

SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
Regular Meeting
November 5, 2013

Board of Education
5:30 p.m.

TO: Board of Education

FROM: Dale Marsden, Ed.D., Superintendent
As prepared by Human Resources Division

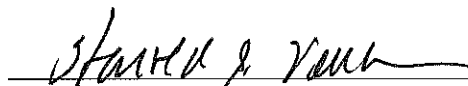
SUBJECT: Personnel Report #9

It is requested that the Board approve Personnel Report #9, November 5, 2013, which contains actions such as hiring, retirements, resignations, promotions and terminations involving certificated, classified and other employees in the categories of noon duty aide, recreational supervisors, substitute employees, and others. These actions are consistent with policies of the Board of Education, the rules and regulations of the Personnel Commission and the District's Affirmative Action Plan.

The following resolution is recommended:

BE IT RESOLVED that Personnel Report #9, November 5, 2013, be approved as presented. Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission and the District's Affirmative Action Plan.

RECOMMENDED FOR SUPERINTENDENT APPROVAL



Harold J. Vollkommer, Ed.D.
Deputy Superintendent

RECOMMENDED FOR BOARD APPROVAL

DALE MARSDEN, Ed.D.
Superintendent

Agenda Item

CERTIFICATED PERSONNEL

REPORT

RESIGNATIONS/RETIREMENTS/SEPARATIONS

Approve the resignation, no longer available, of the following certificated personnel, effective date as indicated:

BREWSTER, RAEVON: Newmark Elementary School, October 25, 2013

Approve the retirement, no longer available, of the following certificated personnel, effective date as indicated:

DEYOUNG, CHERYLEE: Cajon High School, January 6, 2014

PITZER, JOELLE: Marshall Elementary School, October 15, 2013

ELEMENTARY BILINGUAL NEW HIRES/REHIRES

DIAZ, JESSICA: A-6, Probationary, \$297.62 per diem, subject to verification of Bachelor's degree and five years of credentialed teaching experience within the past 15 years. Employment effective September 23, 2013.

MARTINEZ, NORMA: C-4, Probationary, \$297.62 per diem, subject to verification of Bachelor's degree plus 45 units or Master's degree plus 15 units, and three years of credentialed teaching experience within the past 15 years. Employment effective October 7, 2013.

SECONDARY NEW HIRES/REHIRES

FOLKENS, SCOTT: B-13, Temporary, \$386.32 per diem, subject to verification of Bachelor's degree plus 30 units or Master's degree, and twelve years of credentialed teaching experience within the past 15 years. Employment effective October 7, 2013.

MAYFIELD, LAUREN: XX-2, Emergency, \$242.15 per diem, subject to verification of Bachelor's degree. Employment effective September 23, 2013.

SPECIAL EDUCATION NEW HIRES/REHIRES

WILLIAMS, MILLIE: D-7, Tenured, \$341.96 per diem, subject to verification of Master's degree plus 60 units past Bachelor's degree or Master's degree plus 30 units, and six years of credentialed teaching experience within the past 15 years. Employment effective September 26, 2013.

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OTHER NEW HIRES/REHIRES

MONAGAS, ROSA: A-7 (Psychologist Salary Schedule), Tenured, \$436.24 per diem, subject to verification of Bachelor's degree and seven years of credentialed teaching experience within the past 15 years. Employment effective October 1, 2013.

ROCKETT, CYNTHIA: E-1 (Permit Teacher Salary Schedule), Probationary, \$235.49 per diem, subject to verification of Bachelor's degree and credential. Employment effective October 28, 2013.

WRIGHT, AFTAN: D-4, Temporary, \$308.76 per diem, subject to verification of Master's degree plus 60 units past Bachelor's degree or Master's degree plus 30 units, and three years of credentialed teaching experience within the past 15 years. Employment effective October 21, 2013.

CURIEL, JAQUELINE: Approve Permanent Part-Time Contract, commencing July 1, 2013 and terminating June 30, 2014:

If full time: Column D, Step 10, \$375.25 per diem, based on 92 days, which equates to a 50% workload.

REID, IAN: Approve Permanent Part-Time Contract, commencing August 26, 2013 and terminating June 30, 2014:

If full time: Column X, Step 2, \$242.15 per diem + 5%, based on 174 days, which equates to a 95% workload.

HAYES, CHRISTOPHER: BE IT RESOLVED that the employee be assigned to teach Cadet Corp and serve English Learner Students at the middle school level, for the 2013-2014 school year, in accordance with Education Code 44260a and 44253.11, pending completion of coursework toward full credentialing.

EXTRA DUTY ASSIGNMENTS

Approve payment to the following certificated personnel, Anton Elementary School, Program Planning, effective September 17, 2013 to December 18, 2013, not to exceed two (2) hours per month, at the hourly rate of \$26.06; account 01-3010-0-186-501-1110-1000-1130:

ARREOLA, FIORELLA
BINGHAM, DEBRA
(Continued)

GOLDSMITH, SUSAN
HERNANDEZ, DIANA
(Continued)

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BROWN, DANYA
CALM, ANNAMARIA
DUFFY, KARMA

PHILLIPPI, CHRISTINE
RASH, AVIS
RIOS, ERIKA

AMOS, ARTHUR: Amend Board action dated September 10, 2013, to delete extra duty assignment, Arroyo Valley High School, effective August 5, 2013 to December 20, 2013, not to exceed one (1) hour per day, at the hourly rate of \$28.33; account 01-0000-0-410-05D-1110-1000-1110.

RAMIREZ, VERONICA: Amend Board action dated September 10, 2013, to approve payment, Arroyo Valley High School, CELDT Testing, effective August 12, 2013 to October 31, 2013, increase not to exceed hours from one (1) to two (2) hours per day, at the hourly rate of \$26.06; account 01-0000-0-410-144-1110-1000-1130.

Approve payment to the following certificated personnel, Arroyo Valley High School, Department Chairperson, effective August 5, 2013 to May 22, 2014. Department Chairs at the high school level are paid the indicated percentage rate of Column XX, Step 1, of the Certificated Teachers Salary Schedule; account 01-0000-0-410-05D-1110-1000-1110:

SCHLITT, HEIDI

- Science 6%

Approve payment to the following certificated personnel, Arroyo Valley High School, Extra Class, effective August 5, 2013 to December 20, 2013, not to exceed one (1) hour each per day, at the hourly rate of \$28.33; account 01-0000-0-410-05D-1110-1000-1110:

BEAN, BRUCE
COOLEY, PATRICE
GREEN, DOROTHY

NAVARRO, GRACE
SANCHEZ, ERIK
WILKERSON, MARCUS

BLACKBURN, ALISSA: Approve payment, Assessment & Accountability, Saturday Technology Training, effective October 16, 2013 to June 30, 2014, not to exceed 32 hours, at the hourly rate of \$26.06; account 01-0000-0-854-322-1110-1000-1130.

JACQUEZ, MARIO: Approve payment, Assessment & Accountability, Saturday Technology Training, effective October 16, 2013 to June 30, 2014, not to exceed 32 hours, at the hourly rate of \$26.06; account 01-0000-0-854-322-1110-1000-1130.

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Approve payment to the following certificated personnel, Barton Elementary School, Intensive Remediation, effective October 4, 2013 to June 30, 2014, not to exceed six (6) hours each per day, at the hourly rate of \$26.06; account 01-0000-0-774-349-1110-1000-1130:

BUESING, HEIDI
CASTRO, TONI
COOK, RYAN
FELT, ANGELA
FROST, ELAINE
GATES, MARTHA
HAAS, LYNDSY
LEDESMA, EMILY
LOPEZ, CELIA

MCINTYRE, MELISSA
MONROE, REBECCA
MORAN, JODI
OLUFSON, ALLISON
PARKER, ALCIA
ROWLEY, MICHAEL
WALKER, CHERIE
WORSHAM, JEFFREY
ZATARAY, CYNTHIA

Approve payment to the following certificated personnel, Belvedere Elementary School, Tutoring, effective October 6, 2013 to May 22, 2014, not to exceed four (4) hours each, at the hourly rate of \$26.06; account 01-0000-0-108-423-1110-1000-1130:

GLASS, DAISY

MENA LISELLA, NANCY

GRANDE, ROBERT: Approve payment, Cajon High School, Extra Class, effective August 5, 2013 to December 18, 2013, not to exceed one (1) hour per day, at the hourly rate of \$28.33; account 01-0000-0-402-05D-1110-1000-1130.

OKIYAMA, YOLANDA: Approve payment, CAPS Central, Sunrise/CAPS Program, effective September 1, 2013 to June 30, 2014, not to exceed six (6) hours per day, at the hourly rate of \$26.06; account 01-6010-0-747-459-1110-1000-1130.

Approve payment to the following certificated personnel, Curtis Middle School, Internal Substitute Coverage, after the third time, effective August 5, 2013 to May 22, 2014, at the hourly rate of \$25.00; account 01-0000-0-304-04D-1110-1000-1130:

CASANOVA, BELINDA
EVANS, CANDACE
HUISMAN, SARAH

MORLOCK, ELIZABETH
NUNEZ, MANUEL
SMITH, VANEE

CLAUSELL, REGINA: Approve payment, Educational Services, BTSA Intern Buddy, effective July 1, 2013 to June 30, 2014, not to exceed 30 hours per assigned teacher, at the hourly rate of \$26.06; account 01-0122-0-884-456-1110-1000-1130.

