

SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT

Minutes of a Regular Meeting of the Board of Education  
Community Room  
Board of Education Building  
777 North F Street  
San Bernardino, California

**MINUTES  
ADOPTED  
4/8/14**

January 21, 2014

Present: President Michael Gallo; Vice President Bobbie Perong; Board Members Barbara Flores, Margaret Hill, Abigail Medina, Lynda Savage, and Danny Tillman; Superintendent Dale Marsden; Deputy Superintendent Harold Vollkommer; Assistant Superintendents Kennon Mitchell, John Peukert, Perry Wiseman, and Matty Zamora; Executive Director of Community Partnerships Hector Murrieta; and Fiscal Services Director Janet King. Minutes recorded by Administrative Assistant Jennifer Owens.

**SESSION ONE - Workshop**

**1.0 - Workshop**

**1.1 - Budget Workshop**

Gerry Shelton of Capital Advisors Group, LLC presented an update on the Governor's Budget for Fiscal Year 2014-2015 and the Local Control Accountability Plan process. Danny Tillman requested a breakdown of categorical programs. Janet King, Director, Fiscal Services, provided an update on the impact of the Governor's budget to the District. Danny Tillman requested the cost for textbook adoptions. Dr. Matty Zamora, Assistant Superintendent of Educational Services, provided updated information related to the LCAP planning template (see page 24.1).

**SESSION TWO - Opening**

**2.0 - Opening**

**2.1 - Call to Order**

President Gallo called the meeting to order at 5:30 p.m.

**2.2 - Pledge of Allegiance to the Flag**

The meeting was opened with the Pledge of Allegiance to the Flag of the United States of America.

**2.3 - Adoption of Agenda**

Upon motion by Member Savage, seconded by Member Tillman, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Perong, Savage, and Tillman, the agenda was approved as presented.

2.4 – Inspirational Reading

Margaret Hill read a quote from Dr. Martin Luther King, Jr. and the poem “Anyway.”

**SESSION THREE - Special Presentations**

**3.0 - Special Presentations**

3.1 - Outstanding Student, Parent, Volunteer, and Staff Awards

The Board of Education honored students, parents, volunteers, and staff from Highland-Pacific, Hillside, Inghram, Jones, Kimbark, Marshall, Mt. Vernon, North Park, and Norton Elementary Schools.

President Gallo moved Session Seven forward on the agenda.

**SESSION SEVEN – Public Comment**

**7.0 - Public Comment**

Members of the San Bernardino Educational Justice Collaborative expressed their support of parent engagement with the Local Control Account Ability Plan process and gave their recommendation of the qualifications of representatives to serve on the parent subcommittee.

Margaret Paul, School Psychologist, discussed the latest brain research on growing up in poverty and implications for education. Ms. Paul expressed her support of on-campus suspensions.

Nancy Sanchez-Spears, District employee, congratulated the Board for using fiscal prudence by holding off on purchasing iPad air. Ms. Sanchez-Spears stated that certificated substitutes are working as classified substitutes and asked the District to find a solution.

Emilie Ortiz, parent and District employee, asked the District to post a suicide prevention poster on the website. Ms. Ortiz stated that she would like to put together an anti-bullying committee.

Teresa Alba stated that she agrees with the San Bernardino Educational Justice Collaborative and gave her recommendations for the representatives of the parent subcommittee.

3.2 - Recognition of African-American History Month

Upon motion by Member Tillman, seconded by Member Savage, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Perong, Savage, and Tillman (Noes: None), the following was adopted:

**WHEREAS** Americans of African descent contributed to the development of our nation in countless ways and participated in every effort to secure, protect, and maintain the essence and substance of American democracy; and

**WHEREAS** African-American history reflects a spirit of determination, perseverance, ingenuity, and cultural pride in the struggle to share equally in the opportunities of a nation founded upon the principles of freedom and liberty for all people; and

**WHEREAS** the San Bernardino City Unified School District also plays a role in promoting the knowledge and understanding that can be gained by all students, regardless of race, through a study of African-American history;

**THEREFORE, BE IT RESOLVED** that the Board of Education of the San Bernardino City Unified School District declares February 2014 to be acknowledged in all District schools as a period of recognition of African-American history as it relates to the history and culture of our country; and

**BE IT FURTHER RESOLVED** that the Board of Education encourages all the schools of the District to undertake educational activities which commemorate the history and contributions of African-American citizens and that this history be included and intertwined in all studies of history of the United States throughout the school year.

### 3.3 - In Recognition of National School Counseling Week

Upon motion by Member Tillman, seconded by Member Savage, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Perong, Savage, and Tillman (Noes: None), the following was adopted:

**WHEREAS** school counselors are employed in public schools to help students reach their full potential; and

**WHEREAS** the San Bernardino City Unified School District welcomes this opportunity to join with others in our community, state, and nation in recognizing the contributions that school counselors make in the lives of countless children; and

**WHEREAS** the theme of National School Counseling Week 2014 is “School Counseling: Building Magical Futures;” and

**WHEREAS** school counselors are passionate about their commitment to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development; and

**WHEREAS** comprehensive school counseling programs are considered an integral part of the educational process that enables all students to achieve success in school; and

**WHEREAS** school counselors seek to identify and utilize community resources that enhance and complement comprehensive school counseling programs and help students become productive members of society;

**THEREFORE, BE IT RESOLVED** that the Superintendent and the Board of Education of the San Bernardino City Unified School District join the rest of the state and the nation in recognizing February 3-7, 2014, as National School Counseling Week and encourage all of our schools to set aside this week to acknowledge the outstanding and selfless contributions that school counselors make to our students and our schools each day.

