

Minutes of the Regular Meeting of the Board of Education

Community Room
Board of Education Building
777 N. F Street
San Bernardino, California

**MINUTES
ADOPTED
3/1/16**

December 15, 2015

Present: President Mike Gallo, Vice President Margaret Hill, Board Members Barbara Flores, Abigail Medina, Gwen Rodgers, Danny Tillman; and Scott Wyatt; Superintendent Dale Marsden; Assistant Superintendents Kennon Mitchell, John Peukert, Perry Wiseman, and Matty Zamora; School Police Chief Joseph Paulino; Fiscal Services Director Janet King; and Superintendent’s Assistant Carla Cross. Minutes recorded by Administrative Assistant Karen Cunningham.

SESSION ONE

1.0 Workshop

1.1 First Period Interim Financial Report as of October 31, 2015

Workshop began at 3:15 pm.

The Education Code, as updated by AB1200 and AB2756, requires school districts to report on their financial condition at the time of budget adoption and after closing the books with the unaudited actuals. Two interim reports are also required during the Fiscal Year for the periods from July 1 through October 31 (first period), and from July 1 through January 31 (second period).

A resolution is contained in the Action item section of the agenda regarding the certification by the Board of Education as to the District’s ability to meet its financial obligations for the current Fiscal Year and the subsequent two years.

First Period Interim Financial Report

The interim report consists of projections for ADA (average daily attendance), Local Control Funding Formula (LCFF), and General Fund Summary (revenues, expenditures, and fund balance) for the current and subsequent two years. Other funds of the District have been included in this packet as well. Also included are a current year Cash Flow Projection, a Summary Review of State Financial Criteria and Standards, and a Certification that the District will meet its financial obligations for the current and subsequent two years.

The Board of Education approved the Fiscal Year 2015-2016 Adopted Budget on June 16, 2015. In addition, other budget changes have been brought to the Board on the overall financial condition of the District.

A school district’s LCFF is derived primarily from ADA. ADA is projected from enrollment numbers adjusted using cohort survival procedures for historic relationships, growth, attendance percentages, and other factors. The following ADA projections were used for this report and are detailed further in the accompanying Form AI, Average Daily Attendance Form.

Projection as of:	For:	Enrollment (Excluding	Increase	Funded ADA * (Excluding	Increase
-------------------	------	--------------------------	----------	----------------------------	----------

		Charter Schools)		Charter Schools)	
Budget Adoption- 06/2015	15-16	50,242	N/A	47,531	N/A
First Interim-10/2015	15-16	50,242	-0-	47,531	-0-
Projected Budget-2016	16-17	50,242	-0-	47,531	-0-
Projected - 2017	17-18	50,242	-0-	47,531	-0-

*Funded ADA is based upon the greater of current year P-2 ADA or prior year P-2 ADA adjusted for charter schools under the minimum guarantee.

The District had experienced declining enrollment for a number of years and enrollment began to level off in 2013-14 with a slight increase in 2014-15. No increases have been projected for Fiscal Year 2015-16 or subsequent years as continued growth is uncertain.

The primary interim report document is Form 01I, General Fund Summary. The columns on the attached Form 01I report the following information:

- Column A – the original (adopted) budget
- Column B – the Board approved operating budget as of October 31
- Column C – actual-to-date as of October 31
- Column D – the projected year total and
- Column E – the percentage differences between the Board approved operating budget and projected year totals

The summary Form 01I financial reports have been completed projecting the Fiscal Year 2015-16 as well as 2016-17 and 2017-18 using the following assumptions:

Revenues

- The growth factors and COLA applied to reaching the Local Control Funding Formula target funding are as follows:

Fiscal Year	2015-16	2016-17	2017-18
COLA	1.02%	1.60%	2.48%
Gap Funding % –Budget Adoption	53.08%	12.62%	18.24%
Gap Funding Amount – Budget	\$69.80	\$8.40	\$13.00
Gap Funding % – 1 st Interim – DOF*	*51.52%	*35.55%	18.11%
Gap Funding Amount – 1 st Interim	\$66.8	\$24.2	\$10.3

Revenue at 1st Interim has been revised to reflect the changes in LCFF funding due to the inclusion of Department of Finance GAP funding rates and changes in COLA.

- Projected Local Control Funding has been calculated based upon level enrollment and ADA.

- Under LCFF funding the District receives a funding adjustment to implement class size reduction for K-3 to 24:1. This funding is phased in proportionally to LCFF Gap funding percentage. Full funding is projected to be reached in the Fiscal Year 2020-21.
- Reductions to the LCFF for Redevelopment Agency (RDA) funds are included at \$543,871 for current and subsequent fiscal years. By law, these dollars can be used for land acquisition, facility reconstruction, remodeling, deferred maintenance and routine maintenance.
- State and Federal categorical programs were projected with a 1.02% COLA in Fiscal Year 2015-16, 1.6% COLA in Fiscal Year 2016-17, and 2.48% COLA in Fiscal Year 2017-18 where applicable.
- The Educator Effectiveness one time funding of \$4,182,866 has been included in Fiscal 2015-16 and excluded from subsequent years.
- Lottery Revenue is included in 2015-16 at \$181/ADA in the current and subsequent fiscal years.
- Adult Education Funding has been moved to Fund 11 - Adult Education Fund as a requirement of the new funding model.
- One time Mandate Reimbursement Funding of \$25,162,344 has been included in Fiscal Year 2015-16 and excluded from subsequent years.

Expenditures

- The net impact to the number of positions required due to decreases in class size, and end of program funding:

	<u>FY 2016-2017</u>	<u>FY 2017-2018</u>
Certificated	(30) FTE	0 FTE
Classified	0 FTE	0 FTE

Assumes QEIA positions will be absorbed by attrition of certificated staff.

- Statutory employee benefits have been adjusted for changes in salaries for all bargaining units and salary schedules.
- Step and Column increases for eligible staff are included in the current and subsequent fiscal years.
- State Teachers Retirement System and Public Employee Retirement Systems are both projecting significant increases to employer contribution rates in the current and subsequent fiscal years.

Retirement System	2015-16	2016-17	2017-18
STRS Employer Rate	10.73%	12.58%	14.43%
Cost of Increase	\$4.0 million	\$4.6 million	\$4.7 million
PERS Employer Rate	11.85%	13.05%	16.6%
Cost of Increase	\$0.5 million	\$1.0 million	\$2.7 million

- Health and Welfare Benefit costs have been increased by the 9.90% in 2015-16. These costs are projected to increase by 9% in each of the subsequent fiscal years as follows:

Fiscal Year	Cost
2016-17	\$4,536,865
2017-18	\$5,215,686

This includes the estimated administration costs for the Affordable Care Act (ACA).

- Other Post-Employment Benefits (OPEB) included at a rate of 1.044% have been applied to gross salary and an additional rate of 1.207% applied to fund post-retirement benefits (\$7,414,363).
- Under the LCFF, Districts are required to make progress each year in reducing class size to 24:1 when full funding is reached. The reduction must come in proportion to the growth in the Local Control Funding Formula each year. Class sizes have been decreased to an average of 27:1 in Fiscal Year 2015-16 and are estimated to reach an average of 24:1 in Fiscal Year 2018-19 with full implementation required by 2020-21.
- The Local Control Accountability Plan (LCAP) has been included in the Fiscal Year 2015-16 as ongoing costs in the amount of \$25.2 million and carryover from 2014-15 in the amount of \$10,779,831.
- Textbooks and instructional materials have been included at \$14.1 million as a part of the Local Control Accountability Plan.
- Estimated costs of \$0.8 million for offering benefits to non-permanent employees under the Affordable Care Act (ACA) are included beginning in Fiscal Year 2016-17 and beyond. This is to ensure compliance with the ACA requirement to offer minimum coverage.
- Supplemental Employment Retirement Plan (SERP) costs are included as follows:

Fiscal Year	Cost
2015-16	\$3,464,201
2016-17	\$3,012,235

After the 2016-17 payment all SERP obligations will be satisfied.

- Quality Education Investment Act (QEIA) carryover funds have been included in Fiscal Year 2015-16 expenditures at \$2,398,123. Fiscal Year 2016-17 excludes these expenditures.
- Routine Repair and Maintenance program has been increased by \$8.0 million to meet the required 3% of General Fund expenditures for a total of \$18,150,000 in Fiscal Year 2015-16. No carryover provision is included.
- The Deferred Maintenance program has been folded into the Local Control Funding Formula. The Deferred Maintenance match is no longer required under the Local Control Funding Formula. The District continues to allocate funding of \$2.0 million for this purpose which was the level of funding previously provided by the State.
- Subsequent years transportation costs were not projected to increase as the opening of new schools would serve to reduce the need for busing.
- Utility costs are projected to include any savings for the current and subsequent Fiscal Years from the Energy Savings program.

