



## Central Middle School Building Committee

### Meeting Minutes

#### MEETING DETAILS

Meeting Number	23-010	
Purpose	Weekly Meeting	
Meeting Date	2/28/2023	
Meeting Time	8:00 AM	
Location	Training Room B - Greenwich Police Dept	

Attendee	Committee Members	Attendance
Chairman	Tony Turner	Present
Vice Chairman	Clare Lawler Kilgallen	Virtual
Secretary	Christina Poccia	Virtual
	Todd Klair	Virtual
	Greg Piccininno	Joined at 8:46
	Joe Rossetti	Virtual
	Josh Caspi	Absent
BET Rep	Nisha Arora	Virtual
BOE Rep	Laura Kostin	Virtual

Attendee	Ex-Officio Members	Attendance
FSAC for People w/ Disabilities	Steph Cowie	Virtual
BoS Rep	Lauren Rabin	Virtual
RTM Rep	Mike Spilo	Absent
DPW rep	Michael Kiselak	Absent
Dr. Toni Jones rep	Daniel Watson	Virtual
P&Z rep	Dennis Yeskey	Virtual

Attendee	Meeting Attendees	Attendance
CSG, Owner Rep	Chris Cykley	Virtual
CSG, Owner Rep	Jim Giuliano	Virtual
CSG, Owner Rep	Sam D'Agostino	Virtual
SLAM	Amy Samuelson	Virtual
SLAM	Kemp Morhardt	Virtual
Principal	Tom Healy	Virtual
Turner, CM	Tim Klepps	Virtual

Agenda Item	Topic	Description
1.00	Call to Order	Mr. Tony Turner moved to call the meeting to order 8:08 am
2.00	Housekeeping - Central Middle School - Turner Agreement	Turner and Greenwich council to meet later this week to discuss the agreement later this week.
2.01	Housekeeping - Community Forum	March 8th will have a forum at Central Middle School
2.02	Housekeeping - Turner Interim Agreement	Draft agreement for Turner will be saved on the shared drive for comment from the committee members
3.00	Slam Update	Presentation Draft will be presented to the Building Committee on March 7th
3.01	Slam Update - Traffic Study	Traffic study points have been called out and discussed. Intersections to be studied have been identified and an additional intersection was added to the scope.
3.02	Slam Update - Traffic Study	Traffic study dates will be conveyed after traffic study is scope is signed off. Revised traffic proposal to be received and voted on at a future meeting.
3.03	Slam Update - Schedule	Estimating a 2 (two) week delay on schedule. SLAM will submit an updated schedule.
3.04	Slam Web-based Document Depository Services	Communications sub-committee to meet and discuss further and the Slam Web-based Document Depository Services will be added to the next week's agenda.

3.05	SLAM Update - Net to Gross variance	SLAM confirmed that they are designing to a larger sqft based then outlined in the ED specs, the reasoning behind the sq ft will need to be scheduled to discuss if this is acceptable or not. The Chair to schedule a meeting before the March 7th draft presentation.
3.06	SLAM Update	Greg moved to go into executive session to discuss square footage. Chair decided the discussion does not warrant executive session.
3.07	SLAM Update	Greg moved to discuss whether SLAM is the correct architect for the project. Motion withdrawn.
4.00	CSG Update	No update from the Havemeyer communication plan but will be added it to the next meeting agenda
4.01	CSG Update	2:00pm Thur Turner, SLAM and CSG to meet regularly to coordinate on the project.
4.02	CSG Update Project Scorecard	Project scorecard was agreed to being a good weekly touch base. CSG to update based on a few minor clarifications and suggestions.
5.00	CSG Update - Hours	Moved by Ms. Clare Kilgallen and seconded by Ms. Laura Kostin to approve sixty-five (65) hours for CSG for the month of March.
5.01	CSG Update - Hours - Vote	8-0-0 Passed
6.00	Turner Update	Turner is in the process of pulling together a cost estimation based on the Concept Plan.
6.01	Turner Update	Turner to provide flexibility on the cost estimation as to the scope and sqft are still in discussion.
7.01	Communications Sub-committee Update	Communication of fact sheet to go to Board of ED and BET, Ms. Cleared moved to approve document.
7.02	Communications Sub-committee- Fact Sheet	7.5% reimbursement for the eligible construction costs shown in the document is different then what the BET is tracking. The word "eligible" has been added to the document. The cost of the project is currently being estimated.
7.03	Communications Sub-committee- Fact Sheet	The document states the committee has not agreed to any commitments above the \$2.5 mm approved by the town.
7.04	Communications Sub-committee- Fact Sheet	Ms. Laura Kostin before the word industry we add construction Ms. Clare Kilgallen seconded
7.05	Communications Sub-committee- Fact Sheet	Ms. Clare Kilgallen moved to close debate and move to a vote.
7.06	Communications Sub-committee	5- yes 2 No to close debate (nay: Arora, Turner)
7.07	Communications Sub-committee- Fact Sheet - Vote	Vote to approve the CMS Campus fact sheet
7.08	Communications Sub-committee- Fact Sheet - Vote	Vote 7-1-0 Passed (nay: Arora)
7.09	Repository and file sharing	Google drive with the Greenwich Public Schools, with a generous storage capacity.
7.10	Repository and file sharing	Onedrive for the Town of Greenwich is not an option.
7.11	Repository and file sharing	Communications sub-committee to create a process document and a recommendation for how to proceed.
8.00	Other	Quarterly date is March 11th for the CMSBC to submit to the RTM. [error on my/Clare's part -- misstated in meeting correct date is April 11th]
8.01	Other	Cos Cob Association has extended an invitation to have the CMSBC present on March 8th with an update at the Cos Cob fire station.
8.02	Other	Quarterly date is March 11th for the CMSBC to submit to the RTM. [error on my/Clare's part -- misstated in meeting correct date is April 11th]
8.03	Other	Presentation will be fact based.
8.04	Other	All in favor and motion carries. 6-0-0 - Ms. Nisha Arora is absent
9.00	Discussion of any Pending Invoices	2 pending invoices. Slam Invoice Feb 17 1027545 \$99,589.97 and CSG Invoice
9.01	Slam Invoice	Ms. Clare Kilgallen Moved to approve SLAM Invoice Feb 17 #1027545 \$99,589.97
9.02	Slam Invoice	Slam Invoice 7-5-1 - Passed (abstain: Piccininno)
9.03	CSG Invoice	Moved by Mr. Greg Piccininno and Ms. Clare Kilgallen seconded to approve CSG invoice #4 dated 2/27/2023 for Feb in the amount of \$10,507.50
9.04	CSG Invoice	6-0-0 Passed
10.00	Approval of minutes for Nov. 22, Dec. 2, Dec. 6, Jan. 17, Jan. 24, and Feb. 7	Not ready to be voted on

11.00 Adjourn

Moved to adjourn by Ms. Christina Poccia seconded by Mr. Lauren Rabin. Adjourned at 9:48 am

Meeting Closed



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**Prepared by:**

Christina Poccia, Secretary

Central Middle School Building Committee