

Riverview Virtual Academy

Vision:

The vision of Riverview Virtual Academy (RVA) is to empower students and families with a voice and choice toward educational goals and to customize curriculum according to personal learning styles, and the specific needs of every individual.

Mission:

Our goal is to provide modern-day curriculum options versus one fixed system of education for every type of learner. RVA was established to tailor the educational experience and its curriculum to fit the individualized need of every single student in our district and community

Values:

Mastery-Based Learning

Flexible Pacing

Critical Thinking Skills

Independent Learning

Problem Solving Strategies

Soft Skills Training



Career Readiness

Early College

Nondiscrimination and Access to Equal Education Opportunity

It is the policy of the Board that no student in this District shall, on the basis of race, color, religion, national origin or ancestry, age, gender, marital status, sexual orientation, disability, height, weight, and/or any other legally protected characteristic, be discriminated against, excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in its programs and/or activities. Any person believing, they have been discriminated against may bring a complaint to the local civil rights coordinator: Jason Gribble, 13425 Colvin, Riverview, MI 48193 734-285-9660.

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GRADUATION REQUIREMENTS:

Language Arts: 4 Credits Mathematics: 4 Credits

Including the successful completion of at least Algebra 1, Geometry, and Algebra 2, and an additional Math credit or a retake of Algebra 2. A pupil must successfully complete a Math or Math-related credit during his or her final year of high school.

Science: 3 Credits

Including the successful completion of 1 credit of Biology, 1 credit of Chemistry, 1 credit of Physics

Social Studies: 3 Credits

Including completion of at least 1 credit in American History, 1 credit in World History, .5 credit in Economics, and .5 credit in Government.

Visual, Performing, & Applied Arts: 1 Credit

Including the completion of at least 1 credit from one or a combination of the following: Art, Music, Theater, and Applied Arts.

Physical Education/Health: 1 Credit Electives: Foreign Language: 2 Credits

In grades 9-12; OR an equivalent learning experience in grades K-12

Computers: .5 credit

Full time RVA students have this half credit automatically applied to their transcript.

Assessments: A pupil must complete the State of Michigan and Riverview related assessments to be granted a diploma. Blended students must take part in the senior project and portfolio night.

Credits Total: 18.5 Credits

NWEA, PSAT, and SAT required to earn an RVA diploma.

TRANSFERRING HIGH SCHOOL STUDENTS CREDITS & ASSESSMENTS:

It is in the students' best interest to be on pace for graduation with the following minimum credit requirements for each grade level, to also include adequate progress in required courses for a Michigan diploma.

- 10th grade: transfer a minimum of 4.5 credits
- 11th grade: transfer a minimum of 9 credits
- 12th grade: transfer a minimum of 13.5 credits

*Note: Any student transferring from another school will be assigned to the next grade level as last attended in grades 9-12. Riverview schools work within a trimester format, and online students will take three classes each trimester of the school year. A minimum of 9 classes or 4.5 credits is required to be a full-time RVA student, and a maximum of 16 classes or 8 credits will be allowed in one calendar year, including any dual enrollment classes. Riverview School District will pay the cost of six online college courses for dual enrollment if the student is deemed eligible by the RVA Director and student counselors.

RVA ACADEMIC PROGRAMMING: RVA students are provided the opportunity to participate in online learning through section 21f of the State School Aid Act and can enroll in three or more virtual or online classes so long as all requirements for participation are met. Full-time enrollment is completed through an application process which includes an annual Educational Development Plan (EDP) and submission of the online learner agreement, which includes the following:

LEARNER COMMITMENT: It is expected that the learner will:

- Be committed to the course(s), adhere to the course schedule as prescribed, and understand that schedule changes will be allowed only as outlined by the district, online teachers, and RVA Director.
- Work according to the pacing guides in order to complete the requirements of the course within a specified time frame
- Follow all other expectations as specified by RVA, this district, mentor teacher, and online teacher(s)
- Agree and adhere to the “Online Acceptable Usage Agreement”
- Participate in weekly two-way communications with the assigned Mentor Teacher. This weekly grade and progress update are a mandatory requirement that needs to be seen by the student’s mentor teacher and parents, every Wednesday of the school year. Failure to comply with this policy will result in the student being dropped from the program after the 2nd offense.
- Learners must be engaged with their online classes daily, and with their online instructors weekly. Students are required to invest a minimum of 20 hours per week to their online education, and schedule an appointment to meet with their online teacher of a class anytime they are struggling or falling behind pace.
- Take all final and State exams in a proctored environment at the RVA Lab any Monday, Wednesday, or Friday from 9:00 a.m. to 2:00 p.m.

