

**CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
BUSINESS MEETING**

February 14, 2023

139 Fairbanks Rd, Churchville, NY 14428

6:00 P.M. – Work Session – Budget Part 1

Professional Development Room A #3802

7:00 P.M. – Regular Business Meeting

Administrative Board Room #3808

**AGENDA
REGULAR BUSINESS MEETING**

- I. Meeting Start-Up**
 - A. Call Meeting to Order
 - B. Pledge of Allegiance
 - C. Board President’s Remarks
 - D. Approval/Amendment of Agenda
 - E. Approval of January 24, 2023 Minutes

- II. Special Presentations**
 1. Preliminary 2023-2024 Budget – Building & Grounds, Security, Debt Service, Transportation, Athletics and Interfund Transfer – Matt DeAmaral

- III. Superintendent Update** – Lori Orologio

- IV. Student Representative Report** – Jason Tolevski

- V. Privilege of the Floor**

- VI. Program**
 - A. Action Item**
 1. Committees on Special Education and Preschool Special Education Recommendations
 2. Shared Decision Making Plan

 - B. Discussion**
 1. Policy 3221 *Therapy Dogs* – First Read
 2. Modifications to Policy 7210 *Student Evaluation, Promotion, Retention, and Placement* – First Read
 3. School Calendar for 2023-24

- VII. Personnel**
 - A. Action Items**
 1. Classified & Non-Classified Personnel Actions

B. Discussion

1. None

VIII. Business

A. Action Items

1. None

B. Discussion

1. None

IX. Committee and Event Reports

X. *Executive Session

**The BOE may choose to enter into Executive Session to discuss confidential information regarding a legal issue, employment history of particular individuals and/or negotiations with collective bargaining units or any other confidential issue considered exempt by the NYS Department of State, Committee on Open Government.*

XI. Adjournment

Important Dates:

Monday, February 20 - Friday February 24: Winter Recess (no school)

Monday, February 27: School reopens

Tuesday, February 28: Community Budget Forum 5 p.m. – 6 p.m.

Tuesday, February 28: BOE Meeting, BOE Administrative Conference Room 7:00 p.m.

**CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**

January 24, 2023

139 Fairbanks Rd, Churchville, NY 14428

5:00 PM – COMMUNITY BUDGET FORUM

Professional Development Room A #3802

6:00 PM – WORK SESSION (EXECUTIVE SESSION)

Professional Development Room A #3802

MEMBERS PRESENT

Tom Albano, Michelle Aloï, Kathleen Dillon, Steve Hogan, Michael Iacucci, Alycia Nagle, Jonathan Payne, Cheryl Repass, and Amy Wilson

MEMBERS ABSENT

None

OTHERS PRESENT

Lori Orologio, Matt DeAmaral, Larry Vito, Giulio Bosco, Nicole Livingston-Neal

EXECUTIVE SESSION

Moved by M. Iacucci and seconded by S. Hogan to enter into an executive session at 6:00 p.m. for the purpose of discussing confidential information in regards to the employment history of particular persons, a legal issue and negotiations with collective bargaining units.

YES: All (9) ABSTAINED: None

NO: None Motion Carried

RETURN FROM EXECUTIVE SESSION

Moved by S. Hogan and seconded by K. Dillon to exit the Executive Session at 7:02 p.m.

YES: All (9) ABSTAINED: None

NO: None Motion Carried

7:00 PM - BUSINESS MEETING

Administrative Board Room – Room 3808

MEMBERS PRESENT

Tom Albano, Michelle Aloï, Kathleen Dillon, Steve Hogan, Michael Iacucci, Alycia Nagle, Jonathan Payne, Cheryl Repass, and Amy Wilson

MEMBERS ABSENT

None

OTHERS PRESENT

Lori Orologio, Matt DeAmaral, Larry Vito, Giulio Bosco, Nicole Livingston-Neal, Barbara Woo, Michelle Penner, Kathy Occhioni, Dennis Draper, Jarell Brown, Colton Lathrop, Ambar Montilla Rubio

CALL TO ORDER

Kathy Dillon, board president, called the meeting to order at 7:06 p.m. and began with the Pledge of Allegiance

PLEDGE OF ALLEGIANCE

PRESIDENT'S REMARKS

President Kathy Dillon began by saying, earlier this evening we held the first of two Community Budget Forums. The next one will be held February 28th at 5:00 p.m. The Board then entered into Executive session to discuss confidential information regarding the employment history of particular persons, a legal issue and/or negotiations with collective bargaining units. Congratulations to senior Jason Gibbs who became only the 3rd player in Saints boys basketball history to surpass 1,000 career points. This year's recipient of the Section V Boys Volleyball scholarship is senior James Southcott. Congratulations! Congratulations to our hockey coach Brian Young who was named G&G Fitness Coach of the Week. There is an addendum to the Classified & Non-Classified personnel actions that will need to be moved on at the same time as the ones that were in our packet.

AGENDA APPROVAL

Moved by M. Aloï and seconded by A. Nagle to approve the agenda as amended.

YES: All (9) ABSTAINED: None

NO: None Motion Carried

APPROVAL OF MINUTES

Moved by M. Iacucci and seconded by S. Hogan to approve the January 10, 2023 minutes as presented.

YES: All (9) ABSTAINED: None

NO: None Motion Carried

SPECIAL PRESENTATIONS

None

SUPERINTENDENT REPORT

Superintendent Lori Orologio gave the following update:

Last week, Wednesday, January 18, the District held its annual lottery for the Pre-Kindergarten program for the 2023-24 school year. Fifty-four students were randomly drawn and placed into UPK classrooms at a location at CES, CRS or FRS. At this time, there is a waiting list of approximately 96 students. The district will be seeking a community partner to run one additional class setting which could potentially enroll an additional 18 students.

Due to continued enrollment across the district, we continue to monitor any potential spaces to increase the number of Pre-Kindergarten classrooms. Further, at this time we have not been able to provide district transportation due to bus driver shortage for our regular runs, including after school programs and athletics. We are aware that our families would embrace bus services; therefore, we will continue to assess our ability to do so for the upcoming school year.

Next week, Monday, January 30, district staff will be engaging in a Conference Day organized by our Office of Instruction, and coordinated by administrators and instructional leaders across the district. Some examples of instructional focus include curricular work and alignment (i.e., science, social studies, PE...), training and background on Professional Learning Communities, cybersecurity and Education Law 2D awareness and training for all staff, Grading and reporting of January Administration of NY State Exams, Closing activities for Semester 1 Courses, Semester 2 Course Preparation, and school level collaboration with School Improvement Team and sub-committees. Thank you to Giulio, Nicole, Renee, and our principals and directors for their leadership.

PRIVILEGE OF THE FLOOR

None

PROGRAM ACTIONS

CSE AND CPSE RECOMMENDATIONS

Moved by C. Repass and seconded by J. Payne to approve the CSE recommendations for meetings held on 12/13/2022, 12/21/2022, 12/22/2022, 1/3/2023, 1/4/2023, 1/5/2023, 1/6/2023, 1/9/2023, 1/10/2023, 1/11/2023, 1/12/2023, 1/13/2023, and 1/19/2023 and CPSE recommendations for meetings held on 12/14/2022, 12/15/2022, 1/5/2023, and 1/12/2023.

