

SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT

Minutes of the Regular Meeting of the Board of Education  
Multi-Purpose Room  
Indian Springs High School  
650 N. Del Rosa Dr.  
San Bernardino, California

**MINUTES  
ADOPTED  
07/24/18**

June 5, 2018

Present: Board President Abigail Medina, Board Vice President Gwen Rodgers, Board Members Barbara Flores (left at 12:30 am), Mike Gallo, Margaret Hill, Danny Tillman (left at 5:55 pm) and Scott Wyatt; Student Board Members Isabel Cholbi (left at 7:45 pm) and Danielle Quezada (left at 7:21 pm); Superintendent Dale Marsden; Deputy Superintendent Harold Vollkommer; Chief Business Officer Jayne Christakos; Assistant Superintendents Perry Wiseman, Kennon Mitchell, and Rachel Monárrez; Executive Director Ginger Ontiveros; Communications/Community Relations Director Linda Bardere; School Police Chief Joseph Paulino and Superintendent's Assistant Carla Cross. Absent: Student Board Member Kristian Bacarro. Minutes recorded by Administrative Assistant Karen Cunningham.

SESSION ONE

1.0 Opening

1.1 Call to Order

President Medina called the meeting to order at 5:31 pm.

1.2 Pledge of Allegiance to the Flag

The Pledge of Allegiance was led by Zachary McConnell, San Gorgonio High School student.

1.3 Adoption of Agenda

Upon motion by Member Flores, seconded by Member Rodgers, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, Tillman, and Wyatt (Noes: None), the agenda was adopted.

SESSION TWO

2.0 Special Presentation(s)

2.1 Recognition of Outgoing Student Board Members

The Board of Education and Superintendent recognized Cajon High School seniors Isabel Cholbi and Danielle Quezada and San Gorgonio High School senior Kristian Bacarro for their dedicated service as student members of the Board of Education.

2.2 Special Recognition – AVHS CORE Academy

The Board of Education recognized the Arroyo Valley High School teachers, program specialist, and administrative team who support the award-winning Cultivating, Organic, Recycling, Environmentalists (CORE) Academy.

2.3 Special Recognition – Honor Roll Schools

The Board of Education recognized the following campuses that have been named Honor Roll Schools for the 2017-2018 California Honor Roll by the Education Results Partnership and the Campaign for Business and Education Excellence: Hillside, North Verdemon, and Thompson elementary schools, Chavez; Richardson PREP HI and Rodriguez PREP Academy middle schools; and Middle College High School.

- 2.4 Superintendent's Student Advisory Committee Presentation  
District staff and students from the Superintendent's Student Advisory Committee provided an update on the social climate of District high schools. (Attach. A)
- 2.5 San Andreas High School Growing Hope Project  
San Andreas High School provided an update on the Growing Hope Project. (Attach. B)
- 2.6 Citizens' Oversight Committee Annual Report  
Per the COC's bylaws, the Committee shall present to the Board of Education the 2017-18 annual written report. Jane Sneddon, COC Chair, gave a brief report.
- 2.7 Special Presentation – Special Education Task Force  
The Board of Education received preliminary recommendations from Dr. Rachel Monárrez, Assistant Superintendent, Continuous Improvement, Michael Medina, Special Education Director, and Dr. Carlas McCauley, Director, Center on School Turnaround at WestEd on the needs assessment conducted by WestEd in collaboration with the Special Education Department. (Attach C)

Board members discussed focus groups with teachers to survey student needs and solutions; African-American students and tutors/aides part of the task force; possibly online curriculum as part of task force; additional parents and students on task force. They were told that the task force will probably change to an advisory group and will be broadened once there is a final report.

#### SESSION FIVE

##### *5.0 Student Board Members' Comments*

President Medina moved Sessions Five and Six directly after 2.7

Members Cholbi and Quezada said it was important for them to have been board members and thanked the Board for the opportunity.

#### SESSION SIX

##### *6.0 Public Comments*

Prior to public comments President Medina read the below statement regarding Hardy Brown College Prep Charter petition:

The Hardy Brown Charter petitioners have asked this Board to renew the Charter petition. Unlike an initial submission where the Board has discretion to determine the length of the charter term, on renewal the Board has no discretion and in accordance with the provisions of Education Code Section 47607, any renewal must be for five years. There is no discretion to grant any other term. Additionally, California Code of Regulations, Title 5, Section 11966.4, now provides that if the Board does not take action within 60 days of receipt of the Charter, the Charter will be automatically renewed for five years. Finally, in accordance with Education Code Section 47607(a)(3)9A), the Board must consider increases in pupil academic achievement

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for all groups of pupils served by Hardy Brown as the most important factor in determining whether to grant Hardy Brown's renewal request. The Board held a public hearing on May 22, 2018 to consider the level of support for the renewal. Although there were speakers who expressed support for the renewal during the public hearing, after the hearing ended, several parents and community members voiced their concerns regarding certain alleged operational and student issues at Hardy Brown. These concerns were, of course, troubling to those of us who heard them that night, particularly as they had not been brought to our attention previously. After learning of these concerns, we communicated with Hardy Brown regarding these issues, and accordingly, an independent, neutral investigator has been hired and it is this Board's expectation that upon the conclusion of the investigation, the results will be forwarded to the District. We want to ensure that the school staff acted in compliance with the terms of the Charter as well all applicable laws. Given the strict timeline the District Board is obligated to follow the process request for renewal. Please let me reiterate, however, that while this Board may take action to renew the Charter tonight, the District has directed Hardy Brown to promptly and thoroughly investigate these allegations and to keep the District apprised of the manner in which the investigation is completed, its findings, and any remedial and steps and actions that will be taken to address any findings made by the investigator. We have the right to ask for this information per Education Code 47604.32. District staff will provide the Board updates as this matter progresses. We appreciate members of the community bringing these concerns to the Charter School's and our attention and we look forward to Hardy Brown's prompt correction of any areas found to be problematic. Thank you.

Speakers: Ricardo L. Darby, Savannah Taylor, parent; Paula Miranda, parents; Josiah Burns, teacher; Eva Armstrong, student; Blair Murphy, student; Tatiana Hall, parent; Venjeana Freeman, great-grandmother; Raafi Bell, teacher; Toiya Allen, principal; Fatima Cristerna-Adama, managing regional director, California Charter Schools Association; Margaret Fortune, president/CEO, Fortune School of Education

Topic: Spoke in support of Hardy Brown Charter and the renewal of their charter.

Speaker: Taylion Charter student S. Carey (sp);

Topic: Invited the Board to their graduation on June 13 at Cal State, San Bernardino.

Speaker: Alfredo Aguero, volunteer with ICUC

Topic: Special Education. Commented that the CAC needs assistance to get information out to parents and they also need to be invited to the District workshops to give their input. He thanked the Board for their help with Special Education events and said the Board is very involved with helping parents.

Speaker: Linda Hart

Topic: Schools First, King Middle School. Shared information on the pilot program, Schools First Student Recovery, saying it has been successful at King MS. Gave statistics: August to November, 2017 over 268 absentees; December to February, 183. When they took over, from March to April the numbers were brought down to 69. They kept track of absences weekly and those students that were consistently absent, they went back out to visit the families and provide

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additional services to them, such as mental health and counseling. She also reported parents felt public safety was a major concern and students were afraid because they were walking through gang areas.

Speakers: Diane McKee, Danyelle Dickson, Tammy Martin Ryles, and Del Lewis, with Ipply Global

Topic: Transforming Lives Charter (TLC) petition. Speakers spoke in support of TLC and the upcoming petition. Spoke on partnering with technology vendors; virtual learning; parents will be able to sign up for free certifications; student paid internships; students will learn how to interview for jobs.

Speakers: Heather Stevning, Executive Director and Faith Acevedo, Melissa Stevning, Leah Amaya, students

Topic: Teen Violence Prevention Program at Option House. Spoke about services provided to students through the Uniteee Program. Students spoke on bullying, life skills, goals, and youth advocacy.

Speaker: Kristian Johnson, former student

Topic: Thanking the District. Ms. Johnson thanked her “academic village” and spoke about her education and attending Rodriguez PREP and Arroyo Valley High School where, she stated, she had some of the best teachers in the District. She was taught to value everyone involved in her education from the teachers who taught her to the school custodian and to treat them with respect. She will be graduating from University of Riverside in June.

Speakers: Niki Dettman, Davonna Robertson

Topic: Local Control and Accountability Plan (LCAP) and equity funding. Spoke about TSSP line item, specifically the \$1.08 million reduction and stated that funding is still needed and it will have an impact on African-American student achievement; need to create a climate of high expectations; provide challenging, multicultural curriculum; provide supplemental academic support programs for all students; provide mentors for “at risk” students; the “belief gap”- what students can achieve and what we think they can achieve. Data shows that African-American students still need support; the only numbers that should matter is the data. They asked to pull LCAP budget to allow further time for a meeting to review and clarify questions from the community. Member Flores asked for clarification regarding if they were requesting a community meeting for just the LCAP items and was told yes.

Speakers: DELAC members, Liliana Cisneros, Teresa Alba

Topic: Local Control and Accountability Plan (LCAP). Mrs. Cisneros concurred that another community meeting needed to be held as many parents were not able to attend the two previous meetings. Commented that all ethnic groups have the same needs, but in different ways; feels when meeting separately with the advisory groups they are being told different things; raised questions regarding training counselors versus hiring one that is dedicated to working with those students that are falling through the cracks. Mrs. Alba stated they are here to let the Board know the needs of the Latino and English Learner students. For the last two years at the English

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Learner (EL) department there has been a lot of success. Out of 5 area districts, we were #5; right now we are #2 -- an 11.7% increase in two years. It would be great if all groups had this increase. There is a need for more counselors at high schools to increase the number of students' progress as has occurred at Indian Springs High School. That's why we have asked to leave the funds in the Latino budget and to also increase the funds. It is very important that Board members are informed on the reason why we are asking for this. What works needs to stay in place and continue; and we need to work equally and together with other groups so we can succeed together. Member Flores ask the Board if they are directing Dr. Marsden to hold a community meeting prior to June 19 Board meeting and Dr. Marsden stated that he has made that commitment.

Speaker: Angela Loera, Adrian Castillo, Andres Castrejon, students

Topic: SLICK program. Shared video and experiences with the SLICK program and asked to keep program and to expand to all high schools for all ethnicities.

Speakers: Sunshine Spinks, student; Teresa Johns; Toni Stovall; Majayah Battle, student; Anih Smith, student; Melvin Dotson

Topic: Spoke against Hardy Brown Charter. Comments on continued bullying by other students, staff was notified, including the principal, nothing was done; attempted suicides; cyber-bullying; corruption; used scare tactics with teachers, people bribed to attend board meeting; unresolved issues; teachers asked to write support letters; requested an intra-state investigation; education and health violations. Dr. Marsden said an investigation was in progress. Member Gallo asked about the comments made regarding sexual assault and Dr. Marsden said that it would be reported.

Speaker: E. Negrete

Topic: Safety and lunch time. Ms. Negrete thanked the Board for listening to the May 24 Local Control and Accountability Plan input; spoke about establishing active shooter training drills to provide students age-appropriate skills which would be modeled and practiced; asked if the following were budgeted on the LCAP: peepholes on all classroom doors; permanent doors at all schools, starting with Kimbark and North Park elementary schools. Ms. Negrete believes that all high schools and middle schools have washing machines and said this could be a service provided to homeless students and said it had been asked at a previous LCAP meeting. Commented on Item 3.4, #8, regarding classified lunch which may be duty free stating according to labor code it sets standards on what applies to being duty free or not; what should be happening and what the employee should be paid if it's not duty free.

President Medina called for a ten-minute break.

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Meeting resumed at 10:00 pm.

President Medina moved Item 10.2 directly after Public Comments

10.2 Approval of Resolution for Renewal of Charter Petition of Hardy Brown College Prep by the Governing Board of Trustees of the San Bernardino City Unified School District

The Board expressed support of the resolution, but asked that it be noted that due diligence is to be done and that items brought to their attention are looked into and followed up. They requested an update be provided once investigation has been done. Charter director Chris Tickell reported that in regards to the attempted suicide both parents and student did come to his office and he reached out to Hardy Brown charter and services were provided. He also received the CPS reports, which showed unfounded and the City has not opened the case. Margaret Fortune, Fortune School of Education, reported that Toni Stovall had come before the Hardy Brown board and no allegations of child abuse were raised at that time; not until they were reported to the District's board. A report was filed immediately and a third party investigator was hired to investigate all claims.

Upon motion by Member Gallo, seconded by Member Rodgers, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

WHEREAS, pursuant to Education Code Section 47605 *et seq.*, the Governing Board of Trustees ("Board") of the San Bernardino City Unified School District ("District") is required to review and authorize creation and/or renewal of charter schools; and

WHEREAS, on September 1, 2009, the Hardy Brown College Prep ("HBCP" or "Charter School") was authorized and granted a charter by the District Board for a term of four years and thereafter renewed on June 18, 2013 for a five-year term expiring on June 30, 2018; and

WHEREAS, a charter petition and supporting documentation ("Charter") were submitted to the District requesting to renew the Charter on or about April 17, 2018, for a five-year term of July 1, 2018 through June 30, 2023; and

WHEREAS, in compliance with California Education Code Sections 47605 and 47607 and California Code of Regulations, Title 5, Section 11966.4, the District Board is required to approve or deny the request for charter renewal within sixty (60) days of receipt of the renewal petition, unless that timeline is extended for up to thirty (30) additional days by mutual written agreement of the parties, and the parties mutually agreed in writing to extend the timeline for District Board action through and including June 5, 2018; and

WHEREAS, a public hearing on the provisions of the renewal Charter was conducted on May 1, 2018, pursuant to Education Code Section 47605, at which time the District

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Board considered the level of support for the Charter by teachers employed by the District, other employees of the District, and parents; and

WHEREAS, in reviewing and analyzing the Charter, the District determined that certain changes and revisions to the Charter were necessary in order to support the requested Charter renewal. The District administration worked collaboratively with HBCP on resolution of these issues and implementation of the necessary changes, additions, and revisions and these changes, additions, and revisions have been incorporated into the final Charter; and

WHEREAS, in reviewing the Petition for the Charter, the District Board is cognizant of the intent of the Legislature that charter schools are, and should become, an integral part of the California educational system and the establishment of charter schools should be encouraged; and

WHEREAS, in accordance with Education Code Section 47607(a)(3)(A), the District Board has considered increases in pupil academic achievement for all groups of pupils served by HBCP as the most important factor in determining whether to grant HBCP's renewal request; and

WHEREAS, in accordance with California Code of Regulations, Title 5, Section 11966.4(b)(1), in considering HBCP's Charter the District Board considered the past performance of HBCP's academics, finances, and operation and future plans for improvement in evaluating the likelihood of future success; and

WHEREAS, the Superintendent and/or his designees, have reviewed the Charter and supporting documentation submitted.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED AS FOLLOWS, that the District Board of the San Bernardino City Unified School District finds the above listed recitals to be true and correct and incorporates them herein by this reference.

BE IT FURTHER RESOLVED AND ORDERED that the District Board hereby extends the Charter for a five (5) year term commencing on July 1, 2018 and ending on June 30, 2023. The Charter being approved and extended is attached hereto as Exhibit "A"

BE IT FURTHER RESOLVED AND ORDERED that the Superintendent or designee is authorized and directed to take such other action as may deem warranted to implement this Resolution.

PASSED AND ADOPTED this 5<sup>th</sup> day of June 2018 by the District Board of the San Bernardino City Unified School District at the regular Board meeting.

SESSION THREE

3.0 *Public Hearing(s)*

3.1 Annual Service Plan and Budget Requirement (E.C. 56205 (b)(2))

The Annual Service Plan/Budget for the 2018-2019 school year is due to be completed on or before June 30, 2018, and will be kept in the San Bernardino City Unified School District Special Education Local Plan Area office. The Annual Service Plan includes a Description of Services and is available at the San Bernardino City Unified School District SELPA office and the Annual Budget demonstrates funding to support the Local Plan and Annual Services Plan. A public hearing was held with no public comments received.

Upon motion by Member Flores, seconded by Member Wyatt, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves the San Bernardino City Unified School District's 2018-2019 Special Education Annual Service Plan and Budget.

BE IT FURTHER RESOLVED that Dr. Rachel Monárrez, Assistant Superintendent, Continuous Improvement, be authorized to sign all required documents relating to this plan.

3.2 Public Disclosure of the Tentative Agreement (Article XI – Wages, Article XV – Class Sizes, and Article XVIII – Term of Agreement) Between the San Bernardino City Unified School District and San Bernardino Teachers Association

A public hearing was held.

Speaker: Ashley Bettas-Alcala, SBTA president, thanked the Board for taking class sizes seriously and said that 99% of SBTA's members voted to approve the agreement.

On May 10, 2018, the District and the San Bernardino Teachers Association (SBTA) agreed to the following Tentative Agreement regarding wages, class sizes and term of agreement. In addition, the required forms have been filed with the County Superintendent of Schools for review. During this review, the County Superintendent of Schools will determine the impact of the tentative agreement(s) to the collective bargaining agreement(s) on the District's budget, ending balance, and general fund reserves. The summary of the Tentative Agreement with the San Bernardino Teachers Association, setting forth the financial impact of the Tentative Agreement, is included in the Board Agenda for the Board's review and to make them available to the interested public.

On June 1, 2018, SBTA ratified the proposed Tentative Agreement to the collective



bargaining agreement.

**TENTATIVE AGREEMENT  
SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
And  
SAN BERNARDINO TEACHERS ASSOCIATION**

This Tentative Agreement is made and entered into this 10<sup>th</sup> day of May 2018 between the San Bernardino Unified School District, (hereinafter referred to as “District”) and the San Bernardino Teachers Association (hereinafter referred to as “Association”).

All terms and conditions of the current Collective Bargaining Agreement shall remain in full force and effect beginning this 10<sup>th</sup> day of May, 2018 through June 30, 2019 with the following exceptions:

**ARTICLE XI—WAGES**

**Section 1 – Wages**

A 4% increase effective July 1, 2017 applied to all appendices A, C, D, E, F and the new salary schedule for SLPs.

**Section 2 – Extra Duty Pay (Effective July 1, 2018)**

Add the following stipends to **Appendix C - HIGH SCHOOL ATHLETICS**

- Assistant Coach to all high school sports
- Cheer Coach
- Assistant Cheer Coach
- Pep Squad Advisor at Stipend rate equivalent to Basketball Coach rate
- Pep Squad Assistant Advisor at Stipend rate equivalent to Assistant Basketball Coach rate

Add the following stipends to **Appendix C – MIDDLE SCHOOL ATHLETICS**

- Cheer Coach
- Soccer Coach

Add new section to **Appendix C – ELEMENTARY SCHOOL ATHLETICS**

- Elementary School Intermural Sports Coach at stipend rate of \$500 per sport

Add the following stipends to **Appendix C – OTHER MIDDLE SCHOOL EXTRA DUTY ASSIGNMENTS**

- Cadet Corps
- Yearbook Advisor at same rate as ASB Advisor

Add the following stipends to **Appendix C – OTHER HIGH SCHOOL EXTRA-DUTY ASSIGNMENTS**

Cadet Corps

Yearbook Advisor at same rate as ASB Advisor

Amend the following stipends in Appendix C to reflect the specific conditions below:  
Cadet Corps Instructors - Middle School -stipend with required attendance of 90% of required events (e.g., competitions, bivouac, staff meetings, etc.), prorated stipend for less than 90% of required events, and Play-off (state competition) rate of \$70.

Cadet Corp Instructors - High Schools - stipend with required attendance of 90% of required events (e.g., competitions, bivouac, staff meetings, etc.), prorated stipend for less than 90% of required events, and Play-off (state competition) rate of \$70.

For the extended week of the season (CIF Play-Offs), each coach of the team assigned by the District to extended season, including Pep Squad Advisor and Assistant Pep Squad Advisor, shall receive the play-off rate for each week of play-offs. The maximum for each individual coach shall be four (4) weeks if an individual qualified, and six (6) weeks if a team qualified. In the event that a team is eliminated, but individuals qualify for continued competition, the individual coach shall not receive more than a maximum six (6) weeks' pay.

**Section 7 – Regularly Scheduled Part Time, Summer School and Intersession Rates**

A 4% increase applied effective July 1, 2018.

**Section 13 – Special Compensation**

Add the following to subsection (C).

The District shall continue to seek clinical fellowship/required professional experience candidates (SLPAs) that can work under the SLP's supervision. SLPAs will reduce caseload averaging. Supervising SLPs will receive a "stipend of \$500.00 per semester as established in the Memorandum of Understanding between SBCUSD and SBTA dated March 15, 2017. This MOU became effective July 1, 2017 and will expire on June 30, 2019."

**Section 14 – Substitute Rate**

A 4% increase applied effective July 1, 2018.

**Section 18 – Elementary Combination Classes**

Elementary classroom teachers who teach in combination classrooms shall be paid a base salary that is equal to four (4) per diems above the base pay set forth in Section 1 of

Article XI.

**ARTICLE XV—CLASS SIZE**

Effective July 1, 2018, the following class sizes shall be in effect:

**Section 1 – Elementary**  
Grades 4-6 -33

**Section 2 – Secondary**  
A. Middle Schools  
A (1) -35

B. High Schools  
B (1) -36

**Section 4 – Special Education (Subsection A)**

The class size averages established in Section 4A shall be maximum and may not be exceeded by more than three (3) students. Any Special Education teacher who has one (1) to three (3) students over the maximum shall be paid ten (\$10) dollars per day per student.

**ARTICLE XXVIII – TERM OF AGREEMENT**

**Section 1 – Duration**

Except as otherwise provided herein, the Agreement between the San Bernardino City Unified School District and the San Bernardino Teachers Association shall remain in full force and effect from May 10, 2018 through June 30, 2019. Not later than the 45<sup>th</sup> workday following the signing of the State Budget Act of 2018-2019, the District and the Association shall meet to assess the impact of the 2018-2019 State Budget Act.

Upon motion by Member Hill, seconded by Member Flores, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education accepts the Tentative Agreement between the San Bernardino Teachers Association and the San Bernardino City Unified School District.

BE IT FURTHER RESOLVED that the Board of Education adopts the Tentative Agreement (Article XI – Wages, Article XV – Class Sizes, and Article XXVIII - Term of

Agreement) between the San Bernardino Teachers Association (SBTA) and San Bernardino City Unified School District.

3.3 Public Disclosure of Memorandum of Understanding (Speech Language Pathologists) Between the San Bernardino City Unified School District and San Bernardino Teachers Association

A public hearing was held with no public comments received.

On May 16, 2018, the District and the San Bernardino Teachers Association (SBTA) agreed to the following MOU regarding Speech Language Pathologists. In addition, the MOU was submitted to the San Bernardino County Superintendent of Schools for review. During this review, the County Superintendent of Schools determines the impact of the tentative amendment(s) to the collective bargaining agreement(s) on the District's budget, ending balance, and general fund reserves. The summary of the proposed Memorandum of Understanding (MOU) with the SBTA bargaining unit, setting forth the financial impact of the MOU, is included in the Board agenda for the Board's review and to make them available to the interested public.

On June 1, 2018, SBTA ratified the proposed MOU – Speech Language Pathologists.

**Memorandum of Understanding  
San Bernardino City Unified School District  
and San Bernardino Teachers Association  
May 16, 2018  
Speech Language Pathologists**

This Memorandum of Understanding is made and entered into this 16<sup>th</sup> of May 2018, between the San Bernardino City Unified School District (herein after referred to a "District") and the San Bernardino Teachers Associate, SBTA (herein after referred to as "Association").

