as assigned
Security	Rick Talamantes	TBD as assigned
Search & Rescue	Martin Aguilar	TBD as assigned
Medical	Mireya Cortes	TBD as assigned
Student Attendance and Release	Belen Marquez	TBD as assigned

Planning

Team	Team Leader:	Staff Members:
Planning Chief	Karin Mendoza	TBD as assigned
Documentation	Courtney Hunter-Quevedo	TBD as assigned
Situation Analysis	Sara Piazzola	TBD as assigned

Logistics

Team	Team Leader:	Staff Members:
Logistic Chief	Mike Brittain	
Supplies/Facilities	Rick Talamantes	TBD as assigned
Staffing Officer	Koren James	TBD as assigned
Communication	Yaneth Pisco	TBD as assigned
Transportation	Teri Richardson	TBD as assigned

Finance

Team	Team Leader:	Staff:
Finance Chief	Belen Marquez	
Timekeeping	Mary Pham	TBD as assigned
Purchasing	Marie Mabanag	TBD as assigned

Christopher School Buddy System

Buddy Teacher System Roster

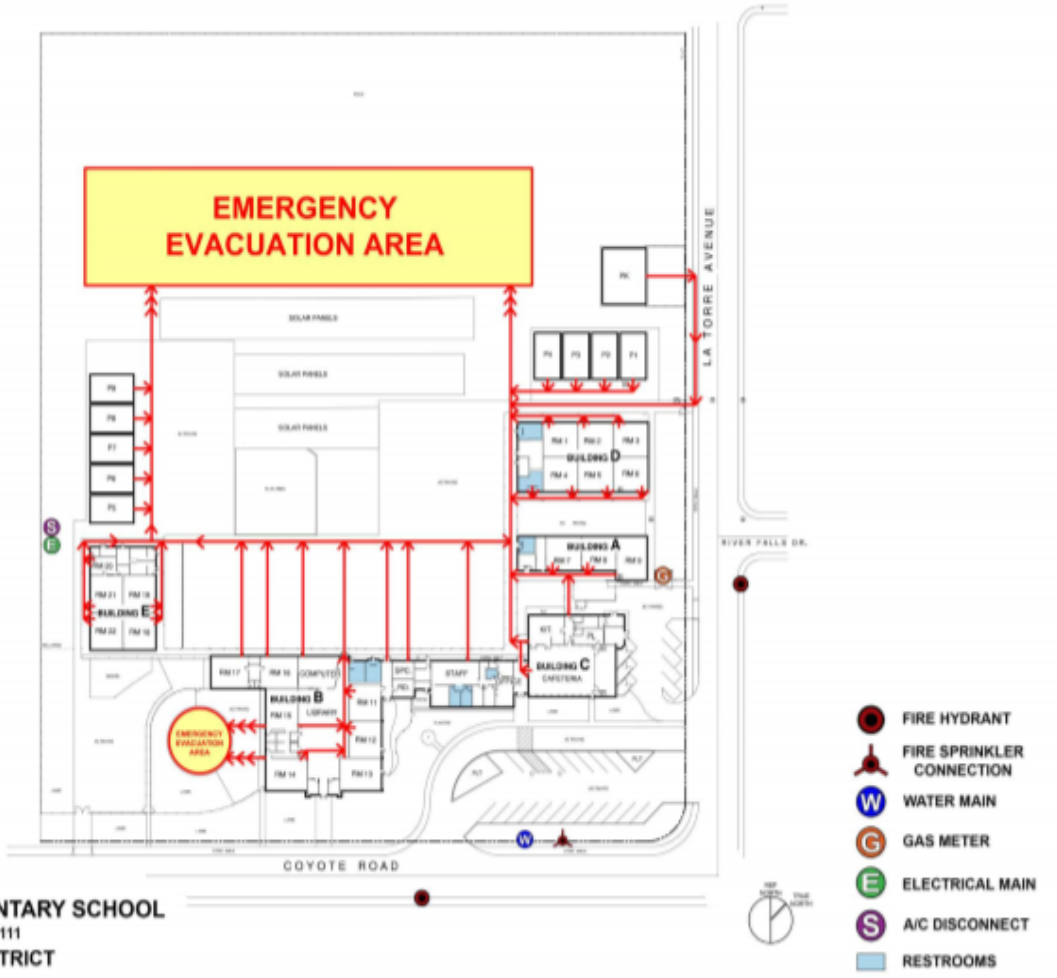
Site:	Christopher Elementary School	School Year:	2022-2023
Updated prepared by:	Marie Mabanag	Date:	01/10/2023