Certificated Personnel Report
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Approve payment to the following certificated personnel, Educational Services, BTSA Support Provider, effective July 1, 2013 to June 30, 2014, not to exceed 57 hours per assigned new teacher, at the hourly rate of \$26.06; account 01-0122-0-884-456-1110-1000-1130:

BEARD, DANA
GAZZANIGA, AMY

SMITH, SABRINA
TUCKER, LESLIE

JENSEN, KAREN: Approve payment, English Learner Programs, Project GLAD Training, effective August 20, 2013 to August 23, 2013, not to exceed 24 hours, at the hourly rate of \$19.26; account 01-4203-0-778-544-1110-1000-1130.

VEGA, NICOLE: Approve five (5) additional days, at the per diem rate of pay (\$353.05), English Learner Programs, BCLAD Stipend, effective July 1, 2013 to June 30, 2014; account 01-0000-0-302-03D-1110-1000-1110.

EVANGELISTA, MARCUS: Approve payment, Health Services, Positive Prevention (Plus) Training, effective September 10, 2013 to June 30, 2014, not to exceed six (6) hours per day for three (3) days, at the hourly rate of \$19.26; accounts 01-7090-0-128-420-1110-1000-1130 (70%) and 01-7090-0-128-423-1110-1000-1130 (30%).

Approve payment to the following certificated personnel, Highland Pacific Elementary School, Intensive Remediation, effective November 14, 2013 to May 2, 2014, not to exceed 46 hours each, at the hourly rate of \$26.06; accounts 01-7090-0-128-420-1110-1000-1130 (70%) and 01-7090-0-128-423-1110-1000-1130 (30%):

ABOYTES, SILVIA
CAMARGO, VERONICA
DEL RINCON, NAOMI
DICOSOLA, PAULA
DIEFENDORF, ELLEN
DISHMAN, VICKI
GUSMAN, VICKI

KUBITZA, ANDREW
KYLE, MARIANN
LUNA, KAREN
POSIVIATA, SUSAN
ROSS, TRACEY
WILLIAMS, DAWN

WILLIAMS, LINDA: Approve payment, Home & Hospital, Teacher, effective July 1, 2013 to June 30, 2014, not to exceed four (4) hours per day, at the hourly rate of \$28.33; account 01-0000-0-804-290-1110-1000-1130.

Certificated Personnel Report
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Approve payment to the following certificated personnel, Indian Springs High School, Professional Development, effective September 9, 2013 to June 30, 2014, not to exceed 30 hours each, at the hourly rate of \$26.06; account 01-7090-0-412-420-0000-3110-1230:

CHRISTENSON, JULIE
MATTHYS, JEANNE
MELENDEZ, SUYAPA

MONTEZ-STINE, MONICA
REYNOLDS, KIMBERLY

Approve payment to the following certificated personnel, Inghram Elementary School, Intensive Remediation, effective October 3, 2013 to April 25, 2014, not to exceed six (6) hours each per day at the hourly rate of \$26.06; accounts 01-7090-0-134-420-1110-1000-1130 (50%) and 01-7090-0-134-423-1110-1000-1130 (50%):

BUSBY, JOSEPH
CADIZ, MARIA
DUNN, BARBARA
ENSLOWSICILIANO, CARIE
FEDERICO, JANICE
FOCE, LINDA
HOFFMAN, DYNA
KIMMET, JULIE

MACHUCA, EVELYN
PARRISH, JANET
PETERSON, JESSICA
RICHARDSON, LAWANNA
RODRIGUEZ, SANTOS
RODRIGUEZ, THERESA
ROGERS, ANNA
TAYLOR, CLARENCE

Approve payment to the following certificated personnel, Jones Elementary School, Intensive Remediation, effective September 2, 2013 to May 30, 2014, not to exceed six (6) hours each per day, at the hourly rate of \$26.06; account 01-3010-0-188-501-1110-1000-1140:

APPLEGATE, VALERIE
COLLINS, JODY
DENNISTON, CRYSTAL
HANINGER, CHRISTINE
HILL-JACKSON, TALENA
HOLZBERGER, SANDY
LUCE, BONNIE
LUNA, STELLA
LYONS, JESSICA

MACIAS, JULIA
MILES, KARLA
MOCTEZUMA, BEATRIZ
MORALES, THERESA
SCOTT, LORRI
SERRAO-LEIVA, JESSICA
TRAN, DIEM
TRAN, VINH
WILLIAMS, ERIKA

Certificated Personnel Report
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Approve payment to the following certificated personnel, King Middle School, Lesson Design, effective August 1, 2013 to June 1, 2014, not to exceed 100 hours each, at the hourly rate of \$26.06; account 01-7090-0-310-423-1110-1000-1130:

| | |
|-------------------------|--------------------|
| ALEGRIA, DANIEL | KALU, G. CHIDINMA |
| ALLEN, KIM | LE, HUY |
| ANDREWS, CHRISTY | LEMONS, WHITNEY |
| BAUER, SCOTT | MERINO, KEVIN |
| BECKER, ANTHONY | MOSS, ROCHELLE |
| BOWMAN, SHINAY | MULLEN, CHARLES |
| BURKE, TERRI | OLIVO, HAROLD |
| CARLSTROM, VICTORIA | PARKER, MICHELLE |
| CARRANZA, JOHN | PHILLIPS, RIKAYAH |
| CASTRO, TANYA | QUINTANA, WILLIAM |
| CHAN, FRANCIS | RIES, CASSANDRA |
| CLOBES, ROB | RODRIGUEZ, RICHARD |
| COACHE-MUECH, CATHERINE | RODRIGUEZ, SONIA |
| COLUNGA, VALERIE | RUBIO, RACHEL |
| CORRAO-HARRIS, RUTH | SALAS, CLAUDIO |
| DOTSON, CHARLITHA | SERNA, DIANA |
| DUMOULIN, ANDREA | SERRANO, CHELSE |
| FINLEY, TAWIAH | SMITH, SABRINA |
| GORDON, LINDA | STEWART, LORI |
| GREER, LATANYA | WOMACK, JACQUELINE |
| HUNTER, HOLLY | |

CLERISSE, SUZANNE: Approve payment, Lankershim Elementary School, MM/SDC Teacher, Class Size Overage, effective October 18, 2013 to May 22, 2014. Article XV, Section 4, of the Certificated Agreement states it is necessary to pay \$10.00 per day per student, for each student exceeding the class size of 16, in excess of three (3) but not to exceed five (5); account 01-6500-0-878-802-5770-1110-1130.

FIGUEROA, MARTHA: Approve payment, Lankershim Elementary School, MM/SDC Teacher, Class Size Overage, effective September 3, 2013 to May 22, 2014. Article XV, Section 4, of the Certificated Agreement states it is necessary to pay \$10.00 per day per student, for each student exceeding the class size of 16, in excess of three (3) but not to exceed five (5); account 01-6500-0-878-802-5770-1110-1130.

SHAW, GAIL: Approve payment, Lankershim Elementary School, Program Planning, effective July 18, 2013 to July 24, 2013, not to exceed 40 hours, at the hourly rate of \$26.06; accounts 01-7090-0-140-423-1110-1000-1130 (51%) and 01-7090-0-140-420-1110-1000-1130 (49%).

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Approve payment to the following certificated personnel, Lincoln Elementary School, Student Support, effective July 1, 2013 to June 30, 2014, not to exceed six (6) hours each per day, at the hourly rate of \$26.06; account 01-7090-0-142-423-1110-1000-1130:

ALONZO, JESSICA
ALVAREZ, DIANA
BAILER, ELIZABETH
BELTRAN, JOE
CARLETON, BEATRIZ
CEDENO, LESTER
CORRUJEDO, CARMEN
CROKER, BONNIE
ERICKSON-HERNANDEZ, KATIE
FERGUSON, SUSAN
FIACCO, CHARLES
GROGRAN, CAROLYN
HARRIS, DONNA
HEMP, JENNIE
HU, QIQUING
KULD, GREGORY
LEAPHART, ROSILAND
LEONARDI, VALERIE
LESKE, JESSICA
LOPEZ, PATRICIA
LOPEZ-ALONZO, MONICA
MARSHALL, RENITA
MCELROY, AURORA

ODENING, TIMOTHY
OYES, MEGAN
PANOS, MICHELLE
PETERSON-FUNN, HOLLY
PORTILLO, VICTOR
PUNONGBAYAN, LINDA
QUINTANAR, EDUARDO
RATCLIFF-KENNEDY, DENISE
REYNOSO, HORTENCIA
RODRIGUEZ, KATHERINE
RODRIGUEZ, ROSARIO
SACRAMENTO, KATRINA
SANDUSKY, ROBIN
SARDELLI, TERESA
SELDERS, TONI
SMITH, MICHELLE
SORRELL, LATONYA
TORRES, JUANITA
VANOY-MCQUEEN, LAVANDA
WEATHERHOLTZ, TERI
WICKERSHAM, JUDY
WICKERSHAM, MICHAEL

Approve payment to the following certificated personnel, Lincoln Elementary School, Student Support, effective July 1, 2013 to June 30, 2014, not to exceed six (6) hours each per day, at the hourly rate of \$26.06; account 01-3010-0-142-501-1110-1000-1130:

ALONZO, JESSICA
ALVAREZ, DIANA
BAILER, ELIZABETH
BELTRAN, JOE
CARLETON, BEATRIZ
CEDENO, LESTER
CORRUJEDO, CARMEN
CROKER, BONNIE
(Continued)