WHEREAS, the District has employed Speech and Language Pathologists (hereinafter referred to as "SLPs") to meet the needs of students in the District; and

WHEREAS, the SLPs are members of SBTA and, as such, SBTA is the exclusive bargaining agent for SLPs; and

WHEREAS, the District and the Association agree that compensation elements reflected in the Collective Bargaining Agreement need to be consistent for all classes of employees; and

WHEREAS, there is and has been an ongoing shortage of SLPs available in the job market; and

WHEREAS, the District seeks to be competitive in the job market in relation to compensation for SLPS;

THEREFORE, the District and the Association agree to the following:

1. Upon ratification of the Tentative Agreement by both the Association and the District Board of Education, the Collective Bargaining Agreement shall be reprinted to permanently reflect the Speech and Language Pathologists Salary Schedule first established beginning July 1, 2016.
2. The 2017-2018 SLP Salary Schedule shall be amended by adding Anniversary Increments based on the highest salary in the Per Diem and Salary Columns with the addition of Steps 21 and 25.
3. Anniversary Increments – Only years of service in the San Bernardino City Unified School District shall count toward anniversary increments. Calculation of anniversary increments are based on placement on the salary schedule.

It is recommended that the Board of Education approves the Memorandum of Understanding (Speech Language Pathologists) between the San Bernardino City Unified School District and San Bernardino Teachers Association (SBTA).

Upon motion by Member Gallo, seconded by Member Wyatt, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves the Memorandum of Understanding (Speech Language Pathologists) between the San Bernardino City Unified School District and San Bernardino Teachers Association (SBTA).

- 3.4 Public Disclosure of Memorandum of Understanding (4/10 Summer Compressed Work Schedule) Between the San Bernardino City Unified School District and the California School Employees Association

A public hearing was held with no public comments received.

On June 1, 2018, the California School Employees Association (CSEA) approved the following Memorandum of Understanding (4/10 Summer Compressed Work Schedule).

**MEMORANDUM OF UNDERSTANDING  
SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT AND  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION**

**May 31, 2018**

**4/10 Summer Compressed Work Schedule**

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This Memorandum of Understanding is entered into by and between the San Bernardino City Unified School District (hereinafter, "District") and the California School Employees Association, and its Chapter #183, (hereinafter "Association").

The District and the Association agree to the following regarding the 4/10 Summer Compressed Work Schedule for the period of June 11, 2018, through July 20, 2018.

1. All bargaining unit members will participate in the 4/10 Summer Compressed Work Schedule except for those employed in the following departments:
  - a. Allred Child Care Centers
  - b. Transportation
  - c. Anderson School
  - d. Bradley Elementary School
  - e. Harmon School
  - f. Highland Pacific Elementary School
  - g. Rio Vista Elementary School
  - h. Roosevelt Elementary School
  - i. School Police
  - j. Various positions from Special Education Department: Instructional assistant, EAIII-SI, Instructional Tutor.
2. The 4/10 workweek will be Monday through Thursday with Fridays off.
3. During the week of July 4, 2018, unit members will receive 8 (eight) hours of holiday pay for the holiday, Wednesday, July 4, 2018. The 4-10 Alternative Schedule will not be observed during the week of July 4, 2018. Employees that selected to take time off during this week, may use vacation.
4. Individual unit members may opt to work eight (8) hours per day and use two (2) hours of vacation per day.
5. District Administration shall inform their staff no later than June 1, 2018 of the starting and ending shifts during the summer.
6. The following work schedule conditions are noted: The Summer Compressed Work Schedule 4/10 start times and end times shall be based on the existing work schedules by adding two (2) hours. The existing works schedules can be adjusted no more than three (3) hours before or after start/end times. Night shift employees may work a day shift, upon mutual agreement between employee and supervisor.

7. Overtime provisions shall apply in accordance with Article IX (Hours) Section 9 (A) of the Collective Bargaining Agreement between the District and CSEA for hours or days worked beyond those contained herein.
8. Classified employees shall be entitled to a lunch period of no less than thirty (30) minutes inclusive of hours worked which may not be duty free.

This MOU is subject to the approval and ratification process followed by the District and CSEA. The effective date of this MOU is May 31, 2018.

Upon motion by Member Hill, seconded by Member Flores, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education adopts the Memorandum of Understanding (4/10 Summer Compressed Work Schedule) between the California School Employees Association and the San Bernardino City Unified School District.

- 3.5 Public Disclosure of Agreement (Classified Work Calendars) Between the San Bernardino City Unified School District and California School Employees Association  
A public hearing was held with no public comments received.

On May 26, 2017, the California School Employees Association (CSEA) 610 Policy review was completed.

**SAN BERNARDINO UNIFIED SCHOOL DISTRICT  
AND  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its,  
SAN BERNARDINO CHAPTER 183**

**TENTATIVE AGREEMENT**

**TERMS AND CONDITIONS:** The San Bernardino Unified School District (hereinafter, "District") and the California School Employees Association and its chapter San Bernardino Chapter 183 (hereinafter, "Association."), agree as follows:

1. The District and Association met to negotiate the attached fourteen (14) 2018-19 Classified Work Year Calendars.
2. Any new Classified Work Year Calendars, other than the attached, shall be negotiated with CSEA.
3. Unit members' work year shall be defined by the number of actual work days + holidays (i.e., 180 work day/part-time or 194 work day/full-time).

It is agreed and understood that this agreement is subject to all approvals required under

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the CSEA Policy 610 and may be subject to ratification by the members of San Bernardino, Chapter 183, as well as the San Bernardino City Unified School District Governing Board approvals.

**2018-2019 Classified Traditional Work Calendars:**

Classified Traditional (FT)  
194 Work Days + Holidays

July-2018						
M	T	W	T	F	S	S
2	3	4	5	6		
9	10	11	12	13		
16	17	18	19	20		
23	24	25	26	27		
30	31					
2 Work Days						

August-2018						
M	T	W	T	F	S	S
6	7	8	9	10		
13	14	15	16	17		
20	21	22	23	24		
27	28	29	30	31		
23 Work Days						

September-2018						
M	T	W	T	F	S	S
3	4	5	6	7		
10	11	12	13	14		
17	18	19	20	21		
24	25	26	27	28		
19 Work Days						

October-2018						
M	T	W	T	F	S	S
1	2	3	4	5		
8	9	10	11	12		
15	16	17	18	19		
22	23	24	25	26		
29	30	31				
23 Work Days						

November-2018						
M	T	W	T	F	S	S
5	6	7	8	9		
12	13	14	15	16		
19	20	21	22	23		
26	27	28	29	30		
16 Work Days						

December-2018						
M	T	W	T	F	S	S
3	4	5	6	7		
10	11	12	13	14		
17	18	19	20	21		
24	25	26	27	28		
31						
10 Work Days						

January-2019						
M	T	W	T	F	S	S
7	8	9	10	11		
14	15	16	17	18		
21	22	23	24	25		
28	29	30	31			
18 Work Days						

February-2019						
M	T	W	T	F	S	S
4	5	6	7	8		
11	12	13	14	15		
18	19	20	21	22		
25	26	27	28			
18 Work Days						

March-2019						
M	T	W	T	F	S	S
4	5	6	7	8		
11	12	13	14	15		
18	19	20	21	22		
25	26	27	28	29		
16 Work Days						

April-2019						
M	T	W	T	F	S	S
1	2	3	4	5		
8	9	10	11	12		
15	16	17	18	19		
22	23	24	25	26		
29	30					
17 Work Days						

May-2019						
M	T	W	T	F	S	S
6	7	8	9	10		
13	14	15	16	17		
20	21	22	23	24		
27	28	29	30	31		
22 Work Days						

June-2019						
M	T	W	T	F	S	S
3	4	5	6	7		
10	11	12	13	14		
17	18	19	20	22		
24	25	26	27	28		
10 Work Days						

194	Total Work Days
12	Holidays
206	Total # Paid (Work Days + Holidays)

3

Classified Traditional (PT/FT)  
226 Work Days + Holidays

July-2018						
M	T	W	T	F	S	S
2	3	4	5	6		
9	10	11	12	13		
16	17	18	19	20		
23	24	25	26	27		
30	31					
19 Work Days						

August-2018						
M	T	W	T	F	S	S
6	7	8	9	10		
13	14	15	16	17		
20	21	22	23	24		
27	28	29	30	31		
23 Work Days						

September-2018						
M	T	W	T	F	S	S
3	4	5	6	7		
10	11	12	13	14		
17	18	19	20	21		
24	25	26	27	28		
19 Work Days						

October-2018						
M	T	W	T	F	S	S
1	2	3	4	5		
8	9	10	11	12		
15	16	17	18	19		
22	23	24	25	26		
29	30	31				
23 Work Days						

November-2018						
M	T	W	T	F	S	S
5	6	7	8	9		
12	13	14	15	16		
19	20	21	22	23		
26	27	28	29	30		
16 Work Days						

December-2018						
M	T	W	T	F	S	S
3	4	5	6	7		
10	11	12	13	14		
17	18	19	20	21		
24	25	26	27	28		
31						
10 Work Days						

January-2019						
M	T	W	T	F	S	S
7	8	9	10	11		
14	15	16	17	18		
21	22	23	24	25		
28	29	30	31			
21 Work Days						

February-2019						
M	T	W	T	F	S	S
4	5	6	7	8		
11	12	13	14	16		
18	19	20	21	22		
25	26	27	28			
18 Work Days						

March-2019						
M	T	W	T	F	S	S
4	5	6	7	8		
11	12	13	14	15		
18	19	20	21	22		
25	26	27	28	29		
16 Work Days						

April-2019						
M	T	W	T	F	S	S
1	2	3	4	5		
8	9	10	11	12		
15	16	17	18	19		
22	23	24	25	26		
29	30					
22 Work Days						

May-2019						
M	T	W	T	F	S	S
6	7	8	9	10		
13	14	15	16	17		
20	21	22	23	24		
27	28	29	30	31		
22 Work Days						

June-2019						
M	T	W	T	F	S	S
3	4	5	6	7		
10	11	12	13	14		
17	18	19	20	21		
24	25	26	27	28		
17 Work Days						

226	Total Work Days
13	Holidays
239	Total # Paid (Work Days + Holidays)

6



Board of Education Meeting Minutes  
 June 5, 2018

Classified Adult School (PT)  
 180 Work Days + Holidays

July-2018				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

0 Work Days

August-2018				
M	T	W	T	F
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

15 Work Days

September-2018				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

19 Work Days

October-2018				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

23 Work Days

November-2018				
M	T	W	T	F
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

16 Work Days

December-2018				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

10 Work Days

January-2019				
M	T	W	T	F
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

21 Work Days

February-2019				
M	T	W	T	F
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

18 Work Days

March-2019				
M	T	W	T	F
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

16 Work Days

April-2019				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

22 Work Days

May-2019				
M	T	W	T	F
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

20 Work Days

June-2019				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

0 Work Days

180	Total Work Days
12	Holidays
192	Total # Paid (Work Days + Holidays)

Board of Education Meeting Minutes  
June 5, 2018

Classified Adult School (FT)  
194 Work Days + Holidays

July-2018					
M	T	W	T	F	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

0 Work Days

August-2018					
M	T	W	T	F	S
			1	2	3
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

20 Work Days

September-2018					
M	T	W	T	F	S
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	

19 Work Days

October-2018					
M	T	W	T	F	S
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			

23 Work Days

November-2018					
M	T	W	T	F	S
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

16 Work Days

December-2018					
M	T	W	T	F	S
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

10 Work Days

January-2019					
M	T	W	T	F	S
		1	2	3	4
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

21 Work Days

February-2019					
M	T	W	T	F	S
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28		

18 Work Days

March-2019					
M	T	W	T	F	S
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

16 Work Days

April-2019					
M	T	W	T	F	S
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				

22 Work Days

May-2019					
M	T	W	T	F	S
			1	2	3
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

22 Work Days

June-2019					
M	T	W	T	F	S
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	

7 Work Days

194	Total Work Days
12	Holidays
206	Total # Paid (Work Days + Holidays)

9

Classified Adult School (PT)  
197 Work Days + Holidays

July-2018					
M	T	W	T	F	S
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

0 Work Days

August-2018					
M	T	W	T	F	S
			1	2	3
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

23 Work Days

September-2018					
M	T	W	T	F	S
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	

19 Work Days

October-2018					
M	T	W	T	F	S
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			

23 Work Days

November-2018					
M	T	W	T	F	S
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

16 Work Days

December-2018					
M	T	W	T	F	S
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

10 Work Days

January-2019					
M	T	W	T	F	S
		1	2	3	4
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

21 Work Days

February-2019					
M	T	W	T	F	S
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28		

18 Work Days

March-2019					
M	T	W	T	F	S
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

16 Work Days

April-2019					
M	T	W	T	F	S
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				

22 Work Days

May-2019					
M	T	W	T	F	S
			1	2	3
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

22 Work Days

June-2019					
M	T	W	T	F	S
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	

7 Work Days

197	Total Work Days
12	Holidays
209	Total # Paid (Work Days + Holidays)

10

Board of Education Meeting Minutes  
June 5, 2018

Classified Adult School (FT)  
211 Work Days + Holidays

July-2018					
M	T	W	T	F	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				
12 Work Days					

August-2018					
M	T	W	T	F	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	
23 Work Days					

September-2018					
M	T	W	T	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
19 Work Days					

October-2018					
M	T	W	T	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			
23 Work Days					

November-2018					
M	T	W	T	F	
			1	2	
6	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	
16 Work Days					

December-2018					
M	T	W	T	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					
10 Work Days					

January-2019					
M	T	W	T	F	
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		
21 Work Days					

February-2019					
M	T	W	T	F	
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28		
18 Work Days					

March-2019					
M	T	W	T	F	
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	
16 Work Days					

April-2019					
M	T	W	T	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				
22 Work Days					

May-2019					
M	T	W	T	F	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	
22 Work Days					

June-2019					
M	T	W	T	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
9 Work Days					

211	Total Work Days
12	Holidays
223	Total # Paid (Work Days + Holidays)

11

Classified Adult School (PT/FT)  
226 Work Days + Holidays

July-2018					
M	T	W	T	F	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				
19 Work Days					

August-2018					
M	T	W	T	F	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	
23 Work Days					

September-2018					
M	T	W	T	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
19 Work Days					

October-2018					
M	T	W	T	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			
23 Work Days					

November-2018					
M	T	W	T	F	
			1	2	
6	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	
16 Work Days					

December-2018					
M	T	W	T	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					
10 Work Days					

January-2019					
M	T	W	T	F	
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		
21 Work Days					

February-2019					
M	T	W	T	F	
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28		
18 Work Days					

March-2019					
M	T	W	T	F	
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	
16 Work Days					

April-2019					
M	T	W	T	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				
22 Work Days					

May-2019					
M	T	W	T	F	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	
22 Work Days					

June-2019					
M	T	W	T	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
17 Work Days					

226	Total Work Days
13	Holidays
239	Total # Paid (Work Days + Holidays)

12

Board of Education Meeting Minutes  
June 5, 2018

Classified Adult School (PT/FT)  
247 Work Days + Holidays

July-2018					
M	T	W	T	F	S
2	3	4	5	6	7
9	10	11	12	13	14
16	17	18	19	20	21
23	24	25	26	27	28
30	31				
21 Work Days					

August-2018					
M	T	W	T	F	S
6	7	8	9	10	11
13	14	15	16	17	18
20	21	22	23	24	25
27	28	29	30	31	
23 Work Days					

September-2018					
M	T	W	T	F	S
3	4	5	6	7	8
10	11	12	13	14	15
17	18	19	20	21	22
24	25	26	27	28	29
19 Work Days					

October-2018					
M	T	W	T	F	S
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31			
23 Work Days					

November-2018					
M	T	W	T	F	S
5	6	7	8	9	10
12	13	14	15	16	17
19	20	21	22	23	24
26	27	28	29	30	
19 Work Days					

December-2018					
M	T	W	T	F	S
3	4	5	6	7	8
10	11	12	13	14	15
17	18	19	20	21	22
24	25	26	27	28	29
31					
18 Work Days					

January-2019					
M	T	W	T	F	S
7	8	9	10	11	12
14	15	16	17	18	19
21	22	23	24	25	26
28	29	30	31		
21 Work Days					

February-2019					
M	T	W	T	F	S
4	5	6	7	8	9
11	12	13	14	15	16
18	19	20	21	22	23
25	26	27	28	29	
18 Work Days					

March-2019					
M	T	W	T	F	S
4	5	6	7	8	9
11	12	13	14	15	16
18	19	20	21	22	23
25	26	27	28	29	30
21 Work Days					

April-2019					
M	T	W	T	F	S
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30				
22 Work Days					

May-2019					
M	T	W	T	F	S
6	7	8	9	10	11
13	14	15	16	17	18
20	21	22	23	24	25
27	28	29	30	31	
22 Work Days					

June-2019					
M	T	W	T	F	S
3	4	5	6	7	8
10	11	12	13	14	15
17	18	19	20	21	22
24	25	26	27	28	29
20 Work Days					

247	Total Work Days
13	Holidays
260	Total # Paid (Work Days + Holidays)

13

Middle College (PT)  
180 Work Days + Holidays

July-2018					
M	T	W	T	F	S
2	3	4	5	6	7
9	10	11	12	13	14
16	17	18	19	20	21
23	24	25	26	27	28
30	31				
0 Work Days					

August-2018					
M	T	W	T	F	S
6	7	8	9	10	11
13	14	15	16	17	18
20	21	22	23	24	25
27	28	29	30	31	
20 Work Days					

September-2018					
M	T	W	T	F	S
3	4	5	6	7	8
10	11	12	13	14	15
17	18	19	20	21	22
24	25	26	27	28	29
19 Work Days					

October-2018					
M	T	W	T	F	S
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30	31			
23 Work Days					

November-2018					
M	T	W	T	F	S
5	6	7	8	9	10
12	13	14	15	16	17
19	20	21	22	23	24
26	27	28	29	30	
19 Work Days					

December-2018					
M	T	W	T	F	S
3	4	5	6	7	8
10	11	12	13	14	15
17	18	19	20	21	22
24	25	26	27	28	29
31					
9 Work Days					

January-2019					
M	T	W	T	F	S
7	8	9	10	11	12
14	15	16	17	18	19
21	22	23	24	25	26
28	29	30	31		
18 Work Days					

February-2019					
M	T	W	T	F	S
4	5	6	7	8	9
11	12	13	14	15	16
18	19	20	21	22	23
25	26	27	28	29	
18 Work Days					

March-2019					
M	T	W	T	F	S
4	5	6	7	8	9
11	12	13	14	15	16
18	19	20	21	22	23
25	26	27	28	29	30
16 Work Days					

April-2019					
M	T	W	T	F	S
1	2	3	4	5	6
8	9	10	11	12	13
15	16	17	18	19	20
22	23	24	25	26	27
29	30				
22 Work Days					

May-2019					
M	T	W	T	F	S
6	7	8	9	10	11
13	14	15	16	17	18
20	21	22	23	24	25
27	28	29	30	31	
16 Work Days					

June-2019					
M	T	W	T	F	S
3	4	5	6	7	8
10	11	12	13	14	15
17	18	19	20	21	22
24	25	26	27	28	29
0 Work Days					

180	Total Work Days
11	Holidays
191	Total # Paid (Work Days + Holidays)

14

Board of Education Meeting Minutes  
June 5, 2018

Middle College (FT)  
194 Work Days + Holidays

July-2018					
M	T	W	T	F	S
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				
0 Work Days					

August-2018					
M	T	W	T	F	S
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	
23 Work Days					

September-2018					
M	T	W	T	F	S
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
19 Work Days					

October-2018					
M	T	W	T	F	S
	1	2	3	4	5
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			
23 Work Days					

November-2018					
M	T	W	T	F	S
				1	2
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	
19 Work Days					

December-2018					
M	T	W	T	F	S
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					
9 Work Days					

January-2019					
M	T	W	T	F	S
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		
18 Work Days					

February-2019					
M	T	W	T	F	S
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	
18 Work Days					

March-2019					
M	T	W	T	F	S
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	
16 Work Days					

April-2019					
M	T	W	T	F	S
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				
22 Work Days					

May-2019					
M	T	W	T	F	S
			1	2	3
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	
22 Work Days					

June-2019					
M	T	W	T	F	S
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
5 Work Days					

194	Total Work Days
12	Holidays
206	Total # Paid (Work Days + Holidays)

16

Middle College (PT)  
197 Work Days + Holidays

July-2018					
M	T	W	T	F	S
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				
3 Work Days					

August-2018					
M	T	W	T	F	S
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	
23 Work Days					

September-2018					
M	T	W	T	F	S
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
19 Work Days					

October-2018					
M	T	W	T	F	S
	1	2	3	4	5
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			
23 Work Days					

November-2018					
M	T	W	T	F	S
				1	2
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	
19 Work Days					

December-2018					
M	T	W	T	F	S
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					
9 Work Days					

January-2019					
M	T	W	T	F	S
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		
18 Work Days					

February-2019					
M	T	W	T	F	S
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	
18 Work Days					

March-2019					
M	T	W	T	F	S
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	
16 Work Days					

April-2019					
M	T	W	T	F	S
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				
22 Work Days					

May-2019					
M	T	W	T	F	S
			1	2	3
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	
22 Work Days					

June-2019					
M	T	W	T	F	S
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
5 Work Days					

197	Total Work Days
12	Holidays
209	Total # Paid (Work Days + Holidays)

16

Board of Education Meeting Minutes  
June 5, 2018

Middle College (FT)  
211 Work Days + Holidays

July-2018					
M	T	W	T	F	S
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

17 Work Days

August-2018					
M	T	W	T	F	S
			1	2	3
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

23 Work Days

September-2018					
M	T	W	T	F	S
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	

19 Work Days

October-2018					
M	T	W	T	F	S
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			

23 Work Days

November-2018					
M	T	W	T	F	S
				1	2
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30		

19 Work Days

December-2018					
M	T	W	T	F	S
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

9 Work Days

January-2019					
M	T	W	T	F	S
		1	2	3	4
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

18 Work Days

February-2019					
M	T	W	T	F	S
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28		

18 Work Days

March-2019					
M	T	W	T	F	S
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

16 Work Days

April-2019					
M	T	W	T	F	S
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				

22 Work Days

May-2019					
M	T	W	T	F	S
			1	2	3
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

22 Work Days

June-2019					
M	T	W	T	F	S
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	

5 Work Days

211	Total Work Days
12	Holidays
223	Total # Paid (Work Days + Holidays)

Middle College (PT/FT)  
226 Work Days + Holidays

July-2018					
M	T	W	T	F	S
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

21 Work Days

August-2018					
M	T	W	T	F	S
			1	2	3
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

23 Work Days

September-2018					
M	T	W	T	F	S
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	

19 Work Days

October-2018					
M	T	W	T	F	S
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			

23 Work Days

November-2018					
M	T	W	T	F	S
				1	2
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

19 Work Days

December-2018					
M	T	W	T	F	S
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

9 Work Days

January-2019					
M	T	W	T	F	S
		1	2	3	4
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

18 Work Days

February-2019					
M	T	W	T	F	S
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28		

18 Work Days

March-2019					
M	T	W	T	F	S
					1
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28	29	

16 Work Days

April-2019					
M	T	W	T	F	S
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				

22 Work Days

May-2019					
M	T	W	T	F	S
			1	2	3
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

22 Work Days

June-2019					
M	T	W	T	F	S
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	

16 Work Days

226	Total Work Days
13	Holidays
239	Total # Paid (Work Days + Holidays)

Board of Education Meeting Minutes  
June 5, 2018

Middle College (PT/FT)  
247 Work Days + Holidays

July-2018					August-2018					September-2018					October-2018					
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
2	3	4	5	6	6	7	8	9	10	3	4	5	6	7	1	2	3	4	5	
9	10	11	12	13	13	14	15	16	17	10	11	12	13	14	8	9	10	11	12	
16	17	18	19	20	20	21	22	23	24	17	18	19	20	21	15	16	17	18	19	
23	24	25	26	27	27	28	29	30	31	24	25	26	27	28	22	23	24	25	26	
30	31	Holidays			Holidays					Holidays					28	30	31	Holidays		
21 Work Days					23 Work Days					19 Work Days					23 Work Days					
November-2018					December-2018					January-2019					February-2019					
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
Holidays				1	2	3	4	5	6	7	7	8	9	10	11	Holidays				1
5	6	7	8	9	10	11	12	13	14	14	15	16	17	18	4	5	6	7	8	
12	13	14	15	16	17	18	19	20	21	21	22	23	24	25	11	12	13	14	15	
19	20	21	22	23	24	25	26	27	28	28	29	30	31	Holidays	18	19	20	21	22	
26	27	28	29	30	31	Holidays				Holidays					25	26	27	28	Holidays	
19 Work Days					18 Work Days					21 Work Days					18 Work Days					
March-2019					April-2019					May-2019					June-2019					
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	
Holidays				1	1	2	3	4	5	6	7	8	9	10	3	4	5	6	7	
4	5	6	7	8	8	9	10	11	12	13	14	15	16	17	10	11	12	13	14	
11	12	13	14	15	15	16	17	18	19	20	21	22	23	24	17	18	19	20	21	
18	19	20	21	22	22	23	24	25	26	27	28	29	30	31	24	25	26	27	28	
25	26	27	28	29	29	30	Holidays			Holidays					Holidays					
21 Work Days					22 Work Days					22 Work Days					20 Work Days					
247	Total Work Days				13	Holidays				260	Total # Paid (Work Days + Holidays)									

Upon motion by Member Flores, seconded by Member Gallo, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education accepts the Agreement (2018-2019 Work Calendars) between the San Bernardino City Unified School District and California School Employees Association Chapter 183.