General Fund Contributions to Restricted Programs:

Program	2015-16	2016-17	2017-18
Special Education	\$33,976,764	\$33,976,764	\$33,976,764
Routine Repair and Maintenance	\$18,150,000	\$17,300,000	\$17,600,000
Child Development Fund – Fund 12	\$1,408,171	\$1,408,171	\$1,408,171

Components of Ending Fund Balance:

General Fund	2015-16	2016-17	2017-18
General Fund Ending Balance	\$37,123,171	\$28,823,770	\$25,484,722
Reserves for Stores/Revolving Cash	\$711,000	\$711,000	\$711,000
Reserves for Restricted Programs	\$11,000,000	\$6,987,338	\$1,212,500
Assigned for Estimated Career Pathways Carryover	\$5,450,767		
Reserve for Economic Uncertainty -2%	\$12,460,000	\$12,000,000	\$12,100,000
Unassigned/Unappropriated	\$12,952,171	\$9,125,432	\$11,461,222

Current sections of the Education Code, which were revised by AB1200 and AB2756, require the governing board of the school districts to certify that the District will meet its financial obligations for the current Fiscal Year and the subsequent two Fiscal Years. Based on the current information for revenues and expenditures for the subsequent two years, the district is able to meet its obligations for Fiscal Year 2015-16 and subsequent fiscal years.

School districts self-certify their fiscal condition. With a positive certification, the district asserts that it can meet its obligations in the current and succeeding two years. A qualified certification indicates a budget problem in the two subsequent years. Finally, a negative certification

indicates an impending cash problem for either the current or one subsequent year.

Based on the definition above, the Board of Education may approve this First Interim Report with a positive certification.

Thus, it is recommended that the Board of Education approve a positive certification for the First Interim Financial Report for Fiscal Year 2015-16, as of October 31, 2015, with the accompanying resolution which is required by San Bernardino County Office of Education.

SESSION TWO

2.0 *Reception and Oath of Office*

2.1 Reception for Michael Gallo, Margaret Hill, Gwendolyn Rodgers and Scott Wyatt

2.2 Administration of Oath of Office to Board Members

The Oath of Office was administered to Michael Gallo, Margaret Hill, Gwendolyn Rodgers and Scott Wyatt who were elected on November 3, 2015.

SESSION THREE

3.0 *Opening*

3.1 Call to Order

President Gallo called the meeting to order at 5:30 pm.

3.2 Pledge of Allegiance to the Flag

Middle College High School student Salvador Galindo led the Pledge of Allegiance to the Flag.

3.3 Adoption of Agenda

Upon motion by Member Flores, seconded by Member Tillman, and approved by the affirmative vote of Flores, Gallo, Hill, Medina, Rodgers, Savage, and Tillman (Noes: None), the agenda was adopted as presented.

3.4 Inspirational Reading – Dale Marsden

Dr. Marsden spoke about the December 2, 2015 tragedy when 14 people were killed and 22 were seriously injured in a terrorist attack at the Inland Regional Center in San Bernardino and asked for a moment of silence.

SESSION FOUR

4.0 *Annual Organizational Meeting*

4.1 Election of Officers and Assignment of Other Responsibilities

The Education Code and the Bylaws of the Board of Education require certain actions with regard to the internal organization of the Board.

- Election of a Board President

Dale Marsden opened nominations for President. Danny Tillman nominated, seconded by Barbara Flores, Margaret Hill to serve as President for the ensuing year. Hearing no further nominations, the nominations were closed. A unanimous vote was cast for Margaret Hill.

- Election of a Board Vice President

President Hill opened nominations for Vice President. Danny Tillman nominated, seconded by Barbara Flores, Abigail Medina to serve as Vice President for the ensuing year. Hearing no further nominations, the nominations were closed. A unanimous vote was cast for Abigail Medina.

- Appointment of a Board Secretary.

Upon motion by Member Flores, seconded by Member Tillman, and approved the affirmative votes of Members Flores, Gallo, Hill, Medina, Rodgers, Tillman and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education appoints Dale Marsden to serve as Board Secretary.

- Appointment of an Assistant Secretary.

Upon motion by Member Medina, seconded by Member Tillman, and approved the affirmative votes of Members Flores, Gallo, Hill, Medina, Rodgers, Tillman and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education appoints Karen Cunningham to serve as Assistant Secretary.

- Board Certification of Action

Upon motion by Member Flores, seconded by Member Tillman, and approved the affirmative votes of Members Flores, Gallo, Hill, Medina, Rodgers, Tillman and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that Dale Marsden, Secretary of the Board of Education and Karen Cunningham, Assistant Secretary of the Board, be authorized to certify or attest to actions taken by the Board of Education whenever such certification or attestation is required for any purpose as prescribed by Education Code Sections 35250 and 35036.

President Hill made the following appointments:

- Barbara Flores will serve as the Board's designated representative to elect members to the County Committee on School District Organization.
- Margaret Hill and Barbara Flores will serve as representatives to CSBA's Delegate Assembly. The position held by Mrs. Hill will expire in April 2017; the position held by Dr. Flores will expire in April 2018.
- Margaret Hill, Abigail Medina, and Gwen Rodgers will serve as the Board's designated representatives to the Education Bridge Committee.

- Barbara Flores, Michael Gallo, and Abigail Medina will serve as the Board’s designated representatives to the Superintendent’s Budget Committee. Danny Tillman will serve as an alternate.
- Abigail Medina and Scott Wyatt will serve as the Board’s designated representatives to the Superintendent’s Charter Schools Committee.
- Barbara Flores, Scott Wyatt, and Danny Tillman will serve as the Board’s designated representatives to the Superintendent’s Curriculum/Instruction Committee.
- Michael Gallo, Margaret Hill, and Scott Wyatt will serve as the Board’s designated representatives to the Superintendent’s Facilities Committee.
- Barbara Flores, Michael Gallo, and Danny Tillman will serve as the Board’s designated representatives to the Superintendent’s IT/Communications Committee.
- The appointment of Board Members to serve as the Board’s designated representatives to the Superintendent’s Omnitrans Committee was removed.
- Barbara Flores, Abigail Medina, and Scott Wyatt will serve as the Board’s designated representatives to the Superintendent’s Policy Committee. Michael Gallo will serve as an alternate.

4.2 Annual Consideration of Board Policies

Board Bylaws 9310 state that the Board shall review certain policies annually, as required by Education Code 35160.5. If no revisions are deemed necessary, the Board minutes shall nevertheless indicate that the review was conducted. Other policies shall be monitored and reviewed as specified in the policy itself or as needed to reflect changes in law or District circumstances.

Upon motion by Member Flores, seconded by Member Tillman, and approved the affirmative votes of Members Flores, Gallo, Hill, Medina, Rodgers, Tillman and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education re-adopts all existing Board policies until revised or revoked by the Board of Education.

4.3 Organizational and Annual Meeting of the San Bernardino Schools Financing Corporation

As required by the San Bernardino Schools Financing Corporation Bylaws, the Board of Directors of the Corporation shall have an annual meeting for the purpose or organization, selection of officers, and transaction of other business. According to the Bylaws, annual meetings of the Board of Directors shall be held immediately following the first organizational meeting of the year of the San Bernardino School District Board of Education.

President Hill recessed the meeting of the Board of Education of the San Bernardino City Unified School District and convened a meeting of the Board of Directors of the San Bernardino Schools Financing Corporation.

RECESS

SAN BERNARDINO SCHOOLS FINANCING CORPORATION

Minutes of an Annual Meeting
Tuesday, December 15, 2015
Community Room
Board of Education Building
777 North F Street
San Bernardino, CA

1.0 Call to Order

Margaret Hill called the meeting to order at 5:58 pm.

2.0 Directors Present

Directors Flores, Gallo, Hill, Medina, Rodgers, Danny Tillman, and Scott Wyatt were present.

3.0 Designation and Election of Officers

Upon motion by Member Tillman, seconded by Member Flores, and approved the affirmative votes of Members Flores, Gallo, Hill, Medina, Rodgers, Tillman and Wyatt (Noes: None), the following were adopted:

BE IT RESOLVED that Margaret Hill be elected as the Corporation's President.

BE IT ALSO RESOLVED that Abigail Medina be elected as the Corporation's Vice President.