ODENING, TIMOTHY
OYES, MEGAN
PANOS, MICHELLE
PETERSON-FUNN, HOLLY
PORTILLO, VICTOR
PUNONGBAYAN, LINDA
QUINTANAR, EDUARDO
RATCLIFF-KENNEDY, DENISE
(Continued)

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ERICKSON-HERNANDEZ, KATIE
FERGUSON, SUSAN
FIACCO, CHARLES
GROGRAN, CAROLYN
HARRIS, DONNA
HEMP, JENNIE
HU, QIQUING
KULD, GREGORY
LEAPHART, ROSILAND
LEONARDI, VALERIE
LESKE, JESSICA
LOPEZ, PATRICIA
LOPEZ-ALONZO, MONICA
MARSHALL, RENITA
MCELROY, AURORA

REYNOSO, HORTENCIA
RODRIGUEZ, KATHERINE
RODRIGUEZ, ROSARIO
SACRAMENTO, KATRINA
SANDUSKY, ROBIN
SARDELLI, TERESA
SELDERS, TONI
SMITH, MICHELLE
SORRELL, LATONYA
TORRES, JUANITA
VANOY-MCQUEEN, LAVANDA
WEATHERHOLTZ, TERI
WICKERSHAM, JUDY
WICKERSHAM, MICHAEL

Approve payment to the following certificated personnel, Marshall Elementary School, Tutoring, effective August 5, 2013 to September 30, 2013, not to exceed two (2) hours each per day, at the hourly rate of \$26.06; account 01-3181-0-146-507-1110-1000-1130:

AMORI, MEREDITH
BRUYNEEL, CATHERINE
CORTEZ, AMY
DELHAUER, ELLEN
FARMER, MISTY
FISHER, DANA
GRIFFIN, MARSHA
HERRERA, ALEJANDRA

JOHNSON, MARYSIA
KING, ROBERT
MELCHER, STACEY
MERCADO, ROBERT
MESTLIN, MONJA
PITZER, JOELLE
RAMOS, PEDRO
WANDRIE, LIDIA

GUY, KAREN: Approve payment, Pacific High School, Parent Institute, effective June 4, 2013 to June 30, 2013, not to exceed 16 hours, at the hourly rate of \$26.06; account 01-3010-0-404-501-1110-1000-1130.

IKEANYI, CHIMEZIE: Approve payment, Pacific High School, Lesson Design, effective July 1, 2013 to May 23, 2014, not to exceed 82 hours, at the hourly rate of \$26.06; account 01-0125-0-404-422-1110-1000-1130.

MARINELLI, DIANE: Approve payment, Pacific High School, Student Supervision, effective October 7, 2013 to May 16, 2014, not to exceed 40 hours, at the hourly rate of \$26.06; account 01-0125-0-404-422-1110-1000-1130.

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NIEHUS, GERALD: Approve payment, Pacific High School, Student Supervision, effective October 7, 2013 to May 16, 2014, not to exceed 120 hours, at the hourly rate of \$26.06; account 01-0125-0-404-422-1110-1000-1130.

RYSER, STEVEN: Approve payment, Pacific High School, Website Design, effective August 1, 2013 to December 31, 2013, not to exceed 30 hours, at the hourly rate of \$26.06; account 01-5811-0-404-511-1110-1000-1130.

STEWART, HOPE: Approve payment, Pacific High School, CELDT Testing, effective July 5, 2013 to October 31, 2013, not to exceed 90 hours, at the hourly rate of \$26.06; account 01-0000-0-404-144-1110-1000-1130.

URENA, TIFFANY: Approve payment, Pacific High School, CELDT Training, effective June 27, 2013, not to exceed six (6) hours, at the hourly rate of \$19.26; account 01-0000-0-404-144-1110-1000-1130.

WELLIVER, CAROLYN: Approve payment, Pacific High School, CELDT Testing, effective July 5, 2013 to October 31, 2013, not to exceed 122 hours, at the approved hourly ROP rate of \$19.26; account 01-0000-0-404-144-1110-1000-1130.

WELLIVER, CAROLYN: Approve payment, Pacific High School, Lesson Design, effective July 1, 2013 to May 23, 2014, not to exceed 111 hours, at the approved hourly ROP rate of \$19.26; account 01-0125-0-404-422-1110-1000-1130.

Approve five (5) additional days, at the per diem rate of pay (\$481.84), to each of the following certificated personnel, Psychological Services, Psychologist, effective August 5, 2013 to June 30, 2014; account 01-6512-0-878-802-5001-3120-1230:

PARRES, FREDERICO

WEBBER, NATHAN

Approve payment to the following certificated personnel, Richardson PREP HI, Parent Support, effective August 5, 2013 to September 30, 2013, not to exceed two (2) hours each, at the hourly rate of \$26.06; account 01-0125-0-312-422-1110-1000-1130:

POOLE, KATHRYN

WING, BRYAN

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Approve payment to the following certificated personnel, Rio Vista Elementary School, Tutoring, effective July 1, 2013 to June 30, 2014, not to exceed six (6) hours each per day, at the hourly rate of \$26.06; account 01-3010-0-170-501-1110-1000-1130:

BEARD, DANA
BOWMAN, MARYANN
CARBAJAL, YVONNE
CASEY, TAMIKA
DETERS, RANDALL
DIXON, JUANITA
FREEMAN, EBONI
HA-KAO, NY
JESSAMY, SHAUNDALA
KESSEE, HELEN
KNOWLTON, CHERYL

LAVENDER, JOANNE
LEIVA, DOLORES
MCKEY, TARAS
MORRISON, MARY
MOSS, ROBERT
QUINTERO, YOLANDA
ROWLAND, BARBARA
SEYOUM, SABA
STAVNESS, MICHELLE
WALOS, MARC

YANEZ, VIRGINIA: Approve payment, San Andreas High School, Positive Behavior Support (PBS) Program, effective September 6, 2013 to May 22, 2014, not to exceed 20 hours, at the hourly rate of \$26.06; account 01-7090-0-502-423-1110-1000-1130.

MADRID, VIRGINIA: Approve payment, San Bernardino High School, Lesson Design, effective July 15, 2013 to July 31, 2013, not to exceed 32 hours, at the hourly rate of \$26.06; account 01-7090-0-406-420-1110-1000-1130.

Approve payment to the following certificated personnel, San Bernardino High School, Program Planning, effective October 1, 2013 to May 30, 2014, not to exceed 40 hours each, at the hourly rate of \$26.06; account 01-7400-0-406-436-1110-1000-1130:

PARKER, MARLAN
SCHMIDT, ROCHELLE

WOOD, MAUREEN

Approve payment to the following certificated personnel, San Bernardino High School, Program Planning, effective August 30, 2013 to May 30, 2014, not to exceed hours as indicated, at the hourly rate of \$26.06; account 01-7400-0-406-436-1110-1000-1130:

EVANS, ANNETTE - 50 hours
GUILLORY, CHIKIA - 60 hours
JURAS, SHERRIE - 50 hours
KIRBY, ROBERT - 50 hours
LARKIN, ALAN - 50 hours
(Continued)

OLSEN, KRISTINA - 50 hours
OSBORNE, LARRY - 50 hours
PAYAN, RACHAEL - 50 hours
RITCHIE, CURTIS - 50 hours
ROMERO MANUEL - 60 hours
(Continued)

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MOORE, LINDA - 50 hours
NIEHUS, MONIKA - 50 hours

SCHMIDT, ROCHELLE - 50 hours
TOMPSON, NACHE - 60 hours

Approve payment to the following certificated personnel, San Bernardino High School, Tutoring After School and Saturday, effective August 24, 2013 to May 30, 2014, not to exceed hours as indicated, at the hourly rate of \$26.06; account 01-3010-0-406-501-1110-1000-1130:

ALVAREZ, JENNIFER - 40 hours
BAKER, CORDELL - 198 hours
BEAUMON, SHANNON - 40 hours
CABRAL, RENE - 290 hours
CARVER, SCOTT - 29 hours
CORIGLIANO, CLIFFORD - 104 hours
DREWITZ, MONICA - 315 hours
ELLIOTT, KERI - 16 hours
EVANS, ANNETTE - 29 hours
GRAHAM, DARIN - 20 hours
HINKLEMAN, JOHN - 40 hours

KASSIM, ABDUL - 20 hours
KIRBY, ROBERT - 80 hours
MADRID, VIRGINIA - 128 hours
MANER, JACQUELINE - 100 hours
MARUNO, CARRIE - 16 hours
MUNOZ, ANA - 40 hours
PARKER, MARLAN - 40 hours
PEREZ, KRISTINA - 80 hours
SCHMIDT, ROCHELLE - 40 hours
WOOD, MAUREEN - 40 hours

Approve payment to the following certificated personnel, Secondary Education, CAPP Grant Program Planning, effective July 1, 2013 to June 30, 2014, not to exceed hours as indicated, at the hourly rate of \$26.06; account 01-9055-0-879-310-1110-1000-1130:

BEHLER, TIMOTHY - 40 hours
BURKE, TERRI - 100 hours

KALU, G. CHIDINMA - 40 hours

Approve payment to the following certificated personnel, Secondary Education, Common Core Training/Unit Writing, effective October 1, 2013 to June 30, 2014, not to exceed 40 hours each, at the hourly rate of \$26.06; account 01-7405-0-879-435-1110-1000-1130:

ALCANTARA, YVONNE
BARNETT, ASHLEY
BURT, KRYSTLE
CAMPION, ROXANNE
CARRILLO, HECTOR
CASILLAS, YESENIA
DOLL, MICHAEL
DONOHUE, MASON
FREEMAN, KARI
GOMEZ, ELIZABETH
(Continued)

KRUK, GERALDINE
LEFORT, LAWRENCE
MAKHMUDYAN, VERGINE
MARQUEZ, LAURA
MARTINEZ, GLORIA
MCKAGUE, SCOTT
OLSON, AXEL
PAINTER, TREG
PEREZ, KRISTINA
SCHIPPELL, CHRISTINA
(Continued)

Certificated Personnel Report
November 5, 2013

HAINES, LEE
HERNANDEZ, CARLA
JORDON, CLAUDIA

SUGIRTHANRAJ, SHANTHI
TORRES, PERSIDA
VIAL, JESSICA

PENA, VERONICA: Approve payment, Shandin Hills Middle School, Tutoring, effective August 5, 2013 to September 30, 2013, not to exceed 100 hours, at the hourly rate of \$26.06; account 01-3181-0-316-507-1110-1000-1130.