SESSION FOUR

4.0 *Administrative Report(s)*

4.1 Building Fund Financial and Performance Audits Report for Fiscal Year 2016-2017  
Jayne Christakos, Chief Business Officer, and Shilo Gorospe of Vavrinek, Trine, Day & Co., LLP presented the Building Fund (Measure T and Measure N) Financial and Performance Audits report for fiscal year 2016-17. (Attach. D)

Member Flores asked about a deficiency listed on page 21 and had there been any corrective actions. Mrs. Christakos reported there had been a couple items accrued twice; they are working on processes to ensure it does not occur again.

Upon motion by Member Hill, seconded by Member Flores, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Building Fund (Measure T and Measure N) Financial and Performance Audits report for fiscal year 2016-17, was completed on March 7, 2018, the final day of the auditor's fieldwork. The report was presented to the Measure T and N Bond Citizens' Oversight Committee on March 14, 2018.

BE IT FURTHER RESOLVED that the Building Fund (Measure T and Measure N) Financial and Performance Audits report for fiscal year 2016-17 as prepared by Vavrinek, Trine, Day & Co., LLP be accepted as submitted.

#### SESSION SEVEN

President Medina moved Session Seven after 4.1.

##### 7.0 *Student Achievement*

##### 7.1 *Public Hearing: Fiscal Year 2018-19 Preliminary Budget and Local Control Accountability Plan*

A public hearing was held on the Fiscal Year 2018-19 Preliminary Budget to be considered for adoption on June 19, 2018. (Attach. E) No public comments were made during Session Seven.

Board discussed carryover funds and funds needed to be spent on the students for that year, actual carryover report not available until September; inclusion of May 31 community meeting comments/requests; CAPS waiting list, summer school, student wellness and support services and collaboration with Department of Behavioral Health for increased services at campuses; principal coaching and evaluative data; request for VAPA increase of \$250,000 if additional money received; \$500,000 funding for both AVID and Latino line item; coding program; budgets for Latino Task Force and African-American Task Force; addition of Future Black Leaders.

##### 7.2 *Public Hearing: Balances in Excess of Minimum Reserve Requirements – Fiscal Year 2017-18*

A public hearing was held with no public comments received.

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending balances in excess of the minimum reserve standard for the economic uncertainties for each fiscal year identified in the budget.

#### **Combined Assigned and Unassigned /Unappropriated Fund Balances**



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2017-18 Unrestricted General Fund Ending Balance	\$ 56,291,163
District Standard Reserve Level based upon Total Expenditures	2%
Required Reserves for Revolving Cash	\$ 210,000
Required Reserves for Stores	\$ 102,333
Reserve for Economic Uncertainties – 2%	\$ 13,450,000
Projected Remaining Unassigned Balance to Substantiate Need	\$ 42,528,830

**Reasons for Fund Balances in Excess of Minimum Reserve for Economic Uncertainties**

Assigned for Textbook Purchases in 2018-19	\$ 14,000,000
Assigned for Targeted School Support Program	\$ 7,600,000
Assigned for Deficit Spending	\$ 20,928,830
Remaining Unsubstantiated Balance	\$ 0

SESSION EIGHT

8.0 *Reports and Comments*

8.1 Report by San Bernardino Teachers Association

None

8.2 Report by California School Employees Association

None

8.3 Report by Communications Workers of America

None

8.4 Report by San Bernardino School Police Officers Association

None

8.5 Comments by Board Members

Member Wyatt congratulated all our graduates and reported he attended San Andreas High, ICEC, Middle College High graduations. He congratulated SBCUSD Officer Dominic Rogers who was recognized at the San Bernardino Chamber of Commerce’s annual Law Enforcement Recognition Dinner. Dr. Wyatt also thanked the parents from ICUC who invited him to meet with them at Richardson Prep High to discuss some issues.

Member Flores requested a Charter school annual audit summary of all our charter schools; the annual summary of all attorney and legal costs per law firm; and a summary budget of every career pathway by high school.

Member Hill reported that Serrano Middle School received certification as a School to Watch; asked to consider IPADs/Chromebooks for Board; Bob Holcomb award and Frances Grice award to staff.

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Vice President Rodgers thanked Mrs. Christakos for the board correspondence on the Naming Committee clarification and asked what the next steps would be. Mrs. Christakos will coordinate to convene the committee.

President Medina reported she attended NCORE conference on race and ethnicity. It dealt with many issues such as cultural proficiency, unconscious bias. She said it was a great conference and hopes the District can send others next time.

8.6 Comments by Superintendent and Staff Members

Dr. Marsden welcomed Lorraine Perez to the Cabinet. He reported that he attended the San Bernardino County Arts and Education Festival at San Bernardino High School; congratulated Chavez Middle School 8<sup>th</sup> grade student Galen Cholbi for moving on to the second round of the Scripps National Spelling Bee; Cajon High School 10<sup>th</sup> grade student Xzavier Casarez who became the youngest person to win the San Bernardino County Amateur Golf Championship at age 16; Cajon High School senior Jeremiah Martin for being selected as High School Game Time Boy's Athlete of the Year; Jeremiah will be attending Texas A&M in the fall.

SESSION NINE

9.0 *Consent Calendar*

Dr. Mitchell read in Item 9.64 prior to vote.

Items pulled for discussion: 9.28, 9.48, 9.51

Upon motion by Member Gallo, seconded by Member Flores, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following were adopted:

9.1 Approval of Minutes

BE IT RESOLVED that the Minutes of the Board of Education Meeting held on April 17, 2018 and April 24, 2018 be approved as presented.

9.2 Payment for Services Rendered by Non-Classified Experts and Organizations – Deputy Superintendent

BE IT RESOLVED that the Board of Education approves payment to the following non-classified expert:

The Cambrian Group, Montgomery, AL, to facilitate two (2) customized strategic planning days related to the District's Community Engagement Plan for members of the District's Management Team at a daily cost of \$4,000.00 plus travel expenses, effective June 18 – 19, 2018. The cost, not to exceed \$9,000.00, will be paid from the Unrestricted General Fund – Community Engagement Plan, Account No. 094.

9.3 Ratification of the Agreement with Thorn Run Partners, Washington, DC, to Provide Consultant and Advisement Services to the Board of Education

BE IT RESOLVED that the Board of Education approves ratifying the agreement with Thorn Run Partners, Washington, DC, to provide consultant and advisement services to the Board of Education, effective May 1, 2018 – April 30, 2019. Thorn Run Partners will consult and advise on Federal government relations, including elementary, secondary, and higher education, school safety, Federal budget processes, Federal grant programs, and Federal regulatory programs. The cost, not to exceed \$42,625.00 payable at the monthly rate of \$3,875.00 including travel expenses, will be paid from the Unrestricted General Fund – Board of Education, Account No. 066.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.4 Renewal of the Agreement with Inland Empire Community News Group (IECN), San Bernardino, CA, to Provide Advertisement in El Chicano Newspaper

BE IT RESOLVED that the Board of Education approves renewing the agreement with Inland Empire Community News Group (IECN), San Bernardino, CA, to provide a monthly advertisement in the El Chicano Newspaper to advertise District accomplishments and events, effective July 1, 2018 – June 30, 2019. The cost, not to exceed \$8,400.00, will be paid from the Unrestricted General Fund – Community Engagement Plan, Account No. 094.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.5 Renewal of the Agreement with Southern California News Group, Rancho Cucamonga, CA, to Provide Advertisement in the San Bernardino Sun Newspaper

BE IT RESOLVED that the Board of Education approves renewing the agreement with Southern California News Group, Rancho Cucamonga, CA, to provide a monthly advertisement in the San Bernardino Sun Newspaper to advertise District accomplishments and events, effective July 1, 2018 – June 30, 2019. The cost, not to exceed \$18,480.00, will be paid from the Unrestricted General Fund – Communications, Account No. 074.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.6 Renewal of the Agreement with Synectics, LLC, Ukiah, CA, to Provide Facilitation Training to District Principals and Administrators

BE IT RESOLVED that the Board of Education approves renewing the agreement with Synectics, LLC, Ukiah, CA, to provide 16 days of facilitation training to District principals and administrators, effective July 1, 2018 – June 30, 2019. The training will

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focus on model of facilitator effectiveness, perceptual positions, the Meta Model of Communication, asking high quality questions, ways to build rapport with others, and handling difficult group dynamics. The total cost, not to exceed \$58,500.00, will be paid from the Unrestricted General Fund – Local Control Accountability Plan (LCAP), Account No. 419.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.7 Renewal of the Memorandum of Understanding with California State University San Bernardino, CA, for the Guaranteed Admission Program and the Coyote First STEP Experience

BE IT RESOLVED that the Board of Education approves renewing the memorandum of understanding with California State University San Bernardino, CA, for the Guaranteed Admission Program and the Coyote First STEP Experience, Summer Preparation, effective July 1, 2018 - June 30, 2019. The District will pay 10% of the costs for the students' participation in the Coyote First STEP Experience, Summer Preparation, at a cost of \$250.00 per student for 160 students. The cost for services, not to exceed \$40,000.00, will be paid from Unrestricted General Fund – Local Control Accountability Plan, Account No. 419.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.8 Acceptance of Gifts and Donations to the District

BE IT RESOLVED that the Board of Education acknowledges receipt of the following gifts or donations:

SITE	DONOR	DONATION AND PURPOSE	AMOUNT	VALUE
Indian Springs High School	Int'l. Brotherhood of Electrical Workers, San Bernardino, CA	To sponsor the football team	\$500.00	
Indian Springs High School	Phieun Son, Highland, CA	To sponsor the track and field team	\$199.27	
Cole Elementary School	Target Field Trips, St. Peter, MN	To sponsor the field trip for Kindergarten class	\$700.00	
Cajon High School	CIFF-Rob Wigod, Commissioner of Athletics, Los Alamitos, CA	To support the boys/girls gift program	\$450.00	
Cajon High School	Caroll Garrison, Running Springs, CA	1988 Hyundai Excel estimated value of \$500.00 to support training aide for Automotive students		\$500.00
Rodriguez PREP School	Karina Calderon, San Bernardino, CA	To support the music program	\$100.00	
Arroyo Valley High School	Angel Servin, San Bernardino, CA	8 CIF Key Chains to support the athletes that attended the CIF		\$116.37

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Arroyo Valley High School	Angel Servin, San Bernardino, CA	Food and snacks for swim/water polo banquets to provide for the athletics during, before and after games		\$639.16
Arroyo Valley High School	Angel Servin, San Bernardino, CA	2 Firelong water polo tactic boards, 2 Mikasa heavy weight water polo balls, Mikasa men's NFHS competition water polo balls and Zfo sport 60 lbs. adjustable weighted vest to support the water polo team		\$280.49
Arroyo Valley High School	Angel Servin, San Bernardino, CA	Food for snack bar to support the boy's water polo team		\$122.26
Arroyo Valley High School	Angel Servin, San Bernardino, CA	6 Nike Remora mirror goggles, 5 Gatorade 32 oz. bottles, 1 tracer racing goggles, fastskin 3 elite mirror goggles, 1 medium resistance tube and speedo men comp solid to support the water polo team		\$324.27
Arroyo Valley High School	Angel Servin, San Bernardino, CA	VIZ-Pro double-sided magnet mobile white board w/aluminum frame and stand, expo dry eraser board liquid cleaner, dry erase board eraser, expo erase marker ultra-fine tip to support water polo team		\$246.23
Emmertont PTO Elementary School	Cindy Van Dusen, San Bernardino, CA	To sponsor classroom art project	\$300.00	
Emmertont PTO Elementary School	San Bernardino Fatherhood, Highland, CA	To sponsor the 3 <sup>rd</sup> grade field trip for Disneyland	\$125.00	
Emmertont PTO Elementary School	Khandelwal & Associates – An Accountancy Corp., Ontario, CA	To sponsor classroom art project	\$100.00	
Henry Elementary School	Thinkwise Credit Union, San Bernardino, CA	To sponsor social activities, field trips, and citizenship awards	\$1,000.00	
Mt. Vernon Elementary School	San Bernardino Rotary Foundation, San Bernardino, CA	To support incentives for students with the purchase of annual bicycles	\$500.00	

The acceptance of these donations meets all requirements of Board Policy 3290, Gifts, Donations, Grants, and Bequests.

9.9 Amendment No. 1 to the Agreement with Fieldman, Rolapp & Associates, Inc., Irvine, CA, to Provide Financial Advisory Services

BE IT RESOLVED that the Board of Education approves amending the agreement with Fieldman, Rolapp & Associates, Inc., Irvine, CA, approved on June 27, 2017, Agenda Item No. 10.24. The agreement is being amended to extend the term of the agreement from June 30, 2018 to June 30, 2019 and to increase the contract amount by \$10,000.00 to provide financial advisory services for next year, increasing the contract amount from

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\$10,000.00 to a not to exceed amount of \$20,000.00. The additional cost will be paid from the Unrestricted General Fund – Business Services Division, Account No. 068. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.10 Bid No. F18-04, Indian Springs High School Canopy Repairs

BE IT RESOLVED Bid No. F18-04, Indian Springs High School Canopy Repairs be awarded to the lowest responsible and responsive bidder meeting the specifications based on the Base Bid plus Allowance. The bid was advertised March 1 and March 8, 2018, in El Chicano, Precinct Reporter and San Bernardino County Sun newspapers. Two (2) bids were received and opened on April 4, 2018 at 2:00 p.m. The cost will be paid from Fund 40.

<b>Contractor</b>	<b>Base Bid + Allowance</b>
Best Contracting Services, Inc., Gardena, CA	\$154,000.00
JM Builders, Inc., Redlands, CA	\$225,000.00

<b><u>Contractor</u></b>	<b><u>Base Bid + Allowance</u></b>
Best Contracting Services, Inc. 19027 South Hamilton Avenue Gardena, CA 90248	\$154,000.00
<b>TOTAL</b>	<b>\$154,000.00</b>

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to execute and sign said agreements and complete all necessary documents for bid awarded.

9.11 Bid No. NSB 2018-19-2, Milk and Dairy Products

BE IT RESOLVED that Bid No. NSB 2018-19-2 Milk and Dairy Products, advertised on March 29, 2018 and April 5, 2018, in The Sun, Black Voice, and El Chicano newspapers and opened on April 19, 2018, at 11:00 a.m. be awarded to the lowest responsive/responsible bidder meeting District specifications. The cost will be paid from the Nutrition Services Restricted Fund 92.

BE IT ALSO RESOLVED that Bid No. NSB 2018-19-2, Milk and Dairy Products be awarded to the lowest responsible bidder, Hollandia Dairy, as follows:

Bidder	Bid Amount
Hollandia Dairy San Marcos, California	\$3,078,127.50
Driftwood Dairy El Monte, California	\$3,470,851.50

BE IT FURTHER RESOLVED that the District may use this bid, based on unit prices

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awarded, to purchase additional items as needed throughout the initial one-year term of the bid and any extensions made in accordance with the terms and conditions of the bid, not to exceed three (3) years total award, as in the best interest of the District.

9.12 Cafeteria Warrant Register, April 1 - 30, 2018

BE IT RESOLVED that the Cafeteria Warrant Register, April 1 - 30, 2018, be ratified and/or approved.

9.13 Federal/State/Local District Budgets and Revisions

(Prepared by Business Services)

BE IT RESOLVED that throughout the year, the District is advised by federal, state, and local agencies of program entitlements and any additions and/or reductions in funds available for already approved programs. The following programs requested by the Board of Education affect the restricted and unrestricted portions in the budgets of the District funds. In order to adjust the program budgets, it is necessary to have Board of Education approval.

BE IT FURTHER RESOLVED that the Board of Education approves the following:

Program	Unrestricted/ Restricted	Resource	Account	Fund	Increase/(Decrease) Amount
Special Education IDEA Basic Local Assistance	Restricted	3310	801	01	(\$141,389.00)
A decrease of \$141,389.00 to an existing program will bring the total funding to \$11,675,262.00					
DIVAS Program Donation at Shandin Hills Middle School	Restricted	9084	333	01	\$20,000.00
The DIVAS Program (Daughters, Integrating Values, Academics and Self-esteem) is dedicated to integrating values and goals to promote academic success while supporting social and emotional intelligence essential for leadership roles. Students participate in events that reinforce the skills learned making connections to their social emotional development in addition to inspiring meaningful contributions to their school, home, and community.					

9.14 Renewal of the Agreement with American Fidelity Assurance Company, Oklahoma City, OK, to Provide Open Enrollment Support to the District

BE IT RESOLVED that the Board of Education approves renewing the agreement with American Fidelity Assurance Company, Oklahoma City, OK, to provide open enrollment support and access to online system for employee benefit enrollment, effective July 1, 2018 – June 30, 2019. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.15 Renewal of the Agreement with Strive Well-Being, Inc., San Diego, CA, to Provide and Manage a Fitness Program for District Employees

BE IT RESOLVED that the Board of Education approves renewing the agreement with

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Strive Well-Being, Inc., San Diego, CA, to provide a variety of fitness, Zumba, and yoga classes at District sites; manage the program to coordinate schedules; verify instructor credentials; implement an enrollment system; provide weekly reporting of participation number by class types and location; prepare and electronically distribute monthly class schedules; and assist with marketing of the program, effective July 1, 2018 – May 30, 2019. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.16 Request to Piggyback, Contract No. 4-03-78-0023A, California Multiple Award Schedule for Purchase of Synthetic Turf Application at San Gorgonio High School from PDPlay, Vista, CA

BE IT RESOLVED that the Board of Education approves the Piggyback of Contract No. 4-03-78-0023A, California Multiple Award Schedule (CMAS) for the purchase of synthetic turf application at San Gorgonio High School from PDPlay, Vista CA. As a local governmental body, the District has the option of piggybacking on this contract. Prices are comparable to those that the District would receive if it were to issue its own bid. The cost, not to exceed \$705,021.81. Cost will be paid from Funds 01, 21, 25 and 40.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director of Purchasing, to sign all related documents.

9.17 Business and Inservice Meetings - District Police

BE IT RESOLVED that the Board of Education approves the attendance and participation of five District employees and the following individuals in a scheduled business and inservice meeting:

To attend the 16<sup>th</sup> Annual ExCon Explorer Competition, June 8 - 9, 2018 in Las Vegas, NV. The total cost, including meals and mileage per District guidelines, not to exceed \$6,660.74, will be paid from District Police Account No. 418.

Anahi Andres	Arleene Becerra	Destany Cruz	Joshua Echeverria	Daniel Estrada
Valeria Ibarra	Antonio Mejia	Steven Miller	Alfredo Perez	Billy Rice
Brandon Soto	Cynthia Trujillo			

(Explorers, District Police)

9.18 Agreement with Hablame Talk for Me Language Services, Fontana, CA, to Provide Translation and Interpretation Services

BE IT RESOLVED that the Board of Education approves entering into an agreement with Hablame Talk for Me Language Services, Fontana, CA, to provide written translation services and oral interpretation services, effective July 1, 2018 – June 30, 2019. For oral interpretation from Spanish to English or English to Spanish the rate is \$125.00 per two-hour session. For written translations there is a minimum charge of



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\$50.00 per hour. The total cost, not to exceed \$20,000.00, will be paid from the Unrestricted General Fund – Local Control Accountability Plan (LCAP), Account No. 419.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.19 Agreement with Kagan Professional Development, San Clemente, CA, to Provide Professional Development on Cooperative Learning

BE IT RESOLVED that the Board of Education approves entering into an agreement with Kagan Professional Development, San Clemente, CA, to provide five (5) days of professional development on Cooperative Learning for approximately 123 English learner teachers, effective June 11 – 15, 2018. The professional development will focus on cooperative learning strategies that promote team building and positive classroom culture and classroom management through positive engagement strategies. The cost per participant for days 1-3 is \$499.00 for 68 teachers at a cost of \$33,932.00 and the cost per participant for days 4-5 is \$299.00 for 55 teachers at a cost of \$16,445.00. The total cost, not to exceed \$50,377.00 includes the cost of materials, will be paid from the Unrestricted General Fund – Local Control Accountability Plan (LCAP), Account No. 419.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.20 Agreement with Southern California News Group, Rancho Cucamonga, CA, to Provide Advertisement in La Prensa Newspaper

BE IT RESOLVED that the Board of Education approves entering into an agreement with Southern California News Group, Rancho Cucamonga, CA, to provide a monthly advertisement in La Prensa Newspaper to advertise District accomplishments and events, effective July 1, 2018 – June 30, 2019. The cost, not to exceed \$10,080.00, will be paid from the Unrestricted General Fund – Local Control Accountability Plan (LCAP), Account No. 419.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.21 Amendment No. 1 to the Consultant Services Agreement with Lasana Omar Hotep, Oakland, CA, to Provide Consultant Services to the Equity and Targeted Student Achievement Department

BE IT RESOLVED that the Board of Education approves amending the consultant services agreement with Lasana Omar Hotep, Oakland, CA, approved on September 5, 2017, Agenda Item No. 11.22. The agreement is being amended to increase the contract amount by \$30,000.00 for six additional days of coaching services increasing the contract amount from \$80,000.00 to a not to exceed amount of \$110,000.00. The additional cost

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will be paid from the Unrestricted General Fund – Local Control Accountability Plan (LCAP), Account No. 419. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.22 Facilities Use Agreement with Miramonte Resort & Spa, Indian Wells, CA, for the Transformational Leadership Conference

BE IT RESOLVED that the Board of Education approves entering into a facilities use agreement with Miramonte Resort & Spa, Indian Wells, CA, for the Transformation Leadership Conference for 24 District teachers and administrators, effective June 25 - 28, 2018. The cost, not to exceed \$10,000.00 includes lodging, food and beverage, and conference and meeting rooms, will be paid from the Unrestricted General Fund – Targeted School Support for Progress, Account No. 243.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.23 Facilities Use Agreement with Omni Hotels & Resorts, San Diego, CA, for Golden Valley Middle School's Leadership Summit

BE IT RESOLVED that the Board of Education approves entering into a facilities use agreement with Omni Hotels & Resorts, San Diego, CA, for Golden Valley Middle School's Leadership Summit for 18 teachers and administrators, effective July 25 – 26, 2018. The cost, not to exceed \$9,504.00 includes lodging, food and beverage, and conference and meeting rooms, will be paid from the Restricted General Fund – Elementary Secondary Education Act Title I, Account No. 501.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.24 Facilities Use Agreement with Omni Rancho Las Palmas Resort & Spa, Rancho Mirage, CA, for Indian Springs High School's Leadership Summer Planning Conference

BE IT RESOLVED that the Board of Education approves entering into a facilities use agreement with Omni Rancho Las Palmas Resort & Spa, Rancho Mirage, CA, for Indian Springs High School's Leadership Summer Planning Conference for 22 teachers and administrators, effective July 29 – 30, 2018. The cost, not to exceed \$15,651.70 includes lodging, food and beverage, and conference and meeting rooms, will be paid from the Unrestricted General Fund – Targeted School Support for Progress, Account No. 243.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.25 Facilities Use Agreement with San Bernardino Community College District, San Bernardino Valley College, San Bernardino, CA, for Del Vallejo Middle School's Eighth

Grade Promotion Ceremony

BE IT RESOLVED that the Board of Education approves entering into a facilities use agreement with San Bernardino Community College District, San Bernardino Valley College, San Bernardino, CA, for use of the auditorium for Del Vallejo Middle School's 8<sup>th</sup> grade promotion ceremony for 500 students, staff, and guests, effective June 6, 2018. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.26 Facilities Use Agreement with The Westin Michigan Avenue Chicago Hotel, Chicago, IL, for the Visible Learning Plus Annual Conference 2018

BE IT RESOLVED that the Board of Education approves entering into a facilities use agreement with The Westin Michigan Avenue Chicago Hotel, Chicago, IL, for 80 District program specialists and administrators to attend the Visible Learning Plus Annual Conference 2018, effective July 8 – 11, 2018. District staff will learn from top-tier practitioners on how cultivating efficacy can have meaningful impact on students, classrooms and schools. The cost, not to exceed \$61,706.40 for lodging, will be paid from the Unrestricted General Fund – Targeted School Support for Progress, Account No. 243.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.27 Payment for Course of Study Activity - Educational Services

BE IT RESOLVED that the Board of Education approves the following:

Lincoln Elementary School requests Board of Education approval to utilize the BMX Freestyle Team LLC, Corona, CA, for two BMX Educational Assemblies to 550 Kindergarten – 5<sup>th</sup> grade students on June 6, 2018. These assemblies come highly recommended for their positive messages on character building, anti-bullying, stay in school, live your dreams, and be motivated. The total cost, not to exceed \$1,325.00, will be paid from Lincoln Elementary School Account No. 205.