#### 3.4 - Recognition of Ronald Reagan Day

Upon motion by Member Savage, seconded by Member Hill, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Perong, Savage, and Tillman (Noes: None), the following was adopted:

**WHEREAS** Ronald Wilson Reagan was born on February 6, 1911, and served as governor of California from 1967 to 1975; and

**WHEREAS** Ronald Reagan was a man of humble background who worked throughout his life serving freedom and advancing the public good, having been employed as an entertainer, union leader, corporate spokesman, governor of California, and president of the United States; and

**WHEREAS** known for his small-town values of hard work, tolerance, and the importance of education, Ronald Reagan was sworn in as the nation's 40<sup>th</sup> president on January 20, 1981, and continued to serve until 1989; and

**WHEREAS** during Ronald Reagan's presidency, the nation experienced an unprecedented period of economic growth and prosperity, military strengthening, establishment of new diplomatic allies abroad and a resurgence of national pride;

**THEREFORE, BE IT RESOLVED** that the Board of Education of the San Bernardino City Unified School District encourages all the schools of the District to undertake educational activities on February 6, 2014, which commemorate the life and accomplishments of Ronald Reagan.

## **SESSION FOUR – Student Achievement**

### **4.0 - Student Achievement**

#### **4.1 - Early Assessment Program**

Barbara Richardson, Assistant Director, Assessment & Accountability, and Ronnie Henderson, Administrative Director, Secondary Education, gave a presentation on the Early Assessment Program (EAP) (see page 24.2). Board members gave the following recommendations: inform parents of 11<sup>th</sup> grade students of the upcoming EAP test and why it is important for the students, include graduation credit status on report cards, use algebra teachers for professional development, better align classes so students can pass the test, and inform parents that this is a top priority. Board members asked if the students who don't show readiness on EAP have been continuously enrolled in our district and if the students who showed readiness were once AVID students. Matty Zamora stated that she would provide those answers.

## **SESSION FIVE – Public Hearing**

### **5.0 - Public Hearing**

#### **5.1 - Public Disclosure of Memorandum of Understanding (Restoration of Five Days) Between the San Bernardino City Unified School District and San Bernardino Teachers Association (SBTA)**

On December 10, 2013, the San Bernardino Teachers Association (SBTA) agreed to the following Memorandum of Understanding (MOU) regarding Restoration of Five Days. In addition, the MOU was submitted to the San Bernardino County Superintendent of Schools for review. During this review, the County Superintendent of Schools determines the impact of the Memorandum of Understanding to the collective bargaining agreement(s) on the District's budget, ending balance, and general fund reserves. The summary of the proposed Memorandum of Understanding (MOU) with the San Bernardino Teachers Association bargaining unit, setting forth the financial impact of the MOU, is included in the Board agenda for the Board's review and to make them available to the interested public.

### **MEMORANDUM OF UNDERSTANDING SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT AND SAN BERNARDINO TEACHERS ASSOCIATION**

#### **Restoration of Five Days December 10, 2013**

This Memorandum of Understanding is made and entered into this 10th day of December 2013 between the SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT (hereinafter the

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District) and the SAN BERNARDINO TEACHERS ASSOCIATION, CTA/NEA (hereinafter the Association).

WHEREAS, on August 6, 2013, the District took action to restore five (5) days to the certificated work year as a result of additional state revenue, and

WHEREAS, the compensation associated with the restoration of these five (5) work days was operationalized on October 1, 2013, and

WHEREAS, on November 5, 2013, the District took further action to approve the restoration of the frozen step from the MOU dated April 18, 2011, and

WHEREAS, the parties agree that one of the keys to quality education for students of the District begins with a well-qualified, highly trained teacher, and further support the goal of maintaining qualified teachers who are well-prepared for the challenge of implementing the Common Core State Standards.

THEREFORE, the parties agree that:

- 1.a. The overall number of work days shall return to the levels prior to the MOU dated April 18, 2011. The five (5) work days for the 2013-2014 school year shall be scheduled as additional work days as per the following chart. Three (3) of the work days will be professional development as scheduled by the district. Two (2) of the work days will be teacher work days whereby the certificated staff shall participate in professional development which may include teacher planning, collaboration, and preparation as developed by the site Professional Development Team (PDT).

<b>Track</b>	<b>Dates</b>
<b>A</b>	February 3, 4, and May 21, 22*, 23*
<b>B</b>	January 29, 30, and May 21, 22*, 23*
<b>C</b>	March 26, 27, and June 23, 24*, 25*
<b>D</b>	March 3, 4, and June 23, 24*, 25*
<b>Traditional</b>	Secondary - March 17, 18 and May 27*, 28, 29*
	Elementary - March 27, 28 and May 27, 28*, 29*

\* Site based PDT days

- 1.b. Certificated unit members on an extended-year calendar shall submit five (5) additional work days to their supervisor. Once approved by the supervisor, the additional days may be changed only by mutual consent.
2. Any certificated unit member who finds that the newly scheduled work days conflict with previously scheduled vacations may use any leave provisions available to them in order

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to be away from work on these days. Members in this situation may make up days, on a case-by-case basis, in lieu of using personal necessity leave.

3. The parties agree to waive all restrictions in Article 20 Section 6(b) for the five (5) work days in the 2013-2014 school year. Requests for Personal Necessity Leave in this situation must still be submitted on a District form to the unit member's supervisor three (3) workdays in advance of the requested leave date(s).
4. Compensation for the frozen step will be restored effective upon ratification of the Association and approval by the Board of Education.
5. A 3% salary increase will be added to all applicable salary schedules for certificated (non-management) employees upon ratification of the association and approval by the Governing Board.

