

SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
Regular Meeting
December 9, 2014

Board of Education
5:30 p.m.

TO: Board of Education

FROM: Dale Marsden, Ed.D., Superintendent
As prepared by Human Resources Division

SUBJECT: Personnel Report #12

It is requested that the Board ratify and/or approve Personnel Report #12, December 9, 2014, which contains actions such as hiring, retirements, resignations, promotions and terminations involving certificated, classified and other employees in the categories of noon duty aide, recreational supervisors, substitute employees, and others. These actions are consistent with policies of the Board of Education, the rules and regulations of the Personnel Commission and the District's Affirmative Action Plan.

The following resolution is recommended:

BE IT RESOLVED that Personnel Report #12, December 9, 2014, be ratified and/or approved as presented. Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission and the District's Affirmative Action Plan.

RECOMMENDED FOR SUPERINTENDENT APPROVAL

PERRY WISEMAN, Ed.D.
Assistant Superintendent
Human Resources Division

RECOMMENDED FOR BOARD APPROVAL

DALE MARSDEN, Ed.D.
Superintendent

Agenda Item

Certificated Personnel Report
December 9, 2014

Approve payment to the following certificated personnel, Muscoy Elementary School, Tutoring, effective August 8, 2014 to June 30, 2015, not to exceed six (6) hours each per day, at the hourly rate of \$26.06; accounts 01-0000-0-152-419-1000-1110-1130 (50%) and 01-3010-0-152-501-1000-1110-1130:

ALCANTAR, ESMERALDA	LOPEZ, DIANE
BRICH, JULIA	MERCADO-KNOWLES, GLORIA
BRINKERHOFF, AMY	PRIGNANO, JOHN
CHEVRIER, PAUL	PULIDO, WESLEY
CORNETT, CHARLES	RAZO, CHRISTINA
DELGADO, OLIVIA	RICHARDSON, JOSEPH
ESQUIBEL, MALISSA	ROBLES, REBECCA
FLOWERS-GAFFNEY, ISABEL	ROSS, CHACHES
GARCIA, VERONICA	SERRANO, ANGELA
GUY, DAVID	TRAN, VINH
JACOBY, GERALYN	VAN KREUNINGEN, LORI
JOHNSON, OLIVIA	VAN STRALEN, CATHY
LIERA, MARIA	VILLALPANDO, NOEMI
LOMELI, LISA	ZARZA, CATALINA

MADRID, TAMARA: Amend Board action dated August 19, 2014, to approve payment, Oehl Elementary School, CELDT Testing, effective July 1, 2014 to June 30, 2015, increase not to exceed hours from 35 to 42.5 hours, at the hourly rate of \$26.06; account 01-0000-0-162-144-1110-1000-1130.

Approve payment to the following certificated personnel, Pacific High School, Academic Interventions for English Learners, effective October 24, 2014 to May 16, 2015, not to exceed 34 hours each, at the hourly rate of \$26.06; account 01-0000-0-404-419-1110-1000-1130:

BOTHUM, ANDREA	HARPER, DEBRA
BRENES-RIOS, ADRIANA	MARINELLI, DIANE
COWLEY, SHARON	

Approve payment to the following certificated personnel, Rio Vista Elementary School, Tutoring, effective October 1, 2014 to April 30, 2015, not to exceed two (2) hours each per day, at the hourly rate of \$26.06; account 01-0000-0-170-349-1110-1000-1130:

DIXON, JUANITA	MOSS, ROBERT
KAO, CHIVOAN	SIRIANI, JAMES

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Approve payment to the following certificated personnel, San Geronio High School, Lesson Design, effective October 1, 2014 to May 28, 2015, not to exceed eight (8) hours each, at the hourly rate of \$26.06; account 01-3010-0-408-501-1110-1000-1130:

CLARK, LYNSEY
DOLL, MICHAEL

PULCINI, PATRICK
SYPHERD, MELANIE

Approve payment to the following certificated personnel, Secondary Education, CAHSEE, effective November 22, 2014 to April 25, 2015, not to exceed 40 hours each, at the hourly rate of \$26.06; account 01-0110-0-768-403-1110-1000-1130:

BEAN, ROBERT
BECAR, SHERI
BROWN, MIKALA
JIMENEZ, VENANCIO

JOLLIFF, JANA
LAGARDA, ELLIE
LITT, STEVEN
RATICA, EMILY

CERTIFICATED SUBSTITUTES

Approve payment to the following certificated substitute teachers for the 2014-2015 school year, at the established daily rate of \$127.00

BAONGOLI, MARCELINO
COGAS, ANGELA
EGGLER, JOHN
KATALS, JENNA

LUTZ, MARIO
O'DONNELL, NATALIE
ROBLES, MYRNA

Certificated Personnel Report
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LEAVE OF ABSENCE
CERTIFICATED

CHILD REARING LEAVE

THANG, GRACE
Teacher
Richardson PREP HI

Beginning December 1, 2014
and continuing through
December 17, 2014

CLASSIFIED

PERSONNEL RECOMMENDATIONS

BE IT RESOLVED that the Board of Education approves the following classified personnel actions. These are in accordance with Board adopted rules and regulations and the District's Affirmative Action Policy. The assignment is current and the Administration reserves the right to reassign employees to other locations according to existing agreement and procedures.