9.29 Renewal of the Affiliation Agreement with San Bernardino Community College District, San Bernardino Valley College, San Bernardino, CA, to Jointly Operate Middle College High School

BE IT RESOLVED that the Board of Education approves renewing the affiliation agreement with San Bernardino Community College District, San Bernardino Valley College, San Bernardino, CA, to jointly operate Middle College High School (MCHS) serving 9<sup>th</sup> – 12<sup>th</sup> grade District students, effective July 1, 2018 – June 30, 2021. The number of enrolled students in MCHS for the duration of the contract shall not exceed 225 10<sup>th</sup> – 12<sup>th</sup> grade students and 75 9<sup>th</sup> grade students. There is no cost to the District.

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BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.30 Renewal of the Agreement with San Bernardino County Probation Department, San Bernardino, CA, for a Full-time Probation Officer at Pacific High School

BE IT RESOLVED that the Board of Education approves renewing the agreement with San Bernardino County Probation Department, San Bernardino, CA, for a full-time probation officer at Pacific High School, effective July 1, 2018 – June 30, 2019. The total cost, not to exceed \$29,528.00, will be paid from the Unrestricted General Fund – Local Control Accountability Plan (LCAP), Account No. 419.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.31 Renewal of the Agreement with Young Visionaries, San Bernardino, CA, to Administer the Successfully Motivating African-Americans through Resiliency Training Program

BE IT RESOLVED that the Board of Education approves renewing the agreement with Young Visionaries, San Bernardino, CA, to administer the Successfully Motivating African-Americans through Resiliency Training (SMAART) Program for approximately 60 students, effective July 1, 2018 – June 30, 2019. The SMAART Program will enhance the academic performance of students by addressing their socio-emotional needs. Students will receive mentoring from professionals to learn career opportunities and strategies on how to achieve their goals. Students will also engage in workshops addressing the importance of health, nutrition, and character/career development. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.32 Renewal of the Sponsorship with San Bernardino Community College District and San Bernardino Valley College, San Bernardino, CA, for Pacific High School Students to Have Concurrent Enrollment for Certification as Heavy Diesel Mechanics

BE IT RESOLVED that the Board of Education approves renewing the sponsorship with San Bernardino Community College District and San Bernardino Valley College, San Bernardino, CA, for up to 20 Pacific High School students to have concurrent enrollment to attend eight (8) introductory classes at four (4) units per class for certification as a heavy diesel mechanic at a cost of \$1,000.00 per semester, effective July 1, 2018 – June 30, 2019. The cost, not to exceed \$2,000.00, will be paid from the Unrestricted General Fund – Local Control Accountability Plan (LCAP), Account No. 419.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

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9.33 Amendment No. 2 to the Memorandum of Understanding with HealthCorps, Inc., New York, NY, to Provide the HealthCorps® Program and Curriculum at San Geronio High School

BE IT RESOLVED that the Board of Education approves amending the memorandum of understanding with HealthCorps, Inc., New York, NY, approved on September 19, 2017, Agenda Item No. 11.37. The agreement is being amended to extend the term of the memorandum of understanding from June 30, 2018 to June 30, 2019. All other terms and conditions remain the same. The costs for 2018-2019 will be paid from the Restricted General Fund – Elementary Secondary Education Act Title I, Account No. 501.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.34 Extended Field Trip, Cajon High School, Cross Country Running Camp, Mammoth Lakes, CA

BE IT RESOLVED that the Board of Education approves the extended field trip for 24 Cajon High School students, 2 District employees, and 3 chaperones to attend the Cross Country Running Camp, Mammoth Lakes, CA from July 28 - August 4, 2018. This trip prepares the cross country student athletes for the season. Through applied learning, it builds their strength, endurance, and communication skills as individuals and as a team. The cost of the trip, not to exceed \$6,500.00, including meals and lodging, will be paid from Cajon High School Cross Country ASB Account, and by fundraisers and donations. Transportation provided by America's Xpress Rent-A-Car, not to exceed \$1,800.00, will be paid from Cajon High School Account No. 202. No student will be denied participation due to financial constraints. Names of the students are on file in the Business Services office.

9.35 Memorandum of Understanding with Alliant International University, Inc., California School of Education, a California Benefit Corporation, San Diego, CA, for Practicum and Teacher Internship Program

BE IT RESOLVED that the Board of Education approves entering into a memorandum of understanding with Alliant International University, Inc., California School of Education, a California Benefit Corporation for practicum students, student teachers, and teacher interns who are, or will be, enrolled in the Teacher Credential Program, School Psychology Program or School Counseling Program, effective August 1, 2018 – June 30, 2023. The University's students will be serving their practicum or internship in the District. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.36 Agreement with Hablame Talk for Me Language Services, Fontana, CA, to Provide Translation and Interpretation Services for Parent Meetings

BE IT RESOLVED that the Board of Education approves entering into an agreement

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with Hablame Talk for Me Language Services, Fontana, CA, to provide written translation services and oral interpretation services for parent meetings, effective July 1, 2018 – June 30, 2019. For oral interpretation from Spanish to English or English to Spanish the rate is \$125.00 per two-hour session. For written translations there is a minimum charge of \$50.00 per hour. The total cost, not to exceed \$1,500.00, will be paid from the Unrestricted General Fund – Local Control Accountability Plan (LCAP), Account No. 419.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.37 Agreement with Manuel Baltierra, Grand Terrace, CA, to Provide The Parent Project Program at Jones Elementary School and King Middle School

BE IT RESOLVED that the Board of Education approves entering into an agreement with Manuel Baltierra, Grand Terrace, CA, to provide The Parent Project Program to approximately 60 parents at Jones Elementary School and King Middle School, effective June 11 – 29, 2018. The program teaches parents skills and tactics to deal with truancy, communication, defiant behavior, drug and alcohol issues and gang intervention. The Parent Project will meet once a week five (5) hours per session for three (3) weeks at Jones Elementary School and King Middle School. The cost, not to exceed \$22,000.00 includes the cost of all materials and a translator, and will be paid from the Restricted General Fund – NCLB Title I Program Improvement School Support, Account No. 524.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.38 Amendment No. 1 to the Affiliation Agreement with California Institute of Cardiovascular Health, Rancho Cucamonga, CA, to Provide a Clinical Site for Students Enrolled in the Inland Career Education Center's Medical Assistant Program

BE IT RESOLVED that the Board of Education approves amending the agreement with California Institute of Cardiovascular Health, Rancho Cucamonga, CA, approved on April 18, 2017, Agenda Item No. 8.29. The agreement is being amended to extend the term of the agreement from June 30, 2018 to June 30, 2020 to continue to provide an externship in administrative (front) office and clinical (back) office instruction. All other terms and conditions remain the same. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.39 Amendment No. 1 to the Agreement with Borrego Health, San Bernardino, CA, to Provide a Shot Clinic at Health Services

BE IT RESOLVED that the Board of Education approves amending the agreement with Borrego Health, San Bernardino, CA, approved on September 5, 2017, Agenda Item No. 11.32. The agreement is being amended to extend the term of the agreement from June

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30, 2018 to June 30, 2019 to continue to provide a shot clinic for students. All other terms and conditions remain the same. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.40 Amendment No. 1 to the Agreement with the California Department of Rehabilitation, Sacramento, CA, for the CaPROMISE Grant for Students Receiving Supplemental Security Income and their Families

BE IT RESOLVED that the Board of Education approves amending the agreement with the California Department of Rehabilitation, Sacramento, CA, approved on December 13, 2016, Agenda Item No. 10.42. The agreement is being amended to extend the term of the agreement from September 20, 2018 to June 30, 2019 to continue to serve CaPROMISE services group participants, who are still in high school and the Adult Transition Program. All other terms and conditions remain the same. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.41 Amendment No. 1 to the Agreement with Horizon Therapy Services, Sun City, CA, to Provide Early Start/Preschool Occupational Therapy Development and Other Related Services to Special Education Students

BE IT RESOLVED that the Board of Education approves amending the agreement with Horizon Therapy Services, Sun City, CA, approved on July 18, 2017, Agenda Item No. 7.49. The agreement is being amended to increase the annual contract amount by \$220,000.00 due to the increase in the number of students with special needs requiring services, increasing the contract amount from \$270,000.00 to a not to exceed annual amount of \$490,000.00. The additional cost will be paid from the Restricted General Fund – Special Education-Central, Account No. 827. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.42 Amendment No. 1 to the Facilities Use Agreement with Stater Bros Markets, San Bernardino, CA, to Conduct Inland Career Education Center Apprentice Meat Cutting Classes

BE IT RESOLVED that the Board of Education approves amending the facilities use agreement with Stater Bros Markets, San Bernardino, CA, approved on June 2, 2015, Agenda Item No. 10.21. The agreement is being amended to extend the term of the agreement from June 30, 2018 to June 30, 2021. All other terms and conditions remain the same. There is no cost to the District.

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BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.43 Amendment No. 1 to the Memorandum of Understanding with Mental Health Systems Central Valley Prevention Program, Colton, CA, to Provide Alcohol and Other Drugs Prevention Education and Trainings for District High School Students

BE IT RESOLVED that the Board of Education approves amending the memorandum of understanding with Mental Health Systems Central Valley Prevention Program, Colton, CA, approved on January 9, 2018, Agenda Item No. 8.38. The memorandum of understanding is being amended to extend the term from June 30, 2018 to June 30, 2019 to continue to provide alcohol and other drugs prevention education and trainings to District high school students. All other terms and conditions remain the same. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.44 Amendment No. 2 to the Facilities Use Agreement with New Hope Missionary Baptist Church, San Bernardino, CA

BE IT RESOLVED that the Board of Education approves amending the facilities use agreement with New Hope Missionary Baptist Church, San Bernardino, CA, approved on September 5, 2017 Agenda No. 11.43. The agreement is being amended to increase the annual contract amount by \$500.00 for CAPS to hold additional meetings, professional developments, and paraprofessional trainings, increasing the annual contract amount from \$4,500.00 to a not to exceed annual amount of \$5,000.00. The additional cost will be paid from the Unrestricted General Fund – Local Control Accountability Plan (LCAP), Account No. 419. All other terms and conditions remain the same.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.45 Extended Field Trip, Arrowview Middle School, Dual Program University Experience/Campus Tours, Multiple Northern California Locations

BE IT RESOLVED that the Board of Education approves the extended field trip for 32 Arrowview Middle School students and 5 District employees, to attend the Dual Program University Experience/Campus Tours, in multiple Northern California locations, from June 18 - 23, 2018. Students will be exposed to a variety of universities; participate in university/college tours to help them become college and career ready. The cost of the trip, not to exceed \$29,594.00, including meals and lodging, will be paid from the English Learners Program Account No. 419. Transportation provided by H & L Charter Co., Inc., not to exceed \$8,258.00, will be paid from the English Learners Program Account No. 419. No student will be denied participation due to financial constraints. Names of the students are on file in the Business Services office.



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9.46 Facilities Use Agreement with the University of Redlands, CA, for Use of the Glen Wallich's Theatre for the Inland Career Education Center's Vocational Nursing Program Graduation Ceremony

BE IT RESOLVED that the Board of Education approves entering into a facilities use agreement with the University of Redlands, CA, for use of the Glen Wallich's Theatre for the graduation ceremony for 17 students from the Vocational Nursing Program and 18 teachers and administrators, effective June 19 – 20, 2018. The cost, not to exceed \$650.00 includes the use of the auditorium, stage and lobby, and will be paid from the Restricted Adult Education Fund 11, Account No. 130.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.47 Payment for Services Rendered by Non-Classified Experts and Organizations – Student Services

BE IT RESOLVED that the Board of Education approves payment to the following non-classified expert:

Effective Presentations, Lakewood, CO, to provide presentation skills training to 30 Student Wellness and Support Services Program Specialists, effective May 31, 2018. Seminar participants will learn practical and proven strategies to improve communication skills, understand best practices to create an effective presentation outline, use visual aids more effectively, and deliver professional and powerful presentations. The cost, not to exceed \$4,465.00 for a full-day seminar, will be paid from the Unrestricted General Fund – Local Control Accountability Plan (LCAP), Account No. 419.

Dr. Vincent Pompei, education consultant, San Diego, CA, to provide a three (3) hour technical assistance and professional development on creating safe and inclusive learning environments for transgender and non-binary students to 20 administrators of the District's Transgender Committee, effective May 15, 2018. The training will help the District to become compliant with education codes and federal laws as they pertain to the safety and inclusion of transgender and non-binary students; share research-based strategies and emerging best-practices that help to transform school climate; and provide staff with the latest resources; and recommend next steps to create safe and inclusive schools. The cost, not to exceed \$500.00, will be paid from the Restricted General Fund – Learning Communities for School Success Programs, Account No. 455.

9.49 Ratification of the Agreement with Keith B. Weeks Enterprises, San Bernardino, CA, to Provide Officials for the 2018 Middle School Basketball League

BE IT RESOLVED that the Board of Education approves ratifying the agreement with Keith B. Weeks Enterprises, San Bernardino, CA, to provide two officials per game for 120 games at a cost per game of \$90.00 for the 2018 middle school basketball league for 220 students, effective April 11 – May 24, 2018. The cost, not to exceed \$10,800.00 will be paid from the Unrestricted General Fund – Intermediate Sports Program, Account No.

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BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.50 Renewal of the Agreement with Elevated Achievement Group, Inc., Baltimore, MD, to Provide Professional Development for San Bernardino High School Staff

BE IT RESOLVED that the Board of Education approves renewing the agreement with Elevated Achievement Group, Inc., Baltimore, MD, to provide 12 days of professional development at the daily cost of \$3,000.00 for 100 teachers at San Bernardino High School, effective July 1, 2018 – June, 30, 2019. The professional development will continue to define what a high-achieving student should receive in their educational experience by focusing on the critical components of curriculum, instruction, assessment, and climate with the necessary integration between each component. The cost, not to exceed \$40,000.00, will be paid from the Restricted General Fund – Elementary Secondary Education Act Title I, Account No. 501.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.52 Renewal of the Agreement with Gerismiles Mobile Dental Hygiene Practice, Inc., Riverside, CA, to Provide Dental Screenings and Dental Services for District Students

BE IT RESOLVED that the Board of Education approves renewing the agreement with Gerismiles Mobile Dental Hygiene Practice, Inc., Riverside, CA, to provide dental screenings, preventive care, dental services, and referrals for District students from 4 months to 18 years of age, effective July 1, 2018 – June 30, 2023. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.53 Renewal of the Agreement with Parent's Academy for Our Children's' Success, Fontana, CA, to Provide Training for Parents at San Bernardino High School

BE IT RESOLVED that the Board of Education approves renewing the agreement with Parent's Academy for Our Children's Success (PACS), Fontana, CA, to provide training for approximately 100 parents at San Bernardino High School, effective August 1, 2018 – May 31, 2019. PACS will motivate parents to get involved in their children's education, instruct parents how to access Aeries to check on students' progress and improvement, motivate parents to visit their children's school site and counselors, and instruct parents of the value of obtaining a diploma. The cost, not to exceed \$20,000.00, will be paid from the Restricted General Fund – Elementary Secondary Education Act Title I, Account No. 501.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love,

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Director, Purchasing, to sign all related documents.

9.54 Renewal of the Agreement with San Bernardino County Probation Department, San Bernardino, CA, for a Full-time Probation Officer at San Bernardino High School

BE IT RESOLVED that the Board of Education approves renewing the agreement with San Bernardino County Probation Department, San Bernardino, CA, for a full-time probation officer at San Bernardino High School, effective July 1, 2018 – June 30, 2019. The total cost, not to exceed \$29,528.00, will be paid from the Unrestricted General Fund – Local Control Accountability Plan (LCAP), Account No. 419.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.55 Renewal of the Agreement with University Enterprises Corporation at California State University San Bernardino, CA, for Instructional Classes

BE IT RESOLVED that the Board of Education approves renewing the agreement with University Enterprises Corporation at California State University San Bernardino, CA, for instructional classes, effective July 1, 2018 – June 30, 2020. The Inland Career Education Center will deliver General Education and Adult Basic Education classes to students at the Cal State San Bernardino Reentry Initiative. The classes will be designed to prepare students to pass the California General Education Development (GED) test. Courses will be offered daily (Monday – Friday) and will include math, English writing and composition, basic computer skills, critical thinking, and test-taking strategies to students 18 years of age or older. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.56 Renewal of the Facilities Use Agreement with Catleya Health Services, Inc., San Bernardino, CA

BE IT RESOLVED that the Board of Education approves renewing the facilities use agreement with Catleya Health Services, Inc., San Bernardino, CA, to provide their facilities for students enrolled in the Inland Career Education Center’s Adults with Special Needs and Older Adults Programs, effective July 1, 2018 – June 30, 2023. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.57 Renewal of the Facilities Use Agreement with Inland Empire Lighthouse for the Blind, San Bernardino, CA

BE IT RESOLVED that the Board of Education approves renewing the facilities use agreement with Inland Empire Lighthouse for the Blind, San Bernardino, CA, to provide their facilities for the instruction of arts and crafts and ceramics classes to seeing

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impaired adults, effective July 1, 2018 – June 30, 2023. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.58 Renewal of the School Counseling Field Experience Affiliation Agreement with Loma Linda University, Department of Counseling and Family Services, Loma Linda, CA

BE IT RESOLVED that the Board of Education approves renewing the School Counseling Field Experience Affiliation agreement with Loma Linda University, Department of Counseling and Family Services, Loma Linda, CA, to provide University students the opportunity to participate in planned, structured observation, and educational field experience, effective July 1, 2018 – June 30, 2021. There is no cost to the District.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

9.59 Expulsion of Student(s)

BE IT RESOLVED that the Board of Education accepts and adopts the recommendation and findings of the Hearing Panel, based on a review of the Panel's finding of facts and recommendations, and orders the expulsion of the following student(s) with the birth date(s) as listed below in accordance with the Board rules and regulations and in compliance with Education Code Section 48900:

*	02/15/2004	YC(S)	07/05/2003	YC*	04/02/2003
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\*The Board does hereby order the enforcement of the expulsion suspended for a period of not more than one calendar year. The suspension of the enforcement of the expulsion order is deemed appropriate for the rehabilitation of the pupil, per Education Code section 48917.

\*\*The Board does hereby expel the pupil for a period of one semester, and does hereby order the enforcement of the expulsion suspended for the following semester, allowing him/her to be considered for re-enrollment in the district under suspended expulsion as deemed appropriate for the rehabilitation of the pupil, per Education Code section 48917.

(S) A stipulated expulsion is a process whereby the pupil and his/her family acknowledge responsibility for the behavior leading to the recommendation for expulsion by the school administration, and waive their right to a hearing by admitting to the facts in support of an expulsion recommendation. The pupil and his/her family stipulate the facts of the case as presented by the school, accepting one of the following consequences: \*(S) suspended expulsion, \*\*(S) expulsion one semester, suspended expulsion one semester, (S) expulsion two semesters.

(YC) *Youth Court* is a SBCUSD program for youth who have committed education code violations 48900 or 48915 offenses (excluding mandatory offenses) for which they could be given an expulsion, but are instead given the option of appearing before a jury of their peers to explore the factors contributing to the education code violation (s) ensuring that students understand who were impacted by their actions, and what needs to be done to

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repair the harm caused by their actions as well as to address other contributing factors that led to the decisions made.

9.60 Student(s) Recommended for Suspension or Expulsion (Excluding Mandatory Offenses), but Remanded to Youth Court for Other Means of Correction.

BE IT RESOLVED that the Board of Education accepts and adopts the recommendation and findings of facts of Youth Services and orders the suspension or expulsion of the following student(s) with the birth date(s) as listed below in accordance with the Board rules and regulations and in compliance with Education Code Section 48900:

12/07/2007    01/08/2004    04/30/2005    06/19/2002    02/06/2006    10/28/2000  
07/07/2006

Education Code Section 48915 (a) states, "Principal or the Superintendent of the schools shall recommend a pupil's expulsion, unless the principal or superintendent finds and so reports in writing to the governing board that expulsion is inappropriate, due to the particular circumstance, which should be set out in the report of the incident". The student(s) identified below were found to have committed a violation of Education Code Section 48900 for which a referral for expulsion is mandated; however, the principal found that due to particular circumstances, expulsion is inappropriate.

9.61 Student(s) Recommended for Suspension, but Remanded Back to School Sites or had Suspensions Reduced, Due to Errors of Due Process, Lack of Evidence, and/or Availability of Other Means of Correction

BE IT RESOLVED that the following student(s) were recommended for suspension, but suspension is deemed inappropriate based on due process errors, insufficient evidence, and/or the availability of other means of correction in compliance with Education Code Section 48900. Therefore, although they were recommended for suspension, the suspension was reversed or modified.

