

SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
Regular Meeting
January 10, 2012

Board of Education
5:30 p.m.

TO: Board of Education

FROM: Yolanda Ortega, Interim Superintendent
As prepared by Human Resources Division

SUBJECT: Personnel Report #13

It is requested that the Board approve Personnel Report #13, January 10, 2012, which contains actions such as hiring, retirements, resignations, promotions and terminations involving certificated, classified and other employees in the categories of noon duty aide, recreational supervisors, substitute employees, and others. These actions are consistent with policies of the Board of Education, the rules and regulations of the Personnel Commission and the District's Affirmative Action Plan.

The following resolution is recommended:

BE IT RESOLVED that Personnel Report #13, January 10, 2012, be approved as presented. Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission and the District's Affirmative Action Plan.

RECOMMENDED FOR SUPERINTENDENT APPROVAL

HAROLD J. VOLLKOMMER, Ed.D.
Assistant Superintendent, Human Resources Division

RECOMMENDED FOR BOARD APPROVAL

YOLANDA ORTEGA
Interim Superintendent

Agenda Item

CERTIFICATED PERSONNEL

REPORT

RESIGNATIONS/RETIREMENTS/SEPARATIONS

Approve the resignation, no longer available, of the following certificated personnel, effective date as indicated:

KAPONO-HACKER, EMILIE: King Middle School, December 31, 2011

Approve the resignation, no longer available, of the following certificated substitutes, effective date as indicated:

NORIEGA, NATALIE: December 1, 2011

ELEMENTARY NEW HIRES/REHIRES

BROWN, NICOLE: B-3, Tenured, \$270.11 per diem, subject to verification of Bachelor's degree plus 30 units or Master's degree, and three years of credentialed teaching experience within the past 15 years. Employment effective January 9, 2012.

ORTEGA, PAULETTE: XX-3, Intern, \$248.36 per diem, subject to verification of Bachelor's degree and two years of credentialed teaching experience within the past 15 years. Employment effective January 3, 2012.

WARREN, BONNIE: B-7, Tenured, \$313.59 per diem, subject to verification of Bachelor's degree plus 30 units or Master's degree, and eight years of credentialed teaching experience within the past 15 years. Employment effective January 3, 2012.

YATES, JENNIFER: B-2, Tenured, \$259.24 per diem, subject to verification of Bachelor's degree plus 30 units or Master's degree, and two years of credentialed teaching experience within the past 15 years. Employment effective January 3, 2012.

SECONDARY NEW HIRES/REHIRES

GUTIERREZ, HEIDI: B-3, Probationary, \$270.11 per diem, subject to verification of Bachelor's degree plus 30 units or Master's degree, and two years of credentialed teaching experience within the past 15 years. Employment effective December 5, 2011.

SPECIAL EDUCATION NEW HIRES/REHIRES

BAKER, CORDELL: B-4, temporary, \$280.99 per diem, subject to verification of Bachelor's degree plus 30 units or Master's degree, and three years of credentialed teaching experience within the past 15 years. Employment effective December 6, 2011.

OTHER NEW HIRES/REHIRES

RUBIO, TIMOTHY: BE IT RESOLVED that the employee be assigned to teach on an Emergency BCLAD permit and California Ed Code 44253 be waived, for the 2010-2011 school year, pending completion of coursework toward full credentialing.

EXTRA DUTY ASSIGNMENTS

DOWNING, STEPHANIE: Approve payment, Arroyo Valley High School, Boot Camp, effective December 15, 2011 to December 16, 2011, not to exceed 12 hours, at the hourly rate of \$26.06; account 01-3181-0-410-507-1110-1000-1130.

DOWNING, STEPHANIE: Approve payment, Arroyo Valley High School, Lesson Design, effective January 5, 2012 to January 6, 2012, not to exceed 12 hours, at the hourly rate of \$26.06; account 01-3181-0-410-507-1110-1000-1130.

