

SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
Regular Meeting
April 15, 2014

Board of Education
5:30 p.m.

TO: Board of Education

FROM: Dale Marsden, Ed.D., Superintendent
As prepared by Human Resources Division

SUBJECT: Personnel Report #20

It is requested that the Board approve Personnel Report #20, April 15, 2014, which contains actions such as hiring, retirements, resignations, promotions and terminations involving certificated, classified and other employees in the categories of noon duty aide, recreational supervisors, substitute employees, and others. These actions are consistent with policies of the Board of Education, the rules and regulations of the Personnel Commission and the District's Affirmative Action Plan.

The following resolution is recommended:

BE IT RESOLVED that Personnel Report #20, April 15, 2014, be approved as presented. Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission and the District's Affirmative Action Plan.

RECOMMENDED FOR SUPERINTENDENT APPROVAL

PERRY WISEMAN, Ed.D.
Assistant Superintendent
Human Resources Division

RECOMMENDED FOR BOARD APPROVAL

DALE MARSDEN, Ed.D.
Superintendent

Agenda Item

CERTIFICATED PERSONNEL
REPORT

RESIGNATIONS/RETIREMENTS/SEPARATIONS

Approve the resignation, no longer available, of the following certificated personnel, effective date as indicated:

BARTHELEMY, DON: Certificated Human Resources, January 29, 2014
BURNS, MARTHA: Cajon High School, February 4, 2014
RIGHETTI, JOHN: Adult School, March 31, 2014

Approve the retirement, no longer available, of the following certificated personnel, effective date as indicated:

BANCROFT, DAVID: San Gorgonio High School, May 29, 2014

Approve the separation, no longer available, of the following certificated substitute, effective date as indicated:

FOLKER, TIFFANY: April 1, 2014	HOEFT, KRISTIN: April 1, 2014
FOWLKES, PEGGY: April 1, 2014	HOLMAN, RACHEL: April 1, 2014
FRESQUES, JAY: April 1, 2014	LAWRENCE, CORA: April 1, 2014
FREUND, CHRISTEL: April 1, 2014	LUNA VARGAS, JUAN: April 1, 2014
GILL, AMIT: April 1, 2014	MARTIN, GEORGE: April 1, 2014
GITTENS, KEITH: April 1, 2014	MARTINEZ, JAIME: April 1, 2014
GOLDBERG, STACEY: April 1, 2014	MENDEZ, ELIZABETH: April 1, 2014
GONZALEZ, RUDOLPH: April 1, 2014	MENDOZA, LEONARDO: April 1, 2014
GUADAGNOLI, JOHN: April 1, 2014	MILLAN, CHRISTOPHER: April 1, 2014
GUZMAN, DONAJI: April 1, 2014	MORALES, OFELIA: April 1, 2014
HARP, TYLER: April 3, 2014	O'CONNELL, KAREN: April 1, 2014
HART, BRITTANY: April 1, 2014	OROZCO, JASMINE: April 1, 2014
HAZEL, LOUANNE: April 1, 2014	

EXTRA DUTY ASSIGNMENTS

BAY, JENNIFER: Approve payment, Bradley Elementary School, Program Planning, effective March 20, 2014 to March 26, 2014, not to exceed eight (8) hours per day for four (4) days total, at the hourly rate of \$26.06; account 01-3010-0-110-501-0000-2700-1930.

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MCCRAY, JOANNA: Approve payment, Bradley Elementary School, Program Planning, effective March 20, 2014 to March 26, 2014, not to exceed six (6) hours per day for four (4) days total, at the hourly rate of \$26.06; account 01-7090-0-110-423-1110-1000-1130.

Approve payment to the following certificated personnel, CAPS Central, Family Literacy Meeting, effective May 17, 2014, not to exceed 10 hours each, at the hourly rate of \$26.06; account 01-4124-0-747-563-1110-1000-1130:

BENBOW, ROSEANNA
DELGADO, ANGELICA
GLASS, SARAH
GONZALES, BRIDGET

KELLY, LATACHIA
LANDA, MARYCARMEN
LOPEZ, PATRICIA
SALAZAR, PETRA

WILLIAMSE, BRIAN: Approve payment, Career Development, Connect Ed Linked Learning, effective July 1, 2013 to June 30, 2014, not to exceed ten (10) hours, at the hourly rate of \$26.06; account 01-9061-0-906-314-1110-1000-1130.