YES: All (9) ABSTAINED: None

NO: None Motion Carried

PROGRAM DISCUSSION

STUDENT SERVICES UPDATE (TIG)

Assistant Superintendent for Student Services Nicole Livingston-Neal, focused her presentation on the Trauma, Injury and Grief (TIG) team and the process they follow when responding to events.

eSPORTS

Assistant Superintendent for Instruction Giulio Bosco shared with the Board information regarding eSports (which is competitive, organized video gaming). Potentially Churchville-Chili would begin as an extracurricular club in the 2023-24 school year. Students would play video games against other students in participating districts. It would give non-traditional athletes an opportunity to participate in a competitive environment. Currently there are many college (financial scholarships) and career opportunities available for this type of gaming. After a roundtable discussion, the Board asked Giulio to gather additional information on eSports.

PERSONNEL ACTIONS

CLASSIFIED AND NON CLASSIFIED PERSONNEL ACTIONS

Moved by A. Wilson and seconded by A. Nagle to adopt the following resolution:

BE IT RESOLVED, that the Churchville-Chili Central School District Board of Education, upon the recommendation of the Superintendent of Schools, does hereby approve the subsequent classified and non-classified personnel actions:

I. RESIGNATIONS

A. Certified - none

B. Classified

Alison Steinmiller, employed by the District, most recently as a Network Technician, since September 7, 2010, has submitted her resignation effective at the end of the day April 14, 2023.

C. Coaches

Kevin Callahan, previously appointed as the 2022-2023 Girls Modified B Lacrosse Coach has submitted his resignation in order to accept a position as the 2022-2023 Girls JV Lacrosse Coach effective January 3, 2023.

Timothy O'Toole, previously appointed as the 2022-2023 Boys Modified B 2 Track & Field Coach has submitted his resignation effective January 12, 2023.

D. Extraclass Activities - none

E. Instructional Leaders - none

F. Tutors – none

II. TERMINATIONS

A. Certified - none

B. Classified - none

C. Coaches - none

D. Extraclass Activities - none

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E. Teacher Leaders – none

F. Tutors – none

III. LEAVE OF ABSENCE

Shannon Bull, employed by the District as a Reading Intervention Teacher at the Middle School South since September 1, 2020, has requested an extension to her unpaid leave of absence effective February 1, 2023 through June 23, 2023.

Carley Pries, employed as a Special Education Teacher at Chestnut Ridge Elementary School since January 29, 2019, has requested an unpaid leave of absence effective approximately March 20, 2023 through May 12, 2023.

IV. CHANGE IN EMPLOYMENT STATUS

A. Certified

Laura Geraci Speis, extension of 0.5 FTE Long-term Substitute Career Coordinator at the Senior High School effective January 28, 2023 through March 28, 2023 due to an ongoing need.

Madeline Santangelo, extension of Long-term Substitute Elementary Grade 2 Teacher at Churchville Elementary School effective January 31, 2023 through February 27, 2023, due to a continued need.

B. Classified – none

C. Coaching - none

D. Extraclass Activities - none

V. APPOINTMENTS

A. Certified

Sophie Farnholz	1.0 FTE Elementary Grade 2 Teacher
Assignment	Churchville Elementary School
Effective	February 27, 2023 (Previously cleared by a fingerprinting check)
Certification	Elementary (B-6) / Special Education (B-6) - Initial
Type of Appointment	Probationary
Tenure Area	Elementary
Tenure Date	February 27, 2027

B. Substitute and Part-time Teachers and Administrators

Bailey Mays	0.6 FTE School Counselor
Assignment	Middle School North
Effective	March 1, 2023 through June 30, 2023 or earlier at the discretion of the Board of Education (Previously cleared by a fingerprinting check)
Certification	School Counselor - Pending
Type of Appointment	Part-Time School Counselor
Tenure Area	N/A
Tenure Date	N/A

C. Department Liaisons – none

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- D. Classified
- Linzi Cross** Office Clerk III
Assignment Middle School South
Effective December 30, 2022 (Previously cleared by a fingerprinting check)
Type of Appointment Probationary
- Christina Quinn** Office Clerk II
Assignment Chestnut Ridge Elementary School
Effective January 31, 2023 (Previously cleared by a fingerprinting check)
Type of Appointment Provisional
- Kaitlynn Frisby** Teacher Aide
Assignment Fairbanks Road Elementary School
Effective January 18, 2023 (Previously cleared by a fingerprinting check)
Type of Appointment Probationary
- Dennis Draper** Director of Operations & Maintenance
Assignment Civil Service Administrators – District Wide
Effective January 25, 2023 (part-time), February 22, 2023 (full-time)
(Previously cleared by a fingerprinting check)
Type of Appointment Probationary

- E. Classified Substitutes and Part-time
- Colleen Ruppert** Bus Monitor
Assignment Transportation
Effective January 20, 2023 (Previously cleared by a fingerprinting check)
Type of Appointment Substitute
- Jerolyn Hulse** Bus Monitor
Assignment Transportation
Effective February 1, 2023 (Previously cleared by a fingerprinting check)
Type of Appointment Substitute
- Eric Preston** Bus Driver
Assignment Transportation
Effective January 19, 2023 (Previously cleared by a fingerprinting check)
Type of Appointment Substitute
- Tiana Charles** Bus Monitor
Assignment Transportation
Effective January 25, 2023 (Previously cleared by a fingerprinting check)
Type of Appointment Substitute

F. Interim Administrator – none

G. Coaches & Athletic Activities

Activity	Name
Modified B Girls Lacrosse Coach	Emily Benham
JV Girls Lacrosse Coach	Kevin Callahan

- H. Extra-Curricular Activities & Clubs - none
- I. Mentors - none
- J. Instructional Leaders - none
- K. CSE / CPSE Chairperson - none
- L. Tutors - none
- M. Internship – none
- N. Student Helpers - none
- O. Other - none

YES: All (9) ABSTAINED: None
NO: None Motion Carried

RESOLUTION FOR APPROVAL OF MOA WITH NUTRITIONAL SERVICES ASSOCIATION

Moved by A. Nagle and seconded by J. Payne to adopt the following resolution regarding a Memorandum of Agreement (MOA) with Churchville-Chili Nutritional Services Association.

WHEREAS, representatives of the Board of Education of the Churchville-Chili Central School District collectively bargained with representatives of Churchville-Chili Nutritional Services Association;

WHEREAS, issues brought forth in these negotiations have been resolved to the mutual satisfaction of all parties;

THEREFORE BE IT RESOLVED, that the Board of Education of the Churchville-Chili Central School District authorizes Superintendent Dr. Loretta Orologio to enter into a memorandum of agreement (MOA) with Churchville-Chili Nutritional Services Association effective August 11, 2023 – June 30, 2024 in regards to the Cook Managers participation in a bonus program for new enrollees in the High Deductible Health Plan.

YES: All (9) ABSTAINED: None
NO: None Motion Carried

RESOLUTION FOR APPROVAL OF MOA WITH CCEA

Moved by A. Wilson and seconded by A. Nagle to adopt the following resolution regarding a Memorandum of Agreement (MOA) with Churchville-Chili Education Association (CCEA).

WHEREAS, representatives of the Board of Education of the Churchville-Chili Central School District collectively bargained with representatives of the Churchville-Chili Education Association (CCEA);

WHEREAS, issues brought forth in these negotiations have been resolved to the mutual satisfaction of both parties;

THEREFORE BE IT RESOLVED, that the Board of Education of the Churchville-Chili Central School District upon the recommendation of Dr. Loretta Orologio, Superintendent, have entered into an agreement with CCEA in regards to K.I. being assigned to teach an extra .2 FTE from January 30, 2023 through and including June 23, 2023.

