

SECTION: ADMINISTRATIVE  
EMPLOYEES

TITLE: EMPLOYMENT CONTRACT /  
BOARD ACTION

ADOPTED: March 14, 2006

REVISED: April 8, 2014

# BERMUDIAN SPRINGS SCHOOL DISTRICT

308. EMPLOYMENT CONTRACT	
1. Purpose SC 510, 1089,	Administrative employees who are certificated and covered by tenure law must have an employment contract or Board resolution that is in conformance with the School Code. Non-certificated and non-tenured administrative employees are generally covered by an employment contract that sets forth certain elements considered essential to such contracts. This policy establishes considerations for both categories.
2. Authority SC 406, 510, 1089, 1109.2, 1121  SC 1121	<p>The Board has the authority under law to prescribe employment conditions for district personnel.</p> <p>It shall be the policy of this school district that all administrative employees execute a contract upon employment, which shall automatically renew itself each year unless stated otherwise, unless terminated by the employee by written resignation presented sixty (60) days in advance or unless terminated by the Board in accordance with law. The contract shall specify those issues required by law.</p>
3. Guidelines SC 1106, 1121	<p>The contract shall specify those matters contained in statute for certificated administrative employees, consistent with this policy.</p> <p>Willful misrepresentation of facts material to employment and determination of salary shall be considered cause for dismissal of the employee.</p> <p>The Board shall be notified promptly of any misunderstanding arising from the application of a given contract or resolution, or any error in salary paid to the employee.</p>