

GARFIELD16
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Certified: May 18, 2021
TRUE AND CORRECTED COPY AS ADOPTED
BY THE BOARD OF DIRECTORS ON
May 18, 2021

Marilyn A. Mondragon, Secretary to the Board

Board of Directors
Regular Meeting, April 20, 2021
Minutes

WORK SESSION

A work session of the Board of Directors for Garfield County School District No. 16 was held from 4:34 to 5:40 p.m. The Aspen Community Foundation (ACF) provided the Board with an update on the various grants that have been funded to the district. Also, Claudia Flores Cruz, School Based Family Resource Center Coordinator, provided the Board with an update on the types of services being provided, the number of families being served, grant funding, accomplishments, etc. for the School Based Family Resource Center.

CALL TO ORDER AND ROLL CALL

District Administration Office/Board meeting room; President Dr. Kevin W. Coleman called the regular meeting of the Board of Directors for Garfield County School District No. 16 to order at 6:00 p.m.

Dr. Kevin W. Coleman	Late – 6:05 p.m.
Lynn J. Shore	Present
Vincent T. Tomasulo	Present
Brittany Van Teylingen	Present
Kimberly S. Whelan	Present

Staff Present:

Brad S. Ray, Superintendent
Todd G. Ellis, Assistant Superintendent
Rose H. Belden, Retiring Director of Business Services
Nancy G. Seams, Director of Business Services
Nathan Humphrey, Director of Technology
Marilyn A. Mondragon, Executive Assistant to the Superintendent/BOE

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF AGENDA

A contract by and between Garfield County School District No. 16 and Verizon was added to the agenda for consideration and action.

M/S Van Teylingen/Tomasulo:

Motion was made to approve the agenda as amended.

Roll Call Vote:

Coleman-absent, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

CONSENT AGENDA/BLANKET MOTION FOR ITEMS

M/S Van Teylingen/Tomasulo:

Motion was made to approve the following Consent Agenda/Blanket Motion for Items as presented:

- V. Board of Education Meeting Minutes – March 16, 2021
- VIII.B.5. Personnel Matters – Certified Contracted Employees

NEW EMPLOYEES - CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Bordelon, Haley C.	Bea Underwood Elementary	Elementary Teacher
Clark, Allison	Grand Valley High School	Secondary Mathematics Teacher

RESIGNATIONS – CERTIFIED CONTRACTED

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Curtis, Andrew P.	Grand Valley High School	Science Teacher Effective: May 28, 2021
O'Donnell, Kenneth R.	Grand Valley High School	Secondary Mathematics Teacher Effective: May 28, 2021

- VIII.B.6. Financial Matters – March 2021

Roll Call Vote:

Coleman-absent, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no comments/questions/concerns submitted through the Garfield 16 website link and/or audience members physically present to address the Board, this matter was passed.

UNFINISHED BUSINESS

Colorado Association of School Boards (CASB) Policy Manual Overhaul – Policies, Regulations, and Exhibits Recommended for Repeal

Brad Ray, Superintendent, presented a summation of the policies, regulations, and exhibits that the Colorado Association of School Boards (CASB) is recommending for repeal (*Appendix A*).

These policies, regulations, and exhibits will be reviewed further. Those that are not applicable will be repealed, and those that are procedural will be incorporated into an administrative handbook and/or an employee handbook, which the Board would have oversight and an annual approval process would be established to approve any handbooks. Most of these policies, regulations, and exhibits are procedural and do not need to be included in the Board policy manual. The Superintendent's Advisory Council could participate in updating these handbooks on a yearly basis. It was the consensus of the Board to move forward in organizing the list of repealed policies, regulations, and exhibits by those that will be repealed and those that will be included in a procedural handbook for staff.

A brief discussion was held with questions being addressed.

Colorado Association of School Boards (CASB) Policy Manual Overhaul – Policies, Regulations, and Exhibits Required by Law – 1st Reading/1st Vote

Brad Ray, Superintendent, presented the policies, regulations, and exhibits that are required by law as part of the CASB policy manual overhaul for 1st Reading/1st Vote (*Appendix B*).

A lengthy discussion was held regarding policy DJE - Bidding Procedures to determine the dollar amount that needs to be established for bidding purposes for all contractual services and purchases of supplies, materials, and equipment. Director Shore suggested \$50,000.00 unless it is an immediate danger to persons or property. It was also suggested that the district's attorney review the language revision.

M/S Tomasulo/Van Teylingen:

Motion was made to approve the policies, regulation, and exhibits for 1st Reading/1st Vote to include the suggested language to DJE – Bidding Procedures contingent upon review of legal counsel as amended.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Colorado Association of School Boards (CASB) Policy Manual Overhaul – Policies, Regulations, and Exhibits Required by Law – Information Only

Brad Ray, Superintendent, presented policy IKA Grading/Assessment Systems for information only (*Appendix C*). This policy was removed from the group of policies, regulations, and exhibits at the last regular meeting of the Board. District officials reviewed this policy further and revised it to ensure that it aligns with competency-based learning.