10/31/2005    12/20/2003    06/25/2001    05/17/2004

9.62 Student(s) Recommended for Expulsion, but Remanded Back to the School Sites Due to Errors of Due Process, Lack of Evidence and/or Availability of Other Means of Correction

BE IT RESOLVED that the following student(s) were recommended for expulsion, but expulsion is deemed inappropriate based on due process errors, insufficient evidence, and/or the availability of other means of correction in compliance with the Education Code section 48900. Therefore, although they were recommended for expulsion, the expulsion is not granted:

05/08/2002    12/10/2002    10/21/2002    11/10/2000    12/19/2002    09/18/2003  
12/01/2003    02/13/2002    12/06/2001    07/07/2002

9.63 Petition to Expunge, Rescind, or Modify Youth Court or Expulsion

BE IT RESOLVED that the Board of Education authorizes the expulsion and/or Youth Court modification, expungement or rescinding of the following student(s) with the birth date(s) as indicated below, to schools of the San Bernardino City Unified School District in accordance with the Board rules and regulations and in compliance with Education Code Section 48900:

07/13/2004

Education Code 48917, Section (e) states: upon satisfactory completion of the rehabilitation assignment of a pupil, the governing board shall reinstate the pupil in a school of the district and may also order the expungement of any or all records of the expulsion proceedings.

Education Code 48213 states: that a student can be excluded from attendance pursuant to Section 120230 of the Health and Safety Code or Section 49451 of this code if a principal or his designee determines that the continued presence of the child would constitute a clear and present danger to the life, safety, and health of a pupil or school personnel. The governing board is not required to send prior notice of the exclusion to the parent or guardian of the pupil. The governing board shall send a notice of the exclusion as soon as is reasonably possible after the exclusion

9.64 Payment for Services Rendered by Non-Classified Experts and Organizations - Educational Services

BE IT RESOLVED that the Board of Education approves payment to the following non-classified expert:

Dr. Lindsey Gunn, Oxford, MS, to provide a two day team building workshop for Del Vallejo Middle School staff in Palm Springs, CA, effective June 28 – 29, 2018, total cost not to exceed \$10,000.00.

Items pulled and voted on separately:

9.28 Ratification and Approval of Business and Inservice Meetings - Educational Services

Member Flores recused herself due to her affiliation with the California Association for Bilingual Education.

Upon motion by Member Gallo, seconded by Member Rodgers, and approved by the affirmative vote of Members Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves the ratification of attendance and participation of the following individuals in a scheduled business and inservice meeting:

To attend the California Association for Bilingual Education Parent and Para-Educator Conference, May 9, 2018 in Riverside, CA. The total cost including meals and mileage

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per District guidelines, not to exceed \$1,600.00, will be paid from the English Learner Programs Department Account No. 419.

Raquel Alvarez    Nikki Dettman    Micaela Escobar    Viridiana Iniguez  
Elmer Iozza        Joseph Mack        Yajaira Platero     Jennifer Reed  
(Parent Representatives, English Learner Programs Department)

BE IT ALSO RESOLVED that the Board of Education approves the attendance and participation of the following individual in a scheduled business and inservice meeting:

To attend Project Lead The Way 2018 Summer Core Training, July 23 - August 3, 2018, at the University of Iowa in Coralville, IA. The total cost, including meals and mileage per District guidelines, not to exceed \$5,125.84, will be paid from the Categorical Programs Department Account No. 536.

Marcus James (Teacher, Aquinas High School)

BE IT ALSO RESOLVED that the Board of Education approves the attendance and participation of the following individual in a scheduled business and inservice meeting:

To attend the Staff Development for Educators National Conference 2018, July 9 - 13, 2018, in Las Vegas, NV. The total cost, including meals and mileage per District guidelines, not to exceed \$2,338.85, will be paid from the Categorical Programs Department Account No. 536.

Maranda Jarczewski (Teacher, Our Lady of the Assumption School)

BE IT FURTHER RESOLVED that the Board of Education approves the attendance and participation of the following individuals in a scheduled business and inservice meeting:

To attend the Footsteps to Freedom Educator Study Tour, June 17 - 24, 2018 and June 25 - July 3, 2018 at various domestic and international locations. The total cost, including meals and mileage per District guidelines, not to exceed \$7,500.00, will be paid from the Unrestricted General Fund - Targeted School Support for Progress, Account No. 243.

Mia Cooper (Parent Representative, San Bernardino High School)  
Linda Hart (Community Member/Partner)

9.48 Ratification of Business and Inservice Meetings - Student Services

Member Flores recused herself due to her affiliation with the California Association for Bilingual Education.

Upon motion by Member Gallo, seconded by Member Rodgers, and approved by the affirmative vote of Members Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves the ratification of attendance

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and participation of the following individuals in a scheduled business and inservice meeting:

To attend the California Association for Bilingual Education Parent and Para-Educator Conference, May 9, 2018 in Riverside, CA. The total cost including meals and mileage per District guidelines, not to exceed \$1,148.00, will be paid from Arrowview Middle School Account No. 501.

Rodolfina Gamino	Berenice Irizar	Juana Ramirez
Martha Rangel	Luz Roldan	Albertina Valverde
(ELAC Parents, Arrowview Middle School)		

9.51 Renewal of the Agreement for Participation in the Community Schools Programs with San Bernardino County Superintendent of Schools, San Bernardino, CA

Member Wyatt recused himself due to his affiliation with the San Bernardino County Superintendent of Schools.

Upon motion by Member Gallo, seconded by Member Flores, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, and Rodgers (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves renewing the agreement for participation for approximately 36 District students in the Community Schools Programs with San Bernardino County Superintendent of Schools (SBCSS), effective July 1, 2018 - June 30, 2021. SBCSS will administer and coordinate the activities of the Independent Study, Resource Specialist and Special Day Class Community School programs for the District's special education students. SBCSS will provide instruction in an appropriate academic environment to meet the requirements of each student's Individualized Education Program. The total cost, not to exceed \$75,000.00 yearly, will be paid from the Restricted General Fund – Special Education Psychological Services, Account No. 821.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

SESSION TEN

10.0 *Action Items*

10.1 Personnel Report #21, Dated June 5, 2018

Upon motion by Member Gallo, seconded by Member Hill, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted as amended. The resignation of Sterling Carmen, Muscoy Elementary School was pulled:

BE IT RESOLVED that Personnel Report #21, dated June 5, 2018, which contains actions such as hiring, retirements, resignations, promotions, and terminations involving



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certificated, classified, and other employees in the categories of noon duty aides, recreational supervisors, substitute employees, and others, be ratified and/or approved as amended. Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission, and the District's Affirmative Action Plan.

10.3 Amendments to Board Policy 1312.3 Uniform Complaint Procedures (Second Reading)

Upon motion by Member Gallo, seconded by Member Flores, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education adopts the amendments to Board Policy 1312.3, Uniform Complaint Procedures.

San Bernardino City USD

BP 1312.3

Uniform Complaint Procedures Community Relations

The Board of Education recognizes that the purpose of this policy is to establish a uniform system of complaint processing that will effectively and expediently address state and federal laws and regulations governing the programs, services, and activities of the district as a public entity and address concerns and issues presented by employees of San Bernardino City Unified School District and its students, parents/guardians and the community regarding the operation and delivery of programs, services and activities.

The Board of Education recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations. (5 CCR 4620) The district shall investigate complaints alleging failure to comply with applicable state and federal laws and regulations including, but not limited to, allegations about discrimination, harassment, intimidation, bullying and non-compliance with laws related to pupil fees for participation in an educational activity and LCAP and seek to resolve those complaints in accordance with the procedures set out in 5 CCR 4600-4687 and in accordance with the uniform complaint policies and procedures of the SBCUSD Board.

The district ~~shall follow uniform complaint procedures when addressing complaints~~ *alleging will investigate all allegations of* unlawful discrimination, harassment, intimidation or bullying ~~in district programs and activities~~ against any protected group as identified ~~under~~ *in California* Education Code (EC) sections 200 and 220 and Government Code *section 11135*, including any actual or perceived characteristics *including, but not limited to* such as sex, sexual orientation, gender, gender identity, gender expression, ethnic group identification, race or ethnicity, ancestry, nationality, national origin, religion, color, mental or physical disability, marital status or age, *as set forth in Penal Code section 422.55* or on the basis of *or* a person's association with a person or group with one or more of these actual or perceived characteristics in any

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district program or activity *conducted by the district*, which is funded directly by, or that receives or benefits from any state financial assistance. (5 CCR [4610](#), 34 CFR [300.510](#), [300.511](#); Education Code [200-262.4](#); Government Code [11135](#), [11138](#); Penal Code [422.55](#); 5 CCR [4600-4687](#)). The uniform complaint procedures will be used when addressing complaints alleging noncompliance with laws relating to pupil fees, such as requiring students to pay fees, deposits or other charges for participation in educational activities, and failure to comply with the requirements for the development and adoption of a school safety plan.

Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in Federal Consolidated Categorical Aid Programs, State Consolidated Categorical Aid Programs, and Special Education Programs. Federal programs include *Every Student Succeeds Act*/No Child Left Behind Act of 2001: Title I (Basic Programs), Title II (Teacher Quality and Technology), Title III (Limited English Proficient), Title IV (Safe and Drug Free Schools), Title V (Innovative Strategies); Adult Education, *After School Education and Safety, Agricultural Vocational Education, American Indian Education Centers and Early Childhood Education Program Assessments*, Bilingual Education, Career/Technical Education and Technical and Training Programs, *Career Technical Education (Federal)*, Child Care and Development, *Compensatory Education*, Consolidated Categorical Aid, *English Learner Programs*, Indian Education, *Migrant Education*, Nutrition Services, *Regional Occupational Centers and Programs, State Preschool* and Special Education. State Consolidated Categorical Aid Programs include Economic Impact Aid (State Compensatory Education), Economic Impact Aid (California Economic Impact Aid-Limited English Proficient), Miller-Unruh Special Reading Program, Peer Assistance and Review, School Improvement Program, School Safety and Violence Prevention, Tenth Grade Counseling, and Tobacco Use Prevention Education, Adult Education Programs, Pupil Lactation Accommodations, Educational Rights of Foster and Homeless Students, *and former Juvenile Court Pupils now enrolled in a school district*, Course periods without Educational Content and Physical Education Instructional Minutes.

Complaints covered by the collective bargaining agreement shall not be covered by the Uniform Complaint Procedures. (5 CCR [4610](#))

- (cf. [0410](#) - Nondiscrimination in District Programs and Activities)
- (cf. [1312.1](#) - Complaints Concerning District Employees)
- (cf. [1312.2](#) - Complaints Concerning Instructional Materials)
- (cf. [3553](#) - Free and Reduced Price Meals)
- (cf. [4031](#) - Complaints Concerning Discrimination in Employment)
- (cf. [5141.4](#) - Child Abuse Prevention and Reporting)
- (cf. [5148](#) - Child Care and Development)
- (cf. [6159](#) - Individualized Education Program)
- (cf. [6171](#) - Title I Programs)
- (cf. [6174](#) - Education for English Language Learners)

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(cf. 6175 - Migrant Education Program)  
(cf. 6178 - Vocational Education)  
(cf. 6200 - Adult Education)

Moreover, in order to expedite and reconcile the various legal obligations in operating a school district, complaints relative to Title VI and VII of the Civil Rights Act of 1964 as amended, the Americans with Disabilities Act of 1990, the Age Discrimination in Employment Act of 1967, Fair Employment and Housing Act, Family and Medical Leave Act, California Family Rights Act, Title IX, Section 504 of the Rehabilitation Act of 1974, Genetic Information Nondiscrimination Act of 2008 and other applicable statutes will be referred to the District's Affirmative Action Office.

Williams Settlement complaints regarding instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of students, and teacher vacancy or misassignment will be processed in accordance with the Williams Uniform Complaint Procedures, AR 1312.4.

The Board encourages the early, informal resolution of complaints at the site level whenever possible. Complainants are encouraged to exhaust all attempts to resolve his/her concerns informally at the lowest level possible (i.e., with the employee in question, site administrator, program administrator, etc.). The complaint, under the jurisdiction of the Uniform Complaint Procedures, must be filed in writing in a timely manner and no later than six months from the date when the alleged unlawful discrimination, harassment, intimidation or bullying occurred or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying.

Unlawful discrimination, harassment, intimidation or bullying complaints shall be filed no later than six months from the date the alleged discrimination, harassment, intimidation or bullying occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying.

The Board acknowledges and respects every individual's right to privacy. Discrimination, harassment, intimidation or bullying complaints based on actual or perceived characteristics, as specified, in this policy and set forth in Section 422.55 of the Penal Code and Section 220, shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process. This may include keeping the identity of the complainant confidential, as appropriate. (EC 234.1; 5CCR 4621)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

If the district's public school finds merit in a ~~pPupil Fees, and/or~~ *LCAPs, Education of Pupils in Foster Care, Pupils who are Homeless, and former Juvenile Court Pupils now enrolled in a school district, Reasonable Accommodations to a Lactating Pupil, Course Periods without Educational Content (grades nine through twelve), and Physical Education Instructional Minutes (grades one through eight)* complaint, the district's public school shall provide a remedy to all affected pupils, parents, and guardians that where applicable includes reasonable efforts by the district's public school to ensure full reimbursement to all affected pupils, parents, and guardians, subject to procedures established through regulations adopted by the state board. (EC 49013 (d), 52075 (d)) *In the case of complaints regarding: Course Periods without Educational content, Reasonable Accommodations to a Lactating Pupil, and Education of Pupils in Foster Care, Pupils who are Homeless, and former Juvenile Court Pupils now enrolled in a school district, the remedy shall go to the affected pupil. In the case of complaints regarding: Pupil Fees, Physical Education Instructional Minutes and LCAP, the remedy shall to go all affected pupils and parents/guardians.* The District shall attempt in good faith by engaging in reasonable efforts to identify and fully reimburse all pupils, parents and guardians who paid a pupil fee within one year prior to the filing of the complaint. (5 CCR 4600 (u))

Complainants are protected from retaliation and the identity of a complainant alleging discrimination, harassment, intimidation or bullying remain confidential as appropriate. (EC 234.1; 5CCR 4621)

The Affirmative Action Officer, is responsible for receiving complaints, investigating complaints and ensuring the district's compliance, and shall be knowledgeable about the laws/programs assigned to investigate. The Affirmative Action Officer, or designee is the responsible local educational agency officer for ensuring San Bernardino City Unified School District's compliance with the requirements of Chapter 5.3 (commencing with Section 4900 of Division 1 of Title 5 of the California Code of Regulations) and Chapter 2 (commencing with Section 200). Pupil fee and/or LCAP complaints may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance with laws relating to pupil fees and/or LCAP. (Education Code Section 49013) The Pupil fee complaint may be filed with the Principal of a School, no later than one year from the date the alleged violation occurred. (5CCR 4630 (c) (2))

The complaint will be investigated and a written report issued to the complainant within 60 days from the date of the receipt of the complaint, unless the complainant agrees in writing to an extension of time. The complainant and/or representatives will be provided an opportunity to present evidence or information. The refusal by the complainant to provide the investigator with documents or other evidence related to the allegations in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any

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other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegations. Refusal by the respondent, against whom the allegations are made, to provide the investigator with access to records and/or other information related to the allegations in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in a finding based on evidence collected that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

The report will contain the following elements: the findings of facts based on the evidence gathered; the conclusion of law; the disposition of the complaint; the rationale for such a disposition; corrective actions, if any are warranted; notice of the complainant's right to appeal the district's decision to California Department of Education (*CDE*), *the complainant's may appeal a district's decision of a UCP complaint regarding all specified federal and state educational programs subject to the UCP*; the complainants may appeal a district's decision and procedures to be followed for initiating an appeal to CDE.

The district will have the Uniform Complaint Procedures and the rights and responsibilities of the complainant and the responsibilities of the district, including the notification requirements, detailed in the administrative regulation, AR 1312.3, A statement ensuring annual dissemination of a written notice of the district's complaint procedures to employees, students, parents and/or guardians, advisory committees, member, appropriate private school officials or representatives, and other interested party that includes information regarding unlawful pupil fees and LCAP requirements which shall be in English, and when necessary, in the primary language, pursuant to Section 38985 of the Education Code. The Annual Notice shall include the following information: the district is primarily responsible for compliance with federal and state laws and regulations; a pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity; *the district shall post a standardized notice of the educational rights of pupils in foster care, pupils who are homeless, and former juvenile court pupils now enrolled in a school district as specified in EC Sections 48853, 48853.5, 49069.5, 51225.1 and 51225.2*; the Affirmative Action Office is designated to receive complaints; the complainant has a right to appeal the district's decision to the California Department of Education by filing a written appeal within 15 days of receiving the district's decision; *this appeal to the CDE must fully explain the basis for the appeal, stating how the facts of the district's Decision are incorrect and/or the law is misapplied; in addition the appeal shall be sent with a copy of the locally filed complaint and a copy of the Decision*; civil law remedies that may be available to the complainant under state or federal discrimination, harassment, intimidation or bullying laws, if applicable, and the appeal pursuant to Education Code Section 262.3; and a statement that copies of the district's complaint procedures shall be available free of charge.

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The district will have the Uniform Complaint Procedures and the rights and responsibilities of the complainant and the responsibilities of San Bernardino City Unified School District, including the notification requirements, detailed in the administrative regulation, AR 1312.3 ensuring annual dissemination of a written notice of the district's complaint procedures to students, employees parents, or guardians of its complainants have the right to pursue civil law remedies under state or federal discrimination, harassment, intimidation or bullying laws. The Affirmative Action Office will maintain documentation of complaints and their resolution for a minimum of four years.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

8200-8498 Child care and development programs

8500-8538 Adult basic education

18100-18203 School libraries

32289 School safety plan, uniform complaint procedures

35186 Williams uniform complaint procedures

37254 Intensive instruction and services for students who have not passed exit exam

41500-41513 Categorical education block grants

48985 Notices in language other than English

49010-49013 Student fees

49060-49079 Student records

49490-49590 Child nutrition programs

52160-52178 Bilingual education programs

52300-52490 Career technical education

52500-52616.24 Adult schools

52800-52870 School-based program coordination

54000-54028 Economic impact aid programs

54100-54145 Miller-Unruh Basic Reading Act

54400-54425 Compensatory education programs

54440-54445 Migrant education

54460-54529 Compensatory education programs

56000-56867 Special education programs

59000-59300 Special schools and centers

64000-64001 Consolidated application process

GOVERNMENT CODE

11135 Nondiscrimination in programs or activities funded by state

12900-12996 Fair Employment and Housing Act

PENAL CODE

422.55 Hate crime; definition

422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

3080 Application of section

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4600-4687 Uniform complaint procedures  
4900-4965 Nondiscrimination in elementary and secondary education programs  
UNITED STATES CODE, TITLE 20  
6301-6577 Title I basic programs  
6601-6777 Title II preparing and recruiting high quality teachers and principals  
6801-6871 Title III language instruction for limited English proficient and immigrant students  
7101-7184 Safe and Drug-Free Schools and Communities Act  
7201-7283g Title V promoting informed parental choice and innovative programs  
7301-7372 Title V rural and low-income school programs

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights:  
<http://www.ed.gov/about/offices/list/ocr>

Policy SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT

adopted: October 16, 2007 San Bernardino, California

revised: October 21, 2008

revised: June 15, 2010

revised: March 18, 2014

revised: June 21, 2016

revised: February 28, 2018

*revised:*

10.4 Renewal of the Agreement with Technical Employment Training, Inc., San Bernardino, CA, to Implement a Business of Science and Technology Career Academy for the Growing Hope Project at San Andreas High School

Member Gallo recused himself due to his affiliation with Technical Employment Training, Inc. President Medina asked about steps for this program at other schools and shared concern on the method this item was brought forward.

Upon motion by Member Hill, seconded by Member Wyatt, and approved by the affirmative vote of Members Flores, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves renewing the agreement with Technical Employment Training, Inc., San Bernardino, CA, to implement a Business of Science and Technology Career Academy for the Growing Hope Project at San Andreas High School, effective July 1, 2018 – June 30, 2019. The following services will be provided by Technical Employment Training, Inc.: (1) Demonstration Classroom Engagement Center at a cost of \$79,945.00; (2) Outdoor AgTech Facility at a cost of \$23,210.00; (3) Student Workforce Development/Student Business Operations Center at

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June 5, 2018

a cost of \$68,712.00; (4) Student and Teacher Educational Support/Training at a cost of \$60,720.00; (5) Community Engagement at a cost of \$51,612.00; (6) Growing Hope Project Development at a cost of \$52,300.00; and (7) Growing Hope Project Operations at a cost of \$63,404.00. The cost, not to exceed \$399,902.00, will be paid from the Unrestricted General Fund – LCAP – Career Pathways, Account No. 417.

BE IT FURTHER RESOLVED that the Board of Education authorizes Debra Love, Director, Purchasing, to sign all related documents.

10.5 Proposed Increase in Salary – All Management Personnel

Upon motion by Member Flores, seconded by Member Wyatt, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves 4% salary increase retroactive to July 1, 2017 for all management personnel (certificated and classified).

10.6 Proposed Increase in Salary – Superintendent

Upon motion by Member Hill, seconded by Member Wyatt, and approved by the affirmative vote of Members Flores, Gallo, Hill, Rodgers, and Wyatt (Noes: Medina), the following was adopted:

BE IT RESOLVED that the Board of Education approves 4% salary increase retroactive to July 1, 2017 for the Superintendent.

10.7 Proposed Increase in Salary – Deputy Superintendent

Upon motion by Member Flores, seconded by Member Wyatt, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves 4% salary increase retroactive to July 1, 2017 for the Deputy Superintendent.

10.8 Proposed Increase in Salary – Assistant Superintendent, Educational Services

Upon motion by Member Flores, seconded by Member Wyatt, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves 4% salary increase retroactive to July 1, 2017 for the Assistant Superintendent, Educational Services.

10.9 Proposed Increase in Salary – Assistant Superintendent, Human Resources

Upon motion by Member Flores, seconded by Member Wyatt, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following



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was adopted:

BE IT RESOLVED that the Board of Education approves 4% salary increase retroactive to July 1, 2017 for the Assistant Superintendent, Human Resources.

10.10 Proposed Increase in Salary – Assistant Superintendent, Student Services

Upon motion by Member Flores, seconded by Member Wyatt, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves 4% salary increase retroactive to May 22, 2018 for the Assistant Superintendent, Student Services.

10.11 Proposed Increase in Salary – Assistant Superintendent, Continuous Improvement

Upon motion by Member Flores, seconded by Member Wyatt, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves 4% salary increase retroactive to July 1, 2017 for the Assistant Superintendent, Continuous Improvement.

10.12 Proposed Increase in Salary – Chief Business Officer

Upon motion by Member Flores, seconded by Member Wyatt, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves 4% salary increase retroactive to July 1, 2017 for the Chief Business Officer.

10.13 Proposed Increase in Salary – Executive Director, Community Engagement

Upon motion by Member Flores, seconded by Member Wyatt, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves 4% salary increase retroactive to July 1, 2017 for the Executive Director, Community Engagement.