YES: All (9) ABSTAINED: None

NO: None Motion Carried

PERSONNEL DISCUSSION

None

BUSINESS ACTIONS

DECEMBER 2022 TREASURER'S REPORTS

Moved by A. Nagle and seconded by J. Payne to accept the following Treasurer's Reports for December 2022:

Continued on next page

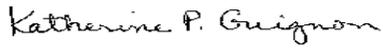
Treasurer's Monthly Report
December 2022

<u>GL Acct.</u>	<u>Fund</u>	<u>Bank</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Monthly Receipts</u>	<u>Monthly Disbursements</u>	<u>Ending Balance</u>
Cash Accounts							
A200-01 General		M & T	Checking	\$583,472.91	\$8,559,400.15	\$5,521,299.38	\$3,621,573.68
A200-10 General		Bank of Castile	Checking	\$4,191,816.47	\$0.00	\$4,191,816.47	\$0.00
A200-12 General		M & T	Checking-ACH Payments	\$44,852.62	\$191,888.71	\$227,255.51	\$9,485.82
A200-20 General		M & T	Checking	\$1,006,783.10	\$1,162,404.36	\$971,031.96	\$1,198,155.50
A200-21 General		M & T	Checking-Payroll	\$9,341.45	\$2,376,323.91	\$2,376,323.91	\$9,341.45
A201-05 General		M & T	Savings	973,881.72	4,327,550.25	0.00	\$5,301,431.97
A201-10 General		Bank of Castile	Savings	365,953.92	4,197,507.89	0.00	\$4,563,461.81
C200-01 School Lunch		Bank of Castile	Checking	91,117.42	73,524.07	53,895.29	\$110,746.20
F200-01 Federal		M & T	Checking	7,036.75	83,070.00	81,581.18	\$8,525.57
H200-01 Capital		M & T	Checking	2,306.35	715,400.00	679,704.49	\$38,001.86
H201-11 Capital		M & T	Money Market	633,066.71	119.77	615,400.00	\$17,786.48
Multifund Checking		Chase	Checking	13,650,048.19	1,902.36	12,949,601.67	\$702,348.88
Multifund Savings		Chase	Savings	22,214,271.48	30,970.02	18,718,356.25	\$3,526,885.25
Total Cash				43,773,949.09	21,720,061.49	46,386,266.11	19,107,744.47
Liquid Investment							
A201-02 General		NYCLASS		0.00	10,018,612.54	0.00	\$10,018,612.54
A231-02 General-Reserve		NYCLASS		0.00	0.00	0.00	\$0.00
CM201-02 Expendable Trust		NYCLASS		0.00	0.00	0.00	\$0.00
V201-02 Debt Service		NYCLASS		0.00	0.00	0.00	\$0.00
Total Liquid Investment				0.00	10,018,612.54	0.00	10,018,612.54
US Treasury Bills							
A450-00 General		M & T		8,306,666.23	0.00	0.00	\$8,306,666.23
A452-00 General-Reserve		M & T		0.00	11,909,111.67	0.00	\$11,909,111.67
CM450-00 Expendable Trust		M & T		378,290.61	0.00	0.00	\$378,290.61
H450-00 Capital		M & T		17,662,395.00	0.00	0.00	\$17,662,395.00
V450-00 Debt Service		M & T		3,028,723.16	0.00	0.00	\$3,028,723.16
Total US Treasury Bills				29,376,075.00	11,909,111.67	0.00	41,285,186.67
District Totals				\$73,150,024.09	\$43,647,785.70	\$46,386,266.11	\$70,411,543.68

Received by the Board of Education and entered as a part of the minutes of the board meeting held 1/24/2023


Clerk of the Board of Education

This is to certify that the above cash balances are in agreement with my bank statements as reconciled


Treasurer of School District

Revenue Status Report
December 31, 2022

A/C Code	Description	Original Budget	Adjusted Budget	Monthly Actual	Year to Date 12/31/22	Budget Variance	Year to Date 12/31/21	Year to Date Variance
1001	Real Property Tax Items	40,051,206.00	40,051,206.00	0.00	35,296,793.43	-4,754,412.57	33,903,028.33	1,393,765.10
1081	Oth. Paymts in Lieu of Taxes	373,545.00	373,545.00	0.00	279,470.11	-94,074.89	234,119.76	45,350.35
1085	STAR Reimbursement	0.00	0.00	0.00	4,753,368.44	4,753,368.44	5,073,798.03	-320,429.59
1090	Int. & Penal. on Real Prop. Tax	5,000.00	5,000.00	0.00	0.00	-5,000.00	0.03	-0.03
1120	Nonprop. Tax Distrib. By Co.	3,900,000.00	3,900,000.00	0.00	1,252,389.64	-2,647,610.36	1,241,947.02	10,442.62
1311	Other Day School Tuition	0.00	0.00	0.00	0.00	0.00	3,988.80	-3,988.80
1315	Continuing Ed Tuition(Individ)	78,568.00	78,568.00	1,522.30	7,948.70	-70,619.30	8,090.80	-142.10
1315	Swim	31,432.00	31,432.00	3,601.25	26,672.05	-4,759.95	17,470.15	9,201.90
1335	Oth Student Fee/Charges (Indiv	80,000.00	80,000.00	85.00	18,569.25	-61,430.75	30,561.00	-11,991.75
1335	Computer Protection Plans	0.00	0.00	25.00	3,879.00	3,879.00	1,324.00	2,555.00
1410	Admissions	1,500.00	1,500.00	640.00	2,120.00	620.00	1,400.00	720.00
2230	Day School Tuit-Oth Dist. NYS	0.00	0.00	0.00	0.00	0.00	-4,285.50	4,285.50
2235	Svs Prov. BOCES-Oth Transport	66,189.00	66,189.00	0.00	0.00	-66,189.00	0.00	0.00
2304	Trans for Oth Dist.-Cont. Bus	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2308	Trans for BOCES-Shuttle Svs	2,000.00	2,000.00	0.00	0.00	-2,000.00	0.00	0.00
2401	Interest and Earnings	125,000.00	125,000.00	21,891.52	52,975.83	-72,024.17	1,847.25	51,128.58
2401	Interest and Earnings-Reserve F	0.00	0.00	25,570.60	73,886.06	73,886.06	1,772.37	72,113.69
2401	Interest and Earnings-Capital Res	0.00	0.00	795.70	2,632.54	2,632.54	2,174.75	457.79
2410	Rental of Real Property,Indiv.	25,000.00	25,000.00	805.00	6,432.60	-18,567.40	4,605.00	1,827.60
2413	Rental of Real Property, BOCES	44,990.00	44,990.00	13,937.00	32,338.86	-12,651.14	56,917.36	-24,578.50
2414	Rental of Equip. (Not Bus) Ind	0.00	0.00	0.00	3,370.00	3,370.00	2,305.00	1,065.00
2440	Rental of Buses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2650	Sale Scrap & Excess Material	2,000.00	2,000.00	0.00	979.20	-1,020.80	551.45	427.75
2665	Sale of Equipment	2,000.00	2,000.00	0.00	4,775.07	2,775.07	5,600.00	-824.93
2680	Insurance Recoveries-Trans Rel	5,000.00	5,000.00	6,348.98	13,532.48	8,532.48	30,404.73	-16,872.25
2690	Other Compensation for Loss	2,500.00	2,500.00	40.00	1,017.50	-1,482.50	4,011.01	-2,993.51
2701	Refund of P/Y Exp.- BOCES	525,000.00	525,000.00	461,139.58	464,339.58	-60,660.42	441,113.26	23,226.32
2703	Refund of P/Y Exp.-Other	70,000.00	70,000.00	66,013.00	120,134.25	50,134.25	120,824.55	-690.30
2705	Gifts and Donations	0.00	0.00	5,850.00	5,946.00	5,946.00	0.00	5,946.00
2770	Other Unclassified Rev.(Spec)	100,000.00	100,000.00	201.04	96,463.08	-3,536.92	40,224.68	56,238.40
2801	Interfund Revenues	20,000.00	20,000.00	0.00	2,535.00	-17,465.00	2,406.00	129.00
3101	Basic Formula Aid-Gen Aids (Ex	35,041,477.00	35,041,477.00	2,924,491.15	5,831,027.61	-29,210,449.39	8,307,379.82	-2,476,352.21
3102	Lottery Aid (Sect 3609a Ed Law	7,574,085.00	7,574,085.00	268,130.39	7,368,356.19	-205,728.81	5,678,250.03	1,690,106.16
3103	BOCES Aid (Sect 3609a Ed Law)	3,221,693.00	3,221,693.00	0.00	0.00	-3,221,693.00	0.00	0.00
3104	Tuit for Students w/Disabilit.	0.00	0.00	0.00	116.00	116.00	0.00	116.00
3260	Textbook Aid (Incl Txtbk/Lott)	237,427.00	237,427.00	0.00	0.00	-237,427.00	0.00	0.00
3262	Computer Software Aid	57,583.00	57,583.00	0.00	0.00	-57,583.00	0.00	0.00
3263	Library Aid	24,025.00	24,025.00	0.00	0.00	-24,025.00	0.00	0.00
3289	Other State Aid	0.00	0.00	14,742.00	14,742.00	14,742.00	18,095.00	-3,353.00
4601	Medic.Ass't-Sch Age-Sch Yr Pro	55,000.00	55,000.00	0.00	5,236.81	-49,763.19	21,958.47	-16,721.66
5031	Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		91,722,220.00	91,722,220.00	3,815,829.51	55,742,047.28	-35,980,172.72	55,251,883.15	490,164.13
Appropriated Fund Balance		1,662,181.00	1,662,181.00					
Appropriated Reserves		1,376,382.00	1,376,382.00					
Carryover Encumbrances		-	1,488,632.45					
Total Budget		<u>94,760,783.00</u>	<u>96,249,415.45</u>					