PARENT COMMITMENT: A parent is expected to monitor and support the learner in his/her studies by doing the following:

- Agrees to be accessible to mentor teacher, online teachers, and RVA director to discuss learner's progress. Full-Time RVA parents are required to participate in three conferences with the RVA director each school year. These conferences can happen in person, Skype, or over the phone.
- Promote good time management and help create a daily routine for work completion.
- Facilitate two-way communication with the Mentor Teacher by looking at and helping your child respond to their Weekly Progress and Grade Update. This will allow parents and guardians to know their children's grades and progress towards completion at all times.
- Support the expectations of the Online Learning Agreement
- Assist with oversight of units, lessons and due dates if applicable
- Drop off and pick up students at the RVA Lab for all testing days, Final Exams, or when the student needs specific help with time on task responsibilities, any M, W, F from 9am-2pm.

INDIVIDUALS WITH DISABILITIES: The American's with Disabilities Act (A.D.A.) and Section 504 of the Rehabilitation Act provide that no individual will be discriminated against on the basis of disability. This protection applies not just to the student, but to all individuals who have access to the District's programs and facilities.

A student can access special education services through proper evaluation procedures. Parent involvement in this procedure is important and required by Federal (IDEA) and State law. Contact Christine Kress, Executive Director of Student Services at (586)445-4000 ext. 2513 to inquire about evaluation procedures and programs.

MENTOR TEACHER REQUIREMENTS: The RVA mentor teacher shall meet with or have 1-2 weekly two-way communications with each student enrolled in RVA, supporting, monitoring and providing guidance for all enrolled courses. The mentor teacher assigned may also be the teacher of record for courses.

TRANSCRIPT & RVA GRADING SYSTEM:

All final scores provided by online instructors will be converted to a letter grade as per the general grade scale (as listed below).

Grades will be entered into PowerSchool and posted on the learner's transcript; included will also be the cumulative Grade Point Average (GPA). The following decimals are used in determining the GPA of a student:

A 4.0 (93%-100%)	A- 3.667 (90%-92%)	B+ 3.333 (87%-89%)
B 3.0 (83%-86%)	B- 2.667 (80%-82%)	C+ 2.333 (77%-79%)
C 2.0 (73%-76%)	C- 1.667 (70%-72%)	D+ 1.333 (67%-69%)
D 1.0 (63%-66%)	D- 0.667 (60%-62%)	F 0 (59% or less)

Grade point averages and class rank will be computed on a 4.0 weighted system. If an incomplete grade (I) is issued for a course, the student has three weeks following the end of the semester to satisfy the course requirements (or submit work to be graded) to the instructor. Failure to do so by the deadline will result in the replacement of the incomplete (I) with a failing letter grade of (F).

AWARDING OF CREDIT: In concurrence with the requirements of the Michigan Merit Curriculum legislation, a student will be awarded credit for a course by achieving a D- (60%) or better in the course. While a student may earn credit for a course in this manner, the final semester grade issued by the teacher will be placed on the transcript and utilized for cumulative GPA tabulation.

SENIOR COMMENCEMENT:

To participate in the commencement ceremony, a student must have satisfied all the requirements for graduation as detailed in the Section titled “Graduation Requirements.” Documented verification of completion of credit must be received by 3:00 p.m. on Friday, three weeks before Commencement. Seniors who participate in senior prank related activities that are violations of civil legal codes, involve the defacing or destruction of school property, or are disruptive to normal school operations, will be disciplined as per our District discipline policies and will not be permitted to participate in the commencement ceremony. **Documented verification of completion of all credit for all enrolled, online, or correspondence courses must be approved by the student’s counselor and received from the credit awarding school by 3:00pm on Friday, three weeks prior to Commencement.**

GRADUATION HONORS

A student’s grade point average (GPA) will be determined by computing the grades earned in all core classes (Math, English, Science, Social Studies, and Foreign Language). The GPA and ACT/SAT scores will be factored into a formula. The top score possible for graduation honors ranking is a 2,000. In addition, a student must have earned either a 1 or 2 on all sections of the M-Step Exam. Independent study class and credit granted through testing out of a course are not included in the formula. Lastly, a student must have attended RVA for a minimum of two trimesters to qualify for these honors.

