

**GARFIELD16**  
PO Box 68  
0460 Stone Quarry Road  
Parachute, CO 81635  
Telephone: 970.285.5701  
Fax: 970.285.5711

Certified: May 26, 2020  
TRUE AND CORRECTED COPY AS ADOPTED  
BY THE BOARD OF DIRECTORS ON  
May 26, 2020

\_\_\_\_\_  
Marilyn A. Mondragon, Secretary to the Board

Board of Directors  
Regular Meeting, April 21, 2020  
Minutes

**CALL TO ORDER AND ROLL CALL**

District Administration Office/Board of Directors meeting room; President Dr. Kevin W. Coleman called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 6:00 p.m.

Dr. Kevin W. Coleman	Present
Lauralee C. Patton	Present
Lynn J. Shore	Present
Vincent T. Tomasulo	Present
Brittany Van Teylingen	Present

**Staff Present:**

Brad S. Ray, Superintendent  
Todd G. Ellis, Assistant Superintendent  
Rose H. Belden, Director of Business Services  
Marilyn A. Mondragon, Executive Assistant to the Superintendent/BOE

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited.

**APPROVAL OF AGENDA**

**M/S Van Teylingen/Shore:**

Motion was made to approve the agenda as presented.

**Roll Call Vote:**

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

**Motion Carried.**

## CONSENT AGENDA/BLANKET MOTION FOR ITEMS

### M/S Shore/Tomasulo:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented:

- V. Board of Education Meeting Minutes – March 10, 2020  
 VIII.B.3. Personnel Matters – Certified Contracted Employees

#### NEW EMPLOYEES - CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Godfrey, Thomas A.	Grand Valley Middle School	Principal
Jagoditsh, Demita *	Bea Underwood Elementary	4 <sup>th</sup> /5 <sup>th</sup> Grade Teacher
O'Donnell, Kenneth R. *	To Be Determined	Mathematics Teacher
Willer, Patricia A. *	Grand Valley High School	Science Teacher
Williamson, Brad S.	Bea Underwood Elementary	Counselor

#### NON-RENEWALS – CERTIFIED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Nelson, Patricia A.	G.V. Center for Family Learning	Kindergarten/1 <sup>st</sup> Grade Teacher Effective: May 22, 2020
Steinkuhler, Joan M.	G.V. Center for Family Learning	Kindergarten/1 <sup>st</sup> Grade Teacher Effective: May 22, 2020

#### RESIGNATIONS - CERTIFIED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Dale, Jamie M.	Grand Valley Middle School	English Language Learners (ELL) Teacher Effective: May 22, 2020
Dangerfield, Ryan D.	Grand Valley Middle School	Mathematics/Science Teacher Effective: May 22, 2020
Johnson, Brooke S.	Grand Valley High School	English/Language Arts Teacher Effective: May 22, 2020
Johnson, Michael A.	Grand Valley High School	Physical Education Teacher Effective: May 22, 2020
Reynolds, William K.	Grand Valley High School	Social Studies Teacher Effective: May 22, 2020
Sullivan, Garrett J.	Bea Underwood Elementary	4 <sup>th</sup> /5 <sup>th</sup> Grade Teacher Effective: May 22, 2020

#### TRANSFERS - CERTIFIED CONTRACTED

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Holden, Kara B.	4 <sup>th</sup> /5 <sup>th</sup> Grade Teacher Bea Underwood Elementary	2 <sup>nd</sup> /3 <sup>rd</sup> Grade Teacher Bea Underwood Elementary
McGruder, Staci R.	Mathematics Teacher Grand Valley High School	Alternative High School Teacher Grand Valley High School

- VIII.B.4. Financial Matters – March 2020

### Roll Call Vote:

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

### Motion Carried.

## AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no audience members present to address the Board, this matter was passed.

## UNFINISHED BUSINESS

### Board of Education Policies/Regulations/Exhibits Recommendations

#### 1<sup>st</sup> Reading/1<sup>st</sup> Vote

Todd Ellis, Assistant Superintendent, presented the following Board of Education policies/regulations/exhibits for 1<sup>st</sup> Reading/1<sup>st</sup> Vote (*Appendix A 1-4*):

- a. IHBK\* - Preparation for Postsecondary and Workforce Success
- b. IHBK\*-R – Preparation for Postsecondary and Workforce Success (Implementation Plan for Student Individual Career and Academic Plans) - Regulation
- c. IKF – Graduation Requirements
- d. IKF-E – Graduation Requirements – Exhibit

A brief discussion was held with questions being addressed. Vice-president Shore indicated that the word “mastery” was changed throughout the policy to “proficiency” except on page 2 of 7, second paragraph, first sentence.