Churchville-Chili Central School

Budget Status Report As Of: 12/31/2022

Fund: GENERAL

<u>Budget Account</u>	<u>Description</u>	<u>Initial Budget</u>	<u>Adjusted Budget</u>	<u>Year-to-date Expenditures</u>	<u>Prior YTD Exp</u>	<u>Variance Prior / Current YTD</u>	<u>Encumbrance Outstanding</u>	<u>Unencumbered Balance</u>
10	Board of Education	62,910.00	58,383.91	27,284.46	24,865.40	2,419.06	8,973.89	22,125.56
12	Central Administration	404,125.00	439,789.21	224,868.29	202,947.99	21,920.30	214,850.22	70.70
13	Finance	786,528.00	793,330.03	413,967.52	395,636.84	18,330.68	276,227.09	103,135.42
14	Staff	664,153.00	664,153.00	327,530.66	292,955.67	34,574.99	273,173.59	63,448.75
16	Central Services	6,307,366.00	7,146,961.80	3,146,317.66	2,666,747.53	479,570.13	3,059,953.25	940,690.89
19	Special Items (Contractual Expense)	1,764,170.00	1,781,775.00	928,237.68	904,804.17	23,433.51	806,777.43	46,759.89
20	Administration and Improvement	3,895,813.00	3,839,857.20	1,842,839.00	1,750,209.86	92,629.14	1,685,760.66	311,257.54
21	Teaching	36,014,167.00	36,111,344.76	13,009,845.57	13,005,559.93	4,285.64	19,470,018.89	3,631,480.30
26	Instructional Media	2,690,489.00	3,181,447.43	1,032,176.09	1,013,313.11	18,862.98	1,522,188.01	627,083.33
28	Pupil Services	4,197,885.00	4,221,479.26	1,297,974.06	1,175,780.31	122,193.75	1,500,131.98	1,423,373.22
55	Pupil Transportation	6,573,158.00	6,628,251.85	1,986,178.40	1,758,723.99	227,454.41	2,377,256.56	2,264,816.89
8	Other Community Services	89,711.00	89,711.00	14,625.36	19,874.90	-5,249.54	772.95	74,312.69
90	Employee Benefits	22,944,595.00	22,927,218.00	11,530,295.05	11,225,676.85	304,618.20	7,312,314.70	4,084,608.25
99	Interfund Transfers	8,365,713.00	8,365,713.00	8,201,713.00	8,422,575.00	-220,862.00	0.00	164,000.00
Total GENERAL FUND:		94,760,783.00	96,249,415.45	43,983,852.80	42,859,671.55	1,124,181.25	38,508,399.22	13,757,163.43

YES: All (9) ABSTAINED: None

NO: None Motion Carried

PRINTER AND COPIER SUPPLIES COOPERATIVE BID

Moved by S. Hogan and seconded by M. Aloï to accept the following printer and copier supplies cooperative bid:

Expenditure Report

PRINTER & Copier Supplies

2023 - 2024 Co-op Bid

RFB-2020-22

Bid opened: 11/16/22

Period Range: 2/01/23 - 1/31/24

Recommend bid be accepted as shown, each bidder being the lowest responsible bidder meeting all bid specifications, as per BOCES 2 Bid Coordinator.

	Atlaz International LTD	W.B. Mason	Staples, INC.	Totals
Information Technology	2,754.00	2,442.31	18,166.52	23,362.83
Totals	2,754.00	2,442.31	18,166.52	23,362.83

YES: All (9) ABSTAINED: None

NO: None Motion Carried

CUSTODIAL SUPPLIES COOPERATIVE BID

Moved by M. Iacucci and seconded by J. Payne to accept the following custodial supplies cooperative bid:

Expenditure Report

CUSTODIAL SUPPLIES

2023 - 2024 Co-op Bid

Bid Number: RFB-2019-22

Bid opened 11/16/21

Period range: 2/1/23 - 1/31/24

Recommend bid be accepted as shown, each bidder being the lowest responsible bidder meeting all bid specifications, as per BOCES II Bid Coordinator.

Vendor	
Dobmeier Janitor Supply	1,109.05
Pyramid School Products	919.66
Cooper Friedman Electric Supply Co.	86.40

HJS Supply Co., LLC.	61.52
total	2,176.63

YES: All (9) ABSTAINED: None
 NO: None Motion Carried

HEALTH AND SAFETY SUPPLIES COOPERATIVE BID

Moved by T. Albano and seconded by S. Hogan to accept the following health and safety supplies cooperative bid:

Expenditure Report

**HEALTH & SAFETY SUPPLIES
 2023 - 2024 Co-op Bid
 RFB-2017-22**

Bid opened: 11/16/2022
 Period Range: 2/01/2023 - 01/31/2024

	Hemera	Performance Health Supply	Pyramid School Products	Quill	School Health Supply	Building Totals
CES	9.90	119.69	299.61	41.99	65.62	536.81
CRS*	0.00	76.43	63.17	27.85	573.54	740.99
FRS	0.00	76.59	100.26	53.83	355.78	586.46
MSN	0.00	121.04	1,125.57	0.00	782.62	2,029.23
MSS	9.90	57.77	6.28	50.57	1,217.21	1,341.73
SHS	0.00	134.75	88.84	94.52	1,712.48	2,030.59
vendor totals	19.80	586.27	1,683.73	268.76	4,707.25	7,265.81

Recommend bid be accepted as shown, each bidder being the lowest responsible bidder meeting all bid specifications as per Co-op Bid Health and Safety Supplies Award Committee.