This Memorandum of Understanding shall be effective upon ratification.

Dated this 10<sup>th</sup> day of December 2013, at San Bernardino, California.

President Gallo opened the public hearing and asked if anyone wished to comment. Ron Fletcher asked if all employees will receive a 3% raise. Mr. Gallo stated that this public hearing is specifically for teachers. Danny Tillman asked if this is restoring their five days and lost pay. Harold Vollkommer stated that this returns the five days and pay. Mr. Tillman asked if CWA took a pay cut and were restored. Dr. Vollkommer stated that they are now whole. Dolores Ochoa stated that parents used to get information on A-G requirements. Rebecca Harper, SBTA President, stated that members voluntarily took pay cuts to help the District budget; however, even with the 3% raise, it doesn't meet COLA. Three percent is a starting point. Sonya Grey Hunt stated that parents need a mechanism to review their students' graduation progress. Mr. Tillman stated that we have aspirations to keep and attract employees. He is happy we aren't cutting employees this year. Barbara Flores stated that we are grateful for the sacrifices all employees made. Hearing no further comment, Mr. Gallo closed the public hearing.

Upon motion by Member Flores, seconded by Member Savage, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Perong, Savage, and Tillman (Noes: None), the following was adopted:

**BE IT RESOLVED** that the Board of Education accepts the Memorandum of Understanding between the San Bernardino Teachers Association (SBTA) and the San Bernardino City Unified School District.

**BE IT FURTHER RESOLVED** that the Board of Education adopts the Memorandum of Understanding (Restoration of Five Days) between the San Bernardino Teachers Association (SBTA) and the San Bernardino City Unified School District.

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Gary S. Thomas, Ed.D., County Superintendent

RECEIVED  
JAN 14 2014  
SCHOOL SERVICES

January 14, 2014

Ms. Janet King, Director of Fiscal Services  
San Bernardino City Unified School District  
777 North F Street  
San Bernardino, CA 92410

Dear Ms. King:

This is to acknowledge and convey our review of the district's proposed salary agreement with the San Bernardino Teachers Association for the 2013-14 fiscal year. This agreement from July 1, 2013 through June 30, 2014 is to be acted upon by the Governing Board on **January 21, 2014**. The agreement provides for a 3% salary schedule increase and restoration of lost step effective January 1, 2014. The total proposed cost of the agreement for the current year is approximately \$3.9M.

The fiscal information submitted showed that the district will be able to maintain the required unrestricted general fund reserve of 2% for the current and two subsequent fiscal years.

Upon ratification of this agreement by the district governing board, the district will be required to input the budget revisions implementing this agreement to the financial system prior to its completion of the Second Interim Financial Report.

If you have any questions, please contact me at (909) 386-9680.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Cassida".

Thomas G. Cassida Jr., MBA  
Business Services Advisor  
Business Advisory Services

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## **SESSION SIX - Reports and Comments**

### **6.0 - Reports and Comments**

#### **6.1 - Report by San Bernardino Teachers Association**

Rebecca Harper thanked the Board for approving the MOU to restore the five days. Mrs. Harper reported that CTA is offering common core training.

#### **6.2 - Report by California School Employees Association**

No report was given.

#### **6.3 - Report by Communications Workers of America**

Ron Fletcher thanked the Board for hiring 41 resident subs. He would like to have them at all schools. Mr. Fletcher stated that it is hard for counselors to get to know the students when they are assigned to two schools.

#### **6.4 - Report by San Bernardino School Police Officers Association**

No report was given.

#### **6.5 - Report by San Bernardino School Managers**

No report was given.

#### **6.6 - Comments by Board Members**

Danny Tillman asked if foreign language classes are offered at the middle schools. Mr. Tillman reported that he sent a letter to SBAC and found that no one knew who had the authority to say that iPad apps will be SBAC compliant. Mr. Tillman reported that he attended the Symphonie Jeunesse performance at Sturges. Mr. Tillman asked staff to get an assessment of students with no wifi or computer at home and consider paying for one per family. Michael Gallo stated that he is working on getting access for all of California. Dale Marsden stated that we will put together a technology committee and will look into this.

Lynda Savage stated that the Symphonie Jeunesse is a great group and they are involved with the San Bernardino Symphony. Mrs. Savage thanked Margaret Hill for helping with the Martin Luther King Prayer Breakfast.

Margaret Hill reported that she attended a Martin Luther King Breakfast in San Bernardino and a lunch in Rialto. Mrs. Hill reported that the City of Highland doesn't celebrate his birthday. Mrs.

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Hill reported that she introduced an Arroyo Valley High School student at the City Council meeting as the Student of the Month. Also, Alan Kay was recognized as the Citizen of the Month. Mrs. Hill thanked Chief Joe Paulino for the school safety committee. Mrs. Hill stated that resident subs know how to protect students. Because we have some streets without sidewalks and gang areas, Mrs. Hill requested that the District consider offering more bus tickets to students. The ADA generated will pay for the tickets.

Barbara Flores announced that the 39<sup>th</sup> CABE Conference will be held April 2-5, in Anaheim. Dr. Flores announced that fifth grade students that are proficient or advanced in more than one language will be honored on Saturday. Dr. Flores stated that many schools didn't provide dates of ELAC or APAC meetings and others had low parent participation. Dr. Marsden stated that staff is discussing activities to recruit parents. Dr. Flores stated that non-profits can help recruit parents. Dr. Flores requested an update on attorney fees.