#### **M/S Van Teylingen/Tomasulo:**

Motion was made to approve the recommended policies/regulations/exhibits for 1<sup>st</sup> Reading/1<sup>st</sup> Vote as amended.

#### **Roll Call Vote:**

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

#### **Motion Carried.**

## NEW BUSINESS

### Authorization of a Resolution to Grant Emergency Powers and Suspend Policies in Order to Address COVID-19 Issues

Brad Ray, Superintendent, presented a resolution to grant emergency powers and suspend policies in order to address COVID-19 issues for consideration and action (*Appendix B*).

#### **Resolution to Grant Emergency Powers and Suspend Policies in Order to Address COVID-19 Issues**

**Whereas** on March 10, 2020, Governor Jared Polis declared a state of emergency and issued Executive Order D 2020 003 on March 11, 2020, as a safeguard against the further spread of COVID-19; and

**Whereas** on March 18, 2020, Governor Jared Polis issued Executive Order D 2020 007 suspending in-person learning in public and private schools across the state from March 23 to April 17; and

**Whereas** on March 25, 2020, Governor Jared Polis issued Executive Order D 2020 017 ordering Coloradans to stay at home, subject to limited exceptions for qualified critical business, and on March 27, 2020, the Colorado Department of Public Health and Environment issued an updated, accompanying Public Health Order 20-24 Implementing Stay at Home Requirements clarifying that “critical business” includes K-12 public and private schools for the purpose of providing meals, housing, facilitating or providing materials for distance learning, and providing other essential services to students, provided that social distancing requirements are observed; and

**Whereas** under Colo. Const. art. 9, § 15, the local Board of Education has control of instruction in its public schools; and

**Whereas** under C.R.S. § 22-32-110 the local Board of Education has the authority to employ a Superintendent to administer the affairs and the programs of the district, pursuant to a contract; and

**Whereas** the Board of Education finds that the current state of emergency requires that the Superintendent be granted greater flexibility to respond quickly and appropriately to the evolving crisis; and

**Whereas** under Board Policy BG [or other applicable local board policy], the operation of any section or sections of Board policies not established by law or contract may be suspended temporarily by a majority vote of Board members present at a Board meeting held in compliance with law and Board policy;

**NOW THEREFORE, BE IT RESOLVED** that the Garfield County School District No. 16 Board of Education grants to the Superintendent the following temporary powers to address the COVID-19 emergency:

1. Authority to temporarily waive such Board policies or provisions of Board policies as the Superintendent shall deem necessary to comply with guidance from appropriate health or governmental authorities or necessary for other effective response.
2. Authority to take any lawful actions necessary to ensure the continuation of public education, to provide for the health and safety of students and employees, or to respond to direction from appropriate health and government authorities. Such actions may include, but are not limited to:
  - adjustments to the curriculum and the provision of alternative educational program options;
  - adjusting graduation requirements for the Class of 2020;
  - adjustments to employee work schedules and assignments;
  - modifications to the school calendar;
  - adjustments to the delivery of school-provided meals;
  - limitations on access to property owned or controlled by the Board of Education;
  - applying to any governmental body for financial or other aid as may be available; and
  - applying to any governmental body for waiver of regulations or requirements, compliance with which is affected by the COVID-19 emergency.
3. Authority to enter into contracts without board approval for any dollar amount necessary for the purchase of materials, equipment, supplies, or services for sanitation, cleaning, technology, or other needs directly related to the COVID-19 emergency situation, provided such action is consistent with all applicable State and Federal laws.

**NOW, BE IT FURTHER RESOLVED** that the Superintendent is directed to keep the Board of Education informed of any actions taken under this emergency authority as soon as is practicable in light of the circumstances.

**NOW, BE IT FURTHER RESOLVED** that the temporary powers authorized by this Resolution are in effect for the duration identified in Governor's Order of March 18, 2020, and any subsequent extension of that order, unless otherwise rescinded or extended by the Board upon a two-thirds majority vote.

**NOW, BE IT FURTHER RESOLVED** that execution of this Resolution is conclusive evidence of the Board's approval of this action and of the authority granted herein.

ADOPTED AND APPROVED this 21<sup>st</sup> day of April 2020.