Approve payment to the following certificated personnel, Shandin Hills Middle School, Program Planning, effective August 26, 2013 to September 30, 2013, not to exceed 15 hours each, at the hourly rate of \$19.26; account 01-3181-0-316-507-1110-1000-1130:

ALEXANDER, AIMIE
ALLO, JENNIFER
ANGUIANO, MARY
BEE, VANCE
BEESON, CHRISTOPHER
BERST, MARK
BLUHM, DENNIS
BROOKS, JULIE
BRUDER, RALEEN
CASSADY, SEAN
CONAG, JESSICA
DOYLE, PATTI
DURANT, JACQUAY
GOOLSBY, LANIKA
GRAY, KRYSTAL
HEINS, ROBERT
HUNTER, DWIGHT
JHUNKE, JEFFREY
KHALED, GENA
KNUTSON, KRISTOPHER
LACHHEB, DENISE
LOPEZ, STEPHANIE

MAGDALENO, LEONARD
MC CONNELL, BRENDA
MUIR, ERIN
NCUBE, SITEMBISO
NIEWOEHRER, TERI
OCASIO, NICOLE
ORTEGA, ANEL
PENA, VERONICA
PEREZ, DENNIS
POLLITT, KAREN
RONDHOLZ, DAWN
ROYER, TODD
RUHA, MARNEE
SAENZ, PEDRO
SALTO-AGUILAR, BEATRIZ
SMITH, NANCY
SUGIRTHARAJ, SHANTHI
THOMSON, CLIFFORD
TRENT, JENNY
TRUONG, PHI
WASHBURN, JOHN
WRIGHT, KRISTINA

Approve payment to the following certificated personnel, Shandin Hills Middle School, Tutoring, effective August 26, 2013 to September 30, 2013, not to exceed 20 hours each, at the hourly rate of \$26.06; account 01-3181-0-316-507-1110-1000-1130:

ALEXANDER, AIMIE
(Continued)

MAGDALENO, LEONARD
(Continued)

Certificated Personnel Report
November 5, 2013

ALLO, JENNIFER
ANGUIANO, MARY
BEE, VANCE
BEESON, CHRISTOPHER
BERST, MARK
BLUHM, DENNIS
BROOKS, JULIE
BRUDER, RALEEN
CASSADY, SEAN
CONAG, JESSICA
DOYLE, PATTI
DURANT, JACQUAY
GOOLSBY, LANIKA
GRAY, KRYSTAL
HEINS, ROBERT
HUNTER, DWIGHT
JHUNKE, JEFFREY
KHALED, GENA
KNUTSON, KRISTOPHER
LACHHEB, DENISE
LOPEZ, STEPHANIE

MC CONNELL, BRENDA
MUIR, ERIN
NCUBE, SITEMBISO
NIEWOEHNER, TERI
OCASIO, NICOLE
ORTEGA, ANEL
PENA, VERONICA
PEREZ, DENNIS
POLLITT, KAREN
RONDHOLZ, DAWN
ROYER, TODD
RUHA, MARNEE
SAENZ, PEDRO
SALTO-AGUILAR, BEATRIZ
SMITH, NANCY
SUGIRTHARAJ, SHANTHI
THOMSON, CLIFFORD
TRENT, JENNY
TRUONG, PHI
WASHBURN, JOHN
WRIGHT, KRISTINA

Approve payment to the following certificated personnel, Shandin Hills Middle School, Program Planning, effective August 26, 2013 to September 30, 2013, not to exceed 36 hours each, at the hourly rate of \$19.26; account 01-3181-0-316-507-1110-1000-1130:

POLLITT, KAREN

SALTO-AGUILAR, BEATRIZ

Approve payment to the following certificated personnel, Sierra High School, Department Chairpersons, effective July 1, 2013 to May 23, 2014. Department Chairs at Alternative/Continuation schools are paid 1.5% of Column XX, Step 1, of the Certificated Teachers Salary Schedule; account 01-0000-0-504-05D-1110-1000-1110:

BRISCOE, TRAVIS
COOPER, LINDA
DREWITZ, BRADLEY
MUNOZ, MIKE
TAYLOR, SEAN
WHITE, JACK

- Social Studies
- English
- Math
- Physical Education
- Science
- Vocational Education

Certificated Personnel Report
November 5, 2013

GARNER, JESSICA: Approve payment, Special Education, Student Support, effective July 1, 2013 to July 30, 2013, not to exceed 20 hours, at the hourly rate of \$26.06; account 01-6500-0-878-802-5770-1110-1130.

LEROY, CHRISTINA: Approve payment, Special Education, Student Support, effective July 1, 2013 to July 30, 2013, not to exceed 20 hours, at the hourly rate of \$26.06; account 01-6500-0-878-802-5770-1110-1130.

Approve payment to the following certificated personnel, Special Education, Tutoring, effective July 1, 2013 to June 30, 2014, not to exceed 50 hours, at the hourly rate of \$26.06; account 01-6500-0-878-802-5770-1120-1130:

CUSSON, VALERIE

SMITH, DEBRA

Approve payment to the following certificated personnel, Special Education, Program Planning, effective September 1, 2013 to September 30, 2013, not to exceed 32 hours, at the hourly rate of \$26.06; account 01-6500-0-878-802-5750-1110-1130:

PIMENTEL, DAVID

WRIGHT, AMANDA

Approve payment to the following certificated personnel, Thompson Elementary School, Intensive Remediation, effective September 15, 2013 to April 15, 2014, not to exceed one (1) hour per day for three (3) days per week each, at the hourly rate of \$26.06; account 01-3010-0-176-501-1110-1000-1130:

ANTILLON, LINDA
BEIMBORN, SARA
BENSON, LINDA
BOWLING, RICK
BROADWAY-COFFER, BRENDA
CRAIN, THERESA
FUJIWARA, HEATHER
GARDNER, MIKE
GOZZO, KIM
GRANT-DAVARI, DEBORAH
HROVAT, ROBERTA
JUSTIS-DAVIS, GLORIA
KWON, JEANETTE

LAY, SHERRIE
LOVELAND, CARRIE
LUNA, FELICIA
NELLANY, DENNIS
NOBILE, MICHELLE
RYAN, JUSTIN
STEPHENSON, HEATHER
SUTTON, BRANDY
TAYLOR, LAURA
TURNER, GLENNIS
WOOLARD, CAROLINE
ZOULKO, KENDRA

Certificated Personnel Report
November 5, 2013

Approve payment to the following certificated personnel, Warm Springs Elementary School, Intensive Remediation, effective August 1, 2013 to May 30, 2014, not to exceed 80 hours, at the hourly rate of \$26.06; account 01-7090-0-182-423-1110-1000-1130:

ALBA, MARIBEL
CALDERON, RUTH
FLORES-SANZ, LORENA
FRIEND, SONIA

MENDOZA, KATHIA
RAMIREZ, LEANDRA
SANGUINO, GRETTEY
SANZ, LIZETTE

Approve payment to the following certificated personnel, Warm Springs Elementary School, Intensive Remediation, effective August 1, 2013 to May 30, 2014, not to exceed 80 hours, at the hourly rate of \$26.06; account 01-3010-0-182-501-1110-1000-1130:

ALBA, MARIBEL
ALVARADO EVERETT, INEZ
ANTOS, ELISABETH
AVETA, GARY
BRETT, BEVERLY
BURNS, BRENDA
CALDERON, RUTH
CANDIA, ELIZABETH
CARNEY, KERRY
CURTIS, LUISA
DELGADO, MARLENE
DUFF, BRIAN
FLORES-SANZ, LORENA
FRIEND, SONIA
HERRIN, KEIANA
KOUYOUMDJIAN, ERIN

MCCLELLAN, THOMAS
MCQUEEN, HEIDI
MENDOZA, KATHIA
NEUFELD, LAURIE-PAT
NICHOLSON, MARGUERITE
RAMIREZ, LEANDRA
REED, JILL
RICHARDS-MOELLER, CAROL
ROBINSON, STEPHANIE
ROUT, LAUREN
SANGUINO, GRETTEY
SANZ, LIZETTE
SUNDERLAND, LESLIE
VERGILIO, SUSAN
WARRICK, ANNE
WILLIAMS, LINDA