EMPLOYMENT

Approve the employment of the following:

ARCHULETA, SHAY: Student Intern, Thompson, \$10.00 per hour, effective November 13, 2014 through June 30, 2015.

BANDEKA, HENRY: Serving Kitchen Operator, Nutrition Services, salary range 29, step 1, 6 hours, 9 months, \$12.77 per hour, effective December 1, 2014.

BROWN, CAROL: Substitute Nutrition, Limited Term, \$10.20 per hour, effective November 12, 2014.

CALDERON, MARY: Substitute Nutrition, Limited Term, \$10.20 per hour, effective November 12, 2014.

CHAVEZ, DENISE: Substitute Recreation Aide, \$9.04 per hour, effective November 18, 2014.

CRAWFORD, DANIEL: Substitute Operations, Limited Term, \$12.65 per hour, effective November 12, 2014.

DUARTE, ISAMARA: Substitute Nutrition, Limited Term, \$10.20 per hour, effective November 12, 2014.

FERNANDEZ, ENRIQUE: Project Workability, Transition, \$9.00 per hour, effective November 19, 2014 through June 10, 2015.

GIESE, CHARLES: Project Workability, Transition, \$9.00 per hour, effective November 17, 2014 through August 30, 2015.

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GONZALEZ-RODRIGUEZ, RUBEN: Project Workability, Transition, \$9.00 per hour, effective November 20, 2014.

GUZMAN, DIANE: Recreation Aide, Allred, 8 hours, 12 months, \$9.04 per hour, effective November 24, 2014.

HALL, TATIANA: Substitute Nutrition, Limited Term, \$10.20 per hour, effective November 12, 2014.

HERNANDEZ, ALIXANDER: Noon Duty Aide, Serrano, 2 hours, 9 months, \$9.04 per hour, effective November 6, 2014.

KILLION, PAULA: Substitute Nutrition, Limited Term, \$10.20 per hour, effective November 12, 2014.

LEMOS, KIMBERLY: Student Intern, Shandin Hills, \$10.00 per hour, effective November 13, 2014 through June 30, 2015.

MACK, AMBER: Substitute Nutrition, Limited Term, \$10.20 per hour, effective November 12, 2014.

MARTINEZ-ALONZO, SEBASTIAN: Project Workability, Transition, \$9.00 per hour, effective November 19, 2014 through August 30, 2015.

MILLER, PATRICK: Substitute Operations, Limited Term, \$12.65 per hour, effective November 12, 2014.

MONTAGUE, CAROL: Substitute Nutrition, Limited Term, \$10.20 per hour, effective November 12, 2014.

MUNOZ, ANGELA: Substitute Recreation Aide, \$9.04 per hour, effective November 18, 2014.

MUNOZ, BRANDIE: Substitute Nutrition, Limited Term, \$10.20 per hour, effective November 12, 2014.

MURO, RAYLEEN: Project Workability, Transition, \$9.00 per hour, effective November 19, 2014 through August 30, 2015.

ORANTES, JONATHAN: Project Workability, Transition, \$9.00 per hour, effective November 19, 2014 through August 30, 2015.

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PADILLA VALENZUELA, JENNIFER: Project Workability, Transition, \$9.00 per hour, effective November 19, 2014 through August 30, 2015.

RAMIREZ, CORINA: Substitute Nutrition, Limited Term, \$10.20 per hour, effective November 12, 2014.

RAMIREZ, ERICA: Instructional Assistant/SDC, Arroyo Valley, salary range 32, step 1, 6 hours, 9 months, \$14.36 per hour, effective December 8, 2014.

RIVERO, ERIC: Substitute Operations, Limited Term, \$12.65 per hour, effective November 12, 2014.

SOTO AVILES, TALISA: Substitute Clerical, Limited Term, \$11.93 per hour, effective November 17, 2014.

SWEEDEN, TAMMY: Substitute Nutrition, Limited Term, \$10.20 per hour, effective November 12, 2014.