Approve payment to the following certificated personnel, CAPS Central, Sunrise/CAPS, effective September 1, 2011 to June 30, 2012, not to exceed 6 hours each per day, at the hourly rate of \$26.06; account 01-6010-0-747-459-1110-1000-1130:

BOREN, ALBA
RODRIGUEZ, KIMBERLY

VALENCIA, LISSETTE

Approve payment to the following certificated personnel, Del Rosa Elementary School, Data Director Professional Development, effective January 6, 2012, not to exceed 6 hours each, at the hourly rate of \$26.06; account 01-3010-0-122-501-1110-1000-1130:

ANTONUCCI, ROBERTA
BASHAM, ANNE
BYTHER, TALIKA
CRAGGS, JANNIS
DAYONOT, JIMMY
DISMANG, CHRISTINE
EGAN, JAMES
(Continued)

LOLL, NANCY
MAGDALENO, YVONNE
MCGINNIS, KAREN
MONTPAS, ANGELA
MUSSEN, KHARLA
OHRT, JULIE
PETERSON, LINDA
(Continued)

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ENDERT, MARCUS
GUTIERREZ, MARIA
HEENAN, ROSEMARY
JIMENEZ, JAMES
JIMENEZ, LUCILLE
KINDT, ELIZABETH
KISTLER, DAVID

POPAT, FARIDA
QUINLAN, MICHAEL
REED, LINDA
REISENHOFER, LINDA
SIKES, REBECCA
THIUS-WHITE, MICHELLE
TOWNSEND, MELANIE

Approve 5 additional days, at the indicated per diem rate of pay, English Learner Programs, BCLAD Credential, effective July 1, 2011 to June 30, 2012; account 01-0000-0-site as indicated-budget as indicated-1110-1000-1130:

<u>Name</u>	<u>Location</u>	<u>Budget</u>
ANGULO, ELIZABETH	182	504
GLASS, DAISY	182	504
HERNANDEZ-DUARTE	108	03D
MOTTA, LUIS	108	03D
VALENCIA, LISSETTE	178	03D

Amend Board action dated December 20, 2011, to approve payment to the following certificated personnel, Health Services, HIV Prevention Training, correct effective dates to September 1, 2011 to June 30, 2012, not to exceed 6 hours each, at the hourly rate of \$26.06; account 01-0000-0-798-231-1110-1000-1130:

ABBOTT, MELISSA
AGUILAR, GABRIEL
BARNES-TOWNSEND, MELANIE
BILLINGS, LYNN
BJUR, KRISTA
BOWLING, RICK
BRETT, BEVERLY
BROWN, DANYA
BURCIO-MARPLE, KATE
BURNS, BRENDA
BUTLER, JARON
CARDINAL-ANDERSON, TERRI
CHANURE, SONIA
CHAVEZ, PATRICIA
CLEMENS, TIMOTHY
COOK, LINDA
(Continued)

IRONS, JACQUILINE
FITZ, EURIDICI
KISTLER, DAVID
KNODLE, TERESA
KUBITZA, ANDREW
LUNA-NAVARRO, OLIVIA
LYONS, JESSICA
MAYA, JENNIFER
MCDONALD, YVONNE
MCHENRY, DAWN
MENDOZA, VICTOR
NELLANY, DENNIS
PATTERSON, BRIGITTE
POTTER, AMY
QUINLAN, MICHAEL
RASH, KERN
(Continued)

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DE LEON-DE HAN, GABRIELLA
DEANDA, HEATHER
DUBOIS, DONALD
DUFF, BRIAN
ERWIN, KAREN
ESCOBEDO, SANDRA
FIACCO, VANESSA
FITZSIMMONS, CARRIE
FLANAGAN, ABBIE
FRY, DEBORAH
GEORGE, GAELLEN
GONZALEZ, ANGELICA
GRIZZELL, LISA
HAYWORTH, NANCY
HERNANDEZ, VIOLETA
HERNDON, CHRISTINE
HILL, RONDA
HORDE, HARRY

RIVERA, GRACIELA
ROBINSON, ANGELA
SANCHEZ, SAM
SCHMIDT, AMY
SIMS, CRECIA
SINGER, TRIMONISHA
STUFKOSY, CORY
TESMER, CHRISTINA
TURNER, JOANNE
VILLALOBOS, NOE
WALBAUM, MATTHEW
WHITTAKER, KELLIE
WILLIAMS, VICKI
WORSHAM, JEFFREY
WRIGHT, CAITLIN
YORK, BREANNA
ZOLLNER, LAWRENCE

WILSON, KATHERINE: Approve payment, Hunt Elementary School, Intensive Remediation, effective November 1, 2011 to June 30, 2012, not to exceed 150 hours, at the hourly rate of \$26.06; account 01-0000-0-774-349-111-1000-1130.