Abigail Medina asked if the Secret Shopper program could be reinstated to ensure schools are welcoming. The Family Resource Center would be a great asset for a one stop center for parent concerns. Mrs. Medina requested that the Enrollment Center be brought back. Mrs. Medina recommended that the Bullying Committee meet monthly and involve Emilie Ortiz. Mrs. Medina reported that she went to Sacramento last week with a group from Maldef. She was interviewed today on Spanish radio 101.7 by Alfredo Gonzalez.

Bobbie Perong stated that schools have a budget for parent engagement and they are mandated to get parents involved. Mrs. Perong asked staff to work on this immediately. Schools need to survey what time is convenient for parents. Mrs. Perong stated that resident subs are beneficial. Mrs. Perong asked where the District is with parent engagement.

Michael Gallo thanked Victoria Flores, Shandin Hills Middle School principal, for her work on the Martin Luther King Service Day. Mr. Gallo requested that staff provide a graduation status report to parents.

#### 6.7 - Comments by Superintendent and Staff Members

Dr. Marsden reported that he addressed the State Board of Education in Sacramento last week to share our strong support of the LCFF regulations. He was also able to meet with our state lobbyist and with Suzanna Cooper from Senator Steinberg's Office. He will take a team to Sacramento to meet with legislators to discuss SB 837, the Kindergarten Readiness Act. Grant writers are helping us with the Career Pathway Trust Grant. There is a Ribbon Cutting Ceremony planned for February 5, at 9:30 a.m. for the new HAAS machine at Indian Springs High School. Legislators and County Superintendents have been invited. Chris Hart was the keynote speaker at the January 15 School Safety Task Force meeting, which was well attended. We are currently building Strategy 9 for the Community Engagement Plan. Dr. Marsden and his Cabinet will be out of the District Wednesday through Friday this week to work on quarterly strategic planning.

6.8 - Book Study-*The Speed of Trust*-Behavior #1: Talk Straight

This item was postponed.

Dr. Marsden moved item 9.1 forward on the agenda.

9.1 - Annual Audited Financial Report for Fiscal Year 2012-2013

The Annual Audited Financial Report for Fiscal Year 2012-2013, including a Compliance Audit of Federal and State Funded Programs, was completed on December 16, 2013, the final day of the auditors’ fieldwork. The report has been submitted to the State, Federal Clearinghouse and the County Superintendent of Schools to meet the required filing deadline of December 16, 2013. Copies of the audit report were also distributed to Board members for review.

Andrew Park, Vavrinek, Trine, Day& Co., LLP, gave a brief overview of the audit findings and stated that corrective actions should already be taking place. They will follow up in April.

**SESSION EIGHT - Administrative Presentation**

**8.0 - Administrative Presentation**

8.1 - Staffing Comparison Report – Human Resources Division

Dr. Perry Wiseman, Assistant Superintendent, Human Resources Division, reported on staffing comparisons in the Human Resources Division (see page 24.3). Board members recommended bringing in a company to do an analysis and asked for the number of employees in the comparative districts that are providing similar services in offices other than Human Resources.

**SESSION NINE - Administrative Reports**

**9.0 - Administrative Reports**

9.2 - Follow Up on Requests and Questions from Board and Community Members, as of January 15, 2014

	Date of Request	Question/Request	Requested by	Anticipated Completion Date	Status/Remarks/Action
<b>COMMUNICATIONS DEPARTMENT – MRS. BARDERE</b>					
1	12/17/13	Talk to SBETA about funding interns working at the Print Shop.	Mrs. Hill	2/4/14	In Progress
<b>COMMUNITY PARTNERSHIP – MR. MURRIETA</b>					
1	12/17/13	Survey schools to see which are supported by nonprofits and then	Mr. Tillman	2/21/14	In Progress

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	Date of Request	Question/Request	Requested by	Anticipated Completion Date	Status/Remarks/Action
		recognize them.			
2	12/17/13	How can we expand the Exceeding Expectations program here?	Mrs. Medina	2/21/14	In Progress
<b>EDUCATIONAL SERVICES – DR. ZAMORA</b>					
1	1/14/14	Include representatives from GATE parents, California Association for the Gifted, and demand industries in LCAP meetings.	Mrs. Medina Mr. Gallo	2/4/14	In Progress
2	1/14/14	Videotape the LCAP meetings and air them on IEMG.	Mrs. Hill	2/4/14	In Progress
3	1/14/14	Include parent newsletters in LCAP communication strategies.	Dr. Flores	2/4/14	In Progress
4	1/14/14	Hold LCAP meetings in various locations of the District.	Owusu Hodari	2/4/14	In Progress
5	1/14/14	Get more information about the District participating in the CORE waiver.	Dr. Flores	2/21/14	In Progress
6	1/14/14	Agendize a presentation on benchmark testing tools.	Mr. Gallo	3/4/14	In Progress
7	12/17/13	What are the state guidelines regarding funding allocations for serving English learners and how do allocations change once a student is reclassified?	Dr. Flores	2/4/14	In Progress
8	12/17/13	How is student placement determined before and after reclassification?	Dr. Flores	2/4/14	In Progress
9	12/17/13	What is the graduation rate for students that aren't reclassified?	Mrs. Medina	2/4/14	In Progress
10	12/3/13	What is the cost for offering drivers ed and work experience courses?	Mrs. Hill Mr. Tillman	2/4/14	In Progress
11	11/19/13	Respond to suggestions made during their yearly report.	DELAC Officers	2/4/14	In Progress
12	11/19/13	Provide the information requested by the S.B. Educational Justice Coalition.	Gwendolyn Rodgers	1/21/14	Provided 1/17/14 <b>Completed.</b>
13	10/1/13	Consider using the Unconscious Bias program.	Rebecca Harper	2/4/14	In Progress
<b>STUDENT SERVICES – DR. MITCHELL</b>					
1	1/14/14	What would the cost be to eliminate the waiting list for CAPS programs?	Mr. Tillman	2/21/14	In Progress