NEW BUSINESS

State of Colorado – Senate Bill 21-182

State of Colorado – Senate Bill 21-182 was presented for information only (*Appendix D*).

This Senate Bill is concerning school discipline, and, in connection therewith, addressing disproportionate disciplinary practices and chronic absenteeism and supporting students at risk of dropping out of school. This Senate Bill has been pulled.

A lengthy discussion was held with questions/concerns being addressed.

**District Calendars Recommendations for the
2021-22, 2022-23, and 2023-24 School Years**

Brad Ray, Superintendent, presented and reviewed the proposed district calendars recommendations for the 2021-22, 2022-23, and 2023-24 school years for consideration and action (*Appendix E 1-3*).

The calendars are a mirror image of past calendars. Sample calendars were provided to the Superintendent's Advisory Council that reflected Mondays off for students and Fridays off for students. Superintendent Advisory Council members took these sample calendars back to their respective buildings. There was an overwhelming consensus to continue with the Mondays off for students and maintain consistency.

A brief discussion followed with questions being addressed.

M/S Shore/Van Teylingen:

Motion was made to approve the district calendars for the 2021-22, 2022-23, and 2023-24 school years as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

**Authorization of a Resolution for Schools and Libraries Universal Services
(E-Rate) for 2021-2022 – Filing of the Form 471 Applications for
Funding Year 2021-2022 and the Payment of the Applicant's Share
Upon Approval of Funding and Receipt of Services**

Brad Ray, Superintendent, presented the following resolution for Schools and Libraries Universal Services (E-Rate) for 2021-2022, which authorizes filing of the form 471 applications for funding year 2021-2022 and the payment of the applicant's share upon approval of funding and receipt of services for consideration and action (*Appendix F*):

Resolution

Be it resolved that the governing board for Garfield County School District 16

- 1. Authorizes the filing of FCC Form 471, Schools and Libraries Universal Service Program Services Ordered and Certification Form for the services and/or products as detailed in the attached report, "E-Rate Requests, FY 2021", for the fiscal year 07/01/2021-06/30/2022.*
- 2. Authorizes payment of the applicant's share subject to the following conditions:*
 - i. approval of funding of the discounted portion by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) and*

ii. receipt of services during the fiscal year 07/01/2021-06/30/2022.

Application #	Pre-Discount Amount	E-Rate Amount	Applicant's Share
211024452	\$102,937.44	\$82,349.95	\$20,587.49
Totals	\$102,937.44	\$82,349.95	\$20,587.49

A brief discussion followed with questions being addressed.

M/S Shore/Tomasulo:

Motion was made to approve the resolution for Schools and Libraries Universal Services (E-Rate) for 2021-2022, which authorizes filing of the form 471 applications for funding year 2021-2022 and the payment of the applicant's share upon approval of funding and receipt of services as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Proposed ESSER II Budget

Rose Belden, Retiring Director of Business Services, and Nancy Seams, Director of Business Services, presented the following proposed ESSER II budget for consideration and action (*Appendix G 1-3*).

**Garfield School District #16
ESSER II Budget**

Effective April 20, 2021

Description of Activity	Location	Program Code	Object Code	Salary Position	FTE	Funding Source	Amount
Learning Loss Specialist	CFL	0010	0100	MA 5	1.0	ESSER II	72,334.00
Learning Loss Specialist	BUE	0010	0100	MA 5	1.0	ESSER II	72,334.00
Learning Loss Specialist	MS	0020	0100	MA 5	1.0	ESSER II	72,334.00
School Bus	Transportation	2700	0732				75,000.00
Marzano	Schools	2200	0320				100,000.00
Cleaning Chemicals	All	2600	0610				25,000.00
Technology Equipment	All	2845	0735				74,014.00
						Total	\$ 491,016.00
						Available	491,016.00
						Remaining	\$ -

The in-district job posting for the Learning Loss Facilitators was provided for information only.

A brief discussion followed with questions being addressed.