Approve payment to the following certificated personnel, Elementary Instruction, Lesson Design, effective January 2, 2014 to June 30, 2014, not to exceed 25 hours each, at the hourly rate of \$26.06; account 01-7405-0-854-435-1110-1000-1130:

ADAME, ANA
ALBA, MARIBEL
ALLEN, BEVERLY
ALVARADO, SHARON
ANDERSON-CARDINAL, TERRI
ARRONA, DIEDREANN
AXE, CYNTHIA
BOCANEGRA, HOLLY
BOGARIN, ALEXIS
BUSH, BILLY
CAGULADA, KAREN
CAMPER, CYNTHIA
CARRILLO, ELIZABETH
CHENEY, KARRIE
DENNINGTON, DANA
DIEKMANN-ACUNA, TRACY
DUARTE-LEMBO, NORMA
DUFFY, KARMA
DURST, AUDRA
(Continued)

KORZONEK, ERICA
LEADER, KRISTI
LIERA, MARIA
LUNA, FELICIA
MANJARREZ, AMANDA
MARCUS, BRIAN
MAYA, JENNIFER
MCDUFFEE, JENNIFER
MCNEAL, DEBORAH
MELENDEZ, LORRAINE
MITCHELL, VALERIE
MONROE, REBECCA
MORALES, THERESA
MOUSSEAU, NORMA
MOYER, MARSHA
MURAD, MARILYNN
MURO, MARCELA
NORRIS, MARYBETH
OLMEDO, ERIKA
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DURST, KATHRYN
EMERSON, SARAH
FERGUSON, MICHELE
GARCIA, HELEN
GRAVANDA, KARLA
GRIZZELL, LISA
GUILLEN, KARLA
GUSMAN, VICKI
HERNANDEZ, TAYDE
HILL, CRYSTAL
HOBBS, CATRINA
HOPKINS, TERESA
HUERTA, MARISELA
HUNTER, MARCIA
JENSEN, KAREN
JIMENEZ-GARCIA, MARIA
JOHNSON, ROSEMARY
JOHNSON-SKEENS, CRISTY
KELLEY, DARI

PADILLA, CATALINA
PENA, TERESA
PESTER-AYALA, CHERYL
PULLEN, JENNIFER
REYES, ELIZABETH
RYAN, MIMI
SADLIER, CATHERINE
SALSBERY, DELFINA
SHEEHE, CYNTHIA
SIMANEK, LORI
SLOWINSKI, AIMEE
THACH, HUE
TUNE, PAIGE
VEGA, LAURA
WAGNER, RHONDA
WILLIAMS, LINDA
WILSON, CHRISTOPHER
WYLIE, NAOMI
YORK, BREANA

MCNEW, PAMELA: Approve payment, English Learner Programs, English Language Facilitator, effective March 20, 2014 to June 20, 2014, not to exceed 250 hours, at the hourly rate of \$26.06; account 01-4203-0-778-544-1110-1000-1130.

TORRES-ESCOBEDO, CECILIA: Approve payment, English Learner Programs, English Language Facilitator, effective March 17, 2014 to June 30, 2014, not to exceed six (6) hours per day, at the hourly rate of \$26.06; account 01-4203-0-778-549-1110-1000-1130.

Approve payment to the following certificated personnel, English Learner Programs, Professional Development Planning – Non Mandatory, effective March 1, 2014 to June 30, 2014, not to exceed 24 hours each, at the hourly rate of \$19.26; account 01-4203-0-778-544-1110-1000-1130:

ACOSTA, ANGELICA
DUARN, SAMUEL
GLASS, DAISY
HERNANDEZ, DIANA
LOPEZ, YVETTE
MCCRAY, JOANNA
MENA LISELLA, NANCY
PEREZ, SARAH

RIOS, ERIKA
RODRIGUEZ, ABRIL
RODRIGUEZ, BEATRIZ
SADLIER, CATHERINE
VEGA, LAURA
YEPEZ, ERENDIRA
ZAVALA, LISET

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Approve payment to the following certificated personnel, Hillside Elementary School, Intensive Remediation, effective August 1, 2013 to June 30, 2014, not to exceed two (2) hours each per day, at the hourly rate of \$26.06; account 01-0000-0-774-349-1110-1000-1130:

DELGADO, MARIA DOLORES (replaces Megan Silva)
PEREZ, JEANETTE (replaces Alex Cavuto)

