

GARFIELD16
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Certified: June 15, 2021
TRUE AND CORRECTED COPY AS ADOPTED
BY THE BOARD OF DIRECTORS ON
June 15, 2021

Marilyn A. Mondragon, Secretary to the Board

Board of Directors
Regular Meeting, May 18, 2021
Minutes

WORK SESSION

A work session of the Board of Directors for Garfield County School District No. 16 was held from 4:31 to 5:46 p.m. for the purpose of discussing the budget for fiscal year 2022. In addition, the Board discussed revising and aligning Board goals and responsibilities. A future work session or retreat will be scheduled to address this matter.

CALL TO ORDER AND ROLL CALL

District Administration Office/Board meeting room; President Dr. Kevin W. Coleman called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 6:00 p.m.

Dr. Kevin W. Coleman	Present
Lynn J. Shore	Present
Vincent T. Tomasulo	Present
Brittany Van Teylingen	Present
Kimberly S. Whelan	Present

Staff Present:

Brad S. Ray, Superintendent
Todd G. Ellis, Assistant Superintendent
Rose H. Belden, Retiring Director of Business Services
Nancy G. Seams, Director of Business Services
Nathan Humphrey, Director of Technology
Marilyn A. Mondragon, Executive Assistant to the Superintendent/BOE

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF AGENDA

M/S Van Teylingen/Shore:

Motion was made to approve the agenda as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

CONSENT AGENDA/BLANKET MOTION FOR ITEMS

M/S Shore/Van Teylingen:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented:

V. Board of Education Meeting Minutes – April 20, 2021

VIII.B.4. Personnel Matters – Certified Contracted Employees

NEW EMPLOYEES - CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Borchers, Karley D. *	G.V. Center for Family Learning	Kindergarten/1 st Grade Teacher
Cora, Garrett M.	G.V. Center for Family Learning	Physical Education Teacher
Huber, Priscilla A.	Bea Underwood Elementary	Elementary Teacher
Lockwood, Kendall G.	Bea Underwood Elementary	Elementary Teacher
McPherson, Emily R. *	G.V. Center for Family Learning	Kindergarten/1 st Grade Teacher
Rivera-Meraza, Juan	Grand Valley High School	Secondary Spanish Teacher

RESIGNATIONS – CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Campbell, Melinda M.	Bea Underwood Elementary	Elementary Teacher Effective: May 28, 2021
Mason, Abigail L.	Grand Valley Middle School	Music Teacher Effective: May 28, 2021
Maxwell, Stacy M.	Bea Underwood Elementary	Elementary Teacher Effective: May 28, 2021

TRANSFERS - CERTIFIED CONTRACTED

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Bradley, Melissa D.	Kindergarten/1 st Grade Teacher G.V. Center for Family Learning	Reading Interventionist G.V. Center for Family Learning
Brown, Kristen R.	Elementary Teacher Bea Underwood Elementary	Learning Loss Facilitator Bea Underwood Elementary
McMillan, Robin L.	Kindergarten/1 st Grade Teacher G.V. Center for Family Learning	Learning Loss Facilitator G.V. Center for Family Learning
Palcer, Amber R.	SPED/ELL Paraprofessional Bea Underwood Elementary	Elementary Teacher Bea Underwood Elementary
Romero, Kelly A. *	Healthy Schools Coordinator District-Wide	Science Teacher Grand Valley Middle School

***BACKGROUND CHECK AND/OR LICENSE PENDING**

VIII.B.5. Financial Matters – April 2021

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no comments/questions/concerns submitted through the Garfield 16 website link and/or audience members physically present to address the Board, this matter was passed.

NEW BUSINESS

In an effort to accommodate Mr. Kelly McCormick's schedule, agenda item VIII.A.1. Grand Valley High School Graduation Ceremony 2021 was presented.