BE IT ALSO RESOLVED that Dale Marsden be appointed as the Corporation's Secretary/Treasurer.

BE IT FURTHER RESOLVED that Karen Cunningham be appointed as the Corporation's Assistant Secretary.

4.0 Comments from the Public

None.

5.0 Adjournment

Upon motion by Director Flores, seconded by Director Gallo, and approved the affirmative votes of Directors Flores, Gallo, Hill, Medina, Rodgers, Tillman and Wyatt (Noes: None), the meeting was adjourned at 6:00 pm.

At the conclusion of the meeting of the Board of Directors of the San Bernardino Schools Financing Corporation the Board of Education reconvened its regular meeting.

RECONVENE

SESSION FIVE

5.0 *Special Presentation(s)*

5.1 School Showcase/Student Report – Middle College High School

Principal James Espinoza presented Middle College High School's CAASPP testing results. The showcase highlighted MCHS culture, learning systems, and specific test prep practices and included student and parent testimonies. MCHS senior Salvador Galindo presented the student report.

5.2 In Recognition of Martin Luther King Jr.

Upon motion by Member Tillman, seconded by Member Flores, and approved the affirmative votes of Members Flores, Gallo, Hill, Medina, Rodgers, Tillman and Wyatt (Noes: None), the following was adopted:

THEREFORE, BE IT RESOLVED that the Board of Education of the San Bernardino City Unified School District hereby encourages all the schools of the District to take this opportunity to express their heartfelt appreciation for Dr. Martin Luther King, Jr. and to honor his legacy as a man of determination, dignity, and strength.

5.3 Recognition of Yellow Ribbon Week

Upon motion by Member Flores, seconded by Member Tillman, and approved the affirmative votes of Members Flores, Gallo, Hill, Medina, Rodgers, Tillman and Wyatt (Noes: None), the following was adopted:

THEREFORE, BE IT RESOLVED that the Board of Education of the San Bernardino City Unified School District hereby declares January 17-23, 2016, as Yellow Ribbon Week and encourages all our employees and students to help rid our schools of violence.

SESSION SIX

6.0 *Public Hearing(s)*

6.1 Approval of Agreement Bid No. NSB 2015/16-1R, Café Beverages, including Fountain/Vending

There were no public comments.

Upon motion by Member Tillman, seconded by Member Flores, and approved the affirmative votes of Members Flores, Gallo, Hill, Medina, Rodgers, Tillman and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education reject the bid received from the Dr. Pepper Snapple Group, as non-responsive due to an incomplete bid.

BE IT ALSO RESOLVED that that the Board of Education approves entering into the agreement, Bid No. NSB 2015/16-1R, Café Beverages, including Fountain/Vending be awarded to the single responsible bidder. The District may use this bid, as needed throughout the initial

one-year term of the bid and any extensions made in accordance with the terms and conditions of the bid, not to exceed three (3) years total award, and if in the best interest of the District. The cost will be paid from, and commission accrued to, restricted Nutrition Services Fund 092.

<u>Bidder</u>	<u>Total Bid</u>
Coca-Cola Refreshments Rancho Cucamonga, CA	\$164,193.60

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign resulting agreement and any related documents.

6.2 Charter Petition for Excelsior Public Charter School

A Public Hearing was conducted for the proposed Excelsior Public Charter School to consider the level of support for the charter petition.

Robert Rodriguez, SBTA president, commented about the location of the planned charter. He was concerned that it was in the East Highlands area and more appropriate for the Redlands school district. Charters that come to our district don't normally discriminate against our students and our zip codes. Hopefully during revision that could be addressed so that our students have choice.

SESSION SEVEN

7.0 *Public Comment*

Michael Scott, district teacher, spoke on student safety in light of the recent terror attack in San Bernardino and armed protectors. He commented that many teachers are trained in the use of firearms and with minimum cost to the district can provide onsite protection for the children in schools. He suggested a small gun safe, an identifying vest, and regular training paid by the district.

SESSION EIGHT

8.0 *Student Achievement*

8.1 Community Engagement Plan/Key Performance Indicators Annual Update

Linda Bardere, Communications/Community Relations Director, presented an update on the District's Community Engagement Plan (CEP) and Dr. Harold Vollkommer, Deputy Superintendent, gave an update on the Key Performance Indicators (KPIs).

Dr. Flores asked for the board to have a copy of the KPIs with all current updates. Mr. Tillman said it was big and not specific enough. He stated the board should decide the minimum for each KPI. He was concerned about the hard numbers that affect our students going on to college and jobs. It was important to him about the number of misdemeanors and citations we give to students. We need to be clear about the specific results we want. Mr. Tillman also said we needed to be specific about where we were in the past with A-G classes and then be specific with what we are going to do to increase those numbers. He's not happy with tests results and wants

discussions on what we are going to do different on spending money and resources to continue the good or target the areas that need work on. Gwen Rodgers asked how she could access this information to be able to answer questions when asked. Mr. Gallo asked what interventions staff was taking to see student improvement in areas such as Ds and Fs, third grade reading, performing math at 5th grade level, etc. and that the district needed to be specific about where to put our resources, possibly reschedule how we conduct school, such as special resource teachers, accelerated courses to get them performing at grade level. Dr. Hill agreed there needed to be specifics that the board could have when the community asked them questions and that the board could prioritize what would be on a list. She said staff needed to look at what needed to be done at once. Mr. Tillman said the list was in Dr. Marsden's evaluation and we should use that to prioritize. Dr. Marsden said that staff would bring KPIs back with more in-depth information so that the board could prioritize and key KPIs could be woven into his evaluation.

SESSION NINE

9.0 *Reports and Comments*

9.1 Report by San Bernardino Teachers Association

Robert Rodriguez, SBTA president, commented that there had been good work done in the first semester. SBTA held a toy drive and hundreds of toys were donated to shelters and foster agencies and Assembly member Cheryl Brown was there and gave SBTA a special recognition; considering sponsoring our own toy drive within the district next year; submitted an application to the California Association for the Gifted on a presentation for their innovation award and it was accepted and teachers will be presenting at CAG; received two letters of support regarding the 12/2 terror attack – from the president of the National Education Association and the president of the California Teachers Association, both commending the work they did in response to the needs of the students and community; mentioned the Employee Assistance Program offered by the district to employees; working with Educational Services on A-G report, updating the assessment matrix, math support to targeted schools, and ELA adoption, TK through high school with a targeted adoption recommendation to the board the first week of April. In response to Mr. Scott's public comment, Mr. Rodriguez stated penal code 626.9 prohibits the possession of weapons at school sites; that code previously had an exemption for those that had a certificate to carry concealed weapons, that exemption was removed by senate bill 707 last October, 2015. There is also board policy 3515.3 which states the board prohibits any person other than authorized law enforcement to carry any type of weapons on campuses. Dr. Flores commented on the A-G committee and commended Tex Acosta and Robert Rodriguez for their leadership in working collaboratively together under the direction of Dr. Zamora. It is a comprehensive, in depth analysis and she recommended the board gets the in depth, tabbed analysis. Mrs. Medina also commended the work that had been done over the last 1 1/2 years. She commented that now the work is done we need to ensure that it happens at the school sites.

9.2 Report by California School Employees Association

Carl Greenwood, CSEA chapter president, expressed condolences to the families of the 12/2 tragedy. He went on to say that there were some issues with what happened that day. He had two memos that asked for classified staff to go out and lock doors while there was still active shooters. He also said another memo came out stating there would be no one from M&O and no police activity to safeguard our night personnel. The previous month there was an employee shot at Wilson and it took days to get simple resources like lighting. He said that they were through with being put off, not being a forethought or even an afterthought when it comes to classified

lives. They are asking that in the future there should be a detailed plan of action for everyone in the district. They also want to develop emergency professional standards, more safety checks; have more police staff. He spoke of issues with payment for lockdown. Staff was told to come to work but couldn't get in and they had to sit outside the gates while there was still an active shooter. These are things we need to look at for the future. Maybe tell staff to stay home until we contact them. He said he wasn't here to place blame, but we need to start using our resources such as the Chief of Police's knowledge since he was FBI trained and the assistant chief of police who has worked in the district for over 20 years. These are the people who should be calling the shots when something like this happens. He also said that there were police officers taken off campus. Who was protecting our children? Dr. Hill thanked Mr. Greenwood and said that the district was concerned for all students and staff.