(DISTRICT SEAL)

GARFIELD COUNTY SCHOOL DISTRICT NO. 16  
IN THE COUNTY OF GARFIELD AND  
STATE OF COLORADO

\_\_\_\_\_  
Dr. Kevin W. Coleman, Board President

\_\_\_\_\_  
Vincent T. Tomasulo, Board Secretary/Treasurer

Superintendent Ray indicated that the Colorado Association of School Boards recommended the resolution as most of the policies and guidelines currently in place pertain to and were written for in-session schooling and not for a state of emergency.

A lengthy discussion was held with questions being addressed regarding the following:

Some of the issues that have been addressed thus far included purchasing additional Chromebooks for Kindergarten students for approximately \$33,717.00, purchasing hot spots to accommodate those families who do not have internet services for approximately \$18,000.00, which in both cases accommodates online student learning from home. The district also purchased prepackaged food for student lunches for approximately \$10,000.00.

All expenses are being coded as COVID-19 related and accounted for in a separate newly created account. Any federal stimulus funding, applied for and received, will be applied to this account to offset the costs incurred. New accounting codes have been provided for this purpose.

Superintendent Ray indicated that the district is currently in violation of Board of Education policy DJ/DJA – Purchasing/Purchasing Authority, which states, “any single, non-budgeted purchase or expenditure greater than \$5,000.00 shall require advance approval by the Board.”

Vice-President Shore indicated that he believes a limit should be placed on the total dollar amount expended without the Board being involved, and he suggested that the resolution be amended to reflect “for any dollar amount not exceeding \$75,000.00 total” not “for any dollar amount necessary.” It was also recommended that “upon a two thirds majority vote” be deleted from the second to last paragraph. President Coleman indicated that amending this language would require the Board member’s willingness to meet on short notice to address additional issues that may arise.

**M/S Shore/Tomasulo:**

Motion was made to approve the resolution to grant emergency powers and suspend policies in order to address COVID-19 issues as amended.

**Roll Call Vote:**

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

**Motion Carried.**

**M/S Shore/Tomasulo:**

Motion was made to retroactively authorize the expenditure of funds that Superintendent Ray made in excess of his purchasing authority for the purchase of the additional Chromebooks, the hot spots, and prepackaged food necessary to fulfill the district’s obligation to the community in spite of the limitation placed on the Superintendent as presented.

**Roll Call Vote:**

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

**Motion Carried.**

**Authorization of a Resolution for the Grant Award from the  
Garfield County Federal Mineral Lease District Spring 2020 Grant Cycle**

Brad Ray, Superintendent, presented a resolution regarding the grant award from the Garfield County Federal Mineral Lease District and the authorization of the execution of the traditional grant agreement for consideration and action (*Appendix C*).

**Resolution  
Garfield County Federal Mineral Lease District  
Spring 2020 Grant Cycle – Traditional Grant Program – Contract No: 20-ST-04**

WHEREAS, the Garfield County School District No. 16 supports the Garfield County Federal Mineral Lease District grant application for the Digital Capacity and Equity Project; and

WHEREAS, the Garfield County School District No. 16 had requested a maximum of \$113,000.00 from the Garfield County Federal Mineral Lease District for the Digital Capacity and Equity Project and produced a grant application for the Spring 2020 Grant Cycle, Traditional Grant Program, of Garfield County Federal Mineral Lease District grants; and

WHEREAS, the Garfield County School District No. 16 has been notified by the Garfield County Federal Mineral Lease District on April 11, 2020, of the approval of the grant application for \$113,000.00 for the Spring 2020 Grant Cycle, Traditional Grant Program.

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Board of Directors of the Garfield County School District No. 16 to authorize the execution of the Traditional Grant Agreement (“Agreement”) with Garfield County Federal Mineral Lease District indicating acceptance of the Agreement and its terms and authority therein including all exhibits, and hereby authorize the Superintendent of Schools, Brad S. Ray, to sign the Agreement with Garfield County Federal Mineral Lease District on behalf of the governing body.

ADOPTED AND APPROVED this 21<sup>st</sup> day of April 2020.

(DISTRICT SEAL)

GARFIELD COUNTY SCHOOL DISTRICT NO. 16  
IN THE COUNTY OF GARFIELD AND  
STATE OF COLORADO

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Secretary/Treasurer, Board of Education

Superintendent Ray indicated that the district received the grant award for \$113,000.00 from the Garfield County Federal Mineral Lease District for the Digital Capacity and Equity Project.