This list should be updated in September of each school year to accommodate any staff changes.

Note: Teachers assigned to lead or have staff assignments should be paired with teachers assigned to the student assembly area. In an emergency, when directed to evacuate to the assembly area, all teachers will take any emergency items and move their classes to the assembly area. Teachers assigned to lead or have staff assignments will then “hand off” responsibility for their class to their Buddy Teacher and report to their emergency assignment.

Responsibility for Remaining with Students		Responsibility for Assuming Emergency Task		Emergency Task
Room #	Teacher	Room #	Teacher	
4	Marcela Castaneda	13	Eva Marcoida	Operations Chief
2	John Duong	13	Karin Mendoza	Planning Chief
5	Angela Rengifo	9	Martin Aguilar	Search and Rescue
6	Yolanda Dandridge	Office	Belen Marquez	Logistics Chief
15	Norma Ortiz/Instructional Assistant	8	Coutney Hunter-Quevedo	Documentation
12	Lupita Gallardo	16	Rachel Kralyecich	Safety alternate IC
14	Koren James	23	Martin Aguilar	Search and Rescue
15	Yaneth Pisco	P9	Mike Brittain	Logistics Chief
17	Xochil Garcia	Office	Mireya Cortes	Medical
18	Fariba Roberts	1	Sara Piazzola	Situation Analysis
22	Maribel Fong	13	Israel Luna	Communications
8	Maria del los Angeles	15	Maribel Avalos	Safety
P-4	Jaime Guerrero		Mary Pham	Time Keeping
Kitchen	Min Choi			

Evacuation Map



EXIT PLAN
CHRISTOPHER ELEMENTARY SCHOOL
 565 COYOTE RD. SAN JOSE, CA 95111
 OAK GROVE SCHOOL DISTRICT

Ingress/Egress Routes for Evacuation





BEFORE AND AFTER SCHOOL DAY CARE

Oak Grove School District will ensure after-school programs are educated on key parts of emergency management planning, including keeping emergency contact cards up to date and having the most accurate information from parents on who youths are permitted to leave with.

After-school programs are contained within a school's overall emergency management plan.

However, there are important emergency planning considerations specific to after-school programs that may not be addressed in the school's overall emergency management plan, such as:

- How the Incident Command Structure is to operate after school when most staff have left for the day;
- Training of after-school program staff;
- Emergency procedures, especially when some buildings may be closed; and
- Coordination with local emergency responders.

Similar to emergency management planning for schools, after-school programs should also develop plans based upon site-specific issues. Collaborative exercises, site assessments, needs assessments, inventories, meetings, and emergency exercises, including drills and tabletops, would also assist in validating and encouraging adoption of the plan by administrators while promoting sustainability over time.

The District recommends that after-school programs:

- Parallel the schools' plans and procedures, or incorporate their plans into the schools' plans;
- Consult others (rather than plan in a vacuum);
- Include important contact numbers in their plans;
- Include reunification plans;
- Identify personnel for key roles;
- Orient all staff to the plan; and
- Have the plan available at all times.

Preschools will follow the site's Incident Command System and report to the evacuation area as the plan describes.

The Principal will coordinate with all programs on the site, such as Boys and Girls Club, Champion, BASE, YMCA, etc.