YES: All (9) ABSTAINED: None
 NO: None Motion Carried

MEDICAL TRAINER SUPPLIES COOPERATIVE BID

Moved by M. Aloj and seconded by A. Wilson to accept the following medical trainer supplies cooperative bid:

Expenditure Report

MEDICAL TRAINER SUPPLIES
2023 - 2024 Co-op Bid
RFB-2018-22

Bid opened: 11/16/2022
 Period Range: 2/1/23 - 1/31/24

	Mercedes Medical, LLC	Performance Health Supply	Quill Corp.	Building Totals
ATHLETICS	75.50	6,118.66	17.36	6,211.52
vendor totals	75.50	6,118.66	17.36	6,211.52

Recommend bid be accepted as shown, each bidder being the lowest responsible bidder meeting all bid specifications as per Co-op Bid Medical Trainer Supplies Award Committee.

YES: All (9) ABSTAINED: None

NO: None Motion Carried

LETTER OF RECOMMENDATION – PHASE VI ROOFING

Moved by A. Nagle and seconded by T. Albano to accept the Letter of Recommendation from Elmer W. Davis Inc., for the Phase VI roofing project.

YES: All (9) ABSTAINED: None

NO: None Motion Carried

PUMP STATION REPAIR BID

Moved by A. Wilson and seconded by J. Payne to accept the Pump Station Repair Bid from Landry Mechanical for \$53,500.00 to replace the sewer injection pump/valves.

YES: All (9) ABSTAINED: None

NO: None Motion Carried

BUSINESS DISCUSSION

None

COMMITTEE & EVENT REPORTS

MIKE IACUCCI – attended CRS PTO meeting

ALYCIA NAGLE– attended CESPAs meeting, K-4 Instructional Leader meeting, Community Budget Forum

CHERYL REPASS – attended Community Budget Forum

JONATHAN PAYNE – attended Community Budget Forum, JV and Varsity Basketball games

STEVE HOGAN – attended Community Budget Forum

KATHY DILLON – attended Information Exchange, BOCES meeting, Budget Forum

ADJOURNMENT

Moved by M. Iacucci and seconded by M. Aloï to adjourn the meeting at 7:44 p.m.

YES: All (9) ABSTAINED: None

NO: None Motion Carried

CHURCHVILLE-CHILI CENTRAL SCHOOL

**A DISTRICT PLAN
FOR
SCHOOL-BASED PLANNING
AND
SHARED DECISION MAKING**

Plan (amended) by Board of Education ~~February 8, 2022~~ **February 14, 2023**

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INTRODUCTION

The Churchville-Chili Central School District has been involved in the Effective Schools Project since 1986. Churchville-Chili Senior High School, Ninth Grade Academy, Churchville-Chili Middle School, Chestnut Ridge Elementary School, Churchville Elementary School, and Fairbanks Road Elementary School have teams in place and have been actively involved in the Effective Schools Project.

The Comprehensive District Education Planning Process became the foundation for our continuous improvement efforts during the 1998-99 school year. The Churchville-Chili Central School District's mission statement reflects the commitment to all students reaching high standards. A continuous improvement philosophy supports this mission.

A District-wide Shared Decision Making (SDM) committee will be created yearly and meet at least once ~~in the spring~~ **each school year** to communicate progress of each building-level School Improvement Team and be prepared to complete the Statement of Success biannually.

MISSION STATEMENT

The Churchville-Chili Central School District challenges all students to strive for excellence while developing their unique talents and becoming respectful, resourceful citizens and contributing members of an interconnected global society.

There is a positive correlation between student academic achievement and staff and parent expectations for success.

Educational expectations are standards-based, thereby holding all students to the same standards.

All learners are entitled to curricular and instructional adaptations, accommodations, and services in the least restrictive environment appropriate to their individual needs.

Collaborative, cooperative, collegial, supportive planning, especially at the building level and supported by central office personnel and the Board of Education (BOE), is key to sustained school improvement.

The individual school building as a whole is the strategic unit for planned change.

Communication among all members of the school community is essential in order to achieve the district's mission.

I. Cooperative Planning And Shared Decision Making

In this plan, cooperative planning and shared decision making form a process whereby decisions are reached with input from teachers, parents, administrators, school district support staff, community members, and students, in order to improve the educational performance of all students.

In order to accomplish this goal the groups will:

- Facilitate a continuing discussion on improving student achievement;
- Discuss ways in which to develop responsible, well rounded, goal oriented graduates who strive to be life-long learners;
- Identify specific areas of need;
- Identify the root causes of these needs within the district's control;
- Prioritize these needs;
- Focus on improvement of systems rather than parts; and
- Measure, assess and report results (as appropriate).

Parameters

Cooperative planning and shared decision making at the building and district level will take place within the following parameters:

1. Consistent with applicable laws and regulations;
2. Consistent with Board of Education policies;
3. Consistent with negotiated contracts.

II. The Manner and Extent of Involvement of the Parties and Organization of the Shared Decision Making Teams

The district Shared Decision Making Process, in order to involve a representative constituency, is really a role shared by multiple groups as follows:

The Instructional Leadership Teams

There are three Instructional Leadership Teams (K-4, 5-8, 9-12). The K-4 Instructional Leadership Team consists of representatives from each grade level at all three elementary schools. The 5-8 Instructional Leadership Team consists of 5-6 representatives as well as (4) core content area representatives (math, ELA, science and social studies) and special education. The 9-12 Instructional Leadership Team consists of representatives of each department and special education. Music, art, library and physical education/health are represented by their respective director. All teams are facilitated by the Assistant Superintendent for Instruction (ASI) (and/or Superintendent), includes administrators, and may include Board of Education members.

The Instructional Leadership Teams meet monthly throughout the school year to promote the District goals and initiatives, establish collaborative conversations with colleagues which focus upon instruction and student learning, monitor student performance (data), set goals for student performance in collaboration with the principal, participate in professional development, and provide input into the District Professional Development Plan.

Building-level School Improvement Teams (SIT)

Each building has a building level School Improvement Team that meets monthly (recommended) to work toward meeting district and building goals. The SIT includes the building principal, support staff, a teacher union representative, students at the senior high school level, and parents.

<u>Group</u>	<u>Elem</u>	<u>MS</u> 5-8	<u>9th</u>	<u>SHS</u> 10-12	<u>How Selected</u>
Teachers	1 to 15 ratio in each building (general guidelines)				Elected by the teachers
Building Principal	1	1	1	1	Automatic
CCPA representative	1-2	2	2	2	Volunteer
CCEA representative	1	1	1	1	Appointed by teachers' association
Representation to District team per each level	1-Teacher per elem. 1-Parent	1-Teacher 1-Parent		1-Teacher 1-Parent NGA/HS	1-Admin per District 1-CCEA rep 1-CCPA rep 1-CCAG rep
Students	0	0	1	2	Selected by building principal
Parents	1-2	2	1	2	Selected by building principal

Roles And Responsibilities Of District Teams

**BOE Goals → Administrators,
Instructional Leadership Teams,
Professional Development Plan**

**→ School Improvement Teams
building based
(Comprehensive Supportive Learning
Environment team; Collaborative Inquiry
Team; Response to Intervention team)**