SESSION ELEVEN

11.0 *Board Requests/Follow Ups Recap*

Dr. Vollkommer provided a recap of the Board's requests and/or Follow Ups from this evening's meeting:

Board of Education Meeting Minutes  
June 5, 2018

1. Sp. Ed presentation:
  - teachers included in focus groups
  - training provided for parents
  - broaden scope of taskforce to include para-professionals and students
2. Hardy Brown Charter: add any additional allegations to investigation
3. Add community input meeting re: LCAP
4. Member Flores requested: annual Charter Schools report, legal fees/costs reports, budgets for pathways
5. Member Hill requested devices for board meetings (agendas)
6. Coding
7. Budget requests

SESSION TWELVE

12.0 *Closed Session*

As provided by law, the Board will meet in Closed Session for consideration of the following:

Anticipated Litigation

Conference with legal counsel pursuant to paragraph (2) or (3) of Subdivision (d) of Government Code 54956.9

Number of Cases: One

Existing Litigation

Conference with legal counsel, pursuant to paragraph (1) of subdivision (d) of Government Code 54956.9

Number of Cases:

Conference with Labor Negotiator

District Negotiator: Perry Wiseman

Employee Organization: California School Employees Association  
Communications Workers of America  
San Bernardino School Police Officers Association  
San Bernardino Teachers Association

Employment Contract Amendments

Chief Business Official

Executive Director, Community Engagement

Public Employee Appointment

Title: High School Vice Principal

Principal on Assignment - Facilities

Public Employee Discipline/Dismissal/Release

Student Matters/Discipline

SESSION THIRTEEN

*13.0 Action Reported from Closed Session*

Upon motion by Member Gallo, seconded by Member Wyatt, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves the appointment of the following employees:

GOODLY, KEVIN: Principal On Assignment, Facilities, effective date, work year and salary to be determined. Funding: 035

LEWIS, MARCIA: High School Vice Principal, San Gorgonio High School, effective date, work year and salary to be determined. Funding: 035

13.1 Proposed Amendment to the Employment Contract for Jayne Christakos, Chief Business Officer

Upon motion by Member Rodgers, seconded by Member Flores, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves to amend the employment contract for Jayne Christakos, Chief Business Officer, to clarify that existing allowances, allowed to be credited under CalPERS regulations, read:

The employment contract for Jayne Christakos, Chief Business Officer, will receive a monthly management stipend as compensation of \$650.00 due to the unique requirements of the position. This compensation must be reported to CalPERS pursuant to CalPERS guidelines, retroactive to May 19, 2015. There is no additional cost to the District.

13.2 Proposed Amendment to the Employment Contract for Ginger Ontiveros, Executive Director, Community Engagement

Upon motion by Member Hill, seconded by Member Gallo, and approved by the affirmative vote of Members Flores, Gallo, Hill, Medina, Rodgers, and Wyatt (Noes: None), the following was adopted:

BE IT RESOLVED that the Board of Education approves to amend the employment contract for Ginger Ontiveros, Executive Director of Community Engagement, to clarify that existing allowances, allowed to be credited under CalPERS regulations, read:

The employment contract for Ginger Ontiveros, Executive Director of Community Engagement, will receive a monthly management stipend as compensation of \$650.00 due to the unique requirements of the position. This compensation must be reported to

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June 5, 2018

CalPERS pursuant to CalPERS guidelines, retroactive to June 6, 2016. There is no additional cost to the District.

SESSION FOURTEEN

*14.0 Adjournment*

By unanimous vote of the board, the meeting was adjourned at 1:03 a.m.

At the May 16, 2017 Board Meeting, the 2017-18 Board of Education Meeting Calendar was adopted. The next regular meeting of the Board of Education of the San Bernardino City Unified School District will be held on Tuesday, June 19 at 5:30 p.m. in the Multi-Purpose Room, Indian Springs High School, 650 N. Del Rosa Dr., San Bernardino.

## Attachment A

# Superintendent's Student Advisory Council



2018-2020

Goals



Presenters: Destiny Aguilera (SBHS), Ethan Chen (Cajon), Danielle Quezada (Cajon), Cazzmirr Middleton (San Andreas), Isabel Cholbi (Cajon), Yoselin Mayoral (Arroyo) and Zachary McConnell (San Geronio)

## Youth Court



- **GOAL 1:** Recruit and hire college students and law students to serve as interns facilitating the Youth Court program.

**GOAL 2:** Increase stakeholder (e.g, students, parents, administration) ownership and participation in Youth Court in order to provide students with college and career experience and suspension alternatives by the end of the first semester, December 2018. In addition, promote and create ownership and participation regarding the positive impact of Youth Court as a suspension alternative and college/career experience for all stakeholders by the end of the first semester, December 2018.

## Impact

### Outcomes

- Students are able to work out their problems rather than being suspended.
- Youth Court members will gain experience in law.
- Funding is lost when students are absent due to suspensions.

### Estimated Cost: \$33,760

- Paid Interns
- Transportation
- Bus Passes
- Youth Court Advisors
- Community Service Hours
- Access to Social Media Accounts
- Paper Flyers

## Peer Mentorship

- **GOAL 1:** Assist students in developing and achieving their full potential personally and academically by enriching their high school experience through peer connections and mentoring relationships.



## Impact

### Outcomes

- Our students could feel like someone is there for them in a welcoming environment. This group could motivate students to take part in their career pathways. Students would be encouraged to try something new that they have never done. Then, students can take pride in their school and build self esteem.

### Estimated Cost: \$27,545

- Coordinator Training per site
- Student Training per site
- Stipend for District Peer Mentor Lead

## Campus Involvement

- **GOAL 1:** Create a Student Voice Club on each High School Campus



## Impact

### Outcomes

- Provides a communication link enabling students voices to be empowered and amplified
- Encourages timely feedback and information to appropriate agents of change--administration, ASB, etc.
- Makes students feel more connected to their school
- Opens forum for collaboration among students, administration, and district

### Estimated Cost: \$73,000

- 2018-2019 Pilot
  - Two sites: Sierra and Pacific
- 2019-2020 Implementation
  - Nine sites
- Materials/Printing Costs
- Stipends/Hourly Rate for Advisors

## Community Pride through Relationships

- **GOAL 1:** Establish a San Bernardino City and School Festival to celebrate and highlight the positive characteristics of San Bernardino.
- **GOAL 2:** Create systems to promote school unity between district high schools.





# Impact

## **Outcomes:**

- Schools are more than places to learn, they are communities and part of a larger community.
- Relationship building between the schools will extend out into the community.
- Building relations between schools so that students develop a better safety net.
- Stress the importance of spreading community awareness- to get people outside of SB to realize our worth
- We seek to inspire people to come back to our city by showing them that we have the unwavering desire to make San Bernardino be recognized as the great city we see it as.

## **Estimated Cost: \$50,000**

- Committee Meetings
- Outreach
- Principal's Advisory
- Media
- Venue Cost
- Security



# Attachment B



## SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT

### Growing Hope Project

Ed Hensley, Principal



### Phase 1



SAHS Site Funds \$45,000

SBCUSD Funds \$545,000

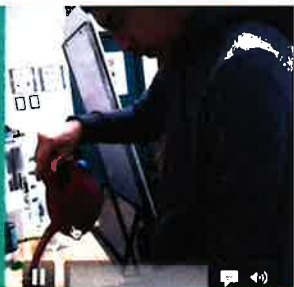
Facilities EST. \$600,000 (Includes Site Modernization & Required ADA Compliance Upgrades)



  
**Educational Tech Showcase**  
Showcase



  
**Community Gathering For Excellence**  
Showcase



  
**GROW RIVERSIDE**  
Exhibit



  
**Long Night of ARTS & INNOVATION**  
Exhibit



  
**Making HOPE Happen FOUNDATION**  
*Gala*  
Showcase



# Phase 2

Item	Total
<b>DELIVERABLES</b>	
<b>Demonstration Classroom Engagement Center</b> <i>MIT Food Computers, Photo Bio Reactors, OpCom Systems, Click and Grow Smart Farm, Data Systems Collection and Integration, NFT Systems Upgrade, Virtual Classroom, Growing Systems and Lab Support/</i>	\$ 79,945
<b>Outdoor AgTech Facility</b> <i>Growing Materials (Seeds, Plugs, Organic Fertilizers), Lighting, Packaging, Equipment Upkeep (Pumps, Lights, Filters), FarmBot XL, Farm Production</i>	\$ 23,210
<b>Student Workforce Development/Student Business Operations Center</b> <i>Growing Materials (Seeds, Plugs, Organic Fertilizers), Lighting, Packaging, Equipment Upkeep (Pumps, Lights, Filters), Support and Ideation (For marketing materials, mobile produce, social entrepreneurship, gig-economy, student run business operations, field trips, business site-visits, student internship coordination).</i>	\$ 68,712
<b>SERVICES</b>	
<b>Student and Teacher Educational Support/Training</b> <i>Staff Development and Conferences, Student Program Support, Teacher Training Support, Curriculum Support</i>	\$ 60,720
<b>Community Engagement</b> <i>Fundraising Expenses, Event Materials, Leverage District Investment, Community/Business Partnership Development, Program Events (e.g. Long Night, Business Alliance, Community Gathering For Excellence, Making Hope Happen Gala), Community Outreach, Parent/Family Outreach and Engagement.</i>	\$ 51,612
<b>Growing Hope Project Development</b> <i>Communication, Printing, Photography, Videography, Marketing, Development, Digital Media Production, Presentation Design and Coordination, Grant Fundraising and On-Site Visit Tours</i>	\$ 52,300
<b>Growing Hope Project Operations</b> <i>District Linked Learning/CTE Alignment, Best Practices Integration/ Research, Management and Operations, TET and SAH Monthly Update Meeting, Program Equipment Research/Purchasing, Technology Research &amp; Adaption, Program Coordination and Planning, Curriculum Mapping Support, Reporting (Monthly Reporting), Program Transition (To San Andreas Staff June 2019), Program Integration (SAH with Valley College)</i>	\$ 63,404
<b>Total</b>	<b>\$399,902</b>



# Construction Updates

Tom Pace, Director of Facilities Planning & Development



**VIDEO**

# TESTIMONIALS



**SAN BERNARDINO CITY**  
**UNIFIED SCHOOL DISTRICT**

## **Growing Hope Project**

Ed Hensley, Principal







# Special Education Task Force

Rachel Monárrez, Ph.D., Assistant Superintendent  
Michael Dominguez, Director, Special Education  
Carlos McCauley, Ed.D., Director,  
Center on School Turnaround at WestEd

June 5, 2018



## Purpose of the Project

### A Collaborative Self-Study to Reflect and Refine

As the leading expert in human learning, San Bernardino City Unified School District's Special Education Department is leading the way to offer a world-class learning experience:

- Collaborative self-study to "reflect and refine" existing systems, policies, and procedures
- Coalescing general education and special education programs
- Model an appreciative inquiry process

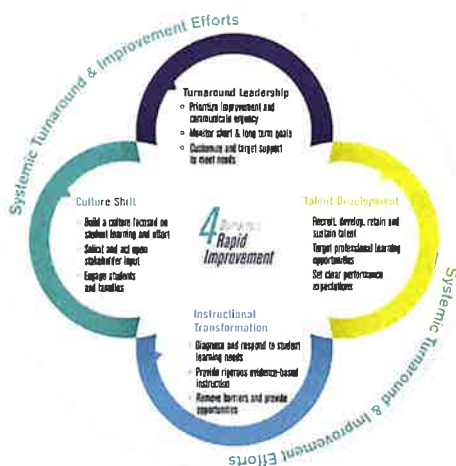
# Anticipated Outcomes of the Project

## This collaborative effort will:

- Provide key learnings about existing strengths and opportunities for improvement
- Generate relevant and rigorous implementation strategies and plans to guide the special education system transformation at San Bernardino City Unified School District (SBCUSD)
- Foster and sustain improved outcomes for *all* students, including students with special needs, across *all* educational settings in SBCUSD

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# WestEd Approach: Four Domains for Rapid School Improvement



## A Systems Framework

1. Exploration
2. Readiness Assessment and Planning
3. Implementation and Continuous Improvement

• 4 •





## Exploration: Review of State and Local Context

• 5 •

## Exploration: Quantitative Review

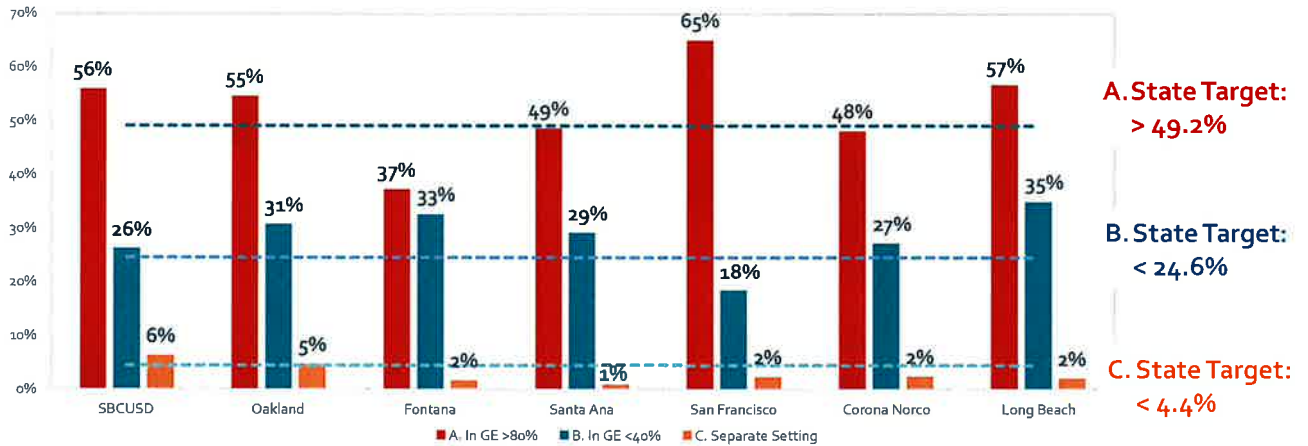
### Comparable California Dashboard data:

- Percentage of students with IEPs by Qualifying Disability: State vs. SBCUSD
- Enrollment Demographic Data: State and Similar Districts
- Percentage of Students in Additional Programs: State vs. SBCUSD
- Suspension Rate: State and Similar Districts
- Graduation Rate: State and Similar Districts

Source: CDE, Fall 2017

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## Comparison Districts Special Education Indicators — Least Restrictive Environment



Source: CDE District Level Special Education Annual Performance Report Measure, 2015–16

## Exploration: Qualitative Review

- SBCUSD Community Engagement Plan
- English Learner Plan
- Employee Development – Professional Development Plan
- New Teacher Academy
- Teacher Induction Program Seminar Choices
- Certificated Employee Handbook Table of Contents
- Educational Services – Multi-Tiered Systems of Support (MTSS) Plan
- Various data from the California School Dashboard
- SBCUSD LCAP

# Exploration: Local Context

Data Sources	Participants	Status
Review of Essential Features of High-Quality Special Education Program (Initial Needs Assessment)	Management Team Members	Completed
Focus Groups	<ul style="list-style-type: none"> <li>District Staff</li> <li>Site Principals</li> <li>Special Education Teachers</li> <li>General Education Teachers</li> <li>Parents (including Non-English-Speaking Parents)</li> <li>Counselors and Related Services Personnel</li> <li><b>Superintendent Student Advisory (TBD)</b></li> </ul>	Completed
Interviews	<ul style="list-style-type: none"> <li>District Leadership (including District Superintendent, Assistant Superintendent, Directors)</li> <li>Other District Staff</li> <li>Other Stakeholders (including Advocate)</li> </ul>	Completed
Online Surveys	<ul style="list-style-type: none"> <li>District Administrators</li> <li>Site Administrators</li> </ul>	Completed

# Special Education Task Force Members

Alcala, Ashley	Drake, Amanda	<b>Najar, Maria Elena</b>	Rowell, Trent
Apacible-Wahe, Francine	Fowler, Autrey	Nation, Deborah	Rubio, Ryan
<b>Batarseh, Sarah</b>	Garache, Veronica	Nelsen, Kari	Ruiz, Alice
Baumann, Jenna	Gutierrez, Nereida	Nicholas, Giovanni	Rufus, Autumn
Beatty, Tim	Haigler, Cindy	Ocampo, Elva	Russell, Thomas
Branch, Renee	Hart, Linda	Pastuschek, Barbara	Shelton, Mary
Cardona, Emily Jane	Herber, Raymond	Paul, Margaret	Singer, Trimonisha
Carr, Natalie	Holm, Natasha	Peña, Ivette	Smith, Patrick
Chapin, Alex	Holm, Sara	Portz, David	Tobar, Hilda
Chapman, Alex	LeRoy, Chris	Ramey, Dionne	Ulmer, Liliana
Coker, Amy	Lundy, Howana	Ramirez, Ralph	Valdivia, Robert
Coleman, Damon	Lyon, Martha	Raymundo, Natalie	Walsh, Shelley
Daniels, Pat	Mack, Ross	Robertson, Patricia	Weber, Courtney
DosSantos, Arlene	Martin, Lauren	Rodriguez, Robert	

## Preliminary Trends and Insights

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## Emerging Trends: Strengths

- **Commitment and vision of the district's executive leadership**
- **Progress in key student outcomes (e.g., graduation rates)**
- **High staff retention rate**
- **District Special Education Department's responsiveness to requests for assistance**
- **Positive culture and collegiality among instructional staff**
- **Highly regarded curriculum for students taking the alternate assessment**

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## Emerging Trends for Refinement

- **Coordination between the district and the sites (e.g., professional development dates)**
- **Balance support with site-level accountability**
- **Meaningful family/parent engagement, especially for non-English-speaking families/parents**
- **Consistent implementation of policies, procedures, and initiatives for students with IEPs and struggling learners at the site level**
- **Equitable access to support and resources at the site level**

## Emerging Trends for Refinement

- **Expert knowledge about implementing effective programs for students with disabilities for both special and general education instructional staff, as well as for the site administrators**
- **Use of pre-referral interventions or a consistent process for student study team**
- **Ownership of outcomes for students with IEPs by site-level staff**
  - **Responsibility of special education outcomes frequently siloed within the Special Education Department**

## Considerations for Next Steps

- **Transformative leadership coaching for principals and curriculum leaders to gain the necessary competencies to lead continuous improvement of schools**
  - Setting clear performance expectations
- **Increasing access and engagement to high-quality instruction in the general education classrooms by:**
  - Utilizing the principles of Universal Design for Learning (UDL)
  - Identifying and serving students with academic/behavioral challenges through the MTSS framework
  - Considering other inclusive options
- **Proactive 3-to 5-year staffing plan for prevention and early intervention systems development**

## Considerations for Next Steps

- **Proactively planning for recruiting and developing staff with competencies aligned to the specific needs of the students**
- **Targeting professional learning opportunities that leverage/maximize learning for teachers, coaches, and other staff across all sites**
- **Engaging students and families in pursuing education goals**
  - Parent survey
- **Building upon the successes and strengths**

# Anderson School 3-Year Plan

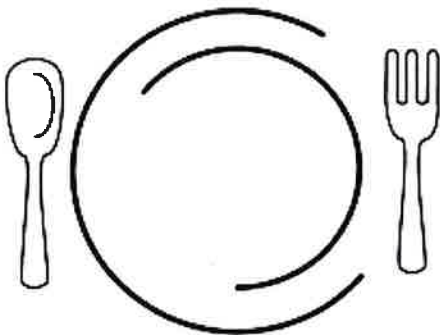
Year 1 2017–2018	Year 2 2018–2019	Year 3 2019–2020
<b>8 Classes</b>	<b>7 Classes</b>	<b>4–5 Classes</b>
Internship Program	Drivers Ed — serving Special Ed & General Ed	Paid Internship Program — serving Special Ed & General Ed
	Teaching Pathway — serving Special Ed & General Ed	
	Instructional Assistant Classes —serving Special Ed & General Ed	

## Goals:

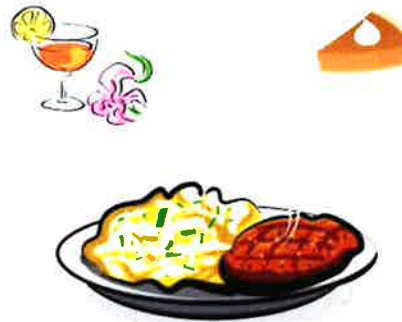
- Create space for Arroyo Valley High School Teaching Pathway to apply learnings
- Hub for 18–22-year-old students with disabilities to collaborate with Inland Career Education Center and offer internships

# SELPA Service Plan & Budget Plan

## Annual Service Plan



## Actual Programmatic Plan



Making  
**Hope**  
Happen

WestEd   
WestEd.org



**Thank you!**



# Attachment D

SAN BERNARDINO CITY  
UNIFIED SCHOOL DISTRICT

BUILDING FUND (MEASURE T AND MEASURE N)  
FINANCIAL AND PERFORMANCE AUDITS

JUNE 30, 2017

SAN BERNARDINO CITY  
UNIFIED SCHOOL DISTRICT

BUILDING FUND (MEASURE T AND MEASURE N)  
FINANCIAL AUDIT

JUNE 30, 2017

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**TABLE OF CONTENTS  
JUNE 30, 2017**

**FINANCIAL SECTION**

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**INDEPENDENT AUDITOR'S REPORT**

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

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VAVRINEK, TRINE, DAY & CO., LLP  
Certified Public Accountants

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**INDEPENDENT AUDITOR'S REPORT**

Governing Board and  
Citizens Oversight Committee  
San Bernardino City Unified School District  
San Bernardino, California

**Report on the Financial Statements**

We have audited the accompanying financial statements of the San Bernardino City Unified School District's (the District), Building Fund (Measure T and N), as of and for the year ended June 30, 2017, and the related notes to the financial statements, as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of financial statements, whether due to error or fraud. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**BALANCE SHEET  
JUNE 30, 2017**

	Measure T	Measure N	Total
<b>ASSETS</b>			
Deposits and investments	\$ 8,960,516	\$ 35,761,032	\$ 44,721,548
Accounts receivable	3,829	-	3,829
Due from other funds	9,577	-	9,577
<b>Total Assets</b>	<b>\$ 8,973,922</b>	<b>\$ 35,761,032</b>	<b>\$ 44,734,954</b>
<b>LIABILITIES AND FUND BALANCE</b>			
<b>Liabilities:</b>			
Accounts payable	\$ 658,679	\$ 4,201,358	\$ 4,860,037
Due to other funds	14,142	2,402	16,544
<b>Total Liabilities</b>	<b>672,821</b>	<b>4,203,760</b>	<b>4,876,581</b>
<b>Fund Balance:</b>			
Restricted for capital projects	8,301,101	31,537,272	39,838,373
<b>Total Liabilities and Fund Balance</b>	<b>\$ 8,973,922</b>	<b>\$ 35,761,032</b>	<b>\$ 44,734,954</b>

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Building Fund (Measure T and N) of the San Bernardino City Unified School District as of June 30, 2017, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Emphasis of Matter**

As discussed in Note 1, the financial statements present only the Building Fund specific to Measure T and N, and are not intended to present fairly the financial position and changes in financial position of San Bernardino City Unified School District in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

**Other Matters**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the San Bernardino Unified School District's Building Fund (Measures T and N) basic financial statements. The accompanying supplementary information as listed on the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The accompanying supplementary information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated March 7, 2018, on our consideration of the District's Building Fund (Measure T and N) internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to solely describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's Building Fund (Measure T and N) internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's Building Fund (Measure T and N) internal control over financial reporting and compliance.

*Varrink, Jinn, Day & Co., LLP*  
 Rancho Cucamonga, California  
 March 7, 2018

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCE  
FOR THE YEAR ENDED JUNE 30, 2017**

	Measure T	Measure N	Total
<b>REVENUES</b>			
Interest income	\$ 88,291	\$ 344,675	\$ 432,966
Other local revenue	992	-	992
<b>Total Revenues</b>	<b>89,283</b>	<b>344,675</b>	<b>433,958</b>
<b>EXPENDITURES</b>			
Current			
Salaries and benefits	14,938	27,095	42,033
Services			
Professional services and other operating expenditures	1,028,085	577,511	1,605,596
Capital outlay			
Land improvements	(7,123)	4,358,738	4,351,615
Buildings and improvements to buildings	2,028,095	2,955,300	4,983,395
Equipment	72,677	422,050	494,727
Debt service payment - COP	-	1,609,579	1,609,579
<b>Total Expenditures</b>	<b>3,136,672</b>	<b>9,950,273</b>	<b>13,086,945</b>
<b>DEFICIENCY OF REVENUES OVER EXPENDITURES</b>	<b>(3,047,389)</b>	<b>(9,605,598)</b>	<b>(12,652,987)</b>
<b>Other Financing Sources (Uses):</b>			
Transfers in	599,417	294,762	894,179
Transfers out	(67,098)	(232,608)	(299,706)
<b>Net Financing Sources</b>	<b>532,319</b>	<b>62,154</b>	<b>594,473</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(2,515,070)</b>	<b>(9,543,444)</b>	<b>(12,058,514)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>10,816,171</b>	<b>41,100,716</b>	<b>51,916,887</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 8,301,101</b>	<b>\$ 31,557,272</b>	<b>\$ 39,858,373</b>

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2017**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accounting policies of the San Bernardino City Unified School District's (the District) Building Fund (Measure T and N) conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA). The San Bernardino City Unified School District Building Fund accounts for financial transactions in accordance with the policies and procedures of the California School Accounting Manual.