Grand Valley High School Graduation Ceremony 2021

Kelly McCormick, Principal, presented the following:

- The staff and students were commended for their efforts in the planning and success of Homecoming and Prom. The student leadership team submitted a plan to the Garfield County Public Health Department to enable the high school students at Grand Valley High School to host and attend an in-person Homecoming and Prom. The student leadership participated in a Zoom meeting with the health department. Homecoming week and dance were planned quickly; several weeks later Prom and After Prom were held.
- May 26, 2021 - 6:00 p.m. - Grand Valley High School Senior Awards Night - Grand Valley High School main gymnasium - Scholarships and other awards will be announced, as well as recognition of the seniors receiving the scholarships and/or awards and recognition of the generous donors. There are approximately \$1.1 million in scholarships that will be awarded. Mask will be required. A live stream will be available via YouTube channel called "GVHS YouTube."
- May 29, 2021 - 10:00 a.m. - Grand Valley High School Graduation Class of 2021 - Grand Valley High School LeBorngre Stadium - the Board should arrive between 9:15 - 9:30 a.m. and park in the west parking lot with the staff and students. No COVID-19 restrictions will be mandated.
- Tyler Miller is the first recipient in Grand Valley High School history to receive the Boettcher Scholarship. He is also the recipient of the Daniels Scholarship.

UNFINISHED BUSINESS

Colorado Association of School Boards (CASB) Policy Manual Overhaul – Policies, Regulations, and Exhibits Recommended for Repeal

Brad Ray, Superintendent, presented a summation of the policies, regulations, and exhibits that the Colorado Association of School Boards (CASB) is recommending for repeal as part of the CASB policy manual overhaul for 1st Reading/1st Vote (*Appendix A*).

These policies, regulations, and exhibits will be reviewed further and a criterion will be established to determine the essential components necessary for an administrative handbook and/or an employee handbook. The handbook(s) will be presented at a future meeting of the Board.

A brief discussion was held with questions being addressed.

M/S Van Teylingen/Shore:

Motion was made to approve the policies, regulations, and exhibits that the Colorado Association of School Boards (CASB) is recommending for repeal as part of the CASB policy manual overhaul for 1st Reading/1st Vote as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Colorado Association of School Boards (CASB) Policy Manual Overhaul – Policies, Regulations, and Exhibits Required by Law – 2nd Reading/Final Vote

Brad Ray, Superintendent, presented the policies, regulations, and exhibits that are required by law as part of the CASB policy manual overhaul for 2nd Reading/Final Vote (*Appendix B*).

The following additional revisions were incorporated in the policies, regulations, and exhibits that are required by law:

- BCB – School Board Member Conflict of Interest – page 1 of 4, paragraph 6, “Current employees shall be grandfathered in their current position(s); no future position(s) shall be secured.” – will be deleted from the policy.
- DAC* - Federal Fiscal Compliance – page 1 of 1, paragraph 1, the Board designates the “superintendent or the director of business services” as the district contact for all federal programs and funding.
- DJE – Bidding Procedures – the following language will be included in this policy, “Emergency purchases. In the case of an emergency requiring the immediate purchase of goods or services, the Superintendent or his/her designee shall have the authority to authorize the purchase of necessary goods or services in the open market regardless of the amount of the expenditure. Emergency situations shall be defined as those instances which may adversely affect the health or safety of any person, or when delay would cause irreparable harm to the District. A full written report of the circumstances of all emergency purchases shall be made to the Board of Education.”
- EF-E-1 – School Meal Payments – page 1 of 3, paragraph 7, the following highlighted yellow section will be deleted, “[Describe the district's debt collection efforts, including the individual responsible for initiating collection procedures (e.g., food service manager, school principal, superintendent's office, etc.) and whether and how the district will escalate collection methods.]”
- JICI – Weapons in School – page 1 or 4, last paragraph, the following (option 1) will be included in the policy, “Students who use, possess or threaten to use a dangerous weapon in violation of this policy may be subject to disciplinary action in accordance with Board policy concerning student suspensions, expulsions and other disciplinary interventions.”
- JIH – Student Interrogations, Searches, and Arrests – page 3 or 4, last paragraphs, the following (option 1) will be included in the policy, “Requires school administrator's presence and notification of student's parents/guardians, except in limited circumstances. Requires parent/guardian's presence, except in limited circumstances. The principal or designee shall be present during the law enforcement interrogation or interview unless a court order provides otherwise. It is the responsibility of the law enforcement officer interviewing student witnesses or interrogating student suspects to assure compliance with all applicable procedural safeguards. Upon request by law enforcement to interview a student witness or interrogate a student suspect, school officials shall notify the student's parent/guardian, except in cases involving investigation of reported child abuse where the suspected perpetrator is a member of the student's family, when law enforcement has a court order directing that the student's parent/guardian not be notified, or when an emergency or other exigent circumstances exist. If the student is under 18, the student's parent/guardian also shall be present during the law enforcement interrogation or interview unless: (1) the juvenile is emancipated as that term is defined in state law; (2) the student's parent/guardian has not been notified pursuant to this policy; or (3) the student's parent/guardian agrees to the interrogation or interview without being present.”