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	Date of Request	Question/Request	Requested by	Anticipated Completion Date	Status/Remarks/Action
2	1/14/14	How will the District mitigate the suspension of MAA funding?	Mr. Tillman	2/4/14	In Progress
3	12/7/13	Investigate Glen Singleton's work on cultural proficiency.	Dr. Flores	2/21/14	In Progress
4	12/17/13	Provide information on technology.	Mr. Tillman	1/21/14	Provided at 1/14/14 meeting. <b>Completed.</b>
5	12/3/13	Bring back the cost of technology for Common Core.	Dr. Flores	2/21/14	Provided at 1/14/14 meeting. <b>Completed.</b>
6	11/19/13	Consider using the GRIP program in the District.	Mrs. Hill	2/21/14	In Progress
7	11/19/13	Explore having some type of on-campus suspension at all or feeder schools.	Board Consensus	2/21/14	In Progress
8	11/19/13	Show the bullying suspension numbers by demographics.	Mr. Tillman	2/21/14	Administrative Report scheduled.
9	11/5/13	Look at a later starting time for secondary students.	Mr. Gallo Mrs. Hill	2/4/14	To be discussed at the Cabinet Quarterly Strategic Planning meeting.
10	10/15/13	Consider reinstating the case management program.	Mrs. Hill	2/21/14	In Progress
11	9/10/13	Provide a list of what the District will purchase from Apple.	Mrs. Penman	1/14/14	Provided at 1/14/14 meeting. <b>Completed.</b>
<b>BUSINESS SERVICES – MRS. KING</b>					
1	1/22/13	Contract with an agency to conduct a program evaluation.	Mrs. Penman	2/21/14	Cabinet is completing an analysis.
<b>FACILITIES/OPERATIONS – MR. PEUKERT</b>					
1	1/14/14	Consider offering revolution foods.	Dr. Flores	2/4/14	In Progress
2	1/14/14	Why is leftover food thrown away instead of being donated?	Jaden Wilson	2/4/14	In Progress
<b>HUMAN RESOURCES – DR. WISEMAN</b>					
1	1/14/14	Their children aren't learning in combo classes at Arrowhead Elementary School.	Julieta Contreras	2/4/14	In Progress
2	1/14/14	There is not enough outside seating for lunchtime.	Reyna Serrato	2/4/14	In Progress

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	Date of Request	Question/Request	Requested by	Anticipated Completion Date	Status/Remarks/Action
<b>SCHOOL POLICE – CHIEF PAULINO</b>					
1	1/14/14	Can the District have access to the City’s surveillance system?	Mr. Tillman	2/4/14	In Progress
<b>DEPUTY SUPERINTENDENT – DR. VOLLKOMMER</b>					
1	1/14/14	How far are we with the program evaluation process?	Mrs. Perong	2/21/14	In Progress
2	1/14/14	Tell the Board what new or upgraded equipment or additional staff is needed in School Police.	Dr. Flores Mrs. Perong	2/4/14	In Progress
3	12/17/13	Why was her son dropped from Middle College High School?	Rodolfina Gamino	2/4/14	In Progress
4	11/19/13	Get a legal opinion on what the School Board’s role will be with the revised CaSA.	Mr. Gallo	2/4/14	In Progress
5	10/1/13	Look at supporting the resident sub program.	Mrs. Perong Mr. Tillman	2/4/14	In Progress
6	9/17/13	Hold a job fair to advertise available positions for local residents.	Mr. Tillman	To be determined	
7	9/10/13	Develop a plan so students’ schedules aren’t changed after three weeks.	Elsa Valdez	2/4/14	In Progress
8	8/20/13 11/19/13	Revisit having an Enrollment Center.	Dr. Flores Mrs. Hill	2/4/14	In Progress
9	2/5/13 7/2/13	Consider installing video cameras in all classrooms.	Richelle Capozio Stephen Gianni	2/4/14	Staff will work with SBTA to examine possibilities.
<b>SUPERINTENDENT – DR. MARSDEN</b>					
1	12/3/13	Consider reading “Other People’s Children” or “Multiplication is for White People” for the next book study.	Dr. Flores	2/4/14	In Progress
2	8/20/13	Why aren’t foreign language classes offered at Richardson and Rodriguez?	Brenda Daniels	2/4/14	In Progress
3	2/5/13	Have a workshop on School Services’ report.	Mrs. Savage	Ongoing	Each division will give a report between 10/1/13 and 2/4/14.
<b>STRATEGIC PLANNING</b>					
1	12/17/13	Consider teachers presenting challenging classes in a language	Ms. Sanchez-Spears	2/4/14	In Progress

	Date of Request	Question/Request	Requested by	Anticipated Completion Date	Status/Remarks/Action
		other than English.			

**SESSION TEN – Consent Calendar**

***10.0 - Consent Calendar (When considered as a group, unanimous approval is advised.)***

Certain items of business require review and approval by the Board of Education. Other items are for information and review only. Therefore, the following items are grouped as a consent list for receipt and approval. When members have questions about items included in the consent calendar, these items are pulled out of the group and considered separately.

Consent items 10.2, 10.6, 10.9 were pulled for later consideration.