Which Group	Role/Responsibility	Communication
Instructional Leadership Teams	<p>Provide input in the creation of the District professional development plan.</p> <p>Promoting professional discourse and facilitating creative problem solving.</p> <p>Promote district goals and initiatives. Focus upon instruction and student learning. Monitor student performance (data). Set goals for student performance.</p>	<p>Facilitate communication among stakeholders.</p> <p>Report on the progress of their individual schools at the District level SDM meeting as necessary.</p> <p>Agenda and Minutes shared and communicated to stakeholders.</p>
School Improvement Teams (building level)	<p>Develop a school improvement plan of action for the building that:</p> <p>Support BOE goals.</p> <p>Promote District/Building initiatives – instructional.</p> <p>Identify and prioritize school specific actions to support positive school culture.</p> <p>Support District based committees and initiatives.</p>	<p>Share agenda with PTO for review and selective participation.</p> <p>Facilitate communication among stakeholders.</p> <p>Report on the progress of their individual schools at the District level SDM meeting as necessary.</p> <p>Agenda and Minutes shared and communicated to stakeholders in a common location.</p>
District Level School Improvement Team	<p>Building level SIT representatives share out progress.</p> <p>Offer feedback and support to building-level teams.</p> <p>Complete Statement of Assurance as required.</p> <p>Dispute Resolution.</p>	<p>Meet once yearly.</p> <p>Share yearly report to the BOE.</p> <p>Propose recommended changes to the Plan or amendments for BOE approval as needed.</p> <p>Conduct Biennial Review.</p>
FLASH - Family Learning and Support for Home	<p>Review District initiatives, gain input and feedback from the community, and work collaboratively to provide events and awareness sessions.</p>	<p>Facilitate communication among stakeholders.</p>

Dignity for All	Review school goals and focus areas (Comprehensive Supportive Learning Environments). Share initiatives (Dignity for All) to gain input and feedback from the community.	Facilitate communication among stakeholders.
------------------------	--	--

III. The Means and Standards to Evaluate Student Achievement

Annually, the Instructional Leadership Teams will guide the building-level SIT in assessing student achievement by the following means:

1. Set yearly goals and standards compatible with district and state outcomes.
2. Develop and implement action plans.
3. Develop and apply appropriate evaluation means.

The following may be used to set standards and assess outcomes:

- State, local and standardized tests
- Surveys
- Performance tasks
- Self-assessment materials
- Other measures (including report card data, rubrics, etc.)

Resources and support for the assessment and evaluation process will be provided by the district office, school psychologists, instructional consultants, guidance counselors, instructional coaches, etc.

IV. The Means for Accountability

A. Communication

1. All meetings will be publicly announced and open to all stakeholders.
2. Minutes will be posted following meetings (or distributed via email).
3. Building team members will actively solicit input and information from stakeholders (e.g. shared at staff meetings, department meetings, and/or Professional Development sessions (K-6).
4. Interested stakeholders may speak at SIT meetings with prior approval from the team leader or during time allocated for public forum.
5. Information may be disseminated through school newsletters, district newsletters, local newspapers, Board of Education meetings, parent/teacher organization meetings, email, e-news, or district “town” meetings.

B. Ongoing Monitoring and Evaluation

1. Building teams will assess action plans on an ongoing basis and implement any necessary changes. Reports will be shared with the District Shared Decision Making team yearly.
2. The district team will file an annual report with the Board of Education. The district team will serve as a liaison among buildings, administration, and the Board of Education.
3. The Board of Education will adopt the district's plan for school-based planning and shared decision making. The Board of Education will review this plan biannually and file it online with the New York State Department of Education.

V. Coordination of Parent Involvement

Parental involvement is an essential element of the Comprehensive District Education Planning process. Various Federal and State programs require parental involvement in decision making. Any conflict between decision making by building teams and federal or state mandated programs will be referred to the Superintendent who will decide on the appropriate resolution process, (e.g., administrative decision, district committee, Board of Education).

VI. BOCES Cooperative Services

Activities related to the exploration, design, implementation, and evaluation of plans for curriculum development, staff development, and increased uses of technology in support of the purposes of this plan will be conducted in collaboration with Monroe #2-Orleans BOCES and its component districts.

VII. District Dispute Resolution Process

The establishment of shared decision making to improve student outcomes requires a procedure to resolve disputes between and/or among constituent groups in the district. This procedure is intended to foster an atmosphere of collaborative problem solving resulting in the best solution. The procedure should allow adequate and timely opportunity to resolve differences without invoking formal proceedings. Every effort should be made to reach resolution at the lowest possible level and to involve the parties to the dispute in the resolution. (See Appendix A.)

When a building team is unable to reach building consensus, the matter in dispute will be referred to the district team for resolution.

If the district team is unable to resolve the matter in dispute, the building team may:

- Seek the assistance of another building team;
- Seek the assistance of another school District's team;
- Table the decision;

- Request outside facilitation or mediation.

APPENDIX A

Guidelines for Dispute Resolution

In order to facilitate dispute resolution, all parties to the dispute should be present at all problem solving sessions. The resolution process should be characterized by active listening, good two way communications, and a commitment to resolve differences. If the commitment is not genuine, the process **is** potentially ineffective.

1. Identify the Problem

All parties must have a complete understanding of the nature of the problem, and the problem must be clearly stated and agreed upon before the process begins.

Key: Separate the problem from the personalities. Pure personality disputes should be kept out of the process. If the issue cannot be reduced to a question of content or decision making process, dispute resolution will not work. Team building training and a clearly drawn plan of ground rules for building decision making should minimize personality conflict.

2. Identify the Factors that Contribute to the Problem

The parties should brainstorm all of the components of the problem using such methodology as force field analysis, et al. The parties should then jointly determine which factors are most significant.

3. Develop Strategies Which Treat and/or Eliminate Those Most Significant Factors

Jointly the parties should create as many options as possible. The options should satisfy the interests of all involved.

Key: Position taking is to be avoided. Too often one party to a dispute is fixed on a position and does not freely participate in creating new options. A facilitator can point out positional thinking and move parties toward more creative option generation.

4. Select the Best Option(s) or Strategy(ies)

From among those options generated, which would best serve to resolve the dispute?

5. Spell out Implementation Plans

Create an action plan document which clearly identifies what has been agreed to, who will do what, and when.

6. Monitor Implementation of the Solution.

SUBJECT: THERAPY DOGS

The District supports the use of therapy dogs in their schools for the benefit (examples: stress relief, test anxiety, reading with elementary school children) of its students subject to the conditions of this policy.

A “therapy dog” is a dog that has been individually trained and certified to work with its Handler to provide emotional support, well-being, comfort, or companionship to school district students and staff. Therapy dogs are not “service animals” as that term is used in the Americans with Disabilities Act. The therapy dog must be well-behaved and have a **patient, confident, and gentle** temperament that is suitable for interaction with students, staff and others in a public school. Therapy dogs are personal property of the Handler and are not owned by the school district. The District will work with outside agencies such as, but not limited to, RocDog.

Therapy Dog Standards and Procedures

The following requirements must be satisfied before a therapy dog will be allowed in school buildings or on school grounds:

- **Initiation of Service:** A District Administrator will initiate contact with an approved therapy dog provider. The written request must include the therapy dog’s current health/vaccination records, the therapy dog’s license, the Handler’s insurance policy covering the therapy dog’s activities within the public school setting, the therapy dog’s certification/registration to engage in therapy dog activities from a professional accrediting organization, the therapy dog’s Canine Good Citizen Certification from the American Kennel Club, and the therapy dog’s proposed role in interacting with students. The request must be renewed each school year or whenever a different therapy dog will be used. Approval may be rescinded at any time at the discretion of the Principal or Superintendent. A therapy dog may only interact with staff or students whose parents/guardians have provided informed written consent for their children to engage in such activities with the therapy dog.
- **Training and Certification:** The provider must submit the American Kennel Club’s Good Citizen Certification or its equivalent as determined by the Superintendent or designee. Therapy dogs must also be certified for therapy duties from an accredited therapy dog organization. Their certifications must remain current at all times.
- **Health and Vaccination:** The therapy dog must be clean, well groomed, in good health, housebroken and immunized against diseases common to dogs. The Handler must abide by current city, county, and state ordinances, laws, and/or regulations pertaining to licensing, vaccination, and other requirements for animals. It is the Handler’s responsibility to know and understand these ordinances, laws, and regulations. The Handler must submit proof of compliance with these ordinances, laws, and regulations upon requesting to bring a therapy dog to school.
- **Control:** A therapy dog must be under control of the Handler through the use of a leash or other tether.
- **Identification:** The therapy dog must have appropriate identification identifying it as a therapy dog.