EMERGENCY COMMUNICATION NUMBERS

Police, Fire & Rescue, Medical, Sheriff, Hazardous Incident	911	
Emergency from mobile phone		408-227-8911
Police non-emergency	311	San Jose Mercury 408-920-5444
Sheriff	408-299-3233	
Regional Medical Center of SJ	408-259-5000	CHP Goldengate 707-551-4151
Office of Emergencies Services Santa Clara	408-808-7800	CHP Gilroy 408-848-2324
Fire Department	408-277-4619	
County of Santa Clara Emergency Medical Services	408-885-4250	
Pacific Gas & Electric	800-743-5000	
American Red Cross	408-577-2178	
San Jose Environmental Services	408-945-3000	
City of San Jose Emergency Services	408-277-4595	
Dead Animal Collection	408-578-7297	
HazMat	408-277-4659	
Poison Control	800-876-4766	
SDS	800-451-8346	
CAL/EPA	916-323-2514	
San Jose Water Resource Board	510-622-2300	
OSHA	800-321-6742	
CalOSHA-Fremont	510-794-2521	
San Jose Water	408-279-7900	
Highway Patrol	800-835-5247	
CHP Non Emergency	707-551-4100	

TRANSPORTATION EMERGENCY NUMBERS

RADIO AND TV STATIONS

KARA	105.7 FM	408-575-1057
KCBS	740 AM	415-765-4000
KFOG	104.5 FM	408-817-5364
KLIV	1590 AM	408-575-1600
KLOCK	1170 AM	408-440-0851
KGO	CH 7	415-954-7777
KNTV	CH 11	408-452-4780
KPIX	CH 5	415-362-5550
KRON	CH 4	415-441-4444
KTVU	CH 2	510-834-1212

SAFETY DATA SHEETS

HOW TO REQUEST A SDS
1-800-451-8346
3E Company

Provide as much of the following product information as possible:

- Produce Name
- Manufacturer Name
- Product Number (found on side of container)
- UPC Code (if available)

GENERAL INFORMATION – SCHOOL SAFETY

District Commitment to School Safety

It is the policy of the Oak Grove School District Board of Education that all students enrolled in this district, and all employees employed by this district, have the right to attend campuses which are safe and secure. The Board believes that a beginning step toward safer schools is the development of a comprehensive plan for school safety by every school within the District. The Board intends that parents, students, teachers, administrators, counselors, classified personnel, and community agencies develop safe school plans, including local law enforcement, and approved by the Board. The school site committee will review these safe school plans on an annual basis and proposed changes will be submitted to the Board for approval.

LEGISLATIVE REQUIREMENTS

The California Education Code (sections 35294.10-35294.15) outlines the requirements of all schools operating any kindergarten and any grades 1 to 12, inclusive, to write and develop a school safety plan relevant to the needs and resources of that particular school.

This requirement was presented in Senate Bill 187, which was approved by the Governor and chaptered in 1997. This legislation contained a sunset clause, which stated that this legislation would remain in effect only until January 1, 2000. **See Appendix for Senate Bill 187 Text. Senate Bill 334 was approved and chaptered in 1999 and perpetuated this legislation under the requirement of the initial legislation.**

Comprehensive School Safety Plans are required under SB 187/SB 334 to contain the following elements:

- Assessment of school crime committed on school campuses and at school-related functions
- Child abuse reporting procedures
- Disaster procedures
- Suspension and expulsion policies
- Procedures to notify teachers of dangerous pupils
- Anti-harassment policy
- Sexual harassment policies
- School wide dress code policies
- Procedures for safe ingress and egress
- Policies enacted to maintain a safe and orderly environment
- Rules and procedures on school discipline
- Uniform Complaint process
- Goals on providing a safe and healthy environment

The Comprehensive School Safety Plan will be reviewed and updated by **Christopher School Site Council** every year. The school will report on the status of its school safety plan including a description of its key elements in the annual school accountability report card.