

GARFIELD16
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Certified: October 15, 2019
TRUE AND CORRECTED COPY AS ADOPTED
BY THE BOARD OF DIRECTORS ON
October 15, 2019

Marilyn A. Mondragon, Secretary to the Board

Board of Directors
Regular Meeting, September 17, 2019
Minutes

CALL TO ORDER AND ROLL CALL

District Administration Office/Board of Directors meeting room; President Dr. Kevin W. Coleman called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 6:00 p.m.

Dr. Kevin W. Coleman	Present
Judith R. Hayward	Present
Lauralee C. Patton	Present
Lynn J. Shore	Present
Vincent T. Tomasulo	Present

Staff Present:

Brad S. Ray, Superintendent
Todd G. Ellis, Assistant Superintendent
Rose H. Belden, Director of Business Services
Marilyn A. Mondragon, Executive Assistant to the Superintendent/BOE

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF AGENDA

Agenda item VIII.A.2. Board of Education Policy/Regulation JJE/JJE-R Student Fund-Raising Activities was removed from the agenda.

M/S Shore/Hayward:

Motion was made to approve the agenda as amended.

Roll Call Vote:

Coleman-aye, Hayward-aye, Patton-aye, Shore-aye, Tomasulo-aye.

Motion Carried.

CONSENT AGENDA/BLANKET MOTION FOR ITEMS

M/S Shore/Tomasulo:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented:

- V. Board of Education Meeting Minutes – August 20, 2019
- VIII.B.3. Personnel Matters – Certified Contracted Employees
- VIII.B.4. Financial Matters – August 2019

Roll Call Vote:

Coleman-aye, Hayward-aye, Patton-aye, Shore-aye, Tomasulo-aye.

Motion Carried.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no audience members present to address the Board, this matter was passed.

UNFINISHED BUSINESS

Potential Partnership with the Town of Parachute and the Parachute/Battlement Mesa Park and Recreation District for a Federal Mineral Lease Grant to Construct a Community Playground

Stuart McArthur, Parachute Town Manager, proposed that Garfield 16 partner with the Town of Parachute and the Parachute/Battlement Mesa Park and Recreation District to apply for the Garfield County Federal Mineral Lease District Partnership Grant Program for the purpose of constructing comprehensive playground equipment at Cottonwood Park that would provide healthy activities and recreation and would accommodate children ages 5 to adult. Mr. McArthur presented a quote dated August 19, 2019, from Summit Recreation for Kompan playground equipment, which included a double Zip Line, 3 bay swing set, Supernova, Net Twister, and VIP swing (Appendix A). The playground equipment would be constructed adjacent to the basketball court at Cottonwood Park. Any future maintenance or liability would be the sole responsibility of the Town of Parachute. All current playground equipment in the Parachute/Battlement Mesa communities accommodate children ages 2-5 years old. Mr. McArthur indicated that the grant requires a 30% match, and he requested that Garfield 16 contribute approximately \$13,500.00. The Garfield County Federal Mineral Lease District Partnership Grant Program for the current cycle closed at the end of August; the next cycle will be in either April or August of 2020.

A lengthy discussion was held with questions/concerns being addressed.

M/S Shore/Hayward:

Motion was made to approve \$10,000.00 from the Special Revenue Fund to be designated as matching funds toward the next grant cycle for the Garfield County Federal Mineral Lease District Partnership Grant application for constructing

comprehensive playground equipment to accommodate ages 5 and above at Cottonwood Park as presented.

Roll Call Vote:

Coleman-no, Hayward-aye, Patton-aye, Shore-aye, Tomasulo-no.

Motion Carried.

Board of Education Policies/Regulations/Exhibits Recommendations

1st Reading/1st Vote

Brad Ray, Superintendent, presented the following Board of Education policies/regulations/exhibits for 1st Reading/1st Vote (*Appendix B 1-15*):

- a. EHC* - Safeguarding Personal Identifying Information
- b. GBGH – Sick Leave Bank
- c. IHBEA – English Language Learners
- d. IKA – Grading/Assessment Systems
- e. JF-E-1 – Admission and Denial of Admission – Exhibit
- f. JFABE* - Students in Foster Care
- g. JFABE*-R – Students in Foster Care – Regulation
- h. JFABE*-E – Memorandum of Understanding – School Stability for Students in Foster Care – Exhibit
- i. JH – Student Absences and Excuses
- j. JJJ – Extracurricular Activity Eligibility
- k. JQ – Student Fees, Fines, and Charges
- l. KE – Public Concerns and Complaints
- m. KE-R – Public Concerns and Complaints – Regulation
- n. KF – Community Use of School Facilities
- o. KF-E-2 – Rental Rates for School Facilities

Superintendent Ray indicated that Board exhibit JFABE*-E Memorandum of Understanding – School Stability for Students in Foster Care will be revised to reflect “Garfield” in the various blank spots throughout the exhibit.