Approve payment to the following certificated personnel, Warm Springs Elementary School, Intensive Remediation, effective October 1, 2013 to March 28, 2014, not to exceed 30 hours, at the hourly rate of \$26.06; account 01-000-0-774-349-1110-1000-1130:

ALBA, MARIBEL
ALVARADO EVERETT, INEZ
ANTOS, ELISABETH
AVETA, GARY
BRETT, BEVERLY
BURNS, BRENDA
(Continued)

MCCLELLAN, THOMAS
MCQUEEN, HEIDI
MENDOZA, KATHIA
NEUFELD, LAURIE-PAT
NICHOLSON, MARGUERITE
RAMIREZ, LEANDRA
(Continued)

Certificated Personnel Report
November 5, 2013

CALDERON, RUTH
CANDIA, ELIZABETH
CARNEY, KERRY
CURTIS, LUISA
DELGADO, MARLENE
DUFF, BRIAN
FLORES-SANZ, LORENA
FRIEND, SONIA
HERRIN, KEIANA
KOUYOUMDJIAN, ERIN

REED, JILL
RICHARDS-MOELLER, CAROL
ROBINSON, STEPHANIE
ROUT, LAUREN
SANGUINO, GRETTEY
SANZ, LIZETTE
SUNDERLAND, LESLIE
VERGILIO, SUSAN
WARRICK, ANNE
WILLIAMS, LINDA

CERTIFICATED SUBSTITUTES

Approve payment to the following certificated substitute teachers for the 2013-2014 school year,
at the established daily rate of \$125.00:

ACOSTA, JESSICA
ACUNA, BARBARA
AGUAYO, CHRISTINA
ALBA, VANESSA
AWAD, SHARON
BAXA, ELISEO
BROWN, JUANELL
BUTTERFIELD, BRUCE
CALDERON, MARICELA
CHAPPELL, KRISTA
FLANAGAN, STEPHANIE
FLORICK, REGINA
FRANZ, CORY
GONZALEZ, CYNTHIA
GONZALEZ, GILLERMO
GUZMAN, EDWARD

HERNANDEZ, JACQUELINE
KOLENDOWICZ, JULIE
LAMAR, NATALIE
LORENZO-JUAN, ANGELINA
MARTINEZ, ROCKY
MYERS, WINTER
NOGAFSKY, CYNTHIA
PEREZ, VERONICA
RUIZ, MONICA
SAENZ, EILEEN
SING, BRENDA
SMITH, RENEE
STEWART, BRITTANY
TESORIERO, GABRIELA
WANDSBERG, MAYA
WHITTAKER, DENNIS

Approve payment to the following certificated substitute teachers for the 2013-2014 school year,
at the established daily rate of \$135.00:

HOBBS, CATRINA

Certificated Personnel Report
November 5, 2013

LEAVE OF ABSENCE
CERTIFICATED

FAMILY LEAVE

GRIMM, CHRISTINA
Teacher
Curtis Middle School

Beginning October 7, 2013
and continuing through
October 28, 2013

MACIAS-WILLIAMS, ELAINE
Teacher
Monterey Elementary School

Beginning November 22, 2013
and continuing through
December 13, 2013

MONAGAS, ROSA
Psychologist
Psychological Services

Beginning November 8, 2013
and continuing through
December 20, 2013

CLASSIFIED

PERSONNEL RECOMMENDATIONS

BE IT RESOLVED that the Board of Education approves the following classified personnel actions. These are in accordance with Board adopted rules and regulations and the District's Affirmative Action Policy. The assignment is current and the Administration reserves the right to reassign employees to other locations according to existing agreement and procedures.

EMPLOYMENT

Approve the employment of the following:

BICONDOVA, KALEEN: Student Intern, Rodriguez, \$10.00 per hour, effective October 1, 2013 through June 30, 2014.

COCKRILL, BRIANNA: Student Intern, Cajon, \$8.00 per hour, effective October 2, 2013 through June 30, 2014.

EUDAVE, MARIA: Custodian I, Arrowview, salary range 32, step 1, 8 hours, 12 months, \$13.81 per hour, effective October 15, 2013.

FELTON, JOSEPH: Project Workability, Transition, \$8.00 per hour, effective October 3, 2013 through August 8, 2014.

GARCIA RAMIREZ, EVELYN: Student Intern, Cajon, \$8.00 per hour, effective September 27, 2013 through June 30, 2014.

PELAYO, ANGEL: Custodian I, King, salary range 32, step 1, 8 hours, 12 months, \$13.81 per hour, effective October 16, 2013.

RIGGLE, PAMELA: Custodian I, Curtis, salary range 32, step 1, 8 hours, 12 months, \$13.81 per hour, effective October 16, 2013.

RUVALCABA, ERNESTO: Student Intern, Middle College, \$10.00 per hour, effective October 1, 2013 through June 30, 2014.

SANCHEZ, ADALBERTO: Project Workability, Transition, \$8.00 per hour, effective October 15, 2013 through June 30, 2018.

Classified Personnel Report
November 5, 2013

SMITH, STEVEN: Project Workability, Transition, \$8.00 per hour, effective October 10, 2013 through July 20, 2017.

SNODGRASS, JEFFREY: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective October 14, 2013 through December 18, 2013.

TITTLE, JESSICA: Morning Duty Aide, Curtis, 1 hour, 9 months, \$8.04 per hour, effective October 14, 2013.

TORRES, LUIS: Project Workability, Transition, \$8.00 per hour, effective October 10, 2013 through July 13, 2016.

VALLE, JUAN: Project Workability, Transition, \$8.00 per hour, effective October 3, 2013 through August 8, 2014.

VASQUEZ, ARTURO: Custodian I, Serrano, salary range 32, step 1, 8 hours, 12 months, \$13.81 per hour, effective October 15, 2013.

VELAZQUEZ, EMMA: Custodian I, Brown, salary range 32, step 1, 8 hours, 10 months, \$13.81 per hour, effective October 16, 2013.

WILCOTS, MAYA: Project Workability, Transition, \$8.00 per hour, effective October 15, 2013 through August 28, 2015.

WILLIAMS, ASHLEY: Student Intern, Alternative Learning, \$10.00 per hour, effective October 2, 2013 through June 30, 2014.

WRIGHT, WILLIAM: Custodian I, Hunt, salary range 32, step 1, 8 hours, 12 months, \$13.81 per hour, effective October 16, 2013.

Amend Board action of June 4, 2013 to read as follows:

ADCOCK, NICHOLAS: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

AMES, LUCILLE: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

AVELAR PACHECO, KELVIN: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

Classified Personnel Report
November 5, 2013

CANDIA, ENRIQUE: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

FOX, FAJAMARAH: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

GREEN, JOH'NAY: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

RUVALCABA, MARK: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

SANCHEZ, BRIAN: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

Amend Board action of July 2, 2013 to read as follows:

ARAGANDA, VICTORIA: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

BAUTISTA, LUIS: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

BUCKHALTER, KYRIE: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

CRUZ, ARLENE: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

ESCALON, DULCE: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

ESQUEDA, ERICK: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

HANSEN, NICOLE: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

HASLETT, DAVID: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

Classified Personnel Report
November 5, 2013

HERNANDEZ, JUAN: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

HUBBERT, SELIS: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

JACKSON, CLINISE: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

JIMINEZ, BRANDY: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

JONES, BRASHONA: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

KEGG, JACOB: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

KING, CURENA: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

Amend Board action of July 23, 2013 to read as follows:

ALCALA, GABRIEL: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

BELTRAN, ALEXANDER: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

BONDS, MASON: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

CASTRO, SAMUEL: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

FERGUSON, ALEXIS: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

HADDAD, TIMOTHAUS: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18 2013.

Classified Personnel Report
November 5, 2013

HERNANDEZ, OCTAVIO: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

HESTER, NICOLE: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

LOPEZ, ERIC: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

MOLINA, CHRISTIAN: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

RAMIREZ, BRIANA: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

RODGERS, ROYCE: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

ROJAS, IAN: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

ROLDAN, FRANKY: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

STOWE, MELODIE: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

THOMAS, CURIA: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

TORRES, KARLA: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

TROPET, TAYLOR: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

VEGA, VERONICA: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

Classified Personnel Report
November 5, 2013

Amend Board action of August 6, 2013 to read as follows:

BECERRA, MICHAEL: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

GAMA, CHRISTINA: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

HERNANDEZ, GRACIELA: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

HOSEY, KAYLA: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

SCOTT, DESTINY: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

SCOTT, GLORIA: Student Cafeteria Worker, Nutrition Services, \$8.00 per hour, effective August 1, 2013 through December 18, 2013.

FIGUEROA, CARMEN: Rescind Board action of September 17, 2013, Food Worker Trainee, Marshall, salary range 23A, step 1, 1 ½ hours, 9 months, \$9.90 per hour, effective August 26, 2013.

Approve the partial restoration of the following:

FLORES BRAVO, DANY: Microcomputer Specialist I MAC, Lankershim, salary range 40A, step 5A1, 4 hours, 12 months, \$23.00 per hour, to Microcomputer Specialist I MAC, Lytle Creek, salary range 40A, step 5A1, 6 hours, 12 months, \$23.00 per hour, effective October 14, 2013.