A brief discussion was held with questions being addressed.

M/S Van Teylingen/Tomasulo:

Motion was made to approve the policies, regulation, and exhibits for 2nd Reading/Final Vote as amended.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Colorado Association of School Boards (CASB) Policy Manual Overhaul – Policies, Regulations, and Exhibits Required by Law – 1st Reading/1st Vote

Brad Ray, Superintendent, presented policy IKA Grading/Assessment Systems for 1st Reading/1st Vote (*Appendix C*).

A brief discussion was held with questions being addressed.

M/S Shore/Van Teylingen:

Motion was made to approve policy IKA Grading/Assessment Systems for 1st Reading/1st Vote as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

NEW BUSINESS

Authorization of District Bond Payments

Rose Belden, Retiring Director of Business Services, and Nancy Seams, Director of Business Services, presented two invoices received from UMB Bank for remittance of the bond payments (Issue GAR1 and Issue GAR5) for consideration and action (*Appendix D 1-2*). The bond payments are due twice a year on June 1st and December 1st.

Ms. Belden requested Board approval to direct Ms. Carrie Couey, Garfield County Treasurer and 3rd party custodian, to remit the bond payments on behalf of Garfield County School District No. 16 for a total of \$696,100.00.

A brief discussion was held with questions being addressed.

M/S Shore/Tomasulo:

Motion was made to approve the bond payments for a total of \$696,100.00 and to authorize Carrie Couey, Garfield County Treasurer and 3rd party custodian, to remit the bond payments to UMB Bank on behalf of the school district as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Fiscal Year 2021 Supplemental Budget Appropriation Resolution

Rose Belden, Retiring Director of Business Services, and Nancy Seams, Director of Business Services, presented the following supplemental budget appropriation resolution for fiscal year 2021 for consideration and action (*Appendix E*):

***Supplemental Budget FY 21
May 18, 2021***

GRANT FUND:

<i>ACF Cradle to Career Operating Grant</i>	<i>\$100,000.00</i>
<i>Roaring Fork CMP Funds</i>	<i>\$10,000.00</i>

APPROPRIATION RESOLUTION

BE IT RESOLVED BY THE Board of Directors of Garfield County School District No. 16 located in Garfield County that the amount of \$3,761,581.83 be appropriated to the GRANT FUND for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

President, Board of Directors

Date

A brief discussion was held with questions being addressed.

M/S Tomasulo/Van Teylingen:

Motion was made to approve the supplemental budget appropriation resolution for the Grant Fund for fiscal year 2021 as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Proposed Budget and Resolution for Fiscal Year 2022

Rose Belden, Retiring Director of Business Services, presented the proposed budget for fiscal year 2022 and resolution for consideration and action (*Appendix F 1-2*), which included the following listing of premises. Ms. Belden indicated that the budget is based on zero student growth.

**Garfield County School District No. 16
Premise for FY 22 PROPOSED Budget
Presented May 18, 2021**

General Fund

REVENUE:

FY 21 Adjusted Adopted REVENUE \$13,830,655.36

FY 22 Revenue Adjustments:

LS - Property Tax	(598,498.72)
LS – Add Specific Ownership Tax	(60,000.00)
LS - Interest on Investments	(120,000.00)
LS – Student Fees	(3,000.00)
SS - ECEA (BOCES Flow Thru)	(31,207.00)
LS – Other Local Revenue	(100,000.00)
Health Insurance Credit	(14,976.37)
SS – Small Rural and Large Rural	85,921.09
SS - State Equalization	1,438,968.16
FS – Forest Reserve Revenue	(42,000.00)
FS – IDEA	6,496.82
FS – IPK IDEA	(97.71)
FS – Child Find Flow Thru	411.19
Transfer from Fund Balance	(91,964.00)
Transfer to CPP Fund	399,667.41
Transfer from Special Revenue Fund	(30,000.00)

TOTAL INCREASE (DECREASE) OF REVENUES: 839,720.87

FY 22 PROPOSED REVENUE \$14,670,376.23

General Fund

EXPENDITURES:

FY 21 Adjusted Adopted Budget **\$13,830,655.36**

FY 22 Expenditure Adjustments:

DISTRICT-WIDE SALARY/WAGE INCREASES		
.5% Increase to the Salary Schedules	37,621.05	
Step Increase	230,677.86	
8% Health Insurance Increase	84,460.00	
CPP Salary Expenses back to General Fund	466,858.76	
Educational Advancement	45,215.67	
Substitute Pay Increase	20,838.65	
Attrition	(361,628.40)	
Business Office - BUE VP - CFL Princ. - FY21 New Hires		
CHANGE IN FTE:		
GVMS		
.5 SN Certified Teacher	35,000.00	
Athletic Expenditures	10,000.00	
GVHS		
Athletic Secretary	55,057.50	
.5 SN Certified Teacher	35,000.00	
TRANSPORTATION:		
Fuel	15,000.00	
MISCELLANEOUS ADJUSTMENTS:		
District Liability Insurance	15,821.00	10% Increase??
BOCES Assessment	120,756.31	
Budgeted Contingency	(\$98,730.86)	Leaves \$249,378.14
Title IX Compliance	25,000.00	
Workman's Comp Insurance	8,749.70	10% Increase??
Water/Sewer – GVHS	42,000.00	
Legal Fees	14,000.00	
Instructional/Athletic Supplies	26,000.00	
Legal Fees	14,000.00	
Health Insurance Credit Wellness Exp	(14,976.37)	
Fiscal Software Support	11,000.00	

TOTAL INCREASE OF (DECREASE) IN EXPENDITURES **839,720.87**

FY 22 PROPOSED Budget Expenditure Total **\$14,670,376.23**

Revenue to Expenditure Budget Difference **\$0.00**

The following appropriation resolution was presented for consideration and action for each fund as specified in the proposed budget for fiscal year 2022:

BE IT RESOLVED, by the Board of Directors of Garfield County School District No. 16, in Garfield County, that the amounts shown in the following schedule be appropriated to each fund as specified in the "Proposed Budget FY 22" for the ensuing fiscal year beginning July 1, 2021, and ending June 30, 2022.

Fund	Amount
General Fund	\$14,670,377
Food Service Fund	\$ 660,462
Grant Fund	\$ 1,020,858
Special Revenue Fund	\$ 603,283
Bond Fund	\$ 5,497,550

Capital Reserve Fund	\$ 778,000
Activity Fund	\$ 450,000

President, Board of Education

Date

The budget was presented and reviewed during the work session of the Board. A lengthy discussion was held with questions being addressed during that specific session.

M/S Shore/Van Teylingen:

Motion was made to approve the proposed budget and appropriation resolution for fiscal year 2022 as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Director of Business Services' Report

There being no other business services' information/financial matters to report, this matter was passed.

Assistant Superintendent's Report

Todd Ellis, Assistant Superintendent, indicated the authorization of fiscal year 2021-2022 Consolidated Application for ESEA Program Funds will be presented to the Board at the regularly scheduled meeting in June. The funding has increased, but the costs associated with Title funding have also increased.

A staff member and family donated money to replace the wrestling mats at Grand Valley High School.

A brief discussion was held with questions/concerns being addressed.

(A short recess was taken from 6:31 to 6:36 p.m.)

Superintendent's Report

Brad Ray, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified "At Will" employees for information only (*Appendix G*):

<u>COACHING/SPONSORS</u>		
<u>CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL</u>		
<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Kroupa, Lyndzie K.	Grand Valley High School	Assistant Coach – Track & Field
<u>EXTRA DUTY STIPENDS</u>		
<u>CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL</u>		
<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Chartier, Tracy J.	Grand Valley High School	Head PROM Sponsor Stipend: \$500.00
Frees, Kimary L.	G.V. Center for Family Learning	Read Plan Coordinator Stipend: \$500.00
Frees, Kimary L.	G.V. Center for Family Learning	Summer School - Administrator Stipend: \$5,000.00

McMillan, Robin L.	Grand Valley Challenge Course	Challenge Course Facilitator Stipend: \$100.00
Sherraden, Tessa L.	Grand Valley Challenge Course	Challenge Course Facilitator Stipend: \$75.00
Slifko, Sara A.	Grand Valley Challenge Course	Challenge Course Facilitator Stipend: \$125.00