9.3 Report by Communications Workers of America

Ron Fletcher, CWA representative, said that Dr. Vollkommer gave an excellent speech at the Prayer Breakfast. He asked whether the warm coat event was still going to be at Mount Vernon and Dr. Marsden said yes. He also said the public should be notified when things on the Follow Up list gets done in the district. Eric Vetere will be meeting with district substitutes to explain the difference between lockdown and lock out so that they will know what to do. A substitute teacher said that when the lockdown occurred her students were out at lunch. The rec aides tried to get the students to get in line with their classes. When she got her students back into the classroom there were some students missing. Because the student roster had already been turned in she was unable to account for which students were missing. Also, some parents took their kids and left without telling anyone. She went to the emergency packet to get the roster to call roll but the roster was dated 2014. She would like a directive that every teacher in the district gets an updated roster. She eventually found out that the missing students were with another class. Dr. Marsden asked that this information be brought to the after action meeting to help with next steps.

9.4 Report by San Bernardino School Police Officers Association

Officer Barkdoll thanked Dr. Marsden for his appearance at their station and talk he gave to the officers after the 12/2 terror attack. It was appreciated. He extended appreciation for the good work that was done throughout the entire district. He and the other officers did what they needed to do and there was a full group of people who were not seen doing work, specifically Eric Vetere and the members of the Transportation Department who were able to get buses, when Greyhound couldn't, water, and food. Officer Barkdoll also commented on Penal Code 6269 and agreed that firearms are not allowed by current state law. He thanked Robert Rodriguez and Carl Greenwood for their kind words on behalf of school police. He closed by saying they will be having their annual toy drive at Fairfax and will be giving toys to the 1st and 2nd graders and will be providing 10 Christmas trees to families that would otherwise not have a tree.

9.5 Report by San Bernardino School Managers

No report.

9.6 Superintendent/Board Protocols - #13

"The Board will conduct a self-evaluation prior to the Superintendent's annual evaluation".

Dr. Hill stated that she believed the board was doing this.

9.7 Comments by Board Members

Dr. Flores attended the principals' meeting and said she felt there was a great sense of camaraderie. She attended the San Bernardino Foundation meeting. There are three committees, one on innovation, scholarships and a 0 – 36 months. She said there would be an initiative coming to the board. She said there will be a toy giveaway at Vermont ES where the Maguire brothers will give a toy to every student. At the CSBA conference she mentioned that Dr. Lee Vargas is now the executive director of AVID for the entire nation. She thinks he should come and present. She also listened to a keynote speaker, Dr. Pedro Noguera, who co-authored Excellence through Equity, where he talks about five principles of courageous leadership. Last, she was invited to the Coyote radio station to hear students from kindergarten through high school read their poetry on the radio, even some parents read poetry. She mentioned a junior at Arroyo Valley High School, Marisa Almada, who read a poem she wrote about the 12/2 tragedy.

Mrs. Rodgers attended the CSBA as well and agreed the keynote speaker was excellent. She was proud of the presentations done by district staff, especially in light of the tragedy. She also acknowledged the toy drive at Emmerton Elementary School with about 300 bikers that came and brought toys. They were also able to donate toys to Young Visionaries. She attended the We Connect event at San Bernardino High School. It was a great collaboration with San Bernardino organizations.

Mrs. Medina mentioned the many vigils that were held and read the names of the 14 people killed during the 12/2 tragedy. She mentioned she attended the San Bernardino candlelight prayer vigil at the 66ers stadium and the IE Interfaith Solidarity meeting in Rancho as well as the SEIU who recognized 10 of their employees.

Dr. Wyatt expressed gratitude for the overwhelming support and welcome. He looks forward to working with the district and associations to ensure our staff have our full support. He was very impressed with the level of support from our district at the candlelight vigil.

Mr. Tillman commended all district staff for their response and efforts during the tragedy and said it was the first time in history that this has happened in our area. He commended Dr. Marsden for putting together the after action review. He said that a discussion was needed on what we need to do in the future, even if just threats. He encouraged everyone to work together in a positive way. Every action that was taken was based on information received from the experts, such as the FBI. Our number one goal is the safety of our students.

Mr. Gallo commented on the CSBA conference and the presentation he participated in led by Dr. Zamora that showcased our own internal professional development process and he said it was absolutely fabulous. This district is committed to seeing that the professional development provided to our teachers is stellar. He said that teachers were excited about career pathways. It is a way to engage students into an exciting new realm of learning and make them actively involved in their education process.

Dr. Hill attended the Gomez parent graduation; she attended the vigil at Cal State San Bernardino with over 1000 people in attendance. At CSBA she was particularly interested in Civic Learning in California and she read a quote from the pamphlet from former student Lou Chen. She mentioned that Dr. Vollkommer was the speaker at the Sorority's prayer breakfast. It

especially resonated with her when he talked about the navigation system in cars and how if it says to turn right and we turn left it doesn't say "oh well you're lost" and turns off, but it redirects you back to where you need to go and that's what we need to do with our students. She commented that we need to redirect our students when they get off course. Maybe instead of calling ourselves educators we should call ourselves navigators of education.

9.8 Board Committee Reports

None.

9.9 Comments by Superintendent and Staff Members

Dr. Marsden spoke about the after action review regarding the 12/2 tragedy that will be held at the Event Center in San Bernardino; the policy committee has not met yet and staff is currently reviewing information received from ICUC and COPE and crafting policy recommendations based on input. The policy committee is set to meet on January 12th with a first reading brought to the board tentatively end of January or February. He provided list of several citations that have been removed effective 12/1/15. On board advice, he met with a student and has several others lined up who have received citations and asked them about the process and will share that input at a later date. The implementation of our positive intervention support has been and will continue to be mandated at all schools; site and district staff have been and will continue to be trained; at the request of COPE and ICUC district staff are currently researching the following recommendations: using student volunteers to assist with PBiS implementation, process to disseminate information to students about expunging citations from their record, partnering with the department of Behavioral Health to assist students in improving negative behaviors, regularly incorporate student voice and input from classified staff in developing district strategies to reduce suspensions and citations and development of a forgiveness program. He spoke about the financial award from Gaston Caperton award and that the funds could be used at the board's discretion. The recommendation is to transfer the funds over to the Making Hope Happen Foundation to allow an automatic doubling of the award through a matching fund. Dr. Marsden also asked the board to save the date for the next Making Hope Happen Gala on May 21st; congratulated Richardson PREP teacher, Pamela Tetlock who was one of the recipients of the California League of Middle Schools Educator of the Year Awards. Dr. Marsden said that our hearts go out to former assembly member Wilmer Amina-Carter on the loss of her husband, Ratibu Jacocks. Last, he spoke about the parent graduation at Gomez Elementary School, coordinated with the Mexican consul.

Tillman asked that out of the number of citations given, how many were for students under the age of ten and where are we in comparison with other districts. His goal is to make sure we get back into the norm. Dr. Marsden said he could provide.

9.10 Book Study – *Coherence*: Chapter 3, Cultivating Collaborative Cultures, pages 47 - 60
Discussed sections: Culture of Growth; Learning Leadership aka Lead Learners; Capacity Building.

SESSION TEN

10.0 *Consent Calendar*

Agenda item 10.27 was pulled for discussion.

Upon motion by Member Tillman, seconded by Member Flores, and approved the affirmative votes of Members Flores, Gallo, Hill, Medina, Rodgers, Tillman and Wyatt (Noes: None), the following were adopted:

10.1 Approval of Minutes

BE IT RESOLVED that the Minutes of the Board of Education Meeting held on October 20, 2015 be approved as presented.

10.2 Acceptance of Gifts and Donations to the District

BE IT RESOLVED that the Board of Education acknowledges receipt of 2002 Pontiac Montana with an estimated value of \$4,000.00, Dixie Karlson, San Bernardino, CA; \$100.00, Thinkwise Credit Union, San Bernardino, CA; \$100.00, Bob McBay, Highland, CA; \$100.00, Karen Obst, Murrieta, CA; \$300.00, G. O. Pallets, Inc., Fontana, CA; \$100.00, Thinkwise Credit Union, San Bernardino, CA; \$500.00, San Manuel Band of Mission Indians, Highland, CA; \$100.00, Sylvia Garcia, San Bernardino, CA; \$100.00, Lisa Galindo, Beaumont, CA; \$250.00, Jenco Productions, San Bernardino, CA; \$1,000.00, Adult Customized Tours, Inc., Palm Springs, CA; \$1,000.00, University of California Riverside, Riverside, CA.

BE IT FURTHER RESOLVED that the Board of Education approves transferring funds donated by The College Board, New York, NY into the Making Hope Happen Foundation.