CANTU, CECILIA: Clerk I, Sierra, salary range 30A, step 2, 5 hours, 9 months, \$13.55 per hour, effective October 14, 2013.

RE-EMPLOYMENT

Approve the reemployment of the following:

BAYARDO, ANA: Education Assistant III Spanish, Belvedere, salary range 32, step 1, 4 hours, 9 months, \$13.81 per hour, effective October 21, 2013.

Classified Personnel Report
November 5, 2013

ESTRADA, EVA: Noon Duty Aide, Rodriguez, 2 hours, 9 months, \$8.04 per hour, effective October 1, 2013.

JONES, CHEILENA: Project Workability, Transition, \$8.00 per hour, effective October 1, 2013 through March 18, 2017.

RIVAS, MEGAN: Library Assistant, Jones, salary range 28A, step 4, 3 hours, 9 months, \$13.55 per hour, effective October 2, 2013.

ADDITIONAL ASSIGNMENTS

Approve the additional assignment of the following:

BARELA, HOLLIE: Substitute Instructional, \$11.03 per hour, effective October 14, 2013.

BENITEZ, IMELDA: Recreation Aide, Wong, 3 hours, 9 months, \$8.04 per hour, effective September 23, 2013.

CAMARGO, SONIA: Student Intern, Arroyo Valley, \$10.00 per hour, effective July 1, 2013 through June 30, 2014.

CARL, SIERRRA: Recreation Aide, Wong, 3 hours, 9 months, \$8.04 per hour, effective October 7, 2013.

CASILLAS, KANDICE: Student Intern, Shandin Hills, \$10.00 per hour, effective October 1, 2013 through June 30, 2014.

CASTANEDA, MELISSA: Student Intern, Arroyo Valley, \$10.00 per hour, effective July 1, 2013 through October 14, 2013.

CENTENO, MARIA: Noon Duty Aide, Little Mountain, 2 hours, 9 months, \$8.04 per hour, effective October 14, 2013.

ELLIS, NICOLE: Student Intern, Hillside, \$10.00 per hour, effective October 7, 2013 through June 30, 2014.

FONG, CHARLES: Student Intern, Warm Springs, \$10.00 per hour, effective September 26, 2013 through June 30, 2014.

Classified Personnel Report
November 5, 2013

GONZALEZ, ANA: Substitute Morning Duty Aide, \$8.04 per hour, Substitute Recreation Aide, \$8.04 per hour, effective September 1, 2013.

LOZANO, JOVANI: Recreation Aide, Arrowhead, 2 hours, 9 months, \$8.04 per hour, effective September 19, 2013.

MARTINEZ, MAYRA: Noon Duty Aide, Emmerton, 2 hours, 9 months, \$8.04 per hour, effective September 20, 2013.

MUNGUIA, MARTHA: Recreation Aide, Alessandro, 2 hours, 9 months, \$8.04 per hour, effective September 25, 2013.

ORTEGA, LESLIE: Student Intern, Arroyo Valley, \$10.00 per hour, effective July 1, 2013 through June 30, 2014.

PATALANO, JESSICA: Student Intern, Shandin Hills, \$10.00 per hour, effective October 1, 2013 through June 30, 2014.

POPAT, SHIRIN: Morning Duty Aide, Brown, 1 hour, 9 months, \$8.49 per hour, effective September 25, 2013.

PORTOBANCO, LUIS: Student Intern, Arroyo Valley, \$10.00 per hour, effective July 1, 2013 through June 30, 2014.

RHODES, CHRISTINE: Recreation Aide, Marshall, 3 hours, 9 months, \$8.04 per hour, effective August 5, 2013.

RHODES, CHRISTINE: Morning Duty Aide, Marshall, 1 hour, 9 months, \$8.04 per hour, Noon Duty Aide, Marshall, 1 ½ hours, 9 months, \$8.04 per hour, effective August 20, 2013.

RODRIGUEZ, DENISE: Student Intern, Shandin Hills, \$10.00 per hour, effective October 1, 2013 through June 30, 2014.

RODRIGUEZ, VANESSA: Student Intern, Shandin Hills, \$10.00 per hour, effective October 1, 2013 through June 30, 2014.

RODRIGUEZ, YSENIA: Substitute Morning Duty Aide, \$8.04 per hour, Substitute Noon Duty Aide, \$8.04 per hour, effective September 17, 2013.

Classified Personnel Report
November 5, 2013

RUIZ, MARIA: Student Intern, Shandin Hills, \$10.00 per hour, effective October 1, 2013 through June 30, 2014.

SANDOVAL, MONICA: Student Intern, Arroyo Valley, \$10.00 per hour, effective July 1, 2013 through June 30, 2014.

SNAVELY, ANA: Senior Recreation Aide, Belvedere, 6 hours, 9 months, \$9.45 per hour, effective September 24, 2013.

SWOGGER, PATRICIA: Noon Duty Aide, North Park, 2 hours, 9 months, \$8.04 per hour, effective September 30, 2013.

TICKELL, MEGAN: Student Intern, Human Resources Classified, \$10.00 per hour, effective September 20, 2013 through June 30, 2014.

TREJO, ROSA: Morning Duty Aide, Thompson, ½ hour, 9 months, \$8.04 per hour, effective October 1, 2013.

WOLLENBURG, SHANNON: Student Intern, Shandin Hills, \$10.00 per hour, effective October 1, 2013 through June 30, 2014.

ZIMMERMAN, BRAD: Substitute Recreation Aide, \$8.04 per hour, Substitute Morning Duty Aide, \$8.04 per hour, effective October 14, 2013.

ZIMMERMAN, JOSHUA: Substitute Recreation Aide, \$8.04 per hour, Substitute Morning Duty Aide, \$8.04 per hour, effective October 14, 2013.

TRANSFERS

Approve the voluntary transfer of the following:

GORY, MISTI: Clerk II, Communications, salary range 33, step 6, 8 hours, 12 months, \$17.48 per hour, to Clerk II, Elementary Instruction, salary range 33, step 6, 8 hours, 12 months, \$17.48 per hour, effective October 7, 2013.

RODRIGUEZ, SHARON: Bilingual Clerk II, Building Services, salary range 33, step 5, 8 hours, 12 months, \$17.09 per hour, to Clerk II, Secondary Education, salary range 33, step 5, 8 hours, 12 months, \$16.80 per hour, effective October 23, 2013.

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YEAKEL, SUSANNA: Library Assistant, North Park, salary range 28A, step 6, 5 hours, 9 months, \$14.65 per hour, to Library Assistant, Del Rosa, salary range 28A, step 6, 5 hours, 10 months, \$14.65 per hour, effective October 16, 2013.

SALARIES / MISCELLANEOUS

Approve the night shift differential stipend of the following:

DELGADO, BRIGIDA: Public Safety Dispatcher, School Police, salary range 37, step 2A2, 8 hours, 12 months, \$18.17 per hour, to \$18.34 per hour, effective October 1, 2013.

FALCON, JONATHAN: School Police Officer, School Police, salary range 44, step 1, 8 hours, 12 months, \$21.34 per hour, to \$21.55 per hour, effective July 1, 2013.

FALCON, JONATHAN: School Police Officer, School Police, salary range 44, step 1, 8 hours, 12 months, \$22.11 per hour, to \$22.33 per hour, effective September 30, 2013.

LAND, JEANNE: Public Safety Dispatcher, School Police, salary range 37, step 6, 8 hours, 12 months, \$20.44 per hour, to \$20.64 per hour, effective October 1, 2013.

LAND, JEANNE: Public Safety Dispatcher, School Police, salary range 37, step 6, 8 hours, 12 months, \$20.44 per hour, to \$20.64 per hour, effective October 28, 2013.

O'GRADY, KELLY: Public Safety Dispatcher, School Police, salary range 37, step 2, 8 hours, 12 months, \$17.48 per hour, to \$17.65 per hour, effective October 9, 2013.

O'GRADY, KELLY: Public Safety Dispatcher, School Police, salary range 37, step 2, 8 hours, 12 months, \$17.48 per hour, to \$17.65 per hour, effective October 16, 2013.

O'GRADY, KELLY: Public Safety Dispatcher, School Police, salary range 37, step 2, 8 hours, 12 months, \$17.48 per hour, to \$17.65 per hour, effective October 23, 2013.

O'GRADY, KELLY: Public Safety Dispatcher, School Police, salary range 37, step 2, 8 hours, 12 months, \$17.48 per hour, to \$17.65 per hour, effective October 30, 2013.

Approve the removal of night shift differential of the following:

FALCON, JONATHAN: School Police Office, School Police, salary range 44, step 1, 10 hours, 12 months, \$22.33 per hour, to \$22.11 per hour, effective July 20, 2013.

Classified Personnel Report
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LAND, JEANNE: Public Safety Dispatcher, School Police, salary range 37, step 6, 8 hours, 12 months, \$20.64 per hour, to \$20.44 per hour, effective October 15, 2013.

O'GRADY, KELLY: Public Safety Dispatcher, School Police, salary range 37, step 2, 8 hours, 12 months, \$17.65 per hour, to \$17.48 per hour, effective October 4, 2013.

O'GRADY, KELLY: Public Safety Dispatcher, School Police, salary range 37, step 2, 8 hours, 12 months, \$17.65 per hour, to \$17.48 per hour, effective October 11, 2013.

O'GRADY, KELLY: Public Safety Dispatcher, School Police, salary range 37, step 2, 8 hours, 12 months, \$17.65 per hour, to \$17.48 per hour, effective October 18, 2013.