Director Shore requested a recommendation from district staff on Board policy JH Student Absences and Excuses pertaining to the proposed optional language on chronic absenteeism. In addition, the number of days of unexcused absences and number of days allowed for make-up work needs to be addressed. Superintendent Ray removed Board policy JH Student Absences and Excuses from 1st Reading/1st Vote for further revision. The district administrators will review this policy and a recommendation will be presented at the regular meeting of the Board scheduled in October.

A brief discussion was held with questions being addressed.

M/S Tomasulo/Patton:

Motion was made to approve the above policies/regulations/exhibits for 1st Reading/1st Vote except for Board policy JH Student Absences and Excuses as amended.

Roll Call Vote:

Coleman-aye, Hayward-aye, Patton-aye, Shore-aye, Tomasulo-aye.

Motion Carried.

NEW BUSINESS

District Fundraising Proposals

There being no questions pertaining to the district fundraising proposals, this matter was passed (*Appendix C*).

KSUN Radio Sponsorship Request

Mary Lee Mohrlang, KSUN Community Radio representative, distributed two separate brochures to the Board that outlined the programming that KSUN Community Radio provides, as well as membership information and current contributors (*Appendix D 1-2*).

Mrs. Mohrlang requested additional funding from Garfield 16 to support KSUN Community Radio as equipment updates have become necessary. Garfield 16 has contributed \$1,000.00 per year for several years; a summary of services provided to Garfield 16 was reviewed. The district does not have a membership. Payment options have been established for the membership contributions. The operations of KSUN Community Radio was also summarized.

A lengthy discussion was held with questions/concerns being addressed.

M/S Tomasulo/Hayward:

Motion was made to approve a \$750.00 contribution to KSUN Community Radio and to review future contributions and membership level during the budgeting process in March 2020 as presented.

Roll Call Vote:

Coleman-aye, Hayward-aye, Patton-aye, Shore-aye, Tomasulo-aye.

Motion Carried.

Fiscal Year 2020 Supplemental Budget Appropriation Resolution

Rose Belden, Director of Business Services, presented the following supplemental budget appropriation resolution for fiscal year 2020 for consideration and action (*Appendix E*):

Supplemental Budget FY 20 September 17, 2019

Fund 22 - GRANT FUND:

CMP SOC CORE Grant	\$289,447.20
GVEF After School - GVMS	\$3,705.65
GVEF After School - GVHS	\$6,886.82
Keinath Donation	\$160,497.53
Town of Parachute MJ Tax	\$8,550.00
ACF College Career	\$10,000.00
Read Act	\$107,414.10
AP Incentive Act	\$194,000.63
Additional At Risk Funding	\$24,517.07
Career Success Program	\$5,292.26
Retaining Teacher Grant	\$30,000.00
Title II-A (Carry Over)	\$8,068.65

Medicaid Funding	\$19,240.01
Talent Found Grant	(\$52,121.00)
Talent Found Grant	\$7,619.83
ELPA PD (Carryover and FY 20 Rev)	\$137,020.91
Title II-A (FY 20 Allocation)	\$30,976.00
Title III Allocation Correction	\$178.00
Title III Set Aside	\$235.00
Fund 19 – CPP/Headstart Fund:	
CPP Revenue Transferred from GF	\$439,562.48
Headstart Funds	\$227,200.00
CPP Tax Check from CDE	\$1,638.03
Fund 43 – Capital Reserve Fund:	
Full Day Kindergarten Capital Grant	\$49,904.45

APPROPRIATION RESOLUTION

BE IT RESOLVED BY THE Board of Directors of Garfield County School District No. 16 located in Garfield County that the amount of \$2,136,116.10 be appropriated to the GRANT FUND, \$668,400.51 be appropriated to the CPP/Headstart Fund, and \$304,904.45 be appropriated to the Capital Reserve Fund for the fiscal year beginning July 1, 2019, and ending June 30, 2020.

President, Board of Directors

Date

A brief discussion was held with questions being addressed.

M/S Shore/Patton:

Motion was made to approve the supplemental budget appropriation resolution for the Grant Fund, CPP/Headstart Fund, and Capital Reserve Fund for fiscal year 2020 as presented.

Roll Call Vote:

Coleman-aye, Hayward-aye, Patton-aye, Shore-aye, Tomasulo-aye.

Motion Carried.

Director of Business Services' Report

Rose Belden, Director of Business Services, indicated that there was a typo on the Food Service Fund financial report. Under expenditures for the month of August, the amount reported was \$200,004.95; this dollar amount was corrected to \$20,004.95.