10.3 Amendment No. 1, Section 125 Flexible Benefit Plan with American Fidelity Assurance Company, Oklahoma City, OK

BE IT RESOLVED that the Board of Education approves amending Section 125 Flexible Benefit Plan Agreement with American Fidelity Assurance Company effective January 1, 2016 to add the grace period for employee medical reimbursements and allow carryover of unused contributions. There is no cost to the District. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

10.4 Bid No. 15-08, Requirements Contract for HVACR Services, Repairs, and Installations - Districtwide

BE IT RESOLVED that bids were received from ACCO Engineered Systems, Commerce, CA; and Allison Mechanical, Inc., Redlands, CA; as follows:

	Item:	Vendor:	ACCO, Inc. Commerce, CA	Allison Mechanical, Inc. Redlands, CA
1A	Package & split units, up to 20 ton, standard work time, hourly rate		\$109.00	\$118.00
1B	Package & split units, up to 20 ton, standard work time, daily rate		\$872.00	\$944.00
1C	Package & split units, up to 20 ton, standard work time, weekly rate		\$4,360.00	\$4,720.00
2A	Package unit system, >20 ton, standard work time,		\$109.00	\$118.00

	hourly rate		
2B	Package unit system, >20 ton, standard work time, daily rate	\$872.00	\$944.00
2C	Package unit system, >20 ton, standard work time, weekly rate	\$4,360.00	\$4,720.00
3A	Chiller plant systems, standard work time, hourly rate	\$120.00	\$118.00
3B	Chiller plant systems, standard work time, daily rate	\$960.00	\$944.00
3C	Chiller plant systems, standard work time, weekly rate	\$4,800.00	\$4,720.00
4A	Installation of District-furnished equipment, hourly rate	\$120.00	\$118.00
4B	Installation of District-furnished equipment, daily rate	\$960.00	\$944.00
4C	Installation of District-furnished equipment, weekly rate	\$4,800.00	\$4,720.00
5	Maximum % increase or mark-up over cost, parts and materials	15%	15%

BE IT ALSO RESOLVED that Bid No. 15-08, Requirements Contract for HVACR Services, Repairs, and Installations - Districtwide, be awarded to ACCO Engineered Systems, Commerce, CA, the overall lowest responsive/responsible bidder meeting District specifications as follows:

BE IT ALSO RESOLVED that the District reserves the right to purchase more than or less than the quantities indicated as needed through an initial one-year term with an option to extend annually, not to exceed five years total.

BE IT FURTHER RESOLVED that Debra Love, Director, Purchasing Department, be authorized to sign all related documents.

10.5 Business and Inservice Meetings

BE IT RESOLVED that the Board of Education approves the attendance and participation of the following individuals in scheduled business and inservice meetings:

To attend the California Association for Bilingual Education (CABE) 2016, March 22 through March 26, 2016, in San Francisco, CA. The total cost, including meals and mileage per District guidelines, not to exceed \$6,300.00, will be paid from the English Learner Programs Account No. 261.

Parent Representatives, English Learner Programs:

Teresa Alba Dolores Ochoa Rosa Loera

BE IT FURTHER RESOLVED that the Board of Education ratifies the attendance and participation of the following individuals in scheduled business and inservice meetings:

To attend the Family Leadership Institute Training Summit, December 1 - 4, 2015, Las Vegas, NV. The total cost, including meals and mileage per District guidelines, not to exceed \$15,000.00, will be paid from the Family Engagement Account No. 419.

Parent/District Representatives, Family Engagement:

Teresa Alba Carolina Avena Maria Bahena Sylvette Del Llano

Maria Flores	Rosa Gallegos	Rosalia Garcia	Andrea Gaucin
Dolores Gonzalez	Maria Hurtado	Cristina Jarillo	Rosa Loera
Maria Macias	Martha Perez Martinez	Angeles Medrano	Ana Morales
Maria Dolores Ochoa	Israel Orozco	Maria Orozco	Marjorie Orozco
Gabriel Quirino	Aldo Ramirez	Brenda Sarceno	Emily Valdez
Ramon Velasco	Bernice Walker		

10.6 Commercial Warrant Register for Period from November 16 - 30, 2015

BE IT RESOLVED that the Commercial Warrant Register for period from November 16 - 30, 2015, be approved.

BE IT FURTHER RESOLVED that the Board of Education authorizes Jayne Christakos, Chief Business Officer, James Cunningham, Accounting Services Director or David Moyes, Accounts Payable Supervisor, to sign disbursements.

10.7 Extended Field Trip, Indian Springs High School, Visit to California State University-San Bernardino, San Bernardino, CA and Leadership Conference, Running Springs, CA

BE IT RESOLVED that the Board of Education approves the extended field trip for 24 Indian Springs High School AVID sophomores and 3 chaperones to visit California State University in San Bernardino, CA and to attend a leadership conference in Running Springs, CA from February 26 - 28, 2016. The cost of the trip, not to exceed \$7,969.00, including meals and lodging will be paid from Indian Springs High School Account No. 419. Transportation provided by Durham School Services, not to exceed \$814.49, will be paid from Indian Springs High School Account No. 419. Names of the students are on file in the Business Services office.

10.8 Extended Field Trip, Manuel A. Salinas Elementary School, Pali Institute, Running Springs, CA

BE IT RESOLVED that the Board of Education approves the extended field trip for 72 Manuel A. Salinas Elementary School students and 8 District employees to attend the 5th Grade Science Camp at the Pali Institute in Running Springs, CA from February 29 through March 2, 2016. The cost of the trip, not to exceed \$21,876.32, including meals and lodging will be paid from Manuel A. Salinas Elementary School Account No. 419. Transportation provided by Durham School Services, not to exceed \$1,356.32, will be paid from Manuel A. Salinas Elementary School Account No. 419. Names of the students are on file in the Business Services office.

10.9 Notice of Completion, Bid No. 14-11, Requirements Contract for HVACR Services, Repairs, and Installations - Districtwide

BE IT RESOLVED that the Board of Education authorizes filing a Notice of Completion for the Bid No. 14-11, Requirements Contract for HVACR Services, Repairs, and Installations - Districtwide, Purchase Order No. 560495, awarded to:

Arrowhead Mechanical, Inc.
209 N. Waterman Avenue
San Bernardino, CA 92408

BE IT FURTHER RESOLVED that Mr. Michael J. Gallo, President, Board of Education, be authorized to execute the Notice of Completion.

10.10 Payment for Course of Study Activities

BE IT RESOLVED that the Board of Education approves payment for the following:

Bonnie Oehl Elementary School wishes to hire John Abrams, Amazing School Assemblies, Anaheim Hills, CA for presentations titled “The Bully Game Program” on January 22, 2016. The total cost, not to exceed \$950.00, will be paid from Bonnie Oehl Elementary School’s PTO Account.

Marshall Elementary School wishes to hire Dan Kravitz, Science Education Center, Orange, CA for an assembly titled, “Science Museum on Wheels” on February 10, 2016. The total cost, not to exceed \$295.00, will be paid from Marshall Elementary School Account No. 501.

Marshall Elementary School wishes to hire Mad Science of North Orange County, Brea, CA for an assembly titled “Up, Up and Away” on February 10, 2016. The total cost, not to exceed \$370.00, will be paid from Marshall Elementary School Account No. 501.

10.11 Ratification of Amendment No. 1 to the Agreement with R. E. Schultz Construction Services, Silverado, CA, for Playground Equipment Installations

BE IT RESOLVED that the Board of Education approves ratification of the amendment with R. E. Schultz Construction Services, Silverado, CA, as approved by Board on June 15, 2010, Agenda Item No. 10.91. The agreement is being amended to extend the term of the agreement to June 30, 2016 while the District initiates a bid for playground equipment installations. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

10.12 Agreement with California Association for Bilingual Education (CABE), Covina, CA, to Provide Parent Leadership Development Sessions

BE IT RESOLVED that the Board of Education approves entering into an agreement with California Association for Bilingual Education (CABE), Covina, CA, to provide parent leadership development sessions, effective January 12 through March 15, 2016. The cost for services, not to exceed \$5,000.00, will be paid from the Restricted General Fund – Elementary Secondary Education Act, Account No. 501.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

10.13 Agreement with California Association for Bilingual Education (CABE), Covina, CA, to Provide Professional Development Services

BE IT RESOLVED that the Board of Education approves entering into an agreement with California Association for Bilingual Education (CABE), Covina, CA, to provide professional development services effective December 18, 2015 through January 8, 2016. CABE will provide three (3) days of “Developing Academic Spanish” professional development for grades TK-12. The cost for services, not to exceed \$10,500.00, will be paid from the Unrestricted General Fund - Local Control Accountability Plan, Account No. 419.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

