

JASPER CITY SCHOOLS

VACANCY

MARCH 30, 2023

POSITION:

Substitute Bus Driver

JOB DESCRIPTION:

Safely pick-up & deliver children to and from home & school

REQUIRED QUALIFICATIONS:

State of Alabama Drivers License with CDL Endorsement and State of Alabama-Board of Education Drivers License

SALARY SCHEDULE:

Per Attached Salary Schedule

SUBMIT APPLICATION TO:

Jasper City Board of Education
P.O. Box 500
110 17th Street West
Jasper, AL 35502
(205) 384-6880

DEADLINE FOR APPLICATION:

Until Filled

Equal Education/Employment Opportunity Statement

It is the official policy of the Jasper City School District that no person shall on the grounds of race, color, disability, sex, religion, creed, national origin or age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity or employment.

TITLE: Bus Driver

QUALIFICATIONS:

1. Alabama Bus Driver's Certification and CDL License
2. Demonstrates aptitude or competence for assigned responsibilities
3. Must present a completed physical exam form each year.
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Transportation Supervisor

JOB GOAL: To provide safe and efficient transportation so that students may enjoy the fullest possible advantage from the district's curriculum and extracurricular programs.

EXPECTED WORKDAY: Time necessary for all routes to be completed, not to exceed 8 hours a day

FSLA: Non-exempt

PERFORMANCE RESPONSIBILITIES

1. Obeys all traffic laws.
2. Observes all mandatory safety regulations for school buses.
3. Maintains discipline when students are on bus.
4. Reports undisciplined students to the proper authority.
5. Keeps assigned bus clean.
6. Keeps to assigned schedule.
7. Does pre- trip inspection of bus before each operation for mechanical defects.
8. Does post- trip inspection after each operation for mechanical defects.
9. Notifies the proper authority in case of mechanical failure or lateness.
10. Discharges students only at authorized stops.
11. Exercises responsible leadership when on out-of-district school trips.
12. Transports only authorized students.
13. Reports all accidents and completes required reports.
14. Enforces regulations governing conduct on the bus.
15. Must attend yearly bus drivers' school and scheduled bus drivers' meetings.
16. Any other duties as assigned by supervisor.
17. Attendance is an essential function of the job.

TERMS OF EMPLOYMENT: Academic year contract

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Support Personnel.

Signature: _____ Date: _____

Approved by Human Resource Director: _____ Date: _____

JASPER CITY SCHOOLS

2022-2023

SUBSTITUTE PAY

Position	Rate of Pay
Bus Driver/Bus Aide	40.00/shift 80.00/day

**JASPER CITY SCHOOLS
SALARY SCHEDULE FOR SUPPORT PERSONNEL II
2022-2023**

		STEP 0	STEP 1	STEP 2	STEP 3	STEP 4
YEARS		0	1	2	3	4
	DAYS/MONTHS					

Bus Drivers - Extra Trips

1. Drivers will be paid \$24.00 for a trip in the city for up to 3 hours. They will be paid \$8.00 per hour for over 3 hours.
2. Drivers will be paid \$60.00 for a trip out of the city for up to 6 hours. They will be paid \$8.00 per hour for over 6 hours.