

Greenwich Board of Education Minutes of the GHS Front Entry Committee Meeting

DATE: March 8, 2023

LOCATION: Virtual via Google Meet

TIME: 8:00 am

Committee Members Present:

Stephen Walko - Chairman

Jake Allen- Vice Chairman

Maureen Bonanno-Secretary

Stephanie Cowie

Ashley Cole

Louis Contadino

Christina Downey (BOE)

Megan Galleta

Leslie Moriarty (BET)

Ex-Officio Members Present:

Craig Amundson (RTM)

Tom Bobkowski (BOE - Central Office)

Ralph Mayo (GHS Principal)

Dan Watson (BOE- Central Office)

Lauren Rabin (Board of Selectmen)

Steven Swidler (BOE Staff)

Will Schwartz (DPW)

Others Present:

Matt Gallerani (Silver Petrucelli)

Bob Banning (Silver Petrucelli)

David Stein(Silver Petrucelli)

Brianna Bash (Silver Petrucelli)

Chris Cykley (CSG)

Not Present:

Dennis Yeskey (P&Z)

- **Call to Order:** Meeting was called to order by Mr. Walko at 8:01 a.m.
- **Project Update:**
 - Mr. Gallerini began by introducing Brianna Dash from Silver Petrucelli and stated that at today's meeting, we will be viewing interior finishes, the security desk layout and the main entrance layout. Mr. Gallerini noted that there are samples of the materials in Mr. Mayo's office for the committee to look at.
 - Ms. Dash reviewed imagery of the paint colors, tiles, floor surface as well as the wall graphics.

- Mr. Gallerini noted that there is no good point to cut for a flooring transition from the new finish to the existing finish.
- Ms. Moriarty asked for clarification on where the graphic on the wall ends. Mr. Gallerini responded that the graphics continue up to the interior desk area.
- Ms. Cole suggested the admin area should have some more color and Mr. Stein responded they can look at adding some more coloring to balance it out.
- Mr. Contadino noted that the flooring looks a little dark and asked if they looked at some lighter colors and he also asked about the grout color. Mr. Contadino noted that there may be issues matching the existing vinyl tile. He also asked about the signage, and what the material was and agreed with Ms. Cole's comments regarding the interior office that it needs more attention.
- Mr. Stein responded that the grout would match the tile, noting that the tile is somewhat slightly raised texture for slip resistance. He noted that the signage is raised letters made of some type of composite polymer product and the grid/acoustic ceiling is for access and cost. He noted that the equipment in the office will be hidden. Mr. Contadino asked if they could explore different flooring to make it more interesting. Mr. Stein noted that with the vinyl tile they can either do an alternate or replace the entire area given the amount of work being done in the area.
- Ms. Cowie asked about the spacing near the door going into the office and Mr. Stein responded that there will be a single door and noted that there is proper clearance but needs to discuss with the committee whether to add power assist to the door but noted that it needs to tie into security. Ms. Cowie then noted that without a power assist door, it would be difficult from an ADA perspective and she suggested they find a way to incorporate that. Ms. Cowie also asked about the doors coming into the office and if they were solid or glass and Mr. Stein responded that it would be a wood door with a window at the top.
- Mr. Stein will work with Mr. Bobkowski regarding the access control for the door leading to the office.
- Ms. Downey asked for clarification on the flooring question and also asked if the soffit above the admin area desk needs to be there. Mr. Stein responded that they will look into replacing the entire flooring in the office area and they will take another look at the soffit and the design in the admin area.
- Mr. Amundsen asked if there was ballistic glazing on the interior glass doors and Mr. Stein responded that there are two different levels, the exterior glass is blast resistant glazing and the internal glass is ballistic grading.
- Ms. Cole suggested looking into a red flooring to make it feel more welcoming and she expressed her concern on the lighting choice.
- Mr. Stein then presented images on the security desk and noted that the desk functionality is similar to what was approved previously, with 2 recessed monitors, file cabinets and room for a PC.
- Mr. Walko asked the staff about the spacing needs on the desk and Mr. Bobkowski responded that there needs to be space for 2 units.
- Ms. Moriarty confirmed that the staff reviewed and approved the desk areas.

- Mr. Walko asked about the screen in the vestibule and Mr. Gallerini responded that they are proposing 2 monitors, one in the main lobby close to the ramp and then in the main office area but they need to be reviewed with administration. Ms. Cowie suggested we ask the PTA if they can fund the monitors and Mr. Mayo will meet with them to discuss.

- **Timing and Next Steps:**

- Mr. Walko asked about timing and Mr. Stein responded that they are 95% complete with construction documents and they have submitted to the building department a set of documents and the plans, specs and estimates will be sent to the committee for review and approval. He added that the meeting with the state will be on March 22nd and Mr. Walko asked to have the documents to the committee by Friday, March 10th.
- Mr. Stein noted that small changes can be made without an impact on the documents and any larger changes can be made prior to going out to bid, as long as there is no major cost or scope change.
- Mr. Walko stated that he does not want any change orders and that what we are presenting to the BOE on March 16th is the project.
- Mr. Walko noted that Silver Petrucelli has been working with the tree warden on tree sizing.
- Mr. Walko will work with Ms. Downey on the motions for the 3/15 BOE meeting.
- Mr. Stein noted that after the building committee and the BOE approvals, they will need to get signatures from town officials.
- Mr. Walko stated that the next committee meeting will be on Wed, March 15th.
- Mr. Walko asked for a volunteer to put together a quarterly report for the RTM and Mr. Amundsen will write the report for the committee to review at the next meeting.

- **Motions:**

- **Motion to Approve Invoices:**

Motion was made by Jake Allen and seconded by Leslie Moriarty to approve the invoice #22-0211 in the amount of \$13,680, dated 2/1/23. The motion was approved. *The Motion Passed 7-0-0* Ms. Galetta and Ms. Bonanno were absent for the vote.

- **Motion to Approve Meeting Minutes:**

Motion was made by Jake Allen and seconded by Leslie Moriarty to approve the February 8th meeting minutes. The motion was approved. *The Motion Passed 8-0-0* Ms. Galetta was absent for the vote.

- **Adjourn:**

- The meeting was adjourned by Mr. Walko at 9:08am

Submitted by Maureen Bonanno on March 13th, 2023