A brief discussion was held with questions being addressed regarding E-Rate funding. Nathan Humphrey, Director of Technology, indicated that the district would not be informed until September or October if the E-Rate funds have been approved.

**M/S Van Teylingen/Patton:**

Motion was made to approve the resolution in support of the Garfield County Federal Mineral Lease District Spring 2020 Grant Cycle – Traditional Grant Program – Contract No: 20-ST-04 as presented.

**Roll Call Vote:**

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

**Motion Carried.**

### **Director of Business Services' Report**

Rose Belden, Director of Business Services, distributed a document from the Colorado Department of Education pertaining to school finance funding (*Appendix D*). A lengthy discussion was held regarding the shortfall in school finance funding, as well as questions regarding the Federal CARES Act money and the parties on the State Education Agency. Ms. Belden indicated that the district has not received information yet if the state will be withholding any funding. The district will realize some savings for the FY20 budget because of the schools not being in session. The buildings have been placed in sleep mode, which will result in utility savings. In addition, the buses have not been operating resulting in fuel savings. The budget for fiscal year 2021 will be based on a flat student enrollment.

Superintendent Ray requested that the Board meetings for May and June be changed to the last Tuesday of each month, as the state has not finalized the school finance funding, and this would allow district officials adequate time to prepare the fiscal year 2021 budget.

#### **M/S Coleman/Van Teylingen:**

Motion was made to change the Board of Education meeting for May to the 26<sup>th</sup> and the meeting for June to the 30<sup>th</sup> to better accommodate the budgeting process as presented.

#### **Roll Call Vote:**

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

#### **Motion Carried.**

### **Assistant Superintendent's Report**

Todd Ellis, Assistant Superintendent, provided the Board with the following:

- The distance learning is going well. The district is ahead of the curve slightly as a result of the preparation and training received on Competency Based Personalized Learning and the district moving toward this type of system. District officials are meeting once a week with neighboring school districts, as well as government entities in the tri-county area (Garfield, Pitkin, Eagle counties). Mr. Ellis complimented the district as others continue to seek information from Garfield 16 on various practices. Mr. Ellis was able to attend a crew meeting virtually with staff and students. The importance of face-to-face education was stressed, as computers cannot replace teachers.
- The hiring process has gone well considering the circumstances. The interviews have been held utilizing handshakes or virtual meetings with colleges throughout the country.
- The student attendance has been as high as 92% and as low as 85%. The district does not have a definite percentage for the high school. There were approximately 10 families with students who were not participating in distance learning. District officials visited them. It is unclear if these families still reside in Parachute/Battlement Mesa. Mr. Humphrey indicated that five students did not pick up a Chromebook, of the five Chromebooks; three of the students are using home devices.
- Mr. Ellis commended the efforts of the School Based Family Resource Center and the assistance provided to the families in our community.

A brief discussion was held with questions addressed.

## Superintendent's Report

Brad Ray, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified "At Will" employees for information only (*Appendix E*):

### EXTRA DUTY STIPENDS

#### CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Lemieux, Stephen R.	School Based Family Resource Center	Tutor Stipend: \$25.00 per hour
Ray, Christina L.	Grand Valley Middle School	Tutor Stipend: \$25.00 per hour

### NEW EMPLOYEES

#### NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Baltazar, Minerva	Food Service Department Grand Valley Middle School	Prep Cook/Server
Scheib, Denise H.	Transportation Department	Bus Driver

### RESIGNATIONS

#### NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Berger, Jennifer L.	Grand Valley Middle School	Night Custodian Effective: March 15, 2020
Villarreal, Eva J.	Nutritional Services Department	Prep Cook/Server Effective: March 26, 2020

### TERMINATIONS

#### NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Pittman, J. Isaac	Grand Valley High School	Head Coach - Girls' Basketball Effective: March 24, 2020

Superintendent Ray provided the Board with the following:

- 100% of the pipe has been installed at the Diamond Ditch project, and the irrigation ditch will have concrete built in. This project is near completion.
- The boiler system at the Grand Valley Center for Family Learning is being installed. The completion date was affected by the Pandemic.
- The district will receive delivery of the Kubota lawn mower soon.
- The bidding process for the district has been revised. Contractors now have the ability to sign up on a bid list on the district's website for all future projects.
- COVID-19 update:
  - Schools are closed for the remainder of the 2019-2020 school year.
  - "Safer at home" is projected through May or June depending on the number of cases.
  - The logistics are yet to be determined how school will be operated in the fall; guidelines are being developed.
  - Multiple contingency plans and budgets are being established in anticipation of the many components being affected.
  - Superintendent Ray and Mr. Kelly McCormick conducted a Zoom meeting with every Grand Valley High School senior regarding graduation. The governor's guidance of students only and social distancing will be taken into account. District officials will be meeting with representatives from the Public Health Department on Friday to develop a plan.