SUBJECT: THERAPY DOGS (CONT'D)

- **No Disruption:** The therapy dog must not disrupt the educational process by barking, seeking attention, or any other behavior.
- **Health and Safety:** The therapy dog must not pose a health and safety risk to any student, employee, or other person at school.
- **Supervision and Care of Therapy Dogs:** The Handler is solely responsible for the supervision and care of the therapy dog, including any feeding, exercising, and clean up while the animal is in a school building or on school property. The Handler is required to clean up and properly dispose of the animal's waste in a safe and sanitary manner. The Handler must always carry sufficient equipment to clean up the animal's waste. The school district is not responsible for providing any care, supervision, or assistance for a therapy dog. This includes not being responsible for removing animal during emergency evacuation for events such as a fire alarm.
- **District Policies and Procedures:** The Handler must abide by all equally applicable District policies such as assuring that the animal does not unduly interfere with the routine activities of the District.
- **Authorized Area(s):** The Handler shall only allow the therapy dog to be in areas in school buildings or on school property that are authorized by school district administrators.
- **Insurance:** The Agency must submit a copy of an insurance policy that provides liability coverage for the Therapy dog while on school property.
- **Volunteer Handlers and certified therapy dogs from an accredited agency will be allowed by approval of the building or grade level principal. Background checks, health, and vaccine records, etc. are verified by the agency for the Handlers and their dogs.**
- **Additional Information Needed From Agency:** Owner/Handler Information, Therapy Dog Information, Required Therapy Dog Certification

Exclusion or Removal from School

A therapy dog may be excluded from school property and buildings if a school administrator determines that:

1. The Handler does not have control of the therapy dog.
2. The therapy dog is not house broken.
3. The therapy dog does not possess the required training/certification for performing therapy dog duties.
4. The therapy dog poses a direct threat to the health or safety of others or causes substantial damage to the property of others.
5. The therapy dog's presence results in a fundamental alteration of a District program, service, or activity.
6. The therapy dog or its presence creates an unmanageable disturbance or interference with the District's operations.

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Community Relations

SUBJECT: THERAPY DOGS (CONT'D)

7. The Handler does not comply with the Handler's responsibilities set forth in this Policy.

The Handler shall be required to remove the therapy dog from school premises immediately upon such a determination.

Allergic Reactions/Aversions

The Handler shall remove the therapy dog to a separate area as designated by school administrator in instances where the therapy dog is in the presence of any student, school employee, or other individual on school grounds who suffer from dog allergies or aversions.

Damages to School Property and Injuries

The Handler of a therapy dog is solely responsible and liable for any damage to school property or injury to personnel, students, or others caused by the therapy dog.

Target adoption: February 2023

SUBJECT: STUDENT EVALUATION, PROMOTION, RETENTION, AND PLACEMENT

Grade Promotion, Retention and Placement

Grade promotion and the placement of students within the District's instructional system will be at the discretion of the school administration and shall be subject to review at any time. In making such promotion, retention and placement decisions, the administrator in consultation with the superintendent/designee will be guided by performance in class, past records including various measures of student growth, parent/guardian and teacher recommendations, and any other appropriate sources of information. With regard to student placement decisions, parents/guardians may submit written requests identifying their child's learning needs to assist the student placement process. The final decision shall rest with the school administration.

Assessments

The Churchville-Chili Central School District utilizes various assessments for the purpose of complying with state and federal law and/or aiding the implementation of quality educational services. The District will not make any student promotion, retention or placement decisions based solely or primarily on student performance on the state administered English language arts and mathematics assessments for grades 3 through 8. The District may, however, consider student performance on such state assessments in making student promotion, retention, and placement decisions provided that multiple measures be used to make a determination.

Alternative Testing Procedures

The use of alternative testing procedures for New York State assessments shall be limited to:

- a) students identified by the Committee on Special Education and/or Section 504 Team as having a disability. Alternative testing procedures shall be specified in a student's Individualized Education Program or Section 504 Accommodation Plan, and
- b) students whose native language is other than English (i.e., English language learners), in accordance with State Education Guidelines.

The alternative testing procedures employed shall be based upon a student's individual needs and the type of test administered.

The District shall report the use of alternative testing procedures to the State Education Department on a form and at a time prescribed by the Commissioner.

Grading Systems

The Board of Education recognizes that the classroom teacher has the primary responsibility to evaluate students and determine student grades. Grading is considered a positive tool to indicate achievement and development in each class or subject area in which a student is enrolled.

(Continued)

**SUBJECT: STUDENT EVALUATION, PROMOTION, RETENTION, AND PLACEMENT
(CONT'D.)**

All students are expected to complete the assigned classwork and homework as directed. Students are also expected to participate meaningfully in class discussions and activities in order to receive course credit. If work is missed due to absence, the student and/or the student's parent(s) or guardian(s) should discuss with the student's teacher an appropriate means of making up the missed work and receiving credit for content quality of such work.

The following guidelines will be observed:

- a) K-12 parents are to be informed regularly, at least four (4) times a year, of their child's progress. **Four (4) report cards at grades 7-12. One (1) parent/teacher conference and three (3) reports at grades UPK-6.** 7-12 interim reports shall be available at least four (4) times a year. Progress reporting will be made via a digital reporting system or by mail if requested by parent/guardian.
- b) The use of marks and symbols will be appropriately explained.
- c) Grading will not be used for disciplinary purposes, i.e., giving lower grades for absences, unless the student plagiarizes work.
- d) Grading will be based, in part, upon student improvement, achievement, and participation in classroom discussions and activities.

The professional judgment of the teacher should be respected. Once a grade is assigned to a student by a teacher, the grade may only be changed by a building administrator after notification of the teacher of the reason for such change. Should an administrator enforce a grade change, he/she shall be prepared to report to the Superintendent of Schools the reason for the change utilizing form 5675F. (Refer to policy #5675 *Student Grading Information* and corresponding form 5675F as well as the academic credits level grade promotion policy found in the Senior High School Handbook).

Reporting to Parents/Legal Guardians and Persons in Parental Relation to Students

Parents, guardians, and/or persons in parental relation to district students shall receive an appropriate report of student progress at regular intervals.

The District will not place or include on a student's official transcript or maintain in a student's permanent record any individual student score on a state administered standardized English language arts or mathematics assessment for grades 3 through 8. However, the District will comply with state and federal requirements regarding the maintenance and transfer of student test scores.

Digital reporting systems or a mailing if requested by the parent/guardian will be used as a standard vehicle for the periodic reporting of student progress and appropriate school related data. Digital reporting systems, however, are not intended to exclude other means of reporting progress, such as conferences, phone conversations, etc. (Refer also to Policy #7212 -- Parent Conferences.)

(Continued)

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Students

**SUBJECT: STUDENT EVALUATION, PROMOTION, RETENTION, AND PLACEMENT
(CONT'D.)**

Reporting to Parents/Legal Guardians and Persons in Parental Relation to Students (Cont'd.)