Approve payment to the following certificated personnel, Hillside Elementary School, Grade Level Meetings, effective August 1, 2013 to June 30, 2014, not to exceed two (2) hours each per day, at the hourly rate of \$26.06; account 01-0000-0-774-420-1110-1000-1130:

DELGADO, MARIA DOLORES (replaces Megan Silva)
PEREZ, JEANETTE (replaces Alex Cavuto)

PAUSZ, ROSEMARY: Approve 50 days, at the substitute administrator per diem rate of pay (\$300.00), San Gorgonio High School, Administrative Substitute, effective dates April 7, 2014 to May 31, 2014; account 01-0000-0-408-035-0000-2100-1340.

CERTIFICATED COACHES

Approve the appointment of the following certificated coaches for the 2013-2014 school year at the individual amount of the Certificated Agreement Extra-Duty Pay Schedule accounts as listed:

<u>SERRANO MIDDLE SCHOOL</u>	<u>01-0000-0-1110-1000-1180-314-03D</u>
RICHARDSON, LISA: Academic Team Coach	\$2,329.00

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LEAVE OF ABSENCE
CERTIFICATED

CHILD REARING LEAVE

ERICKSON-HERNANDEZ, KATIE
Teacher
Lincoln Elementary School

Beginning April 10, 2014
and continuing through
April 18, 2014

CLASSIFIED

PERSONNEL RECOMMENDATIONS

BE IT RESOLVED that the Board of Education approves the following classified personnel actions. These are in accordance with Board adopted rules and regulations and the District's Affirmative Action Policy. The assignment is current and the Administration reserves the right to reassign employees to other locations according to existing agreement and procedures.

EMPLOYMENT

Approve the employment of the following:

FERNANDEZ, MYRNA: Recreation Aide, Gomez, 3 hours, 9 months, \$8.04 per hour, effective March 31, 2014.

GARCIA, MICHAEL: Groundswoker, Maintenance & Operations, salary range 35, step 1, 8 hours, 12 months, \$15.54 per hour, effective April 3, 2014.

MANSARAY, YEANO: Cafeteria Worker, Arroyo Valley, salary range 26A, step 1, 3 hours, 9 months, \$11.13 per hour, effective April 8, 2014.

REYES, ERIKA: Recreation Aide, Mt. Vernon, 1 hour, 9 months, \$8.04 per hour, effective March 10, 2014.

RONQUILLO, AMBER: Cafeteria Worker, Richardson, 3 ½ hours, 9 months, \$11.13 per hour, effective March 31, 2014.

RE-EMPLOYMENT

FORBES-HILL, SHANEILL: Approve the reemployment under the 39 month rule of Cafeteria Worker, Serrano, salary range 26A, step 5, 3 hours, 9 months, \$13.02 per hour, effective March 31, 2014.

ADDITIONAL ASSIGNMENTS

Approve the additional assignment of the following:

BROWN, ROBBIE: Project Workability, Transition, \$8.00 per hour, effective March 27, 2014 through March 17, 2018.

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FLORES, JACOB: Substitute Noon Duty Aide, \$8.04 per hour, effective March 17, 2014.

GRAVES, MARIA: Substitute Noon Duty Aide, \$8.04 per hour, effective March 31, 2014.

LOPEZ, SOPHIA: Recreation Aide, North Verdumont, 2 hours, 9 months, \$8.04 per hour, effective March 31, 2014.

MERLO, JESSICA: Substitute Noon Duty Aide, \$8.04 per hour, effective March 31, 2014.

QUESENBERRY, TRINKET: Substitute Noon Duty Aide, \$8.04 per hour, effective March 31, 2014.

REYES, ERIKA: Noon Duty Aide, Mt. Vernon, 2 hours, 9 months, \$8.04 per hour, effective March 10, 2014.

WHITEMAN, KENNETH: Substitute Operations, \$12.65 per hour, effective March 20, 2014 through June 30, 2014.

TRANSFERS

SYKES, CHRISTINE: Approve the voluntary transfer from Cafeteria Worker, Shandin Hills, salary range 26A, step 1, 2 hours, 9 months, \$11.13 per hour, to Cafeteria Worker, Wilson, salary range 26A, step 1, 3 hours, 12 months, \$11.13 per hour, effective March 31, 2014.