ACADEMIC GUIDANCE:

RVA Director and counselors help students carefully select a program of study, give vocational guidance and information about colleges, and counsel students with academic, online attendance, and other concerns. Parents & students are welcome to make an appointment with the RVA Director or counselors at any time throughout the school year.

HONOR ROLL: High school students who earn a 3.0 semester Grade Point Average with no grades lower than a B- will be named to the Honor Roll each Trimester.

POST-SECONDARY ENROLLMENT OPTIONS: During the school year, RVA students have the option of taking college courses if the following requirements and conditions are met:

- The student shall not have been enrolled in RVA for more than 4 school years (grades 9-12) including the year the student seeks to enroll in a post-secondary course.
- If the pupil is seeking postsecondary course enrollment, the RVA student must achieve a qualifying score in all subject areas on the state assessment (e.g. PSAT, SAT, or MSTEP) or another college-ready assessment and must be approved by the RVA administration.
- The course offered by an eligible postsecondary institution is not offered by the school district in which the student is enrolled. The course may not be a hobby craft or recreational course and must be in an area other than physical education, theology, divinity, or religious education.
- At the time a student enrolls in the course, he or she shall designate whether the course is for high school credit, post-secondary credit, or both.

- RVA students are responsible for the necessary documentation to the approved college prior to semester scheduling.
- RVA students and parents must obtain approval first from the student's counselor and RVA administration, then are responsible for the enrollment and potential payment for the student.
- It is the RVA student and parent's responsibility to check and ensure that the student's credits will qualify and transfer to the student's future college of choice.
- Riverview School District will pay for up to six approved online dual enrollment classes. Any additional classes may be placed on a student transcript but is the financial responsibility of the parents. Furthermore, textbooks and related materials for early college classes are also the parent's financial responsibility.

TEXTBOOKS & COURSE MATERIALS: Textbooks, laptop computers and related materials will be issued when appropriate to students for use in their RVA online classes. Except for expendable items such as workbooks, practice sets, etc., these items become the responsibility of the student but remain the property of the school district. The books and materials must be returned upon completion of the course or if the student withdraws from school at any time during the year. Students are expected to return the books, laptops and materials in as of good condition as when issued. If books, materials, or computers show signs of careless use or abuse, the student will be fined for the damage at the discretion of the school. Materials that are lost must be replaced at the end of the trimester at the expense of the student or their parents or caretaker.

ACADEMIC HONESTY POLICY: Riverview Community School is committed to helping students grow intellectually, emotionally and socially. In keeping with this mission, academic honesty and integrity are expected of all. Academic dishonesty adversely impacts the individual student and RVA's commitment to maintaining a safe, fair and positive program. Each student is responsible for his/her own ethical behavior, and for fostering ethical behavior in others. Academic dishonesty includes, but is not limited to:

- The unauthorized representation of another's work as one's own (plagiarism).
- Borrowing from print or electronically published material, either directly quoted or paraphrased, without including proper citations.
- Knowingly providing one's work to another student who then copies or presents the work as his/her own.
- Using materials or electronic devices not approved during tests, quizzes, and other assessments.
- Violations of this policy may result in loss of credit for the assignment, unit, and/or course based upon the severity of the offense.
-

1st Offense – Loss of grade for assignment (project, test/quiz, paper, etc.), parent and administration informed.

2nd Offense – Loss of grade for assignment (project, test/quiz, paper, etc.), a conference is held with parents, teacher and administration, possible failure of course.

3rd Offense – Automatic failure/loss of credit of course and removal from RVA seat-time waiver program at the discretion of RVA administration.

ASSESSMENTS: Full-time RVA students in grades 3 - 11 are required to take the state assessments during the available dates each school year. Email and Schoology messages will be sent out one month prior so you can plan accordingly. State assessments must be proctored and taken at either the RVA Lab or at RCHS.

ATTENDANCE POLICY: Attendance will be monitored daily through login information provided within the online system. Students are required to login to their courses and adhere to the timelines established for completion.

- Students must log in daily to complete at least one lesson for each of their online courses during the State of Michigan count period(s). Students are encouraged to come to the RVA Lab on count days.
- It is expected that the learner will spend, on average, 5-7 hours per class, per week on coursework. Therefore, students would complete a minimum of 15 hours of schoolwork per week.
- Weekly two-way communication with the assigned mentor teacher is mandatory. Failure to do so will result in the removal from the program.