O'GRADY, KELLY: Public Safety Dispatcher, School Police, salary range 37, step 2, 8 hours, 12 months, \$17.65 per hour, to \$17.48 per hour, effective October 25, 2013.

O'GRADY, KELLY: Public Safety Dispatcher, School Police, salary range 37, step 2, 8 hours, 12 months, \$17.65 per hour, to \$17.48 per hour, effective November 1, 2013.

STEWART III, JOHN: School Police Officer, School Police, salary range 44, step 6, 10 hours, 12 months, \$26.23 per hour, to \$25.97 per hour, effective July 1, 2013.

WORKING OUT OF CLASSIFICATION

Approve the temporary rate increase while working out of classification of the following:

BEULER, JEFFERY: Carpenter, Building Services, salary range 41, step 6, 8 hours, 12 months, \$23.92 per hour, to Carpenter & Related Trades Supervisor, Building Services, salary range 44, step 6, 8 hours, 12 months, \$26.90 per hour, effective October 7, 2013 through October 15, 2013.

BREWER, ANNETTE: Senior Food Production Worker, Nutrition Services, salary range 36, step 6A4, 8 hours, 12 months, \$21.26 per hour, to Nutrition Services Manager II, Nutrition Services, salary range 39, step 6A4, 8 hours, 12 months, \$23.92 per hour, effective November 1, 2013 through February 28, 2014.

CARRANZA, MICHELLE: Senior Caterer, Nutrition Services, salary range 33A, step 6, 8 hours, 12 months, \$17.83 per hour, to Nutrition Center Chef, Nutrition Services, salary range 36A, step 6, 8 hours, 12 months, \$20.05 per hour, effective November 1, 2013 through February 28, 2014.

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DE LA TORRE, CATHY: Secretary III, Human Resources Certificated, salary range 39, step 6, 8 hours, 12 months, \$22.55 per hour, to Administrative Assistant, Human Resources Certificated, salary range 42, step 6, 8 hours, 12 months, \$25.37 per hour, effective September 30, 2013 through October 9, 2013.

DE LA TORRE, CATHY: Secretary III, Human Resources Certificated, salary range 39, step 6, 8 hours, 12 months, \$22.55 per hour, to Administrative Assistant, Human Resources Certificated, salary range 42, step 6, 8 hours, 12 months, \$25.37 per hour, effective October 11, 2013 through October 14, 2013.

DE MILLE, ANTHONY: Nutrition Services Supervisor, Nutrition Services, salary range 45, step 5, 8 hours, 228 days, \$363.00 per diem, to Nutrition Program Manager, Nutrition Services, salary range 51, step 5, 8 hours, 228 days, \$396.92 per diem, effective November 1, 2013 through February 28, 2014.

DRIVER, TELETHA: Food Worker Trainee, Lincoln, salary range 23A, step 6, 1 ½ hours, 12 months, \$12.04 per hour, to Cafeteria Worker, Nutrition Services, salary range 26A, step 4, 2 hours, 9 months, \$12.52 per hour, effective October 11, 2013 through December 19, 2013.

EVYLN, JASON: Nutrition Center Chef, Nutrition Services, salary range 32, step 5, 8 hours, 228 days, \$299.12 per diem, to Nutrition Services Supervisor, Nutrition Services, salary range 45, step 3, 8 hours, 228 days, \$329.25 per diem, effective November 1, 2013 through February 28, 2014.

FENNELL, ROSEMARIE: Nutrition Specialist, Nutrition Services, salary range 48, step 6, 8 hours, 12 months, \$31.47 per hour, to Nutrition Services Supervisor, Nutrition Services, salary range 51, step 6, 8 hours, 12 months, \$35.40 per hour, effective November 1, 2013 through February 28, 2014.

MC CARTER, TRUDEY: Budget Analyst, Nutrition Services, salary range 46, step 6A3, 8 hours, 12 months, \$30.87 per hour, to Nutrition Services Manager I, Nutrition Services, salary range 49, step 6A3, 8 hours, 12 months, \$34.72 per hour, effective November 1, 2013 through February 28, 2014.

MC NEAL, STEPHANIE: Cafeteria Worker, Parkside, salary range 26A, step 6A1, 5 hours, 9 months, \$13.81 per hour, to Serving Kitchen Operator, Nutrition Services, salary range 29, step 5A1, 6 hours, 9 months, \$14.65 per hour, effective September 30, 2013 through December 19, 2013.

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MORRIS, MEGAN: Cafeteria Worker, Chavez, salary range 26A, step 5, 3 hours, 9 months, \$13.02 per hour, to Food Production Worker, Nutrition Services, salary range 28A, step 4, 8 hours, 9 months, \$13.55 per hour, effective October 1, 2013 through December 19, 2013.

NIETO, ALICIA: Cafeteria Worker, Nutrition Services, salary range 26A, step 6, 3 hours, 12 months, \$13.55 per hour, to Catering & Cafeteria Operator, Nutrition Services, salary range 31, step 3, 8 hours, 10 months, \$14.36 per hour, effective November 1, 2013 through February 28, 2014.

PEREZ, VERONICA: Food Production Worker, Nutrition Services, salary range 28A, step 5, 8 hours, 10 months, \$14.09 per hour, to Senior Caterer, Nutrition Services, salary range 33A, step 1, 8 hours, 10 months, \$14.65 per hour, effective November 1, 2013 through February 28, 2014.

PEUKERT, BRADLEY: Food Production Worker, Nutrition Services, salary range 28A, step 6A1, 8 hours, 12 months, \$14.94 per hour, to Senior Food Production Worker, Nutrition Services, salary range 36, step 1A1, 8 hours, 12 months, \$16.48 per hour, effective November 1, 2013 through February 28, 2014.

REAL II, JOSE: Cafeteria Worker, Arrowview, salary range 26A, step 2, 3 hours, 9 months, \$11.58 per hour, to Food Production Worker, Nutrition Services, salary range 28A, step 1, 8 hours, 9 months, \$12.04 per hour, effective October 7, 2013 through November 22, 2013.

TENNISON, TROY: Lead NS Equipment Mechanic, Nutrition Services, salary range 46, step 6A2, 8 hours, 12 months, \$30.26 per hour, to Nutrition Services Supervisor, Nutrition Services, salary range 49, step 6A2, 8 hours, 12 months, \$34.04 per hour, effective November 1, 2013 through February 28, 2014.

Approve the return to regular rate of pay of the following:

BERUMEN, ESTHER: Human Resources Technician, Human Resources Classified, salary range 38A, step 4A1, 8 hours, 12 months, \$20.72 per hour, to Bilingual Senior Clerk, Human Resources Classified, salary range 35A, step 6A1, 8 hours, 12 months, \$19.95 per hour, effective October 7, 2013.

ROQUE, NATE: Serving Kitchen Operator, Nutrition Services, salary range 29, step 5, 6 hours, 12 months, \$14.36 per hour, to Cafeteria Worker, Monterey, salary range 26A, step 6, 5 hours, 12 months, \$13.55 per hour, effective October 12, 2013.

Classified Personnel Report
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SEPARATIONS

Report the retirement of the following:

CHAVEZ, JEAN: Instructional Assistant SDC, San Bernardino, Sub Instructional, Effective October 11, 2013.

HODGE, JOYCE: Instructional Aide, Arrowview, effective October 11, 2013.

MAREK, GENE: Custodian II, Building Services, effective May 13, 2014.

Report the resignation of the following:

ADAME, ROSA: Recreation Aide, Allred, effective October 2, 2013.

ARROYO, BRENDA: Library Assistant, Bradley, Noon Duty Aide, Bradley, Recreation Aide, Bradley, effective October 31, 2013.

BANUELOS JR., VICTOR: Custodian I, Shandin Hills, effective October 21, 2013.

CHANDRASENA, MEEWALA: Cafeteria Worker, Middle College, Substitute Cafeteria Worker, effective October 2, 2013.

FELIX, RAFAEL: Bilingual Instructional Aide, Roberts, effective October 9, 2013.

LIZARRAGA, ARLENE: Noon Duty Aide, Anton, Recreation Aide, Anton, Substitute Noon Duty Aide, effective May 23, 2012.

RAMIREZ-MEJIA, DARLING: Instructional Aide, Indian Springs, Substitute Instructional Aide, effective October 2, 2013.

Report the separation of the following:

ANDERSON, JAMES: Noon Duty Aide, Palm, Recreation Aide, Palm, Substitute Noon Duty Aide, Substitute Recreation Aide, effective September 11, 2013.

AVILA, JOSHUA: Substitute Custodian, effective October 4, 2013.

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CORRALES, JONATHAN: Project Workability, Transition, effective October 3, 2013.

GONZALEZ, JOSE: Noon Duty Aide, Muscoy, effective September 11, 2013.

INIGUEZ, MA: Noon Duty Aide, Warm Springs, Substitute Recreation Aide, effective September 24, 2013.

MARTINEZ, CARMEN: Noon Duty Aide, North Park, Recreation Aide, North Park, effective September 11, 2013.

MIRANDA, EMMA: Noon Duty Aide, Roosevelt, Substitute Recreation Aide, effective September 10, 2013.

NELSON, ADRIAN: Student Cafeteria Worker, Nutrition Services, effective October 2, 2013.

OROZCO, KIMBERLY: Student Cafeteria Worker, Nutrition Services, effective September 30, 2013.