SALARIES / MISCELLANEOUS

LOUD III, JAMES: Approve the increase in hours of Custodian I, San Bernardino, salary range 32, step 6, 8 hours, 9 months, \$16.97 per hour, to 8 hours, 12 months, \$16.97 per hour, effective March 31, 2014.

WORKING OUT OF CLASSIFICATION

Approve the temporary rate increase while working out of classification of the following:

DUNNING, JANIS: Cafeteria Worker, Nutrition Services, salary range 26A, step 6A1, 5 hours, 12 months, \$13.81 per hour, to Serving Kitchen Operator, Nutrition Services, salary range 29, step 5A1, 6 hours, 9 months, \$14.65 per hour, effective February 20, 2014 through March 12, 2014.

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DUNNING, JANIS: Cafeteria Worker, Nutrition Services, salary range 26A, step 6A1, 5 hours, 12 months, \$13.81 per hour, to Serving Kitchen Operator, Nutrition Services, salary range 29, step 5A1, 6 hours, 12 months, \$14.65 per hour, effective March 13, 2014 through March 13, 2014.

DUNNING, JANIS: Cafeteria Worker, Nutrition Services, salary range 26A, step 6A1, 5 hours, 12 months, \$13.81 per hour, to Serving Kitchen Operator, Nutrition Services, salary range 29, step 5A1, 6 hours, 9 months, \$14.65 per hour, effective March 14, 2014 through March 14, 2014.

GOMEZ, BERTHA: Cafeteria Worker, Nutrition Services, salary range 26A, step 6, 5 hours, 12 months, \$13.55 per hour, to Serving Kitchen Operator, Nutrition Services, salary range 29, step 5, 6 hours, 9 months, \$14.36 per hour, effective February 18, 2014 through February 20, 2014.

GOMEZ, BERTHA: Cafeteria Worker, Nutrition Services, salary range 26A, step 6, 5 hours, 12 months, \$13.55 per hour, to Serving Kitchen Operator, Nutrition Services, salary range 29, step 5, 6 hours, 9 months, \$14.36 per hour, effective February 25, 2014 through February 27, 2014.

GOMEZ, BERTHA: Cafeteria Worker, Nutrition Services, salary range 26A, step 6, 5 hours, 12 months, \$13.55 per hour, to Serving Kitchen Operator, Nutrition Services, salary range 29, step 5, 6 hours, 12 months, \$14.36 per hour, effective February 28, 2014 through March 5, 2014.

GOMEZ, BERTHA: Cafeteria Worker, Nutrition Services, salary range 26A, step 6, 5 hours, 12 months, \$13.55 per hour, to Serving Kitchen Operator, Nutrition Services, salary range 29, step 5, 6 hours, 9 months, \$14.36 per hour, effective March 12, 2014 through March 12, 2014.

GOMEZ, BERTHA: Cafeteria Worker, Nutrition Services, salary range 26A, step 6, 5 hours, 12 months, \$13.55 per hour, to Serving Kitchen Operator, Nutrition Services, salary range 29, step 5, 8 hours, 9 months, \$14.36 per hour, effective March 13, 2014 through March 13, 2014.

GOMEZ, BERTHA: Cafeteria Worker, Nutrition Services, salary range 26A, step 6, 5 hours, 12 months, \$13.55 per hour, to Serving Kitchen Operator, Nutrition Services, salary range 29, step 5, 6 hours, 9 months, \$14.36 per hour, effective March 14, 2014 through March 14, 2014.

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ROBERTS, YOLANDA: Clerk II, Youth Services, salary range 33, step 6A2, 8 hours, 12 months, \$18.17 per hour, to Secretary III, Student Services, salary range 39, step 1A2, 8 hours, 12 months, \$18.90 per hour, effective March 26, 2014 through April 14, 2014.

SEPARATIONS

ALVARADO, MARIA: Report the retirement of Noon Duty Aide, Lytle Creek, Morning Duty Aide, Lytle Creek, Recreation Aide, Lytle Creek, Substitute Recreation Aide, effective January 3, 2014.

HAROON, IQRA: Report the resignation of Student Intern, San Gorgonio, effective March 15, 2014.

SIMPSON, STEVEN: REGRETFULLY REPORT THE SEPARATION, due to death of Carpenter, Maintenance & Operations, March 16, 2014.