ON-CAMPUS COURSES: RVA students who are approved to take courses on-campus, at a Riverview Community School building, must abide by the District handbook with regards to school expectations, grading, attendance, and any other items outlined. Students participating in varsity sports must take at least 66% of their coursework in a traditional seated class at RCHS.

PERSONAL CURRICULUM: A parent or legal guardian of a pupil may request a personal curriculum for the pupil, following the guidelines provided by the Michigan Department of Ed. The following website is a resource for parents and educators to review:

https://www.michigan.gov/documents/mde/PC_Guide_1_2015_482101_7.pdf

ACCEPTABLE INTERNET & ONLINE USE POLICY: All students taking online classes are expected to conduct their communications in a professional, respectful manner. The proper use of Internet etiquette is always expected. Students are expected to follow Riverview's Student Network and Internet Access Acceptable Use and Safety Agreement even when working through a private Internet provider in the home.

Student Network and Internet Access Acceptable Use and Safety Agreement

In exchange for the use of the network resources either at school or away from school, students understand and agree to the following:

- A. The use of the network is a privilege may be revoked by the Superintendent at any time and for any reason. Reasons for revoking privileges include, but are not limited to, the altering of system software, the placing of unauthorized information, computer viruses or harmful programs on or through the computer system in either public or private files or messages. The District reserves the right to remove files, limit or deny access, and refer the student for other disciplinary actions.
- B. The District reserves all rights to any material stored in files and will remove any material which the District, at its sole discretion, may believe to be unlawful, obscene, pornographic, abusive, or otherwise objectionable. Students will not use their District-approved computer account/access to obtain, view, download, or otherwise gain access to any materials that the District might deem reasonably objectionable.
- C. All information services and features contained on District or network resources are intended for the private use of its registered users and any use of these resources for commercial-for-profit or other unauthorized purposes (e.g.: advertisements, political lobbying), in any form, is expressly forbidden.

- D. The District and/or network resources are intended for the exclusive use by their registered users. The Student is responsible for the use of his/her account/password and/or access privilege. Any problems which arise from the use of the students account are the responsibility of the account holder. The use of an account by someone other than the registered account holder is forbidden and may be grounds for loss of access privileges and/or other disciplinary action.
- E. Any misuse of the account will result in the suspension of the account privileges and/or other disciplinary action determined by the District. Misuse shall include, but not be limited to:
- (1) intentionally seeking information on, obtaining copies of, or modifying files, other data, or passwords belonging to other users
 - (2) misrepresenting oneself on the network
 - (3) disrupting the operation of the network through abuse of the hardware or software
 - (4) using the network for hate mail, harassment, profanity, vulgar statements or discriminatory remarks interfering with others' use of the network
 - (5) excessively using non-curriculum related communication
 - (6) illegally installing copyrighted software
 - (7) Illegally downloading, copying, or using of licensed or copyrighted software
 - (8) allowing anyone to use an account other than the account holder
- F. The use of District and/or network resources are for:
- (1) Support of the academic program
 - (2) Telecommunications
 - (3) General information
- G. The District and/or network does not warrant that the functions of the system will meet any specific requirements the user may have, or that it will be error free or uninterrupted; nor shall it be liable for any direct or indirect, incidental, or consequential damages (including lost data, information, or time) sustained or incurred in connection with the use, operation, or inability to use the system.
- H. The student will diligently delete old mail messages from the personal mail directory to avoid excessive use of the electronic mail disk space.
- I. The District and/or network will periodically make determinations on whether specific uses of the network are consistent with the acceptable use practice. The District and/or network reserves the right to log Internet use and to monitor electronic mail space utilization by users.
- J. The student may not transfer files, shareware, or software from information services and electronic bulletin boards without the permission of the Assistant Superintendent. The student will be liable to pay the cost or fee of any file, shareware, or software transferred, whether intentional or accidental, without such permission.
- K. The student may log on and use the network under the immediate supervision of a staff member and only with the student's authorized account.

- L. The District reserves the right to log computer use and to monitor fileserver space utilization. The District reserves the right to remove a user account from the network to prevent further unauthorized activity.
- M. The student has no expectation of privacy in his/her use of the network.

In consideration for the privileges of using the District and/or network resources, and in consideration for having access to the information contained on the network, or by the network, I hereby release the District, from any and all claims of any nature arising from my use, or inability to use the District and/or network resources.