PANTALEON-RODRIGUEZ, ROSIE: Student Cafeteria Worker, Nutrition Services, effective October 1, 2013.

SANCHEZ, DAVID: Student Intern, Rio Vista, effective October 15, 2013.

SEPULVEDA, SELENA: Recreation Aide, Wong, effective September 11, 2013.

WALLER, RAVEN: Recreation Aide, Allred, effective September 30, 2013.

Report the deletion of assignment of the following:

CORRUJEDO, ALONSO: Recreation Aide, North Park, effective September 11, 2013.

DE LA CUEVA, MONICA: Recreation Aide, Warm Springs, effective September 24, 2013.

HERNANDEZ, TAMMY: Noon Duty Aide, North Park, effective September 11, 2013.

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HUDGENS, CAMMIE: Noon Duty Aide, Parkside, effective September 11, 2013.

LOPEZ, MARY JANE: Substitute Morning Duty Aide, Substitute Noon Duty Aide, Substitute Recreation Aide, effective September 30, 2013.

NICKS, HILDA: Noon Duty Aide, Roosevelt, effective September 10, 2013.

RANGEL, SHANNON: Recreation Aide, Warm Springs, effective September 24, 2013.

RODRIGUEZ, SAMUEL: Noon Duty Aide, King, effective September 13, 2013.

Classified Personnel Report
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CLASSIFIED
LEAVE OF ABSENCE

CAMPOS, KATHY
Secretary
Risk Management/Safety

Beginning October 7, 2013
and continuing through
December 20, 2013

LOPEZ, SAVANNA
Cafeteria Worker
Arrowview

Beginning October 14, 2013
and continuing through
December 2, 2013

CLASSIFIED POSITIONS ACTIONS

BE IT RESOLVED that the Board of Education approves the establishment of the following classified positions. The duties for these positions are those as previously approved by the Board.

Bilingual Clerk I, extended work year, not to exceed 1 day, 6 hours per day, Rodriguez Prep Academy, effective July 31, 2013.

Cafeteria Worker, 3 hours, 9 months, Indian Springs High School.

Cafeteria Worker, extra hours, not to exceed 2 days, 3 hours per day, Jones Elementary School, effective October 3, 2013 through October 4, 2013.

Cafeteria Worker, extra hours, not to exceed 2 days, 3 hours per day, Norton Elementary School, effective October 3, 2013 through October 4, 2013.

Cafeteria Worker, extra hours, not to exceed 2 days, 2 hours per day, Pacific High School, effective October 3, 2013 through October 4, 2013.

Education Assistant III /Spanish, extra hours, not to exceed 1 day, 2 hours per day, English Learners, effective October 7, 2013 (7 positions).

Education Assistant III Spanish, extra hours, not to exceed 5 hours per day, Muscoy Elementary School, effective July 1, 2013 through June 30, 2014 (2 positions).

Instructional Aide, limited term, not to exceed 6 hours per day, Affirmative Action, effective December 11, 2013 through June 11, 2014.

Instructional Aide, limited term, not to exceed 6 hours per day, Affirmative Action, effective January 6, 2014 through July 6, 2014.

Instructional Tutor LH/PH, extra hours, not to exceed 20 days, 6 hours per day, Special Ed Preschool, effective March 17, 2014 through June 30, 2014.

Non-Classified Experts, extra hours, not to exceed 250 hours, School Police, effective July 1, 2013 through June 30, 2014 (4 positions).

Secretary III, extended work year, not to exceed 8 hours per day, King Middle School, effective July 1, 2013 through July 5, 2013.

Classified Personnel Report
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Serving Kitchen Operator, extra hours, not to exceed 2 days, 2 hours per day, Highland Pacific Elementary School, effective October 3, 2013 through October 4, 2013.

BE IT RESOLVED that the Board of Education approves the revised job specifications for the Instructional Tutor – Aurally Handicapped in response to the California Department of Education (CDE) Corrective Action Case #S-0286-12/13.

Approval of Instructional Tutor – Aurally Handicapped Job Description in Response to CDE Corrective Action Case #S-0286-12/13
(Submitted by Student Services Division)

Resolution approving the Instructional Tutor – Aurally Handicapped Job Description:

In response to the California Department of Education (CDE) Compliance Corrective Action, Case #S-0286-12/13, the revised job specifications for the Instructional Tutor – Aurally Handicapped was presented, reviewed and approved by the Personnel Commission on September 18, 2013. In order to close the CDE Compliance Investigation, Case #S-0286-12/13, CDE requires the District Board approval of the revised job specifications for the Instructional Tutor – Aurally Handicapped. (Job Description see page 39 b, c)

THEREFORE, BE IT RESOLVED by the Board of Education as follows:

1. That due to a lack of funds and/or lack of work, the number of classified employees and the amount of service rendered shall be reduced by layoff as specified above, pursuant to Education Code 45308.
2. That the Superintendent is directed to give notice of layoff to the affected classified employees pursuant to the requirement of law.
3. That said layoffs shall become effective the end of the day, following 60 full days of notice.
4. That employees laid off pursuant to this resolution shall be eligible for reemployment pursuant to Education Code 45298.



San Bernardino City Unified School District Personnel Commission

Classification Specification

| | | | | | |
|--------------|--------------------------|------------|--------------------------|--------------------------|-----|
| Job Code: | 0435 | Work Year: | 9 months | Salary Range: | 34A |
| Job Family: | Instructional Assistance | | HR/Day: | 6 | |
| FLSA Status: | Non-Exempt | | EEOC Occupational Group: | 2 – Educational Services | |

INSTRUCTIONAL TUTOR – AURALLY HANDICAPPED

JOB SUMMARY:

Tutors aurally handicapped students on a one-to-one or small-group basis to remedy academic deficiencies to meet goals and objectives of Individual Education Plans; and to assist in the maintenance and updating of student records and files.

SUPERVISION:

Receives technical/functional supervision from an SDC teacher or other qualified certificated staff.
Exercises no supervision.

ESSENTIAL JOB FUNCTIONS:

Duties may include, but are not limited to, the following:

- Assists in administering diagnostic and achievement tests to pupils.
- Participates in conferences to establish Individual Educational Plans for identified students.
- Compiles instructional materials to help meet the goals and objectives of Individual Education Plans.
- Communicates with teachers and resource specialists regarding students' progress and needs.
- Develops tutoring schedules and interpreting services consistent with the daily school schedules and special activities.
- Maintains a log and daily records of student attendance, attitude, health, performance and progress.
- Explains the purpose and goals of the tutorial program to teachers.
- Attends and participates in professional development sessions.
- Assists with student toileting.
- Performs related duties as assigned.

EMPLOYMENT STANDARDS

KNOWLEDGE, SKILLS, ABILITIES AND OTHER CHARACTERISTICS:

- American Sign Language.
- Signing Exact English.
- Subjects included in the K-12 curriculum.
- Tutoring methods and techniques.
- Provisions of Special Education laws.
- Child development.
- Special needs of hearing impaired children.
- Behavior modification techniques.
- Tutor hearing impaired students.
- Establish and maintain cooperative working relationships with those contacted in the course of work.
- Communicate effectively, both orally and in writing.
- Keep records and reports of various kinds.
- Learn and apply procedures, rules and standard operating procedures (SOP).
- Foster self-esteem and self-confidence in students.

EXPERIENCE AND EDUCATION/TRAINING:

Experience using Signing Exact English and/or American Sign Language.

Experience tutoring persons with disabilities.

High school graduation or the equivalent.

- Completion of at least 48 semester units at the college level **OR**
- Possession of an Associate's or higher level degree, **OR**
- Pass the No Child Left Behind examination.

LICENSES/CERTIFICATES/REGISTRATIONS: (At time of appointment and during employment)

An appropriate, valid California driver's license.

WORKING ENVIRONMENT:

Indoor/outdoor, classroom, or other learning environment.

PHYSICAL ABILITIES:

Hear and speak clearly and distinctly to provide assistance and information related to classroom assignments; see to monitor student conduct during learning activities; manipulate hands and fingers to operate audio-visual, duplicating and educational training equipment; bend at the waist, stoop and kneel to assist students; and stand and walk for extended periods of time.

PHYSICAL LEVEL 3: SUBSTANTIAL

Positions in this physical level may require the following physical demands:

Strength and endurance as required to perform sustained heavy labor; stand, walk, and sit for extended periods of time; lift, carry, move, transfer, and position objects weighing up to 51 pounds; manipulate hands and fingers to operate equipment, tools, and materials relevant to position requirements; maneuver, carry, push, or pull job equipment assigned to the position, such as lifting, positioning, moving and transferring objects; reach overhead, above the shoulders, and horizontally; bend at the waist, kneel, stoop, and crouch; run; climb and descend ladders; crawl in tight spaces; see to monitor work environment and accomplish assigned tasks; hear and speak clearly to exchange information. *AMERICANS WITH DISABILITIES ACT* Persons with certain disabilities may be capable of performing the essential duties of this class with or without reasonable accommodation.

SPECIAL REQUIREMENT:

Some positions assigned to this class may require the incumbent to be bilingual in a designated language.

Some positions in this class require that employees provide their own transportation to various work locations in the District.

APPOINTMENT: An employee appointed to this class must serve a probationary period of six months during which time an employee must demonstrate at least an overall satisfactory performance. Failure to do so shall result in the employee's termination.