**Financial Reporting Entity**

The financial statements include only the Building Fund of the San Bernardino City Unified School District used to account for Measure T and N projects. This Fund was established to account for the expenditures of general obligation bonds issued under Measure T and N. These financial statements are not intended to present fairly the financial position and results of operations of the San Bernardino City Unified School District in compliance with accounting principles generally accepted in the United States of America.

**Fund Accounting**

The operations of the Building Fund are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in the fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

**Basis of Accounting**

The Building Fund is accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources.

**Budgets and Budgetary Accounting**

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds. The District's governing board adopts an operating budget no later than July 1 in accordance with State law. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. The Board revises this budget during the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

The accompanying notes are an integral part of these financial statements.

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2017**

**Encumbrances**

The District utilizes an encumbrance accounting system under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation. Encumbrances are liquidated when the commitments are paid and all outstanding encumbrances lapse at June 30.

**Fund Balance - Building Fund (Measure T and N)**

As of June 30, 2017, the fund balance is classified as follows:

**Restricted** - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

**Spending Order Policy**

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing board has provided otherwise in its commitment or assignment actions.

**Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

**NOTE 2 - INVESTMENTS**

**Policies and Practices**

The District is authorized under *California Government Code* to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instrument; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreement; medium term corporate notes; shares of beneficial interest issued by diversified management companies; certificates of participation, obligations with first priority security, and collateralized mortgage obligations.

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2017**

**Investment in County Treasury**

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code* Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statement at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

**General Authorizations**

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	180 days	40%	30%
Banker's Acceptance	270 days	25%	10%
Commercial Paper	5 years	30%	None
Negotiable Certificates of Deposit	1 year	None	None
Repurchase Agreements	92 days	20% of base	None
Reverse Repurchase Agreements	5 years	30%	None
Medium-Term Corporate Notes	N/A	20%	10%
Mutual Funds	N/A	20%	10%
Money Market/Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

**Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District manages its exposure to interest rate risk by investing in the San Bernardino County Treasury Investment Pool. The District maintains a Building Fund (Measure T and N) investment of \$44,721,548 with the San Bernardino County Treasury Investment Pool, with an average maturity of 341 days.

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2017**

**NOTE 3 - FAIR VALUE MEASUREMENTS**

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure an asset's fair value. The following provides a summary of the hierarchy used to measure fair value:

Level 1 - Quoted prices in active markets for identical assets that the District has the ability to access at the measurement date. Level 1 assets may include debt and equity securities that are traded in an active exchange market and that are highly liquid and are actively traded in over-the-counter markets.

Level 2 - Observable inputs other than Level 1 prices such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, such as interest rates and curves, observable at commonly quoted intervals, implied volatilities, and credit spreads. For financial reporting purposes, if an asset has a specified term, a Level 2 input is required to be observable for substantially the full term of the asset.

Level 3 - Unobservable inputs should be developed using the best information available under the circumstances, which might include the District's own data. The District should adjust that data if reasonably available information indicates that other market participants would use different data or certain circumstances specific to the District are not available to other market participants.

Uncategorized - Investments in the San Bernardino County Treasury Investment Pool are not measured using the input levels above because the District's transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

The District's fair value measurements are as follows at June 30, 2017:

Investment Type	Reported Amount	Uncategorized
San Bernardino County Treasury Investment Pool	\$ 44,721,548	\$ 44,721,548

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2017**

**NOTE 4 - ACCOUNTS RECEIVABLE**

Accounts receivable at June 30, 2017, consisted of the following:

Interest	\$ 3,829
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**NOTE 5 - ACCOUNTS PAYABLE**

Accounts payable at June 30, 2017, consisted of the following:

	Measure T	Measure N
Services	\$ 231,459	\$ 85,733
Capital outlay	427,220	4,115,025
	\$ 658,679	\$ 4,201,358

**NOTE 6 - INTERFUND TRANSACTIONS**

**Interfund Receivables/Payables (Due To/Due From)**

Interfund receivable and payable balances at June 30, 2017, between Measure T, Measure N, and other funds of the District are related to various reimbursements of project costs associated with Measure T and Measure N.

**Operating Transfers**

Interfund transfers for the year ended June 30, 2017 consisted of the following:

\$590,417 was transferred into Measure T from various funds of the District for the reimbursement of Measure T related projects. Measure T transferred qualified capital outlay expenditures of \$67,098 to other funds of the District.

\$294,762 was transferred into Measure N from various funds of the District for the reimbursement of Measure N related projects. Measure N transferred qualified capital outlay expenditures of \$232,608 to other funds of the District.

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2017**

**NOTE 7 - COMMITMENTS AND CONTINGENCIES**

As of June 30, 2017, the Building Fund (Measure T and N) had the following commitments with respect to unfinished projects:

Measure T Projects	Remaining Construction Commitment	Expected Date of Completion
Mussey ES admin/library renovation	\$ 686,337	08/31/17
North Park ES - phase I	1,555,326	08/31/17
Professional development center	11,384	12/31/17
Cajon HS - library renovation	1,050,785	07/31/17
Indian Springs HS - performing arts center	8,141,877	06/30/18
	<u>\$ 11,445,709</u>	

Measure N Projects	Remaining Construction Commitment	Expected Date of Completion
Athletic complex upgrades	\$ 11,223,357	11/30/2017
North Park ES - phase I	1,555,326	8/31/2017
ORC portable removal	347,802	12/31/2017
	<u>\$ 13,126,485</u>	

**SUPPLEMENTARY INFORMATION**

**Litigation**

The District is not currently a party to any legal proceedings with respect to Measure T and Measure N projects.

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**SCHEDULE OF LONG-TERM OBLIGATIONS  
JUNE 30, 2017**

**General Obligation Bonds**

The general obligation bonded debt for Measure T is as follows:

Issue Date	Maturity Date	Interest Rate	Original Issue	Bonds		Capital Appreciation	Redeemed	Outstanding June 30, 2017
				Outstanding July 1, 2016	Bonds Outstanding June 30, 2017			
9/16/04	8/1/29	1.25-3.46%	\$ 44,999,498	\$ 1,214,212	\$ 110,340	\$ -	\$ 1,324,552	
5/18/06	8/1/30	4.50-5.15%	67,999,967	3,772,538	317,654	-	4,090,192	
3/14/07	8/1/31	3.44-4.76%	9,997,217	11,981,171	493,167	20,000	12,454,338	
3/2/11	8/1/42	7.41-7.50%	11,525,419	17,844,658	1,358,707	-	19,203,365	
3/2/11	8/1/35	7.41-7.50%	5,477,434	9,099,105	825,470	-	9,924,575	
6/12/13	8/1/28	2.00-5.00%	86,000,000	82,775,000	-	4,155,000	78,620,000	
8/7/14	8/1/28	2.00-5.00%	24,705,000	22,970,000	-	1,840,000	21,130,000	
			<b>\$ 250,704,535</b>	<b>\$ 149,656,684</b>	<b>\$ 3,105,338</b>	<b>\$ 6,015,000</b>	<b>\$ 146,747,072</b>	

Between 2005 and 2011, the District issued bonds, Series A through E, totaling \$139,999,535. On June 12, 2013, the District issued refunding bonds to advance refund portions of Series A, Series B and a prior Refunding Bond unrelated to Measure T. On August 7, 2014, the District issued refunding bonds to advance refund the remaining Series A and a prior Bond unrelated to Measure T.

The bonds mature through 2043 as follows:

Fiscal Year	Principal		Accrued Interest	Current Interest to Maturity	Total
	Including Interest to Date	Interest to Date			
2018	\$ 6,578,610	\$ 1,390	\$ 4,763,131	\$ 11,343,131	
2019	7,250,000	-	4,458,956	11,708,956	
2020	7,961,782	3,218	4,117,156	12,082,156	
2021	7,089,849	5,151	3,779,919	10,874,919	
2022	7,698,435	6,565	3,432,856	11,137,856	
2023-2027	43,967,032	67,968	10,730,534	54,765,534	
2028-2032	37,073,373	19,691,627	1,198,625	57,963,625	
2033-2037	14,991,527	45,398,473	-	60,390,000	
2038-2042	13,819,804	55,740,196	-	69,560,000	
2043	316,610	1,678,390	-	1,995,000	
Total	<b>\$ 146,747,022</b>	<b>\$ 122,592,978</b>	<b>\$ 32,481,177</b>	<b>\$ 301,821,177</b>	

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**SCHEDULE OF LONG-TERM OBLIGATIONS  
JUNE 30, 2017**

The general obligation bonded debt for Measure N is as follows:

Issue Date	Maturity Date	Interest Rate	Original Issue	Bonds	
				Outstanding July 1, 2016	Bonds Outstanding June 30, 2017
6/12/13	8/1/37	2.00-4.00%	\$ 30,150,000	\$ 29,800,000	\$ 29,800,000
6/12/13	8/1/27	0.99-4.66%	12,515,000	8,640,000	245,000
7/15/15	8/1/40	2.00-5.00%	32,495,000	32,495,000	1,350,000
			<b>\$ 75,160,000</b>	<b>\$ 70,935,000</b>	<b>\$ 1,595,000</b>
					<b>\$ 69,340,000</b>

On June 12, 2013, the District issued bonds, Series A and B, totaling \$42,665,000. On July 15, 2015, the District issued bonds, Series C, totaling \$32,495,000.

The bonds mature through 2041 as follows:

Fiscal Year	Principal		Current Interest to Maturity	Total
	2018	2019		
2018	\$ 1,075,000	\$ 3,079,499	\$ 4,154,499	
2019	1,080,000	3,038,516	4,118,516	
2020	500,000	3,008,226	3,508,226	
2021	600,000	2,990,147	3,590,147	
2022	710,000	2,966,843	3,676,843	
2023-2027	6,105,000	14,219,671	20,324,671	
2028-2032	12,365,000	12,230,935	24,595,935	
2032-2037	21,365,000	8,450,919	29,815,919	
2038-2041	25,540,000	2,583,116	28,123,116	
Total	<b>\$ 69,340,000</b>	<b>\$ 52,567,872</b>	<b>\$ 121,907,872</b>	



**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGE IN FUND BALANCE - BUDGET TO ACTUAL (MEASURE T)  
JUNE 30, 2017**

	Budget	Actual	Variance
<b>REVENUES</b>			
Interest income	\$ 140,864	\$ 88,291	\$ 52,573
Other local revenue	992	992	-
<b>Total Revenues</b>	<b>141,856</b>	<b>89,283</b>	<b>52,573</b>
<b>EXPENDITURES</b>			
Current			
Salaries and benefits	92,946	14,938	78,008
Services			
Professional services and other operating expenditures	1,841,278	1,028,085	813,193
Capital outlay			
Land improvements	36,827	(7,123)	43,950
Buildings and improvements to buildings	9,213,506	2,028,095	7,185,411
Equipment	92,038	72,677	19,361
<b>Total Expenditures</b>	<b>11,276,595</b>	<b>3,136,672</b>	<b>8,139,923</b>
<b>DEFICIENCY OF REVENUES OVER EXPENDITURES</b>	<b>(11,134,739)</b>	<b>(3,047,389)</b>	<b>(8,087,350)</b>
<b>Other Financing Sources (Uses):</b>			
Transfers in	546,845	599,417	(52,572)
Transfers out	(67,098)	(67,098)	-
<b>Net Financing Sources (Uses)</b>	<b>479,747</b>	<b>532,319</b>	<b>(52,572)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(10,654,992)</b>	<b>(2,515,070)</b>	<b>(8,139,922)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>10,816,171</b>	<b>10,816,171</b>	<b>-</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 161,179</b>	<b>\$ 8,301,101</b>	<b>\$ (8,139,922)</b>

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGE IN FUND BALANCE - BUDGET TO ACTUAL (MEASURE N)  
JUNE 30, 2017**

	Budget	Actual	Variance
<b>REVENUES</b>			
Interest income	\$ 344,675	\$ 344,675	\$ -
<b>EXPENDITURES</b>			
Current			
Salaries and benefits	27,095	27,095	-
Services			
Professional services and other operating expenditures	1,044,437	577,511	466,926
Capital outlay			
Land improvements	8,841,949	4,358,738	4,483,211
Buildings and improvements to buildings	20,628,066	2,955,300	17,672,766
Equipment	871,310	422,050	449,260
Debt service payment - COP	2,914,201	1,609,579	1,304,622
<b>Total Expenditures</b>	<b>34,327,058</b>	<b>9,950,273</b>	<b>24,376,785</b>
<b>DEFICIENCY OF REVENUES OVER EXPENDITURES</b>	<b>(33,982,383)</b>	<b>(9,605,598)</b>	<b>(24,376,785)</b>
<b>Other Financing Sources (Uses):</b>			
Transfers in	294,762	294,762	-
Transfers out	(232,608)	(232,608)	-
<b>Net Financing Sources</b>	<b>62,154</b>	<b>62,154</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(33,920,229)</b>	<b>(9,543,444)</b>	<b>(24,376,785)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>41,100,716</b>	<b>41,100,716</b>	<b>-</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 7,180,487</b>	<b>\$ 31,557,272</b>	<b>\$ (24,376,785)</b>

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT  
WITH AUDITED FINANCIAL STATEMENTS  
JUNE 30, 2017**

	Measure T Fund	Measure N Fund
FUND BALANCE		
Balance, June 30, 2017, Unaudited Actuals	\$ 8,301,101	\$ 27,579,313
Decrease in:		
Accounts payable	-	3,977,959
Balance, June 30, 2017, Audited Building Fund - Measure T and N	<u>\$ 8,301,101</u>	<u>\$ 31,557,272</u>

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**NOTE TO SUPPLEMENTARY INFORMATION  
JUNE 30, 2017**

**NOTE 1 - PURPOSE OF SCHEDULES**

**Schedule of Long-Term Obligations**

This schedule provides a debt repayment schedule associated with the bond proceeds received through issuance of Building Fund (Measure T and N) obligations.

**Budgetary Comparison Statement**

This schedule provides the budget to actual comparison for the Statement of Revenues, Expenditures and Change in Fund Balance of the Building Fund (Measure T and N).

**Reconciliation of Annual Financial and Budget Report with Audited Financial Statements**

This schedule provides information necessary to reconcile the fund balance of the Measure T and N Building Fund reported on the Unaudited Actual Financial Report to the audited financial statements.



VAVRINEK, TRINE, DAY, & CO., LLP  
 Certified Public Accountants

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Governing Board and  
 Citizens Oversight Committee  
 San Bernardino City Unified School District  
 San Bernardino, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying financial statements of the San Bernardino City Unified School District (the District) Building Fund (Measure T and N), as of and for the year ended June 30, 2017, and the related notes of the financial statements, and have issued our report thereon dated March 7, 2018.

**Emphasis of Matter**

As discussed in Note I, the financial statements present only the Building Fund specific to Measure T and N, and are not intended to present fairly the financial position and changes in financial position of San Bernardino City Unified School District in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's Building Fund (Measure T and N) internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's Building Fund (Measure T and N) internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the District's Building Fund (Measure T and N) internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's Building Fund (Measure T and N) financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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**INDEPENDENT AUDITOR'S REPORT**

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Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be, significant deficiencies or material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify a certain deficiency in internal control, described in the accompanying Schedule of Findings and Questioned Costs that we consider to be a significant deficiency, as item 2017-001.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether San Bernardino City Unified School District's Building Fund (Measure T and N) financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **San Bernardino City Unified School District's Response to Findings**

San Bernardino City Unified School District's response to the finding identified in our audit is described in the accompanying Schedule of Findings and Questioned Costs. San Bernardino City Unified School District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

#### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's Building Fund (Measure T and N) internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's Building Fund (Measure T and N) internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Varvick Jim, Day & Co., LLP*  
Rancho Cucamonga, California  
March 7, 2018

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### ***SCHEDULE OF FINDINGS AND QUESTIONED COSTS***

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SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)

FINANCIAL STATEMENT FINDINGS  
JUNE 30, 2017

The following findings represent significant deficiencies, material weaknesses, and/or instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*. The findings have been coded as follows:

Five Digit Code AB.3627 Finding Type  
30000 Internal Control

2017-001 30000

**Criteria or Specific Requirements**

Under the accrual basis of accounting, amounts due to private persons, businesses, or other vendors for services rendered and goods received on or before the close of the fiscal year should be accrued to ensure expenditures are recorded in the year they are incurred. Amounts accrued should be based on actual goods provided or services rendered as of year-end to the extent such information is available from vendors. It may be necessary to estimate the amount due. In such instances, estimates should be based on information available to reasonably estimate, such as estimates provided by a vendor when an invoice is not yet available.

**Condition**

The District accrued liabilities in excess of amounts owed for Measure N. Such amounts were associated with invoices related to capital outlay activities amounting to \$3,977,959.

**Questioned costs**

There were no questioned costs associated with the condition identified. However, audit adjustments were required as a result of the over-accrued liabilities.

**Context**

The condition was identified through our substantive procedures performed over the District's accounts payable balances and through examination of supporting documents.

**Effect**

Due to the condition identified, the District's accounts payable and the associated expenditures were overstated by \$3,977,959.

**Cause**

The cause of the condition identified appears to have originated as a result of not properly closing open purchase orders, which resulted in automatically accruing the full amount.

SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)

FINANCIAL STATEMENT FINDINGS  
JUNE 30, 2017

**Recommendation**

The District should implement a process to ensure all invoices that require estimation are estimated accurately by reviewing invoices for the same month in the prior year or by contacting the vendor. The District should also review all of its open purchase orders and close them, if no expenses have been incurred before year-end to prevent them from being automatically accrued.

**Corrective Action Plan**

If a vendor's invoice has not been received by the closing of the fiscal year, the District's current process is to contact them and obtain an estimation of the amount owed. Business Services will examine this process and evaluate what steps may need to be revised.

The District's current process for closing an Open Purchase order is for each purchasing agent to run a report for all orders exempt from a Good Receipt and continue to perform a manual check for any orders exempt from Good Receipt to ensure they are closed by June 30th. The Business Services Department will examine this process to determine what steps may need to be revised.

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
JUNE 30, 2017**

There were no audit findings reported in the prior year's schedule of financial statement findings.

**SAN BERNARDINO CITY  
UNIFIED SCHOOL DISTRICT**

**BUILDING FUND (MEASURE T AND MEASURE N)  
PERFORMANCE AUDIT**

**JUNE 30, 2017**

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**PERFORMANCE AUDIT  
TABLE OF CONTENTS  
JUNE 30, 2017**

Independent Auditor's Report on Performance	2
Authority for Issuance	3
Purpose of Issuance	3
Authority for the Audit	4
Objectives of the Audit	4
Scope of the Audit	5
Procedures Performed	5
Conclusion	5
Schedule of Findings and Questioned Costs	6
Summary Schedule of Prior Year Audit Findings	7



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**INDEPENDENT AUDITOR'S REPORT ON PERFORMANCE**

Governing Board and  
Citizens Oversight Committee  
San Bernardino City Unified School District  
San Bernardino, California

We were engaged to conduct a performance audit of the San Bernardino City Unified School District (the District) Building Fund (Measure T and N) for the year ended June 30, 2017.

We conducted this performance audit in accordance with the standards applicable to performance audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the District's compliance with the performance requirements as referred to in Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution. Management is responsible for the District's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the District's internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

The results of our tests indicated that the District expended Building Fund (Measure T and N) funds only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution.

*Vavrinek, Trine, Day & Co., LLP*  
Rancho Cucamonga, California  
March 7, 2018

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**JUNE 30, 2017**

**AUTHORITY FOR ISSUANCE**

**Measure T**

The general obligation bonds associated with Measure T were issued pursuant to the Constitution and laws of the State of California (the State), including the provisions of Chapters 1 and 1.5 of Part 10 of the California Education Code, and other applicable provisions of law. The bonds are authorized to be issued by a resolution adopted by the Board of Education of the District on February 4, 2004.

The District received authorization from an election held on March 2, 2004, to issue bonds of the District in an aggregate principal amount not to exceed \$140,000,000 to finance specific construction and renovation projects approved by eligible voters within the District. The proposition required approval by at least 55 percent of the votes cast by eligible voters within the District (the 2004 Authorization). The bonds represent all series of the authorized bonds to be issued under the 2004 Authorization.

**Measure N**

The general obligation bonds associated with Measure N were issued pursuant to the Constitution and laws of the State of California (the State), including the provisions of Chapters 1 and 1.5 of Part 10 of the California Education Code, and other applicable provisions of law. The bonds are authorized to be issued by a resolution adopted by the Board of Education of the District on August 7, 2012.

The District received authorization from an election held on November 6, 2012, to issue bonds of the District in an aggregate principal amount not to exceed \$250,000,000 to finance specific construction and renovation projects approved by eligible voters within the District. The proposition required approval by at least 55 percent of the votes cast by eligible voters within the District (the 2012 Authorization). The bonds represent all series of the authorized bonds to be issued under the 2012 Authorization.

**PURPOSE OF ISSUANCE**

**Measure T**

"To improve student safety, repair local schools and relieve overcrowding by:

- Installing/repairing fire safety equipment;
- Fixing leaky roofs/decaying walls;
- Removing asbestos;
- Upgrading bathrooms, plumbing, sewers/electrical wiring for computer technology;
- Building new schools;
- Improving disabled access;
- Repairing, expanding, constructing, acquiring/equipping classrooms, labs, sites, libraries

Shall San Bernardino City Unified School District issue \$140,000,000 in bonds, at legal rates, with guaranteed annual audits, citizens' oversight, and no money for administrator salaries."

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**JUNE 30, 2017**

**Measure N**

"To make schools clean and safe and provide educational opportunities by repairing and replacing leaky roofs, deteriorating classrooms, fire alarms, security/electrical systems, removing asbestos, providing educational opportunities by updating classroom technology, science labs, and vocational education programs, and acquiring, constructing, repairing classrooms, sites, facilities and equipment shall San Bernardino City Unified School District issue \$250,000,000 bonds at legal rates, requiring annual audits, citizen oversight, no money for administrators' salaries/pensions or Sacramento, keeping all funds local."

**AUTHORITY FOR THE AUDIT**

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, community college districts, or county offices of education, "for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of rental property for school facilities"; upon approval by 55 percent of the electorate. In addition to reducing the approval threshold from two-thirds to 55 percent, Proposition 39 and the enacting legislation (AB 1908 and AB 2659) requires the following accountability measures as codified in Education Code sections 15278-15282:

1. Requires that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIII(A), Section 1(b)(3)(C) of the California Constitution, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.
2. The school district must list the specific school facilities projects to be funded in the ballot measure, and must certify that the governing board has evaluated safety, class size reduction and information technology needs in developing the project list.
3. Requires the school district to appoint a citizen's oversight committee.
4. Requires the school district to conduct an annual independent financial audit and performance audit in accordance with the *Government Auditing Standards* issued by the Comptroller General of the United States of the bond proceeds until all of the proceeds have been expended.
5. Requires the school district to conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed.