10.14 Agreement with Discovery Education, Baltimore, MD, to Provide Integration Services

BE IT RESOLVED that the Board of Education approves entering into an agreement with Discovery Education, Baltimore, MD to provide Secure Assertion Markup Language (SAML) integration services effective December 16, 2015 through June 30, 2016. The total cost, not to exceed \$3,000.00, will be paid from the Unrestricted General Fund - Economic Impact Aid State Compensatory Education, Account No. 420.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

10.15 Amendment No. 1 to the Agreement with Fasttranslator, Inc., dba Fasttranslator.com, Thousand Oaks, CA, to Provide Translation Services to the District

BE IT RESOLVED that the Board of Education approves amending the agreement with Fasttranslator, Inc., dba Fasttranslator.com, approved by the Board on August 4, 2015, Agenda Item No. 7.15. The agreement is being amended to increase the cost for services by \$50,000.00 for an aggregate contract amount not to exceed \$80,000.00. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

10.16 Facilities Use Agreement with National University, San Bernardino, CA, for Staff Development Training

BE IT RESOLVED that the Board of Education approves entering into a facilities use agreement with National University, San Bernardino, CA for staff development trainings for elementary and secondary English Learners programs effective December 21, 2015 through June 30, 2016. The total cost, not to exceed \$5,000.00, will be paid from Restricted General Fund - Title III LEP Student Subgrant - Elementary, Account No. 544.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

10.17 Ratification of the Agreement with Orange County Superintendent of Schools, Department of Education, Costa Mesa, CA, for Project Guided Language Acquisition Design (Project GLAD) Certification Training

BE IT RESOLVED that the Board of Education approves ratification of the agreement with Orange County Superintendent of Schools, Department of Education, Costa Mesa, CA, for Project Guided Language Acquisition Design (Project GLAD) staff development services, effective May 10 - 15, 2015. The cost for services, not to exceed \$3,222.52, will be paid from Restricted General Fund - Title III LEP Student Subgrant - Elementary, Account No. 544.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

10.18 Charter Petition for New Designs San Bernardino Charter Academy

BE IT RESOLVED that the Board of Education accepts the charter petition New Designs San Bernardino Charter Academy.

10.19 Charter Petition for Wynn Academy

BE IT RESOLVED that the Board of Education accepts the charter petition Wynn Academy.

10.20 Approval to Enter into Master Services Agreements for Architectural and Engineering Services

BE IT RESOLVED that the Board of Education approves entering into master services agreements with the following firms to provide architectural and engineering services:

DLR Group, Riverside, CA

Ruhnau Ruhnau Clarke, Riverside, CA

PCH Architects, Redlands, CA

DC Architects, Upland, CA

PSWC Group, San Bernardino, CA

tBP Architects, Newport Beach, CA

WLC Architects, Rancho Cucamonga, CA

Architecture 4 Education, Inc. (A4E), Pasadena, CA

Ziembra + Prieto Architects, Burbank, CA

TR Design Group, Riverside, CA

John Sergio Fisher & Associates (JSFA), Tarzana, CA

BE IT ALSO RESOLVED that the Board of Education approves the pre-approved firms to provide architectural & engineering services effective January 1, 2016 through December 31, 2019 with the possibility of a maximum of two (2) one year extensions at the sole discretion of the District. Future selection of such firms for District projects will be done by competitive requests for proposals limited to these firms, unless unusual circumstances of the specific project require special qualifications. Fees will be negotiated with each firm based on the services required for each project. The cost of these architectural and engineering services for each project will be paid from Funds 01, 21, 25, 35 and 40.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said agreements.

10.21 Approval to Enter into Master Services Agreements for Civil Engineering Services

BE IT RESOLVED that the Board of Education approves entering into master services agreements with the following firms to provide civil engineering services:

Engineering Alignment Systems, Inc., Santa Ana, CA

Hernandez, Kroone & Associates, San Bernardino, CA

Owen Group, Inc., San Bernardino, CA

Valued Engineering, Inc., Upland, CA

BE IT ALSO RESOLVED that the Board of Education approves the pre-approved firms to provide civil engineering services effective January 1, 2016 through December 31, 2019 with the possibility of a maximum of two (2) one year extensions at the sole discretion of the District. Future selection for District projects will be done by competitive requests for proposals limited to these firms, unless unusual circumstances of the specific project require special qualifications. Fees will be negotiated with each firm based on the services required for each project. The cost

of civil engineering services for each project will be paid from Funds 01, 21, 25, 35 and 40.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said agreements.

10.22 Approval to Enter into Master Services Agreements for Real Property Survey Services

BE IT RESOLVED that the Board of Education approves entering into master services agreements with the following firms to provide real property survey services:

CASC Engineering & Consulting, Colton, CA
Hernandez, Kroone & Associates, San Bernardino, CA
Jenkins/Gales & Martinez, Inc., Los Angeles, CA
Towill, Inc., Rancho Cucamonga, CA

BE IT ALSO RESOLVED that the Board of Education approves the pre-approved firms to provide real property survey services effective January 1, 2016 through December 31, 2019 with the possibility of a maximum of two (2) one year extensions at the sole discretion of the District. Future selection for District projects will be done by competitive requests for proposals limited to these firms, unless unusual circumstances of the specific project require special qualifications. Fees will be negotiated with each firm based on the services required for each project. The cost of these real property survey services for each project will be paid from Funds 01, 21, 25, 35 and 40.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said agreements.

10.23 Approval to Enter into Master Services Agreements for Structural Engineering Services

BE IT RESOLVED that the Board of Education approves entering into master services agreements with the following firms to provide structural engineering services:

ABSG Consulting, Inc., Irvine, CA
BFL Owen & Associates, Inc., San Bernardino, CA
Engineering Alignment Systems, Inc., Santa Ana, CA
Kanda and Tso Associates, South Pasadena, CA
Thornton Tomasetti, Inc., Los Angeles, CA

BE IT ALSO RESOLVED that the Board of Education approves the pre-approved firms to provide structural engineering services effective January 1, 2016 through December 31, 2019 with the possibility of a maximum of two (2) one year extensions at the sole discretion of the District. Future selection of such firms for District projects will be done by competitive requests for proposals limited to these firms, unless unusual circumstances of the specific project require special qualifications. Fees will be negotiated with each firm based on the services required for each project. The cost of these structural engineering services for each project will be paid from Funds 01, 21, 25, 35 and 40.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign said agreements.

10.24 Cafeteria Warrant Register, November 1 - 30, 2015

BE IT RESOLVED that the Cafeteria Warrant Register, November 1 - 30, 2015, be approved.

BE IT FURTHER RESOLVED that the Board of Education authorizes Adriane Robles, Nutrition Services Director; Glen Woods, Nutrition Services Supervisor; John A. Peukert, Assistant Superintendent, Facilities/Operations; or James Cunningham, Accounting Services Director; to sign disbursements. Two signatures are required on all cafeteria warrants.

10.25 Agreement with California Baptist University, Riverside, CA to Provide School Psychology and Counseling Internship Credential and Field Experience

BE IT RESOLVED that the Board of Education approves entering into an agreement with California Baptist University, Riverside, CA effective December 15, 2015 through June 30, 2020. The University will provide students who are in the School Psychology and Counseling Internship Credential/Final Field Experience Program to be placed within the District. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

10.26 Payment of Master Teachers – California State University San Bernardino

BE IT RESOLVED that the Board of Education approves payment for services as master teachers during the Fall 2015, as provided for in the Agreement with California State University San Bernardino, as follows:

CAMPBELL, TANJE	\$166.70	PAYNE, ELIZABETH	\$166.70
CROSSON, JASON	\$166.70	SCHAFER, AMANDA	\$166.70
DELGADO, JOHN	\$166.70	McGILVERY, WAYNE	\$166.70
FERRERI, HEATHER	\$166.70	MONTES, VIOLETA	\$166.70
FIGUEROA, MARTHA	\$166.70	PARKS, ERIC	\$166.70
GLASS, DAISY	\$166.70	RAMIREZ, SARAH	\$166.70
GOSS, MARTIE	\$166.70	SKATES, ELIZABETH	\$166.70
LIMON, STEPHANIE	\$166.70		
LOVELL, LARS	\$166.70		

10.28 Agreement with Children’s Resources, Fontana, CA, to Provide Bully Prevention Workshops for Parents at Urbita Elementary School

BE IT RESOLVED that the Board of Education approves entering into an agreement with Children’s Resources, Fontana, CA to provide Bully Prevention Workshops for parents at Urbita Elementary Schools effective December 16, 2015 through June 30, 2016. The cost, not to exceed \$4,250.00, will be paid from the Restricted General Fund - Elementary Secondary Education Act, Title 1, Account No. 501.