M/S Tomasulo/Van Teylingen:

Motion was made to approve the ESSER II budget and authorize President Coleman the authority to execute the approval and transmittal form FY 2021-2022 application for ESSER II funds as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Fiscal Year 2021 Supplemental Budget Appropriation Resolution

Rose Belden, Retiring Director of Business Services, and Nancy Seams, Director of Business Services, presented the following supplemental budget appropriation resolution for fiscal year 2021 for consideration and action (*Appendix H*):

**Supplemental Budget FY 21
April 20, 2021**

CPP FUND:

CPP Transfer for Fund Balance \$78,997.99

GRANT FUND:

CDHS Child Care Relief Grant \$18,100.00

Uncle Bob Foundation Donation \$10,000.00

APPROPRIATION RESOLUTION

BE IT RESOLVED BY THE Board of Directors of Garfield County School District No. 16 located in Garfield County that the amount of \$478,665.40 be appropriated to the CPP FUND, and the amount of \$3,651,581.33 be appropriated to the GRANT FUND for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

President, Board of Directors

Date

A brief discussion was held with questions being addressed.

M/S Tomasulo/Van Teylingen:

Motion was made to approve the supplemental budget appropriation resolution for the Grant Fund for fiscal year 2021 as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Director of Business Services' Report

Rose Belden, Retiring Director of Business Services, and Nancy Seams, Director of Business Services, presented the following 2020 Cash – Investment Report for information only (*Appendix I*):

**Garfield County School District No. 16
2020 Cash - Investment Report**

Bank Name and Account Number	Balance on December 31, 2019		Balance on December 31, 2020	
	Amount	Yield	Amount	Yield
Colotrust - CO-01-1042-8001 General Fund	\$7,764,144	1.87%	\$10,627,186	0.12%
Colotrust - CO-01-1251-8001 Bond Payments	\$4,216,773	1.87%	\$4,157,433	0.12%
*Held with County Treasurer				
Alpine Bank General Fund Checking – 1110023329	\$991,768	0.00%	\$688,097	0.00%
Grand Valley High School Revolving				
Alpine Bank - 8910430936	\$2,475	0.00%	\$3,728	0.00%
Grand Valley Middle School Revolving				
Alpine Bank - 8910427759	\$1,456	0.00%	\$2,461	0.00%
	\$12,976,616		\$15,478,904	

Ms. Belden indicated that the proposed budget for fiscal year 2022 would be presented at the regular meeting of the Board scheduled in May.

A brief discussion was held with questions being addressed.

Assistant Superintendent's Report

Todd Ellis, Assistant Superintendent, indicated that district officials have attended 7 virtual job fairs that represented approximately 75-100 colleges/universities. Mr. Ellis indicated that it has been difficult competing in the virtual fairs and has put Garfield 16 at a disadvantage. District officials have actually spoken with 15 individuals, which 12 of these individuals have shown interest in applying, interviewing, and visiting Garfield 16. Housing and the high cost of living are current issues that may detour some of the applicants.

A brief discussion was held with questions/concerns being addressed.

Superintendent's Report

Brad Ray, Superintendent, provided the Board with the following Personnel Matters Report for all Contracted/Non-Contracted Certified and Classified "At Will" employees for information only (*Appendix J*):

<u>COACHING/SPONSORS</u>		
<u>CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED "AT-WILL" PERSONNEL</u>		
<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Amborn, Micah C.	Grand Valley Middle School	Head Coach – Track & Field
Arthur, Jason P.	Grand Valley High School	Assistant Coach - Track & Field (Distance)

Austad, Alexander D.	Grand Valley Middle School	Assistant Coach – Track & Field
Berner, Tarina J.	Grand Valley Middle School	Head Coach – 8 th Grade Volleyball
Dovey, Mandie L.	Grand Valley High School	Assistant Coach – JV Volleyball
Gallegos, Richard A.	Grand Valley Middle School	Head Coach - Wrestling Coach
Jacobs, Todd A.	Grand Valley High School	Assistant Coach - Wrestling
Jansen, Mark A.	Grand Valley High School	Head Coach - Track & Field
Knudson, Katrina M. *	Grand Valley Middle School	Assistant Coach – 7 th Grade Volleyball
Mackey, Nikl J.	Grand Valley Middle School	Assistant Coach – 8 th Grade Volleyball
Medina, Cheralae K.	Grand Valley High School	Assistant Coach – “C” Team Volleyball
Medina, Cheralae K.	Grand Valley High School	Assistant Coach – Girls’ Soccer
Parker, Shelley A.	Grand Valley Middle School	Assistant Coach – Track & Field
Romero, Kelly A.	Grand Valley High School	Head Coach – Girls’ Soccer
Rugaard, Thomas R.	Grand Valley Middle School	Assistant Wrestling Coach
Sackett, Leif E.	Grand Valley High School	Assistant Coach – Track & Field (Jumps/Hurdles)
Willer, Patricia A.	Grand Valley Middle School	Head Coach – 7 th Grade Volleyball

COACHING/SPONSORS RESIGNATIONS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Mackey, Nikl J.	Grand Valley Middle School	Head Coach – 7 th Grade Volleyball

EXTRA DUTY STIPENDS

CONTRACTED/NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>ASSIGNMENT</u>
Drake, Jeremy A.	Grand Valley Middle School	After School Weight Lifting Stipend: \$1,000.00

