

Parent/Guardian Notification of the PSSA Assessments

Dear Parent/Guardian:

In an era of cell phones, smartphones and other electronic devices which can easily photograph and instantly share photographs, confidential and secure test materials can be easily compromised. Not only is it expensive to replace a compromised test item, the material contained in the PSSA and Keystone Exams is copyrighted property of the Commonwealth of Pennsylvania. Copying or duplicating the material from the assessment, including the taking of a photograph of secure assessment material, is a violation of the federal Copyright Act. Penalties for violations of the Copyright Act may include the cost of replacing the compromised test item(s) or fines of no less than \$750 up to \$30,000 for a single violation (17 U.S.C. § 101 et seq.). In order to ensure reliable test results and to avoid the cost of replacing test items, the Department of Education requires schools to set rules and take certain steps to protect test materials. Electronic devices such as but not limited to cell phones, smartphones, smartwatches, E-readers, Nooks, Kindles, iPods, tablets, camera-ready devices, and any other electronic device which can be used to photograph or duplicate test materials, access the internet and/or communicate with others during the administration of the PSSA or Keystone Exams are not permitted in any testing site. Please speak with your child and let him or her know that the possession and/or use of a cell phone or other electronic device during the administration of the PSSA or Keystone Exams will result in consequences. You will be contacted by the school if your child is discovered using and/or having a cell phone or other electronic device in his or her possession during the administration of the PSSA or Keystone Exams. Students who ignore this directive will be subject to the school's discipline policy and the Department of Education's requirement that the student's test will not be scored and the student will be required to retake the entire exam. The electronic device will be held by school staff, and the device's stored photographs and other functions will be examined with your permission. You may request to be present when the electronic device is examined. If a photograph of the PSSA or Keystone Exam is discovered or if permission to search other functions of the electronic device is refused, the device will be held by the school staff. The Pennsylvania Department of Education holds the copyright to all material contained within the PSSA and Keystone Exams, the Pennsylvania Department of Education will be contacted and further action may be taken. If, after testing is complete and test materials have been returned, it is discovered that a student used and/or had a cell phone or other electronic device in his or her possession during the administration of the test, the school's discipline policy will be followed and the student's scores will be invalidated. Pennsylvania Department of Education 77 Handbook for Assessment Coordinators DRC Customer Service 1-800-451-7849 pacustomerservice@datarecognitioncorp.com www.drccdirect.com Appendices Information for Parents or Guardians Pennsylvania System of School Assessment (PSSA) English Language Arts Assessment

GENERAL INFORMATION ABOUT THE PSSA

Which schools participate? All school districts and charter schools participate in the assessments. Nonpublic and private schools may also participate on a voluntary basis. Which students take the assessments? Except for a very few students who meet specific criteria for participation in an alternate assessment, all students are included in the assessments as outlined below: ELA & Mathematics— Grades 3, 4, 5, 6, 7, and 8 Science—Grades 4 and 8 Who decided what the assessments should measure? Groups of educators from all levels of education in Pennsylvania chose the areas of knowledge and skills

upon which the assessments are based. The groups included teachers, supervisors, curriculum directors, and college specialists. They also reviewed, edited, and approved the test items. Who administers the assessments? Each school chooses the person(s) who will administer the assessments. In most cases, these are teachers in the students' building. How are the results reported? Two copies of the individual student report for all assessments will be sent to all schools and districts that participate for distribution to parents, teachers, school counselors, and/or principals. The state will not receive any report with individual names included. School-level reports will be used for curricular and planning purposes. School districts and charter schools may publish the results of PSSA testing for each school. The state will also release school-by-school assessment data. May parents see the assessments? Yes, under one circumstance. School entities are required to have policies to ensure that parents or guardians have the right to review a state assessment in the school entity during convenient hours for parents or guardians from the time testing materials are received to the end of the make-up schedule in order to determine whether a state assessment conflicts with their religious belief. This is the only reason allowable under regulation. Confidentiality agreements must be signed, and no copies of the assessments or notes about assessment items will be permitted to leave the school. If after reviewing the test, parents or guardians find the test to be in conflict with their religious belief and wish their student(s) to be excused from the test, the right of the parents or guardians will not be denied upon written request to the applicable school district Superintendent, charter school Chief Executive Officer, or AVTS Director. Parents or guardians should contact their child's school to make arrangements to review the test. Report Testing Irregularities Parents/guardians who believe that a testing irregularity may have occurred may email ra-ed-pssa-keystone@pa.gov or call 844-418-1651 to report the incident.

INFORMATION ABOUT THE ENGLISH LANGUAGE ARTS ASSESSMENT -(Grades 3 through 8)

How long does the assessment take? The entire English Language Arts assessment takes approximately three to four hours to complete. Your school district will inform you about the assessment schedule. What does the assessment include? Each student completes three sections of questions for the English Language Arts assessment. Some portions will be the same for all students, and some will consist of different groups of questions. What types of questions are on the assessment? Students respond to multiple-choice, evidence-based selected-response, and constructed-response questions. In a multiple-choice question, the correct answer(s) is chosen from four options. Evidence-based selected response questions have two parts, and students select one or more answers for each part. Constructed response questions may include a short-answer (grade 3) or text dependent analysis (grades 4 through 8). Short-answer questions require students to compose a brief response to support their answer. For the text dependent analysis question, students analyze a text and use evidence from the reading passage to compose an essay.