WALKER, MELYSSA: Substitute Nutrition, Limited Term, \$10.20 per hour, effective November 12, 2014.

WALKER, KENNIA: Cafeteria Worker, Arrowview, salary range 26A, step 1, 4 hours, 9 months, \$11.58 per hour, effective November 19, 2014.

WILSON, LARRY: Cafeteria Worker, Curtis, salary range 26A, step 1, 3 hours, 9 months, \$11.58 per hour, effective December 1, 2014.

Approve the promotion of the following:

DE LA CRUZ, YVONNE: Food Worker Trainee, Gomez, salary range 23A, step 2, 1 ½ hours, 9 months, \$10.70 per hour, to Cafeteria Worker, Cypress, salary range 26A, step 1, 4 hours, 9 months, \$11.58 per hour, effective November 19, 2014.

DORRANCE, KENNETH: Custodian II, Maintenance & Operations, salary range 34A, step 6A4, 8 hours, 12 months, \$21.04 per hour, to Maintenance Trades Helper, Maintenance & Operations, salary range 36, step 6A4, 8 hours, 12 months, \$22.11 per hour, effective November 19, 2014.

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HAWKINS, JENNIFER: Cafeteria Worker, Indian Springs, salary range 26A, step 3, 4 hours, 9 months, \$12.52 per hour, to Catering & Cafeteria Operator, Nutrition Services, salary range 31, step 1, 8 hours, 12 months, \$13.81 per hour, effective November 19, 2014.

NIETO, ALICIA: Serving Kitchen Operator, Nutrition Services, salary range 29, step 6A1, 6 hours, 9 months, \$15.54 per hour, to Catering & Cafeteria Operator, Nutrition Services, salary range 31, step 5A1, 8 hours, 12 months, \$16.16 per hour, effective November 19, 2014.

PEREZ, LETICIA: Cafeteria Worker, Chavez, salary range 26A, step 6, 3 hours, 9 months, \$14.09 per hour, to Catering & Cafeteria Operator, Nutrition Services, salary range 31, step 3, 6 hours, 10 months, \$14.93 per hour, effective November 19, 2014.

SIERRA, DAVID: Instructional Tutor-LH/PH, Arroyo Valley, salary range 34A, step 6, 6 hours, 9 months, \$19.28 per hour, to Account Clerk I, Sierra, salary range 32A, step 6, 8 hours, 10 months, \$17.83 per hour, effective December 1, 2014.

VASQUEZ, NORMA: Cafeteria Worker, Shandin Hills, salary range 26A, step 1, 2 hours, 9 months, \$11.58 per hour, to Attendance Technician, Sierra, salary range 37A, step 1, 5 hours, 10 months, \$17.83 per hour, effective November 19, 2014.

ZINNI, RAE: Food Worker Trainee, Inghram, salary range 23A, step 2, 1 ½ hours, 9 months, \$10.70 per hour, to Cafeteria Worker, Chavez, salary range 26A, step 1, 3 hours, 9 months, \$11.58 per hour, effective November 19, 2014.

RE-EMPLOYMENT

Approve the reemployment of the following:

MARTINEZ, EVELYN: Substitute Nutrition, \$10.20 per hour, effective November 12, 2014.

PAEZ, VANESSA: Recreation Aide, Bradley, 2 hours, 9 months, \$9.04 per hour, effective November 17, 2014.

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PIEDAD HERRERA, VANESSA: Noon Duty Aide, Arrowview, 2 hours, 9 months, \$9.04 per hour, effective November 17, 2014.

SCHWEIGL, KEVIN: Substitute Operations, \$12.65 per hour, effective November 12, 2014.

TREJO, BERTHA: Substitute Recreation Aide, \$9.04 per hour, effective November 7, 2014.

TRUJILLO, BRYAN: Substitute Nutrition, \$10.20 per hour, effective November 12, 2014.

ADDITIONAL ASSIGNMENTS

Approve the additional assignment of the following:

ARMENDARIZ, BRENDA: Project Workability, Transition, \$9.00 per hour, effective November 17, 2014 through August 30, 2015.

CHAVEZ, DENISE: Substitute Morning Duty Aide, \$9.04 per hour, Substitute Noon Duty Aide, \$9.04 per hour, effective November 19, 2014.

HARRIS, TEHRANCE: Substitute Clerical, Provisional, \$11.93 per hour, effective July 23, 2014.

HERNANDEZ, ALIXANDER: Morning Duty Aide, Serrano, 1 hour, 9 months, \$9.04 per hour, effective November 6, 2014.

HIGGINBOTHAM, RENA: Project Workability, Transition, \$9.00 per hour, effective November 20, 2014 through September 4, 2018.