When necessary, attempts will be made to provide interpreters for non-English speaking parents, guardians, and/or persons in parental relation to District students.

Section 504 of the Rehabilitation Act of 1973, 29 USC Section 794 et seq.
Education Law Sections 305(45) – (47), 1709(3)
8 NYCRR Section 100.2(g), 100.2(l), 100.3(b)(2)(iv), 100.4(b)(2)(v), 100.4(e)(6)
8 NYCRR Parts 117 and 154

Adopted 7/10/2001

Revised: 2/12/2019; 2/10/2023

Reviewed 1/17/2020 by the Superintendent and Assistant Superintendent for Instruction with no recommended changes; BOE agreed and approved at their 1/28/2020 meeting

Churchville-Chili Central School 2023-24 School Calendar

DRAFT

			Number of School Days in Attendance	
			Faculty	Students
<u>September</u>				
Tuesday	Sept. 5	UPK-12 Superintendent's Conference Day: Faculty Orientation (First day for staff)	19	18
Wednesday	Sept. 6	First day for students		
<u>October</u>				
Friday	Oct. 6	UPK-12 Superintendent's Conference Day (no school for students)	21	20
Monday	Oct. 9	Columbus Day Observed (no school)		
<u>November</u>				
<i>(Marking period ends on xx/xx)</i>				
Friday	Nov. 10	Veteran's Day Observed (no school)	18	18
Wed.-Fri.	Nov. 22-24	Thanksgiving Recess (no school)		
<u>December</u>				
Mon.-Fri.	Dec. 25-29	Holiday Recess (no school)	16	16
<u>January</u>				
<i>(Marking period ends on xx/xx)</i>				
Monday	January 1	Holiday Observed (no school)	21	20
Tuesday	January 2	School Reopens		
Monday	January 15	Martin Luther King, Jr. Day (no school)		
Friday	January 26	K-6 Parent/Teacher Conferences; 7-8 Professional Development (no school for students gr. UPK-8) (gr. 9-12 in session)		
Monday	January 29	UPK-12 Superintendent's Conference Day (no school for students)		
<u>February</u>				
Mon.-Fri.	Feb. 19-23	Presidents' Day Winter Recess (no school)	16	16
<u>March</u>				
Friday	March 29	Holiday Observed (no school)	20	20
<u>April</u>				
<i>(Marking period ends on xx/xx)</i>				
Mon.-Mon.	April 1-8	Spring Recess (no school)	16	15
Tuesday	April 9	School Reopens		
Friday	April 26	UPK-12 Superintendent's Conference Day (no school for students)		
<u>May</u>				
Monday	May 27	Memorial Day Observed (no school)	22	22
<u>June</u>				
Thursday	June 13	Last day of classes for students gr. 9-12	17	17
Fri.-Tues.	June 14-18	Regents Exams (K-8 in session)		
Wednesday	June 19	Juneteenth Observed (no school)		
Thurs.-Tues.	June 20-June 25	Regents and Half days for K-8 students		
Tuesday	June 25	Last day for students		
Wednesday	June 26	Regents Examination Rating Day (Last day for staff)		
Saturday	June 22	Graduation		
Total			186	182

Note: Should snow emergency days be exceeded, additional days will be added back in this order: April 8, 5, 4, 3, 2

CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT

139 Fairbanks Road
Churchville, New York 14428

Board of Education Meeting
February 14, 2023

Personnel Actions
Page 1 of 3

Upon the recommendation of the Superintendent of Schools, the following personnel actions shall be approved:

I. RESIGNATIONS

- A. Certified - none
- B. Classified - none
- C. Coaches - none
- D. Extraclass Activities - none
- E. Instructional Leaders - none
- F. Tutors – none

II. TERMINATIONS

- A. Certified - none
- B. Classified - none
- C. Coaches - none
- D. Extraclass Activities - none
- E. Teacher Leaders – none
- F. Tutors – none

III. LEAVE OF ABSENCE

Deborah Culver, employed as a Cafeteria Monitor at the Senior High School since September 7, 2022, has requested an extension to her unpaid leave of absence effective March 16, 2023 through April 6, 2023

IV. CHANGE IN EMPLOYMENT STATUS

- A. Certified
Anya Pastecki, currently employed as a Math Specialist at Fairbanks Road Elementary School, will be changing to a District Wide Grades Prek-4 Instructional Math Coach effective February 27, 2023.

Kaitlyn Frisby, title change from Teacher Aide to Teaching Assistant, effective February 15, 2023.

- B. Classified - none
- C. Coaching - none
- D. Extraclass Activities - none

V. APPOINTMENTS

- A. Certified - none
- B. Substitute and Part-time Teachers and Administrators
Duane Perry 1.0 FTE Building Administrator
Assignment District Wide
Effective April 1, 2023 through June 30, 2023 or earlier at the discretion of the

Certification Board of Education (previously cleared by a fingerprinting check)
 Type of Appointment School District Administrator - Permanent / School Counselor - Provisional
 Tenure Area Per-Diem Substitute
 Tenure Date N/A
 N/A

Victoria Pothaczky 1.0 FTE Special Education Teacher
 Assignment Chestnut Ridge Elementary School
 Effective January 31, 2023 through March 7, 2023 or earlier at the discretion of the
 Board of Education (previously cleared by a fingerprinting check)
 Certification Elementary (1-6) - Pending
 Type of Appointment Long-term Substitute
 Tenure Area N/A
 Tenure Date N/A

C. Department Liaisons – none

D. Classified
Norman Wright Cleaner
 Assignment Operations & Maintenance
 Effective February 21, 2023 (Conditional upon New York State Department of
 Education’s notification to the District of clearance for employment after a
 fingerprinting check)
 Type of Appointment Probationary

Giorgina Libonati Health Aide
 Assignment Middle School South
 Effective February 6, 2023 (Previously cleared by a fingerprinting check)
 Type of Appointment Probationary

Kimberly Mantegna Office Clerk III
 Assignment Middle School South
 Effective February 27, 2023 (Conditional upon New York State Department of
 Education’s notification to the District of clearance for employment after a
 fingerprinting check)
 Type of Appointment Temporary (90 days)

E. Classified Substitutes and Part-time

Kaitlyn Candileri Escort Monitor
 Assignment Fairbanks Road Elementary School
 Effective February 1, 2023 (Previously cleared by a fingerprinting check)
 Type of Appointment Part-time

John Gurnett Bus Monitor
 Assignment Transportation
 Effective February 13, 2023 (Previously cleared by a fingerprinting check)
 Type of Appointment Substitute

Jordan Hughson Bus Driver
 Assignment Transportation
 Effective February 1, 2023 (Previously cleared by a fingerprinting check)
 Type of Appointment Substitute

F. Interim Administrator – none

G. Coaches & Athletic Activities

Activity	Name
Modified A Boys Lacrosse Coach	Ryan Yunker

Boys Lacrosse Volunteer Assistant Coach	Todd Yunker
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H. Extra-Curricular Activities & Clubs

Activity	Advisor	Proration
9-12 Photography Club	Kelly Bosco	50%
9-12 Orchestra Council	Chelsea Wahl	20%

I. Mentors - none

J. Instructional Leaders - none

K. CSE / CPSE Chairperson - none

L. Tutors - none

M. Internship – none

N. Student Helpers - none

O. Other

Continuing Education Staff 2022-2023

General

Last Name	First Name	Title/Course	Fingerprinting
Dodson	Kimberley	Instructor- Water Walking	On File
Filardo	Cynthia	Instructor- Aqua Fit	On File
Grigg	Natalie	Instructor- Yoga	N/A- Adult Class