NEW EMPLOYEES

NON-CONTRACTED CERTIFIED/CLASSIFIED “AT-WILL” PERSONNEL

<u>NAME</u>	<u>LOCATION</u>	<u>POSITION</u>
Nichols, Donna J.	Transportation Department	Route Bus Driver
Wojciechowski, Carl	District-Wide	Classified Substitute

***BACKGROUND CHECK AND/OR LICENSE PENDING**

Superintendent Ray provided the following:

- Kelly McCormick and the student leadership team proposed a plan to the Garfield County Public Health Department to enable the high school students at Grand Valley High School to host and attend an in-person Homecoming and Prom.
- Conversations are ongoing regarding the Preschool program. District officials are investigating the opportunity to house preschool students at both the Grand Valley Center for Family Learning and Bea Underwood Elementary. This would enable students in the proximity of Bea Underwood Elementary the opportunity to walk to school and the Preschool program would be more accessible, as transporting Preschool students is a challenge. The two school buses that were donated to the district by the Aspen Community Foundation will be piloted this summer. These buses will be parked in neighborhoods and house summer school.
- The first student vaccination clinic was held on Monday, April 19, 2021, at Grand Valley High School. Approximately 20-25 students were vaccinated. Their second dose will be given on Monday, May 10, 2021.
- Twelve applicants applied for the Director of Maintenance position. A selection committee was formed, and they have selected four individuals to be interviewed. The virtual interviews will be held on Friday, May 7, 2021.
- The water at the Diamond ditch has been turned on. There isn't any water. District officials will investigate the cause.
- The district has received some guidance from the Colorado Department of Education on online versus in-person learning. The guidelines will outline the requirements for online learning.
- Budget priorities are currently being reviewed. A survey was sent to district employees in an effort to solicit feedback. A .5% to the base salary is being considered to offset the PERA payroll deduction increase. In addition, a step increase for those employees who qualify. Then based on the economic forecast and student enrollment, a second step increase will be considered in January 2022 for those employees who qualify.

- District officials are being strategic and mindful in the utilization of the ESSER funds that would benefit students and staff long-term.

Superintendent Ray presented the land lease agreement by and between Garfield County School District No. 16 and CommNet Cellular Inc. d/b/a Verizon Wireless, for certain real property located at 0460 Stone Quarry Road, Parachute, County of Garfield, State of Colorado 81635, together with a right of access and to install and maintain utilities, for an initial term of five years commencing as provided for in the Agreement (*Appendix K 1-2*).

A brief discussion followed with questions being addressed.

M/S Van Teylingen/Tomasulo:

Motion was made to approve the land lease agreement by and between Garfield County School District No. 16 and CommNet Cellular Inc. d/b/a Verizon Wireless as presented.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

Board of Directors Reports/Comments

A brief discussion was held regarding COVID-19 as it pertains to vaccination clinics, mandates, and ongoing procedures.

President Coleman welcomed Kimberly Whelan to the Board.

Superintendent Ray indicated that a student at Grand Valley High School is the recipient of both the Daniel's Fund and Benevolent Fund Scholarships. A brief discussion was held regarding the scholarship application process and the students' success in being awarded these scholarships.

Determination/Input for Future Work Session(s)/Meeting(s)

The regular meeting of the Board scheduled on Tuesday, May 18, 2021, will be held at the District Administration Office/Board of Education meeting room commencing at 4:30 p.m. with a work session, followed by the regular meeting of the Board at 6:00 p.m. The topic of discussion for the work session will be Board goals and responsibilities and the superintendent evaluation instrument and process.

Other New Business

There being no "Other New Business" to report, this matter was passed.

AUDIENCE MEMBERS WHO MAY WISH TO ADDRESS THE BOARD

There being no comments/questions/concerns submitted through the Garfield 16 website link and/or audience members physically present to address the Board, this matter was passed.

MEETING DEBRIEF

A debriefing of the Board of Education meeting was not held.

ADJOURNMENT

M/S Van Teylingen/Shore:

Motion was made to adjourn the regular meeting of the Board of Directors.

Roll Call Vote:

Coleman-aye, Shore-aye, Tomasulo-aye, Van Teylingen-aye, Whelan-aye.

Motion Carried.

The regular meeting of the Board of Directors for Garfield County School District No. 16 adjourned at 7:31 p.m.

Submitted by:

Marilyn A. Mondragon
Secretary to the Board of Directors

Dr. Kevin W. Coleman, Board President

Vincent T. Tomasulo, Board Secretary/Treasurer

NOTE: All appendices, attachments, and/or documents supporting the items discussed can be reviewed at the District Administration Office, 0460 Stone Quarry Road, Parachute, Colorado.