BE IT FURTHER RESOVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

10.29 Agreement with Rialto United Soccer League, Rialto, CA, to Provide Referees for

Middle Schools' Soccer Program

BE IT RESOLVED that the Board of Education approves entering into an agreement with Rialto United Soccer League, Rialto, CA to provide referees for the middle schools' soccer program effective January 26 through March 10, 2016. The referees will officiate the soccer games for the CAPS middle schools' sports program. Rialto United Soccer League will provide two referees per game for a total of 116 games. The cost for providing services, not to exceed \$6,418.00, will be paid from Unrestricted General Fund – Local Control Accountability Plan, Account No. 419.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

10.30 Amendment No. 1, Non-Classified Expert, Inland California Softball Officials Association, Riverside, CA

BE IT RESOLVED that the Board of Education approves amending the payment to Inland California Softball Association, Riverside, CA approved by the Board on September 1, 2015, Agenda Item No. 10.30. The agreement is being amended to increase the cost for services by \$350.00 for an aggregate contract amount not to exceed of \$5,850.00. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

10.31 Facilities Use Agreement with the University of Redlands, Redlands, CA, for Use of the Glen Wallich's Theatre for the Inland Career Education Center's Licensed Vocational Nursing Students' Graduation Ceremony

BE IT RESOLVED that the Board of Education approves entering into a facilities use agreement with the University of Redlands, Redlands, CA for use of the Glen Wallich's Theatre for the Inland Career Education Center's Licensed Vocational Nursing students' graduation ceremony effective December 30, 2015 through June 30, 2016. The cost for services, not to exceed \$1,650.00 will be paid from the Restricted General Fund - Adult Education, Account No. 130.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

10.32 Medical Assistant Externship Agreement with Baseline Medical Clinic, San Bernardino, CA

BE IT RESOLVED that the Board of Education approves entering into a medical assistant externship agreement with Baseline Medical Clinic, San Bernardino, CA to provide students in the Inland Career Education Center's Medical Assistant Program an externship to prepare students to work in the administrative or clinical office of a doctor's office or clinic and to take the American Association of Medical Assistants Certified Medical Assistant Examination effective January 20, 2016 through January 19, 2018. Students must complete a minimum of 160 externship hours, 20 hours per week, for 8 weeks at the assigned facility. There is no cost to the District.

BE IF FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

10.33 Medical Assistant Externship Agreement with Central Occupational Medicine Providers, San Bernardino, CA

BE IT RESOLVED that the Board of Education approves entering into a medical assistant externship agreement with Central Occupational Medicine Providers, San Bernardino, CA to provide students in the Inland Career Education Center's Medical Assistant Program an externship to prepare students to work in the administrative or clinical office of a doctor's office or clinic and to take the American Association of Medical Assistants Certified Medical Assistant Examination effective January 20, 2016 through January 19, 2018. Students must complete a minimum of 160 externship hours, 20 hours per week, for 8 weeks at the assigned facility. There is no cost to the District.

BE IF FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

10.34 Medical Assistant Externship Agreement with El Carmen Medical, Fontana, CA

It is recommended that the following resolution be adopted:

BE IT RESOLVED that the Board of Education approves entering into a medical assistant externship agreement with El Carmen Medical, Fontana, CA to provide students in the Inland Career Education Center's Medical Assistant Program an externship to prepare students to work in the administrative or clinical office of a doctor's office or clinic and to take the American Association of Medical Assistants Certified Medical Assistant Examination effective January 20, 2016 through January 19, 2018. Students must complete a minimum of 160 externship hours, 20 hours per week, for 8 weeks at the assigned facility. There is no cost to the District.

BE IF FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

10.35 Medical Assistant Externship Agreement with San Bernardino Medical Group, San Bernardino, CA

BE IT RESOLVED that the Board of Education approves entering into a medical assistant externship agreement with San Bernardino Medical Group, San Bernardino, CA to provide students in the Inland Career Education Center's Medical Assistant Program an externship to prepare students to work in the administrative or clinical office of a doctor's office or clinic and to take the American Association of Medical Assistants Certified Medical Assistant Examination effective January 20, 2016 through January 19, 2018. Students must complete a minimum of 160 externship hours, 20 hours per week, for 8 weeks at the assigned facility. There is no cost to the District.

BE IF FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing Department, to sign all related documents.

10.36 Payment for Services Rendered by Non-Classified Experts and Organizations

BE IT RESOLVED that the Board of Education approves payment to the following non-

classified experts:

Inyo County Superintendent of Schools, Independence, CA to provide a one and one-half day professional development to preschool teachers and instructional aides, effective January 7 - 8, 2016. The fee, not to exceed \$3,750.00, will be paid from the Restricted General Fund - 12/Preschool, Account No. 252.

10.37 Expulsion of Student(s)

BE IT RESOLVED that the Board of Education accepts and adopts the recommendation and findings of the Hearing Panel, based on a review of the Panel's finding of facts and recommendations, and orders the expulsion of the following student(s) with the birth date(s) as listed below in accordance with the Board rules and regulations and in compliance with Education Code Section 48900:

* (S) 6/11/1999

*The Board does hereby order the enforcement of the expulsion suspended for a period of not more than one calendar year. The suspension of the enforcement of the expulsion order is deemed appropriate for the rehabilitation of the pupil, per Education Code section 48917.

**The Board does hereby expel the pupil for a period of one semester, and does hereby order the enforcement of the expulsion suspended for the following semester, allowing him/her to be considered for re-enrollment in the district under suspended expulsion as deemed appropriate for the rehabilitation of the pupil, per Education Code section 48917.

(S) A stipulated expulsion is a process whereby the pupil and his/her family acknowledge responsibility for the behavior leading to the recommendation for expulsion by the school administration, and waive their right to a hearing by admitting to the facts in support of an expulsion recommendation. The pupil and his/her family stipulate the facts of the case as presented by the school, accepting one of the following consequences: *(S) suspended expulsion, **(S) expulsion one semester, suspended expulsion one semester, (S) expulsion two semesters.

10.38 Student(s) Recommended for Expulsion, but Remanded Back to the School Sites Due to Errors of Due Process, Lack of Evidence and/or Availability of Other Means of Correction

BE IT RESOLVED that the following student(s) were recommended for expulsion, but expulsion is deemed inappropriate based on due process errors, insufficient evidence, and/or the availability of other means of correction in compliance with the Education Code section 48900. Therefore, although they were recommended for expulsion, the expulsion is not granted:

10/24/2000

5/2/2001

10.39 Petition to Expunge, Rescind, or Modify Expulsion

6/23/1999

Education Code 48917, Section (e) states: upon satisfactory completion of the rehabilitation assignment of a pupil, the governing board shall reinstate the pupil in a school of the district and may also order the expungement of any or all records of the expulsion proceedings.

Education Code 48213 states: that a student can be excluded from attendance pursuant to Section 120230 of the Health and Safety Code or Section 49451 of this code if a principal or his designee determines that the continued presence of the child would constitute a clear and present danger to the life, safety, and health of a pupil or school personnel. The governing board is not required to send prior notice of the exclusion to the parent or guardian of the pupil. The governing board shall send a notice of the exclusion as soon as is reasonably possible after the exclusion.

10.27 Williams Annual Report Summary

Dr. Wiseman explained the procedure to Mr. Tillman.

Upon motion by Member Tillman, seconded by Member Gallo, and approved the affirmative votes of Members Flores, Gallo, Hill, Medina, Rodgers, Tillman and Wyatt (Noes: None), the following were adopted:

BE IT RESOLVED that the Board of Education approves the findings of the Annual Williams Report Summary for the period of July 1, 2014 to June 30, 2015.

SESSION ELEVEN

11.0 *Action Item(s)*

11.1 First Period Interim Financial Report as of October 31, 2015

Upon motion by Member Tillman, seconded by Member Gallo, and approved the affirmative votes of Members Flores, Gallo, Hill, Medina, Rodgers, Tillman and Wyatt (Noes: None), the following were adopted:

BE IT RESOLVED that the Board of Education approves, on the basis of information presented, the First Interim Financial Report as of October 31, 2015.

BE IT FURTHER RESOVED that the President of the Board of Education certifies on behalf of the Board that the San Bernardino City Unified School District will be able to meet its ongoing financial obligations for the current fiscal year and subsequent two years.

11.2 Personnel Report #11, Dated December 15, 2015

Dr. Perry Wiseman pulled item from report.