Approve payment to the following certificated personnel, Jones Elementary School, Intensive Remediation, effective January 16, 2012 to April 27, 2012, not to exceed 1 hour per day for 10 days each, at the hourly rate of \$26.06; account 01-0000-0-774-349-1110-1000-1130:

CLAUSELL, REGINA
COLLINS, JODY
HILL-JACKSON, TALENA
HORTA, NAOMI
JOHNSON, ELIZABETH
LUCE, BONNIE
LYONS, JESSICA
MACIAS, JULIA
MORALES, THERESA

NICOLAISEN, CYNTHIA
PADILLA, CATALINA
PEREZ, CLAUDIA
SCOTT, LORI
SERRAO, JESSICA
SINGER, TRIMONISHA
SINNER, MAYTE
TRAN, DIEM

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Approve payment to the following certificated personnel, Kimbark Elementary School, Intensive Remediation, effective January 9, 2012 to May 30, 2012, not to exceed 100 hours each, at the hourly rate of \$26.06; account 01-0000-0-774-349-1110-1000-1130:

ARII, JEANETTE
BEDNEY, KIMERA
BLUMENTHAL, CYNTHIA
CEJA, AMY
COLLINS, RONALD
CROSBY, TERRI
DURKIEWICZ, LORI
FRY, DEBORAH
JOHNSON, SHANA
KITANA, DEBORAH
LACEY, JACQUELINE
MERCADO, KRISTINE

PICKETT, ISABEL
RETHAFORD, LAURIE
RICHTER-JUNG, CARRIE
RUSSELL, GAIL
SILL, DIANE
SOLE, CAROL
TANKEY, MYRA
TRUSLER, BONNIE
VILLALOBOS, NOE
WOTHERSPOON, SOTERA
YATES, MARY

HARWORTH, ERIC: Approve payment, Pacific High School, SIG Compensation Extra Period, effective August 3, 2012 to December 31, 2012, not to exceed 16.3% of the per diem rate of pay; 01-3181-0-404-507-1110-1000-1130.

Approve payment to the following certificated personnel, Pacific High School, SIG Compensation Extra Period, effective August 1, 2012 to December 14, 2012, not to exceed 16.3% of the per diem rate of pay; 01-3181-0-404-507-1110-1000-1130:

HARWORTH, ERIC

QUINLAN, ANGELA

Approve payment to the following certificated personnel, Pacific High School, SIG Compensation Extra Period, effective August 1, 2012 to December 14, 2012, not to exceed 16.3% of the per diem rate of pay; 01-3181-0-404-507-1110-1000-1130:

DILLY, JANAN
EASTWOOD, CHARLES

ETZEL, LINDA
VOGLER-HALLER, LAURIE

Approve payment to the following certificated personnel, Pacific High School, SIG Compensation Extra Period, effective August 1, 2012 to December 14, 2012, not to exceed 16.3% of the per diem rate of pay; 01-3181-0-404-507-1110-1000-1130:

LINDSAY, ELISABETH
RYSER, STEVEN

SMOTHERMAN, MARLON

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Approve payment to the following certificated personnel, Pacific High School, SIG Compensation Extra Period, effective August 1, 2012 to December 14, 2012, not to exceed 16.3% of the per diem rate of pay; account 01-3181-0-404-507-1110-1000-1130:

RAMIREZ, JASON

VORISE, JAMILA

Approve payment to the following certificated personnel, Pacific High School, Student Supervision, effective July 28, 2011 to May 23, 2012, not to exceed 35 hours each, at the hourly rate of \$26.06; account 01-0125-0-404-422-1110-1000-1130:

ADAMS, BRIAN
MARINELLI, DIANE

NIEHUS, GERALD

Approve payment to the following certificated personnel, Palm Avenue Elementary School, Intensive Remediation, effective July 1, 2011 to June 30, 2012, not to exceed 2 hours per week for 20 hours each, at the hourly rate of \$26.06; account 01-0000-0-774-349-1110-1000-1130:

FLORES, ROGER
MCDONALD, YVONNE
PAULE, WILLIAM

STEPHENSON, DONNA
WHITE, SHERRILL

Approve payment to the following certificated personnel, Richardson PREP HI, Site Modernization, effective December 1, 2011 to June 30, 2012, not to exceed 6 hours each, at the hourly rate of \$26.06; account 01-0000-0-312-204-1110-1000-1130:

COX, JANET
LAMPI, ROBERT
LOPEZ, CHRISTOPHER

MCDANIEL, PAMELA
THOMPSON, MERI DAWN

GUTIERREZ, AUNDREA: Approve payment, San Andreas High School, Extra Class, effective January 9, 2012 to May 24, 2012, not to exceed 1.25 hours per day, at the hourly rate of \$28.33; account 01-3010-0-502-501-1110-1000-1550.

FOILES, SAMUAL: Approve payment, San Bernardino High School, Home Visits/Parent Involvement, effective January 9, 2012 to May 23, 2012, not to exceed 20 hours, at the hourly rate of \$26.06; account 01-3010-0-406-501-1110-1000-1130.

MARZULLO, KIM: Approve payment, San Bernardino High School, CAHSEE Program Planning/Lesson Design, effective November 21, 2011 to December 14, 2012, not to exceed 14 hours, at the ROP hourly rate of \$34.63; account 01-0000-0-406-203-1110-1000-1130.

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Approve payment to the following certificated personnel, Secondary Education, Benchmark Review, effective November 28, 2011 to June 30, 2012, not to exceed 12 hours each, at the hourly rate of \$26.06; account 01-0110-0-768-403-1110-1000-1130:

SMITH, KELSEY

WILLIAMS, NYESHA

Amend Board action dated December 6, 2011, to approve payment to the following certificated personnel, Secondary Education, Expository Reading Writing Curriculum Training, effective December 3, 2011 to June 30, 2012, increase not to exceed from 12 to 16 hours each, at the hourly rate of \$26.06; account 01-0110-0-768-403-1110-1000-1130:

ELLIS, FAITH

KEATON, JANICE

Approve payment to the following certificated personnel, Sierra High School, CAHSEE Testing, effective December 3, 2011 and December 10, 2011, not to exceed 14 hours each, at the hourly rate of \$26.06; account 01-0000-0-504-203-1110-1000-1130:

BRASHER, SANDRA
BRISCOE, TRAVIS
CURRY, ELIZABETH
DEAS, MARGIE
LAMPERT, CRAIG

LINGENFELTER, TINA
LITT, STEVEN
MUNOZ, MIKE
VANDUSEN, CHRISTINA

SUBSTITUTE TEACHERS

Approve payment to the following certificated substitute teachers for the 2011-2012 school year, at the established daily rate of \$122.50:

ABRAMS, DIANE
AVILA, JESSICA
BARANY, ANN
CHANG, JARROID
CHRIST, DEBORAH

GARCIA, ELIZABETH
HARRIS, LARRY
JOAQUIN, LISA
NORMAN, MARVIN
PIERCE, GERALDINE

Approve payment to the following certificated substitute teachers for the 2011-2012 school year, at the established daily rate of \$132.30:

BAKER, CORDELL

SERVIN, ROBERT

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LEAVE OF ABSENCE

FAMILY LEAVE
Certificated

GIRASEK, BERENISE
Teacher
Belvedere Elementary School

Beginning January 9, 2012
and continuing through
February 29, 2012

CLASSIFIED

PERSONNEL RECOMMENDATIONS

BE IT RESOLVED that the Board of Education approves the following classified personnel actions. These are in accordance with Board adopted rules and regulations and the District's Affirmative Action Policy. The assignment is current and the Administration reserves the right to reassign employees to other locations according to existing agreement and procedures.

EMPLOYMENT

Approve the employment of the following:

BARRON, LESLIE: Recreation Aide, Wong, 3 hours, 12 months, \$8.04 per hour, effective December 12, 2011.

STEEMAN, CHERIE: Food Worker Trainee, Oehl, salary range 23A, step 1, 1 ½ hours, 9 months, \$9.90 per hour, effective December 7, 2011.