Upon motion by Member Flores, seconded by Member Savage, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Perong, Savage, and Tillman (Noes: None), the following were adopted:

**EDUCATIONAL SERVICES**

**10.1 - Request for Waiver of California High School Exit Exam (CAHSEE) Passage Requirement for Students with a Disability**

BE IT RESOLVED that the Board of Education approves the Waiver of CAHSEE Passage Requirement for Students with a Disability.

**BUSINESS SERVICES DIVISION**

**10.3 - Annual Audited Financial Report for Fiscal Year 2012-2013**

BE IT RESOLVED that the Annual Audited Financial Report for Fiscal Year 2012-2013, including a Compliance Audit of Federal and Stated Funded Programs, as prepared by Vavrinek, Trine, Day & Co. LLP, Certified Public Accountants, be accepted as submitted.

**10.4 - Commercial Warrant Registers for Period from December 16, through December 31, 2013**

BE IT RESOLVED that the Commercial Warrant Register for period from December 16, through December 31, 2013, be approved.

BE IT FURTHER RESOLVED that the Board of Education authorizes James Cunningham, Accounting Services Director, or David Moyes, Accounts Payable Supervisor, to sign disbursements.

10.5 - Extended Field Trip, CAPS Central Programs, Camp Sky Meadows, Angelus Oaks, California

BE IT RESOLVED that the Board of Education approves the extended field trip for 115 CAPS students and 11 District employees to attend the Camp Sky Meadows in Angelus Oaks, California, from June 18, through June 20, 2014. The cost of the trip, not to exceed \$12,550.00, including meals and lodging for 115 CAPS students and 11 District employees, will be paid from CAPS Central Programs Packard Summer Learning Budget No. 145 and CAPS Central Programs Account No. 567. Transportation provided by Durham School Services, not to exceed \$4,500.00, will be paid from CAPS Central Programs Packard Summer Learning Budget No. 145 and CAPS Central Programs Account No. 567. Names of the students are on file in the Business Services office.

10.7 - Federal/State/Local District Budgets and Revisions

BE IT RESOLVED that the Board of Education approves the addition of \$50,000.00 in the budgeting of revenues and expenditures for the restricted program, Medical Manufacturing Academy at Indian Springs High School (483).

10.8 - Signature Authorization – Business Services Division

BE IT RESOLVED that the Board of Education approves authorization for Janet King, Director, Fiscal Services Department, to sign the following documents and related materials on behalf of the Board of Education effective January 22, 2014:

Payroll Prelists (District Orders) and Payroll Deduction Prelists (“S” Accounts)

**STUDENT SERVICES**

**Special Education**

10.10 - Amendment No. 1 to the Agreement with Horizon Therapy Services, Sun City, California, to Provide Early Start/Preschool Occupational Therapy Development and Other Related Services to Special Education Students

BE IT RESOLVED that the Board of Education approves amending the agreement with Horizon Therapy Services, Sun City, California, approved by Board on July 2, 2013, Agenda Item 6.72. The existing agreement is being amended to include the use of Speech Language Pathologist Assistants (SLPA) to provide speech and language services only. The amendment will also cover the increased number of referrals to Horizon Therapy Services in order to conduct Independent Educational Evaluations (IEEs) in the areas of speech/language, occupational therapy and physical therapy. The cost for additional services, not to exceed \$80,000.00 for a

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new total contract amount of \$250,000.00, will be paid from Restricted General Fund – Special Education - Central, Account No. 827. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

**Youth Services**

**10.11 - Expulsion of Student(s)**

BE IT RESOLVED that the Board of Education accepts and adopts the recommendation and findings of the Hearing Panel, based on a review of the Panel's finding of facts and recommendations, and orders the expulsion of the following student(s) with the birth date(s) as listed below in accordance with the Board rules and regulations and in compliance with Education Code Section 48900:

\*(S)5/10/2001    \*(S)7/21/1999    \*(S)11/28/1998    \*(S)5/31/1998    \*(S)1/8/2000

\*The Board does hereby order the enforcement of the expulsion suspended for a period of not more than one calendar year. The suspension of the enforcement of the expulsion order is deemed appropriate for the rehabilitation of the pupil, per Education Code section 48917.

\*\*The Board does hereby expel the pupil for a period of one semester, and does hereby order the enforcement of the expulsion suspended for the following semester, allowing him/her to be considered for re-enrollment in the district under suspended expulsion as deemed appropriate for the rehabilitation of the pupil, per Education Code section 48917.

(S) A stipulated expulsion is a process whereby the pupil and his/her family acknowledge responsibility for the behavior leading to the recommendation for expulsion by the school administration, and waive their right to a hearing by admitting to the facts in support of an expulsion recommendation. The pupil and his/her family stipulate the facts of the case as presented by the school, accepting one of the following consequences: \*(S) suspended expulsion, \*\*\*(S) expulsion one semester, suspended expulsion one semester, (S) expulsion two semesters.

**10.12 - Student(s) Recommended for Suspension, but Remanded Back to School Sites or Had Suspensions Reduced, Due to Errors of Due Process, Lack of Evidence, and/or Availability of Other Means of Correction**

BE IT RESOLVED that the following student(s) were recommended for suspension, but suspension is deemed inappropriate based on due process errors, insufficient evidence, and/or the availability of other means of correction in compliance with Education Code Section 48900. Therefore, although they were recommended for suspension, the suspension was reversed or modified.

