

Hoosac Valley Regional School District

**191 CHURCH STREET
CHESHIRE, MA 01225
(413) 743-2939**

Perseverance Respect Integrity Diversity Empathy

RELEASE OF RECORDS

The "Family Education Rights and Privacy Act of 1974" requires that a student's parents or legal guardians be aware that their child's records are being released to another school district.

I hereby authorize the release of the school records for the following:

Student Name: _____ D.O.B. _____ Current Grade: _____

Request Records From:

Previous School Name: _____

Address: _____

Telephone: _____ Fax: _____

Include the following information:

- All Academic Records
- Attendance Records
- Health Records (immunizations, hearing, vision, etc.)
- Educational plan and Special Education records (IEP, Behavior Plan, 504 Plan, ELL)
- Discipline Records
- Other: _____

Records Should be Sent to: *(Check box for appropriate receiving school)*

- | | | |
|--|---|---|
| <input type="checkbox"/> Hoosac Valley Elementary School
14 Commercial Street
Adams, MA 01220
(413) 743-0876 | <input type="checkbox"/> Hoosac Valley Middle School
125 Savoy Road
Cheshire, MA 01225
(413) 743-8404 | <input type="checkbox"/> Hoosac Valley High School
125 Savoy Road
Cheshire, MA 01225
(413) 743-5200 |
|--|---|---|

PARENT/GUARDIAN

DATE