CRAWFORD, STEPHANIE: Approve the partial restoration of Clerk I, Rodriguez, salary range 30A, step 2, 4 hours, 9 months, \$13.55 per hour, effective January 9, 2012.

RE-EMPLOYMENT

Approve the reemployment of the following:

ESCANDON, KAREN: Substitute Recreation Aide, \$8.04 per hour, effective December 6, 2011.

FORD, SHEILA: Substitute Instructional, \$11.03 per hour, effective November 18, 2011 through June 30, 2012.

LEWIS, GIULIANA: Recreation Aide, Wong, 3 hours, 12 months, \$8.04 per hour, effective December 1, 2011.

SALDANA, LETICIA: Approve the reemployment under the 39 month rule of Secretary, San Bernardino, salary range 37, step 5, 8 hours, 12 months, \$19.66 per hour, effective December 12, 2011.

ADDITIONAL ASSIGNMENTS

Approve the additional assignment of the following:

BARRON, LESLIE: Noon Duty Aide, Wong, 2 hours, 12 months, \$8.04 per hour, effective December 12, 2011.

GUSMAN, TOBY: Substitute Instructional, \$11.03 per hour, effective November 15, 2011 through June 30, 2012.

TRANSFERS

RODRIGUEZ, SARAH: Approve the administrative transfer from Instructional Tutor/LH-PH, San Bernardino, salary range 34A, step 6, 6 hours, 9 months, \$18.54 per hour, to Instructional Tutor/LH-PH, Arrowview, salary range 34A, step 6, 6 hours, 9 months, \$18.54 per hour, effective January 9, 2012.

WORKING OUT OF CLASSIFICATION

Approve the temporary rate increase while working out of classification of the following:

RICHARDSON, MAGEN: Senior Clerk, San Bernardino, salary range 35A, step 6A3, 8 hours, 12 months, \$20.44 per hour, to Secretary III, San Bernardino, salary range 39, step 4A3, 8 hours, 12 months, \$21.69 per hour, effective December 16, 2011 through May 31, 2012.

SUAREZ, VERONICA: Bilingual Secretary III, Administrative Services, salary range 39, step 6, 8 hours, 12 months, \$20.98 per hour, to Administrative Assistant, Administrative Services, salary range 42, step 6, 8 hours, 12 months, \$23.56 per hour, effective December 10, 2011 through May 25, 2012.

VEGA, KAREN: Clerk II, San Bernardino, salary range 33, step 6A1, 8 hours, 10 months, \$17.83 per hour, to Senior Clerk, San Bernardino, salary range 35A, step 5A1, 8 hours, 10 months, \$18.90 per hour, effective December 16, 2011 through May 31, 2012.

SEPARATIONS

REED, SUSAN: Report the retirement of Food Production Worker, Nutrition Services, effective January 31, 2012.

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GUTIERREZ, RUBEN: Report the resignation of Custodian I, Kendall, effective December 16, 2011.

Report the separation of the following:

DUISEN III, DONALD: Project Workability, Transition, effective December 5, 2011.

GUTIERREZ, ROSAURA: Substitute Noon Duty Aide, effective December 7, 2011.

PARRA, NORMA: Student Intern, Curtis, effective December 14, 2011.

CLASSIFIED POSITIONS ACTIONS

BE IT RESOLVED that the Board of Education approves the establishment of the following classified positions. The duties for these positions are those as previously approved by the Board.

Instructional Assistant/CAI, extra hours, not to exceed 8 hours per day, Barton Elementary School, effective January 3, 2012 through March 30, 2012.

Instructional Tutor/LH-PH, limited term, not to exceed 6 hours per day, Barton Elementary School, effective January 3, 2012 through January 6, 2012.

Microcomputer Specialist I/MAC, extra hours, not to exceed 8 hours per day, King Middle School, effective November 21, 2011 through November 23, 2011.

Microcomputer Specialist I/MAC, extra hours, not to exceed 8 hours per day, King Middle School, effective January 3, 2012 through January 6, 2012.

Microcomputer Specialist I/MAC, extra hours, not to exceed 8 hours per day, King Middle School, effective March 19, 2012 through March 30, 2012.