NEW EMPLOYEES

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Bowen, Kellen N.	Maintenance Department	Seasonal Groundskeeper
Danielson, Bruce M.	Transportation Department	Route Bus Driver
Hoaglund, Candace R. *	G.V. Center for Family Learning	Summer Advantage Paraprofessional
Medina, Kirstin D.	Maintenance Department	Seasonal Groundskeeper
Meza Rodriguez, Elicia	District-Wide	Classified Substitute

RESIGNATIONS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Gronewoller, Suzanna	Grand Valley High School	Attendance Secretary/Health Specialist Effective: June 4, 2021
Ridgeway, Elizabeth L.	District Office	Special Education Administrative Assistant Effective: June 30, 2021

TRANSFERS

NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL

<u>NAME</u>	<u>OLD POSITION/LOCATION</u>	<u>NEW POSITION/LOCATION</u>
Diaz, Kayla L.	Kindergarten/1 st Grade Paraprofessional- Special Education (One-On-One) G.V. Center for Family Learning	Paraprofessional – Special Education (One-On-One) Bea Underwood Elementary
Parker, John P.	Maintenance Dept./Groundskeeper Part-Time/Temporary	Maintenance Dept./Groundskeeper Full-Time
Thimsen, Tyler K.	Technical Support/Training Specialist Technology Department - District-Wide	Technical Support/Training Specialist Technology Department – Grades 6-12 (Grand Valley Middle School & Grand Valley High School)

***BACKGROUND CHECK AND/OR LICENSE PENDING**

Superintendent Ray provided the following:

- A brief discussion was held regarding COVID-19 as it pertains to vaccinations and legal rights. Superintendent Ray has solicited legal advice from the school district's attorney. The district will continue through the end of the school year with the current mandates and procedures in place. These mandates and procedures will be reviewed further in an effort to establish protocols for the upcoming school year.
- Mr. Ray informed the Board that he was not able to conduct exit interviews with the seniors of Grand Valley High School last year due to COVID-19. These exit interviews will be conducted this year at a smaller scale. The students are asked four questions (how long in the district, what does the district do well, what can the district do to improve, what is the student's fondest memory and least favorite memory). This is year three of data collection. This information will continue to be compared to prior years to analyze any developing trends.
- An exit survey will be sent to all resigning/retiring staff members this spring. This information will also be compared to prior years to analyze any developing trends.
- A mathematics committee was established, and they have been working on discovering some common mathematical philosophies. Common mathematics curricular resources that meet level of expectations. A criterion was established to evaluate resources. These resources are currently being evaluated to determine if the curricular resource aligns with the expectations.
- Superintendent Ray informed the Board that he would be taking some vacation time at the end of June into the beginning of July.
- Upcoming events:
 - May 26, 2021, 6:00 – 9:00 p.m. - Grand Valley High School Senior Awards Night - Gymnasium

- May 27, 2021 – Grand Valley Middle School Continuation Ceremony
- May 28, 2021, 7:00 p.m. - 2021 End of Year BBQ Celebration – LW St John
- May 29, 2021, 10:00 a.m. - Grand Valley High School Graduation Commencement Ceremony
- Toby LeBorngre Stadium

Board of Directors Reports/Comments

The Board presented Rose Belden with a plaque in honor of her retirement and 23 years of dedication and loyal service to Garfield 16.

Determination/Input for Future Work Session(s)/Meeting(s)

The regular meeting of the Board scheduled on Tuesday, June 15, 2021, will be held at the District Administration Office/Board of Education meeting room commencing at 6:00 p.m. A work session will not be held. Director Van Teylingen will be absent at the June 15, 2021, meeting of the Board. The Board requested a future presentation on the curriculum being utilized for history/civics.

Other New Business

There being no “Other New Business” to report, this matter was passed.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no comments/questions/concerns submitted through the Garfield 16 website link and/or audience members physically present to address the Board, this matter was passed.

MEETING DEBRIEF

A debriefing of the Board of Education meeting was not held.

ADJOURNMENT

M/S Van Teylingen/Shore:

Motion was made to adjourn the regular meeting of the Board of Directors.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 6:48 p.m.

Submitted by:

Marilyn A. Mondragon
Secretary to the Board of Directors

Dr. Kevin W. Coleman, Board President

Vincent T. Tomasulo, Board Secretary/Treasurer

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.