RIVERA, DIANA: Substitute Clerical, Provisional, \$11.93 per hour, effective July 23, 2014.

RODGERS, ROYCE: Project Workability, Transition, \$9.00 per hour, effective November 17, 2014 through August 30, 2015.

YANEZ, GERARDO: Substitute Nutrition, Limited Term, \$10.20 per hour, effective November 14, 2014.

TRANSFERS

FLORES, BARBARA: Approve the voluntary transfer from Bilingual Instructional Aide, Newmark Preschool, salary range 28A, step 6A1, 6 hours, 9 months, \$15.83 per hour, to Bilingual Instructional Aide, Preschool Central, salary range 28A, step 6A1, 6 hours, 9 months, \$15.83 per hour, effective December 3, 2014.

SALARIES / MISCELLANEOUS

Approve the reassignment of the following:

BRADLEY, MARIA: Bilingual Clerk I, Roosevelt, salary range 30A, step 6A2, 8 hours, 12 months, \$17.43 per hour, to Bilingual Clerk I, Elementary Instruction, salary range 30A, step 6A2, 8 hours, 12 months, \$17.43 per hour, effective December 19, 2014.

CHAVEZ, ADRIANA: Bilingual Clerk I, Youth Services, salary range 30A, step 6A1, 8 hours, 12 months, \$17.10 per hour, to Bilingual Clerk I, Roosevelt, salary range 30A, step 6A1, 8 hours, 10 months, \$17.10 per hour, effective December 19, 2014.

DE ROSE, JOAN: Bilingual Clerk I, Bradley, salary range 30A, step 6A2, 8 hours, 12 months, \$17.43 per hour, to Bilingual Clerk I, Bradley, salary range 30A, step 6A2, 8 hours, 10 months, \$17.43 per hour, effective December 19, 2014.

DELGADO, BRIGIDA: Bilingual Clerk I, Lytle Creek, salary range 30A, step 6A2, 8 hours, 12 months, \$17.43 per hour, to Bilingual Clerk I, Youth Services, salary range 30A, step 6A2, 8 hours, 12 months, \$17.43 per hour, effective December 19, 2014.

RODRIGUEZ, JULIE: Bilingual Clerk I, Elementary Instruction, salary range 30A, step 6, 8 hours, 12 months, \$16.77 per hour, to Bilingual Clerk I, Lytle Creek, salary range 30A, step 6, 8 hours, 10 months, \$16.77 per hour, effective December 19, 2014.

WORKING OUT OF CLASSIFICATION

Approve the temporary rate increase while working out of classification of the following:

CARRILLO, MARKO: Food Production Worker, Nutrition Services, salary range 28A, step 5, 8 hours, 12 months, \$14.65 per hour, to Nutrition Services Equipment Mechanic, Nutrition Services, salary range 43A, step 1, 8 hours, 12 months, \$22.56 per hour, effective November 10, 2014 through February 27, 2015.

DE LA TORRE, CATHY: Secretary III, Deputy Superintendent's Office, salary range 39, step 6A1, 8 hours, 12 months, \$23.69 per hour, to Administrative Assistant, Human Resources Certificated, salary range 38, step 1, 8 hours, 12 months, \$34.65 per hour, effective July 21, 2014 through August 27, 2014.

FORBES-HILL, SHANEILL: Cafeteria Worker, Serrano, salary range 26A, step 5, 3 hours, 9 months, \$13.54 per hour, to Senior Cafeteria Worker, Nutrition Services, salary range 30A, step 2, 8 hours, 9 months, \$14.09 per hour, effective September 22, 2014 through November 5, 2014.

HAMBLET, TAMARA: Human Resources Technician, Human Resources Classified, salary range 38A, step 6, 8 hours, 12 months, \$22.56 per hour, to Human Resources Specialist PC, Personnel Commission, salary range 42, step 4, 8 hours, 12 months, \$23.92 per hour, effective December 15, 2014 through May 31, 2015.

NGUYEN, JUDITH: Budget Analyst, Fiscal, salary range 46, step 6A2, 8 hours, 12 months, \$31.47 per hour, to Budget Officer, Fiscal, salary range 49, step 6A2, 8 hours, 12 months, \$35.40 per hour, effective November 3, 2014 through November 30, 2014.

RUST, MICHAEL: Nutrition Services Equipment Mechanic, Nutrition Services, salary range 43A, step 6A2, 8 hours, 12 months, \$28.54 per hour, to Lead NS Equipment Mechanic, Nutrition Services, salary range 46, step 5A2, 8 hours, 12 months, \$30.26 per hour, effective November 10, 2014 through February 27, 2015.

