



Central Middle School Building Committee

Meeting Minutes

MEETING DETAILS

Meeting Number	23-003
Purpose	Weekly Meeting
Meeting Date	1/17/2023
Meeting Time	8:00 AM
Location	290 Greenwich Ave - Board of Education Building - Havemeyer Board Room

Attendee	Committee Members	Attendance
Chairman	Tony Turner	Present
Vice Chairman	Clare Lawler Kilgallen	Present
Secretary	Christina Poccia	Present
	Todd Klair	Virtual
	Greg Piccininno	Virtual
	Joe Rossetti	Virtual
	Josh Caspi	Virtual
BET Rep	Nisha Arora	Virtual
BOE Rep	Laura Kostin	Absent

Attendee	Ex-Officio Members	Attendance
FSAC for People w/ Disabilities	Steph Cowie	Virtual
BoS Rep	Lauren Rabin	Virtual
RTM Rep	Mike Spilo	Absent
DPW rep	Michael Kiselak	Virtual
Dr. Toni Jones rep	Daniel Watson	Virtual
P&Z rep	Dennis Yeskey	Virtual

Attendee	Meeting Attendees	Attendance
Owners Rep	Chris Cykley	Present
SLAM	Kemp Morhardt	Virtual
SLAM	Amy Samuelson	Virtual
CMS Principal	Tom Healy	Virtual

Agenda Item	Topic	Description
1.00	Call to Order	Motion to call the meeting to order 8:02am
2.00	Housekeeping	Architectural agreement has been signed
3.00	Housekeeping	CM Agreement is being drafted and will be sent to the committee for review and comment
4.00	Housekeeping	Note all legal contact will be filtered through the building committee chair
5.00	Communications Sub-Committee Report	RTM Report was requested to be submitted to all GPS families.
5.01	SLAM Update	Visioning session will begin 1/18 at 12:00pm and will be looking for project goals and objectives with tapping into the stakeholders.
5.02	Middle School Team	Mr. Tom Healy has the teacher and faculty ready to participate in the visioning session.
5.03	Documentation	Flip chart and meeting minutes will be shared. Meetings will not be recorded.
5.04	Design Review Committee	Volunteer of sub-committee is Ms. Laura Kostin, Ms. Christina Poccia, Mr. Mike Kiselak, Mr. Joe Rosetti, Ms. Clare Kilgallen, Mr. Josh Caspi, Mr. Tom Healy
5.05	Revised Schedule of Meetings - SLAM	SLAM to submit a calendar of meetings for the team. This will also list the community wide meetings.
6.00	Building Permit Fees	Mr. Michael Kisleak to look at the process for the waiving of the building fees.
7.00	Amended Exhibit A and B of Construction Manager RFP	No motion needed. Proceed to vote.
7.01	Vote - Amended Exhibit A and B of Construction Manager RFP	8-1-0 - Passed

8.00		No motion needed. Proceed to vote.
	RFI Responses to Construction Manager RFP	
8.01	Vote - Amended Exhibit A and B of Construction Manager RFP	9-0-0 - Passed
9.00	Scorecard for CM RFP	Scorecard approval from the committee will be needed on 1/24/23. Draft will be needed to be circulated this week.
9.01	CM Proposals	Proposals will be received on 1/26/23.
10.00	Discussion and Vote on Environmental Proposals	CSG has confirmed that the proposal received is within industry standard. 3 of the 4 companies solicited for the proposed work has declined submitting a proposal. It is the recommendation of CSG to move forward with the firm that has submitted a proposal for the work.
11.00	Environmental Proposal	Motion Ms. Clare Kilgallen to approve the environmental engineer proposal by Langan for task 1 for survey and report. Seconded by Mr. Joe Rosetti.
11.01	Vote - Environmental Proposal	9-0-0 Passed
12.00	Update on Master Plan on CSG	CSG has added the planning and zoning dates. This plan should be circulated to the committee by next week.
13.00	Pending Invoices	No pending invoices
14.00	Approval of minutes for Nov. 22, Dec. 2, Dec. 6, Jan 10th	Not ready for approval
15.00	Adjourn	Ms.Clare Kilgallen moved to adjourn Mr. Josh Caspi seconded 9:24 am

Meeting Closed



Prepared by:

Christina Poccia, Secretary
Central Middle School Building Committee