In addition, Ms. Belden is in the process of closing the Building Fund and transferring those funds to the Capital Reserve Fund. A supplemental budget reflecting this appropriation will be presented at a future meeting of the Board.

The student enrollment has increased by approximately 26-35 students based on preliminary counts. The finalized numbers will be presented at a future meeting of the Board. A brief discussion was held with questions being addressed.

Assistant Superintendent's Report

Todd Ellis, Assistant Superintendent, presented the following:

- Barricading devices for school safety have been reviewed. These devices are not legal based on fire codes and ADA compliance. Panic button programs are being investigated that would provide telephone access for all staff. The features would include putting the school in lockdown mode by a push of a button, dialing 911, location identification, and push notifications. Three companies have been contacted and proposals will be presented and discussed at the October work session. Local law enforcement will work with the district in the selection process.
- The Board was informed that Garfield 16 would not be audited by the Office of Civil Rights as reported in August, as the district does not have Career & Technical Education Programs.

Superintendent's Report

Brad Ray, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified "At Will" employees for information only (*Appendix F*):

COACHING/SPONSORS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Kelly, Michael W.	Grand Valley High School	Assistant Coach – Cross Country
Makin, Matthew G.	Grand Valley High School	Assistant Coach - Football

NEW EMPLOYEES

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Bentz, Jody L.	District-Wide	Certified Substitute
Rouse, Lacey J.	G.V. Center for Family Learning	Kindergarten/1 st Grade Paraprofessional
Tucker, Kylee M.	School Based Family Resource Center	Educational Tutor
Vashus, Bryan E.	District-Wide	Certified Substitute
Zang, Veliece K.	District-Wide	Certified Substitute

RESIGNATIONS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Ruiz De Velasco, Oleida	G.V. Center for Family Learning	Prep Cook/Server
	Nutritional Services Department	Effective: May 23, 2019

TERMINATIONS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Hendricks, Robin R.	Bea Underwood Elementary	Night Custodian
		Effective: 06/07/2019

TRANSFERS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Groff, Diane	Classified Substitute District-Wide	Night Custodian Bea Underwood Elementary
Mills, Keri C.	Kindergarten/1 st Grade Paraprofessional G.V. Center for Family Learning	Special Education Paraprofessional (Sign Support) Grand Valley Middle School
Rivera, Stephen G.	Seasonal Groundskeeping District-Wide	Groundskeeper Maintenance/Custodial Department
Young, Steve M.	Preschool Paraprofessional G.V. Center for Family Learning	Certified Substitute District-Wide

*BACKGROUND CHECK AND/OR LICENSE PENDING

Superintendent Ray provided the Board with the following:

- The CDE Master Facility Plan will be presented at a future work session of the board. The Maintenance/Custodial Department is in the process of classifying, categorizing, and prioritizing the various facility components.

- The Ribbon Cutting Ceremony for the High/Low Ropes course located at L.W. St John was held today, September 17, 2019. The students who initiated this project were acknowledged and were the first to utilize the course. Several certified trainers were available to demonstrate and assist others in participating in the various courses. District officials are in the process of establishing pricing structures for utilization by community groups/organizations, etc.
- The professional development session held yesterday, September 16, 2019, covered critical concepts based on the work completed earlier, pertaining to what a learning continuum looks like. Sixteen certified staff members have been tasked with the responsibility of building the learning outcomes and proficiency scales. This work should be completed by November 1, 2019. A meeting will be held on September 24, 2019; Superintendent Ray encouraged the Board to attend.

A brief discussion was held with questions being addressed.

Board of Directors Reports/Comments

There being no Board of Education Reports/Comments, this matter was passed.

Determination/Input for Future Work Session(s)/Meeting(s)

The regular meeting of the Board scheduled on Tuesday, October 15, 2019, will be held at the District Administration Office/Board of Directors meeting room commencing at 4:30 p.m. with a work session followed by the regular meeting of the Board at 6:00 p.m. A Board of Directors location meeting schedule for the 2019-2020 school year was provided to the Board.

Other New Business

There being no "Other New Business" to report, this matter was passed.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no additional audience members present to address the Board, this matter was passed.

MEETING DEBRIEF

A debriefing of the Board of Education meeting was not held.

ADJOURNMENT

M/S Tomasulo/Shore:

Motion was made to adjourn the regular meeting of the Board of Directors.

Roll Call Vote:

Coleman-aye, Hayward-aye, Patton-aye, Shore-aye, Tomasulo-aye.

Motion Carried.

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 6:54 p.m.

Submitted by:

Marilyn A. Mondragon
Secretary to the Board of Directors

Dr. Kevin W. Coleman, Board President

Vincent T. Tomasulo, Board Secretary/Treasurer

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.