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SAHAGUN, JORGE: NS Custodian/Utility Technician, Nutrition Services, salary range 33, step 2, 8 hours, 12 months, \$15.54 per hour, to Delivery Driver/Warehouse Worker, Nutrition Services, salary range 36, step 1, 8 hours, 12 months, \$16.81 per hour, effective November 10, 2014 through December 19, 2014.

SHERROD, VINCENT: Custodian I, Maintenance & Operations, salary range 32, step 5, 8 hours, 12 months, \$16.98 per hour, to Painter, Maintenance & Operations, salary range 41, step 1, 8 hours, 12 months, \$20.45 per hour, effective November 10, 2014 through February 28, 2015.

WILSON, THOMAS: Power Mower Operator, Maintenance & Operations, salary range 36, step 6A5, 8 hours, 12 months, \$22.56 per hour, to Grounds Supervisor, Maintenance & Operations, salary range 39, step 6A5, 8 hours, 12 months, \$25.38 per hour, effective November 1, 2014 through November 19, 2014.

Amend Board action of August 19, 2014 to read as follows:

DE LA TORRE, CATHY: Approve the temporary rate increase while working out of classification from Secretary III, Deputy Superintendent's Office, salary range 39, step 6A1, 8 hours, 12 months, \$23.69 per hour, to Administrative Assistant, Human Resources Certificated, salary range 42, step 6A1, 8 hours, 12 months, \$26.64 per hour, effective July 15, 2014 through July 20, 2014.

RETURN TO REGULAR RATE OF PAY

Approve the return to regular rate of pay of the following:

CARRILLO, MARKO: Delivery Driver/Warehouse Worker, Nutrition Services, salary range 36, step 1, 8 hours, 12 months, \$16.81 per hour, to Food Production Worker, Nutrition Services, salary range 28A, step 5, 8 hours, 12 months, \$14.65 per hour, effective November 10, 2014.

LOPEZ, MARTHA: Food Production Worker, Nutrition Services, salary range 28A, step 5, 8 hours, 9 months, \$14.65 per hour, to Cafeteria Worker, Cajon, salary range 26A, step 6, 5 hours, 9 months, \$14.09 per hour, effective November 19, 2014.

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PEREZ, VERONICA: Catering & Cafeteria Operator, Nutrition Services, salary range 31, step 5, 8 hours, 10 months, \$16.16 per hour, to Food Production Worker, Nutrition Services, salary range 28A, step 6, 8 hours, 10 months, \$15.24 per hour, effective November 19, 2014.

RODRIGUEZ PEREZ, PETRA: Food Production Worker, Nutrition Services, salary range 28A, step 5, 8 hours, 9 months, \$14.65 per hour, to Cafeteria Worker, Arrowview, salary range 26A, step 6, 3 hours, 9 months, \$14.09 per hour, effective November 19, 2014.

WRIGHT, LENETTE: Catering & Cafeteria Operator, Nutrition Services, salary range 31, step 3A1, 8 hours, 9 months, \$15.24 per hour, to Cafeteria Worker, Pacific, salary range 26A, step 6A1, 6 hours, 9 months, \$14.36 per hour, effective November 19, 2014.

SEPARATIONS

Report the retirement of the following:

LAWSON, RONALD: Reprographic Equipment Operator, Printing, effective December 30, 2014.

MCKINLEY, LINDA: Clerk I, Richardson, effective March 27, 2015.

JIMENEZ, MATILDE: Report the resignation of Food Worker Trainee, Lytle Creek, effective November 14, 2014.

Report the separation of the following:

ARIAS, CHRISTINA: Substitute Recreation Aide, effective November 17, 2014.

ASTRACHAN, BRYAN: Substitute Management, effective November 17, 2014.

HONEYCUTT, TIMOTHY: Project Workability, Transition, effective November 20, 2014.

THOMPSON, ALEXANDRIA: Substitute Recreation Aide, effective November 19, 2014.

CLASSIFIED POSITIONS ACTIONS

BE IT RESOLVED that the Board of Education approves the establishment of the following classified positions. The duties for these positions are those as previously approved by the Board.

Microcomputer Specialist I/MAC, 8 hours, 9 months, Cypress Elementary School.

Instructional Assistant/SDC, extra hours, not to exceed 12 hours, Special Education, Elementary Programs, effective March 17, 2014 through March 28, 2014 (2 positions).

Instructional Assistant/SDC, extra hours, not to exceed 6 ½ hours, Special Education, effective November 15, 2014 through December 15, 2014 (2 positions).

Senior Clerk, extra hours, not to exceed 30 hours, Special Education, effective November 1, 2014 through June 30, 2015.