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7/8/2001      2/27/2000      5/2/2000

10.13 - Lift of Expulsion of Student(s)

BE IT RESOLVED that the Board of Education authorizes the readmission of the following student(s), with the birth date(s) as indicated below, to schools of the San Bernardino City Unified School District in accordance with the Board rules and regulations and in compliance with the Education Code Section 48900:

11/12/1998	10/9/2000	11/21/1996	11/27/1996	4/15/1997	9/8/1996
4/25/1997	3/26/1997	6/18/1997	9/9/1999	2/16/1996	8/19/1999
12/29/1998	4/25/1996	5/5/2002	6/1/1996	4/18/2003	7/10/1996
7/2/1997	1/25/1996	4/5/1997	12/13/1997		

10.14 - Petition to Expunge, Rescind, or Modify Expulsion

7/24/1998      7/13/1999

Education Code 48917, Section (e) states: upon satisfactory completion of the rehabilitation assignment of a pupil, the governing board shall reinstate the pupil in a school of the district and may also order the expungement of any or all records of the expulsion proceedings.

Education Code 48213 states: that a student can be excluded from attendance pursuant to Section 120230 of the Health and Safety Code or Section 49451 of this code if a principal or his designee determines that the continued presence of the child would constitute a clear and present danger to the life, safety, and health of a pupil or school personnel. The governing board is not required to send prior notice of the exclusion to the parent or guardian of the pupil. The governing board shall send a notice of the exclusion as soon as is reasonably possible after the exclusion.

**FACILITIES/OPERATIONS DIVISION**

**Facilities Management**

10.15 - Notices of Completion, Bid No. F08-13, Category Nos. 06, 09, 10, 11, 12, 13, 14, 18, and 20 - New Construction for the George Brown Jr. Elementary School

BE IT RESOLVED that the Board of Education authorizes filing Notices of Completion for Bid No. F08-13, New Construction for the George Brown Jr. Elementary School, for the work awarded to the Prime Contractors listed below:

Category No. 06 - Structural Steel & Metal Decking  
RND Contractors, Inc.  
Fontana, California

Category No. 13 - Lath, Plaster & Drywall  
Alma Construction Company, Inc.  
Colton, California

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Category No. 09 - Roofing  
Bell Roofing Company  
San Bernardino, California

Category No. 14 - Ceramic Tile  
Inland Pacific Tile, Inc.  
San Bernardino, California

Category No. 10 - Sheet Metal & Roof Accessories  
RB Sheet Metal, Inc.  
Mentone, California

Category No. 18 - Miscellaneous Specialties  
Inland Empire Architectural Specialties, Inc.  
Riverside, California

Category No. 11 - Doors, Frames, & Hardware  
Roy E. Whitehead, Inc.  
Riverside, California

Category No. 20 - Fire Protection System  
JPI Development Group, Inc.  
Murrieta, California

Category No. 12 - Glass & Glazing  
Padua Glass Enterprises, Inc.  
Ontario, California

BE IT FURTHER RESOLVED that Michael J. Gallo, President, Board of Education, be authorized to execute the Notices of Completion.

**Nutrition Services**

**10.16 - Amendment No. 1 to the Delegation of Purchasing Authority - Nutrition Services Department**

BE IT RESOLVED that the Board of Education approves amending the Delegation of Purchasing Authority for the Nutrition Services Department to give signature authority to sign purchase orders for goods and services including but not limited to, food and food products, supplies, furniture, and equipment. All other terms and conditions remain the same.

**10.17 - Cafeteria Warrant Register, December 1, Through December 31, 2013**

BE IT RESOLVED that the Cafeteria Warrant Register, December 1, through December 31, 2013, be approved.

BE IT FURTHER RESOLVED that the Board of Education authorizes Adriane Robles, Nutrition Services Director; Tony DeMille, Interim Nutrition Services Program Manager; John A. Peukert, Assistant Superintendent, Facilities/Operations; or James Cunningham, Accounting Services Director; to sign disbursements. Two signatures are required on all cafeteria warrants.

**HUMAN RESOURCES DIVISION**

**10.18 - Agreement with Catholic Charities, San Bernardino, California, to Provide a Series of Parent Workshops to Parents of Students at San Gorgonio High School**

BE IT RESOLVED that the Board of Education approves entering into an agreement with Catholic Charities, San Bernardino, California, to provide a series of eight 90-minute parent support and education workshops to parents enrolled in the San Gorgonio High School Parent Institute Graduate School parent classes, effective February 6, through February 27, 2014. Workshop topics include family communication skills, building self-discipline in children, family stress and anger management skills, student health and safety. The workshops will be held in the school library in the mornings and evenings. The workshops are offered to support parent engagement in their children's education. The cost for the training, not to exceed \$1,000.00 will be paid from Restricted General Fund – Elementary Secondary Education Act Title 1, Account No. 501.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

**10.2 - Acceptance of Gifts and Donations to the District**

Bobbie Perong stated that teachers have written grants and requested that the names of the grant writer be included.

Upon motion by Member Tillman, seconded by Member Flores, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Perong, Savage, and Tillman (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education acknowledges receipt of \$500.00, Office Depot, Boca Raton, Florida; \$250.00, United Commercial Travelers Benevolent Foundation, San Jose, California; \$500.00, First Financial Credit Union, West Covina, California.

**10.6 - Extended Field Trip, Serrano Middle School, Sea World Adventure Science Club, San Diego, California**

Margaret Hill asked that staff ensure that all students are allowed to attend.