Students agree to abide by such rules and regulations of system usage as may be further added from time to time by the District and/or network. These rules are also available in hardcopy form in the principal's office.

Parents or legal guardians agree to this agreement and will indemnify the District for any fees, expenses, or damages incurred as a result of their child's use or misuse of the network or equipment.

Violations of the Acceptable Internet & Online Use Policy will be addressed by administration and may also include the notification of local Police Departments. Depending upon the severity of the violation, the administration will exercise discretion as to the consequence assigned to a student, which may include removal from the RVA seat-time waiver program. Violations of this policy may result in loss of credit for the assignment, unit, and /or course based upon the severity of the offense.

AGE OF MAJORITY: The Board of Education recognizes that students, upon the attainment of the age of majority, are afforded all the rights and privileges of adulthood. However, under Michigan law, school districts may establish reasonable regulations regarding the age of majority of students.

WORK PERMITS: All students between the age of 14 and 18 must possess a work permit before they may be legally employed at most jobs. It is illegal to work until a work permit is on file with your employer. If you are offered employment:

- 1) Pick up a work permit form from the Riverview High School counselors office.
- 2) Fill out the form.
- 3) Hand the form into the Riverview High School office.

Once these steps have been taken, a work permit will be issued. Permits must be obtained for part-time employment during the school year as well as summer help. The administration has the right to revoke any permit due to poor attendance or poor academic record.

ATHLETIC ELIGIBILITY is handled the same for all students enrolled in Riverview School District, buildings and/or programs. RVA student athletes must meet Riverview Community School District eligibility requirements and must take at least 66% of their coursework in a traditional seated class at RCHS. For more detailed information, see the Athletic Handbook on the District's website (www.riverviewschools.com)

Riverview Virtual Academy - Online Learning Agreement

Introduction

Welcome to Online Learning with Riverview Virtual Academy (RVA). Participation has similar requirements to other courses at Riverview Schools. Learners are bound by the standards set forth by the Board of Education within the RVA standards and Riverview Community High School student handbook.

Riverview Community Schools, with approval from the Michigan Department of Education, possesses the ability to operate an online program. In doing so, this allows for a unique and individualized academic program. Certain standards and behaviors are expected for all students enrolled in RVA as it is a privilege to participate in this program and it is the district's right to approve/deny full-time enrollment in our online program.

Attendance

Attendance is essential for online academic success.

- The learner will adhere to the school's timelines for completion of course requirements.
- It is expected that the learner will spend on average 5 hours per class, per week on coursework per class. Therefore, students will complete a minimum of 15 hours of schoolwork per week.
- It is expected that the learner will log in to course(s) 5 days a week (any 5 of the 7, including Saturday & Sunday) and on certain days as required, including the State of Michigan count periods.
- Attendance for weekly mentor contacts is mandatory. If missed communication is unavoidable and reasonable, the learner must communicate with the mentor prior to the scheduled weekly contact/communication and arrange for an alternative two-way communication plan. These sessions can include but are not limited to email exchange, Skype, Class Connect sessions, face-to-face meetings, and phone calls. More than two (2) missed weekly contacts/communication per term is subject to removal from the program.

Learner Commitment

It is expected that the learner will:

- Be committed to the course(s), adhere to the course schedules as prescribed, and communicate with the course instructor(s) and the mentor teacher regularly.
- Work according to pacing guides to complete the requirements of the course.
- Refrain from inappropriate use of information with any online course.
- Follow all other rules as specified by RVA, director, mentor, and on-line instructors.

Parent/Guardian Commitment

It is expected that parents'/guardians' participation in a child's education will help determine his/her likelihood of success. Therefore, parents/guardians are expected to monitor and support the child in his/her studies, agree to be accessible to the mentor to discuss the child's progress, and promote good attendance and time management of the child's participation. The parent/guardian must maintain reasonable internet availability for the learner and contact RVA offices immediately if there is a difficulty with access during the school year.

Riverview Agreement for Acceptable Use of Technology Resources

It is the responsibility of the learner & parent to review, agree & sign the Riverview Community Schools Agreement for Acceptable Use of Technology Resources. Learner participation and electronic history can be retrieved and monitored by the mentor/coordinator/instructor/parent at any time.