- Grand Valley High School graduation will be planned in collaboration with the students and their parents.
- Superintendent Ray has been in contact with the high school staff members and has provided them with updated information regarding graduation.
- Communication has also been prepared to be sent to all parents/community either tonight or tomorrow morning with updated information. District officials will continue to provide communication as information changes, or as the information is updated.
- Superintendent Ray commended and thanked the teachers and administrators for their dedicated efforts during this Pandemic.
- The Grand Valley Educational Foundation cancelled the end-of-the-year teacher appreciation celebration. Superintendent Ray solicited ideas to celebrate.
- Thomas Godfrey, from Montrose, has been hired as the new principal for Grand Valley Middle School. Mr. Godfrey has many years of experience. There were approximately 18 candidates for the principal position. The interview committee narrowed the selection to five candidates. Of the five, there were two finalists.

A brief discussion was held with questions and concerns being addressed regarding the high school graduation ceremony.

#### Board of Directors Reports/Comments

There being no Board of Education reports/comments, this matter was passed.

#### Determination/Input for Future Work Session(s)/Meeting(s)

The regular meeting of the Board scheduled on Tuesday, May 26, 2020, will be held at District Administration Office/Board meeting room commencing at 4:30 p.m. with a work session for budgeting purposes followed by the regular meeting of the Board at 6:00 p.m.

#### Other New Business

There being no "Other New Business" to report, this matter was passed.

**EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION PERTINENT TO PURCHASE, ACQUISITION, LEASE, TRANSFER, OR SALE OF ANY REAL, PERSONAL, OR OTHER PROPERTY AS AUTHORIZED BY C.R.S. 24-6-402(4)(A)**

**M/S Coleman/Shore:**

*"I move that the Board go into executive session at 6:49 p.m. for the purpose of discussion pertinent to purchase, acquisition, lease, transfer, or sale of any real, personal, or other property as authorized by C.R.S. 24-6-402(4)(a).*

*This matter involves potential land acquisitions.*

*Those present at the outset of the executive session shall be Brad Ray, Todd Ellis, Rose Belden, Marilyn Mondragon, Nathan Humphrey, and all members of the Board.*

*As required by the Colorado Open Meetings Law, a record is being kept of this executive session.*

*I remind each participant to confine all discussion to the stated purpose of the executive session and that no formal action may occur in the executive session.*

*If at any point in the executive session any participant believes that the discussion is going outside the proper scope of the executive session, please interrupt the discussion and make an objection.”*

**Roll Call Vote:**

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

**Motion Carried.**

**CONSIDERATION: POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION**

*“The time is now 7:23 p.m., and the executive session has been concluded. The participants in the executive session were: Brad Ray, Todd Ellis, Rose Belden, Marilyn Mondragon, Nathan Humphrey, and all members of the Board.”*

*“If any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. An improper matter would include something not included in the motion to go into executive session or an improper vote or decision.”*

**M/S Van Teylingen/Patton:**

Motion was made to approve the recorded audio minutes of the executive session as presented.

**Roll Call Vote:**

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

**Motion Carried.**

*“I hereby attest that the recorded minutes of the executive session held April 21, 2020, as approved and finalized substantially reflect the substance of the discussion during the executive session.”*

\_\_\_\_\_  
*Dr. Kevin W. Coleman  
Board of Education President  
Garfield County School District No. 16*

**MEETING DEBRIEF**

A debriefing of the Board of Education meeting was not held.

## ADJOURNMENT

**M/S Van Teylingen/Patton:**

Motion was made to adjourn the regular meeting of the Board of Directors.

**Roll Call Vote:**

Coleman-aye, Patton-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye.

**Motion Carried.**

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 7:26 p.m.

**Submitted by:**

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**Marilyn A. Mondragon**  
Secretary to the Board of Directors

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**Dr. Kevin W. Coleman, Board President**

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**Vincent T. Tomasulo, Board Secretary/Treasurer**

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.