

**Mesquite Independent School District
BENEFITS COMMITTEE
BYLAWS**

ARTICLE I – Authority and Purpose

Section 1. Name

The name of the committee shall be the Mesquite ISD Benefits Committee (herein referred to as “Benefits Committee”).

Section 2. Authority

By the authority of the Mesquite Independent School District Board of Trustees, under the governance of the Mesquite Education Association, the Mesquite ISD Benefits Committee was created on or before October 20, 1964.

Section 3. Purpose

The purpose of these Bylaws is to establish the membership and procedures for operation of the Benefits Committee.

Section 4. Mission

The mission of the Committee is to facilitate the provision of high quality, affordable health benefits for the Mesquite ISD employees and their eligible dependents, oversee decisions that are made as they relate to the cost effectiveness in health care plan design and gaining employee understanding and endorsement of the MISD benefits programs.

ARTICLE II – Fiscal Year

Section 1. Fiscal Year

The fiscal year of the Benefits Committee shall be from September 1 through August 31 of the following year.

ARTICLE III – Responsibilities and Membership

Section 1. Appointment of committee members and terms

Appointments are made by the MEA President when there is a vacancy.

The Benefits Committee shall consist of the following representatives:

- (a) Current members including Medical Trustees and Benefits Staff.
- (b) 2-year and 3-year rotating terms of service by Professional, Associate, Facilities, and Food Service representatives.
- (c) Current MEA President, MEA President Elect, and MEA Past President.
- (d) 1-year term served by MEA Political Action Committee (PAC) representative.

Section 2. Meeting frequency and attendance

- (a) The Benefits Committee is a voluntary committee, which meets every other month (approximately four times per school year).
- (b) A committee member must not miss three (3) meetings in a fiscal year without an excused absence.

Section 3. Voting Rights

A member of the Benefits Committee shall be entitled to vote when a matter is submitted to such vote. A quorum for all meetings shall consist of a number greater than 50% at the time of the meeting.