Upon motion by Member Tillman, seconded by Member Flores, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Perong, Savage, and Tillman (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves the extended field trip for 30 Serrano Middle School students and three District employees to attend the Sea World Adventure Science

Club in San Diego, California, from May 2, through May 3, 2014. The cost of the trip, not to exceed \$4,960.00, including meals and lodging for 30 Serrano Middle School students and three District employees, will be paid from Serrano Middle School CAPS Funds Budget No. 459. Transportation provided by Durham School Services, not to exceed \$1,000.00, will be paid from Serrano Middle School CAPS Funds Budget No. 459. Names of the students are on file in the Business Services office.

10.9 - Agreement with California Department of Rehabilitation (DOR), Sacramento, California, for the CAPromise Project for Students Receiving Supplemental Security Income (SSI) and their Families

Margaret Hill stated that Maggie's Kids was established to allow special education students to work in the food industry and she is pleased to see the District participating in this.

Upon motion by Member Tillman, seconded by Member Savage, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Perong, Savage, and Tillman (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education ratifies entering into the agreement with California Department of Rehabilitation (DOR), Sacramento, California, for the CAPromise grant for students receiving Supplemental Security Income (SSI) and their families, effective December 1, 2013, through June 30, 2015. Promoting the Readiness of Minors in Supplemental Security Income (PROMISE) is a joint initiative of the U.S. Department of Education, U.S. Social Security Administration (SSA), U.S. Department of Health and Human Services (DHHS), and the U.S. Department of Labor (DOL) to promote positive outcomes for children who receive SSI and their families. The purpose of the grant is to work collaboratively to promote and improve the provision and coordination of services and supports for child SSI recipients and their families in order to achieve improved outcomes, such as completing postsecondary education and job training to obtain competitive employment in an integrated setting that may result in long-term reductions in the child recipient's reliance on SSI. The District Transition Department will recruit, enroll and serve children ages 14 to 16 years who are SSI recipients and reside within the District boundaries. The grant appropriation is a total amount of \$676,083.00 with an annual amount of \$225,361.00 per year.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

**SESSION ELEVEN - Action**

**11.0 - Action Items**

**11.1 - Approval of Conditional Subordination Agreement with Inland Valley Development Agency**

Upon motion by Member Savage, seconded by Member Flores, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Perong, Savage, and Tillman (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves the Conditional Subordination Agreement (Agreement), by and between San Bernardino City Unified School District and Inland Valley Development Agency (IVDA) as Successor Agency to Former IVDA Redevelopment Agency. This Agreement makes Board approval conditional on the following: (1) approval by IVDA of normal and customary subordination terms to ensure timely future repayment, with interest, of any reduction in subordinated pass-through payments that may be required for debt service on the proposed 2014 bonds; (2) commitment by IVDA to negotiate in good faith, after issuance of the 2014 bonds, differences between IVDA and the District in methodology used to calculate pass-throughs, and to support timely repayment of prior year pass-throughs, if any, ultimately determined to have been underpaid; and (3) the Agreement includes a recital that IVDA has fully responded to all District questions and requests for information regarding IVDA's subordination request and the proposed 2014 bonds. If these requirements are not met, this Agreement may be deferred until such a time that compliance with this recital has, in fact, occurred.

BE IT FURTHER RESOLVED that the Board of Education authorizes Dale Madsen, Superintendent, to sign the final Agreement approved by IVDA, subject to the stipulation set forth in the Agreement and described above.

**11.2 - Personnel Report #14, Dated January 21, 2014**

Upon motion by Member Perong, seconded by Member Flores, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Perong, Savage, and Tillman (Noes: None), the following was adopted:

BE IT RESOLVED that the Personnel Report #14, dated January 21, 2014, be approved as presented (see page 24.4). Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

**SESSION TWELVE - Closed Session**

**12.0 - Closed Session**

As provided by law, the Board met in Closed Session for consideration of the following:

**Student Matters/Discipline**

**Conference with Labor Negotiator**

District Negotiator: Harold Vollkommer  
Employee Organization: California School Employees Association  
Communications Workers of America  
San Bernardino School Police Officers Association  
San Bernardino Teachers Association

**Public Employee Discipline/Dismissal/Release**

**Public Employee Appointment**

Title: Administrator Coach for Instructional Improvement – High School  
Coordinator of Special Education – Academic  
Middle School Principal

**Anticipated Litigation**

(Government Code Section 54956.9(b)(1))  
Number of Cases: Six

**SESSION THIRTEEN – Open Session**

**13.0 - Action Reported from Closed Session**

Upon motion by Member Flores, seconded by Member Perong, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Perong, Savage, and Tillman (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves the Settlement Authority #SS-13-14-09, in the amount of \$10,000.00.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Purchasing Director, to sign any related documents.

Upon motion by Member Tillman, seconded by Member Flores, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Perong, Savage, and Tillman (Noes: None), the following was adopted:

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BE IT RESOLVED that the Board of Education approves the appointment of the following employees:

PRUDHOMME, WILLIAM: Middle School Principal, effective date, work year and salary, to be determined. Budget: General Fund

SCHULTZ, ANDREW: Coordinator, Special Education – Academic Instruction, effective date, work year and salary, to be determined. Budget: General Fund

RODRIGUEZ, DEENA: Administrator Coach for Instructional Improvement – High School, effective date, work year and salary, to be determined. Budget: Categorical

#### **SESSION FOURTEEN - Closing**

##### **14.0 - Adjournment**

By the affirmative vote of the members, the meeting was adjourned at 11:15 p.m.

The next regular meeting of the Board of Education of the San Bernardino City Unified School District will be held on Tuesday, February 4, 2013, at 5:30 p.m. in the Community Room of the Board of Education Building, 777 North F Street, San Bernardino.