Tests/Exams

RVA requires the tests/exams contained within weekly coursework to be monitored by a parent or another responsible adult. All Final Exams for high school students must be proctored with an online teacher, mentor teacher, or RVA director at either the RVA Lab or RCHS. Arrangements will be made with the mentor teacher as needed. Learners must take the grade-appropriate state assessment exam at the high school. (See the Academic Benchmarks document.)

Course Costs

Riverview Community Schools will bear the cost of online courses taken during the academic school year, providing the learner is registered in the district for at least 3 courses per trimester. Failure to meet the guidelines for attendance in this agreement will result in reimbursement to Riverview Community Schools of the costs incurred. Additional courses, and or all summer classes will be charged to the parent or guardian of a student at the rate of \$200 per online class.

Contract Violation

Consequences for violation of provisions of this contract:

1st Offense – Verbal or written notification, parents contacted.

2nd Offense – Written notification, parents contacted with possible removal from the program at the discretion of RVA Principal/Director.

Riverview Virtual Academy - Learner Agreement Acknowledgement

Learner Acknowledgment and Understanding

As a student enrolled in Riverview Virtual Academy, I am aware that it is a privilege to participate in this program and, therefore, I am expected to adhere to the highest codes of conduct and integrity. I have read, understand, and acknowledge all the expectations and the policy outlined in this document. I agree to abide by the guidelines as stated.

Learner Signature

Date

Parent/Guardian Acknowledgment and Understanding

As my child’s Learning Coach, I have read and understand the policies and stated expectations for my child and agree to support the Riverview Virtual Academy program expectations. I understand that participation in my child’s education will help determine his/her likelihood of success in the program. Therefore, I will monitor and support my learner in his/her studies. I agree to be accessible and readily available to the online teachers, mentor, and RVA Director to discuss my child’s progress and development. I understand time management and attendance is vital to the learner’s success. I understand acceptance into this program is a privilege and my child must maintain the contracts and program policies to remain enrolled. Failure to follow these policies may result in dismissal from the program.

Parent/Guardian Signature

Date

RIVERVIEW VIRTUAL ACADEMY Academic Benchmarks

The Riverview Virtual Academy (RVA) is committed to high academic standards and will require learners to validate their learning by completing the assessments as required by the Michigan Department of Education Pupil Accounting Manual:

1. Grade-Appropriate Assessment – Pupils enrolling in the RVA must take the grade appropriate state assessment exam(s).
2. Michigan Merit Examination (MME) – Pupils enrolled in the RVA program and are at Junior status must take the MME/SAT/ACT Work Keys as scheduled by the Department of Education’s Office of Assessment and Accountability.

Riverview Community Schools will provide a learner with the testing materials at a location and time to be announced. RVA learners and parents/guardians will be notified of the dates and locations of the appropriate testing. **Learners and parents/guardians will be responsible to be in attendance for the appropriate exams.**

State assessments are required for:

- **3rd Grade:** (English & Math)
- **4th Grade:** (English & Math)
- **5th Grade:** (English, Math, Social Studies & Science)
- **6th Grade:** (English & Math)
- **7th Grade:** (English & Math)
- **8th Grade:** (PSAT 8/9, English, Math, M-STEP, Social Studies & Science)
- **9th Grade:** (PSAT 8/9, ELA & Math)
- **10th Grade:** (PSAT 10, ELA & Math)
- **11th Grade:** (SAT, ACT WorkKeys, M-STEP – ELA, Math, Social Studies, Science & Reading)

Learner & Parent/Guardian

**Acceptance of Academic Benchmarks Requirements as stated above (Note:
name entry constitutes acceptance of terms of the contract)**

Parent/Guardian: _____ Date: _____

Learner: _____ Date: _____



Riverview Virtual Academy - Students Grades K-12
Student Network and Internet Access Acceptable Use and Safety Agreement

Student Name _____ Grade _____

In exchange for the use of the network resources either at school or away from school, students understand and agree to the following:

- A. The use of the network is a privilege that may be revoked by the Superintendent at any time and for any reason. Reasons for revoking privileges include, but are not limited to, the altering of system software, the placing of unauthorized information, computer viruses or harmful programs on or through the computer system in either public or private files or messages. The District reserves the right to remove files, limit or deny access, and refer the student for other disciplinary actions.
- B. The District reserves all rights to any material stored in files and will remove any material which the District, at its sole discretion, may believe to be unlawful, obscene, pornographic, abusive, or otherwise objectionable. Students will not use their District-approved computer account/access to obtain, view, download, or otherwise gain access to any materials that the District might deem reasonably objectionable.
- C. All information services and features contained on District or network resources are intended for the private use of its registered users and any use of these resources for commercial-for-profit or other unauthorized purposes (e.g.: advertisements, political lobbying), in any form, is expressly forbidden.
- D. The District and/or network resources are intended for the exclusive use by their registered users. The Student is responsible for the use of his/her account/password and/or access privilege. Any problems which arise from the use of the Student's account are the responsibility of the account holder. The use of an account by someone other than the registered account holder is forbidden and may be grounds for loss of access privileges and/or other disciplinary action.
- E. Any misuse of the account will result in the suspension of the account privileges and/or other disciplinary action determined by the District. Misuse shall include, but not be limited to:
 - (1) intentionally seeking information on, obtaining copies of, or modifying files, other data, or passwords belonging to other users
 - (2) misrepresenting oneself on the network
 - (3) disrupting the operation of the network through abuse of the hardware or software
 - (4) using the network for hate mail, harassment, profanity, vulgar statements or discriminatory remarks
 - (5) interfering with others' use of the network
 - (6) excessively using non-curriculum related communication
 - (7) illegally installing copyrighted software
 - (8) illegally downloading, copying, or using of licensed or copyrighted software
 - (9) allowing anyone to use any account other than the account holder
- F. The use of District and/or network resources are for the purposes of:

- (1) Support of the academic program
- (2) Telecommunications
- (3) General information

- G. The District and/or network does not warrant that the functions of the system will meet any specific requirements the user may have, or that it will be error free or uninterrupted; nor shall it be liable for any direct or indirect, incidental, or consequential damages (including lost data, information, or time) sustained or incurred in connection with the use, operation, or inability to use the system.
- H. The student will diligently delete old mail messages from the personal mail directory to avoid excessive use of the electronic mail disk space.
- I. The District and/or network will periodically make determinations on whether specific uses of the network are consistent with the acceptable-use practice. The District and/or network reserves the right to log Internet use and to monitor electronic mail space utilization by users.
- J. The student may not transfer file, shareware, or software from information services and electronic bulletin boards without the permission of the Assistant Superintendent. The student will be liable to pay the cost or fee of any file, shareware, or software transferred, whether intentional or accidental, without such permission.
- K. The student may log on and use the network under the immediate supervision of a staff member and only with the student's authorized account.
- L. The District reserves the right to log computer use and to monitor fileserver space utilization. The District reserves the right to remove a user account from the network to prevent further unauthorized activity.
- M. The student has no expectation of privacy in his/her use of the network.

In consideration for the privileges of using the District and/or network resources, and in consideration for having access to the information contained on the network, or by the network, I hereby release the District, from all claims of any nature arising from my use, or inability to use the District and/or network resources.

Students agree to abide by such rules and regulations of system usage as may be further added from time to time by the District and/or network. These rules are also available in hardcopy form in the principal's office.

Parents or legal guardians agree to this agreement and will indemnify the District for any fees, expenses, or damages incurred as a result of their child's use or misuse of the network or equipment.

Student Signature _____ Date _____

PARENT / GUARDIAN AGREEMENT

I have read this Agreement and agree that as a condition of my child’s use of the District’s technology resources, which include (1) internal and external network infrastructure, (2) Internet and network access, (3) computers, (4) servers, (5) storage devices, (6) peripherals, (7) software, and (8) messaging or communication systems, I release the District and its Board members, agents, and employees, including its Internet Service Provider, from all liability related to my child’s use or inability to use the technology resources. I also indemnify the District and its board members, agents, and employees, including its Internet Service Provider, for any fees, expenses, or damages incurred as a result of my child’s use, or misuse, of the District’s technology resources.

I have explained the rules listed above to my child.

I authorize the District to consent to the sharing of information about my child to website operators as necessary to enable my child to participate in any program, course, or assignment requiring such consent under the Children’s Online Privacy Protection Act.

I understand that data my child sends or receives over the District’s technology resources is not private. I consent to have the District monitor and inspect my child’s use of the technology resources, including any electronic communications that my child sends or receives through the technology resources.

I understand and agree that my child will not be able to use the District’s technology resources until this agreement has been signed by both my child and me.

I have read this Agreement and agree to its terms.

Parent/Guardian Signature _____ Date _____