Upon motion by Member Flores, seconded by Member Gallo, and approved the affirmative votes of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None Abstain: Tillman), the following was adopted:

BE IT RESOLVED that the Personnel Report #11, be ratified and/or approved with exception: approval of the separation, no longer available, of Daniel Silva, certificated substitute, effective November 6, 2015 was pulled. Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

11.3 Board Top Ten

Upon motion by Member Tillman, seconded by Member Medina, and approved the affirmative votes of Members Flores, Gallo, Hill, Medina, Rodgers, Tillman and Wyatt (Noes: None), the following was adopted:

	Date of Request	Question/Request	Requested by	Assigned to	Anticipated Completion Date
1	05/06/14	Create plan and intervention team to prevent students from becoming long-term ELs.	David Servant	M. Zamora	12/01/15
2	02/18/14	Create something similar to Richardson at other schools.	Mrs. Medina	M. Zamora H. Vollkommer	11/17/15
3	01/20/15	Provide recommendation on additional funding needed for strategies to increase student attendance.	Mr. Gallo Mr. Tillman	K. Mitchell	11/03/15
4	05/05/15	How many students completed A-G requirements?	Dr. Flores	M. Zamora	04/2016
5	03/17/15	Compare combination classes with like districts. Is the number of combo classes going up or down?	Mr. Tillman	P. Wiseman	01/19/16
6	04/07/15	Provide suspension/dropout data: -What is the number of students suspended on a regular basis? -What types of incidents are there in lower grades (5,6,7)? -How many students suspended end up dropping out? -What are dropout rates by gender, ethnicity?	Mrs. Medina Dr. Flores	K. Mitchell	11/03/15
7	04/08/14	Establish a formal process for internships.	Mr. Tillman	M. Zamora & P. Wiseman	01/2016
8	11/19/14	Can we add academic advisors at high schools to support counselors and students?	Mrs. Medina	K. Mitchell	12/01/15
9	01/20/15	Invite City Council members to a Board meeting to discuss mutual topics of interest.	Mrs. Savage	D. Marsden	2016 Coordinate w/#10
10	01/20/15	Invite City Council members to tour the new schools.	Mrs. Savage	J. Peukert	2016 Coordinate w/#9

11.4 Future Agenda Items

Upon motion by Member Tillman, seconded by Member Flores, and approved the affirmative votes of Members Flores, Gallo, Hill, Medina, Rodgers, Tillman and Wyatt (Noes: None), the following was adopted:

Request	Date	W	SP	SA	AP	AR	BQS	BC	CS
First Interim Update	12/15/15	X				X			
Recognition of Youth Court Students	01/19/16		X						
Athletic Strategic Plan	01/19/16	X			X				
Combination Classes	01/19/16				X				
KPI – AMAOs	02/02/16	X			X				
Operational Strategic Plan	02/16/16	X							
KPI – Reduce Grades 8/9 Math Failure Rate	03/01/16	X			X				
KPI – Engagement	04/05/16	X			X				
Secondary Grading Policy Recommendations	05/2016	X							

AP-Administrative Presentation
 BQS-Board Quarterly Strategic
 SP-Special Presentation

AR-Administrative Report
 CS-Closed Session
 W-Workshop

BC-Board Correspondence
 SA-Student Achievement

11.5 Follow Up on Requests/Questions

Upon motion by Member Tillman, seconded by Member Flores, and approved the affirmative votes of Members Flores, Gallo, Hill, Medina, Rodgers, Tillman and Wyatt (Noes: None), the following was adopted:

	Date of Request	REQUESTS/QUESTIONS FOR FOLLOW UP	Requested By
BUSINESS SERVICES – MRS. CHRISTAKOS			
COMMUNICATIONS – MRS. BARDERE			
COMMUNITY PARTNERSHIPS			
DEPUTY SUPERINTENDENT – DR. VOLLKOMMER			
1	01/14/14	How far are we with the program evaluation process? Require schools that hire consultants to complete an evaluation form so teachers could review recommendations or concerns.	Mrs. Perong
EDUCATIONAL SERVICES – DR. ZAMORA			
1	10/06/15	Regarding CAASPP: Will the district be sending something out to parents to help them understand the information they will be receiving on their students' scores? Can a random sampling of the students be taken to see what their "stumbling blocks" were and if the test was taken seriously?	Mrs. Hill Mrs. Medina
2	08/04/15	Board policy aligning high schools with A-G	Mrs. Medina
3	05/05/15	How many graduates got diplomas/certificates? Provide raw data.	Dr. Flores
4	01/20/15	Explore partnering with University of Redlands College of Education and UCR for a career pathway.	Dr. Flores
5	02/04/14	Conduct a longitudinal study of student voice at the middle school level.	Dr. Flores
FACILITIES/OPERATIONS – MR. PEUKERT			
1	11/17/15	Provide update on Cajon concerns brought by parent re: site cleanliness, vermin, and drainage in quad.	Mr. Tillman
2	04/07/15	Provide information on the Certificate of Occupancy Pilot Program-school fees	Mr. Gallo
3	01/13/15	Provide information on what local preferences are allowed to be offered on bids.	Mr. Gallo
4	10/21/14	Use lobbyists or grant writers to find money to pay for the Alessandro filters.	Mr. Tillman
5	10/21/14	Lobby for funds to do a longitudinal study of the BNSF Rail Yard.	Dr. Flores
HUMAN RESOURCES – DR. WISEMAN			
1	12/01/15	Look into security for athletes/staff after practices when it's dark outside. (coordinate with Chief Paulino)	Dr. Flores
2	08/04/15	Create process so that graduates can return to our schools as teachers	Mrs. Medina
3	02/17/15	Provide the ethnic breakdown of new hires and promotions by job classification for management and classified employees, for three years.	Dr. Flores
4	02/03/15	Recruit retired teachers to return as substitutes.	Mrs. Hill
5	02/03/15	List the number of courses that will be affected at QEIA high schools.	Dr. Flores
6	04/08/14	Are special education teachers properly credentialed?	Mrs. Medina
7	03/18/14	Why does a parent have to sign a School-Parent Compact?	Joe Mora

	Date of Request	REQUESTS/QUESTIONS FOR FOLLOW UP	Requested By
SCHOOL POLICE – CHIEF PAULINO			
1	04/21/15	Wants a monthly report on the School Police’s Positive Feedback program.	Mrs. Perong
STUDENT SERVICES – DR. MITCHELL			
1	08/18/15	Provide data on student disruptions between 8 – 10 a.m.	Mrs. Hill
2	04/07/15	Look into ways to assist schools, such as Hunt and Del Rosa, which did not receive any LCAP Innovation awards.	Mrs. Hill
3	01/20/15	Look at tardy policy to see if it might be deterring students from attending class or school.	Dr. Flores
4	01/20/15	What percent of special education students have high numbers of absences?	Mrs. Medina
5	12/02/14	Do CAPS students have better attendance and fewer referrals?	Mrs. Hill
STRATEGIC PLANNING			
1	01/21/14	Consider offering bus tickets and look at other strategies to allow students to get to and from school safely for Strategy 9 - Safe passages to school.	Mrs. Hill
2	11/05/13	Look at a later starting time for secondary students.	Mr. Gallo Mrs. Hill
3	12/17/13	Consider teachers presenting challenging classes in a language other than English.	Nancy Sanchez-Spears
SUPERINTENDENT – DR. MARSDEN			

SESSION TWELVE

12.0 Closed Session

As provided by law, the Board will meet in Closed Session for consideration of the following:

Excelsior Public Charter School

Anticipated Litigation

(Government Code Section 54956.9(b)(1))

Number of Cases: One

Conference with Labor Negotiator

District Negotiator: Perry Wiseman

Employee Organization: California School Employees Association
 Communications Workers of America
 San Bernardino School Police Officers Association
 San Bernardino Teachers Association

Existing Litigation

Number of Cases: One

Public Employee Discipline/Dismissal/Release

Public Employee Appointment(s)

Student Matters/Discipline

SESSION THIRTEEN

13.0 Action Reported from Closed Session

No action was reported.

SESSION FOURTEEN

14.0 Adjournment

By unanimous vote, the meeting was adjourned at 9:50 pm.

The next regular meeting of the Board of Education of the San Bernardino City Unified School District to be held on Tuesday, January 5, 2016 has been canceled. The business of the District normally considered by the Board on January 5 will be placed on the agenda of the next regular meeting scheduled for Tuesday, January 19, 2016 at 5:30 p.m. in the Community Room of the Board of Education Building, 777 North F Street, San Bernardino.