BE IT RESOLVED that the Board of Education approve placement of employee CLASS-HR-14-16 on the 39 month reemployment list effective March 14, 2014. The employee has not returned from extended illness leave of absence with certification of ability to physically perform the essential duties of her job as a Serving Kitchen Operator.

BE IT RESOLVED that the Board of Education approve placement of employee CLASS-HR-14-17 on the 39 month reemployment list effective March 21, 2014. The employee has not returned from extended illness leave of absence with certification of ability to physically perform the essential duties of the job as a Custodian I.

BE IT RESOVED that the Board of Education approve the dismissal of Human Resources Specialist, HR-CLASS-14-18, for violation of Personnel Commission Rule 13.1.5., Incompetency. Inefficiency: the continuing inability or unwillingness to perform the regularly assigned duties and responsibilities of the position; Personnel Commission Rule 13.1.5.2 Insubordination: knowingly refusing to perform lawful and reasonably assigned duties or refusing to perform those duties in accordance with established or prescribed procedures; any willful or persistent violation of the Education Code, or Personnel Commission Rules and Regulations, or the procedures adopted by the District or a department when such procedures are made known to the employee in writing; and Personnel Commission Rule 13.1.5.3 Any willful or persistent violation of the Education Code, or Personnel Commission Rules and Regulations, or the procedures adopted by the District or a department when such procedures are made known to the employees in writing; Personnel Commission Rule 13.1.5.4, Knowingly falsifying or withholding any material information supplied to the District, including but not limited to, information required on application forms and employment records, or other official documents

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of the District; and Personnel Commission Rule 13.1.5.12 Repeated unexcused absence or tardiness, abuse of leave privileges or absence without notification; effective, March 24, 2014.

CLASSIFIED COACHES

Approve the payment of the following non classified experts for service as coaches for the 2012-2013 school year at the individual amount of the Certificated Agreement Extra Duty Pay Schedule, accounts as indicated:

<u>SAN BERNARDINO HIGH SCHOOL</u>	<u>01-0000-0-1110-1000-2150-406-05D</u>
PESANTES-MILLS, OLGA: Speech/Debate Coach	\$2,329.00

Approve the payment of the following non classified experts for service as coaches for the 2013-2014 school year at the individual amount of the Certificated Agreement Extra Duty Pay Schedule, accounts as indicated:

<u>SAN BERNARDINO HIGH SCHOOL</u>	<u>01-0000-0-1110-1000-2150-406-05D</u>
PESANTES-MILLS, OLGA: Asst. Softball Coach	\$2,329.00

Amend Board Action dated September 10, 2013 to approve the following coaches for the 2013-2014 school year at the individual amount of the Certificated Agreement Extra-Duty Pay Schedule accounts as indicated:

<u>SAN BERNARDINO HIGH SCHOOL</u>	<u>01-0000-0-1110-1000-2150-406-05D</u>
PESANTES-MILLS, OLGA: Speech/Debate Coach	\$2,329.00

CLASSIFIED POSITIONS ACTIONS

BE IT RESOLVED that the Board of Education approves the establishment of the following classified positions. The duties for these positions are those as previously approved by the Board.

Attendance Verifier, limited term, not to exceed 8 hours per day, Del Rosa Elementary School, effective March 17, 2014 through March 31, 2014.

Bilingual Attendance Verifier, limited term, not to exceed 8 hours per day, Hillside Elementary School, effective March 14, 2014 through June 30, 2014.

Bilingual Clerk II, limited term, not to exceed 8 hours per day, Belvedere Elementary School, effective June 18, 2014 through June 30, 2014.

Instructional Tutor-LH/PH, extra hours, not to exceed 2 hours per day, Kimbark Elementary School, effective February 18, 2014 through May 22, 2014.

Secretary II, limited term, not to exceed 8 hours per day, Belvedere Elementary School, effective July 1, 2014 through July 8, 2014.

Secretary II, limited term, not to exceed 8 hours per day, Del Rosa Elementary School, effective March 18, 2014 through March 28, 2014.

Secretary II, extra hours, not to exceed 8 hours per day, Kimbark Elementary School, effective March 17, 2014 through March 28, 2014.

Secretary II, extra hours, not to exceed 8 hours per day, Palm Elementary School, effective March 17, 2014 through March 21, 2014.

Senior Clerk, extra hours, not to exceed 8 hours per day, Kimbark Elementary School, effective March 17, 2014 through March 28, 2014.