**OBJECTIVES OF THE AUDIT**

1. Determine whether expenditures charged to the Building Fund have been made in accordance with the bond project list approved by the voters through the approval of Measure T and N.
2. Determine whether salary transactions, charged to the Building Fund were in support of Measure T and N and not for District general administration or operations.



**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**JUNE 30, 2017**

**SCOPE OF THE AUDIT**

The scope of our performance audit covered the period of July 1, 2016 to June 30, 2017. The population of expenditures tested included all object and project codes associated with the bond projects. The property of expenditures for capital projects and maintenance projects funded through other State or local funding sources, other than proceeds of the bonds, were not included within the scope of the audit. Expenditures incurred subsequent to June 30, 2017, were not reviewed or included within the scope of our audit or in this report.

**PROCEDURES PERFORMED**

We obtained the general ledger and the project expenditure reports prepared by the District for the period July 1, 2016 through June 30, 2017, for the Building Fund (Measure T and N). Within the fiscal year audited, we obtained the actual invoices and other supporting documentation for a sample of expenditures to ensure compliance with the requirements of Article XIII(A), Section 1(b)(3)(C) of the California Constitution and Measure T and N as to the approved bond projects list. We performed the following procedures:

1. We selected a sample of expenditures for the period starting July 1, 2016 and ending June 30, 2017, and reviewed supporting documentation to ensure that such funds were properly expended on the specific projects listed in the ballot text.
2. For Measure T our sample included 22 transactions totaling \$2,768,196. This represents 86 percent of the total expenditures, including transfers out of \$3,203,770. As for Measure N, our sample included 28 transactions totaling \$9,920,916. This represents 97 percent of the total expenditures, including transfers out of \$10,182,881.
3. Based on our testing, we verified that funds from the Building Fund (Measure T and N) were expended for the construction, renovation, furnishing and equipping of District facilities constituting authorized bond projects. In addition, we verified that funds held in the Building Fund (Measure T and N) were used for salaries of administrators only to the extent they perform administrative oversight work on construction projects as allowable per Opinion 04-110 issued on November 9, 2004, by the State of California Attorney General.

**CONCLUSION**

The results of our tests indicated that, in all significant respects, the San Bernardino City Unified School District has properly accounted for the expenditures held in the Building Fund (Measure T and N) and that such expenditures were made for authorized Bond projects. Further, it was noted that funds held in the Building Fund (Measure T and N), and expended by the District, were used for salaries of administrators only to the extent they perform administrative oversight work on construction projects as allowable per Opinion 04-110 issued on November 9, 2004, by the State of California Attorney General.

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2017**

None reported.

**SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
BUILDING FUND (MEASURE T AND N)**

**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
JUNE 30, 2017**

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There were no audit findings reported in the prior year's schedule of findings and questioned costs.

## Attachment E

# 2018-2019 Preliminary Budget Report June 5, 2018



### Discussion For This Evening



- 2018-2019 State Budget Update
- 2018-2019 SBCUSD's Preliminary Budget
  - Budget Assumptions
  - Multi-Year Projections
  - Ending Fund Balance
- Budget Considerations
- Next Steps

# 2018-2019 State Budget Update

- State Revenue Projections are up \$8 billion as compared to Governor's January Budget
- LCFF fully funded – future increases COLA only
- Requires LEAs to show how supplemental grants increase and improve services for high need students
- One-time mandate funding estimated at \$344 per student = \$16.1M for SBCUSD, to be budgeted for one-time expenditures
- Final budget will be signed by the Governor by June 30; changes to the budget will be incorporated into the 45 day budget

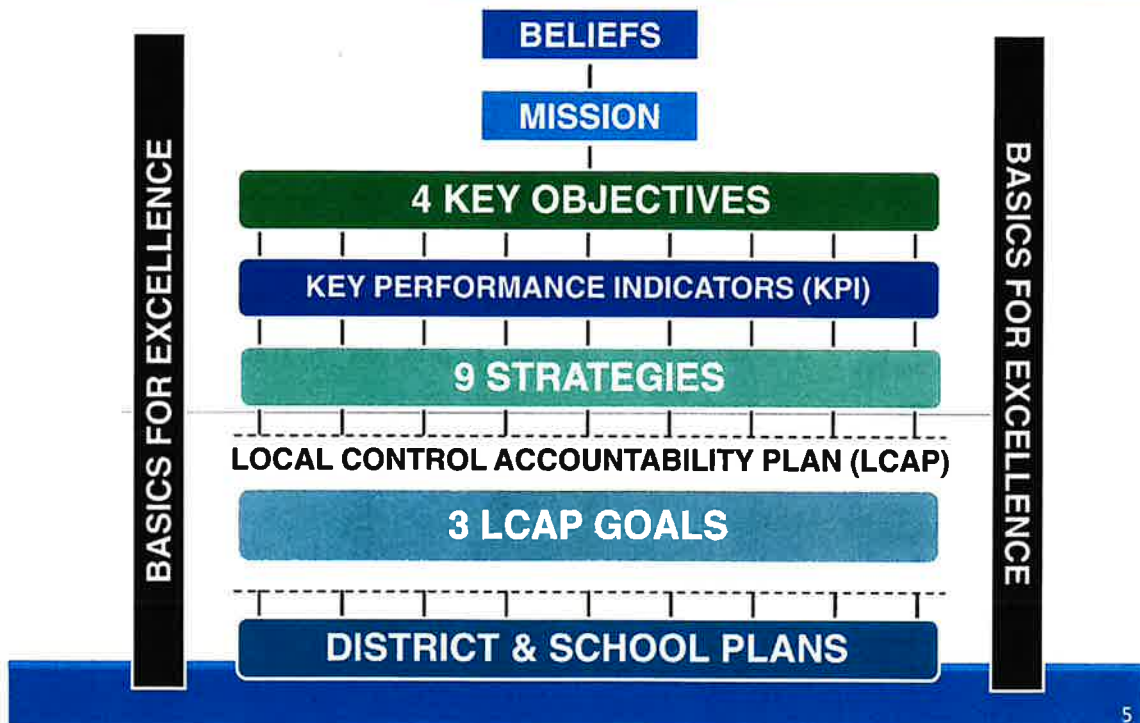
## Budget 101

$$\begin{array}{ccc} \text{Revenue} & \text{Expenses} & \\ \$10 - \$9 = & & \img alt="Smiling face with open mouth" data-bbox="658 632 798 732"/>$$

$$\$9 - \$10 = \img alt="Thinking face" data-bbox="665 758 788 863"/>$$

# The Community Engagement Plan

(The Local Control Accountability Plan of the San Bernardino City Unified School District)



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## Budget Challenges

*Making*  
**Hope**  
*Happen*

- LCFF addresses equity but falls short of adequacy of funding. California is near the bottom of per pupil funding
- There will continue to be great pressure to put controls on LCFF = categorical programs
- The cost of PERS/STRS will place tremendous pressure on district budgets
- Important to leverage all resources to support our students

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# Multi-Year Projection Assumptions



		Estimated Actuals 2017-2018	Projected 2018-2019	Projected 2019-2020	Projected 2020-2021
1. COLA	1.02%	1.56%	3.0%	2.57%	2.67%
2. Enrollment - CBEDS	49,840	49,451	49,116	48,870	48,626
3. ADA P-2	46,894	46,660	46,426	46,194	45,963
4. ADA to Enrollment Percentage	94.09%	94.36 %	94.52%	94.52%	94.52%
5. Projected Gap Funding	56.07%	45.17%	100.0%	100.0%	100.0%
6. Unduplicated Percentage	90.51%	90.15%	89.96%	90.34%	90.34%
7. Projected Gap Funding Amount Above Prior Year	\$ 30,682,905	\$ 7,866,544	\$ 29,023,973	\$ 11,698,155	\$ 11,464,833
8. Total LCFF Revenue Projections	\$ 502,936,329	\$ 510,802,873	\$ 539,826,846	\$ 551,525,001	\$ 562,989,834
9. Health and Welfare Increase	5.0% / \$3.4M	6.23% / \$3.6M	6.5% / \$3.8M	11% / \$6.8M	9% / \$6.4M
10. PERS/STRS Increases over prior year	\$ 5,613,094	\$ 6,557,926	\$ 7,030,675	\$ 7,877,922	\$ 5,303,458
11. Required Contribution to Routine Repair & Maint.		\$ -0-	\$4.0M	(\$0.7M)	\$0.4

7

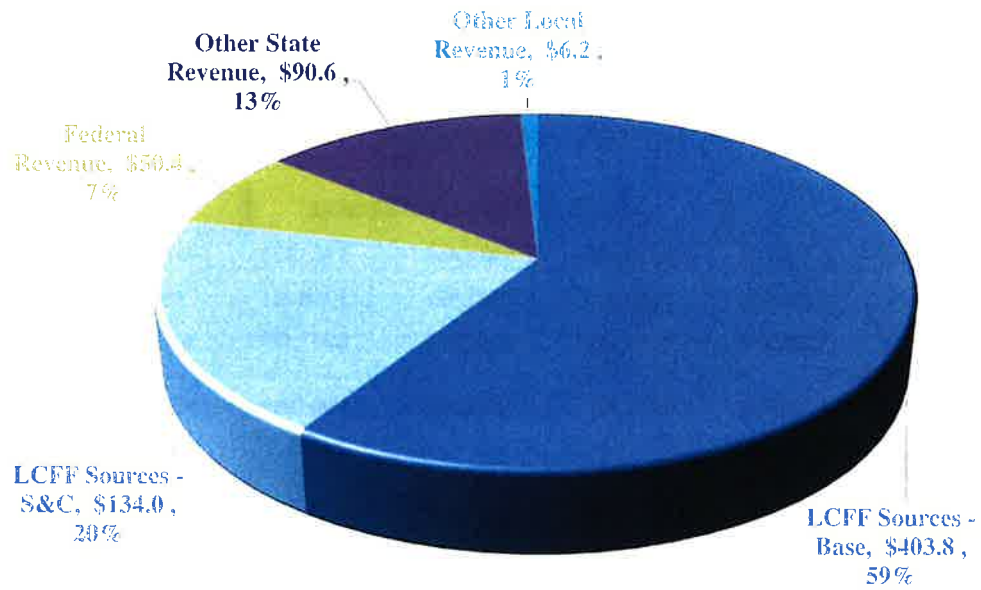
## Impact of Declining Enrollment



		Amount
Losses after 2017-18 (2018-19 through 2020-21)	825 ÷ 30 students	28 fewer FTE
Loss of LCFF per ADA	780 x \$11,581	\$9,033,180
Less: Adjusted FTE Based upon Projections	28 x \$85,088	\$2,382,464
Net Loss of Revenue Due to Declining Enrollment		\$6,650,716

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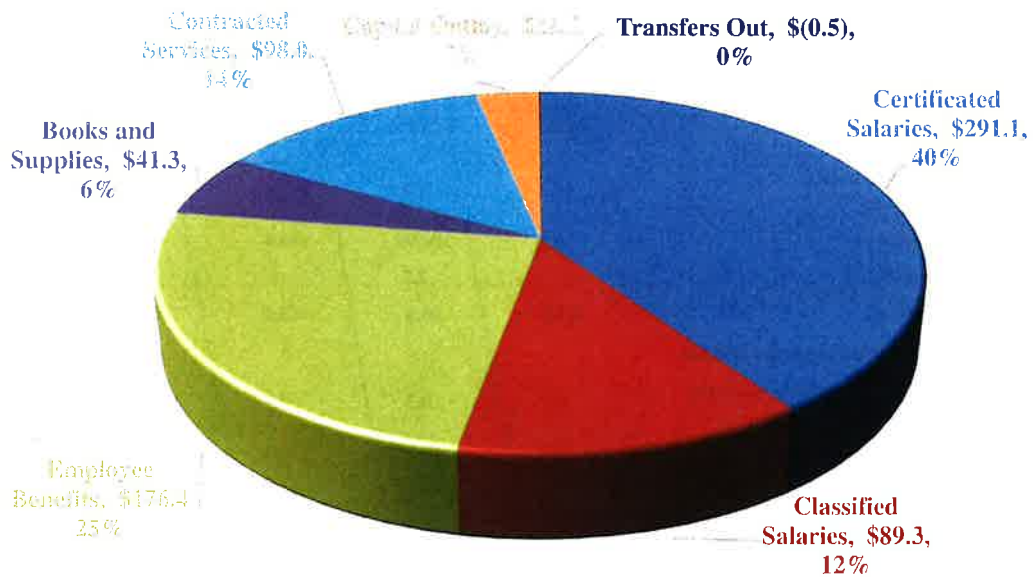
# SBCUSD 2018-2019 Projected Total General Fund Revenues



Total General Fund Revenues = \$685.0 Million



# 2018-2019 General Fund Expenditures (In Millions)



Total General Fund Expenditures = \$718.4 Million



# Projected Increases in LCFF Funding Compared to Increases in Salary Related Expenditures



	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Cumulative Totals
Increases in LCFF Revenue	\$ 7,866,544	\$ 29,023,973	\$ 11,698,155	\$ 11,464,833	\$ 12,940,792	\$ 72,994,297
	🧑	<u>Salary Related Expenditure Increases</u>			🧑	
Step and Column	5,376,755	5,453,080	5,617,646	5,683,522	5,786,616	27,917,619
PERS/STRS	6,557,926	7,030,675	7,877,922	5,308,211	996,379	27,771,113
Health & Welfare	3,374,979	3,641,017	6,749,175	6,383,199	6,978,700	27,127,569
Contributions - Special Education (including Transportation)	4,330,851	5,657,678	4,069,342	3,900,980	4,152,718	22,111,569
Total Increases	\$ 19,640,511	\$ 21,782,450	\$ 24,314,085	\$ 21,275,912	\$ 17,914,413	\$ 104,927,371
Expenditure Increases in Excess of LCFF Funding Increases	(\$ 11,773,967)	\$ 7,241,523	(\$ 12,615,930)	(\$ 9,811,079)	(\$ 4,973,621)	(\$ 31,933,074)

# Multi-Year Projections Combined General Fund



(In Millions)

We have incorporated \$11.5M in budgeted reductions during the projection period.	Actual 2016-2017	Projected 2017-2018	Projected 2018-2019	Projected 2019-2020	Projected 2020-2021
1. Total Revenues	\$647.1	\$662.9	\$685.0	\$680.3	\$691.9
2. Expenditures, Transfers, and Interfund Transfers	628.2	670.7	718.4	696.5	706.7
3. Excess/(Deficit) Revenues Minus Expenditures	18.9	(7.8)	(33.4)	(16.2)	(14.8)
4. Beginning Balance	83.1	102.0	96.9	63.5	47.3
5. Audit Adjustment		2.7			
6. Ending Balance	102.0	96.9	63.5	47.3	32.5
<b>Components of Ending Fund Balance</b>					
A. Reserves for Stores/Revolving Cash and Prepaid Expense	0.7	0.3	0.3	0.3	0.3
B. Reserve for Restricted Programs	35.9	40.6	16.0	9.8	1.9
C. Reserves for Economic Uncertainties	12.6	13.5	14.4	14.0	14.2
D. Assigned - Textbooks	7.0	14.0	5.0	-0-	-0-
E. Assigned - TSSP (One-Time)	7.6	7.6	3.8	-0-	-0-
F. One Time Mandates for Board Priorities			16.1	16.1	16.1
G. Reserve for Deficit Spending	23.0	20.9	7.9	7.1	-0-
<b>H. Unappropriated Ending Balance</b>	<b>\$ 15.2</b>	<b>\$ - 0-</b>	<b>\$ - 0-</b>	<b>\$ - 0-</b>	<b>\$ - 0-</b>



# Budget LCAP Next Steps



## San Bernardino City Unified School District Local Control and Accountability Plan (LCAP) Annual Update

**Public Hearing**

**2017-2018**

**Board Presentation**

**Presented by: Dr. Kennon Mitchell**

# Objectives For Today's Meeting:

1. Conduct the LCAP Public Hearing.
2. Review input/comments from stakeholders related to the LCAP Parent Advisory Meetings.
3. Prioritize LCAP expenditures.

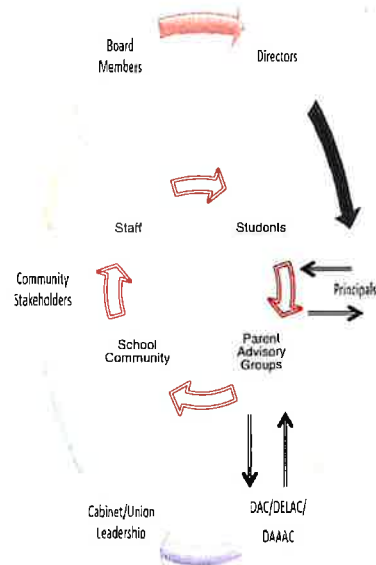


## Education Code

Pursuant to the provisions of Education Code 52062 (b) (1), a governing board of a school district shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the Local Control Accountability Plan or annual update to the Local Control Accountability Plan.

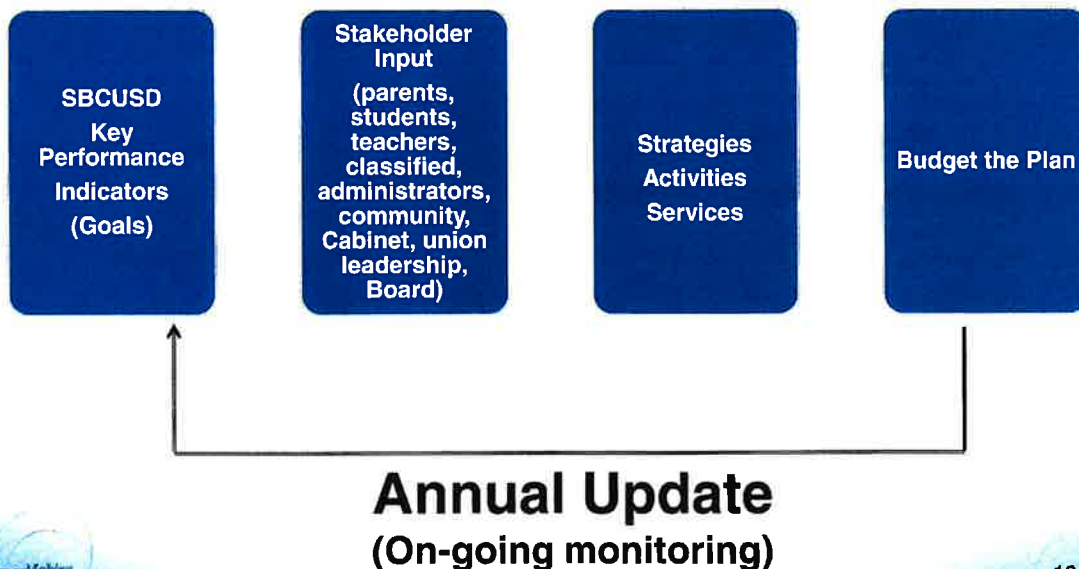
# Summary of 2017-2018 LCAP Engagement Process

- **October 2017** – Director/LCAP Leads' Meeting; Cabinet/Union Meeting
- **December 2017** – DAC/DELAC/DAAAC Meeting
- **December 2017** – Board of Education
- **December 2017** – Site Leadership Meeting
- **January 2018** – Director/LCAP Leads' Meeting; Community Cabinet Meeting
- **March 2018** – Board of Education
- **April 2018** – Community Cabinet Meeting
- **April 2018** – DAC/DELAC/DAAAC Meeting
- **May 2018** – Budget Workshop – Board of Education
- **May 2018** – DAC/DELAC/DAAAC Meeting
- **June 2018** – Public Hearing and Approval – Board of Education



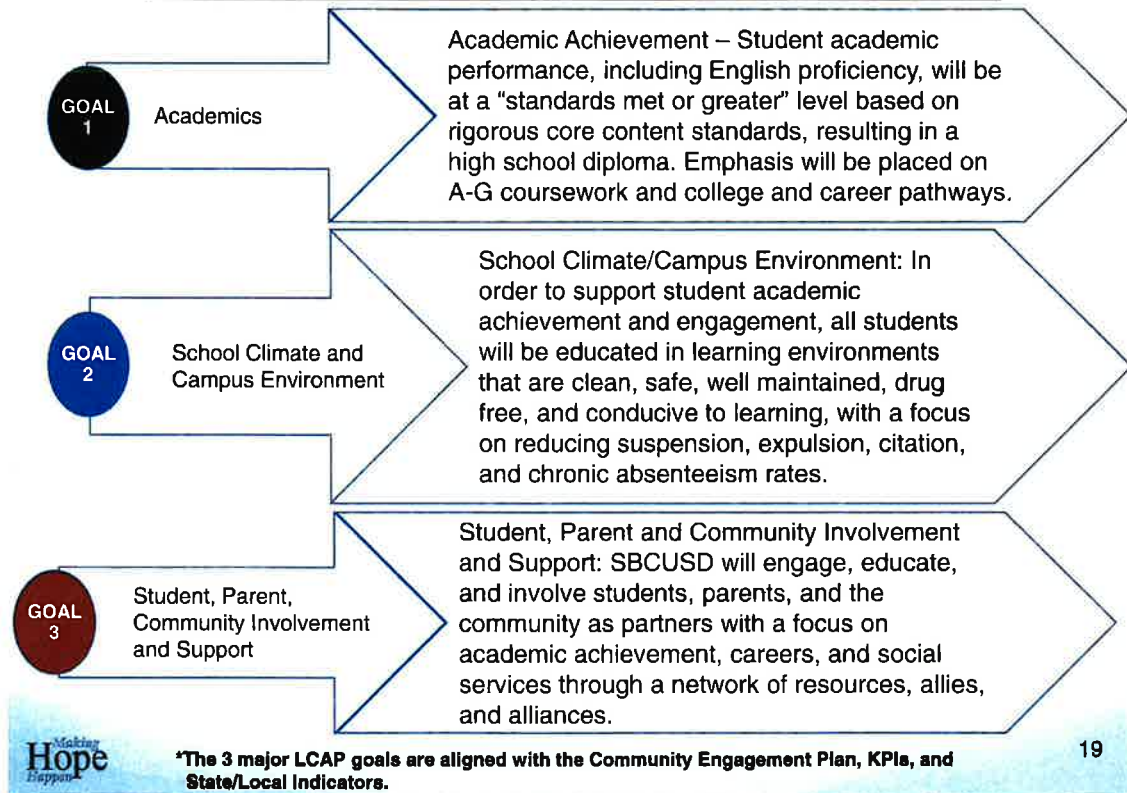
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## 2017-2020 LCAP Process (Big Picture)



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## 2017-2018 through 2019-2020 Goals



## Overview of the Parent Advisory Meeting Held on May 31

1. LCAP Parent Advisory Meeting was held in two sessions with a total of 145 stakeholders participating:
  - 53 Community Members
  - 5 District African-American Advisory Council Members
  - 3 Special Education Parent Members
  - 16 District Advisory Council Members
  - 19 District English Learner Advisory Council Members
  - 49 SBCUSD Staff Members
2. Received input on the 12 LCAP topic areas.
3. Facilitated a carousel activity to promote deep stakeholder dialogue to solicit input/comments with staff guided questions such as:
  - a. *What activity or service is not working and should be stopped or changed?*
  - b. *What activity or service has yielded positive results and should continued or increased?*
4. Facilitated gallery walk to allow stakeholders to provide additional input/comment opportunity to all LCAP line items presented.

# Stakeholders Leading the Way



## Broad Prioritization Activity

- Review of proposed 2018-2019 LCAP budget
- Board prioritization activity

# Next Steps

1. Preparation of the Superintendent's Letter addressing the input received during the May 31, 2018, Parent Advisory meetings.
2. Board Approval of the LCAP on June 19, 2018.